



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, December 17, 2018

5:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

A. Public Hearing for Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard

Any public testimony regarding Ordinance #2018-20 should be given during this public hearing. A copy of Ordinance #2018-20 may be found under agenda item 14B.

6. Bid Awards

7. Visitors' Views Related to Agenda

Visitors wishing to share their views on any item on today's agenda may do so at this time.

8. Visitors' Views Unrelated to Agenda

Visitors with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

A. Inga's Galley 2019/2020 Liquor License Renewal

Attachments: [Inga's Galley Liquor License Renewal Application.PDF](#)

Inga's Galley has submitted an application to the State of Alaska's Alcohol and Marijuana Control Office to renew their liquor license for 2019/2020. The Borough Assembly may support approval of the application or may protest approval of the application pursuant to State Statute (AS 04.11.480). A protest of the application may not be arbitrary, capricious, or unreasonable.

11. Report of Other Officers**A. Solid Waste Baler Status Report**

Attachments: [PW Director Cotta Memo.PDF](#)

Public Works Director Cotta will provide an update on the solid waste baler status.

B. Clausen Museum End of Season Report

Attachments: [Clausen Museum 2018 Stats, Museums as Economic Engines, Membership Ap](#)

Clausen Museum Director Walsh will give an end of season report on the museum.

12. Mayor's Report**A. December 17, 2018 Mayor's Report**

Attachments: [December 17, 2018 Mayor's Report.PDF](#)

13. Manager's Report**A. December 17, 2018 Manager's Report**

Attachments: [December 17, 2018 Manager's Report.PDF](#)

Manager Giesbrecht's final report for 2018 will be published in the December 20, 2018 edition of the Petersburg Pilot. Due to the length of today's meeting agenda, Manager Giesbrecht will waive reading the report aloud.

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code

Attachments: [Ordinance #2018-18.PDF](#)

[Exhibit A to Ord#2018-18.PDF](#)

[Written Comments to Assembly 11.5.2018.PDF](#)

[Requested Amendments to Proposed Code.PDF](#)

The Assembly will consider proposed amendments to the new development code during this final reading of the ordinance. Clerk Thompson suggests a motion to adopt Ordinance #2018-18 in its third and final reading with a second, and then discussion of each amendment separately. If an Assembly Member chooses to make a motion to amend the proposed code and obtains a second, the amendment should have a roll call vote taken. After all amendments have been discussed and considered, the Assembly will vote on adopting the ordinance as amended.

Ordinances for Second Reading

B. Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard

Attachments: [Ordinance 2018-20](#)

If adopted, Ordinance #2018-20 will update the title of Visitor's Views to Persons to be Heard on meeting agendas.

C. Proposed Land Trade with Petro 49

Attachments: [Petro Shop Roof Inspection Report and Photos.PDF](#)

After having time to digest the information provided to the Assembly regarding a proposed land trade with Petro 49, Inc., Mayor Jensen requests the Assembly decide if the negotiations should continue. A roof assessment was performed on Petro's shop building that is involved in the proposed land trade - a copy of the inspection report is attached.

15. New Business

Ordinance #2018-21 - An Ordinance Adjusting the FY 2019 Budget for Known Changes

Attachments: [Ordinance #2018-21.PDF](#)

If adopted, Ordinance #2018-21 will use \$400,000 of Sanitation funds and \$200,000 of Sanitation's Motor Pool funds for the Baler Equipment Replacement expense.

A. Fiscal Year 2020 Capital Projects List

Attachments: [Capital Projects as Established](#)

[Additional Capital Project Needs](#)

Manager Giesbrecht requests input and approval of the Borough's FY 2020 capital projects list.

B. Approval of the FY 2020 Budget Policy and Community Service Grant Application

Attachments: [FY 2020 Budget Policy.PDF](#)
[Manager's Addendum to Budget Policy.PDF](#)
[Community Service Grant Application](#)

Finance Director Tow requests approval of the FY 2020 Budget Policy and Community Service Grant Application.

C. Support for PIA's Community Development Block Grant Program Application

Attachments: [Letter of Support for PIA Grant Application.PDF](#)

PIA requests a letter of support for their application for funding from HUD under the Community Development Block Grant Program for Indian Tribes and Alaska Native Villages. If the application is approved, PIA will provide for the rehabilitation of at least 15 homes for low-income households in Petersburg and will prioritize the most vulnerable members of the community - elders and small children.

D. Proposal to Add the Borough Clerk's Email Address to the Assembly Group Email

Assembly Member Meucci requests the Borough Clerk's email address be added to the Assembly's group email to assure the Clerk's office receives a copy of the communication. If approved, this will not affect the Assembly's individual email addresses - only the group email address of assembly@petersburgak.gov.

E. Alaska Airlines Essential Air Service Letter of Support

Attachments: [Letter of Support for Alaska Airlines.PDF](#)
[Essential Air Service Key Points.PDF](#)
[Alaska Airlines EAS Proposal.PDF](#)

Alaska Airlines requests a letter of support for their Essential Air Service proposal to the US Department of Transportation.

F. Group Sign-on Letter to Governor Dunleavy Regarding the Tulsequah Chief Mine

Attachments: [Group Letter to Gov. Dunleavy.PDF](#)

Brian Lynch with Rivers Without Borders requests the Petersburg Borough Assembly join other participants in signing-on to a group letter to Governor Dunleavy and Lt. Governor Meyer regarding the ongoing problems with the Tulsequah Chief Mine on the Taku River and the efforts to clean it up.

16. Communications

A. USFS Leadership Change for the Alaska Region

Attachments: [USFS Leadership Change Letter.PDF](#)

David E. Schmid has been selected to serve as Regional Forester of the Alaska Region.

17. Assembly Discussion Items**A. Recognitions****B. Seasonal Sales Tax**

Assembly Member Norheim requested this discussion item.

C. Designated Assembly Seats for Election Purposes

Assembly Member Meucci requested this discussion item. Clerk Thompson contacted 10 communities (Craig, Haines, Homer, City of Ketchikan, Ketchikan Gateway Borough, Seward, Sitka, Skagway, Wrangell and Yakutat) and learned that none of them have designated Assembly seats for election purposes. They elect their Assembly members in the same manner Petersburg does currently.

D. Joint Work Session to Discuss Economic Development

Assembly Member Meucci requests a joint work session with the Assembly, PEDC Board and the Chamber of Commerce Board to discuss economic development in Petersburg.

E. Public Meeting Decorum

Attachments: [Public Meeting Decorum Refresher.PDF](#)

Mayor Jensen and Clerk Thompson would like to review Borough code and Robert's Rules of Order regarding public meeting decorum.

18. Adjourn