



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, May 7, 2018

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

3. Approval of Minutes

There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

A. Public Hearing for Ordinance #2018-12: An Ordinance Amending and Updating Title 16 of the Municipal Code (Chapters 16.04 Entitled "Definitions", 16.12 Entitled "Acquisition and Disposal of Borough Owned Lands", and 16.16 Entitled "Tidelands"), Adding Provisions for Land Exchange, and Updating Current Language to Reflect Borough Incorporation

Any public testimony regarding Ordinance #2018-12 should be given during this public hearing. A copy of Ordinance #2018-12 may be found under agenda item 14B.

6. Bid Awards

7. Visitors' Views Related to Agenda

Visitors wishing to share their views on any agenda item on today's agenda may do so at this time.

8. Visitors' Views Unrelated to Agenda

Visitors with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

11. Report of Other Officers

A. Petersburg Public Library Presentation

Library Director Alcock will give a presentation on our Library.

B. Petersburg Volunteer Fire Department Presentation

Fire/EMS Director Dixon will give a presentation on our Volunteer Fire Department.

C. 2018 Real Property Tax Roll Certification

Attachments: [2018 Real Property Tax Roll.PDF](#)

As required by PMC 4.24.290, delivery of the Assessment Roll must occur on or before the first meeting in May. Attached please find the 2018 total assessed valuation of all real taxable property in the Petersburg Borough.

D. Summary of April 17, 2018 SEAPA Meeting

Attachments: [B. Lynn SEAPA Meeting Summary.PDF](#)

SEAPA Board Member Bob Lynn has provided the Assembly with a written summary of Board activity from the April 17 Special Board Meeting.

12. Mayor's Report**A. May 7, 2018 Mayor's Report**

Attachments: [May 7, 2018 Mayor's Report.PDF](#)

13. Manager's Report**A. May 7, 2018 Manager's Report**

Attachments: [Manager Report 05072018](#)

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2018-11: An Ordinance of the Petersburg Borough Adjusting the FY 2018 Budget for Known Changes

Attachments: [Ordinance #2018-11.PDF](#)

Ordinance #2018-11 provides for the transfer of funds from the Electric Fund to a Capital Project Fund for the expense of a Facility Condition Assessment for the Blind Slough Hydroelectric Facility approved by the Assembly on January 16, 2018, to accept Secure Rural Schools funding for FY 2018 that was not previously budgeted, and to fund emergency pump replacement for Pumpstation #7.

Ordinances for Second Reading

- B. Ordinance #2018-12: An Ordinance Amending and Updating Title 16 of the Municipal Code (Chapters 16.04 Entitled "Definitions", 16.12 Entitled "Acquisition and Disposal of Borough Owned Lands", and 16.16 Entitled "Tidelands"), Adding Provisions for Land Exchange, and Updating Current Language to Reflect Borough Incorporation**

Attachments: [Ordinance #2018-12.PDF](#)

Ordinance #2018-12 updates PMC Title 16 - Real Property, to reflect Borough Incorporation and add provisions for land exchange.

- C. Unilateral Implementation of the Borough's Last Best and Final Offer with the Petersburg Municipal Employees Association (PMEA)**

Attachments: [J. Hoag Letter to Assembly re LBO.PDF](#)

The Borough's bargaining team for the PMEA Collective Bargaining Agreement negotiations is requesting Assembly approval to implement the Borough's Last, Best and Final Offer presented to the PMEA membership in August of 2017. The Last, Best and Final Offer will be implemented in lieu of the tentatively agreed Mediation Agreement, which was ratified by the Borough Assembly but rejected by the PMEA membership in March.

15. New Business

- A. Ordinance #2018-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall be Retained for a Public Purpose**

Attachments: [Ordinance #2018-13 with Map of Property .PDF](#)

The Borough acquired a small lot located at 313 Mitkof Highway through a tax foreclosure. Due to easements and a right-of-way recorded on the lot, along with the location of the property directly fronting Mitkof Highway, Borough staff believe the property is better suited for retention for a public purpose, rather than to be included in a land sale. Adoption of Ordinance #2018-13 will retain the property for a public purpose.

- B. Ordinance #2018-14: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2018 Through June 30, 2019**

Attachments: [Ordinance #2018-14.PDF](#)

Ordinance #2018-14 will approve the Borough's FY 2019 Operating Budget.

- C. Ratification of the Tentatively Agreed to July 1, 2018 through June 30, 2021 Collective Bargaining Agreement Between the Petersburg Borough and the International Brotherhood of Electrical Workers Local 1547**

Attachments: [J. Hoag Letter to Assembly re IBEW CBA.PDF](#)

The Borough's bargaining team tentatively agreed on a July 1, 2018 through June 30, 2021 Collective Bargaining Agreement with IBEW and is seeking Assembly ratification of the new agreement.

D. Draft Letter to E. Stewart, Tongass Forest Supervisor

Attachments: [Letter to Tongass Supervisor Stewart May 2018.PDF](#)

Assembly Member Stanton Gregor requested a letter be drafted to Tongass Forest Supervisor Earl Stewart regarding past and future timber sales with regard to stewardship project funding.

E. Yeil Ka'Chaak Playground

The Yeil Ka'Chaak playground in the Airport Subdivision is in disrepair and needs to be removed. Replacement of new playground equipment is estimated to cost \$30,000 to \$40,000. If approved by the Assembly, Manager Giesbrecht suggests running a PSA campaign to notify the public that removal of the playground is in the planning stages and encourage involvement in the future of the playground.

F. Appointment to Vacant Harbors and Ports Advisory Board Seat

Attachments: [J. Stromdahl Letter of Interest.PDF](#)

[J. Randrup Letter of Interest.PDF](#)

[E. Grundberg Letter of Interest.PDF](#)

[J. Slaven Letter of Interest.PDF](#)

Letters of interest to fill the vacant seat on the Harbors and Ports Advisory Board have been received by the Borough from Jim Stromdahl, Eric Grundberg, Joel Randrup and Jacob Slaven. Mayor Jensen will make an appointment with Assembly approval.

G. Petersburg Police Department Considering Participation in an Engel Entertainment Reality Show

Attachments: [Captain Hamilton's Research on Engel Entertainment.PDF](#)

The Petersburg Police Department has been contacted by Engel Entertainment, a reality show production company, who want to produce a show about the experience of police officers moving to Alaska from the lower 48 and the challenges they face both on and off the job. If approved by the Assembly, the Borough will move forward with reviewing the project contract.

H. Proposed Special Meeting on May 14, 2018

Assembly Member Meucci requests a Special Meeting be scheduled for Monday, May 14, 2018, to discuss the ideas from the Planning for the Future meetings and to amend the proposed FY 2019 Operating Budget.

I. Borough Manager Evaluation Process Change

Traditionally, the Borough Clerk (as HR Manager) is the only person to see each individual evaluation completed by Assembly Members and Department Heads. From the individual evaluations, a summary evaluation document is created using the Assembly's evaluations of the Manager and a summary evaluation document is created using the Department Head's evaluations of the Manager. The two summary documents, along with a self-evaluation completed by the Manager, are used by the Mayor, one other selected Assembly Member and the Manager in a meeting to discuss and edit, if desired, the three documents. Once edits, if any, are made and agreed upon, the Clerk combines the three evaluation documents into one final evaluation document that is then provided to the full Assembly for approval in Executive Session. Assembly Member Meucci would like to change the process to allow the Mayor and selected Assembly Member to see all of the individual evaluations of the Manager. This change of the process will need Assembly approval.

16. Communications**17. Assembly Discussion Items****A. Recognitions****B. Invitation to SEARHC Senior Executive Vice President, Dan Neumeister**

Assembly Member Meucci would like to invite SEARHC Senior Executive Vice President, Dan Neumeister, to Petersburg to discuss the idea and possibility of SEARHC's involvement with the Petersburg Medical Center.

18. Adjourn