



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, June 4, 2018

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**

2. **Voluntary Pledge**

3. **Approval of Minutes**

A. **May 7, 2018, May 14, 2018 and May 21, 2018 Assembly Meeting Minutes**

Attachments: [May 7, 2018 Assembly Meeting Minutes.PDF](#)

[May 14, 2018 Special Assembly Meeting Minutes.PDF](#)

[May 21, 2018 Assembly Meeting Minutes.PDF](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings**

A. **Public Hearing for Ordinance #2018-15: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled "Municipal Harbors", to Increase Harbor Fees**

Any public testimony regarding Ordinance #2018-15 should be given during this public hearing. A copy of Ordinance #2018-15 may be found under agenda item 14C.

6. **Bid Awards**

7. **Visitors' Views Related to Agenda**

Visitors wishing to share their views on any item on today's agenda may do so at this time.

8. **Visitors' Views Unrelated to Agenda**

Visitors with views on subjects not on today's agenda may share those views at this time.

9. **Board, Commission and Committee Reports**

10. **Consent Agenda**

11. **Report of Other Officers**

A. Mountain View Manor Assisted Living Presentation

Mountain View Manor Director Bell will give a presentation on the Borough's Assisted Living Department.

12. Mayor's Report**A. June 4, 2018 Mayor's Report**

Attachments: [June 4, 2018 Mayor's Report.PDF](#)

13. Manager's Report**June 4, 2018 Manager's Report**

Attachments: [Manager Report 06042018](#)

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2018-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall be Retained for a Public Purpose

Attachments: [Ordinance #2018-13 with Map of Property .PDF](#)

The Borough acquired a small lot located at 313 Mitkof Highway through a tax foreclosure. Due to easements and a right-of-way recorded on the lot, along with the location of the property directly fronting Mitkof Highway, Borough staff believe the property is better suited for retention for a public purpose, rather than to be included in a land sale. Adoption of Ordinance #2018-13 will retain the property for a public purpose.

B. Ordinance #2018-14: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2018 Through June 30, 2019

Attachments: [Ordinance #2018-14.PDF](#)

[Finance Director Tow Memo re Proposed Budget Changes.PDF](#)

Ordinance #2018-14 will approve the Borough's FY 2019 Operating Budget. Note: an update to the proposed FY 2019 budget for the Electric Fund is requested in Finance Director Tow's memo, attached. This request will not change the total dollar amount of the Electric Fund's FY 2019 expenditures, but will change from where the funds will be allocated.

Ordinances for Second Reading

C. Ordinance #2018-15: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled "Municipal Harbors", to Increase Harbor Fees

Attachments: [Ordinance #2018-15 for Second Reading.PDF](#)

The Petersburg Waterfront Master Plan, adopted along with the Borough's Comprehensive Plan in March of 2016, recommended an across-the-board increase of 12% to harbor moorage and use fees to bring harbor revenues in line with costs. To accomplish this goal, a 10% prepayment provision was eliminated with the adoption of Ordinance #2017-03, moorage rates will increase by approximately 9%, and most other harbor fees will increase by approximately 12% effective July 1, 2018 with the adoption of this ordinance.

Ordinance #2018-15 has been revised since its first reading to clarify fees for use of the launch ramps (see 14.20.390(B)(5) Launch ramp permit fee). All new language that has been added since the first reading of the ordinance is highlighted in blue.

D. Resolution #2018-02: A Resolution to Decide Where the \$464,711 to Finalize the Municipal Building Project Will be Transferred From (not the true title of the resolution, but there are two resolutions to choose from - Option A uses General Fund reserves and Option B uses part of the SEAPA rebate)

Attachments: [Resolution #2018-02 \(A\).PDF](#)

[Resolution #2018-02 \(B\).PDF](#)

On January 4, 2016, the Borough Assembly approved Resolution #2016-01 which committed using up to \$1,300,000 in an interfund loan from the Electric Fund (with 1.5% interest) to help fund the Municipal Building Renovation project. The project is now complete, and rather than the \$1,300,000 approved, \$464,711 is needed to pay for the remainder of the project. Manager Giesbrecht and Finance Director Tow are suggesting to either use General Fund reserves or part of the recent \$685,158 SEAPA rebate to pay the project balance of \$464,711 rather than borrowing from the Electric Fund at 1.5% interest. At the January 16, 2018 Assembly meeting, the Assembly unanimously postponed action on this resolution until no later than the first meeting in June. The Assembly is provided with two versions of Resolution #2018-02 to choose from:

Resolution #2018-02(A) provides for use of General Fund reserves to pay the \$464,711.

Resolution #2018-02(B) provides for use of \$464,711 of the \$685,158 SEAPA rebate to pay the \$464,711. The remaining \$220,447 of the SEAPA rebate would go into the Electric Fund.

E. Police Chief Search - Finalist Interviews

Attachments: [Police Chief Finalists Visit and Interview Schedule.PDF](#)

Borough Manager Giesbrecht has provided a tentative schedule for the visit of our finalists for the Police Chief position. The visits will take place the week of June 10, 2018. Interviews are scheduled for June 13th with the following participants on the interview panel: Susan Ohmer, Bruce Westre, Erica Kludt-Painter, Chief Swihart, and Clerk Thompson. There are two more available interview panel participant seats to fill, and can be filled with one more community member and one Assembly member or with two Assembly members. Susan Erickson is willing and available to fill one seat unless the Assembly prefers to put two Assembly members in the two available seats. Manager Giesbrecht and Clerk Thompson request the Assembly decide how to fill the remaining two interview panel seats.

Note: One item under Unfinished Business, Unilateral Implementation of the Borough's Last Best and Final Offer with the PMEA union, will be taken up following the Executive Session - see Item 19A.

15. New Business**A. Ordinance #2018-16: An Ordinance Proposing Amendments to Chapter 4.28 "Sales Tax" of the Petersburg Borough Code by Deleting Section 4.28.130 "Senior Citizen Exemption"; Adding New Section 4.28.155 "Annual Sales Tax Rebate for Qualified Senior Citizens"; Amending Section 4.28.020 "Definitions; and Directing that the Amendment be Submitted to the Voters of the Borough at the October 2, 2018 Borough Election**

Attachments: [Ordinance #2018-16.PDF](#)

At the May 21, 2018 Assembly meeting, Susan Flint and Chelsea Tremblay requested the Assembly adopt a similar senior citizen sales tax rebate policy as was recently adopted in Sitka and put the policy to Borough voters at the October 2, 2018 Municipal Election. Ms. Flint provided a draft ordinance and requested an Assembly member place it on the next meeting agenda for consideration. Assembly Member Stanton Gregor requested the ordinance be added to this agenda for its first reading.

B. Resolution #2018-08: A Resolution Adopting the Petersburg Borough Multi-Hazard Mitigation Plan

Attachments: [Resolution #2018-08.PDF](#)

Fire/EMS Director Dixon recently worked with LeMay Engineering & Consulting, Inc. to update the Petersburg's Multi-Hazard Mitigation Plan and is requesting the Assembly adopt the updated plan.

C. Resolution #2018-09: A Resolution Setting the Millage Rates for the Fiscal Year July 1, 2018 Through June 30, 2019

Attachments: [Resolution #2018-09.PDF](#)

Resolution #2018-09 sets the millage rates for FY 2019. The area wide millage rate for FY 2019 is 4.35 mills, which is .05 mills less than in FY 2018; and, the Service Area 1 millage rate for FY 2019 is 11.38 mills which is .22 mills less than in FY 2018.

D. Resolution #2018-10: A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 P.M. from March 1 Through October 31 Annually

Attachments: [Resolution #2018-10.PDF](#)

Assembly Member Meucci requests all regular Assembly meetings between March 1 and October 31 each year be held at 6:00 p.m. Per Borough Code Section 3.08.100, regular Assembly meetings are to be scheduled for the "first and third Monday of each month at such hour as shall be established, from time to time, by resolution and publicly noticed accordingly." Currently, the first meeting each month is held at 12:00 noon (this was set with Borough Incorporation to allow for residents who live off Mitkof Island to attend day meetings rather than night meetings for travel safety purposes) and the second meeting each month is held at 6:00 p.m.

E. Ratification of the Tentatively Agreed to July 1, 2018 through June 30, 2021 Collective Bargaining Agreement Between the Petersburg Borough and the International Brotherhood of Electrical Workers Local 1547

Attachments: [IBEW Proposed Ratification Memo 5.31.2018.PDF](#)

The Borough's and IBEW's bargaining teams tentatively agreed (TA'd) on a July 1, 2018 through June 30, 2021 Collective Bargaining Agreement and is seeking Assembly ratification of the new agreement. The IBEW membership voted to ratify the TA'd agreement on May 30, 2018.

16. Communications

A. Municipal Entitlement Land Selections

Attachments: [April 27, 2018 Letter from DNR re Land Entitlement.PDF](#)

[Borough Letter to DNR April 18, 2018.PDF](#)

Attached to this agenda item is a copy of the April 18, 2018 letter the Borough sent to DNR requesting (for the second time) accurate maps for use in the Borough's municipal entitlement land selection process and a letter from DNR dated April 27, 2018. Community Development Director Cabrera is out of town currently, but she shared with Clerk Thompson that it is her understanding the April 27 letter from DNR is the only response the Assembly will receive to the Borough's April 18 letter, even though the April 27 letter relates more to the teleconference she and Manager Giesbrecht had with Martin Parsons, Deputy Director of DNR's Division of Mining, Land and Water. The April 27 letter from DNR clarifies that the Borough does not have to complete all land selections by October 1, 2018, and that the Borough has already met that deadline by submitting sufficient selections.

Letter from DNR Division of Forestry

Attachments: [DNR Div of Forestry Letter 5.21.2018.PDF](#)

Alaska Division of Forestry Director Chris Maisch confirms in his letter dated May 21, 2018 that the Division of Forestry will not offer timber sales in the Thomas Bay and Frederick Point areas indicated in their Draft Five Year Schedule of Timber Sales until the adjudication of the Borough's land selections is completed.

17. Assembly Discussion Items

A. Recognitions**18. Executive Session**

By motion, the Assembly will adjourn to Executive Session to discuss the status and strategy with regards to an Unfair Labor Practice filing by the PMEA union against the Borough. Assembly Member Marohl will not participate in the Executive Session due to her spouse's membership in the PMEA.

19. Unfinished Business - Continued**A. Unilateral Implementation of the Borough's Last Best and Final Offer with the Petersburg Municipal Employees Association (PMEA)**

Attachments: [J. Hoag Letter to Assembly 4.20.2018.PDF](#)

The Borough's bargaining team for the PMEA Collective Bargaining Agreement negotiations is requesting Assembly approval to implement the Borough's Last, Best and Final Offer presented to the PMEA membership in August of 2017. The Last, Best and Final Offer will be implemented in lieu of the tentatively agreed Mediation Agreement, which was ratified by the Borough Assembly but rejected by the PMEA membership in March.

20. Adjourn