



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, November 18, 2019

6:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge of Allegiance**

3. **Approval of Minutes**

A. **November 4, 2019 Assembly Meeting Minutes**

Attachments: [November 4, 2019 Assembly Meeting Minutes](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings**

A. **Public Hearing for Ordinance #2019-14: An Ordinance to Provide for Determining the Full and True Value of a Property that Qualifies for Low-Income Housing Tax Credits Under 26 USC 42**

Any public testimony regarding Ordinance #2019-14 should be given during this public hearing. A copy of Ordinance #2019-14 may be found under agenda item 14B.

6. **Bid Awards**

7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

9. **Board, Commission and Committee Reports**

10. **Consent Agenda**

11. **Report of Other Officers**

A. **Petersburg Medical Center Update**

PMC CEO Hofstetter will provide an update on the Medical Center.

12. Mayor's Report**A. November 18, 2019 Mayor's Report**

Attachments: [November 18, 2019 Mayor's Report](#)

13. Manager's Report

There is no Manager's Report this meeting as Manager Giesbrecht is attending the Alaska Municipal League conference in Anchorage.

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2019-13: An Ordinance Adjusting the FY 2020 Budget for Known Changes

Attachments: [Ordinance #2019-13](#)

[Utility Director Hagerman Supplemental Budget Request](#)

Bids received for the Scow Bay 1 Pump Station Upgrade project placed expenses over and above the ADEC loan amount secured for the project. If approved, Ordinance #2019-13 will transfer Wastewater Department reserves to the Scow Bay 1 Pump Station Upgrade capital project fund in order to make an award to the lowest responsive bidder. The Wastewater Department will be preparing a loan increase application for ADEC's consideration with the goal of returning this supplemental funds transfer amount of \$194,695 back to department reserves when the loan increase for the project is approved. Ordinance #2019-13 was unanimously approved in its first and second readings.

Ordinances for Second Reading

B. Ordinance #2019-14: An Ordinance to Provide for Determining the Full and True Value of a Property that Qualifies for Low-Income Housing Tax Credits Under 26 USC 42

Attachments: [Ordinance #2019-14](#)

Ordinance #2019-14 will provide a method of determining the full and true value of a property that qualifies for low-income housing tax credits per Alaska Statute 29.45.110. This method is based on the actual income of the property to encourage the private sector to develop affordable housing projects within local communities. Ordinance #2019-14 was unanimously approved in its first reading.

15. New Business

- A. Resolution #2019-13: A Resolution Calling on the British Columbia Provincial Government to Act Immediately to Protect the Transboundary Stikine Watershed and All Who Depend on it from the Potential Impacts of Canadian Mining Projects and Requesting a New Environmental Assessment Under the 2019 British Columbia Environmental Assessment Act be Conducted on the Galore Creek Mine**

Attachments: [Resolution #2019-13](#)
[Mining Maps](#)

Assembly Member Meucci requested this resolution regarding protection of the Stikine Watershed. The resolution requests a new Environmental Assessment on the Galore Creek Mine be conducted by the BC Provincial Government.

- B. Resolution #2019-14: A Resolution Expressing Support for Alternative 1 (No Action Alternative) of the Draft Environmental Impact Statement for the Management of Inventoried Roadless Areas Within the Tongass National Forest**

Attachments: [Resolution #2019-14](#)

Assembly Member Stanton Gregor requested this resolution supporting Alternative 1, the No Action Alternative, regarding the Roadless Rule on the Tongass National Forest.

- C. Resolution #2019-15: A Resolution in Support of Full Funding (\$12,145,312) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2021 State Capital Budget**

Attachments: [Resolution #2019-15](#)

The Harbor Board requests the Assembly support full funding for the State of Alaska Municipal Harbor Facility Grant Program for FY 2021.

- D. Resolution #2019-16: A Resolution Encouraging Automatic Registration for Vessels Active in the Alaska Commercial Fisheries Entry Commission (CFEC) Database**

Attachments: [Resolution #2019-16](#)

The Harbor Board requests the Assembly support the implementation of automatic registration for vessels active in the Alaska Commercial Fisheries Entry Commission Database.

- E. Scow Bay Pump Station 1 Upgrades Project Bid Award**

Attachments: [Director Hagerman Memo](#)

Utility Director Hagerman recommends award of the Scow Bay Pump Station 1 Upgrades project to Rock N Road Construction for a price not to exceed \$445,600.00.

- F. Letter of Support for Swell, LLC's Low-Income Housing Tax Credit Housing Application**

Attachments: [Letter of Support for Swell, LLC](#)

At the request of Vice Mayor Stanton Gregor and Assembly Member Tremblay, a letter of support for Swell, LLC's Low-Income Housing Tax Credit housing application is attached for Assembly approval.

G. Library Board Appointment

Attachments: [E. Teodori Letter of Interest](#)

A letter of interest to serve on the Library Board was received from Elisa Teodori. Vice Mayor Stanton Gregor may appoint Ms. Teodori to the Library Board with approval of the Assembly.

H. Employee Compensation Study

Attachments: [Manager Giesbrecht Memo](#)
[Employee Compensation Study Quote](#)

Assembly Member Lynn requested a quote for an employee compensation study as negotiations with the Petersburg Municipal Employees Association (PMEA) will commence in early 2020 for a new 3-year collective bargaining agreement. Manager Giesbrecht reached out to 3 companies, 2 of which have not responded. A quote was received from Public Sector Personnel Consultants to complete a compensation and benefit study for a price not to exceed \$22,500. If approved by the Assembly, this study will be used as part of our PMEA negotiations and to discuss Department Head salary comparisons. Examples of Public Sector Personnel Consultants' work may be viewed in the Clerk's office.

I. Draft Assembly/Hospital Board Work Session Agenda for December 5, 2019

Attachments: [Draft Work Session Agenda](#)

PMC CEO Hofstetter and the Hospital Board are requesting approval of the attached agenda for the December 5, 2019 joint work session.

J. FY 2021 Budget Work Session

Assembly Member Meucci is requesting to schedule a work session on the Borough's FY 2021 budget after the Governor's FY 2021 draft budget is published on December 15th. Due to the holidays, suggested dates for the work session are: January 6th, 7th, 8th, 14th, 15th or 16th. Finance Director Tow expects the work session to last approximately 1 hour and suggests it begin at 4:00 p.m. Please choose a day and confirm the time.

K. Invitation to Senator Stedman and Representative Kreiss-Tomkins to Separate Town Hall Meetings

Assembly Member Meucci requests to invite Senator Stedman and Representative Kreiss-Tomkins to Petersburg for separate town hall meetings to discuss Alaska issues and topics of concern with Borough residents.

L. NMFS Meeting Regarding the Humpback Whale Critical Habitat Proposed Rule

In response to the Assembly's letter to the National Marine Fisheries Service (NMFS) requesting a hearing be held in Petersburg regarding the Humpback Whale Critical Habitat Proposed Rule, Mayor Jensen was contacted by NOAA Fisheries Endangered Species Division National Listing Coordinator, Lisa Manning. Ms. Manning is inquiring whether Petersburg wants a public hearing or a public meeting held. At a public hearing, members of the public in attendance could submit oral comments on the proposed rule, and those comments would be recorded. NMFS would then consider and respond to these comments in the final rule. At a public meeting, comments would not be recorded or captured verbatim, but would be considered general notes and would be retained for NMFS's administrative record. Ms. Manning is considering December 5th or 6th for this meeting, and due to the Assembly/Hospital Board work session scheduled for December 5th, the 6th seems like the best choice. The Assembly is asked to choose public hearing or public meeting and to approve December 6th as the date for it to be held. The time for the hearing/meeting will need to be determined at a later date to account for NMFS's travel schedule, etc.

16. Communications

A. Ketchikan Gateway Borough Letter re: Humpback Whale Critical Habitat Proposed Rule

Attachments: [KGB Letter to NMFS re Humpback Whale](#)

The Ketchikan Gateway Borough shared their letter to the National Marine Fisheries Service regarding the Humpback Whale Critical Habitat Proposed Rule.

B. City and Borough of Sitka Letter re: Humpback Whale Critical Habitat Proposed Rule

Attachments: [CBS Letter to NMFS re Humpback Whale](#)

The City and Borough of Sitka shared their letter to the National Marine Fisheries Service regarding the Humpback Whale Critical Habitat Proposed Rule.

C. ADF&G Commissioner Vincent-Lang's Testimony re: Humpback Whale Critical Habitat Proposed Rule

Attachments: [ADF&G Commissioner Vincent-Lang Testimony](#)

Senator Stedman's office shared ADF&G Commissioner Vincent-Lang's testimony to NMFS during a hearing held on November 7, 2019.

17. Assembly Discussion Items

A. Frederick Point East

At the request of some Frederick Point East (FPE) property owners, Assembly Member Meucci has requested Clerk Thompson draft an ordinance to begin the process of removing FPE from Service Area 1. Clerk Thompson will work with Attorney Heideman to bring the ordinance to the Assembly in the near future. Currently, research is being conducted regarding the annexation of FPE into the City of Petersburg in the late 70's.

B. Mountain View Manor Study Recommendations

Attachments: [MVM Study Report](#)

Assembly Member Meucci requests the Assembly determine whether or not to look further into the Mountain View Manor study recommendations.

C. Recognitions

18. Adjourn