



## Meeting Minutes Borough Assembly

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Monday, December 17, 2018

5:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 5:00 p.m. Member Stanton Gregor was excused from the meeting until he arrived at 6:10 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor, Assembly Member Kurt Wohlhueter, Assembly Member Bob Lynn and Assembly Member Taylor Norheim

### 2. Voluntary Pledge

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes to approve.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to 1) postpone agenda item 15A, Fiscal Year 2020 Capital Projects List, to the January 7, 2019 Assembly meeting, and to 2) postpone agenda item 17C to a meeting in January, 2019. The agenda was approved as amended.

### 5. Public Hearings

- A. Public Hearing for Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda and to Change the Agenda Title of Visitor's Views to Persons to be Heard

No testimony was given.

### 6. Bid Awards

There were no bid awards.

### 7. Visitors' Views Related to Agenda

Brian Lynch, representing Rivers Without Borders, encouraged the Assembly to sign on to the letter to Governor Dunleavy regarding the Tulsequah Chief Mine on the Taku River in British Columbia.

Bob Martin, representing the Harbor Board and himself, spoke in favor of the proposed land trade with Petro

49, stating the Harbor maintenance crew has a real need for a shop.

Glorianne Wollen, representing the Harbor Department, reiterated the need for a Harbor maintenance shop.

## 8. Visitors' Views Unrelated to Agenda

Harvey Gilliland, representing himself, spoke in favor of eliminating the requirement to renew Senior Citizen Sales Tax Exemption cards annually.

## 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

### A. Inga's Galley 2019/2020 Liquor License Renewal

Attachments: [Inga's Galley Liquor License Renewal Application.PDF](#)

The Assembly unanimously approved renewal of the liquor license for Inga's Galley.

## 11. Report of Other Officers

### A. Solid Waste Baler Status Report

Attachments: [PW Director Cotta Memo.PDF](#)

Public Works Director Cotta provided an update on the current status of the solid waste baler.

### B. Clausen Museum End of Season Report

Attachments: [Clausen Museum 2018 Stats, Museums as Economic Engines, Membership Application.PDF](#)

Clausen Director Walsh provided a 2018 end of season report on the museum.

## 12. Mayor's Report

### A. December 17, 2018 Mayor's Report

Attachments: [December 17, 2018 Mayor's Report.PDF](#)

On behalf of the Assembly, Mayor Jensen wished Petersburg's residents and visitors a Merry Christmas and a healthy and prosperous 2019.

**13. Manager's Report**



**A.** December 17, 2018 Manager's Report

**Attachments:** [December 17, 2018 Manager's Report.PDF](#)

Manager Giesbrecht's end of year report will be published in the December 20, 2018 edition of the Petersburg Pilot. The report was not read aloud at this meeting in the interest of saving time, however, it is attached and made a permanent part of these minutes.

**14. Unfinished Business**

Ordinances for Third and Final Reading

**A.** Ordinance #2018-18: An Ordinance Amending the Petersburg Municipal Code by Repealing Titles 18, Subdivision, and 19, Zoning, and Adopting a New Borough Development Code

**Attachments:** [Ordinance #2018-18.PDF](#)  
[Exhibit A to Ord#2018-18.PDF](#)  
[Written Comments to Assembly 11.5.2018.PDF](#)  
[Requested Amendments to Proposed Code.PDF](#)

A list of proposed amendments to the draft new Development Code can be found on page 123 of this meeting packet. 17 amendments to the proposed new Development Code were approved by the Assembly (#1, 2, 3, 4 to 1000 sq ft, 5, 6, 7, 8, 10, 11, 13, 14, 15, 16, 17, 18 and 19) and 2 proposed amendments failed (#9 and 12). Ordinance #2018-18, as amended, was unanimously adopted in its third and final reading. A motion to reconsider proposed amendment #9 failed by a vote of 5-2, Members Meucci and Stanton Gregor in favor.

Ordinances for Second Reading

**B.** Ordinance #2018-20: An Ordinance Amending Section 3.08.120(C) of the Municipal Code, Entitled "Assembly Meetings - Agenda", to Add the Pledge of Allegiance to the Agenda

and to Change the Agenda Title of Visitor's Views to Persons to be Heard

Attachments: [Ordinance 2018-20](#)

Ordinance #2018-20 was unanimously approved in its second reading.

C. Proposed Land Trade with Petro 49

Attachments: [Petro Shop Roof Inspection Report and Photos.PDF](#)

The Assembly voted to continue negotiations on a possible land trade with Petro 49 by a vote of 5-2, Mayor Jensen and Member Marohl opposed.

## 15. New Business

Ordinance #2018-21 - An Ordinance Adjusting the FY 2019 Budget for Known Changes

Attachments: [Ordinance #2018-21.PDF](#)

By roll call vote, Ordinance #2018-21 was unanimously approved in its first reading.

A. Fiscal Year 2020 Capital Projects List

Attachments: [FY 2020 Draft Capital Projects List.PDF](#)  
[Additional Capital Project Needs List.PDF](#)

This agenda item was postponed to the January 7, 2019 Assembly meeting.

B. Approval of the FY 2020 Budget Policy and Community Service Grant Application

Attachments: [FY 2020 Budget Policy.PDF](#)  
[Manager's Addendum to Budget Policy.PDF](#)  
[Community Service Grant Application](#)

Motion was made and unanimously approved to 1) add a risk analysis / risk assessment of the revenue stream coming into the General Fund over the next few years, and to 2) add a 5 year infrastructure plan for each enterprise fund to keep the infrastructure up to a certain standard. The Assembly decided to postpone discussion and action on the Manager's Addendum to Budget Policy to a time to be determined requesting he provide fiscal impact and implications of the potential budget discussion items. The 2020 Budget Policy and the Community Service Grant Application were unanimously approved.

C. Support for PIA's Community Development Block Grant Program Application

Attachments: [Letter of Support for PIA Grant Application.PDF](#)

The Assembly unanimously approved the letter of support for PIA's Community Development Block Grant Program application.

D. Proposal to Add the Borough Clerk's Email Address to the Assembly Group Email

By unanimous roll call vote, the Assembly decided to add the Clerk's email address to the group email address of [Assembly@petersburgak.gov](mailto:Assembly@petersburgak.gov).

E. Alaska Airlines Essential Air Service Letter of Support

**Attachments:**     [Letter of Support for Alaska Airlines.PDF](#)  
[Essential Air Service Key Points.PDF](#)  
[Alaska Airlines EAS Proposal.PDF](#)

The letter of support for Alaska Airlines to continue to provide Essential Air Service to Southeast Alaska was unanimously approved.

F. Group Sign-on Letter to Governor Dunleavy Regarding the Tulsequah Chief Mine

**Attachments:**     [Group Letter to Gov. Dunleavy.PDF](#)

The Assembly agreed to sign on to the letter from Rivers Without Borders to Governor Dunleavy regarding the clean up of the Tulsequah Chief Mine on the Taku River in British Columbia.

## 16. Communications

A. USFS Leadership Change for the Alaska Region

**Attachments:**     [USFS Leadership Change Letter.PDF](#)

## 17. Assembly Discussion Items

A. Recognitions

Mayor Jensen thanked the Volunteer Fire Fighters, Junior Fire Fighters, and EMS for their efforts.

Member Stanton Gregor recognized PIA for their Community Block Grant application because it will provide housing for the most vulnerable Petersburg residents.

Member Meucci thanked Roxy Lee and a group of supporters who are working to purchase a bench that was part of the Decolonizing of Alaska art exhibit so it can stay in Petersburg permanently.

B. Seasonal Sales Tax

The Assembly discussed the possibility of a future seasonal sales tax.

**C. Designated Assembly Seats for Election Purposes**

This agenda item was postponed to a future meeting.

**D. Joint Work Session to Discuss Economic Development**

Member Meucci requested a work session in February with the Assembly, Petersburg Economic Development Council, the Chamber of Commerce and Borough staff regarding economic development.

**E. Public Meeting Decorum**

**Attachments:**     [Public Meeting Decorum Refresher.PDF](#)

Mayor Jensen requested all Assembly members read the Public Meeting Decorum information Clerk Thompson provided in the packet.

**18. Adjourn**

The meeting was adjourned at 8:08 p.m.