



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, May 6, 2019

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge of Allegiance**

3. **Approval of Minutes**

A. **April 9, 2019 Board of Equalization Minutes**

Attachments: [April 9, 2019 Board of Equalization Minutes.PDF](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings**

6. **Bid Awards**

A. **Solid Waste Baler Replacement**

Attachments: [PW Director Cotta Memo re Baler.PDF](#)

[Recycle Systems Proposal.PDF](#)

Public Works Director Cotta recommends award of the Solid Waste Baler Replacement RFP to Recycle Systems LLC, for an amount not to exceed \$535,327.

B. **Caterpillar 320 Excavator**

Attachments: [PW Director Cotta Memo re Excavator.PDF](#)

[NC Machinery Proposal.PDF](#)

Public Works Director Cotta recommends award of the Caterpillar 320 RFP to NC Machinery for an amount not to exceed \$179,250.

7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports**10. Consent Agenda****A. Lease Renewal - Sammy Parker and Lee Roy Newton**

Attachments: [Parker Newton Lease Renewal Document.PDF](#)

This lease is up for renewal effective March 1, 2019.

B. Lease Renewal - Ocean Beauty Seafoods, Inc.

Attachments: [Ocean Beauty Lease Renewal Document.PDF](#)

This lease is up for renewal effective April 15, 2019.

C. Lease Renewal - Alaska Commercial Electronics LLC

Attachments: [ACE Lease Renewal Document.PDF](#)

This lease is up for renewal effective May 15, 2019.

D. Lease Renewal - Piston & Rudder Services, Inc.

Attachments: [Piston & Rudder Lease Renewal Document.PDF](#)

This lease is up for renewal effective July 1, 2019.

11. Report of Other Officers**A. Land Selection Process Update**

Community and Economic Development Director Cabrera will provide an update on the Municipal Entitlement Land Selection process.

B. SEAPA Update

Assembly Member Lynn will update the Assembly on SEAPA reservoir management and reimbursement for diesel use.

C. 2019 Real Property Tax Roll Certification

Attachments: [2019 Real Property Tax Roll.PDF](#)

As required by PMC 4.24.290, delivery of the Assessment Roll must occur on or before the first meeting in May. Attached please find the 2019 total assessed valuation of all real taxable property in the Petersburg Borough.

12. Mayor's Report**A. May 6, 2019 Mayor's Report**

Attachments: [May 6, 2019 Mayor's Report.PDF](#)

13. Manager's Report

A. May 6, 2019 Manager's Report

Attachments: [Manager Report 05062019](#)

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2019-02: An Ordinance Amending Chapter 4.28, Titled "Sales Tax" of the Borough Code Regarding the Collection of Local Sales Tax on Internet Sales

Attachments: [Finance Director Tow Memo.PDF](#)

[Ordinance #2019-02.PDF](#)

If adopted, Ordinance #2019-02 will update the sales tax code to add language to include internet sales of goods and services. The ordinance was unanimously approved in its first and second readings.

15. New Business**A. Ordinance #2019-03: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2019 Through June 30, 2020**

Attachments: [Ordinance #2019-03.PDF](#)

Ordinance #2019-03 will approve the Borough's FY 2020 Operating Budget.

B. Ordinance #2019-04: An Ordinance Amending Chapter 9.28, Titled Fireworks, of the Borough Code to Update Language, Declare its Application Within Service Area 1 Only, and Allow Public Use of Fireworks Inside Service Area 1 on July 3, July 4 and December 31

Attachments: [Ordinance #2019-04.PDF](#)

If adopted, Ordinance #2019-04 will update the fireworks code from City to Borough and will allow consumer fireworks use inside Service Area 1 on July 3, July 4 and December 31.

C. Assisted Living Consultants

Attachments: [Manager Giesbrecht Memo re Consultants.PDF](#)

[The Fox Group Proposal.PDF](#)

[Agnew Beck Proposal.PDF](#)

Manager Giesbrecht recommends the Assembly authorize the engagement of The Fox Group for an amount not to exceed \$20,400.

D. Special Use Permit for Carl & Marilyn Haaland

Attachments: [Planning Commission Report - SUP Haaland.PDF](#)

Carl & Marilyn Haaland are requesting a special use permit to construct and maintain a driveway on the Neptune Street right-of-way to provide access to the backyard at 605 South Nordic Drive. The Planning Commission recommends Assembly approval with specific conditions listed in the Planning Commission report attached.

E. Harbor Dredge Spoil Standards Letter

Attachments: [Dredge Spoil Standards Letter.PDF](#)

Mayor Jensen is seeking Assembly approval to sign the attached letter to our Federal Delegation requesting they urge the EPA to develop harbor dredge spoil standards consistent with the soil conditions naturally present in Southeast Alaska. Currently Southeast Alaska is held to Puget Sound standards.

F. Raven's Roost Trail Re-Route Memorandum of Understanding

Attachments: [Raven's Roost Trail MOU.PDF](#)

In 1994, the US Bureau of Land Management reserved a trail easement for the Raven's Roost Trail on G.L.O. Lot 1, which they conveyed to the State of Alaska. The State of Alaska subsequently subdivided a portion of G.L.O. Lot 1, creating Lot 1A and conveying it to the City of Petersburg, subject to valid existing easements and reservations. The Forest Service has determined that sections of the heavily used recreational trail need to be rebuilt and rerouted to provide additional safety for trail users. If approved, this MOU will document the reroute of the trail and easement on Borough property.

G. Parks & Recreation User Fees

Attachments: [Chapter 4.60 - P&R User Fees.PDF](#)

Assembly Member Norheim is looking for Assembly approval to direct Clerk Thompson to rewrite the Parks & Recreation User Fees code to provide that user fees are to be established by the Parks & Recreation Director with approval of the Borough Manager.

16. Communications**17. Assembly Discussion Items****A. Privatization of the Petersburg Public Library**

Assembly Member Norheim requested this discussion item.

B. Recognitions**18. Adjourn**