



# Petersburg Borough, Alaska

## Land Disposal Application

(\$500.00 non-refundable filing fee required)

**Form must be completed in its entirety to be considered**

<b>Office Use:</b>
Rec'd. by: _____
Fee: \$ _____
Date Rec'd: _____

Date: \_\_\_\_\_

This is a request for land disposal via:

- Lease                       Exchange  
 Purchase                     Other \_\_\_\_\_  
*(Describe)*

Parcel ID #(s) of Subject Property:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed term of lease: \_\_\_\_\_  
(total years)

Legal Description(s) of Property:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Zoning of Property:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the Applicant applying to purchase under Petersburg Municipal Code Section 16.12.030 as one of the following? If yes, check approximate box below:

- State of Federal Agency
- Federally Recognized Tribe
- Nonprofit Entity
- Applying to Purchase for a Public Benefit Purpose per PMC 16.12.030

Applicant Name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Applicant Contact Info:  
(telephone and email) \_\_\_\_\_  
\_\_\_\_\_

1. Size of Area requested (identify the minimum area necessary in square feet): \_\_\_\_\_
2. Attach a map showing the location of the parcel(s) requested. Map must show surrounding area with the land requested clearly marked with bolded borders or highlighted color.

If applicant is applying to purchase property under PMC 16.12.030 for a public benefit purpose, the application must include, at a minimum, the following:

- a) a conceptual plan;
- b) a financial plan; and
- c) a development timeline

3. Narrative on use of property: Explain proposed use of land and when use is expected to begin and end. Include any planned new construction or renovation, including time-frame when construction or renovation will be completed and type of materials to be used. Provide the estimated dollar value of proposed improvements. Explain the value of the proposal to the economy of the borough and any other information you feel should be considered. (attached additional sheet if necessary)

---

---

---

---

---

---

---

---

4. Name and address of all adjacent land owners or lessees, including upland owner(s) if applicable: (attach additional sheet if necessary)

---

---

---

---

5. Are there any existing permits or leases covering any part of the land applied for?

Yes    No      If yes, please check one:    Lease    Permit

Describe the type of permit or lease, if applicable, and the name and last known address of the permittee or lessee: \_\_\_\_\_

---

---

---

6. What local, state or federal permits are required for the proposed use? (list all)

---

---

---

7. If applicant is a corporation, provide the following information:

A. Name, address and place of incorporation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Is the corporation qualified to do business in Alaska?:       Yes    No

Name and address of registered agent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Why should the Planning Commission recommend Assembly approval of this request?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. How is this request consistent with the Borough's comprehensive plan?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Prior to submitting this application, please verify with pertinent Borough Departments that the land requested for lease, purchase, exchange or other disposal is not needed for a public purpose by speaking with the appropriate personnel in the Electric, Water, Wastewater, Community Development, Harbor or Public Works Departments and obtain their comments and signatures below. (attach additional sheet if necessary):

Department Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Commenter

Department Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Commenter

Department Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Commenter

Department Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Department Commenter

**NOTICE TO APPLICANT(s):**

**Application must be submitted to the Borough with a non-refundable filing fee of \$500. If the application moves forward, the applicant will be required to deposit with the Borough payment for other costs. See, PMC 16.12.030C(2)(a), 16.12.090, and 16.16.070A, as applicable.**

**I hereby certify that I have received and reviewed a copy of Petersburg Municipal Code Chapters 16.12 and 16.16 (as they may pertain to my particular application) and understand the Code requirements. I further certify I am authorized to sign this application on behalf of the applicant.**

**Please sign application in the presence of a Notary Public.**

\_\_\_\_\_  
Applicant/Applicant's Representative Signature

\_\_\_\_\_  
Printed Name

Subscribed and sworn to by \_\_\_\_\_, who personally appeared  
before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Alaska.  
My Commission Expires: \_\_\_\_\_