



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, May 4, 2015

12:00 PM

Assembly Chambers

1. **Call To Order/Roll Call**
2. **Voluntary Pledge**
3. **Approval of Minutes**
 - A. **April 20, 2015 Regular Meeting Minutes**
Attachments: [April 20, 2015 Regular Meeting Minutes.pdf](#)
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings and Bid Awards**
6. **Visitors' Views Related to Agenda**
7. **Visitors' Views Unrelated to Agenda**
8. **Board, Commission and Committee Reports**
9. **Consent Agenda**
10. **Report of Other Officers**
11. **Mayor's Report**
No written report.
12. **Manager's Report**
 - A. **Report 05-04-2015**
Attachments: [Manager report 05042015](#)
13. **Unfinished Business**

A. Resolution #2015-11: A Resolution Supporting the Continuation of a Curbside Commingled Recycle Program in the Petersburg Borough

Attachments: [Resolution #2015-11.pdf](#)
[Blue Bag Petition Withdrawal.pdf](#)

The initiative petition for continuation of the blue bag recycling program has been withdrawn by its sponsors. Resolution #2015-11 supports moving to a cart-based commingled recycle program.

B. Authorization to Purchase Motorola Portable Radios for Public Safety Departments in an Amount not to Exceed \$58,960.

Attachments: [Radio Project Historical Information and Recommendations.pdf](#)

Police Chief Kelly Swihart is recommending the purchase of 20 Motorola portable radios for \$58,960. This purchase was previously approved by the Assembly, as part of a capital improvement project in the current fiscal year's budget. The overall project included an additional repeated channel and antennae improvements, as well as the portable radios. The project was requested to provide better and more consistent radio coverage in the core area, filling gaps in our current coverage, which will increase public safety, as well as provide a safer environment for Fire and EMS volunteers and police officers. Further, this project will serve as a foundation for equipment to be installed during the upcoming municipal building renovation. Additionally, our current equipment does not meet industry standards. Equipment in this project meets industry standards and helps maintain our eligibility for federal grant funding. The price quoted is based on a pre-negotiated price by Western States Contracting Alliance and, as such, no bid process is required by current code.

14. New Business

A. Ordinance #2015-07: An Ordinance Amending Section 4.33 of the Petersburg Borough Code to Establish a Transient Room Tax Fund and Rescind Resolution #2004, Which Had Established Guidelines for Appropriation of Funds Generated by the Transient Room Tax

Attachments: [Director Tow's Memo Regarding Transient Room Tax.pdf](#)
[Ordinance #2015-07.pdf](#)

Finance Director Tow is recommending that Transient Room Tax revenue and corresponding expenses be moved to a new special revenue fund. Currently the tax expenditures are found in the community services budget of the General Fund. Moving the Transient Room Tax out of the General Fund and into a Special Revenue Fund will create more transparency when making future budget decisions.

B. Resolution #2015-10: A Resolution of the Petersburg Borough Setting the Millage Rates for the Fiscal Year July 1, 2015 Through June 30, 2016

Attachments: [2015 Real Property Tax Roll Certification.pdf](#)
[Resolution #2015-10.pdf](#)

The Borough Assessor has certified the 2015 Real Property Tax Roll. Service Area 1 will see an increase in property tax millage of .04 over 2014. This equals an increase of \$4 per \$100,000 of assessed property value, for a total mill rate of 11.18. The mill rate for outside Service Area 1 will remain the same at 4 mills.

C. Electric Department Headquarters Building Remodel Options Presentation

Attachments: [Electric Department Building Remodel Options.pdf](#)

Linda Millard, with Millard + Associates Architects LLC, is the architect for the project and will present options for the planned remodel of the Electric Department headquarters building.

15. Communications

16. Assembly Discussion Items

A. Recognitions

17. Adjourn