



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Agenda Borough Assembly

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Monday, December 8, 2014

12:00 PM

Assembly Chambers

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1. **Call To Order/Roll Call**

2. **Voluntary Pledge**

3. **Approval of Minutes**

A. **Meeting Minutes of November 24, 2014**

Attachments: [11-24-2014 Minutes.pdf](#)

4. **Amendment and Approval of Meeting Agenda**

5. **Public Hearings and Bid Awards**

A. **Public Hearing on Acquisition of Land at Papke's Landing**

Attachments: [PH Notice.pdf](#)

[Map of MHLT Lots.pdf](#)

[Anderson Letter.pdf](#)

[Bunge Letter.pdf](#)

[Cole Letter.pdf](#)

*At the November 24 meeting it was determined the Assembly would seek public comment regarding the Borough's acquisition of Mental Health Trust Lands at Papke's Landing before participating in the next Land Trust Office sale. The Assembly will accept public comment at this meeting and at the meeting of December 22. The next Land Trust sale begins December 15 and will close on March 20. Community residents have been asked to present their comments either in person or via written statement. Written statements must contain the resident's name and will be read allowed at each meeting. Three written statements had been received at the time of meeting agenda preparation.*

6. **Visitors' Views Related to Agenda**

7. **Visitors' Views Unrelated to Agenda**

8. **Board, Commission and Committee Reports**

9. **Consent Agenda**

**A. Local Approval of Nenana Ice Classic 2015 Gaming Permit**

**Attachments:** [Nenana Gaming Permit Letter.pdf](#)

**10. Report of Other Officers**

- A. Michelle Drew of BDO, our auditing firm, will provide the Assembly with the FY 2014 audit report via telephone**

**11. Mayor's Report**

- A. Declaration of Mayor's Holiday**

*Continuing with the long standing tradition, I Mayor Jensen, declare the afternoon of Wednesday, December 24 (Christmas Eve) as a holiday for borough employees.*

**12. Manager's Report**

- A. Written Report for 12-08-2014**

**Attachments:** [12-08-2014 Mgr's. Report.pdf](#)

**13. Unfinished Business**

- A. Resolution #2014-19: A Resolution Dedicating Local Funds to Capital Improvement Projects Approved for Funding by the Alaska State Legislature in the 2016 Budget**

**Attachments:** [Revised Res. 2014-19.pdf](#)

[Funding Plan for Police-Municipal Bldg.pdf](#)

[Res. 2014-19.pdf](#)

*The draft resolution has been amended to provide a recommended local match in the upcoming year for the majority of the top 12 ranked community capital projects. Designation of a local match by the Assembly is expected to help demonstrate the community's support of the projects to the legislature. Along with the recommended match amounts, the Assembly has been provided a suggested local funding plan for the local share of the number one ranked project, Police and Municipal Building renovation.*

**14. New Business**

- A. Ordinance #2014-22: An Ordinance Providing for the Cutting of Green Trees on Borough Land Within Service Area 1 and Updating Language to Reflect Borough Incorporation. First Reading.**

**Attachments:** [Ord. 2014-22.pdf](#)

- B. Resolution #2014-20: A Resolution Transferring 50% of FY 2014 General Fund Surplus to the Property Development Fund**

**Attachments:** [Res. 2014-20.pdf](#)

*The resolution fulfills the Assembly's recent budget commitment to begin to set-aside funds for future needs. The resolution will transfer \$475,365 from the General Fund to the Property Development Fund.*

**C. Resolution # 2014-21: FY 2015 Fisheries Business Tax Program - Alternative Method**

**Attachments:** [Res. 2014-21.pdf](#)

**D. Ratification of Manager Giesbrecht's appointment of Debra K. Thompson to the Borough Clerk's Position Effective March 1, 2015 at the Annual Salary of \$68,000**

**Attachments:** [Thompson Contract.pdf](#)

*Borough Charter, section 4.04, requires the Borough Clerk be appointed by the Borough Manager, subject to ratification by the Assembly. Manager Giesbrecht has provided his proposed contract to appoint Debra K. Thompson as the next Borough Clerk, effective March 1, 2015. The contract provides for an annual salary of \$68,000 with added incentive for Thompson when she gains certification. Ms. Thompson has completed nearly all educational and experience requirements to gain the designation of Certified Municipal Clerk*

**15. Communications**

**16. Assembly Discussion Items**

**A. Recognitions**

**B. Borough Services and/or Borough Service Areas**

**Attachments:** [PSA on Service Areas.pdf](#)

[Charter provisions for Service Areas.pdf](#)

*This time period is set aside to address Borough Services and/or Borough Service Areas. Residents are encouraged to submit questions, concerns, comments and opinions regarding Services and Service Areas in relationship to Borough Charter requirements. The last scheduled set-aside time for informal discussion is the December 22nd meeting, at 7:00 p.m.*

**17. Adjourn**