



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, April 6, 2015

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

3. Approval of Minutes

A. March 16, 2015 Regular Meeting Minutes

Attachments: [March 16, 2015 Meeting Minutes.pdf](#)

4. Amendment and Approval of Meeting Agenda

5. Public Hearings and Bid Awards

A. Authorization to Award Purchase of a Sanitation Recycling Truck to
Bob's Services of Anchorage in an Amount not to Exceed \$207,476.23

Attachments: [Sanitation Recycling Truck Award Recommendation.pdf](#)

*This purchase was approved with the adoption of Ordinance #2015-04 at the March 16
Assembly Meeting.*

B. Authorization to Award Purchase of Petersburg Veteran's Community
Columbarium, Using Legislative Grant Funds, to Koppenberg
Enterprises, Inc., in an Amount not to Exceed \$80,000

Attachments: [Columbarium Award Recommendation.pdf](#)

6. Visitors' Views Related to Agenda

7. Visitors' Views Unrelated to Agenda

8. Board, Commission and Committee Reports

9. Consent Agenda

A. Authorization to Accept Grant Funds in the Amount of \$3,000 from the Early Intervention and Prevention Grant Funding Offered by the State of Alaska, Department of Health & Social Services, Division of Behavioral Health

Petersburg Mental Health Services has received a substance abuse prevention grant through the State of Alaska, Division of Behavioral Health, Early Intervention and Prevention funds. Part of the grant is to improve capacity building and to increase sustainability with key stakeholders. The Petersburg Police Department and Petersburg's Emergency Medical Services have been approved to receive \$1,500 each. These grant funds (\$3,000) will be used toward a Records Management System project (software), which is part of the new dispatch center in the planned Municipal Building renovation.

B. Approval of a Liquor License Transfer from Joan Mei Family Restaurant to Joan Mei Family Restaurant LLC

Attachments: [Joan Mei Restaurant Liquor License Transfer Application.pdf](#)

C. Approval of the Petersburg Chamber of Commerce Gaming Permit Application

Attachments: [Petersburg Chamber of Commerce Gaming Permit.pdf](#)

10. Report of Other Officers

A. Petersburg Commingled Rebate Value

Attachments: [Petersburg Commingled Rebate Value.pdf](#)

Public Works Director Karl Hagerman will discuss an important development regarding Petersburg's recycling material, the blue bag program and Republic Services, our solid waste and recycling vendor.

11. Mayor's Report

A. Mayor's Report

Attachments: [Mayor's Report for 4-6-2015.pdf](#)

12. Manager's Report

A. Manager's Report 4/6/2015

Attachments: [Manager's Report for 4-6-2015.pdf](#)

13. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2015-03: An Ordinance Providing for New Chapter 9.16, Nuisances

Attachments: [Ordinance #2015-03.pdf](#)

The ordinance revises the old City of Petersburg nuisance chapter and includes new definitions, a process for responding to and enforcing violations, a process for recovery of costs associated with abating a nuisance, and updating language to reflect borough incorporation.

B. Ordinance #2015-05: An Ordinance Providing for Increases in Short Term and Transient Moorage Fees and Establishing Fees for Use of the Commercial Drive Down Dock (short title).

Attachments: [Ordinance #2015-05 \(Amended by Staff\).pdf](#)

[Proposed Harbor Moorage Increases.pdf](#)

The ordinance provides for increases in short term transient moorage fees and moorage rates for 62 foot slips, and establishes fees for use of the commercial drive down dock.

C. Ordinance 2015-06: An Ordinance Adopting the Budget for Fiscal Year July 1, 2015 Through June 30, 2016 (amended to add Section 3, B.)

Attachments: [Ordinance #2015-06.pdf](#)

The proposed FY 2016 Budget is the same as presented in February to the Assembly with the following modifications: The Sanitation Enterprise Fund's proposed budget assumes the approved move to Recycle Carts in FY15. In the General Fund's proposed budget, the State Jail Contract revenue has been decreased by \$100,000 and the State Community Revenue Sharing revenue has been increased by \$100,000. This will result in no change to the General Fund's bottom line. This ordinance was amended after its first reading to add Section 3B which provides for the FY 2016 Levy of Taxes.

D. Authorization to Complete Purchase of 3 Parcels in the Seaduck Subdivision at Papke's Landing

Attachments: [Intent to Award Parcel 18.pdf](#)

[Intent to Award Parcel 19.pdf](#)

[Intent to Award Parcel 24.pdf](#)

On March 25, 2015, the Alaska Mental Health Trust Land Office held their 2014 Winter Land Sale bid opening. At the request of area residents and with authorization of Resolution #2015-02 passed by the Assembly on January 20, 2015, Petersburg Borough submitted bids for Parcels 18, 19, and 24 of the Seaduck Subdivision at Papke's Landing. The Borough was the lone bidder on the 3 parcels and has received Intent to Award letters from the TLO, included in this packet. The final prices are as follows: Parcel #18 purchase price is \$31,050 plus a \$500 processing fee for a total of \$31,550; Parcel 19 purchase price is \$31,050 plus a \$500 processing fee for a total of \$31,550; Parcel 24 purchase price is \$46,000 plus a \$500 processing fee for a total of \$46,500.

14. New Business

A. Resolution #2015-06: A Resolution Declaring Saturday, May 2, 2015 and Saturday, October 3, 2015 as Sales Tax Free Days in the Petersburg Borough

Attachments: [Resolution #2015-06.pdf](#)

[Chamber Request for 2 Sales Tax Free Days in 2015.pdf](#)

Petersburg Chamber of Commerce is requesting two Sales Tax Free Days in 2015 - May 2, 2015 and October 3, 2015. The request states that Petersburg businesses continue to report increased customer traffic and retail sales during tax free days and the events give shoppers more reasons to buy locally. In 2014, May's sales tax free day resulted in \$10,789.00 uncollected sales tax revenue and October's sales tax free day prompted \$8,480.08 in uncollected sales tax revenue.

B. Resolution #2015-07: A Resolution Providing for the Authority to Execute Agreements Related to the SEAPA Electric Revenue Improvement and Refunding Bonds, Series 2015 (Short Title)

Attachments: [Resolution #2015-07.pdf](#)

[SEAPA Request for 2015 Refinancing and Revenue Bonds.pdf](#)

At the March 2, 2015 Assembly meeting, SEAPA CEO Trey Acteson and legal counsel Joel Paisner requested member utility support to refinance some existing 2009 bonds which will result in a lower interest rate and to issue a new 7 million dollar bond necessary for the Swan Lake Reservoir Project. Resolution #2015-07 authorizes Petersburg's Mayor or Manager to sign the new bond documents.

C. Authorization to Solicit Bids for the Repair of the Middle Harbor Dock Structure

Attachments: [Middle Harbor Float Repair Invitation To Bid Recommendation.pdf](#)

[Middle Harbor Float Repair Cost Estimate.pdf](#)

PND Engineers have completed the design/engineering portion of their January 5, 2015 approved professional services agreement for repair of damages to the Middle Harbor dock facility caused by MV Safari Explorer last fall. Contract documents and specifications for the project have been prepared and the repair project is now ready to be put out for bid at the estimated expense of \$172,700. Insurance coverage for the damage has yet to be finally resolved.

15. Communications

A. Janet Holten Letter Regarding Recycling

Attachments: [Holten Letter.pdf](#)

[Ripped Open Blue Bags Downtown 3.30.2015.pdf](#)

[Blue Bags 2 - 3.20.2015.pdf](#)

[Blue Bags and Storm Drain 3.31.2015.pdf](#)

16. Assembly Discussion Items

A. Recognitions

B. Construction Inspector

At the March 16 meeting, Assembly Member Lynn requested a discussion on the possibility of training an existing Borough staff member to perform construction project inspections rather than outsource this service, which is the current practice.

17. Adjourn