

**PETERSBURG BOROUGH
ASSEMBLY MEETING AGENDA
REGULAR SESSION
Monday, May 20, 7:00 P.M.**

- 1. Call To Order/Roll Call**
- 2. Voluntary Pledge**
- 3. Board of Equalization** *The Assembly, acting as the Board of Equalization, will consider appeals to the 2013 property assessments that have not been administratively resolved by the Borough Assessor. All appeals must be resolved no later than the Friday following the second Assembly meeting in May. Documents for this portion of the agenda will be presented by Finance Department staff prior to, or at, this meeting.*
- 4. Approval of Minutes**
 - A. Special Meeting Minutes of April 29, 2013**
 - B. Regular Meeting Minutes of May 6, 2013**
- 5. Amendment and Approval of Meeting Agenda**
- 6. Public Hearings and Bid Awards**
 - A. Public Hearing on Ordinance #2013-7: An Ordinance Providing for Chapter 3.12 of the Municipal Code, Entitled "Administration", Updating Current Language, Adding a Section that Informs how Employees will be Compensated and Applying the Provision of the Ordinance on an Area-wide Basis.**
 - B. Public Hearing on Ordinance #2013-8: An Ordinance Adopting the Budget and Setting the Millage Rates for the Fiscal year July 1, 2013 through June 30, 2014.**
 - C. Bid Award – Landfill Slope Stabilization** *The borough received two responsive bids for the project. PND Engineers and the Sanitation Department reviewed the bids and have recommended that low bidder, Rock N Road Construction, be awarded the project in an amount not to exceed \$479,592.*
- 7. Visitors' Views Related to Agenda**
- 8. Visitors' Views Unrelated to Agenda**
 - A. Chamber of Commerce – Request for Reconsideration** *The Chamber of Commerce has submitted written request for the Assembly to reconsider their position on sales tax free days.*
- 9. Board, Commission and Committee Reports**
 - A. Trey Atkins, CEO for SEAPA** *Mr. Atkins will provide an update on SEAPA matters and is available to answer questions. Scheduling a work session or special meeting with member communities has been postponed. Mr. Atkins and Electric Department Superintendent Joe Nelson have also been asked to comment on FERC's May 16, 2013 Notice of Preliminary Permit Application Acceptance from Hydro Development, LLC.*
- 10. Consent Agenda**
- 11. Report of Other Officers**

12. Mayor's Report

A. Organizational Work Session – Kake Intertie and Access Projects *Assembly Member Lagoudakis, the Borough's Liaison, has scheduled an organizational meeting in preparation for review of the proposed Kake Intertie and Access Projects. Persons interested in participating in the review of the proposed projects and evaluating how they may affect the local region are encouraged to attend. The Community Organizational Work Session is scheduled for Thursday, May 23 at Noon, in the Assembly Chambers.*

C. Appointment of Borough Attorney *Borough Charter, Section 2.12 requires the Borough Attorney to be appointed by the Assembly to serve at the pleasure of the Assembly. At the May 6 Assembly meeting, the Assembly instructed staff to issue the Borough's intent to award the Borough's General Counsel Legal Services to Hedland, Brennan and Heideman. Administrative staff is requesting the firm be officially appointed as the Borough's Attorney under their April 17, 2013 Hourly Fee Agreement that was submitted in the Firm's response to our Request for Proposals.*

13. Manager's Report *Manager Giesbrecht will review his written report.*

14. Unfinished Business

A. Ordinance #2013-6: An Ordinance Providing for Chapter 14.30, of the Municipal Code, Entitled "Mountain View Manor Elderly Housing and Assisted Living Facility", Updating Rents to Current Levels and Applying the Provisions of the Ordinance on an Area-Wide Basis. 3rd and Final Reading.

B. Ordinance #2013-7: An Ordinance Providing for Chapter 3.12 of the Municipal Code, Entitled "Administration", Updating Current Language, Adding a Section that Informs how Employees will be Compensated and Applying the Provision of the Ordinance on an Area-wide Basis. 2nd Reading. *The proposed ordinance will convert the current provision of the City of Petersburg Code to the Borough Code. The ordinance also provides for the means for the borough's goal to attract and retain skilled employees.*

C. Ordinance #2013-8: An Ordinance Adopting the Budget and Setting the Millage Rates for the Fiscal year July 1, 2013 through June 30, 2014. 2nd Reading *Borough Charter requires that the budget and tax mill rates be established by ordinance. The proposed ordinance sets the income and expenditures for FY 2014 as well as the tax mill rates to support the budget. The total estimated mill rate within the ordinance to support the budget is 11.00 mills (including the first time mill levy for new library debt) and is based on the total assessed value of real property within service Area 1 being \$298,411,100. The mill rates and assessed value expressed in sub-section B of the ordinance are subject to change, pending the action taken by the Assembly, as the Board of Equalization, earlier in this meeting and any changes made to the proposed budget by the Assembly. (Last year's mill levy was 10.99 mills based on \$288,007,000 of gross property value).*

D. Juneau Appeal of Petersburg Borough Boundaries *The Borough's reply brief will be submitted by the May 24 deadline.*

E. Redistricting *No new information*

15. New Business

A. Review and Acceptance of Draft Land Patent *The long awaited transfer of 9.55 acres of uplands and tidelands at Scow Bay from the Department of Natural Resources to the Borough is near at hand. Discussions of the transfer can be traced back to 1993, with the latest effort commenced in 2008. ADNR has provided a draft Patent for the Borough's review. The Assembly is asked to accept the property under the terms and conditions set forth in the draft Patent.*

B. Shooting Range Improvements - Project Award *The Borough recently sought proposals for improvements to the shooting range consisting of: RV pad with electrical service, new concrete outhouse; pistol range improvements, resurfacing the access road and drainage improvements. Two proposals were received. The proposals were reviewed and scored by a committee of 6 individuals representing the Borough and Rod & Gun Club. Both proposals offered excellent value, but one did not include the requested drawings and detail for key construction elements. The committee has unanimously recommended the project be awarded to Reid Brothers Construction in an amount not to exceed \$62,612.*

16. Communications

17. Assembly Discussion Items

A. Recognitions *This agenda item is reserved to acknowledge individuals, groups, departments, agencies or anyone for their contributions toward the betterment of the Petersburg community.*

18. Adjourn