

**PETERSBURG BOROUGH
ASSEMBLY MEETING AGENDA
REGULAR SESSION
Monday, March 4, 2013, 12:00 P.M. (Noon)**

- 1. Call To Order/Roll Call**
- 2. Voluntary Pledge**
- 3. Approval of Minutes**
 - A. Regular Meeting Minutes of February 19, 2013**
- 4. Amendment and Approval of Meeting Agenda**
- 5. Public Hearings and Bid Awards**
- 6. Visitors' Views Related to Agenda**
- 7. Visitors' Views Unrelated to Agenda**
- 8. Board, Commission and Committee Reports**
- 9. Consent Agenda**
 - A. Transient Room Tax Grants** *The TRT Committee recommends awarding the following grants funded with transient room tax proceeds: 1) \$1,600 to the Chamber of Commerce for a Viking ship bench; 2) \$1,788 to the Claussen Museum for flags directing visitors to their location; 3) \$1,625 to the Chamber of Commerce and PEDC to assist in developing a photo library; 4) \$1,500 for a Petersburg Annual Harvest calendar; and 5) \$1,623 to the Compass Theater. Total grant funds to be allocated if approved is \$8,136.*
- 10. Report of Other Officers**
 - A. Stephanie Pfundt, Student Report**
- 11. Mayor's Report**
- 12. Manager's Report** *Manager Giesbrecht will review his written report.*
- 13. Unfinished Business**
 - A. Borough**
 - 1. Juneau Appeal** *Juneau has filed their appellant brief, Sara and Jim are reviewing and will be providing comment and a written response by the March 29, 2013 deadline.*
 - 2. Future Transition Items** *A written response to the questionnaires provided to the existing Advisory Boards to obtain their opinions on whether to retain the boards/committees as a borough is due back to the administration office by March 8. The results of this feedback will be compiled in a summary document for Assembly review and discussion at the March 18 meeting.*
 - B. Redistricting** *No new information.*
 - C. SEAPA and D. Hittle & Associate's O & M Report** *No new information.*
 - D. Ordinance #2013-4: An Ordinance Implementing an Areawide Transient Room Tax in the amount of 4% throughout the Petersburg Borough and Providing for the Administration,**

Collection and Reporting of the Transient Room Tax. 3rd and Final Reading.

E. Assembly Confirmation of Criteria to be Used During the Police Chief Search, Interview and Negotiation Stages *Staff continues to work on hiring and interview criteria for the upcoming recruitment of a new police chief. A criteria update has been made part of this meeting packet for Assembly review. There are several items that require Assembly consideration at this time to keep the process on track. Those items are: 1) establish an annual salary (staff is recommending \$70-\$95,000 range); approve reimbursable moving expenses up to \$15,000; 3) appoint an assembly member to the formal Interview Board; and 4) authorize up to \$6,500 per month for a temporary contract for an interim police chief, if necessary. The assembly must also be prepared to conduct a Special Session near the end of April to affirm any hiring recommendation that may be made. Finally, because of the time of year a new police chief may come to town (June/July), assembly and community members are asked to keep their eyes and ears open for suitable housing.*

F. Reconsideration of Thomas Bay Power Authority's Request for a Budget Amendment

14. New Business

A. Resolution #2013-7: A Resolution in Support of Senate Bill No. 60 Introduced in the Twenty-Eighth Legislature of the State of Alaska for an Act Entitled "An Act Relating to Sea Otter Population Management" by Implementation of a Bounty of Sea Otters

B. Authorization to Submit Motion to Intervene in the Proceedings of the Application for Preliminary Permit filed by Hydro Development LLC for the Cascade Creek Hydroelectric Project # P-143360 *A draft letter has been prepared seeking to intervene in the above named project. The closing paragraph of the letter sums up the reasons for the motion to intervene as "Hydro Development LLC presumes to use lands, facilities, and services managed, owned and operated by the Petersburg Borough. As owner of these lands, facilities and services, the Petersburg Borough therefore has interests not represented by any other parties to this proceeding".*

C. Authorization to Proceed in the Request for Proposals for General Counsel Legal Services *An RFP has been prepared by retiring City Attorney Paul Dillon that outlines the services required and qualifications necessary from an individual or firm to provide the borough with general legal counsel. If approved by the Assembly, proposals will be accepted until _____ (to be determined by the Assembly). Proposals received will be evaluated by Attorney Dillon, Manager Giesbrecht and Clerk O'Rear with tentative contract award at the assembly meeting of _____ (to be determined by the Assembly).*

D. Crane Dock Approach Widening *At the direction of the City Council last fall, Harbormaster Wollen asked PND to prepare a proposal for engineering services on the Crane Dock Approach Widening project. The proposal provides professional services through the bid phase of the project.*

E. Resolution #2013-8: A Resolution Endorsing the Proposed Expansion of the Swan Lake Reservoir and Urging State Funding for the Expansion Project

15. Communications

16. Council Discussion Items

A. Recognitions *This agenda item is reserved to acknowledge individuals, groups, departments, agencies or anyone for their contributions toward the betterment of the Petersburg community.*

B. Assembly Discussion on Public Notice Posting Criteria *A February 9, 2013 letter from George Cole, Secretary for the Concerned Citizens of the Unorganized Borough (CCUB), requested three specific changes to the Borough's public noticing policy as expressed in Resolution #2013-1. The Assembly postponed any action on the request at the February 19 meeting until the second meeting in March giving more time for the assembly to discuss the requests and other residents to express their ideas. The letter requested: 1) add Papke's Landing boardwalk as a public notice posting area; 2) designate a specific harbor posting area, and 3) spell out what constitutes a public notice and who is responsible for posting and removing notices.*

C. Skating at the Community Gym

D. Letter from Wrangell Mayor David L. Jack

17. Executive Session *The Assembly will conduct an Executive Session with the Borough's Negotiating Team for the IBEW contract for the purpose of discussing the recent mediation meetings and to give direction to the team.*

18. Adjourn