



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda Borough Assembly

Monday, November 25, 2013

7:00 PM

Assembly Chambers

1. Call To Order/Roll Call

2. Voluntary Pledge

2A. Assembly Vacancy

Appointment to Vacancy

Resident Bob Lynn has offered to serve on the Assembly until the October, 2014 election. The Assembly will consider the appointment by each casting a written paper ballot.

Attachments: [Lynn Letter of Interest.pdf](#)
[Support Letters.pdf](#)

3. Approval of Minutes

A. There are no minutes available for approval.

4. Amendment and Approval of Meeting Agenda

5. Public Hearings and Bid Awards

A. Public Hearing on Ordinance #2013-17: An Ordinance Providing for Chapter 14.12, Sanitation, of the Municipal Code and Providing Incentive for Recycling

6. Visitors' Views Related to Agenda

7. Visitors' Views Unrelated to Agenda

8. Board, Commission and Committee Reports

9. Consent Agenda

10. Report of Other Officers

11. Mayor's Report**A.** Report for November 25, 2014

1. Appointment to Vacancy on Library Board - Resident Chelsea Tremblay has submitted a letter of interest to fill the vacancy until the October, 2014 election.
2. Reappointment to Thomas Bay Power Authority - John Jensen, Petersburg's representative to TBPA since 2007 has expressed his desire to serve another three year term on the Authority .
3. Report on Attendance at Alaska Municipal League Conference - Mayor Jensen and several assembly members attended this year's conference that was held in Anchorage. This agenda item provides opportunity for the attending assembly members to make comment on the conference.

Attachments: [Tremblay Letter of Interest.pdf](#)
[TBPA Term Listing.pdf](#)

12. Manager's Report**A.** 11-25-2013 Report

Attachments: [Manager report 11252013](#)

13. Unfinished Business

Ordinances for Third and Final Reading

None.

Ordinances for Second Reading

A. Ordinance # 2013-17: An Ordinance Providing for Chapter 14.12, Entitled Sanitation, of the Municipal Code, Updating Current Language to Reflect Borough Incorporation; and Providing Incentive For Recycling

The purpose of this ordinance is to update Code language to reflect borough incorporation and to provide for a co-mingled recycling service. The ordinance has been reviewed by legal counsel.

Attachments: [Ord. #2013-17.pdf](#)

B. Juneau Appeal of Petersburg Borough Boundaries

No new information received from the Court.

C. Redistricting

The court has ruled that the Redistricting Board's Proclamation Plan meets the State Constitution's requirements. The Riley plaintiffs have said they will not appeal the decision. Petersburg has gone on record in the past in support of the 2013 Proclamation Plan. A map of the southeast voting districts that will go into effect in 2014 is attached to this meeting packet.

Attachments: [2013 Proclamation Plan Map.pdf](#)

D. Consideration to Amend the Drive Down Facility Construction Bid Documents and Funding Plan

At the September 27, 2013 assembly meeting, the assembly accepted the Harbors and Port Advisory Board's recommendation and authorized the engineer's to prepare the final construction documents and proceed to bid. The approved construction plans consisted of a base project with seven alternatives. At a recent pre-bid conference, it was noted by interested contractors that omitting any electrical components from the base project discouraged electrical sub-contractors to participate in the bid process. Since the pre-bid conference, PND is proposing the project be amended to include some electrical work in the base project and provide five additive alternates instead of the original seven.

Attachments: [Proposed Amendment to Plans.pdf](#)
[September approval and supporting documents.pdf](#)

14. New Business**A. Consideration of Proposed Ordinance # 2013-18, An Ordinance Providing for Chapter 9.12, Entitled Littering, of the Municipal Code, Updating Current Language to Reflect Borough Incorporation. First Reading.**

Attachments: [Ord. #2013-18.pdf](#)

- B.** Consideration of Ordinance # 2013-19, An Ordinance Providing for the Harbors and Ports Department and Advisory Board (short title). First Reading.

The proposed ordinance would provide for the administration, operation and maintenance of a borough harbor department and provides for the retention of a seven member elected Harbors and Port Advisory Board.

This ordinance, as well as proposed Ordinances # 2013-20 (Public Safety) and # 2013-21 (Parks and Recreation), expands the existing duties of Advisory Boards to also provide advice to department heads on their respective departmental duties and responsibilities. The ordinances also remove the secretary positions from the advisory boards and change some responsibilities of the board chairpersons.

Attachments: [Ord. #2013-19.pdf](#)

- C.** Consideration of Proposed Ordinance # 2013-20, An Ordinance Providing for a Borough Health Officer, Fire Department, Police Department and Retention of a Five Member Elected Advisory Board (short title). First Reading.

Attachments: [Ord. #2013-20.pdf](#)

- D.** Consideration of Proposed Ordinance #2013-21, An Ordinance Providing for Borough Parks and Recreation and Retention of a Five Person Elected Advisory Board. First Reading.

Attachments: [Ord. #2013-21.pdf](#)

- E.** Authorization to Place the Crane Dock Widening Project Out to Bid

PND Engineers have completed the final design for the project and have estimated the construction cost to be \$877,234. An additive Alternate for seven access ladders is proposed at an estimated cost of \$38,650. Harbor Master Wollen has provided written recommendation to authorize the bid process to take advantage of having multiple construction companies working in Petersburg this upcoming season.

Plans for the project can be reviewed at the Harbormaster's Office.

Attachments: [Harbormaster Recommendation.pdf](#)

[Engineer's Estimate.pdf](#)

- F.** Authorization to Solicit a Request for Proposals to Provide Psychiatric Emergency Response, Treatment Services and Community Support

Attachments: [RFP for Psychiatric Services.pdf](#)

15. Communications

16. Assembly Discussion Items**A. Recognitions**

This agenda item is reserved to acknowledge individuals, groups, departments, agencies or anyone for their contributions toward the betterment of the Petersburg community.

B. By-Mail Elections

Attorney Heideman and Clerk O'Rear are currently rewriting the municipal election code to provide for borough formation. During the incorporation election process, many residents expressed their desire for the borough to conduct all of its elections by mail. Comments received to the borough's inquiry last March resulted in mixed views from the 21 residents that responded. (Questionnaire results attached). Does the assembly want to provide for mail elections? If so, does the assembly want to provide for all elections to be by mail? Or, does the assembly want to allow by mail elections only for the conduct of special elections?

Attachments: [Question Results.pdf](#)

17. Adjourn