



## Meeting Minutes Borough Assembly

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Monday, May 6, 2019

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Kurt Wohlhueter, Assembly Member Bob Lynn and Assembly Member Taylor Norheim

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. April 9, 2019 Board of Equalization Minutes

**Attachments:** [April 9, 2019 Board of Equalization Minutes.PDF](#)

The April 9, 2019 Board of Equalization minutes were unanimously approved.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to change the name of Assembly Discussion Item A from Privatization of the Petersburg Public Library to Discussion of Possible Alternative Funding for the Petersburg Public Library (Member Norheim) and to move Assembly Discussion Item A from the end of the agenda to immediately following the Manager's Report and before Unfinished Business (Member Stanton Gregor). The agenda was approved as amended.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

#### A. Solid Waste Baler Replacement

**Attachments:** [PW Director Cotta Memo re Baler.PDF](#)  
[Recycle Systems Proposal.PDF](#)

The Assembly unanimously awarded the Solid Waste Baler Replacement project to Recycle Systems LLC for an amount not to exceed \$535,327.

**B. Caterpillar 320 Excavator**

**Attachments:**     [PW Director Cotta Memo re Excavator.PDF](#)  
[NC Machinery Proposal.PDF](#)

Purchase of a Caterpillar 320 Excavator from NC Machinery for an amount not to exceed \$179,250 was approved by a vote of 4-3, Mayor Jensen and Members Norheim and Wohlhueter opposed.

**7. Persons to be Heard Related to Agenda**

Cindy McDonell, Barb Fish, Joshua Adams, Lisa Schramek, Amy Anderson, Bill Tremblay, Aaron Hankins, and Jess Field spoke against privatization of the Petersburg Public Library.

Carl Haaland spoke in favor of his Special Use Permit application.

Brian Dreisbach, Devren Bennett, Jim Stolpe, Annette Bennett and Aaron Hankins spoke in support of filling the EMS Coordinator/Fire Fighter position. Mr. Dreisbach, Mr. Bennett, and Mr. Stolpe also spoke in support of filling the vacant Sergeant position in the Police Department and replacing Fire Engine #5.

**8. Persons to be Heard Unrelated to Agenda**

Bill Tremblay, representing himself, spoke against the Kake Access Road.

Tor Benson, representing himself, shared his thoughts of how the Senior Sales Tax Exemption program could be improved and work better as a rebate program.

**9. Board, Commission and Committee Reports**

There were no reports.

**10. Consent Agenda****A. Lease Renewal - Sammy Parker and Lee Roy Newton**

**Attachments:**     [Parker Newton Lease Renewal Document.PDF](#)

The lease renewal for Sammy Parker and Lee Roy Newton was unanimously approved.

**B. Lease Renewal - Ocean Beauty Seafoods, Inc.**

**Attachments:**     [Ocean Beauty Lease Renewal Document.PDF](#)

By unanimous roll call vote, the lease renewal for Ocean Beauty Seafoods was approved.

**C. Lease Renewal - Alaska Commercial Electronics LLC**

**Attachments:**     [ACE Lease Renewal Document.PDF](#)

The assembly unanimously approved the lease renewal for Alaska Commercial Electronics LLC.

**D. Lease Renewal - Piston & Rudder Services, Inc.**

**Attachments:** [Piston & Rudder Lease Renewal Document.PDF](#)

The lease renewal for Piston & Rudder Services, Inc. was unanimously approved.

## 11. Report of Other Officers

### A. Land Selection Process Update

Community and Economic Director Cabrera updated the Assembly on the Municipal Land Selection process with DNR and informed the Assembly that DNR has requested the Borough prioritize its selections. The Assembly requested Director Cabrera provide them with her recommendations for prioritization at the next meeting.

### B. SEAPA Update

Assembly Member Lynn, the Borough's SEAPA Board Member, provided an update on SEAPA's reservoir management and diesel burn repayment plans.

### C. 2019 Real Property Tax Roll Certification

**Attachments:** [2019 Real Property Tax Roll.PDF](#)

The 2019 Real Property Tax Roll was certified and presented to the Borough Assembly.

## 12. Mayor's Report

### A. May 6, 2019 Mayor's Report

**Attachments:** [May 6, 2019 Mayor's Report.PDF](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. May 6, 2019 Manager's Report

**Attachments:** [Manager Report 05062019](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

### 13.1 Assembly Discussion - Possible Alternative Funding for the Petersburg Public Library

The Assembly discussed possible alternative funding options.

## 14. Unfinished Business

Ordinances for Third and Final Reading

- A. Ordinance #2019-02: An Ordinance Amending Chapter 4.28, Titled "Sales Tax" of the Borough Code Regarding the Collection of Local Sales Tax on Internet Sales

Attachments: [Finance Director Tow Memo.PDF](#)  
[Ordinance #2019-02.PDF](#)

Ordinance #2019-02 was unanimously approved in its third and final reading.

## 15. New Business

- A. Ordinance #2019-03: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2019 Through June 30, 2020

Attachments: [Ordinance #2019-03 for 3rd Reading.PDF](#)  
[Amendments to FY 2020 Budget to Date.PDF](#)  
[Proposed FY 2020 Motor Pool Budget showing highlighted changes.PDF](#)  
[Proposed FY 2020 Debt Service Budget showing highlighted changes.PDF](#)  
[Proposed FY 2020 General Fund Revenues Budget showing highlighted changes.PDF](#)

Motions to amend Ordinance #2019-03 were as follows:

- 1) to remove the budgeted IT position for \$49,514 - approved by a vote of 6-1, Member Meucci opposed.
- 2) to remove the budgeted EMS Coordinator/Fire Fighter position for \$96,147 - failed by a vote of 4-3, Mayor Jensen and Members Lynn and Marohl in favor.
- 3) to add \$30,000 to the Contingency Fund, approved by a vote of 6-1, Member Meucci opposed.
- 4) to add \$10,000 to the budget to contract snow plowing services for roads outside of Service Area 1 that have been plowed by Public Works in recent years - (a) an amendment to add the \$10,000 to the Public Works budget to continue the snow plowing inhouse failed by a vote of 4-3, Mayor Jensen and Members Lynn and Marohl in favor - original amendment to add \$10,000 for contracted snow plowing services was approved by a vote of 5-2, Members Meucci and Wohlhueter opposed.

Ordinance #2019-03, as amended, was unanimously approved in its first reading.

- B. Ordinance #2019-04: An Ordinance Amending Chapter 9.28, Titled Fireworks, of the Borough Code to Update Language and Declare its Application Within Service Area 1 Only

Attachments: [Ordinance #2019-04 for 3rd Reading.PDF](#)

Ordinance #2019-04 was amended to remove wording that would allow use of consumer fireworks within Service Area 1 on certain days and times of the year. The ordinance, as amended, was approved in its first reading by a vote of 6-1, Member Marohl opposed.

- C. Assisted Living Consultants

Attachments: [Manager Giesbrecht Memo re Consultants.PDF](#)  
[The Fox Group Proposal.PDF](#)  
[Agnew Beck Proposal.PDF](#)

The Assembly approved engagement of The Fox Group to review Mountain View Manor's Assisted Living operations for an amount not to exceed \$20,400 by a vote of 5-2, Members Marohl and Wohlhueter opposed.

**D. Special Use Permit for Carl & Marilyn Haaland**

**Attachments:** [Planning Commission Report - SUP Haaland.PDF](#)

A Special Use Permit was unanimously approved, with conditions, for Carl & Marilyn Haaland to construct and maintain a driveway on the Neptune Street right-of-way to provide access to the backyard at 605 South Nordic Drive.

**E. Harbor Dredge Spoil Standards Letter**

**Attachments:** [Dredge Spoil Standards Letter.PDF](#)

A letter to our Federal Delegation requesting they pressure the EPA to develop harbor dredge spoil standards consistent with the soil conditions naturally present in Southeast Alaska was unanimously approved.

**F. Raven's Roost Trail Re-Route Memorandum of Understanding**

**Attachments:** [Raven's Roost Trail MOU.PDF](#)

The Raven's Roost Memorandum of Understanding was unanimously approved by the Assembly giving Manager Giesbrecht permission to sign the document on behalf of the Petersburg Borough.

**G. Parks & Recreation User Fees**

**Attachments:** [Chapter 4.60 - P&R User Fees.PDF](#)

By a vote of 6-1, Member Norheim in favor, the Assembly declined to direct Clerk Thompson to rewrite code to allow Parks & Recreation user fees to be established by the Parks & Recreation Director with approval of the Borough Manager.

**16. Communications**

None.

**17. Assembly Discussion Items****A. Privatization of the Petersburg Public Library**

This agenda item was moved to earlier in the meeting - Item 13.1.

**B. Recognitions**

Assembly Member Wohlhueter thanked the couple who walk in from out the road picking up trash.

**18. Adjourn**

The meeting was adjourned at 2:48 p.m.