

**MINUTES OF THE PETERSBURG BOROUGH ASSEMBLY MEETING, 2ND REGULAR MEETING OF THE MONTH, HELD MONDAY, JULY 15, 2013 AT 07:00 P.M. IN THE ASSEMBLY CHAMBERS OF THE MUNICIPAL BUILDING**

1. **CALL TO ORDER/ROLL CALL** Vice Mayor Flint called the meeting to order at 7:00 p.m. Present: Assembly Members Wohlhueter (by phone), Strand, Havrilek, Lagoudakis, Flint and Hoag. Absent: Mayor Jensen (excused).
2. **VOLUNTARY PLEDGE** The Pledge was recited.
3. **APPROVAL OF MINUTES**
  - A. **Regular Meeting Minutes of July 1, 2013** The minutes were approved, as submitted.
4. **AMENDMENT AND APPROVAL OF MEETING AGENDA** The agenda was approved, as submitted.
5. **PUBLIC HEARINGS AND BID AWARDS**
  - A. **Ordinance #2013-09: An Ordinance Updating Current Language to Reflect Borough Incorporation; and Providing for the Harbors Located within Service Area 1 only, the Limiting of Fish Cleaning to Designated Cleaning Stations and Prohibiting the Disposal of Fish or Animal Waste and Parts.** Vice Mayor Flint called for comments. No public comments were received.
  - B. **Ordinance #2013-10: An Ordinance Updating Chapter 4.04 - Entitled "Purchasing", Updating Current Language to Reflect Borough Incorporation and to Provide Uniformity Between the Code and the Borough's Standard Specifications Manual.** Vice Mayor Flint called for comments. No comments were received.
  - C. **Award of Facility Structural Analysis Proposal** Proposals for the structural and mechanical analysis of the Reid Marine Warehouse and the Municipal Building were opened on June 27. The Assembly unanimously accepted the Review Committee's recommendation and awarded the two phase proposal submitted by MRV Architects. Phase one consists of a structural analysis for \$12,657 and Phase 2 consists of mechanical analysis for \$12,800.  
Structural Rec
    - 11 A. **Certificate of Appreciation** Vice Mayor Flint deviated from the printed agenda and presented Petersburg High School student PK Bunyi with the Borough's certificate of appreciation for his lead role in making the yellow cedar Petersburg logo sign that is now mounted on the assembly dais. PK made the sign in shop class using new design equipment furnished by a grant from the US Forest Service. This coming school year the shop class will be making several non-wood signs for the Borough and Forest Service using the new equipment. The Borough paid for materials of the yellow cedar sign and made a donation to the shop class. The Assembly applauded PK's contribution to local government.
    - D. **Award Community Gymnasium Floor Refinishing Contract** Two companies responded to the Parks & Recreation Department's request for quotes. After determining that time was of the essence and Alaska Industries had more experience in the field than the other provider, has worked on the Community gym floor several times over many years, and had many very favorable references from other clients, the Assembly by a 5-1 vote, Assembly Member Lagoudakis opposed, accepted the Parks & Recreation Department's recommendation and awarded the work to Alaskan Industries for the cost of \$32,400. Lagoudakis believed the competing company, whose quote was \$29,481 had sufficient experience to perform the work. The Assembly determined that installation of the Petersburg brand logo to the center of the floor for an additional cost was not merited.



Floor Refinish

6. **VISITORS' VIEWS RELATED TO AGENDA** See 8A.

7. **VISITORS' VIEWS UNRELATED TO AGENDA** None.

8. **BOARD, COMMISSION AND COMMITTEE REPORTS**

**A. Art's Council - Buschmann Park Centennial Expansion & Sculpture Project**

Suzanne Ashe, Art's Council Representative, provided an update on the project. The project consists of dedicated property of approximately 972 s.f. of municipal property (currently a portion of the municipal building parking area next to Buschmann Park) as an area to be used for the construction and display of a sculptured fountain in celebration of Petersburg's 2010 Centennial. The site plan for the park, including the rendering of the bronzed statue that will be placed in the park, was provided to the Assembly. The statue for the expanded park has been completed by local artist Eric Larson and has been sent out of state for bronzing at the cost of \$30,000. The project has received considerable private funding as well as \$17,805.00 of Borough Transient Room Tax money. Currently Arts Council members and borough staff are working on details to assure who provides funding for several upcoming installation/construction expenses and who and how the fountain will be maintained in the future.

Arts Council Project

9. **CONSENT AGENDA** No items.

10. **REPORT OF OTHER OFFICERS** No reports.

11. **MAYOR'S REPORT**

**B. Kake Access EIS** The assembly discussed what comments should be made to the draft Purpose and Need for the Kake Access EIS. Because written comments must be submitted by August 5, assembly members Lagoudakis, Havrilek and Flint were authorized to prepare the comments. Consensus of what the comments should consist of: the expedited process should not be applied (take more time to review the project); the double process/projects (power line and access) are causing confusion within the public. Combine the processes and projects or address the power line issue first; road access will not supply added regional access to Kake in the winter months; construction and maintenance costs (for both projects) are a concern; Petersburg would not benefit from road construction; the City of Kupreanof is adamantly opposed.

Kake Draft

**C. Schedule Work Session with Hospital Board** A joint work session between the Hospital Board and Borough Assembly was scheduled for August 22 at 9:00 a.m. to review the audit and to determine what action, if any, should follow in response to borough formation. The need for a work session was the result of a meeting held jointly between hospital and borough representatives and staff members on July 8 to discuss how borough formation may affect hospital funding and governance.

12. **MANAGER'S REPORT** The manager reviewed his written report.

13. **UNFINISHED BUSINESS**

**A. Juneau Appeal of Petersburg Borough Boundaries** The City and Borough of Juneau has asked for an extension of time, until July 19, to file its reply brief.

**B. Redistricting** The Redistricting Board has developed a Concept Plan of which they hope to present to the court during the upcoming week. The Board has asked the Borough's legal counsel to file Notice with the court that the Concept Plan is acceptable to Petersburg. By a unanimous voice vote, the assembly accepted the Administration Department's recommendation and authorized legal counsel to file the



notice. The Concept Plan is a fair representation of compactness and social-economic compatibilities within Southeast.

Maps

**C. Ordinance #2013-09: An Ordinance Updating Current Language to Reflect Borough Incorporation; and Providing for the Harbors Located within Service Area 1 only, the Limiting of Fish Cleaning to Designated Cleaning Stations and Prohibiting the Disposal of Fish or Animal Waste and Parts. 2nd Reading.**

The ordinance passed unanimously by Roll Call Vote in second reading. The ordinance satisfies the Borough's Transition Plan's requirement for harbor and port services to be provided on an areawide basis. The ordinance is a rewrite of the current City of Petersburg ordinance. The new ordinance sets forth sections that apply only to our existing harbors (those located in Service Area 1) including a new section that limits fish cleaning to cleaning stations only and prohibits disposal of fish or animal carcasses/parts. The ordinance was amended from its first reading to include several clarifications including fish cleaning on-board a vessel is allowed (section 14.20.250E) and the maximum interest allowed to be charged on late paid accounts (now 10.5%) is spelled out within the ordinance (section 14.20.085).

Ord. 2013-9

**D. Ordinance #2013-10: An Ordinance Updating Chapter 4.04 - Entitled "Purchasing", Updating Current Language to Reflect Borough Incorporation and to Provide Uniformity Between the Code and the Borough's Standard Specifications Manual. 2nd Reading.**

By unanimous Roll Call Vote the ordinance was approved in second reading. The ordinance reflects the Standard Specifications requirements that were adopted on August 6, 2012 and now outlines the bid and award processes to be used by the borough. The expenditure limits for department heads and manager have been placed back to their current limits (\$5,000 and \$30,000 respectively) and the amended ordinance retains the \$30,000 competitive bid requirement threshold (down from the originally proposed \$50,000 amount).

Ord. 2013-10

**14. NEW BUSINESS**

**A. Resolution #2013-17: A Resolution Requesting FY 14 Payment in Lieu of Taxes Funding from the Department of Commerce, Community and Economic Development**

The Resolution was approved unanimously by Roll Call Vote. This is the last resolution that will need to be passed to obtain the annual funding. Now that Petersburg is a borough, the federal funding will come directly to the borough without passing through the State.

Res. 2013-17

**B. Approval of Interim Contract with Petersburg Indian Association for Community Recycling**

The interim contract was unanimously approved, as submitted. It is unknown how the new co-mingling recycling process will affect borough and PIA finances. Public Works Director Hagerman hopes to provide a report to the assembly that documents recent financial status of the program. Depending how the current new recycling program pans-out, the borough may or may not seek competitive proposals for future recycling programs. Hagerman cautioned that the new interim contract with PIA is subject to amendment as changes are made to the new program.

**15. COMMUNICATIONS** No items.

**16. ASSEMBLY DISCUSSION ITEMS**

**A. Recognitions**

**1. Thank you** EMS/Fire Coordinator Sandy Dixson expressed appreciation to Jack Slaght for his work to rebuild the engine of the Model A fire truck. Assembly Member Havrilek thanked Parks & Rec Director Hayes and Fire/EMS volunteers for making this past 4th of July celebration the best in the past several years.

**2. Congratulations and Farewell** Vice Mayor Flint acknowledged Judy Forgey's retirement from borough employment. Judy served the city/borough for 25 years

and was this year's Grand Marshall for the 4th of July parade.

- 17. ADJOURN** The meeting adjourned at 7:54 p.m.

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Date Approved

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