

**Petersburg Borough
Adopted Annual Budget
Fiscal Year 2021**



**Operating Budget
July 1, 2020 – June 30, 2021**

Fiscal Year 2021

Annual Operating Budget

of the

Petersburg Borough

For the Period July 1, 2020 – June 30, 2021

Mark Jensen
MAYOR

Stephen Giesbrecht
BOROUGH MANAGER

Prepared by the Finance Department

Jody Tow
FINANCE DIRECTOR

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PETERSBURG BOROUGH
FISCAL YEAR 2021 OPERATING BUDGET

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PETERSBURG BOROUGH LIST OF PRINCIPAL OFFICIALS

ASSEMBLY MEMBERS

		<u>Term Expires</u>
Mark Jensen	Mayor	10/22
Jeigh Stanton Gregor	Vice Mayor	10/22
Bob Lynn	Assembly Member	10/21
Brandi Marohl	Assembly Member	10/20
Jeff Meucci	Assembly Member	10/20
Taylor Norheim	Assembly Member	10/21
Chelsea Tremblay	Assembly Member	10/22

ADMINISTRATION

Stephen Giesbrecht	Borough Manager
Jody Tow	Finance Director
Karl Hagerman	Utility Director
Chris Cotta	Public Works Director
Glorianne Wollen	Harbormaster
Jim Kerr	Chief of Police
Liz Cabrera	Community & Economic Development
Sandy Dixson	Fire/EMS Director
TBD	Parks & Recreation Director
Tara Alcock	Library Director
Shelyn Bell	Elderly Housing/Assisted Living Director

BOROUGH CLERK

Debra Thompson	Borough Clerk
Danielle Aikins	Deputy Borough Clerk

ATTORNEY

Heideman Law Offices

The Petersburg Borough is a home-rule Borough with an assembly-manager form of government. Legislative powers of the Petersburg Borough are vested in an assembly consisting of a mayor and six assembly members. The mayor and each assembly member are elected from the Borough at large. The borough assembly generally meets on the first and third Monday of each month in the Borough Assembly Chambers located in the Petersburg Municipal Building at 12 South Nordic Drive.



April 24, 2020

The attached represents the Fiscal Year 2020/21 Proposed Budget. The FY 2020/21 Proposed Budget meets the Budget Policies as outlined and approved by the Petersburg Borough Assembly and this policy is included in the Budget document.

The Proposed FY 2020/21 General Fund Budget is balanced with total expenditures of \$9,838,846. This reflects an overall increase of 3.9% from the FY 2019/20 adopted budget. \$400,000 of the \$700,000 surplus from last fiscal year is being used as well as an increase in Secure Rural School funding to allow the Borough to balance the General Fund while also reducing the property tax rate.

The Enterprise Funds, for those unfamiliar with Government Fund Accounting, are generally considered separately as their revenues are in the majority funded through service fees. In the Petersburg Borough, this includes the Electric, Water, Wastewater, Sanitation, Harbor and the operations at Mountain View Manor. It is expected that these funds can generally be self-supporting rather than relying on local tax revenue. While their funding has not been dramatically affected by reductions in State and Federal support, they are susceptible to increases in health care, labor and general inflationary cost increases. In addition, it is felt that during such tight budget time periods, the ability of the Enterprise Funds to cover these costs through additional fee increases is limited.

The Capital Improvement Program (CIP) for the Borough is a community driven process of identifying and prioritizing the most critical projects for the community. Various local advisory boards, organizations and Borough staff have identified these projects and helped the Assembly develop the capital project list. This list is maintained by the staff and used to form the basis of prioritizing financial resources and planning efforts. The largest projects expected to be worked on in FY2020/21 will be the evaluation and potential repairs to the Blind Slough Hydro facility, as well as several wastewater pump station projects, and the South Harbor Dredge. In future years the Blind Slough Hydro project will need to issue debt to fund the entire project. The full list of other projects is listed in the Proposed Budget, and additional projects are maintained by Borough staff in the event additional funding becomes available.

In conclusion, the Petersburg Borough has increased budget stress associated with reduced funding from State, Federal and Borough sources, much related to the current Alaskan economy and the expected impacts of the COVID-19 virus. There is

some belief that an allocation to the Borough from the Governor's office to offset other cuts may materialize. Preliminary numbers have this as is \$3.9M, however the Legislature has yet to approve this level of funding.

Stephen Giesbrecht
Borough Manager

Petersburg Borough
FY 2021 Budget Calendar

November 4, 2019	Budget Calendar Review
November 2019	Assembly emailed Budget Policies and Community Service Grant Questionnaire to review and make suggestions. Both documents will be on a future assembly agenda in December.
December 20, 2019	Budget Templates emailed out to Department Heads
December 20, 2019 – March 16, 2020	Department Heads Preparing Budgets; Assembly work sessions to discuss future budget ideas/strategies if needed.
March 16, 2020	Budget Requests from Department Heads and Community Organizations Due to Borough Manager– Including any Capital Project Budgets
March 17th – March 31 st , 2020	Borough Manager and Finance Director meet with Department Heads to discuss budget requests. Finance and Borough Manager develop a proposed budget document for submittal to Assembly.
April 1 st to 30 th 2020	Budget Work Session / Special Meeting scheduled
May 4, 2020	Assembly Meeting - 1st Reading of Budget Ordinance
May 18, 2020	Assembly Meeting – 2 nd Reading of Budget Ordinance
June 1, 2020	Assembly Meeting – 3 rd Reading of Budget Ordinance
	<i>Budget must be approved by June 15th</i>

Approved at November 4, 2019 Assembly Meeting

Petersburg Borough
Budget Policies FY 2021

- A.) General Fund Balance Policy:** The Borough should maintain an unrestricted fund balance of no less than four months and no more than six months of operating expenses. These reserves are to cover unanticipated revenue shortfalls, to cover unforeseen needs and emergencies, and to cover any potential shortfall of other Borough funds.
- a. When the level of unrestricted fund balance is not within the desired range, a plan should be developed to bring fund balance within the desired range within three years.
 - b. When the level of unrestricted fund balance is below the desired range, withdrawals from undesignated fund balance should be limited to emergency purposes. These types of withdrawals may only be used at the discretion of the Borough Assembly and are limited to the following: Provide temporary resources in the event of an economic downturn while expenditure reductions are implemented. Provide resources to meet emergency expenditures in the case of a flood, fire, earthquake, landslide, or other disasters.

****The current general fund four to six month target range is \$2,908,962 to \$4,363,444. The General Fund's current unrestricted fund balance is \$4,399,698 , which is 6.0 months.***

- B.) Community Service Grants - Budget Policy:** This budget is the sole responsibility of the Petersburg Borough Assembly, and is for local nonprofit organizations that the Assembly wishes to fund for the benefit of the Community as a whole. These types of organizations will be funded out of the general fund but Visitor-related organizations could also be funded from the Transient Room Tax fund.

- C.) General Fund Surplus from prior year:** The Borough will designate 100% of the previous year's (FY2019)General Fund surplus (defined as the difference between revenues and transfers-in, and expenditures and transfers-out) to remain in the General Fund for the purpose of off setting any State of Alaska budget reductions and to increase the unrestricted fund balance for future unknowns.

D.) Property Development Fund

- a. **Property Development Appropriation Control** – Property Development Funds are to be restricted and distributed only for major capital outlay expenses. Capital expenses are defined as those in excess of \$15,000. All expenditures from these funds in excess of \$30,000 require approval by the Borough Assembly.

E.) National Forest Receipts/Secure Rural Schools Funds - Special Revenue Fund: The Borough will designate 85% of all US Forest Service Title 1 payments to Schools and 15% to Roads. School revenue from this program must be used only for the operation, maintenance, repair or construction of public schools and may be used as the local government contribution to public schools under AS 14.17.410. Roads payments must be used only for the operation, maintenance, repair or construction of public roads over which the municipality exercises road powers. The purchase of materials and equipment used to operate, maintain, repair or construct public roads is also permitted.

F.) Enterprise Funds: The Borough’s Enterprise Funds are used to account for operations that are financed and operated in a manner similar to business-like entities. It is the intent of the Borough Assembly that the cost of providing goods and/or services through an enterprise fund be financed or recovered primarily through user fees. This includes funding the various capital needs the Enterprise may have. The Borough maintains the following enterprise funds: Electric, Water, Wastewater, Sanitation, Harbor, Elderly Housing & Assisted Living.

a. Rate Review: Rates will be reviewed by department heads to determine if they are adequate to maintain adequate levels of working capital in its enterprise funds to mitigate current and future risks like revenue shortfalls and unanticipated expenses and to ensure stable services and fees. GFOA (Governmental Accounting Standards Board) recommends that local governments adopt a target amount of working capital to maintain in each of their enterprise funds starting with a baseline of 4 months of operating expenses and then adjusting the target base on the particular characteristics of the enterprise funds. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a buffer for meeting obligations. Operating expenses shall be based on figures from the prior year audited financial statements. If the Enterprise Fund does not meet this equivalent of reserves, a plan will be submitted by the department head during budget time and approved by the assembly, on how compliance in the future will be obtained. Recommendations for annual rate adjustments should be made during the budget process to the Borough Assembly. This policy does not take into account capital asset replacement.

Fund	Target Baseline Operating Expenses	Working Capital (Current Assets minus Current Liabilities)
------	---------------------------------------	--

Electric Fund	4 months = \$1,951,055.	\$7,938,947.
Water Fund	4 months = \$531,965.	\$784,684.
Wastewater Fund	4 months = \$350,214.	\$1,196,519.
Sanitation Fund	4 months = \$394,251.	\$846,495.
Harbor Fund	4 months = \$880,813.	\$3,337,627.
Elderly Housing Fund	6 months = \$215,823.	\$515,675.
<i>The Elderly Housing Facility has no control over the rates that they charge as their rates are set by HUD. Revenue constrained enterprise funds need higher levels of working capital which is why the target baseline was set to a higher target baseline of 6 months of Operating Expenses.</i>		
Assisted Living Fund	2 months; \$268,958.	\$(308,942)
<i>Enterprise funds (in this case the Assisted Living Facility) is supported with the help of general taxes which can allow for a lower level of working capital if the enterprise fund is receiving a financial buffer from general government. The Assisted Living Facility does not meet their target 2 month baseline. Suggestions to improve the Assisted Living's bottom line will be presented this winter.</i>		

G.) Capital Projects: Any capital expenditure in excess of \$5,000 must be easily identifiable in the budget in a separate line item. Capital projects in excess of \$100,000 are normally accounted for in a separate Capital Project Fund. If such projects are funded through grants, donations, or revenue generated by the project, such revenues are accounted for directly under the Capital Project Fund. If a project is funded through the transfer of equity from the General Fund or an Enterprise Fund, the transfer is budgeted as a *Transfer In* under the Capital Project Fund and a *Transfer Out* under the General Fund or Enterprise Fund.

H.) School District Funding – The Borough will strive to decrease reliance on National Forest Receipts used to assist in funding School district operations. This is to prepare for anticipated federal cuts to the program in the future. Future unknown State of Alaska funding cuts to public schools may result in the need to utilize these funds at a greater level on a short term basis.

I.) Employee Travel – Travel by Borough employees including the assembly will be approved during the budget process. Any unplanned travel by the assembly will need assembly approval prior to travel date.

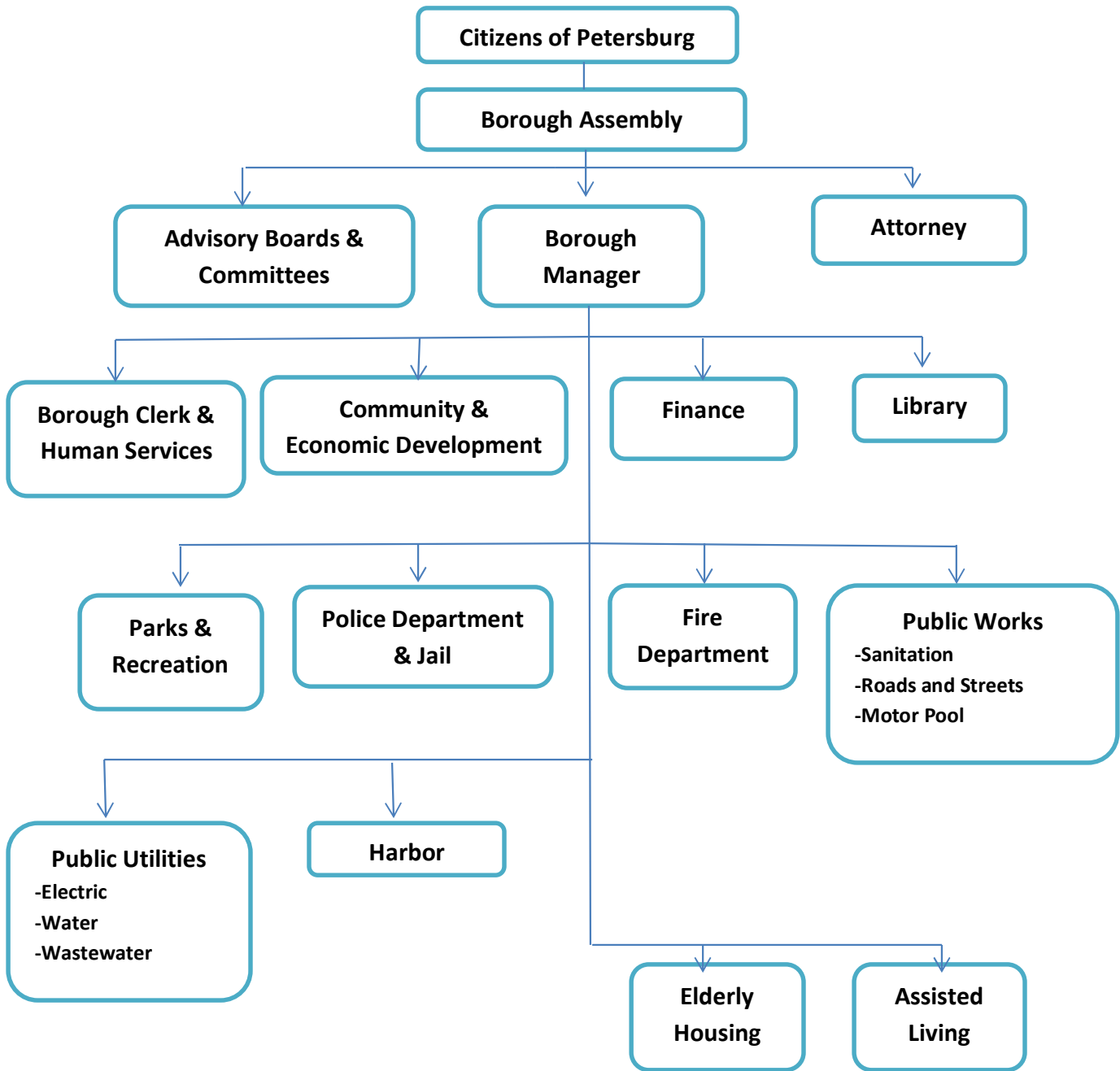
J.) Marijuana Excise Tax – Proceeds from the marijuana excise tax are going into the Borough's property development fund. The purpose of the property development fund is to provide funding for the purchase and development, rehabilitation or improvement of real property owned by the municipality and for the administration

of real property transactions, including, but not limited to, the sale, lease or trade of real property.

K.) Marine Passenger Fee – The fees collected shall be placed in a special revenue fund to be used to support the marine passenger ship industry. The assembly will approve any expenditures from this fund during the adoption of the budget ordinance.

L.) Credit Card Convenience Fee – The credit card merchant fees will be passed onto the card user when a customer is paying property taxes with a credit card. This will not apply to utility or moorage credit card payments which are absorbed with rates.

Approved at 1/21/20 Meeting





General Fund

- **Assembly, Administration, Attorney**
 - **Information Services**
 - **Finance**
 - **Police / Jail**
 - **Fire Department**
 - **Public Works**
 - **Community Development**
 - **Community Services**
 - **Library**
 - **Parks & Recreation**
 - **Non-Departmental**

Petersburg Borough, Alaska

General Fund

Proposed FY2021 Budget

	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues				
<i>Property Tax</i>	3,277,760	3,405,878	3,425,678	3,042,820
<i>Sales Taxes</i>	2,961,386	3,192,022	3,107,000	3,192,000
<i>Tobacco Tax</i>	267,078	241,318	250,000	245,000
<i>Licenses & Permits</i>	10,249	12,831	8,500	10,500
<i>Federal Grants</i>	96,785	77,563	98,785	98,785
<i>State Shared Revenue</i>	1,280,039	1,275,344	1,014,645	972,037
<i>State Grants for Operating Expenses</i>	96,374	153,205	97,000	97,000
<i>State Charges for Services</i>	196,561	173,626	173,626	173,626
<i>Charges for Services</i>	238,872	248,776	248,450	238,150
<i>Fines & Forfeits</i>	10,741	9,271	11,200	7,800
<i>Miscellaneous Revenues</i>	46,668	350,685	91,000	194,841
<i>General Fund Overhead</i>	636,972	639,710	605,627	614,287
<i>Proceeds of General Fixed Assets</i>	2,410	4,640	2,000	2,000
<i>Interfund Transfers</i>	435,000	400,000	400,000	550,000
<i>General Fund Reserves</i>	-	-	-	264,026
Total Revenues	9,556,894	10,184,870	9,533,511	9,702,871
Expenditures				
<i>Assembly</i>	132,132	127,429	134,850	150,200
<i>Administration</i>	403,901	394,686	431,131	433,868
<i>Attorney</i>	114,016	82,792	60,000	70,000
<i>Information Technology</i>	111,335	154,296	108,375	114,333
<i>Finance</i>	635,249	633,973	627,859	649,824
<i>Police/SEACAD/Jail</i>	1,739,897	1,602,685	1,771,286	1,835,863
<i>Fire/EMS</i>	528,585	520,165	648,936	640,519
<i>Public Works</i>	1,220,829	1,208,440	1,223,384	1,272,090
<i>Community Development</i>	325,662	343,263	347,025	357,680
<i>Community Services</i>	1,864,916	1,888,511	1,880,095	1,876,504
<i>Library</i>	402,226	432,809	419,482	416,605
<i>Parks & Recreation</i>	970,537	880,412	1,030,246	1,111,370
<i>Non-Departmental</i>	277,127	347,636	296,872	319,015
<i>Other Expenses - Contingency</i>	37,423	43,390	38,313	30,000
Subtotal	8,763,833	8,660,487	9,017,855	9,277,871
<i>Transfers - Out</i>	1,121,868	739,855	450,000	425,000
Total Expenditures	9,885,701	9,400,343	9,467,855	9,702,871
Excess of Revenues over Expenditures	(328,807)	784,527	65,656	-
Unassigned Fund Balance End of Year	\$ 3,618,953	4,399,698		

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
Property Tax					
000 401100	PROPERTY TAX	3,771,097	3,779,901	4,369,243	3,922,187
000 401120	Aquatic Center - First Bond	(24,209)	(24,627)	(23,038)	(23,805)
000 401120	Aquatic Center - Second Bond	(174,841)	(128,609)	(320,800)	(320,900)
000 401120	Aquatic Center - Third Bond	(45,728)	(35,573)	(84,400)	(86,900)
000 401140	School Deferred Maintenance	(121,044)	(76,618)	(256,025)	(253,025)
000 401150	Vocation Education Bldg	(43,038)	(32,836)	(80,200)	(80,225)
000 401130	Assisted Living	(182,911)	(180,599)	(176,325)	(176,512)
000 401135	Library GO Bond	(107,595)	(103,981)	(104,750)	(106,000)
000 401160	Sr. Citizen/Disb. Vet. Exemptions	(447,137)	(454,788)	(557,027)	(485,000)
000 402120	Federal PILT	585,888	611,636	600,000	600,000
000 401240	Motor Vehicle Registration	34,422	29,470	33,000	30,000
000 401180	Penalty & Interest	32,855	22,501	26,000	23,000
Subtotal		3,277,760	3,405,878	3,425,678	3,042,820
Sales Tax					
000 401200	Local 6% Sales Tax	2,942,869	3,173,279	3,090,000	3,174,000
000 401220	Penalty & Interest	18,517	18,742	17,000	18,000
Subtotal		2,961,386	3,192,022	3,107,000	3,192,000
Tobacco Excise Tax					
000 401300	Cigarette and Tobacco Tax	267,078	241,318	250,000	245,000
000 401310	Tobacco Penalty and Interest	-	-	-	-
Subtotal		267,078	241,318	250,000	245,000
Licenses & Permits					
000 403100	Building Permits	9,719	11,936	8,000	10,000
000 403120	Solicitors/Itinerant Merchants	-	-	-	-
000 403140	Animal Licenses	530	895	500	500
Subtotal		10,249	12,831	8,500	10,500
Federal Grants					
000 402220	SEACAD Grant	96,785	77,563	96,785	96,785
000 402220	USDA FS Special Services Agreement	-	-	2,000	2,000
Subtotal		96,785	77,563	98,785	98,785
State Shared Revenue					
000 402140	Fisheries Business Tax	877,158	889,855	650,000	650,000
000 402160	Shared Fisheries Landing Tax	18,842	16,174	14,000	15,000
000 402170	Liquor Licenses	5,800	9,200	7,000	7,000
000 402180	Community Assist. Program - (CRS)	378,239	360,115	343,645	300,037
Subtotal		1,280,039	1,275,344	1,014,645	972,037
State Grants for Operating Expenses					
000 402275	State PERS Relief	89,374	146,205	90,000	90,000
000 402230	Library Grants	7,000	7,000	7,000	7,000
Subtotal		96,374	153,205	97,000	97,000
State Charges for Services					
000 402221	D.O.T. Airport Sec. - 9th Officer	22,935	-	-	-
000 402222	Jail Contract & Public Safety Agreement	173,626	173,626	173,626	173,626
Subtotal		196,561	173,626	173,626	173,626

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Charges for Services					
000 404110	Fees for Survey & Appraisal	3,690	3,250	3,000	3,000
000 404120	Police Services	1,688	1,943	1,700	1,700
000 404121	Other Public Safety Charges	297	215	250	250
000 404130	Contract Work	16,200	13,920	15,000	14,000
000 404140	Ambulance Fees	31,578	44,920	45,000	45,000
000 404170	Soil Disposal Site	3,279	6,304	2,000	3,000
000 404220	Recreational Activity Fees	153,018	149,483	160,000	150,000
000 404300	Cemetery Open & Closing	5,275	7,050	3,000	5,000
000 404325	Other Public Works Charges	8,704	2,976	5,000	3,000
000 404330	Equipment Rental	3,445	3,170	3,000	3,000
000 404340	Library Sales	2,092	1,472	1,500	1,800
000 404341	Passport Revenue	3,132	3,309	3,500	3,400
000 404342	Library Charges for Services	4,396	2,487	4,500	3,000
000 404380	Miscellaneous Administration	2,078	8,278	1,000	2,000
Subtotal		238,872	248,776	248,450	238,150
Fines & Forfeits					
000 405100	Court Fines/forfeitures	6,887	4,894	8,000	5,000
000 405120	Library Fines	2,879	2,913	2,200	1,800
000 405130	Animal/Vehicle Impounds	975	1,464	1,000	1,000
Subtotal		10,741	9,271	11,200	7,800
Miscellaneous Revenues					
000 410100	Investment Income	38,420	307,682	50,000	153,841
000 410120	Donations	1,007	95	1,000	1,000
000 410140	Leases of Land	6,856	5,298	5,000	5,000
000 410150	Library Endowment Income	-	-	-	-
000 410260	Charges For Services	100	37,670	35,000	35,000
000 410300	Cashier's Over & Short	285	(60)	-	-
Subtotal		46,668	350,685	91,000	194,841
General Fund Overhead					
000 406100	Electric Fund	207,625	197,379	180,939	184,036
000 406120	Water Fund	78,699	76,193	75,557	71,564
000 406140	Sewer Fund	60,743	65,008	64,029	61,883
000 406160	Sanitation Fund	88,894	89,947	87,631	82,416
000 406180	Harbor/Port Fund	95,110	99,574	95,582	98,847
000 406220	Elderly Housing Fund	28,070	29,564	25,922	25,895
000 406240	Assisted Living	77,831	82,045	75,967	89,646
Subtotal		636,972	639,710	605,627	614,287
Proceeds of General Fixed Assets					
000 404320	Cemetery Plot Sales	2,410	4,640	2,000	2,000
000 404360	Equipment Sales	-	-	-	-
Subtotal		2,410	4,640	2,000	2,000
Interfund Transfers					
000 402240	Project Close Out - Transfer In	35,000	-	-	-
000 410290	National Forest Receipts Schools	400,000	400,000	400,000	550,000
Subtotal		435,000	400,000	400,000	550,000
	General Fund Reserves				264,026

Petersburg Borough, Alaska
General Fund Revenues - Detail

<i>110 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
					264,026
Revenues & Transfers Total		9,556,894	10,184,870	9,533,511	9,702,871

Petersburg Borough, Alaska
Assembly - Administration - Attorney

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Borough Assembly					
Salaries & Wages					
511 500110	Salaries	22,816	23,354	27,000	27,000
511 500200	Benefits	2,783	2,607	2,800	2,800
	Subtotal	25,599	25,961	29,800	29,800
Supplies					
511 501320	Operating Supplies	10,112	8,854	11,000	12,000
	Subtotal	10,112	8,854	11,000	12,000
Services & Charges					
511 501410	Professional Services	60,230	60,113	60,200	60,400
511 501420	Communications	3,225	4,968	3,500	4,500
511 501430	Travel & Training	15,103	11,328	14,350	26,500
511 501440	Advertising	6,802	8,294	8,000	8,000
511 501497	Election Expenses	11,061	7,910	8,000	9,000
511 501417	Southeast Conference	-	-	-	-
	Subtotal	96,421	92,613	94,050	108,400
	Borough Assembly Total	132,132	127,429	134,850	150,200
Administration					
Salaries & Wages					
512 500110	Regular Pay	255,833	260,181	257,037	264,478
512 500200	Benefits	120,127	121,246	152,474	142,420
	Subtotal	375,960	381,427	409,511	406,898
Supplies					
512 501320	Operating Supplies	1,861	2,053	3,000	3,000
512 501340	Small Tools/Equipment	707	2,276	2,000	2,000
	Subtotal	2,568	4,329	5,000	5,000
Services & Charges					
512 501410	Professional Services	23	63	-	-
512 501415	Dues & Memberships	2,730	2,763	3,000	2,270
512 501420	Communications	5,334	4,263	5,200	5,200
512 501430	Travel & Training	17,286	1,840	8,420	14,500
	Subtotal	25,373	8,930	16,620	21,970
	Administration Total	403,901	394,686	431,131	433,868
Attorney					
Services & Charges					
515 501410	Borough Attorney	110,447	82,792	60,000	70,000
515 501415	Labor Attorney	3,569	-	-	-
	Attorney Total	114,016	82,792	60,000	70,000

Petersburg Borough, Alaska
Information Services - Finance Department

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Information Systems					
Supplies					
513 501320	Operating Supplies	2,360	378	1,000	1,000
513 501340	Small Tools/Equipment	2,065	-	2,000	1,000
	Subtotal	4,425	378	3,000	2,000
Services & Charges					
513 501410	Professional Services	72,007	94,615	75,000	95,933
513 501420	Communications	3,842	3,079	4,800	4,200
513 501470	Utilities	568	-	575	-
	Subtotal	76,416	97,694	80,375	100,133
513 506519	Virtual Server	-	-	-	-
513 506520	Hardware	3,950	17,922	5,000	4,000
513 506521	CAMA - Municipal Assessment	26,543	38,302	20,000	8,200
	Subtotal	30,493	56,224	25,000	12,200
	Information Services Total	111,335	154,296	108,375	114,333
Finance					
Salaries & Wages					
514 500110	Regular Pay	297,176	308,397	309,280	314,480
514 500120	Overtime Pay	324	-	250	-
514 500200	Benefits	133,222	142,970	159,993	180,713
	Subtotal	430,723	451,367	469,523	495,193
Supplies					
514 501320	Operating	10,342	8,021	10,630	11,030
514 501340	Small Tools & Equip.	2,952	2,201	2,000	2,000
	Subtotal	13,293	10,222	12,630	13,030
Services & Charges					
514 501410	Professional Services	17,696	13,782	12,855	13,355
514 501412	Tax Assessor	40,128	33,925	40,000	40,000
514 501413	Accounting/Auditing	73,810	63,749	68,000	66,000
514 501420	Communications	23,026	22,188	8,905	8,905
514 501430	Travel & Training	1,725	4,151	4,605	3,000
514 501440	Advertising & Printing	4,390	4,479	4,500	4,500
514 501450	Equipment Lease	5,814	5,814	5,841	5,841
514 501498	Credit Card Fees - Prop. Tax	24,645	24,297	-	-
	Subtotal	191,234	172,384	144,706	141,601
	Operations & Maintenance Subtotal	635,249	633,973	626,859	649,824
Capital Outlays					
514 506500	Office Equipment/Software	-	-	1,000	-
	Subtotal	-	-	1,000	-
	Finance Department Total	635,249	633,973	627,859	649,824

Petersburg Borough, Alaska
Police - Jail

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Police Services					
Salaries & Wages					
521 500110	Salaries	612,916	584,227	610,121	616,048
521 500120	Overtime	117,398	102,122	56,723	55,211
521 500200	Benefits	358,490	302,633	366,396	375,166
	Subtotal	1,088,804	988,982	1,033,241	1,046,425
Supplies					
521 501320	Operating Supplies	26,261	21,745	36,460	36,580
521 501330	Maintenance	53	68	500	2,500
521 501340	Small Tools/Equip	23,917	29,491	36,925	38,255
	Subtotal	50,231	51,304	73,885	77,335
Services & Charges					
521 501410	Professional Services	17,906	22,144	24,782	22,522
521 501420	Communications	31,867	38,567	30,070	30,070
521 501430	Travel and Training	15,950	37,500	37,800	36,500
521 501440	Advertising/Printing	904	1,904	2,500	2,500
521 501449	Motor Pool O&M Charges	35,060	32,141	33,056	33,056
521 501451	Vehicle Replacement	26,557	20,341	20,627	20,627
521 501464	Vehicle Insurance	4,276	4,219	4,427	4,569
521 501470	Utilities	15,995	17,840	17,207	17,207
521 501480	Repairs/Maintenance	271	401	3,000	3,000
521 501496	State Surcharge	150	0	600	0
521 501500	Staff Recruitment	0	2,844	2,500	2,500
	Subtotal	148,935	177,900	176,569	172,551
	Police Dept Total	1,287,970	1,218,186	1,283,695	1,296,311
SEACAD					
Salaries & Wages					
523 500110	Salaries	55,024	42,554	49,677	48,703
523 500120	Overtime	1,887	2,113	4,870	4,870
523 500200	Benefits	36,592	32,897	39,880	43,159
523 501320	Operating Supplies	17	-	-	-
523 501430	Travel and Training	3265	-	-	-
	SEACAD Total	96,785	77,563	94,428	96,732
Jail					
Salaries & Wages					
531 500110	Salaries	168,834	150,982	203,374	221,584
531 500120	Overtime	37,816	33,811	18,908	18,344
531 500200	Benefits	114,151	92,403	122,132	139,442
	Subtotal	320,802	277,196	344,414	379,370
Supplies					
531 501320	Operating Supplies	10,564	8,211	17,000	20,650
531 501330	Jail Maintenance	-	297	500	500
531 501340	Jail Small Tools/Equip	1,452	643	1,750	5,600
	Subtotal	12,016	9,151	19,250	26,750
Services & Charges					
531 501410	Professional Services	11,068	8,820	8,000	8,200
531 501420	Jail Communications	662	786	1,000	200
531 501430	Jail Travel/Training	4,929	4,822	13,000	20,000
531 501470	Jail Utilities	5,666	5,947	6,500	7,300
531 501480	Jail Repair/Maint.	-	214	1,000	1,000
	Subtotal	22,324	20,589	29,500	36,700
	Jail Total	355,142	306,936	393,164	442,820
Police, SEACAD & Jail Total		1,739,897	1,602,685	1,771,286	1,835,863

Petersburg Borough, Alaska
Fire Expenditures

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Fire Department					
Salaries & Wages					
525 500110	Salaries	169,815	170,488	218,321	210,366
525 500120	Overtime	-	32	5,816	10,362
525 500200	Benefits	64,645	64,957	97,498	89,157
	Subtotal	234,460	235,476	321,635	309,885
Supplies					
525 501320	Operating Supplies	26,217	25,087	27,750	30,000
525 501330	Building Maintenance/Supplies	2,218	749	6,000	5,000
525 501340	Small Tools/Equipment	19,542	15,900	25,410	23,850
	Subtotal	47,977	41,736	59,160	58,850
Services & Charges					
525 501410	Professional Services	18,696	17,334	21,105	
525 501415	Building Maintenance	602	240	2,500	2,500
525 501420	Communications	15,136	13,063	15,100	18,490
525 501430	Travel & Training	28,836	27,839	32,750	36,750
525 501440	Advertising	612	240	1,000	1,000
525 501449	Motor Pool O&M	37,068	18,219	42,700	42,700
525 501451	Vehicle replacement	62,562	56,325	52,086	52,086
525 501464	Vehicle Insurance	16,282	21,024	17,500	22,473
525 501470	Utilities	38,030	35,005	39,000	39,000
525 501480	Repairs & Maint.	4,210	7,389	10,000	9,100
525 506519	Machine & Equipment	24,114	46,275	34,400	22,000
	Subtotal	246,148	242,953	268,141	271,784
	Fire Department Total	528,585	520,165	648,936	640,519

Petersburg Borough, Alaska
Public Works - Streets Administration

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Public Works - Streets Administration					
Payroll Expense:					
534 500110	Regular Pay	426,431	452,029	392,898	400,058
534 500120	Overtime Pay	27,880	18,419	32,780	33,175
534 500200	Benefits	218,562	219,647	247,339	265,571
	Subtotal	672,874	690,095	673,017	698,804
Supplies:					
534 501320	Operating Supplies	7,043	7,997	9,338	3,168
534 501330	Maint. Supplies	10,239	30,500	26,325	37,050
534 501334	Safety Supplies	-	-	-	4,671
534 501340	Small Tools	5,870	3,832	969	5,260
534 501360	Street Materials	90,355	111,535	102,255	89,400
	Subtotal	113,507	153,864	138,887	139,549
Services & Charges:					
534 501410	Professional Services	14,076	8,793	9,996	20,697
534 501420	Communication	1,927	1,605	1,890	2,310
534 501430	Travel & Training	5,614	4,499	11,275	11,320
534 501440	Advertising & Printing	804	688	865	1,045
534 501449	Motor Pool O&M Charges	223,608	193,034	209,251	209,251
534 501450	Rentals & Leases	-	-	-	-
534 501451	Vehicle Replacement	90,683	67,638	71,102	69,271
534 501464	Vehicle Insurance	5,667	6,144	6,187	8,934
534 501470	Utilities/Heating Fuel	15,394	23,350	13,445	21,940
534 501471	Utilities-Street Lights	33,076	33,076	33,076	33,076
534 501472	Utilities-Garbage	12,013	12,253	12,253	12,253
534 501480	Repairs & Maintenance	31,018	13,235	31,000	32,500
534 501484	Permit Expense	570	165	1,140	1,140
534 501485	Outside SA1 Snow Removal	-	-	10,000	10,000
	Subtotal	434,449	364,482	411,480	433,737
Total Operating Expense		1,220,829	1,208,440	1,223,384	1,272,090

Petersburg Borough, Alaska
Community Development

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Community Development					
Salaries & Wages					
536 500110	Regular Wages	195,206	204,930	202,898	203,418
536 500120	Overtime	367	229	1,258	1,263
536 500200	Benefits	96,753	103,462	108,235	118,618
	Subtotal	292,327	308,622	312,391	323,299
Supplies					
536 501320	Operating Supplies	1,954	3,094	3,000	3,300
536 501334	Safety Supplies	-	-	-	300
536 501330	Maintenance Supplies	-	-	30	30
536 501340	Small Tools and Equipment	504	1,867	500	500
	Subtotal	2,459	4,961	3,530	4,130
Services & Charges					
536 501410	Professional Services	16,364	17,596	17,600	7,500
536 501412	Temporary Building Official	-	-	-	5,000
536 501415	Dues and Subscriptions	817	457	430	835
536 501420	Communications	4,640	5,243	4,740	4,700
536 501430	Travel & Training	3,968	71	3,200	4,500
536 501440	Advertising & Printing	1,859	1,726	1,900	2,350
536 501449	Motor Pool O & M	1,522	787	1,500	1,500
536 501451	Vehicle Replacement	1,420	3,551	1,420	3,551
536 501464	Vehicle Insurance	285	249	314	315
	Subtotal	30,876	29,680	31,104	30,251
	Community Development Total	325,662	343,263	347,025	357,680

Petersburg Borough, Alaska
Community Services
General Fund

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Community Services					
560 506415	<i>Clausen Museum O & M *</i>	22,000	39,900	35,910	32,319
560 506439	<i>Public Radio KFSK *</i>	35,000	33,250	29,925	29,925
560 506443	<i>Mt. View Food Service *</i>	4,000	11,400	10,260	10,260
560 506420	<i>Petersburg Public School O & M</i>	1,800,000	1,800,000	1,800,000	1,800,000
560 506448	<i>City of Kupreanof</i>	3,916	3,961	4,000	4,000
	Community Services Total	1,864,916	1,888,511	1,880,095	1,876,504

Petersburg Borough, Alaska
Library

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Library					
Salaries & Wages					
572 500110	Salaries	194,487	202,279	189,463	195,749
572 500120	Overtime Pay	336	-	-	-
572 500200	Benefits	84,834	90,609	91,119	81,956
	Subtotal	279,657	292,888	280,582	277,705
Supplies					
572 501320	Operating Supplies	6,431	7,044	7,500	7,500
572 501321	Library Materials	21,287	28,473	27,000	27,000
572 501322	Periodicals	4,467	3,601	3,400	3,400
572 501340	Small Tools & Equip.	2,933	3,518	4,000	4,000
	Subtotal	35,117	42,635	41,900	41,900
Services & Charges					
572 501410	Professional Services	35,981	36,513	34,000	34,000
572 501420	Communications	9,092	11,395	12,000	12,000
572 501430	Travel & Training	5,271	(117)	-	-
572 501440	Advertising	178	574	500	500
572 501470	Utilities	25,811	23,782	25,500	25,500
572 501480	Repairs & Maintenance	11,119	25,139	25,000	25,000
	Subtotal	87,452	97,285	97,000	97,000
	Library Total	402,226	432,809	419,482	416,605

**Petersburg Borough, Alaska
Parks and Recreation**

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Parks & Recreation					
Salaries & Wages					
574 500110	Salaries	411,772	419,892	493,504	512,441
574 500120	Overtime	5,819	10,513	9,619	6,000
574 500200	Benefits	174,184	143,814	224,853	290,000
	Subtotal	591,775	574,219	727,976	808,441
Supplies					
574 501320	Operating Supplies	58,199	49,819	52,900	50,000
574 501325	Grounds Supplies	17,358	18,011	16,175	15,000
574 501330	Maintenance Supplies	22,446	33,724	27,825	28,000
574 501340	Small Tools/Equipment	9,549	7,123	8,100	8,000
	Subtotal	107,552	108,677	105,000	101,000
Services & Charges					
574 501410	Professional Services	40,300	55,962	51,500	54,000
574 501420	Communications	6,824	6,932	6,660	9,000
574 501430	Travel & Training	5,372	6,798	9,270	10,000
574 501440	Advertising	2,045	1,938	2,310	1,200
574 501449	Motor Pool O&M	14,087	11,387	22,276	19,918
574 501450	Rentals/Leases	2,632	3,122	3,500	3,000
574 501451	Vehicle Replacement	9,015	6,864	5,573	5,573
574 501464	Vehicle Insurance	1,069	996	1,176	1,261
574 501470	Utilities	80,264	81,078	83,000	85,000
574 501480	Repair & Maintenance	8,891	9,449	8,500	8,500
574 501498	Credit Card Fee	3,022	3,254	3,505	4,477
	Subtotal	173,521	187,780	197,270	201,929
Capital Outlay					
574 506509	Other Equip. - Replacement	6,289	-	-	-
574 506511	Aquatic Center - Lighting Re	91,400	9,736	-	-
	Subtotal	97,689	9,736	-	-
	Parks & Rec Total	970,537	880,412	1,030,246	1,111,370

**Petersburg Borough, Alaska
Non-Departmental**

110 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Non-Departmental					
Salaries & Benefits					
000 500210	State PERS Relief - General Fund	89,374	146,205	90,000	90,000
	Subtotal	89,374	146,205	90,000	90,000
Supplies					
576 501320	Operating Supplies	7,757	1,598	7,000	5,000
	Subtotal	7,757	1,598	7,000	5,000
Services & Charges					
576 501410	Professional Services	18,232	23,196	15,800	16,675
576 501415	eCivis	1,200	1,200	-	-
576 501417	Alcohol and Drug Testing	4,082	3,507	4,500	4,200
576 501418	Navia Benefit Solutions	-	-	-	4,920
576 501420	Communications	2,005	2,411	2,000	1,320
576 501430	Travel and Training	-	-	1,000	-
576 501450	Rentals/Leases	13,159	13,775	13,200	13,800
576 501462	Liability Insurance	32,308	46,617	52,824	65,000
576 501463	Property Insurance	36,116	36,538	36,548	40,000
576 501470	Utilities / Heating Fuel	22,946	24,654	23,000	24,000
576 506501	Granicus	21,520	21,420	22,000	24,100
576 506502	PCS Insight/ Connect/Online	28,428	26,515	29,000	30,000
	Subtotal	179,996	199,833	199,872	224,015
	Non-Departmental Total	277,127	347,636	296,872	319,015

Other Expenses					
000 500300	Contingency	37,423	43,390	38,313	30,000
	Other Expenses Total	37,423	43,390	38,313	30,000
Operating Transfers Out					
000 501960	Harbor / Port (Fish Tax)	577,158	589,855	300,000	300,000
000 501960	Assisted Living	80,000	150,000	150,000	125,000
000 501962	Transfer Out to Municipal Building Ren	464,710	-	-	-
	Operating Transfers - Out	1,121,868	739,855	450,000	425,000



Enterprise Funds

- Electric
 - Water
- Wastewater
- Sanitation
 - Harbor
- Elderly Housing
- Assisted Living

Petersburg Borough, Alaska
Electric Fund - 410
FY 2021 Adopted Budget

410 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Electric Department					
Utility Services					
000 403160	Misc. Admin Charges	1,525		1,500	1,500
000 407100	Residential Sales	2,208,991	2,146,180	1,996,847	1,996,847
000 407110	Commercial Sales	926,149	920,794	828,328	828,328
000 407120	Industrial Sales	1,779,544	1,508,460	2,074,911	2,074,911
000 407130	Harbor Sales	231,365	239,545	209,702	209,702
000 407140	Municipal Sales	210,710	204,272	213,898	213,898
	Total Sales	5,356,758	5,019,250	5,323,686	5,323,686
000 407150	Electrical Connect Fee	11,200	6,020	8,000	8,000
000 407160	Electrical Permits	2,793	2,125	500	500
000 407190	Local Street Lighting	42,362	42,362	42,362	42,362
000 407193	SEAPA Rebate	685,158	202,911	-	-
000 407194	SEAPA Reimbursement	-	483,231	-	-
000 407195	Security Lighting	5,506	5,701	5,653	5,653
000 407197	Power Purch Adjustment	-	-	-	-
000 407200	State Street Lighting	29,130	29,130	29,130	29,130
000 407210	Pole Rental	53,420	53,420	52,540	52,540
000 407215	Elec. Customer Fees	4,222	3,932	5,000	5,000
	Subtotal	6,190,548	5,848,081	5,468,371	5,468,371
Miscellaneous Revenue					
000 402275	State PERS Contribution	27,533	52,404	28,000	52,404
000 404380	A/R Service Charges	17,710	17,820	16,000	16,000
000 407170	Charges for Service	180	186	500	500
000 407175	Utility Contract Work	3,228	10,901	8,000	8,000
000 410100	Investment Income	32,332	226,858	50,000	113,429
000 402260	Build America Bond Reimb.	31,069	31,312	33,318	33,318
	Subtotal	112,051	339,481	135,818	223,651
Revenues Total		6,302,599	6,187,562	5,604,189	5,692,022
Salaries & Wages					
000 500110	Salaries	773,211	790,464	795,646	795,897
000 500120	Overtime	59,024	59,370	46,872	48,770
000 500200	Benefits	420,520	462,158	469,488	544,713
	Subtotal	1,252,755	1,311,992	1,312,006	1,389,380
Supplies					
000 501320	Operating Supplies	2,487	4,685	7,000	7,000
000 501330	Maintenance Supplies	217	205	500	500
000 501340	Small Tools	749	1,080	2,500	2,500
000 501350	Inventory	42,253	38,687	45,000	40,000
416 501345	Customer Account Supplies	225	117	500	500
	Subtotal	45,932	44,773	55,500	50,500
Services & Charges					
000 501410	Professional Services	88,993	68,397	142,000	138,000
000 501420	Communications	18,986	14,853	20,000	21,000
000 501430	Travel & Training	19,501	24,029	41,900	41,400
000 501440	Advertising & Printing	6,992	2,998	8,500	8,500
000 501445	Heat Pump Rebate	24,050	16,430	22,000	22,000
000 501449	Motor Pool Charges-O&M	37,103	59,858	54,201	54,201
000 501451	Vehicle Replacement	69,302	55,441	45,653	45,653
000 501462	Liability Insurance	9,759	12,131	14,033	21,000
000 501463	Property Insurance	10,751	11,395	13,627	14,990
000 501464	Vehicle Insurance	2,287	2,104	2,515	2,665
000 501470	Utilities	7,226	4,529	5,500	5,500
000 501480	Repair & Maintenance	3,484	4,470	5,500	5,500
000 501490	Miscellaneous	744	1,015	2,000	2,000
000 501491	Overhead Charges	207,625	197,379	180,939	184,036
000 501498	Credit Card Fees	27,146	33,483	28,000	29,000

Petersburg Borough, Alaska
Electric Fund - 410
FY 2021 Adopted Budget

410 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 501499	Bad Debt Account	10,648	18,131	8,000	8,000
000 502000	Depreciation	522,642	495,340	565,000	510,000
	Subtotal	1,067,238	1,021,983	1,159,368	1,113,445
Capital Outlays					
000 506500	Computer Equipment	832	7,768	9,000	9,000
000 506501	Poles, Towers, Fixtures	1,907	696	10,000	10,000
000 506502	OH Conductor, Devices	4,043	4,922	5,000	5,000
000 506503	Urg. Conduit, Etc.	-	-	5,000	5,000
000 506504	Urg. Conductor, Devices	-	2,409	8,000	8,000
000 506505	Line Transformers	31,338	24,840	38,000	38,000
000 506506	Services & Charges	451	-	20,000	20,000
000 506507	Meters	19,520	-	20,000	20,000
000 506508	St. Lights & Signals	1,443	9,493	15,000	15,000
000 506509	Office Furniture & Equip.	-	7,770	3,500	3,500
000 506510	Tools, Shop & Garage	2,461	8,778	13,000	2,000
000 506511	Laboratory Equipment	-	1,003	2,000	5,000
000 506512	Communication Equipment	-	8,043	6,000	6,000
000 506514	Raptor Protection	-	-	500	500
000 506519	EMD16 Bldg Insulation and Roofing	74,944	3,925	75,000	75,000
000 506520	Utility Mapping Update	-	-	80,000	60,000
000 506521	Street Lighting Upgrade	195,000	-	-	-
000 506522	Replace Hydro Circuit Breaker	-	-	-	-
	Subtotal	331,940	79,648	310,000	282,000
Power Production Supplies					
401 501352	Blind Slough Operations	598	2,407	3,500	3,500
402 501352	Blind Slough Maintenance	5,344	13,326	15,000	19,000
403 501352	Diesel Plant Operations	5,128	47,286	32,000	32,000
404 501352	Diesel Plant Fuel	250,058	766,656	180,000	180,000
405 501352	Diesel Plant Maintenance	10,475	32,527	17,000	12,000
	Subtotal	271,603	862,202	247,500	246,500
Power Production Srv/Charges					
401 501353	Blind Slough Operations	9,440	9,686	18,000	18,000
402 501353	Blind Slough Maintenance	3,957	603	24,000	24,000
403 501353	Diesel Plant Operations	705	202	500	500
405 501353	Diesel Plt Maintenance	1,590	307	98,500	113,000
	Subtotal	15,691	10,798	141,000	155,500
Power Purchase Costs:					
406 501354	Power Purchase Cost	3,112,292	2,916,840	2,924,000	2,924,000
	Subtotal	3,112,292	2,916,840	2,924,000	2,924,000
Power Distribution Supplies					
407 501355	Line Station	12,086	9,992	10,000	10,000
408 501355	Street Lighting	117	-	1,000	1,000
409 501355	Meter	2,954	-	1,500	1,500
410 501355	Customer Installation	1,944	-	1,000	1,000
411 501355	Structure & Equipment	10,823	9,585	14,000	12,000
412 501355	Line Maint	30	2,237	2,000	2,000
413 501355	Transformer	60	-	1,000	1,000
414 501355	Miscellaneous	-	242	500	500
415 501355	Underground	-	-	500	500
	Subtotal	28,016	22,056	31,500	29,500
Power Distribution Srv/Charges					
407 501356	Line Station	12,754	9,930	17,000	17,000
410 501356	Customer Installation Svc/Chgs	160	-	2,000	2,000
411 501356	Structure & Equipment	12,483	10,033	30,000	30,000
412 501356	Line Maint. Services/Charges	200	43,221	50,500	50,500
413 501356	Transformer	-	-	23,000	23,000
415 501356	Underground	-	-	100	100
	Subtotal	25,597	63,184	122,600	122,600
Interfund Transfers/Capital Projects					

Petersburg Borough, Alaska
Electric Fund - 410
FY 2021 Adopted Budget

410 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 501960	Auto Load	-	20,000	20,000	-
000 501960	PMPL Headquarters Building Remod	60,000	-		-
000 501960	Blind Slough Hydro - Fund 747	180,000	-	547,635	1,400,000
000 501960	Harbor AMI	-			125,000
000 501960	Scow Bay Generator Addition				50,000
000 501960	Cat 399 Inframe Rebuild				125,000
	Subtotal	240,000	20,000	567,635	1,700,000
Other Uses - (State PERS Contribution)					
000 500210	State PERS Contribution	27,533	52,404	28,000	52,404
	Subtotal	27,533	52,404	28,000	52,404
Debt Service					
000 508100	Principal - 2010 Bonds	115,000	120,000	125,000	130,000
000 508110	Interest - 2010 Bonds	116,413	111,713	109,894	104,794
	Subtotal	231,413	231,713	234,894	234,794
Total Operation & Maint. Exp.		5,819,123	6,253,827	5,993,474	6,031,425
Total Capital Outlays		331,940	79,648	310,000	282,000
Interfund Transfers Total		240,000	20,000	567,635	1,700,000
Other Uses - State PERS Contribution		27,533	52,404	28,000	52,404
Debt Service		231,413	231,713	234,894	234,794
Expenditures Total		6,650,009	6,637,592	7,134,003	8,300,623
Change in Net Position		(347,410)	(450,030)	(1,529,814)	(2,608,601)

Petersburg Borough, Alaska
Water Department - 420
FY 2021 Adopted Budget

420 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	547,564	560,473	555,000	560,000
000 407110	Commercial Sales	432,132	446,629	430,000	430,000
000 407220	Water Delivery	20,247	17,400	10,000	10,000
000 407170	Charges For Services	8,832	15,572	6,000	8,000
	Subtotal	1,008,775	1,040,074	1,001,000	1,008,000
Nonoperating Revenues:					
000 410100	Investment Income	4,345	30,529	7,000	15,264
000 402275	State PERS Relief	4,187	7,787	4,200	7,787
	Subtotal	8,533	38,316	11,200	23,051
Interfund Transfers:					
000 402240	Interfund Trans-Economic Fund	165,000	165,000	165,000	117,414
	Subtotal	165,000	165,000	165,000	117,414
Total Revenue and Other Sources		1,182,308	1,243,390	1,177,200	1,148,465
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	184,103	190,433	198,004	208,134
000 500120	Overtime Pay	12,103	11,841	15,284	17,178
000 500200	Benefits	88,599	99,010	115,895	142,621
	Subtotal	284,804	301,285	329,183	367,933
Supplies:					
000 501320	Operating Supplies	2,370	3,790	3,800	4,800
000 501321	Supplies - Plant	99,289	115,451	133,911	140,751
000 501330	Maintenance Supplies	12,175	12,936	16,685	17,285
000 501340	Small Tools/Equipment	4,283	10,246	9,831	8,831
000 501350	Meters/Inventory	31,631	13,286	28,605	35,000
	Subtotal	149,748	155,710	192,832	206,667
Services & Charges:					
000 501410	Professional Services	42,670	29,860	61,585	44,905
000 501420	Communication	6,420	5,872	8,010	7,250
000 501430	Travel & Training	1,001	1,076	2,979	2,490
000 501440	Adver/Printing	120	240	250	250
000 501451	Vehicle Replacement	11,561	9,937	12,755	12,755
000 501464	Vehicle Insurance	261	367	287	315
000 501462	Liability Insurance	2,251	2,832	3,308	5,000
000 501463	Property Insurance	6,866	6,775	8,965	9,862
000 501470	Utilities	87,875	77,808	80,000	80,000
000 501480	Repairs & Maintenance	1,660	1,815	4,500	4,500
000 501491	Overhead Charges	78,699	76,193	75,557	71,564
000 501449	Motor Pool Charges - O&M	8,548	16,441	6,508	6,508
000 501498	Credit Card Fees	5,439	6,697	4,500	4,500
000 501499	Bad Debt	2,604	3,104	2,000	2,000
000 502000	Depreciation	839,753	839,557	840,000	852,557
	Subtotal	1,095,727	1,078,575	1,111,204	1,104,456

Petersburg Borough, Alaska
Water Department - 420
FY 2021 Adopted Budget

420 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
	Total Operating Expense	1,530,280	1,535,570	1,633,219	1,679,056
	Other Uses				
000 500210	State PERS Relief	4,187	7,787	4,200	7,787
	Subtotal	4,187	7,787	4,200	7,787
	Capital Outlays				
000 506518	Water Delivery	104	-		
000 506519	Machinery & Equipment	8,917	10,033		
000 506521	Cabin Creek Pipeline Piggng	-	49,385		
000 506522	Storage Tank Piping		-	25,000	10,000
000 501960	Transfer out to F740 - City Creek	400,000	-		
000 501960	Transfer Out - Fram Street Main		-	200,000	
000 506523	Lake Street Water				25,000
000 506524	Birch Street Water				40,000
	Subtotal	409,021	59,418	225,000	75,000
	Debt Service				
425 508100	Principal Cabin Creek - ADEC	94,766	94,766	94,766	-
425 508110	Interest Cabin Creek - ADEC	4,264	2,843	1,421	-
426 508100	Principal Scow Bay - ADEC	108,585	110,214	111,867	117,414
426 508110	Interest Scow Bay - ADEC	13,735	12,106	10,453	15,429
000 508100	Water Plant Upgrade - ADEC	64,187	65,150	66,127	66,347
000 508110	Water Plant Upgrade - ADEC	12,556	11,593	10,616	8,957
427 508100	Water Reconstruction - ADEC	28,623	29,053	29,489	29,931
427 508110	Water Reconstruction - ADEC	8,797	8,368	7,932	7,490
428 508100	Water Treatment Plant-Phase III	12,550	10,076	10,227	10,380
428 508110	Water Treatment Plant-Phase III	3,051	2,902	2,751	2,597
	Subtotal	351,114	347,071	345,648	258,545
	Total Other Uses	764,323	414,276	574,848	341,332
	Total Expenditures & Other Uses	2,294,602	1,949,846	2,208,067	2,020,388
	Change in Net Position	(1,112,294)	(706,457)	(1,030,867)	(871,923)

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2021 Adopted Budget

430 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	614,437	647,562	640,000	650,000
000 407110	Commercial Sales	235,212	242,601	240,000	240,000
000 407170	Charges For Services	5,211	8,474	10,000	10,000
	Subtotal	854,860	898,637	890,000	900,000
Nonoperating Revenues:					
000 410100	Investment Income	4,403	35,747	7,000	17,873
000 402275	State PERS Relief	6,183	11,291	6,200	11,291
	Subtotal	10,586	47,037	13,200	29,164
Total Revenue and Other Sources		865,445	945,674	903,200	929,164
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	204,193	204,740	198,307	208,654
000 500120	Overtime	13,220	11,045	15,314	17,230
000 500200	Benefits	130,753	132,948	147,026	164,243
	Subtotal	348,166	348,732	360,647	390,127
Supplies:					
000 501320	Operating Supplies	11,838	14,251	15,044	14,714
000 501330	Maint. Supplies	13,333	19,886	26,616	25,990
000 501334	Safety Supplies	4,243	4,778	6,225	5,550
000 501340	Small Tools & Equip	4,231	7,829	3,470	4,670
000 501350	Inventory	(8,400)	(17,301)	-	2,000
000 501351	Heating Fuel	11,600	10,285	14,200	14,200
	Subtotal	36,846	39,728	65,555	67,124
Services & Charges:					
000 501410	Professional Services	15,675	22,484	31,160	29,760
000 501420	Communications	5,412	4,359	8,420	3,220
000 501430	Travel & Training	776	1,773	3,159	2,920
000 501440	Advertising & Printing	1,200	180	2,090	2,090
000 501451	Vehicle Replacement	18,998	13,075	16,028	16,028
000 501464	Vehicle Insurance	1,951	1,778	2,361	780
000 501462	Liability Insurance	2,375	3,206	3,666	5,500
000 501463	Property Insurance	4,892	5,083	6,117	6,729
000 501470	Utilities	60,070	66,182	71,300	72,000
000 501480	Repairs & Maint.	19,979	19,665	30,200	37,600
000 501485	Energy Conservation Measures	822	510	-	-
000 501491	Overhead Charges	60,743	65,008	64,029	61,883
000 501930	Haz Mat Notices	-	-	3,000	3,000
000 501449	Motor Pool Charges O&M	21,590	11,763	10,042	10,042
000 501498	Credit Card Fees	4,837	5,952	4,000	4,000

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2021 Adopted Budget

430 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 501499	Bad Debt Accts	2,258	2,386	-	2,500
000 502000	Depreciation	300,086	394,560	395,267	424,559
	Subtotal	521,663	617,964	650,839	682,611
	Total Operating Expense	906,674	1,006,424	1,077,041	1,139,862
	Other Uses				
000 500210	State PERS Relief	6,183	11,291	6,200	11,291
	Subtotal	6,183	11,291	6,200	11,291
	Capital Outlays				
000 506519	Machinery & Equipment	218	39,518	11,000	8,000
000 506521	Sewer Lines	11,692	-	-	6,500
000 501960	SCADA Fund - Transfer Out	17,475	-	-	-
000 501960	Transfer Out - ADEC Loan Funds	-	111,056	-	-
000 501961	PS3 - Transfer Out	-	50,000	-	-
000 506525	Lake Street Sewer	-	-	-	35,000
000 506526	Municipal Building Sewer	-	-	-	30,000
	Subtotal	29,385	200,574	11,000	79,500
	Debt Service				
426 508100	Principal Scow Bay - ADEC	34,703	35,224	35,752	36,228
426 508110	Interest Scow Bay - ADEC	4,390	3,869	3,341	2,805
427 508100	Sewer Reconstruction - ADEC	24,354	24,719	25,090	25,466
427 508110	Sewer Reconstruction - ADEC	7,485	7,120	6,749	6,373
000 508100	Pump Station 5 - ADEC Princ.	31,223	31,693	32,167	32,649
000 508110	Pumpstation 5 - ADEC Interest	8,316	9,089	8,614	8,131
428 508100	Pumpstation 1 - ADEC Principal	-	46,854	28,917	28,917
428 508110	Pumpstation 1 - ADEC Interest	-	30,208	8,887	8,887
	Subtotal	110,471	188,777	149,517	149,456
	Total Other Uses	146,039	400,641	166,717	240,247
	Total Expenditures & Other Uses	1,052,713	1,407,066	1,243,758	1,380,109
	Change in Net Position	(187,268)	(461,392)	(340,558)	(450,945)

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2021 Adopted Budget

440 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues & Other Sources					
Operating Revenue:					
000 407225	Refuse Collection	865,692	893,079	875,000	880,000
000 407230	Baler/Landfill Charges	303,031	304,143	315,000	310,000
000 407240	Recycling Revenue	-	-	-	-
000 407170	Charges For Services	1,249	570	-	-
	Subtotal	1,169,972	1,197,792	1,190,000	1,190,000
Nonoperating Revenue:					
000 410100	Interest Earnings	2,141	23,153	3,000	11,576
000 402240	Transfer - In	-	-	-	-
000 402275	State PERS Relief	5,493	12,151	5,500	12,151
	Subtotal	7,634	35,304	8,500	23,727
	Total Revenue	1,177,606	1,233,096	1,198,500	1,213,727
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	225,376	228,957	241,488	253,204
000 500120	Overtime	10,505	11,344	8,335	9,684
000 500200	Benefits	114,629	118,204	148,913	147,425
	Subtotal	350,510	358,505	398,735	410,313
Supplies:					
000 501320	Operating Supplies	20,567	22,002	23,570	23,384
000 501330	Maintenance Supplies	2,672	6,340	12,469	11,983
000 501334	Safety Supplies	5,148	3,102	6,637	6,781
000 501340	Small Tools & Equip	1,360	6,185	6,066	5,456
000 501341	Dumpster/Cans	4,750	23	1,000	1,000
	Subtotal	34,497	37,652	49,742	48,604
Services & Charges:					
000 501410	Professional Services	14,184	12,571	23,600	13,600
000 501420	Communication	1,733	2,708	5,124	5,124
000 501430	Travel & Training	3,840	3,001	3,725	3,225
000 501440	Advertising & Printing	2,232	1,092	1,200	1,200
000 501451	Vehicle Replacement	80,554	66,882	66,922	102,781
000 501462	Liability Insurance	2,924	3,587	3,977	6,000
000 501463	Property Insurance	2,258	2,293	2,797	3,077
000 501464	Vehicle Insurance	3,913	3,997	4,305	5,834
000 501470	Utilities	30,100	25,234	30,000	30,000
000 501480	Repairs & Maint	13,005	15,091	22,386	15,386
000 501491	Overhead Charge	88,894	89,947	87,631	82,416
000 501930	HazMat Event	-	39,196	30,000	25,000
000 506416	Recycling Expense	10,322	25,064	30,000	47,000
000 506417	Ground Water Monitor	1,026	747	2,300	2,300
000 501449	Motorpool O&M	72,838	59,730	109,259	90,000
000 501498	Credit Card Fees	7,456	9,186	5,000	8,000
000 501499	Bad Debt Accts	2,024	2,467	-	-
000 501495	Bale Disposal	241,958	271,878	260,000	270,000
000 502000	Depreciation	152,588	152,289	154,000	180,289
	Subtotal	731,852	786,959	842,227	891,232
	Total Operating Expense	1,116,859	1,183,117	1,290,704	1,350,149
Other Uses					

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2021 Adopted Budget

440 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 500210	State PERS Relief	5,493	12,151	5,500	12,151
	Subtotal	5,493	12,151	5,500	12,151
	Capital Outlays				
000 506518	Recycling Collection Carts/Containers	-	-	-	
000 506519	Machinery & Equipment	17,000	11,196	42,720	32,800
000 506519	Baler Conveyor Replacement	-	34,547	-	
000 501960	Transfer Out	-	400,000	-	
	Subtotal	17,000	445,743	42,720	32,800
	Total Expenditures & Other Uses	1,139,351	1,641,012	1,338,924	1,395,100
	Change in Net Position	38,254	(407,915)	(140,424)	(181,373)

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2021 Adopted Budget

450 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues & Other Sources					
Harbor Charges:					
000 408100	Moorage Fees	754,805	853,868	916,800	881,478
000 408110	Transient Fees	147,431	153,334	175,000	160,000
000 408120	Grid Fees	4,144	5,737	6,500	6,000
000 408130	Live Aboard	13,009	17,162	14,000	16,500
000 408150	Launch Fees	13,875	17,270	20,000	18,000
000 408160	Tour Ship Moorage	66,720	73,558	68,618	48,410
000 408165	Commercial Drive Down Facility Fees	39,772	40,768	36,236	40,000
000 407170	Misc Harbor Charges	56,011	76,886	57,000	65,000
	Subtotal Harbor Charges	1,095,768	1,238,581	1,294,154	1,235,388
Port Charges:					
000 408180	Port Leases	149,844	153,498	152,879	134,756
000 408190	Port Storage Fees	25,065	37,933	25,000	38,000
	Subtotal Port Charges	174,908	191,431	177,879	172,756
Misc. Revenue					
000 410260	Other Revenues	5,241	6,565	5,000	5,000
000 410300	Cashier's over/short	-	-	100	100
	Subtotal Misc. Revenue	5,241	6,565	5,100	5,100
	Total Operating Revenues	1,275,918	1,436,577	1,477,133	1,413,244
Nonoperating Revenues:					
000 410100	Investment Income	11,404	100,975	20,000	50,488
000 402150	Harbor Conference Revenue	42,189	-	-	-
000 402275	State PERS Relief	13,100	20,218	13,200	20,218
	Subtotal Nonoperating Revenues	66,694	121,194	33,200	70,706
Interfund Transfers:					
000 402140	Fish Tax	577,158	589,855	350,000	350,000
	Subtotal Interfund Transfers	577,158	589,855	350,000	350,000
	Total Revenues & Other Sources	1,919,770	2,147,626	1,860,333	1,833,950
Expenditures & Other Uses					
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	413,113	429,630	409,173	426,077
000 500120	Overtime Pay	14,411	15,460	14,947	16,795
000 500200	Benefits	271,740	254,238	290,099	336,046
	Subtotal	699,264	699,328	714,218	778,918
Supplies:					
000 501320	Operating Supplies	15,874	24,364	22,000	22,000
000 501325	Grounds Supplies	496	300	500	500
000 501330	Maintenance Supplies	8,445	7,009	8,000	8,000
000 501334	Safety Gear	1,147	2,326	1,500	1,500
000 501335	Waste Oil Repair & Maint	269	471	1,000	1,000
000 501340	Small Tools	3,391	4,879	5,000	5,000
	Subtotal	29,622	39,349	38,000	38,000
Services & Charges:					
000 501410	Professional Services	11,456	15,671	9,000	10,000
000 501415	DC Lobbyist	9,000	18,000	18,000	18,000
000 501420	Communications	7,674	7,884	8,750	8,000
000 501430	Travel & Training	309	2,783	3,500	4,178
000 501440	Advertising & Printing	1,740	1,403	1,700	1,700
000 501448	Security Boat O&M	87	3,653	10,100	7,000
000 501449	Motor Pool O & M	12,145	27,994	17,281	17,281
000 501450	Rentals/Leases	-	-	1,000	1,000

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2021 Adopted Budget

450 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 501451	Vehicle Replacement	3,697	2,282	2,730	2,730
000 501462	Liability Insurance	17,272	16,478	12,653	25,000
000 501463	Property Insurance	1,140	1,302	1,576	1,734
000 501464	Vehicle Insurance	523	559	575	631
000 501470	Utilities	73,227	89,620	82,000	85,000
000 501472	Utilities - Garbage	101,776	97,252	102,000	95,000
000 501480	Repair & Maint	23,963	32,239	27,500	27,500
000 501481	Scowbay, Port, Drive Down Facil. Maint	1,261	200	2,000	4,000
000 501491	Overhead Charges	95,110	99,574	95,582	98,847
000 501498	Credit Card Fee	16,246	20,090	18,000	19,000
000 501499	Bad Debt Expense	11,831	3,804	10,000	10,000
000 501500	Contingency	15,909	22,444	20,000	20,000
000 501501	Security Camera Repair & Maintenance	-	7,276	5,000	5,000
	Subtotal	404,365	470,509	448,947	461,601
	Depreciation				
000 502000	Depreciation	1,393,416	1,390,497	1,395,000	1,399,497
	Total Operating Expense	2,526,667	2,599,682	2,596,165	2,678,016
	Other Uses				
000 500210	State PERS Relief	13,100	20,218	13,200	20,218
	Subtotal	13,100	20,218	13,200	20,218
	Capital Outlays				
000 506500	Computer Equipment		3,202		3,000
000 506519	Machinery & Equip	7,200	6,640	7,500	7,500
000 506521	Security Cameras	8,647		10,000	7,000
000 506500	Computer Equipment	1,542		4,000	-
000 506528	Outboard - 50hp			8,000	8,000
000 506535	Building Remodel Plan			7,400	7,400
000 506538	Dock Ladders & Ramps	2,500		2,500	2,500
000 506539	South Harbor Float Maintenance	3,463	6,250	15,000	22,000
000 506540	Rebuild Dock Project adj. to Harbor Office	-	202,595	-	-
000 506541	S. Harbor Corp of Engin. Dredge Study	295,580	21,310	30,000	728,400
000 506542	Middle Harbor Anode Installation	-		85,000	85,000
000 506543	Harbormaster Conference	41,977		-	-
000 506544	Office Repairs	7,000	1,454	16,000	5,000
000 506546	Petro Trade	-		120,000	135,000
000 506547	South Harbor Fire Shed	-	14,146	26,000	-
000 506548	Upgrade Elec Pedestals End of C fit			15,000	15,000
	Subtotal	367,908	255,597	346,400	1,022,800
	Debt Service				
000 508100	GO Bonds (South Harbor) - Princ.	108,329	108,329	108,329	116,662
000 508110	Go Bonds (South Harbor) - Interest	18,809	7,212	6,833	2,333
	Subtotal	127,138	115,541	115,162	118,995
	Total Other Uses	508,146	391,356	474,762	1,162,013
	Total Expenditures & Other Uses	3,034,813	2,991,038	3,070,927	3,840,029
	Net Change in Position	(1,115,044)	(843,412)	(1,210,594)	(2,006,079)

Petersburg Borough, Alaska
Elderly Housing - 470
FY 2021 Adopted Budget

470 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Operating Revenues					
000 410170	HUD Subsidies	277,691	285,260	285,536	292,300
000 410180	Rents & Royalties	92,459	95,908	102,400	122,060
000 410260	Other Revenues	14,021	13,689	14,544	14,544
	Subtotal	384,171	394,857	402,480	428,904
Nonoperating Revenue:					
000 410100	Investment Income	2,389	17,641	4,000	8,820
000 402275	State PERS Relief	3,651	3,701	2,300	3,701
	Subtotal	6,040	21,342	6,300	12,521
	Revenues Total	390,211	416,198	408,780	441,425
Salaries & Wages					
000 500110	Regular Pay	92,764	96,427	109,172	97,725
000 500120	Overtime	1,015	634	2,807	3,249
000 500200	Benefits	40,133	34,635	46,201	69,819
	Subtotal	133,911	131,697	158,180	170,793
Supplies					
000 501320	Operating Supplies	3,983	8,041	3,500	3,500
000 501330	Maintenance Supplies	2,371	5,781	5,000	5,000
000 501340	Small Tools/Equipment	4,694	3,306	6,000	5,000
	Subtotal	11,048	17,127	14,500	13,500
Services & Charges					
000 501410	Professional Services	30,982	23,794	27,350	27,000
000 501420	Communications	8,689	9,776	9,000	9,000
000 501430	Travel & Training	1,190	716	2,000	2,000
000 501440	Advertising & Printing	685	1,497	1,000	1,000
000 501451	Vehicle Replacement	3,194	2,768	2,768	2,768
000 501462	Liability Insurance	1,208	1,490	1,581	2,400
000 501463	Property Insurance	3,651	5,697	6,953	7,648
000 501464	Vehicle Insurance	606	470	666	1,033
000 501470	Utilities/Heating Fuel/Propane	62,209	66,295	53,000	53,000
000 501480	Repair & Maintenance	17,836	12,955	18,000	16,000
000 501491	Overhead Charges	28,070	29,564	25,922	25,895
000 501449	Motor Pool Charges-O&M	1,166	2,274	2,536	2,652
000 502000	Depreciation	106,024	106,386	106,000	106,000
	Subtotal	265,511	263,682	256,776	256,396
	Operations & Maintenance Subtotal	410,470	412,506	429,456	440,689
Capital Outlays					
000 506517	New Roof/Improvements	-	-		
000 506518	Kitchen Improvements	-	-		
000 506519	Window Replacement	10,000	9,225	10,500	10,500
000 506520	Carpet and Vinyl Replacement	4,316	1,055	8,000	8,000
000 506521	Coutertop		-	1,500	1,545
000 506522	Screen doors, Door handles, C	1,583	1,093	2,000	2,000
000 506523	Lavatory Faucets	273	13	500	500
000 506524	Boiler Controls & Zone Valves	737	-	2,500	2,000
000 506525	Light Covers in Dining Room	-	-	1,000	1,000

Petersburg Borough, Alaska
 Elderly Housing - 470
 FY 2021 Adopted Budget

470 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 506526	Appliance/Plumbing Replacement	841	1,252	6,200	6,000
000 506527	Furniture	-	-	1,000	1,000
000 506528	Water Heater Conversion	28,878	-	-	-
000 506528	Paint all trim/decks/sheds	-	16,279	-	-
000 506529	Boiler Room Parts / Fire System	19,016	-	2,000	2,000
	Subtotal	65,644	28,917	35,200	34,545
<i>Other</i>					
000 500210	State PERS Relief	3,651	3,701	2,300	3,701
	Subtotal	3,651	3,701	2,300	3,701
Debt Service					
000 508100	Principal - Bank of NY	45,000	46,250	47,500	50,000
000 508110	Interest - Bank of NY	10,846	9,389	11,275	8,837
	Subtotal	55,846	55,639	58,775	58,837
Expenditures Total					
		535,612	500,763	525,731	537,772
Change in Net Position		(145,401)	(84,565)	(116,951)	(96,347)

Petersburg Borough, Alaska
 Assisted Living Fund - 480
 FY 2021 Adopted Budget

480 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Operating Revenues					
000 410220	Rents & Royalties	257,100	269,159	273,600	273,000
000 410240	Private Services	502,121	513,604	378,000	405,360
000 410245	Medicaid Services	343,979	566,251	576,700	650,430
000 410246	General Relief for Services	14,440	931	36,000	25,200
000 410260	Charges for services	3,103	9,889	4,680	4,870
000 410270	Transportation	5,128	7,110	4,500	4,500
	Subtotal	1,125,870	1,366,945	1,273,480	1,363,360
Miscellaneous					
000 410100	Investment Income	155	-	-	-
000 402240	Operating Transfer - G. Fund	80,000	150,000	150,000	125,000
000 402240	General Fund Transfer - Bonds	182,911	180,599	176,325	176,512
000 402275	State PERS Relief	17,424	37,749	18,900	37,749
	Subtotal	280,490	368,349	345,225	339,261
	Revenues Total	1,406,360	1,735,293	1,618,705	1,702,621
Salaries & Wages					
000 500110	Regular Pay	637,361	797,835	715,693	724,026
000 500120	Overtime	41,502	55,127	41,616	46,151
000 500200	Benefits	310,602	339,076	388,823	425,898
	Subtotal	989,465	1,192,038	1,146,132	1,196,075
Supplies					
000 501320	Operating Supplies	31,295	26,682	25,000	23,000
000 501330	Maintenance Supplies	3,401	1,895	4,500	4,500
000 501335	Food Supplies	60,983	63,057	68,000	68,000
000 501340	Small Tools/Equipment	7,356	4,228	6,000	6,500
	Subtotal	103,034	95,862	103,500	102,000
Services & Charges					
000 501410	Professional Services	19,912	20,500	40,935	32,035
000 501420	Communications	11,724	12,077	11,500	11,500
000 501430	Travel & Training	3,465	2,045	3,000	3,000
000 501440	Advertising & Printing	592	1,130	1,100	1,000
000 501451	Vehicle Replacement	3,194	2,768	2,768	2,768
000 501462	Liability Insurance	7,496	9,900	9,112	15,100
000 501463	Property Insurance	5,965	5,782	6,953	7,648
000 501464	Vehicle Insurance	606	470	666	1,033
000 501470	Utilities / Fuel / Propane	57,676	57,594	53,000	53,000
000 501480	Repair & Maintenance	8	3,901	16,200	16,000
000 501491	Overhead Charges	77,831	82,045	75,967	89,646
000 501449	Motor Pool Charges-O&M	2,378	5,043	2,768	2,652
000 502000	Depreciation	102,136	107,280	105,000	108,000
	Subtotal	292,984	310,536	328,969	343,382
	Operations & Maintenance Subtotal	1,385,483	1,598,437	1,578,601	1,641,457
Other Uses					
000 500210	State PERS Relief	17,424	37,749	18,900	37,749

Petersburg Borough, Alaska
 Assisted Living Fund - 480
 FY 2021 Adopted Budget

480 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
	Subtotal	17,424	37,749	18,900	37,749
Capital Outlays					
000 506520	Carpet and Vinyl replacement	4,204	1,492	7,000	7,000
000 506523	Faucets & Fixtures	1,662	-	2,000	2,000
000 506526	Appliance Replacements	1,052	2,333	4,000	4,000
000 506527	Portico Design/Repair	-	1,189	-	-
000 506528	Exterior Power Wash/Painting	22,500	-	-	-
000 506529	Fire Sprinkler Panel	6,438	-	-	-
000 506530	12 Dining Room Chairs & 2 Office C	-	3,062	-	500
000 506531	Hoyer Lift plus freight	-	9,799	-	500
	Subtotal	35,856	17,875	13,000	14,000
Debt Service					
000 508100	Principal - Bonds	135,000	138,750	142,500	150,000
000 508110	Interest - Bonds	32,537	40,856	33,825	26,512
	Subtotal	167,537	179,606	176,325	176,512
Expenditures Total					
		1,606,300	1,833,667	1,786,826	1,869,718
Change in Net Position		(199,939)	(98,373)	(168,121)	(167,097)



**Motor Pool Internal
Service Fund
&
Debt Service Fund**

Petersburg Borough, Alaska
 Motor Pool - Fund 510
 Proposed FY 2021 Budget

510 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 404330	Hearse Rental	400	1,000	1,000	1,000
000 404370	Operation & Maintenance Charges	547,367	500,879	582,780	564,195
000 404375	Replacement Reserve Charges	383,801	310,630	305,666	344,991
000 403160	Other Charges	-	-	-	-
	Subtotal	931,569	812,509	889,446	910,186
Nonoperating Revenues:					
000 404360	Equipment Sales	13,600	11,815	10,000	10,000
000 402275	State PERS Unfunded Liability Relief	3,943	2,905	4,000	7,032
	Subtotal	17,543	14,720	14,000	17,032
	Total Revenues	949,112	827,229	903,446	927,218
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	128,838	148,798	150,266	145,994
000 500120	Overtime	1,874	1,100	1,227	1,184
000 500200	Benefits	84,874	96,600	107,014	92,436
	Subtotal	215,586	246,498	258,507	239,614
Supplies:					
000 501320	Operating Supplies	5,620	4,263	4,555	4,945
000 501330	Maint Supplies	2,387	2,373	2,920	2,920
000 501334	Safety Supplies	806	1,641	2,722	2,870
000 501340	Small Tools & Equip	2,649	3,406	3,900	3,880
000 501350	Inventory	148,672	121,606	125,000	125,000
000 501351	Fuel	116,851	103,577	95,000	95,000
	Subtotal	276,986	236,866	234,097	234,615
Services & Charges:					
000 501410	Professional Services	19,843	19,179	7,446	9,074
000 501420	Communication	1,361	1,077	1,336	1,336
000 501430	Travel & Training	0	4,324	1,825	2,050
000 501440	Advertising	0	0	500	500
000 501464	Vehicle Insurance	31,099	35,697	39,579	47,734
000 501470	Utilities	16,129	16,559	16,800	16,800
000 501480	Repairs & Maintenance	4,653	2,407	2,500	2,500
	Subtotal	73,084	79,242	69,986	79,994
Motor Pool Charges					
000 501451	Vehicle Replacement	1,336	1,336	3,104	3,104
000 501449	Motorpool O&M	17,248	19,978	11,628	11,628
	Subtotal	18,585	21,314	14,732	14,732
	Operating Expenses	584,241	583,921	577,322	568,955
Capital Outlays					
000 507044	FD 91 Ambulance	191,240			
000 507045	WW 110 Pickup Truck	34,978			
000 507046	PD 86 SUV	48,015			
000 507047	SAN 97 Forklift	35,362			
000 507048	PW 77 Excavator		179,615		
000 507049	Harbor 18 Pickup Truck		30,487		
000 507050	PW 90 Wash Truck			115,000	140,000
000 507051	MP Flatbed Pickup			46,500	46,500

Petersburg Borough, Alaska
 Motor Pool - Fund 510
 Proposed FY 2021 Budget

<i>510 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
000 507052	PW 112 Flatbed Pickup			48,500	48,500
000 507053	PW 66 Maintenance Truck				56,000
000 507054	SAN 22 Sanitation Pickup				45,000
000 507055	MP Truck Lift (PW, FD, PMPL)				54,000
000 507056	PD 56 SUV Patrol Unit				52,000
	Subtotal	309,595	210,102	210,000	442,000
Other					
000 500210	State PERS Relief	3,943	2,933	4,000	7,032
000 502000	Depreciation	484,785	431,173	362,000	441,172
	Subtotal	488,728	434,106	366,000	448,204
	Motor Pool Total Expenses	1,382,563	1,228,129	1,153,322	1,459,159
	Change in Net Position	(433,451)	(400,900)	(249,876)	(531,941)

Petersburg Borough, Alaska
 Debt Service Fund - 350
 Proposed FY2021 Budget

350 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenue					
000 402273	State DOE Reimbursement	466,242	466,050	-	-
300 401120	Property Taxes - Aquatic Center 1	24,209	24,627	23,038	23,805
301 401140	Property Taxes - School Def Maint.	121,044	76,618	320,800	253,025
302 401120	Property Taxes - Aquatic Center 3	45,728	35,573	84,400	86,900
303 401120	Property Taxes - Aquatic Center 2	174,841	128,609	256,025	320,900
304 401150	Property Taxes -Voc Ed Bldg	43,038	32,836	80,200	80,225
306 401150	Property Taxes - Library	107,595	103,981	104,750	106,000
Revenues Total		982,696	868,294	869,213	870,855
Expenditures					
2016 GO BOND - Aquatic Center 1 = \$300,000 principal; Matures December 1, 2020					
300 508100	Principal	20,004	21,671	21,671	23,338
300 508110	Interest	2,867	2,234	1,367	467
		22,871	23,905	23,038	23,805
2012 GO Bond - School Def Maint; Matures in September 1, 2024					
301 508100	Principal	180,000	185,000	198,000	205,000
301 508110	Interest	73,900	66,600	58,025	48,025
		253,900	251,600	256,025	253,025
2014 GO BOND, - Aquatic Center 2; Matures on October 1, 2025					
303 508100	Principal	212,000	220,000	232,000	244,000
303 508110	Interest	107,640	99,000	88,800	76,900
		319,640	319,000	320,800	320,900
2016 GO BOND - Aquatic Center 3; Matures on December 1, 2026					
302 508100	Principal	55,000	60,000	60,000	65,000
302 508110	Interest	28,550	26,800	24,400	21,900
		83,550	86,800	84,400	86,900
2014 GO BOND, - Vocation Education Building; Matures on October 1, 2025					
304 508100	Principal	53,000	55,000	58,000	61,000
304 508110	Interest	26,910	24,750	22,200	19,225
		79,910	79,750	80,200	80,225
2012 GO BOND - Library; Matures on July 1, 2027					
306 508100	Principal	70,000	70,000	75,000	80,000
306 508110	Interest	36,750	33,250	29,750	26,000
		106,750	103,250	104,750	106,000
Expenses Total		866,621	864,305	869,213	870,855
Change in Net Position		116,075	3,989	0	0



Special Revenue Fund

- **Miscellaneous Grants**
- **Economic Development**
- **National Forest Receipts – School/Roads**
 - **Property Development Fund**
 - **Transient Room Tax Fund**
 - **E911 Surcharge Fund**
 - **Marine Passenger Fee**
- **Borough Organizational Fund**

Petersburg Borough, Alaska
Fund 200 - Miscellaneous Grants
Special Revenue Fund

200 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues:					
000 402224	Mitigation - Banana Point Breakwater	-	-	5,000	5,000
000 402230	Library Grants	8,079	-	30,000	10,000
000 402270	State Grants	8,948	1,304	6,242	6,242
521 402271	Police - Bulletproof Vest Grant	1,321	467	-	-
522 402260	Police Equitable Sharing	439	-	-	-
550 402222	L.E.P.C. Grant	11,800	13,026	12,300	-
572 402230	IMLS Basic Grant - Library	7,000	10,000	10,000	7,000
578 402230	Ball Park/Skating Rink Lighting	-	-	10,000	10,000
Revenues Total		37,586	24,797	73,542	38,242
Expenditures:					
000 501930	Mitigation - BPB			5,000	5,000
000 504625	Library - Summer Reading Program	4,221		4,000	-
000 504626	Library Materials			26,000	10,000
000 504630	Campground Vactor/Maintenance	4,903	3,645	6,242	6,242
000 504635	PSG Mental Health Grant - Police Expense				-
521 506447	Police - Bullet Proof Vests	1,321	467	-	
522 501320	Police Equitable Sharing Expenses				
550 506447	L.E.P.C.	11,800	13,026	12,300	-
569 501320	PCS - Art Exhibit	2,500		-	-
570 501320	Library - STEAM Projects - Materials			-	-
571 501410	Interlibrary Cooperation Grant	-	-	-	-
572 504628	IMLS Basic Library Grant	7,000	10,000	10,000	7,000
573 501340	DEED - Owl Grant	1,500			
578 506500	Ball Park/Skating Rink Lighting			10,000	10,000
Expenditures Total		33,245	27,138	73,542	38,242

Petersburg Borough, Alaska
Fund 210 - Economic Development
Special Revenue Fund

Economic Fund

Program Description

To provide a long-term source of funds to promote economic development and job creation within the Borough. The citizens of Petersburg established this Fund in order to promote economic development and diversification in the

210 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUE					
000 410100	Investment Income	282,710	345,964	250,000	100,000
Revenues Total		282,710	345,964	250,000	100,000
EXPENSE					
000 501410	Professional Services	-	-	-	-
000 506444	PEDC - Administrative	25,000	20,000	20,000	20,000
000 506446	PEDC - Project Funds	65,000	70,000	70,000	80,000
000 506447	Local Cost Sharing Match - Vessel Haul Out		-	500,000	500,000
000 501960	Inter Fund Trans-Water Fund	165,000	165,000	165,000	132,843
Expenditures Total		255,000	255,000	755,000	732,843

Fund Balance at FY 2019 Year End \$4,202,985.

Note: *In 1999 a ballot proposition was presented to the voters. This proposition authorized the Borough (City at that time) to budget up to \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek (2020) and Scow Bay Water (2024). On Oct. 3, 2017 voters approved the Local Cost Sharing Match for a small vessel haul out not to exceed \$500,000.*

Petersburg Borough, Alaska
Fund 240 / 250 - National Forest Receipts
Special Revenue Fund

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal National Forest Receipts program. These funds are restricted to use for local streets and the local school district.

FUND 240 - SCHOOL - NATIONAL FOREST RECEIPTS

240 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
000 410290	Secure Rural Schools	496,047	464,352	-	397,800
000 410291	School District Reimbursement		-		
000 410100	Interest Income	14,167	115,738	-	
Revenues Total		510,213	580,089	-	397,800
Interfund Transfers					
000 501960	Transfer Out - General Fund	400,000	400,000	400,000	550,000
000 501960	School Capital Project	-	-	25,000	25,000
Expenditures Total		400,000	400,000	425,000	575,000

Fund Balance at FY 2019 Year End \$4,019,589

FUND 250 - STREETS & ROADS - NATIONAL FOREST RECEIPTS

250 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
000 410290	Secure Rural Schools	87,538	82,062	-	70,200
000 402240	Transfers In from Capital Projects	-	-	-	
000 410100	Interest Income	75	3,257	-	
Revenues Total		87,613	85,319	-	70,200
Interfund Transfers					
000 506518	Paving	49,904	-	36,765	
000 501960	Local Road Resurfacing (Frederick Drive)	-	-	45,000	90,000
Expenditures and Transfer Total		49,904	-	81,765	90,000

Fund Balance at FY 2019 Year End \$167,083.

Petersburg Borough, Alaska
Fund 260 - Property Development Fund
Special Revenue Fund

Property Development Fund
Objectives

This fund is used to record activity relating to the sale, purchase, or improvements of Borough owned real property.

260 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted-Revise Budget	FY 20/21 Adopted Budget
Revenues					
000 402240	Transfer In	-	-	-	-
000 402240	Transfer In - GF Surplus	-	-	-	-
000 404360	Sale of Land & Buildings	200	-	-	-
000 410100	Investment Income	586	6,126	-	-
000 407170	Charges for Services	50	1,000	-	-
000 401300	Marijuana Excise Tax	46,297	34,770	45,000	40,000
000 401310	Marijuana Penalty & Interest	-	-	-	-
Revenues Total		47,133	41,896	45,000	40,000
Expenditures					
000 501410	Professional Services	25	130	5,000	5,000
000 506517	Land Acquisition	-	-	-	-
000 506518	Property Improvements	-	-	-	25,000
000 506519	Hospital - Emergency Room Doors			15,000	15,000
000 506520	Parks and Recreation - Security Cameras			20,000	-
000 506521	Pool Control System - Prominent Reader Board Replacements			15,000	-
000 506522	Pool Control System - Sand Filter Replacement			21,000	-
000 506524	Aquatic Center Heat Exchangers & Air Handler System			72,118	
000 506523	Pool Control System - Replace CO2 Sysem			15,000	-
Expenditures Total		25	130	163,118	45,000

Fund Balance as of March 1, 2020 - \$182,982.

Petersburg Borough, Alaska
Fund 265 - Transient Room Tax Fund
Special Revenue Fund

Transient Room Tax Fund

Objectives

The proceeds of this tax, less administrative and enforcement related expenses, are dedicated to, and shall be used to provide funding for visitor-related services in the borough. Uses include, but are not limited to, payment of membership fees to tourist-related organizations, advertising, and maintenance and operation of the Chamber of Commerce.

265 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
000 401260	Transient Room Tax Revenue	51,414	56,675	55,000	28,000
000 401220	Penalty & Interest	79	136		
Revenues Total		51,492	56,811	55,000	28,000
Expenditures					
000 501415	Dues & Memberships	-	-		
000 506428	Misc. Expenses	-	-	1,000	1,000
000 506429	Chamber of Commerce	45,000	42,750	38,475	34,627
000 506430	Clausen Museum	20,000	-	-	
Expenditures Total		65,000	42,750	39,475	35,627

Proposing to reduce Chamber's funding 10% from current budget for FY20, the Chamber had requested \$43,000 for FY20.

Petersburg Borough, Alaska
Fund 270 - E911 Surcharge Fund
Special Revenue Fund

FUND 270 E911 SURCHARGE FUND

To establish a special revenue fund to account for expenditure of the revenues for operation, maintenance & improvement of the Borough's enhanced 911 emergency communication systems.

270 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUES					
000 410100	Investment Income				
000 407170	Revenue from Charges for Services	85,082	83,386	86,000	86,000
Revenues Total		85,082	83,386	86,000	86,000
EXPENSES					
000 501410	Professional Services	9,013	11,996	28,054	9,454
000 501411	Spillman maintenance fee	1,013	-	1,013	-
000 501412	Motorola Annual Support Fee	-	-	-	-
000 501413	ESRI Annual Maintenance Fee	1,650	-	1,650	1,650
000 501420	ProComm Alaska	-	-	-	18,600
000 501430	Travel and Training	480	-	4,900	5,000
000 506519	Machine and Equipment	-	2,240	9,420	21,627
000 501452	Contingency	-	-	20,000	20,000
000 501960	Transfer Out to Police Capital Project	-	-	-	-
Expenses Total		12,156	14,236	65,037	76,331

Fund Balance at FY 2019 Year End \$253,098.

Petersburg Borough, Alaska
 275 - Marine Passenger Fee
 Special Revenue Fund

Marine Passenger Fee

Objectives

The proceeds of this fund shall be appropriated in support of the marine passenger ship industry.

275 Account Number	Description	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues				
000 401260	Marine Passenger Fee Revenue	8,335	25,000	12,000
000 401220	Penalty & Interest		-	
Revenues Total		8,335	25,000	12,000
Expenditures				
000 506500	Maintenance of Capital Improvements	-	-	-
000 506505	Capital Improvements	-	-	-
Expenditures Total		-	-	-

Petersburg Borough, Alaska
Fund 280 - Borough Organizational Fund
Special Revenue Fund

FUND 280 - Borough Organizational Fund

<i>280 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUES					
000 402270	State Organizational Funding				
000 410100	Investment Income				
Revenues Total		-	-	-	-
EXPENSES					
000 501320	Materials and Supplies				
000 501340	Small Tools & Equipment				
000 501360	Street Material/Snow removal				
000 501410	Professional Services				
000 501412	Assessment Services		5,000		
000 501413	Comprehensive Plan/Zoning/Mapping	4,936	-	61,128	61,128
000 501415	Attorney Expenses				
000 501430	Travel & Training				
000 501440	Advertising & Communications				
000 506517	Land Entitlement Costs	808			
Expenses Total		5,745	5,000	61,128	61,128

Petersburg Borough, Alaska
Fund 285 - Cares Act Municipal Relief
Special Revenue Fund

FUND 285 - CARES Act - Municipal Relief

\$562.5 million has been allocated by the State of Alaska using existing state distribution methods and metrics to provide assistance to municipalities due to the COVID-19 public health crisis.

285 Account Number	Description	FY 20/21 Adopted Budget
REVENUES		
000 402240	Funds Transfer In from General Fund	
000 402270	State Grant (Pass through from Federal Government CARES ACT)	3,971,278
Revenues Total		3,971,278
EXPENSES		
Payroll		
050 500110	Payroll - Public Safety / First Responders	1,300,000
050 500200	Payroll Benefits - Public Safety / First Responders	
050 500300	Payroll - EOC, Temps, Repurposed Staff	200,000
050 500350	Payroll Benefits - EOC, Temps, Repurposed Staff	
Medical		
100 501320	Hospital, Telemedicine	
100 501321	Testing (COVID-19 Testing, Serological Testing)	100,000
100 501322	Emergency Medical Transportation	20,000
100 501323	Temporary Medical Facilities	2,000
Public Health		
150 501325	Equipment/Supplies to ensure public safety and public health (PPE)	500,000
150 501326	Technical Assistance to local authorities	20,000
150 501327	Cost for Quarantining Individuals	20,000
150 501330	Disinfection/Sanitation of Eligible Public Facilities	100,000
Compliance		
200 500110	Airport Workers Payroll	20,000
200 500200	Airport Workers Payroll Benefits	10,000
200 501350	Food Distribution Programs for Vulnerable populations	30,000
200 501351	Distance Learning/Training	10,000
200 501352	Telecommuting Expenses	20,000
200 501353	Emergency Sick Leave and FMLA due to COVID-19 (FFCRA)	40,000
200 501354	Jail Facility Expenses for Compliance	10,000
Economic Support		
250 501370	Election Expenses	
250 501371	Economic Support - Businesses, Residents, Non-profits	1,000,000
250 501372	Communication of Health & Safety info to the Public	60,000
Other		
300 501430	Other Expenses in responding to the COVID-19 Health Emergency	509,278
Expenses Total		3,971,278

FUND 800 - COVID-19 Local Disaster Fund - FEMA

800 Account Number	Description	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUES			
000 402240	Funds Transfer In from General Fund	200,000	
000 402260	FEMA Reimbursement		
000 402270	State Grant		
Revenues Total		200,000	-
EXPENSES			
000 500110	Law Enforcement, EMS Payroll		
000 500120	Payroll Overtime	75,000	50,000
000 500200	Payroll Benefits	34,000	25,000
000 501320	Emergency Operation Center Costs		5,000
000 501325	Technical Assistance in Emergency Management	10,000	5,000
000 501330	Disinfection of Eligible Public Facilities	15,000	10,000
000 501340	Emergency Medical Care		
000 501350	Medical Sheltering / Pet Sheltering	20,000	20,000
000 501410	Movement of Supplies and Persons	15,000	15,000
000 501412	Food, water, medicine, PPE & Haz Suits	25,000	25,000
000 501415	Search and Rescue of Population Requiring Assistance		
000 501420	Communication of Health & Safety info to the Public	6,000	5,000
Expenses Total		200,000	160,000



Capital Project Funds

Petersburg Borough
700 - Capital Project Fund
Auto Control System

Program Description - Electric Auto Control System

Upgrade/ Improve system reliability

Goals

Reduce outages due to strikes and other temporary faults. Restore service more quickly after an outage. Increase reliability & improve quality.

Objectives

Add to SCADA-engineering; Add rain gage and new transducer to SCADA. Monitor switch positions.

<i>700 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
Interfund Transfers					
000 402240	From Electric Utility	-	20,000	20,000	-
Revenues Total		-	20,000	20,000	-
Expenditures					
000 500200	Benefits				
000 501410	Professional Services	186	599	7,500	7,500
000 501420	Communications				
000 506501	Poles, Towers & Fixtures				
000 506502	OH Conductor, Devises				
000 506503	Underground Conduit				
000 506504	Underground Conductors				
000 506515	Auto Load Cont.				
000 506512	Communication Equipment	1,752	19,991	10,000	10,000
401 500110	Hydro Oper. Regular Pay			2,000	2,000
401 500120	Hydro Oper. Overtime Pay				
401 500200	Hydro Oper. Benefits			500	500
402 500110	Hydro Maint. Regular Pay				
402 500120	Hydro Maint. Overtime Pay				
402 500200	Hydro Maint. Benefits				
402 501320	Hydro Maint. Supplies				
411 501355	Power Distribution Supplies				
415 500110	Underground Maint. Regular Pay				
415 500120	Underground Maint.Overtime Pay				
415 500200	Underground Maint. Benefits				
Expenditures Total		1,938	20,590	20,000	20,000

Petersburg Borough
701 - Capital Project Fund
24.9 Electric Rebuild

Program Description - 24.9 Electric Rebuild

This project is ongoing and will result in the rebuilding of the old existing 2400 volt delta system with new 24.9KV wye system.

Goals

- To relieve electrical harmonics from the system
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

Objectives

Remove 2400/4160 volt circuits from the system. Install new 14,400/24,940 volt wye system. across Hammer Slough. Planned to be partially completed in FY19/20. Automate Hungry Point switch; Add new switch-Haugen Drive.

701 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Interfund Transfers					
000 402260	Bonds				
000 402240	From Electric Utility				
Revenues Total		-	-	-	-
Expenditures					
000 500110	Regular Pay			2,942	2,942
000 500120	Overtime Pay				
000 500200	Benefits	1,981		10,650	10,650
000 501410	Professional Services	12,815		20,000	25,000
000 501440	Advertising and Printing	486			
000 501450	Contractor/Construction	115,450			
000 501450	Equipment Rental			2,900	2,900
000 506501	Poles, Twrs, Fixtures			3,700	3,700
000 506502	OH Cond.			8,000	53,000
000 506503	Ungrd Conduit	2,824		26,140	26,140
000 506504	Ungrd Cond.	1,657		21,168	21,168
000 506505	Line Transformers	-		2,000	2,000
000 506506	Services				
000 506507	Meters			2,500	2,500
407 500110	Line/Sta/Oper Reg Pay				
407 500120	Line/Sta/ Oper Overtime				
407 500200	Line/Sta/Oper Benefits				
407 501355	Power Distribution Supplies				
407 501356	Power Dist. Services/Charges				
413 501356	Transformer Svc & Chgs				
000 501485	Contingency				
000 501960	Transfer out	75,000			
Expenditures Total		210,214	-	100,000	150,000

Petersburg Borough
702 - Storage Yard Relocation
Power Light Department

Program Description - Pole Yard Shed Roof

Build shed roof near south boundary of pole yard at Scow Bay to keep wire reels and other supplies out of weather

Goals

Protect department supplies from the weather to maintain integrity and value of purchased material inventory.

Objective

Construct an open sided shed roof to store materials, equipment and supplies in FY20.

702 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
000 402240	Transfer In				
Revenue Total		-	-	-	-
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits				
000 501410	Professional Services				
000 501440	Advertising/Printing				
000 501450	Contractor/Construction - Shed Roof			50,000	50,000
411 500110	Struc. & Equip. Regular Pay				
411 500120	Struc. & Equip. Overtime Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
000 501485	Contingency				
Expenditures Total		-	-	50,000	50,000

Petersburg Borough
706 - Capital Project Fund
Library

Program Description - Library

Develop and construct a Borough managed public library in downtown Petersburg.

Goals

Construct a new public library.

FY 2020 Objectives

Construct a covered shelter with the remainder of capital campaign donations.

706 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenue					
000 402241	GO Bond				
000 402250	Other Grants	15,000			
000 402260	USDA Grant - Secured				
000 402270	State Grant - 2009				
000 402270	State Grant - 2010				
000 402270	State Grant - 2011				
000 402271	Misc. Grants	2,500			
000 410120	Local Donations	42,759	-	34,000	34,000
Revenues Total		60,259	-	34,000	34,000
Expenditures					
000 501320	Supplies				
000 501340	Furniture & Equipment				
000 501410	Professional Services	42,000			
000 501411	Architects/Engineers				
000 501450	Contractor/Construction		-	34,000	34,000
000 501420	Communications				
000 501430	Travel	199			
000 501440	Printing & Advertising				
000 501451	Demolition/Site Work				
000 501452	Contingency				
000 501960	Transfer Out - Bond Payment				
000 506505	Transformer				
Expenditures Total		42,199	-	34,000	34,000

Petersburg Borough
Fund 711 - Capital Project Fund
Homeland Security Grant

Program Description - Homeland Security Grants

Goals

To equip the Borough with the safety and technical equipment that emergency personnel need in order to respond to emergencies to the best of their ability.

Objective

To take advantage of Homeland Security Grants specifically for this type of equipment.

711 Account Number	Description	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues				
000.402260	Homeland Security Grant			
000 402274	2017 Homeland Security Grant	139,180	-	-
000 402275	2019 Homeland Security Grant			295,000
Revenue Total		139,180	-	295,000
Expenditures				
000.507449	Tactical Gear			
000 501454	Public Safety Communications Equip.	4,004	-	-
000 501456	Public Safety Portable Radios	124,080	-	-
000 501457	Harbor Security Cameras	32,172	-	-
000 501458	PVFD Rescue Immersion Suits	3,350	-	-
000 501459	E911 Equipment			285,000
000 501460	Training			10,000
Expenditures Total		139,180	-	295,000

Petersburg Borough
 716 - Capital Project Fund
 WW SCADA Upgrades

Program Description - Wastewater SCADA Upgrades

Update and replace the Wastewater Supervisory Control And Data Acquisition (SCADA) System

Goals & Objectives

To maintain a reliable equipment monitoring system for the wastewater utilities treatment plant and pumpstations in support of maintenance and operations.

In FY2019 - Continue SCADA upgrades by integrating the older RTU pumpstation systems into the newer master SCADA system at the treatment plant.

<i>716 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE				
000 402270	ADEC grant			
000 402240	Wastewater Fund transfer	10,000		-
000 402271	ADEC Loan			
Revenues Total		10,000	-	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services	-		-
000 501411	Architects/Engineers			
000 501450	Contractor/Construction			
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501484	Permitting			
000 501321	Materials			

Petersburg Borough
Fund 728 - Capital Project Fund
Standby Diesel Generator

Program Description - Standby Diesel Generator

Design, purchase and install additional standby diesel generator at Scow Bay site.

Goals

Add standby diesel generation capacity to meet new load.

Objectives

Design study to define capacity and configuration of additional standby generation.

Development of bid package for generation equipment.

728 Account Number	Description	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues			
000 402240	Transfer In from electric fund		50,000
Revenue Total			
Expenditures			
000 500110	Admin Regular Pay		
000 500200	Benefits		
000 501410	Professional Services		50,000
000 501440	Advertising/Printing		
000 501450	Contractor/Construction		
405 500110	Diesel Maint. Regular Pay		
405 500120	Diesel Maint. Overtime Pay		
405 500200	Diesel Maint. Benefits		
405 501352	Diesel Maint. Supplies		
000 501485	Contingency		
Expenditures Total			50,000

Petersburg Borough
 732 - Capital Project Fund
 Hydro Substation Upgrade

Program Description - Hydro Substation Upgrade

Replace/Upgrade problematic switchgear at Blind Slough Hydro Substation. Postponed until FY21/22 Budget.

Goals

Replace high side switchgear with station class equipment.

Objective

Improve reliability and increase hydro generation. Project delayed in 16/17--(need additional lineman).

Project delayed in 17/18; then 18/19 - awaiting shutdown of hydro to do work to maintain hydro uptime as much as possible.

<i>732 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
Revenues					
000 402240	Transfer In	17,801			
Revenue Total		17,801	-	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits	-		1,000	
000 501320	Operating Supplies				
000 501410	Professional Services			9,000	
000 501450	Contractor/Construction				
000 501440	Advertising/Printing				
000 506501	Poles, Towers & Fixtures				
000 506502	OH Cond. & Dev.			2,495	
000 506503	Undergrd Conductors			5,000	
000 506504	Substation buswork & switches			5,500	
000 506505	Transformers				
411 500110	Struc. & Equip. Regular Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
Expenditures Total		-	-	22,995	-

Petersburg Borough
Fund 737 - Capital Project Fund
Scow Bay 1 Pump Station Upgrade

Program Description - Scow Bay 1 Pump Station Upgrade

Upgrade pumpstation to handle incoming flows and prevent overloading

Goals

Due to past efforts to expand the sanitary sewer collection system, the infrastructure at Scow Bay Pumpstation #1 is being pushed above its design criteria, resulting in overloading and occasional overflows. This project will replace the pumpstation with one of higher capacity to address these problems.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%). In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for this loan and other planned pump station upgrades.

<i>737 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE					
000 402240	WW fund transfer	2,500			
000 402270	ADEC Grant				
000 402271	ADEC Loan		88,926	70,000	194,695
Revenues Total		2,500	88,926	70,000	194,695
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				4,714
000 501411	Architects/Engineers	2,500	61,920	60,000	128,585
000 501450	Contractor/Construction		-	465,000	502,550
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials		27,007		108,846
Expenditures Total		2,500	88,926	525,000	744,695

Petersburg Borough
Fund 739 - Capital Project Fund
Pump Station 4 Force Main Replacement

Program Description - Pump Station 4 Force Main Replacement

Replace corroded force main at Hungry Point.

Goals

condition of the force main was evaluated and found to be in poor condition due to decades of exposure to saltwater. This project will replace the pressure pipe with HDPE pipe that will not corrode. The project will be designed first and then bid as funding sources allow. In FY20, the department will seek funding to include the upgrade of Pump Station 4 into the same project.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%) and matching grants. Accurate payback amounts are not known at this time but rough order of magnitude project estimates put the annual payment at less than \$10,000 per year. In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for the utility's capital project needs. Due to COVID-19 pandemic, progress on additional funding will likely be delayed.

739 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUE					
000 402240	WW fund transfer				
000 402270	ADEC Grant				
000 402271	ADEC Loan		460		1,000,000
Revenues Total		-	460	-	1,000,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				
000 501411	Architects/Engineers		460	50,000	120,000
000 501450	Contractor/Construction			310,000	1,100,000
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				40,000
000 501321	Materials				100,000
Expenditures Total		-	460	360,000	1,360,000

Petersburg Borough
Fund 745 - Capital Project Fund
Auto Meter Reading in Harbor

Program Description - Auto Meter Reading - Harbor

Install automatic meter reading at harbors

Goals

Replace present metering system with automatic meters that will read meters (automatically or on-demand) and will also connect and disconnect meters.

Objective

To increase efficiency at elec. dept, finance office and harbor when dealing with multiple connects and disconnects at harbors. Will simplify, improve efficiency, and improve quality of service. Phase I - north harbor. Project delayed/postponed in FY 17/18; project will begin late in FY 18/19 and extend into FY 19/20. FY20/21 - install AMI meters at Middle and South Harbors.

<i>745 Account Number</i>	<i>Description</i>	<i>FY 17/18 Actual</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
Revenues					
000 402240	Transfer In	145,000			125,000
Revenue Total		145,000	-	-	125,000
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits			1,000	
000 501410	Professional Services		2,800	30,000	
000 501440	Advertising/Printing				
000 501484	Licensing Fee				
000 501440	Meters			40,000	115,000
409 500110	Meters Regular Pay			4,000	6,000
409 500200	Meters Benefits			2,000	3,500
411 501355	Meter Supplies				500
000 501485	Contingency			5,000	
Expenditures Total		-	2,800	82,000	125,000

Petersburg Borough
Fund 746 - Capital Project Fund
Kiseno Street Sewer Main Replacement

Program Description - Kiseno Street Sewer Main Replacement Fund

Replace approximately 1000 linear feet of sewer main and 6 manholes on Kiseno Street.

Goals

Replace poorly graded and failing sewer main on Kiseno Street from 3rd St. to 7th St. Relocate main from ditchline to south driving lane and install 6 new manholes.

746 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUE					
000 402240	WW Fund Transfer In	13,800			
000 402270	ADEC Grant				
000 402271	ADEC Loan		11,670		
Revenues Total		13,800	11,670	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services		1,170		
000 501411	Architects/Engineers	13,800	9,940	25,000	38,590
000 501450	Contractor/Construction			135,000	245,410
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising		560		
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		13,800	11,670	160,000	284,000

Petersburg Borough
Fund 747 - Capital Project Fund
Blind Slough Hydro System Upgrades

Program Description - Blind Slough Hydro System Upgrades

Phase I- facility condition assessment and capital improvement plan for Blind Slough hydro project

Phase II - develop accurate guide curve, complete project design and construction documents.

Phase III - Procure turbine, generator and ancillary equipment.

Goals

Research, evaluate, test and recommend capital improvements to the facility to maintain long term reliability and/or improve generation capacity. Carry best alternative for improvements forward for construction.

Objective

Retain consultant to inspect, test and evaluate existing facilities. Receive reporting in regards to condition of facility, recommend repairs/upgrades and capital improvement plan to carry out recommendations. Develop guide curve and complete construction documents. Procure turbine, generator and ancillary equipment.

747 Account Number	<i>Description</i>	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
000 402240	Transfer In (from reserves)	180,000		547,635	1,400,000
Revenue Total		180,000	-	547,635	1,400,000
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits				
000 501410	Professional Services - Phase I	44,800	92,658	93,605	
000 501410	Professional Services - Phase II			547,635	
000 501440	Advertising/Printing				
000 501450	Contractor/Construction				1,400,000
402 500110	Hydro Maint Regular Pay				
402 500120	Hydro Maint OT				
411 500110	Struc. & Equip. Regular Pay				
411 500120	Struc. & Equip. Overtime Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
000 501485	Contingency			20,568	
Expenditures Total		44,800	92,658	661,808	1,400,000

Petersburg Borough
Fund 748 - Capital Project Fund
Downtown Street Lighting

Program Description - Downtown Street Lighting

Improve the aesthetics, efficiency and function of the Main Street lighting posts and fixtures.

Goals

Utilize input and recommendations of a 2016-2017 street lighting committee to purchase decorative street lighting poles and new light fixtures. The new poles will provide required traffic safety lighting and seasonal community decoration mounting to improve the appearance of Petersburg's commercial center. Postponed from FY 17/18 to 20/21.

Objectives

Issue RFP for supply of new light poles as recommended by the lighting committee.
PMPL will replace downtown light poles with in-house forces.

748 Account Number	Description	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
Revenues					
000 402240	Transfer In from Electric Fund	195,000			
Revenue Total		195,000	-	-	-
Expenditures					
000 500110	Admin Regular Pay				
000 500200	Benefits			6,200	6,200
000 501410	Professional Services			1,500	1,500
000 501440	Advertising/Printing				
000 501450	Contractor/Construction				
000 506508	St. Lights and Signals			187,300	187,300
402 500110	Hydro Maint Regular Pay				
402 500120	Hydro Maint OT				
411 500110	Struc. & Equip. Regular Pay				
411 500120	Struc. & Equip. Overtime Pay				
411 500200	Struc. & Equip. Benefits				
411 501355	Stc/Equipment Maint. Supplies				
000 501485	Contingency				
Expenditures Total		-	-	195,000	195,000

Petersburg Borough
Fund 749 - Capital Project Fund
Wastewater - Pumpstation 3 Rehabilitation

Program Description - Pump Station 3 Rehabilitation

Rehabilitation of pump station 3 adjacent to Icicle Seafoods.

Goals

Update, reconfigure and rehabilitate the third largest pump station in the wastewater collection system. Replace controls and reconfigure to submersible pumps. The first phase in FY20 will be to design and permit the work.

Funding

Design funding will be taken from the Wastewater Fund reserves. Construction funding will be sought through the ADEC grants and loans program.

<i>749 Account Number</i>	<i>Description</i>	<i>FY 18/19 Adopted Budget</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE				
000 402240	WW fund transfer	50,000		
000 402270	ADEC Grant			
000 402271	ADEC Loan - Fund 430 Transfer			
Revenues Total		50,000	-	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers	50,000		50,000
000 501450	Contractor/Construction			
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		50,000	-	50,000

Petersburg Borough
Fund 750 - Capital Project Fund
Solid Waste Baler Replacement

Program Description - Solid Waste Baler Replacement

Replacement of the solid waste baler, conveyor and control system.

Goals

Replace the Borough's solid waste baling system, which has reached the end of its service life.

Funding

The funding for this project is from Sanitation reserves (\$400K) and the Motor Pool reserves for the Sanitation fund (\$200K).

<i>750 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE				
000 402240	Sanitation Transfer In	400,000		
000 402241	Motor Pool Transfer In	200,000	.	.
Revenues Total		600,000	-	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers			
000 501450	Contractor/Construction	132,046	550,000	25,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		132,046	550,000	25,000

Petersburg Borough
Fund 751 - Capital Project Fund
Fram Street Water Main Replacement

Program Description - Fram Street Water Main Replacement

Replace a failing transite water main. The main is on Fram Street right of way from 9th Street to 10th Street.

Goals

Replace the transite (asbestos cement) pipe with HDPE. Design, permit and construct in FY20/21.

Funding

The Funding will be from water department reserves.

<i>XXX Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE				
000 402240	Water Fund Transfer		200,000	
000 402270	ADEC Grant			
000 402271	ADEC Loan			
000 402272	USDA Loan			
Revenues Total		-	200,000	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers		25,000	25,000
000 501450	Contractor/Construction		175,000	175,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	200,000	200,000

Petersburg Borough
Fund 752 - Capital Project Fund
Motor Pool Building Repair

Program Description - Motor Pool Building Repair

Replacement of the solid waste baler, conveyor and control system.

Goals

Repair the Borough's Motor Pool Building that was damaged in a fire in 2019.

Funding

<i>752 Account Number</i>	<i>Description</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE			
000 402400	APEI Insurance Payments	464,551	911,513
000 402241	Motor Pool Transfer In	.	.
Revenues Total		464,551	911,513
Expenditures			
000 500110	Regular Pay		
000 500200	Benefits		
000 501320	Supplies		
000 501340	Small Tools & Equipment		
000 501410	Professional Services	464,551	50,000
000 501411	Architects/Engineers		
000 501450	Contractor/Construction		1,326,064
000 501420	Communications		
000 501430	Travel		
000 501440	Printing & Advertising		
000 501450	Rentals/ Leases		
000 501484	Permitting		
000 501321	Materials		
Expenditures Total		464,551	1,376,064

Petersburg Borough
Fund 753 - Capital Project Fund
Lake Street Water-Sewer Replacement

Program Description - Lake Street Water Sewer Replacement

Replace poorly graded and failing sewer main and a transite water main on the south half of Lake Street.

Goals

Design improvements utilizing interfund transfers from water and wastewater funds in FY21. Seek ADEC loan funds in FY21. Bid and construct project following a loan agreement with ADEC.

Funding

Initial design funds will be transferred from water and wastewater reserves.

<i>753 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
REVENUE				
000 402240	Water Fund Transfer			25,000
000 403XXX	Wastewater Fund Transfer			35,000
000 402270	ADEC Grant			
000 402271	ADEC Loan			
000 402272	USDA Loan			
Revenues Total		-	-	60,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers			60,000
000 501450	Contractor/Construction			
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	-	60,000

Petersburg Borough
Fund 754 - Capital Project Fund
Sing Lee Alley Water Main Replacement

Program Description - Sing Lee Alley Water Main Replacement

Current customers on the Rasmus Enge Bridge on Sing Lee Alley are served by a ductile iron water main that is buried in the tidal zone under the bridge. The project will suspend the water main under the bridge, protect it from freezing and eliminate the water main's proximity to saltwater and associated potential health issues.

Goals

Design improvements utilizing interfund transfers from water funds in FY21. Seek ADEC loan funds in FY21.

Funding

Initial design funds will be transferred from water reserves.

754 Account Number	Description	FY 17/18 Actual	FY 18/19 Adopted Budget	FY 19/20 Adopted Budget	FY 20/21 Adopted Budget
REVENUE					
000 402240	Water Fund Transfer				40,000
000 402270	ADEC Grant				
000 402271	ADEC Loan				
000 402272	USDA Loan				
Revenues Total		-	-	-	40,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				
000 501411	Architects/Engineers				40,000
000 501450	Contractor/Construction				
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		-	-	-	40,000

Petersburg Borough
 755 Capital Project Fund
 399 Cat Inframe Overhaul

Program Description - 399 Caterpillar Inframe Overhaul

On site rebuild of Caterpillar engine to maintain reliability of 780KW peaking unit.

Goals

Hire technicians to mobilize to Petersburg and perform the onsite rebuild.

Objectives

Issue RFP for rebuild services and award the work to highest ranked proposer.

<i>755 Account Number</i>	<i>Description</i>	<i>FY 18/19 Actual</i>	<i>FY 19/20 Adopted Budget</i>	<i>FY 20/21 Adopted Budget</i>
Revenues				
000 402240	Transfer In from electric fund			125,000
Revenue Total				
125,000				
Expenditures				
000 500110	Admin Regular Pay			
000 500200	Benefits			
000 501410	Professional Services			
000 501440	Advertising/Printing			
000 501450	Contractor/Construction			120,648
405 500110	Diesel Maint. Regular Pay			2,500
405 500120	Diesel Maint. Overtime Pay			500
405 500200	Diesel Maint. Benefits			1,000
405 501352	Diesel Maint. Supplies			352
000 501485	Contingency			
Expenditures Total				
125,000				



Other Information

Petersburg Borough
 Approximate Cash Balance - All Borough Funds
 30-Jun-19

General Fund		\$	4,216,239.57
Capital Projects & Special Revenue			
F200 - Misc. Grants	\$		41,753.00
F250 - Street/Roads - Forest Reciepts	\$		167,083.00
F260 - Property Development	\$		211,487.00
F265- Transient Room Tax Fund	\$		21,926.00
F270 - E911 Surcharge	\$		253,097.00
F275- Marine Passenger Fee	\$		3,060.00
F280 - Borough Organizational Fund	\$		61,128.00
F706 - Library	\$		33,968.00
F709 - Fishing Park	\$		93,835.00
		\$	887,337.00
Enterprise Funds			
Electric Fund			
F410 - Electric	\$		6,468,091.00
F700 - AutoControl System	\$		22,687.00
F701 - Electric 24.9 Rebuild	\$		187,769.00
F702 - Storage Yard Relocation	\$		118,316.00
F732 - Hydro Substation Upgrade	\$		27,996.00
F742- 350 Gen Set Replacement	\$		144,788.00
F745- Auto Meter Reading	\$		142,200.00
F747- Blind Slough Hydro	\$		42,543.00
F748- Downtown Street Lighting	\$		195,000.00
		\$	7,349,390.00
Water Fund			
F420 - Water	\$		924,738.00
F740 - City Creek Dam Rehabilitation	\$		91,318.00
		\$	1,016,056.00
Wastewater			
F430 - Wastewater	\$		1,079,427.00
F716 - WW SCADA Update	\$		26,450.00
F737- Scow Bay 1 Pumpstation	\$		40.00
F749- Pumpstation 3 Rehab	\$		50,000.00
		\$	1,155,917.00
Sanitation			
F440 - Sanitation	\$		346,608.00
F750- Solid Waste Baler Replacement	\$		467,954.00
		\$	814,562.00
Harbor			
F450 - Harbor	\$		3,292,383.00
		\$	3,292,383.00
Elderly Housing			
F470 - Mountain View Manor - Elderly Housing		\$	588,429.00
Assisted Living			
F480 - Mountain View Manor - Assisted Living		\$	(15,831.00)
Motor Pool Internal Service Fund		\$	4,254,160.00
Economic Fund		\$	4,202,985.00
Debt Service Fund		\$	181,234.00
School - National Forest Reciepts		\$	4,019,589.00
Total Cash Balance All Funds		\$	<u>31,962,450.57</u>

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: CHRIS COTTA, PUBLIC WORKS DIRECTOR
SUBJECT: FY 21 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 4/5/2020
CC: MOTOR POOL FILE

FY21 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements, additions and service extensions for the next budget year.

Units replaced:	3	\$241,000
Fleet additions:	1	\$54,000
Units extended:	9	
Total recommended replacement/addition budget:		<u>\$295,000</u>

<u>Unit</u>	<u>Recommendation</u>	<u>Budget</u>
Sanitation #22 (2005 F250 w/ lift gate)	Replace	\$ 45,000
PW #66 (2003 Ford 1-ton utility van)	Replace	\$ 56,000
PW #90 (1991 Ford wash truck)	Replace	\$140,000
FD #5 (1991 Pierce pumper)	Extend for 1 year	-
PW #9 (2003 Ford F-250)	Extend for 2 years	-
PW #13 (2003 Ingersoll-Rand compressor)	Extend for 2 years	-
PW #25 (1995 Chevy Suburban hearse)	Extend for 2 years	-
PW #41 (Sand attachment for dump truck)	Extend for 2 years	-
PW #70 (1996 Intl 5-yd dump truck)	Extend for 2 years	-
FD #92 (2005 Ford F-450 ambulance)	Extend for 2 years	-
PD #96 (2016 Ford Explorer)	Extend for 2 years	-
PW #100 (2000 Cat 950 loader)	Extend for 2 years	-

Total Replacement Budget requested FY2021 \$241,000

Fleet Replacement Recommendations

Sanitation #22 (2005 Ford F-250 w/ lift gate) This truck has been in use by the Sanitation Department for 15 years. The frame has serious rust damage and a recent transmission fluid change revealed rust and metal pieces, indicating significant deterioration of that critical drive train component. Due to the frame and transmission issues, this unit is recommended for replacement. The proposed replacement is a ¾-ton pickup with lift gate. Budget for the replacement unit is recommended to be \$45,000.

Public Works #66 (2003 Ford 1-ton cutaway utility van) This unit is used by the building maintenance technician as a service vehicle and mobile shop space. It has had numerous engine problems in the past few years, burns oil and is hard to start in cold weather. Due to the past and present engine issues it has been an unreliable unit at times and needs to be replaced. Recommended replacement is a 1-ton utility van chassis with work body.

Public Works #90 (1991 Ford wash truck) This truck is used for washing streets, sidewalks and parking lots. The tanker portion of the truck has started to fail and has been patched several times. In addition, this unit was damaged during the Motor Pool fire in 2019. It was budgeted for replacement in FY20 at a cost of \$115,000 which was not enough to replace the unit as anticipated. It is recommended to replace this unit in FY21 with an increased budget of \$140,000 to cover the full expected replacement cost.

Fleet Additions

It is proposed to add a heavy-duty vehicle lift for dump trucks, fire engines, line trucks, and other units too large and/or heavy to put up on the dept's small vehicle lift. To save floor space, this will likely be a portable, 4-column vehicle lift system. Cost for procurement, maintenance and eventual replacement of this equipment will be split 3 ways between Public Works, the Fire Department, and Power & Light. These 3 depts all have larger trucks and we currently lack a way to safely lift these vehicles for service. Some newer trucks especially are so low to the ground that they must be lifted in order to be safely worked on from below. If this equipment addition is approved, a budget of \$54,000 is recommended.

Fleet Extensions

A total of 9 units are recommended for extension. The various vehicles and equipment were evaluated by the motor pool mechanics. All units recommended for extension have been found to be reliable and in good mechanical condition with relatively low annual maintenance costs. The units listed in the first page summary are being recommended for 1-2 year extensions with details given upon request.

End of Recommendation

**PETERSBURG BOROUGH
ORDINANCE #2020-15**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADOPTING THE BUDGET FOR THE FISCAL
YEAR JULY 1, 2020 THROUGH JUNE 30, 2021**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to set forth budgetary requirements for the operation of the various divisions, departments and organizations of the Petersburg Borough for Fiscal Year 2021. Support to the Petersburg School District has been included in the General Fund Expenditures.

Section 3. Substantive Provisions: In accordance with Section 11.07 of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2020 and ending June 30, 2021 is hereby approved in the amounts and for the purposes as stated below. The supporting line item budget detail, as reviewed by the Assembly, is incorporated as part of this ordinance.

A. Fiscal Year 2021 Revenue and Expenditure Budget

FUND	REVENUES	EXPENDITURES BUDGET
GENERAL FUND		
General Fund	\$ 9,702,871	\$ 9,702,871
ENTERPRISE FUNDS		
Electric Fund	\$ 5,692,022	\$ 8,300,623
Water Fund	\$ 1,148,465	\$ 2,020,388
Wastewater Fund	\$ 929,164	\$ 1,380,109
Sanitation Fund	\$ 1,213,727	\$ 1,395,100
Harbor Fund	\$ 1,833,950	\$ 3,840,029
Elderly Housing Fund	\$ 441,425	\$ 537,772
Assisted Living Fund	\$ 1,702,621	\$ 1,869,718
INTERNAL SERVICE FUNDS		
Motor Pool Fund	\$ 927,218	\$ 1,459,159
DEBT SERVICE FUND		
	\$ 870,855	\$ 870,855
SPECIAL REVENUE FUNDS		
Miscellaneous Grants	\$ 38,242	\$ 38,242
Economic Development Fund	\$ 100,000	\$ 732,843
Secure Rural Schools Fund	\$ 397,800	\$ 575,000
Secure Rural Roads Fund	\$ 70,200	\$ 90,000
Property Development Fund	\$ 40,000	\$ 45,000
Transient Room Tax Fund	\$ 28,000	\$ 35,627
E911 Surcharge Fund	\$ 86,000	\$ 76,331
Marine Passenger Fee	\$ 12,000	\$ -
Borough Organizational Fund	\$ -	\$ 61,128
CARES Act - Municipal Relief	\$ 3,971,278	\$ 3,971,278
COVID-19 FEMA Disaster Fund	\$ -	\$ 160,000
CAPITAL PROJECTS FUNDS		
	\$ 4,235,208	\$ 6,583,759


Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective July 1, 2020.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 1st day of June, 2020.


Mark Jensen, Mayor

ATTEST:


Debra K. Thompson, Borough Clerk

Adopted: 6/1/2020
Published: 6/4/2020
Effective: 6/1/2020