



Adopted Budget

Fiscal Year 07/08

City of Petersburg

Councilor Hofstad

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 CITY OF PETERSBURG BUDGET
 FOR FISCAL YEAR
 2007-2008

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GENERAL FUND

001 - GENERAL FUND
REVENUE AND EXPENSE SUMMARY

	Prior Year Actual FY 05/06	Current Year Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY08/09
Revenues				
Property Tax	2,621,558	2,664,092	2,661,701	2,661,788
Sales Taxes	2,781,031	2,573,000	2,648,000	2,648,000
Licenses & Permits	9,035	10,800	10,800	10,800
Federal Grants	57,244	57,707	60,000	58,000
State Shared Revenue	624,028	523,300	735,600	735,600
State Grants for Operating Expenses	10,641	6,000	8,000	8,000
State Charges for Services	187,926	171,223	184,200	180,000
Charges for Services	205,665	226,400	239,300	245,500
Fines & Forfeits	15,167	10,200	10,900	12,000
Miscellaneous Revenues	336,489	180,500	182,600	182,600
General Fund Overhead	485,028	536,259	536,259	536,259
Proceeds of General Fixed Assets	4,700	34,000	3,000	3,000
Interfund Transfers	750,000	934,776	551,241	551,241
Total Revenues	8,088,512	7,928,257	7,831,601	7,832,788
Expenditures				
City Council	133,089	126,766	108,917	101,717
Administration	345,626	323,439	347,472	348,472
Attorney	23,150	19,500	19,500	19,500
Information System	105,225	105,882	123,482	113,982
Finance	535,071	575,967	511,248	551,248
Police	1,260,491	1,309,459	1,338,511	1,386,689
Fire/EMS	420,030	428,866	468,183	486,327
Public Works	1,066,229	1,135,640	1,182,298	1,152,233
Community Development	215,216	230,270	197,419	194,994
Facilities Maintenance	313,337	364,186	342,723	341,272
Community Services	2,007,272	2,341,319	1,827,800	1,827,800
Library	223,822	210,834	231,387	233,887
Parks & Recreation	501,604	557,843	676,290	673,920
Non-Departmental	332,519	160,300	128,500	128,500
Operating Transfer	-	13,000	150,000	150,000
Total Expenditures	7,482,681	7,903,271	7,653,730	7,710,541
Net Revenue over Expenditures	605,831	24,986	177,871	122,247

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Property Tax					
41100 11	PROPERTY TAX	2,746,805	2,800,000	2,840,000	2,840,000
41100 31	Swimming Pool Debt (17)	(25,096)	(24,882)	(23,920)	(24,056)
41100 32	School Deferred Maintenance	(79,851)	(79,704)	(80,211)	(80,053)
41100 33	Aquatic Center	(61,599)	(138,657)	(139,361)	(139,937)
41100 34	Swimming Pool 2nd half	(75,288)		(36,822)	(36,182)
41100 36	Vocation Education Bldg	(13,689)	(34,664)	(34,984)	(34,984)
41100 40	Sr. Citizen/Disb. Vet.	(207,924)	(200,000)	(200,000)	(200,000)
41100 50	Federal PILT	288,915	290,000	290,000	290,000
41100 80	Motor Vehicle Registration	37,043	40,000	35,000	35,000
41100 90	Penalty & Interest	12,243	12,000	12,000	12,000
Subtotal		2,621,558	2,664,092	2,661,701	2,661,788
Sales Tax					
41300 10	Local 6% Sales Tax	2,732,977	2,525,000	2,600,000	2,600,000
41300 30	Transient Occupancy Tax	39,973	40,000	40,000	40,000
41300 90	Penalty & Interest	8,080	8,000	8,000	8,000
Subtotal		2,781,031	2,573,000	2,648,000	2,648,000
Licenses & Permits					
42200 10	Building Permits	8,180	10,000	10,000	10,000
42200 20	Solicitors/Itinerant Merchants	45			
42200 30	Animal Licenses	810	800	800	800
Subtotal		9,035	10,800	10,800	10,800
Federal Grants					
43200 07	SEACAD Grant	53,944	52,707	55,000	53,000
43200 08	USDA FS Special Services Agreem	3,300	5,000	5,000	5,000
Subtotal		57,244	57,707	60,000	58,000
State Shared Revenue					
43400 03	Fisheries Tax	500,000	500,000	650,000	650,000
43400 0301	Fisheries Business Tax	17,686	16,000	16,000	16,000
43400 04	Liquor Licenses	600	7,300	7,500	7,500
43400 05	State Revenue Sharing	105,742		62,100	62,100
Subtotal		624,028	523,300	735,600	735,600
State Grants for Operating Expenses					
43400 08	Other Grants				
43500 05	Library Grant	10,641	6,000	8,000	8,000
Subtotal		10,641	6,000	8,000	8,000
State Charges for Services					
43800 11	Jail - Building Improvements				
43800 10	Jail Contract	187,926	171,223	184,200	180,000
Subtotal		187,926	171,223	184,200	180,000

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Charges for Services					
44100 30	Fees for Survey & Appraisal	3,350	2,500	2,500	2,500
44100 90	Miscellaneous Administration	5,762	2,000	2,000	2,000
44200 10	Police Services	22,913	19,000	18,000	19,000
44200 60	Ambulance Fees	36,144	20,000	20,000	20,000
44200 90	Other Public Safety Charges	848	200	300	500
44300 10	Contract Work	7,989	2,500	2,500	2,500
44300 20	Rock Sales	2,679	-	-	-
44300 80	Cemetery	2,460	4,000	4,000	4,000
44300 90	Other Public Works Charges	726	2,000	2,000	2,000
44400 44	Soil Disposal Site	1,977	1,000	1,000	1,000
44700 20	Library Sales	470	1,200	500	500
44700 30	Recreational Activity Fees	42,768	50,000	40,000	45,000
44700 40	Swimming Pool Fees	34,395	60,000	72,000	72,000
44700 50	Community Gym Revenues	41,513	60,000	72,000	72,000
44700 80	Parks	1,671	2,000	2,500	2,500
Subtotal		205,665	226,400	239,300	245,500
Fines & Forfeits					
45000 10	Court Fines/forfeitures	11,010	8,000	8,000	9,000
45000 20	Library Fines	3,157	1,000	2,000	2,000
45000 40	Animal/Vehicle Impounds	1,000	1,200	900	1,000
Subtotal		15,167	10,200	10,900	12,000
Miscellaneous Revenues					
46000 10	Investment Income	285,859	150,000	170,000	170,000
46000 20	Rents & Royalties	10	500	100	100
46000 30	Leases of Land	17,776	3,000	10,000	10,000
46000 31	Leases Romiad	23,700	25,000	-	-
46000 50	Library Donations	1,691	1,000	1,000	1,000
46000 60	Parks & Rec Donations	499	500	500	500
46000 90	Charges For Services	6,953	500	1,000	1,000
Subtotal		336,489	180,500	182,600	182,600
General Fund Overhead					
47400 11	Electric Fund	177,000	196,807	196,807	196,807
47400 12	Water Fund	85,008	94,381	94,381	94,381
47400 13	Sewer Fund	55,008	61,670	61,670	61,670
47400 14	Sanitation Fund	75,000	82,584	82,584	82,584
47400 15	Harbor Fund	50,004	55,771	55,771	55,771
47400 16	Port Fund	12,000	13,943	13,943	13,943
47400 17	Elderly Housing Fund	8,004	8,044	8,044	8,044
47400 19	Assisted Living	8,004	8,044	8,044	8,044
47400 24	Economic Development Fund	15,000	15,015	15,015	15,015
Subtotal		485,028	536,259	536,259	536,259

001 - General Fund
Revenues

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Proceeds of General Fixed Assets					
49500 20	Cemetery Plot Sales	4,700	4,000	3,000	3,000
49500 40	Equipment Sales	-	30,000	-	-
Subtotal		4,700	34,000	3,000	3,000
Interfund Transfers					
49710 5904	Timber Receipts Schools	750,000	934,776	551,241	551,241
Subtotal		750,000	934,776	551,241	551,241
Revenues & Transfers Total		8,088,512	7,928,257	7,831,601	7,832,788

Program Description

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

Goals

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.
To provide comprehensive planning which is continuous, flexible, and participatory.
To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.
To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, and traffic flow.

Account #	Description & Narrative
51110 11	Salaries: The Mayor is paid \$225.00 and each Councilor is paid \$150.00 for each regular meeting attended
51110 32	Operating Supplies: Dues to AML, SEC, Mayor's Conference, meeting packet material and meeting room supplies
51110 41	Professional Services: Federal Lobbyist (\$22,200) Borough Formation Consulting (\$10,000.)
51110 42	Communications: Web Broadcasting of Council Meetings
51110 43	Travel & Training: Travel expense to: AML, SEC, State Legislature meetings, Federal and State Lobbying
51110 44	Advertising & Printing: Ordinance codification, advertising, printing; vacancies in office notices; public service announcements and legal publishing
51110 4908	Election Expenses: All costs associated with annual general election, including judges pay, advertising, ballot printing, etc. Additional funds provided for one special election.

001 General Fund
City Council

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
51110 11	Salaries	22,933	23,400	27,000	27,000
51110 20	Benefits	4,365	4,166	5,717	5,717
Subtotal		27,298	27,566	32,717	32,717
Supplies					
51110 32	Operating Supplies	12,944	11,000	11,000	11,000
51110 34	Small Tools/Equip	423	-	-	-
Subtotal		13,367	11,000	11,000	11,000
Services & Charges					
51110 41	Professional Services	56,221	57,700	32,200	25,000
51110 42	Communications			1,500	1,500
51110 43	Travel & Training	25,207	18,000	20,000	20,000
51110 44	Advertising	4,129	3,500	2,500	2,500
51110 4908	Election Expenses	6,867	9,000	9,000	9,000
Subtotal		92,424	88,200	65,200	58,000
City Council Total		133,089	126,766	108,917	101,717

001 - General Fund
Administrative Expenditures

Program Description

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

Goals

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

Account #	Description	Narrative
51210 32	Operating Supplies:	Dues, small equipment maintenance/repairs, general office supplies
51210 41	Professional Services	Optimum Solutions annual license and support fees. Payroll/Human Resources Software
51210 43	Travel & Training:	Professional Meetings & Training. FY 07/08 represents costs for continued education for total department.
51210 34	Small Tools:	Replacement of two computers expected in FY08/09.

001 General Fund
Administration Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
51210 11	Regular Pay	205,748	205,855	209,243	209,243
51210 20	Benefits	113,138	96,584	116,729	116,729
Subtotal		318,885	302,439	325,972	325,972
Supplies					
51210 32	Operating Supplies	6,599	6,000	7,500	7,500
51210 34	Small Tools/Equipment	1,253	3,000	2,000	3,000
Subtotal		7,852	9,000	9,500	10,500
Services & Charges					
51210 41	Professional Services			2,000	2,000
51210 42	Communications	5,933	4,000	4,000	4,000
51210 43	Travel & Training	12,956	8,000	6,000	6,000
Subtotal		18,889	12,000	12,000	12,000
Operations & Maintenance Subtotal		345,626	323,439	347,472	348,472
Administration Total		345,626	323,439	347,472	348,472



Program Description

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review. Funds are also used for legal council in labor relations. Increased legal services are expected in FY 07/08 due to pending Borough Formation.

Goals

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

Objectives

To provide expert legal counseling to the city in a timely manner.
To prosecute actions and defend the city.

51310 41 Professional Services

Increase due to Borough Work Possibilities.



001 - General Fund
City Attorney Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Services & Charges					
51310 41	Professional Services	21,820	12,000	18,000	18,000
51310 4105	Attorney other legal services	1,331	7,500	1,500	1,500
Attorney Total		23,150	19,500	19,500	19,500

Information Systems

Program Description

It is the responsibility of the Information Services Department to provide and maintain computer technology to efficiently meet the information processing needs of the City. The top priority of this department is to insure the preservation, availability, security and integrity of the information contained on the City's computers and information systems.

Goals

Enhance the network infrastructure for greater speed, connectivity and reliability
 Continue to enhance the network security
 Create a true 2003 active directory environment

OBJECTIVES

Upgrade all network switches to increase the network reliability and speed
 Enhance network security using a combination of software and hardware
 Enterprise system upgrades. i.e. MOM, iCity, and NetRMS
 Continue desktop support and trouble shooting

Performance Indicators	FY05/06	FY06/07	FY07/08
Network switch upgrade	0%	50%	100%
Network security	50%	75%	100%
Enterprise system upgrades	3	2	1
Desktop Support (Estimate)	258	200	300

Account #	Description	Narrative
51350 10	Regular Pay	Information Services Manager
51350 32	Operating Supplies	Printer supplies, Office supplies, computer upgrade with Windows Vista
51350 34	Small Tools/Equipment	Memory, Hard Drives, Backup Tapes, Network hardware, Server Upgrades, Software & Licenses, Antivirus, Tech-Net, Computer Hardware, Switches, Fiber/Wireless, Software & Licenses, Antivirus, Tech-Net, SQL, Exchange Replacement application server
51350 41	Professional Services	On-site Tech Support, Vadim, Corbin Willits Systems, Microsoft, PCS, Optimum Solutions, Sweet Billing etc.
51350 42	Communications	Cell Phone, Internet Service, Phone
51350 43	Travel & Training	Travel, Training and materials
51350 45	Rentals/Leases	Use of personal vehicle
51350 47	Utilities	Office utilities

001 General Fund
Information Systems

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Personnel					
51350 11	Regular Pay	54,635	53,560	53,560	53,560
51350 20	Benefits	23,993	25,122	25,122	25,122
Personnel Subtotal		78,628	78,682	78,682	78,682
Supplies					
51350 32	Operating Supplies	1,381	2,000	3,000	2,000
51350 34	Small Tools/Equipment	18,331	15,000	27,000	18,000
Subtotal		19,712	17,000	30,000	20,000
Services & Charges					
51350 41	Professional Services	1,905	1,000	1,000	1,500
51350 42	Communications	2,679	5,000	6,000	6,000
51350 43	Travel & Training	1,101	3,000	3,000	3,000
51350 45	Rentals & Leases	1,200	1,200	1,200	1,200
51350 47	Utilities	-	-	3,600	3,600
Subtotal		6,886	10,200	14,800	15,300
51350 64	Equipment	-	-	-	-
Subtotal		-	-	-	-
Information Services Total					
		105,225	105,882	123,482	113,982

**001 - GENERAL FUND
FINANCE DEPARTMENT**

PROGRAM DESCRIPTION

The Finance Department is responsible for all accounting, budgeting and financial information services for the City of Petersburg. These services include accounts payable, property and sales tax collection, and accounts receivable for water, wastewater, electric and sanitation. The finance department also collects on leases, rent for elderly housing and assisted living, harbor moorage and ambulance fees. We oversee administration and reimbursement of grants, record fixed assets, and prepare the yearly budget and financial statements.

GOALS

- To provide the best possible customer service.
- To cross-train employees in an effort to become more efficient and effective as a department.

ACCT #	DESCRIPTION	NARRATIVE
51410 32	Operating Supplies	Office supplies and cleaning supplies
51410 34	Small Tools & Equipment	Keyboards, adding machines, etc.
51410 41	Professional Services	Software Maintenance and Credit Card Fees
51410 4102	Property Tax Assessor	Canary & Associates
51410 4103	Accounting/Auditing	Audits, Financial Statements
51410 42	Communications	Postage, Telephone
51410 43	Travel & Training	Online Classes, AGFOA Meetings, CPM Courses
51410 44	Advertising and Printing	Newspaper Advertising
51410 45	Rentals/Leases	Xerox Machine's five year lease up in December, expecting slight increase in leasing new machine. Postage Meter Rental.
51410 4948	Credit Card Fees	Credit Card Fees for Property Tax
51410 64	Machinery & Equipment	New Software

001 - General Fund
Finance Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
51410 11	Regular Pay	257,588	203,673	215,178	215,178
51410 12	Overtime Pay	2,150			
51410 20	Benefits	113,088	116,194	131,570	131,570
Subtotal		372,826	319,867	346,748	346,748
Supplies					
51410 32	Operating	7,748	12,000	10,000	10,000
51410 34	Small Tools & Equip.	3,340	5,000	6,000	6,000
Subtotal		11,088	17,000	16,000	16,000
Services & Charges					
51410 41	Professional Services	14,902	20,000	18,000	18,000
51410 4102	Tax Assessor	40,000	40,000	40,000	40,000
51410 4103	Acctg/Auditing	28,700	45,000	45,000	35,000
51410 42	Communications	18,926	22,000	22,000	22,000
51410 43	Travel & Training	19,333	10,000	10,000	10,000
51410 44	Advertising & Printing	1,019	500	1,000	1,000
51410 45	Rentals/Leases	1,846	1,600	2,500	2,500
51410 4948	Credit Card Fees			10,000	10,000
Subtotal		124,727	139,100	148,500	138,500
Operations & Maintenance Subtotal		508,641	475,967	511,248	501,248
Capital Outlays					
51410 64	Machinery & Equipment	26,430	100,000		50,000
Subtotal		26,430	100,000	-	50,000
Finance Total		535,071	575,967	511,248	551,248

001 – General Fund
Police Department Administration

Program Description

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

Goals

To protect life and ensure public safety.

To reduce the number of serious motor vehicle accidents.

Objectives

Provide a law enforcement presence and response that preserves this community's security regarding the most violent of crimes.

Provide a level of traffic enforcement that deters vehicular offenses likely to result in serious accidents.

Account #	Description	Narrative
52110 11	Salaries & Wages	Salaries are 75% of total, 25% budgeted to Jail (except drug officer)
52110 12	Overtime	Calculated at 12.5% of Officer wages & 8% of Dispatcher wages
52110 17	Shift Differential	Calculated at 2% of Officer & Dispatcher wages
52110 20	Benefits	Includes health & life insurance, PERS, Medicare, Workers Compensation and ESD
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, ammunition, office, paper & computer supplies, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing & electrical supplies, etc.
52110 34	Small Tools/Equipment	Digital cameras, three computers, & dispatch chair, etc.
52110 41	Professional Services	Medical exams, hospital services, tow fees & annual CRISnet RMS service contract, etc.
52110 42	Communications	Telephone, fax, cell phones, modem, 911 lines, radio repeater charges, EOC phone line & alarm phone line, etc.
52110 43	Travel & Training	Travel and training expenses, including per diem and fees for schools, etc.
52110 44	Advertising/Printing	Auction ads, public notices, letterhead, envelopes, etc.
52110 45	Rentals & Leases	Vehicle Allowance
52110 4501	Vehicle Replacement	Motorpool
52110 4601	Vehicle Insurance	Motorpool
52110 47	Utilities	Utilities
52110 48	Repairs/Maintenance	Office & police equipment which needs maintenance/repairs, etc.
52110 4907	State Surcharge	State traffic ticket surcharge is collected and forwarded to Alaska Police Standards Council quarterly
52110 4920	Motorpool O/M	Motorpool Operations/Maintenance
52110 64	Capital Outlays	none

001 General Fund
Police Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
52110 11	Salaries	505,878	520,407	528,074	529,449
52110 12	Overtime	57,359	43,629	49,081	49,212
52110 17	Shift Differential	7,281	7,692	9,097	9,124
52110 20	Benefits	281,475	332,292	338,256	374,931
Subtotal		851,993	904,019	924,508	962,716
Supplies					
52110 32	Operating Supplies	16,995	15,000	15,000	15,000
52110 33	Maintenance	290	300	300	300
52110 34	Small Tools/Equip	11,570	4,500	7,000	4,500
Subtotal		28,854	19,800	22,300	19,800
Services & Charges					
52110 41	Professional Services	13,407	19,500	19,500	19,500
52110 42	Communications	11,754	12,000	12,300	12,000
52110 43	Travel and Training	11,065	13,000	13,000	13,000
52110 44	Advertising/Printing	1,910	1,500	1,750	1,750
52110 45	Rentals/Leases	1,200	1,200	1,200	1,200
52110 4501	Vehicle Replacement	12,474	32,028	32,028	33,347
52110 4601	Vehicle Insurance	6,701	6,211	4,050	4,131
52110 47	Utilities	391	350	350	350
52110 48	Repairs/Maintenance	3,278	1,500	1,900	1,900
52110 4907	State Surcharge	290	500	500	500
52110 4920	Motorpool O&M Charges	22,359	25,960	24,766	24,766
Subtotal		84,829	113,749	111,344	112,444
Operations & Maintenance Subtotal		965,677	1,037,568	1,058,152	1,094,960
Police Dept Admin Total		965,677	1,037,568	1,058,152	1,094,960

001 – General Fund
Police Department – Jail Expenditures

Program Description

To provide a secure, safe facility for the incarceration of prisoners.

Goals

To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.

To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.

Objectives

To maintain level of in-service jail training for all jail personnel.

To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police (except drug officer)
52310 12	Overtime	Calculated at 12.5% of Officer wages & 8% of Dispatcher wages
52310 17	Shift Differential	Calculated at 2% of Officer & Dispatcher wages
52310 20	Benefits	Includes health & life insurance, PERS, Medicare, Workers Compensation and ESD
52310 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing, office, paper & computer supplies, etc.
52310 33	Maintenance Supplies	Maintenance supplies for jail
52310 34	Small Tools/Equipment	Replacement tools/equipment
52310 41	Professional Services	Medical, dental, psychiatry services not covered by contract
52310 42	Communications	Jail telephone & fax
52310 43	Travel & Training	Corrections Officer School airfare & per diem
52310 47	Utilities	Utilities
52310 48	Repairs/Maintenance	Related to Jail Facility and equipment
52310 6401	Capital Outlays	none

001 - General Fund
Jail Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
52310 11	Salaries	161,880	149,549	152,105	152,563
52310 12	Overtime	19,067	11,775	14,249	14,293
52310 17	Jail Shift Differential	2,402	3,240	2,695	2,704
52310 20	Benefits	95,758	93,376	95,960	107,819
Subtotal		279,108	257,941	265,009	277,379
Supplies					
52310 32	Operating Supplies	13,272	10,000	10,000	10,000
52310 33	Jail Maintenance	340	400	400	400
52310 34	Jail Small Tools/Equip	271	550	550	550
Subtotal		13,883	10,950	10,950	10,950
Services & Charges					
52310 41	Professional Services	217	550	550	550
52310 42	Jail Communications	813	600	1,000	1,000
52310 43	Jail Travel/Training	520	1,000	2,000	1,000
52310 47	Jail Utilities	15	350	350	350
52310 48	Jail Repair/Maint.	260	500	500	500
Subtotal		1,824	3,000	4,400	3,400
Operations & Maintenance Subtotal		294,814	271,891	280,359	291,729
Police Dept Jail Total		294,814	271,891	280,359	291,729
Police Dept. Admin. Total		965,677	1,037,568	1,058,152	1,094,960
Police Total		1,260,491	1,309,459	1,338,511	1,386,689

General Fund
Volunteer Fire Department Expenditures

Program Description

The Volunteer Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophes. The Department is charged with the provision of pre-hospital emergency medical care and transport. The Department provides its members with the training and equipment necessary to do the job safely. The Fire Dept. is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches for lost persons.

GOALS

1. Respond to all requests for emergency aid.

Objectives

- Every resident who calls 9-1-1 for emergency medical aid receives a prompt response from at least two emergency medics with appropriate skills and equipment.
- Every resident who calls 9-1-1 to report a fire receives a prompt response from a fully-staffed engine company with appropriate skills and equipment.

Performance Measures	FY07	FY08	FY09
Ambulance Staffed w/qualified Personnel, % of calls	100	100	100
Fire Apparatus Staffed w/qualified Personnel, % of calls	100	100	100

2. Work accident-free.

Objectives

- The Fire Dept. conducts all operations (emergencies and drills) in accordance with the appropriate standards of the National Fire Protection Association.
- We take controlled risks only to save lives; we do not risk firefighters to save property.
- We take universal precautions to prevent exposing volunteers to infectious diseases.

Performance Measures	FY07	FY08	FY09
Number of Emergency Medics, OSHA lost-time injuries on duty	0	0	0
Number of Firefighters, OSHA lost-time injuries on duty	0	0	0

3. Recruit, train, and retain an adequate number of volunteer emergency service providers.

Objectives

- Teach one Emergency Trauma Technician (ETT) class each year.
- Teach one Emergency Medical Technician-I (EMT-I) class each year.
- Teach one Emergency Medical Technician-II class every two years.
- Teach one Firefighter-I class each year.
- Teach 24 EMS continuing medical education classes each year.
- Conduct 36 firefighting drills each year.
- Conduct 18 Search and Rescue (SAR) drills each year.

Performance Measures	FY07	FY08	FY09
Recruit and train new emergency medics	4	4	4
Recruit and train new firefighters	4	4	4
Retain trained emergency medics	75%	75%	75%
Retain trained firefighters	75%	75%	75%

4. Encourage fire prevention in the community.

Objectives

- Teach "Learn Not To Burn" at the elementary school each year.
- In cooperation with the Building Official, enforce the Fire and Building Codes.
- Develop an inspection program for commercial buildings.

Performance Measures	FY07	FY08	FY09
Inspect commercial buildings, number of inspections	10	10	10
Teach fire safety to elementary students, % of students	80	80	80

Account Number	Description	Narrative
52510	Regular pay & benefits	Chief, EMS Coordinator, Fire Marshal, officers.
52510 32	Supplies	Office, operating, & maintenance supplies; medical supplies.
52510 34	Small Tools & Equipment	Personal protective clothing, EMS equipment, pagers, SAR tools, hose, radios, attack nozzles.
52510 41	Professional Services	Hepatitis vaccine; test SCBA breathing air; maintain & service SCBA, breathing air compressor, & radios; contracts.
52510 42	Communications	Postage, phones, cell phone, satellite phone.
52510 43	Travel & Training	Fire & EMS conferences, state fire training classes, text books, fire officer classes, videos & reference books.
52510 44	Advertising & Printing	Large purchases, public announcements.
52510 45	Rentals & Leasing	Chief's truck.
52510 4501	Vehicle Replacement	Replace old vehicles when worn-out.
52510 4601	Vehicle Insurance	Vehicle insurance.
52510 47	Utilities	Electricity & oil for Main, Scow Bay, & harbor stations.
52510 4920	Motor Pool O&M	Motor Pool operations & maintenance for vehicles & small engines.
52510 64	Machinery & Equipment	High-value items.

Account 64 includes one-time, special requests (total **\$23,500**) for these items:

1. Two personal computers for the office, as recommended by the City I.S. manager, **\$4,000**;
2. Items to outfit new Engine-4 (sub total **\$14,500**) [in priority order]:
 - A. Large diameter supply hose, 5 in. x 100 feet, 8 @ \$780 each, **\$6,300** del'd.;
 - B. Inlet gate valve, **\$1,500**;
 - C. Fabricate aluminum shelf for Stokes basket, **\$1,000**;
 - D. Blitz-fire ground high volume nozzle, **\$2,700**;
 - E. Hand tools: axes, fire extinguishers, etc., **\$3,000**;
3. EMS coveralls, **\$5,000**.

FY 2008-2009

Account 64 includes one-time, special requests (total **\$25,900**) for these items:

1. Items to outfit new Engine-4 (sub total **\$11,900**) [in priority order]:
 - F. Nozzles, adjustable pattern, 2 ½ in. and 1 ¾ in., three of each, **\$4,200**;
 - G. Nozzles, smoothbore, 2 ½ in. and 1 ¾ in., two of each, **\$2,600**;
 - H. Roof ventilation chain saw, **\$1,100**;
 - J. Stream-Lites with charger mounts, four each @ \$120; **\$500**.
 - K. Positive pressure fan, gasoline engine, **\$2,300**;
 - L. Circular saw, gasoline powered, **\$1,200**;
3. EMS coveralls, **\$5,000**;
4. Upgrade 6 SCBA, from 1997 to 2002 specs (heads-up display, RIT fitting, etc.), 6 ea. @ \$1,500k = **\$9,000**.
5. Account 43 includes an additional **\$7,000** in for our biennial EMT-II class.

001 - General Fund
Fire Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Personnel					
52510 11	Salaries	115,600	123,078	123,078	125,000
52510 12	Overtime	1,260	2,266	2,266	2,300
52510 20	Benefits	65,364	71,678	77,512	85,000
Personnel Subtotal		182,224	197,022	202,856	212,300
Supplies					
52510 32	Operating Supplies	23,973	18,000	18,000	18,000
52510 34	Small Tools	16,497	17,000	17,000	17,000
Subtotal		40,470	35,000	35,000	35,000
Services & Charges					
52510 41	Professional Services	3,157	5,000	6,000	6,000
52510 42	Communications	4,496	4,000	4,000	4,000
52510 43	Travel & Training	29,376	25,000	25,000	32,000
52510 44	Advertising	145	500	500	500
52510 45	Rentals & leases	1,200	1,200	1,200	500
52510 4501	Vehicle replacement	108,559	101,738	118,656	118,656
52510 4601	Vehicle Insurance	19,531	18,817	19,000	19,000
52510 47	Utilities	11,160	6,000	8,000	8,000
52510 48	Repairs & Maint.	154	2,000	2,000	2,000
52510 4920	Motor pool Charges	19,557	32,589	22,471	22,471
52510 64	Machinery & Equipment			23,500	25,900
Subtotal		197,336	196,844	230,327	239,027
Operations & Maintenance Subtotal		420,030	428,866	468,183	486,327
Fire Department Total		420,030	428,866	468,183	486,327

City of Petersburg
Public Works Administration and Streets division

Mission Statement

The Streets division's mission is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, City cemetery, water distribution system and wastewater collection system.

Public Works administration manages the five separate divisions of the Public Works department in aspects of planning, budget oversight, departmental coordination, record keeping, purchasing and payroll. It is the common focus for all Public Works divisions to provide excellent customer service at the most economical cost.

Departmental Goals

- ✓ To provide the community with comprehensive street maintenance services that are efficient and effective. Services provided include: plowing snow, grading and resurfacing gravel roads, ditching, filling potholes, sidewalk repair and street cleaning.
- ✓ To support the water department in its efforts to locate and eliminate leaks from the water distribution system by providing the labor and equipment to repair all identified leaks.
- ✓ To support the wastewater department in its efforts to locate and eliminate Inflow and Infiltration into the wastewater collection system and also to schedule and perform sewer line cleaning activities.
- ✓ To maintain and improve upon the City cemetery and other parkland within the community for the enjoyment of all citizens and visitors.
- ✓ To provide labor and equipment for replacement of aging asbestos-cement water lines and improvements to aging wastewater collection system as funding will allow.

Public Works Streets Statistics

	FY06	FY 07 (1/2)	FY 08	FY 09
Total miles of paved streets	3.20	5.77	5.77	5.77
Total miles of chip sealed streets	2.47	2.57	2.57	2.57
Total miles of gravel streets	4.08	3.98	3.98	3.98
Total miles of gravity sewer	14.6	14.6	14.6	14.6
Miles of water transmission/distribution line	27.4	27.4	27.4	27.4

Performance Measures

Objective: To distribute labor among all areas of responsibility of the department with a shift in focus to allow for increasing street maintenance activities.

Measures: Man hours spent on street cleaning, ditching, pothole repair, road grading, sidewalk repairs, dust control and infrastructure improvements.

	FY 06	FY 07 (1/2)	Goal FY 08	Conceptual FY 09
Street cleaning	387	123	450	450
Ditching	512	224	500	500
Pothole repair	331	211	350	350
Road grading	243	64	250	250
Sidewalk repair	50	0	200	250
Dust control	32	0	200	200
Water/sewer replacement	295	0	0	0

Objective: To provide labor and equipment for the repair of water leaks within the water distribution system as they are detected and pinpointed by the water department.

Measures: Hours spent repairing leaks. Number of leaks repaired. Miles of water line tested for leaks.

	FY 06	FY 07(1/2)	Goal FY 08	Conceptual FY 09
Water repairs - hours	129	9	200	200
Number of leaks repaired	5	1	5	5
Water line tested - miles	3	0	2	2

Objective: To provide labor and equipment for the repair of sewer lines and the elimination of ground water and surface water entering the sewer collection system.

Measure: Number of sewer repairs. Hours spent repairing sewer lines. Hours spent cleaning sewer lines. Miles of sewer line cleaned.

	FY 06	FY 07 (1/2)	Goal FY 08	Conceptual FY 09
Sewer repairs - #	5	1	15	15
Sewer repairs - hours	107	2	400	400
Sewer cleaning - hrs	6	4	480	480
Line cleaning - miles	.2	.1	2	2

Historical Statistics

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Operating Expense	1,113,023	717,814	807,260	848,095	833,222	961,653	1,003,446	1,041,390	1,063,399	1,066,505
Personnel	7	7	7	7	7	7	7	7	7	7
L.F Water Line Installed	243	228	975	0	0	0	0	0	766	0
L.F Sewer Line Installed	190	0	0	0	0	495	0	0	0	0
L.F Storm Drain Installed	212	0	0	0	0	0	0	0	260	250

Public Works Expenditure Narrative

Acct #	Description	Narrative
53410 32	Operating Supplies	Safety and operating supplies
53410 33	Maintenance Supplies	Paint, parking maint., culvert, sidewalk concrete
53410 34	Small Tools	Hand and power tools, grounds keeping tools
53410 36	Street Materials	Crushed rock, dust control, sand
53410 4501	Vehicle replacement	Replacement fund contribution
53410 48	Repairs and maintenance	Parking garage improvements, cemetery building

001 - General Fund
Public Works - Streets Administration

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
53410 11	Regular Pay	312,642	303,875	322,272	322,272
53410 12	Overtime Pay	19,288	19,222	20,316	20,316
53410 20	Benefits	168,337	181,295	199,387	199,387
Subtotal		500,267	504,392	541,975	541,975
Supplies					
53410 32	Operating Supplies	7,387	6,500	5,515	5,500
53410 3205	Grounds Supplies	6,425	6,500	6,500	6,500
53410 33	Maint. Supplies	16,944	30,000	31,000	25,000
53410 34	Small Tools	3,935	3,500	5,050	3,500
53410 36	Street Materials	107,121	130,900	124,500	110,000
Subtotal		141,812	177,400	172,565	150,500
Services & Charges					
53410 41	Professional Services	9,165	3,500	3,600	3,600
53410 42	Communication	2,513	3,600	3,600	3,600
53410 43	Travel & Training	5,343	6,625	6,050	8,500
53410 44	Advertising & Printing	519	500	500	500
53410 4501	Vehicle Replacement	209,448	188,263	190,368	194,838
53410 4601	Vehicle Insurance	8,207	8,813	9,000	9,180
53410 47	Utilities	9,488	6,500	10,500	10,500
53410 4701	Utilities-Street Lights	30,542	36,000	36,000	36,000
53410 4702	Utilities-Garbage	8,776	8,700	8,800	8,800
53410 48	Repairs & Maintenance	2,500	10,000	20,000	5,000
53410 4804	Permit Expense	905	1,000	1,100	1,000
53410 4920	Motor Pool Charges	136,745	180,347	178,240	178,240
Subtotal		424,150	453,848	467,758	459,758
Operations & Maintenance Subtotal		1,066,229	1,135,640	1,182,298	1,152,233
Capital Outlays					
53410 6401	Other Equipment				
Subtotal		-	-	-	-
Public Works Streets/Admin Total		1,066,229	1,135,640	1,182,298	1,152,233

001 General Fund Community Development

Program Description

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, and assistance to other city departments with state and federal regulations and permitting requirements.

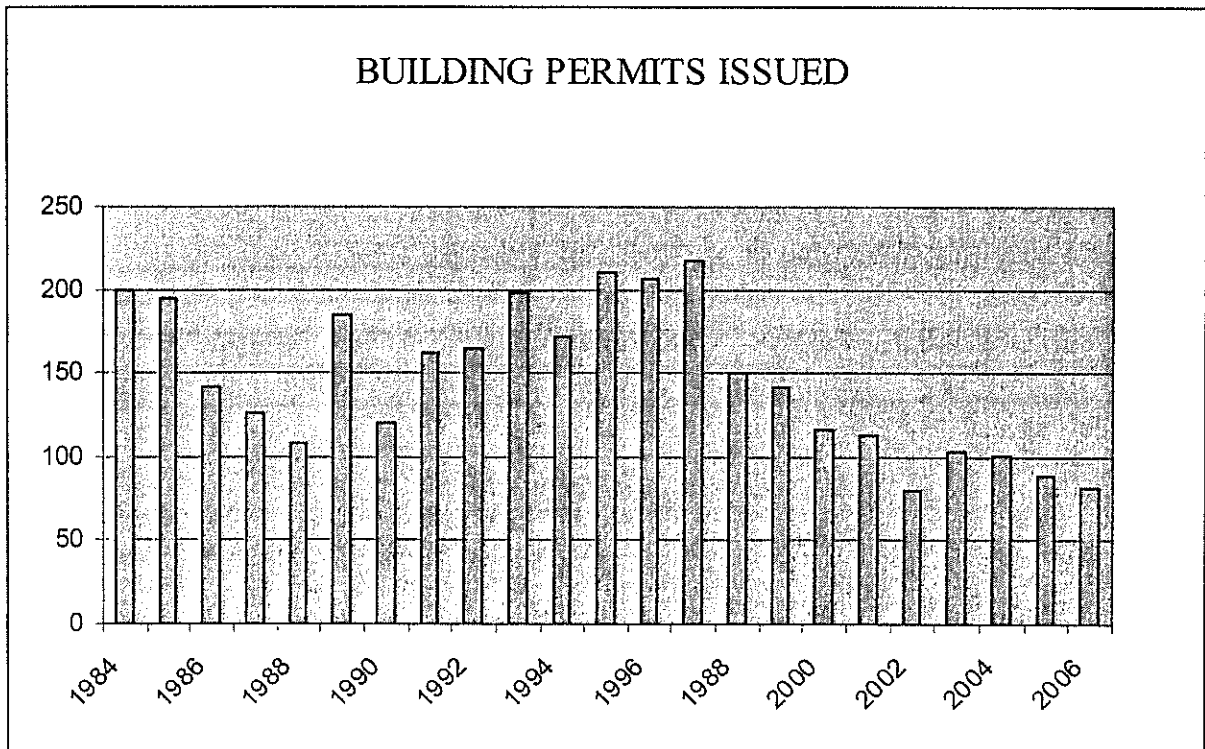
Goals

- To promote the safe and orderly development of the city in conformance with the International Building Code and Petersburg Municipal Code regulations governing building and land use development.
- To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

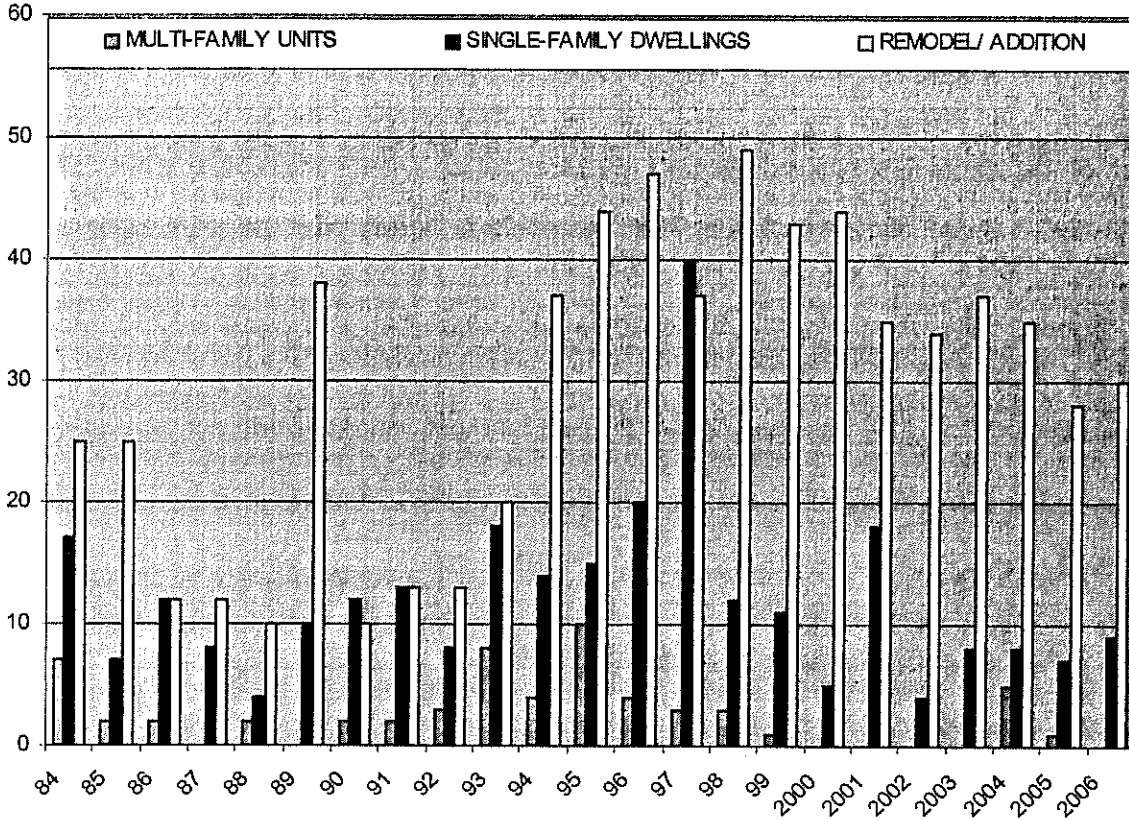
Objectives

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recoding changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, and other P&Z business.
- To review and approve all building projects within the city for conformance with the International Building Code, Uniform Plumbing Code, the International Mechanical Code and the Zoning Ordinance.

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
OPERATING EXPENSE	278,409	222,235	199,862	174,707	166,979	186,718	179,414	185,140	189,715	210,227
PERSONNEL	2.6	2.6	2.6	2.25	2.25	2.25	2.25	2.25	2.25	2.25



RESIDENTIAL BUILDING PERMITS



Fiscal Year	87	88	89	90	91	92	93	94	95	96	97	98	99	00	01	02	03	04	05	06
Multi-Family	2	2	0	2	2	3	8	4	10	5	5	3	1	0	0	0	0	5	1	0
Single Family	8	4	10	12	13	8	18	14	15	20	40	13	11	5	18	4	8	8	7	9
Remodel/Addition	12	10	33	0	13	13	20	37	44	47	37	49	43	53	35	34	37	35	28	30

Average number of days to process a building permit application in 2006 = 3.99 days.

**001 General Fund
Community Development Expenditures**

ACCOUNT #	DESCRIPTION	NARRATIVE
53660 1100	Salaries & Wages	Salaries & Wages
53660 3200	Operating Supplies	Office supplies, operating supplies, recording tapes, film, newspaper & publications, mapping supplies
53660 3201	Safety Equipment	Safety equipment
53660 3300	Maintenance Supplies	Paint, light bulbs, etc.
53660 3400	Small Tools & Equipment	Drafting/Surveying/Mapping equipment, small tools, digitizer
53660 4100	Professional Services	ICC & APA dues, janitorial services, mapping system expenses
53660 4200	Communications	Telephone, postage, fax
53660 4300	Travel & Training	Building code seminars, Southeast Conference, Alaska Municipal League, technical/professional training
53660 4400	Advertising & Printing	Newspaper notices, printing expenses
53660 4500	Rentals & Leasing	Engineering technician – car allowance
53660 4501	Vehicle Replacement	Vehicle replacement
53660 4601	Vehicle Insurance	Vehicle insurance
53660 4700	Utilities	Utility charges for Community Development office
53660 4800	Repairs & Maintenance	Repairs & maintenance of copy machine, office and mapping equipment
53660 4901	Reimbursable Expenses	Subdivision inspections
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts & freight.
53660 6400	Machinery & Equipment	Computer and mapping & equipment upgrades.

001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
53660 11	Regular Wages	126,382	122,632	96,553	98,695
53660 12	Overtime	-	1,213	1,213	1,213
53660 20	Benefits	63,181	69,560	59,751	60,172
Subtotal		189,563	193,404	157,517	160,080
Supplies					
53660 32	Operating Supplies	4,911	3,000	4,000	4,000
53660 3201	Safety Supplies	100	100	100	100
53660 33	Maintenance Supplies	22	100	100	100
53660 34	Small Tools and Equipment	1,775	1,500	2,000	2,000
Subtotal		6,808	4,700	6,200	6,200
Services & Charges					
53660 41	Professional Services	5,352	17,100	15,000	10,000
53660 42	Communications	1,813	1,500	3,000	3,000
53660 43	Travel & Training	4,224	4,500	5,000	5,000
53660 44	Advertising & Printing	1,124	1,000	1,000	1,000
53660 45	Rentals and Leases	-	100	100	100
53660 4501	Vehicle Replacement	1,889	3,893	3,893	3,893
53660 4601	Vehicle Insurance	525	551	620	632
53660 47	Utilities	2,281	1,200	3,000	3,000
53660 48	Repairs and Maintenance	-	100	500	500
53660 4920	Motor Pool O & M	1,637	2,222	1,589	1,589
Subtotal		18,845	32,166	33,702	28,714
Operations and Maintenance Subtotal		215,216	230,270	197,419	194,994
Community Development Total		215,216	230,270	197,419	194,994

001 General Fund
Facilities Maintenance

Program Description

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department is responsible for the maintenance of city buildings, along with coordinating additions and alterations to existing buildings and other city improvements.

In addition, this division assists other non-departmental entities with the maintenance of their City-owned facilities. As of this budget year Facilities Maintenance has begun to include maintenance items for the Petersburg school facilities.

Goals

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

Objectives

- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.
- Decrease the number of unscheduled and emergency maintenance items through improvements in the scheduling and preventative maintenance of city buildings.

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
OPERATING EXPENSE	123,996	116,570	133,235	144,195	137,185	252,938	190,896	209,727	199,154	356,847
PERSONNEL	1	1	1	1	1	1.5	1.5	2	2	2

As of January 2005, Facilities Maintenance has begun creating daily work reports and tracking time spent on building maintenance projects.

2006 ESTIMATED PROJECT TIME		2006 ACTUAL PROJECT TIME	
SCHEDULED TASKS	55%	PREVENTITIVE MAINTENANCE	21.61%
		SCHEDULED MAINTENANCE	28.60%
UNSCHEDULED NON-EMERGENCY TASKS	35%	UNSCHEDULED MAINTENANCE	25.65%
		BM ADMIN ACTIVITY	23.97%
UNSCHEDULED EMERGENCY TASKS	10%	CALL OUTS	0.16%
GRAND TOTAL	100%	GRAND TOTAL	100.0%

Unscheduled non-emergency tasks for last fiscal year include: Assist in the repair of the concrete floor in Administration.

Unscheduled emergency tasks include: Plumbing repairs, heating system repairs, electrical repairs and other unexpected general maintenance items.

**001 General Fund
Facilities Maintenance Expenditures**

ACCOUNT #	DESCRIPTION	NARRATIVE
53810 1100	Salaries & Wages:	Salaries & Wages
53810 3200	Operating Supplies	Office Supplies, Carpentry & Building Supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial Supplies
53810 3400	Small Tools & Equipment	Maintenance Tools & Equipment
53810 4100	Professional Services	Elevator, Boiler and Sprinkler Inspections
53810 4200	Communications	Telephone & Postage Fees
53810 4300	Travel and Training	ICBO Certification, Examinations, and Seminars
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement Contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO Dues & Miscellaneous Expenses
53810 4920	Motor Pool O&M	Actual Shop Costs, Gas/Oil, Insurance, Parts
53810 6204	Municipal Building	General Maintenance
53810 6208	Water Utility	
53810 6209	Wastewater Utility	
53810 6211	Public Works	Construct New Greenhouse
53810 6212	Clausen Museum	Wall Repair, General Maintenance
53810 6213	Parks & Recreation	Construct Storage Building
53810 6214	Administration	General Maintenance
53810 6215	Library	Replace Windows, Ventilation
53810 6216	Finance	Install Sink in Break Room, General Maintenance
53810 6217	Miscellaneous	Unanticipated Maintenance
53810 6218	Police Department	Outdoor Storage, General Interior Repairs
53810 6219	Fire Department	Construct Storage Building
53810 6226	Community Development	General Maintenance
53810 6231	Romiad Building	General Maintenance
53810 6576	School Maintenance	School Repairs As Needed

001 - General Fund
Facilities Maintenance Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries and Wages					
53810 11	Regular Pay	95,456	93,059	93,059	93,059
53810 12	Overtime Pay	1,277	2,326	2,326	2,326
53810 20	Benefits	63,491	60,200	65,975	65,975
Subtotal		160,224	155,585	161,361	161,360
Supplies					
53810 32	Operating Supplies	2,494	3,500	5,000	3,500
53810 3201	Safety Supplies	189	200	200	200
53810 33	Maintenance Supplies	255	300	300	300
53810 34	Small Tools and Equip	929	1,000	1,000	1,000
Subtotal		3,867	5,000	6,500	5,000
Services and Charges					
53810 41	Professional Services	3,206	2,500	2,500	2,500
53810 42	Communications	1,330	1,000	1,500	1,500
53810 43	Travel and Training	2,063	3,000	3,000	3,000
53810 45	Rentals and Leasing	-	200	200	200
53810 4501	Vehicle Replacement	6,721	5,913	5,913	5,913
53810 4601	Vehicle Insurance	525	1,601	1,500	1,550
53810 47	Utilities	692	1,000	3,000	3,000
53810 48	Repairs and Maintenance	15	200	200	200
53810 49	Miscellaneous	1,000	1,000	1,000	1,000
53810 4920	Motor Pool O&M	4,116	4,187	5,049	5,049
Subtotal		19,667	20,601	23,862	23,912
Operations and Maintenance Subtotal		183,758	181,186	191,723	190,272
Projects					
53810 6204	Municipal Building	11,899	3,000	3,000	3,000
53810 6211	Public Works	31,166	25,000	20,000	20,000
53810 6212	Clausen Museum	2,773	4,800	3,500	3,500
53810 6213	Parks & Recreation	8,673	15,500	4,000	4,000
53810 6214	Administration	1,381	4,600	3,500	3,500
53810 6215	Library	1,143	2,000	2,500	2,500
53810 6216	Finance	1,626	2,000	2,500	2,500
53810 6217	Miscellaneous	1,886	2,000	2,000	2,000
53810 6218	Police Department	8,000	4,500	2,000	2,000
53810 6219	Fire Department	6,449	11,100	2,000	2,000
53810 6226	Community Development	1,945	2,000	2,000	2,000
53810 6231	Romiad Building	5,277	6,500	4,000	4,000
Building Maintenance Project Subtotal		82,217	83,000	51,000	51,000
Capital Outlays					
53810 6576	School Maintenance	47,361	100,000	100,000	100,000
Subtotal		47,361	100,000	100,000	100,000
Building Maintenance Total		313,337	364,186	342,723	341,272

001 - General Fund
Community Services Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Grants					
56010 4914	Clausen Museum O & M	40,000	40,000	40,000	40,000
56010 4928	Transient Room Tax Grants	9,882	10,000	10,000	10,000
56010 4929	Chamber of Commerce Grant (TRT)	28,838	30,000	30,000	30,000
56010 4934	Petersburg Youth Program	25,000	25,000	25,000	25,000
56010 4935	Public Health Nurse	18,478	18,800	18,800	18,800
56010 4936	Petersburg Mental Health Services	50,000	50,000	50,000	50,000
56010 4937	Alcohol & Drug Abuse Services	35,000	35,000	35,000	35,000
56010 4939	Public Radio KFSK	4,000	4,000	4,000	4,000
56010 4943	Senior Citizens Nutrition Program	10,000	10,000	15,000	15,000
56010 4921	Petersburg Public School O & M	1,786,074	2,026,519	1,600,000	1,600,000
56010 4967	Hospital Waste Sterlization	-	92,000	-	-
Community Services Total		2,007,272	2,341,319	1,827,800	1,827,800

The amount for Petersburg Public School O & M includes 4mills equivalent \$1,048,786 and Timber Receipts \$551,214.

001- GENERAL FUND LIBRARY

MISSION

Petersburg Public Library maintains 44 open hours per week. The library places special emphasis on serving local citizens by supporting lifelong learning and love of reading. We acquire, organize, and provide relevant library materials; insure access to other collections and information sources; serve our public with expert and caring assistance, and reach out to all members of our community.

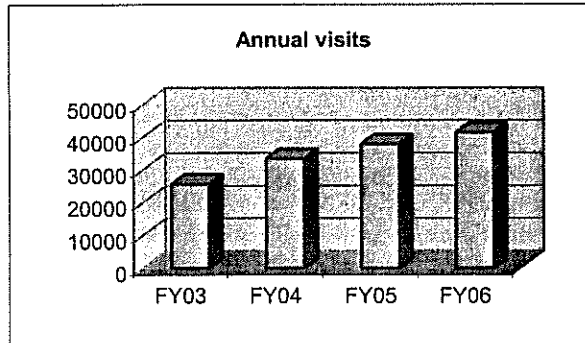
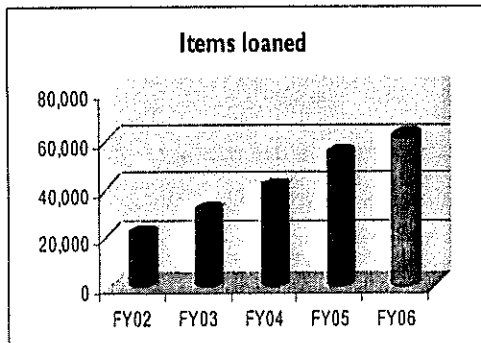
GOALS

CUSTOMER SERVICE/ Provide outstanding service that exceeds the expectation of
COLLECTIONS/ Maintain a quality collection of high-demand materials that meet
MARKETING/ Promote the library's collections and services in the community
TECHNOLOGY/ Make the best possible use of technology to improve access to
COLLABORATION/ Maintain close relationships with other libraries & community
FACILITY/ Cultivate the library as a 'community living room' for Petersburg residents

OBJECTIVES

Work towards the goal of a new library facility
Fund more open hours for the public
Add more programs for children, teens and adults
Present summer reading programs for children & teens
Promote self-service functions of library website

KEY PERFORMANCE INDICATORS



APPROPRIATION NARRATIVE

57210 3211 Library material

Books, AV material, CDs, audiobooks

57210 41 Professional services

Sirsi support & upgrades, OCLC cataloging records, interlibrary loan, and authority control

001 - General Fund
Library Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
57210 11	Salaries	104,309	99,866	106,186	106,186
57210 12	Overtime Pay	-	1,087	500	500
57210 17	Shift Differential	673	675	675	675
57210 20	Benefits	43,480	43,506	56,026	56,026
Subtotal		148,462	145,134	163,387	163,387
Supplies					
57210 32	Operating Supplies	4,123	4,200	4,200	4,200
57210 3211	Library Materials	38,991	35,000	35,000	35,000
57210 3212	Periodicals	4,379	4,000	4,000	4,000
57210 34	Small Tools & Equip.	3,450	2,000	3,000	3,000
Subtotal		50,943	45,200	46,200	46,200
Services & Charges					
57210 41	Professional Services	14,548	15,000	15,000	17,000
57210 42	Communications	2,717	2,200	3,000	3,000
57210 43	Travel & Training	4,639	500	1,500	2,000
57110 44	Advertising & Printing	120	300	300	300
57210 48	Repairs & Maintenance	2,394	2,500	2,000	2,000
Subtotal		24,417	20,500	21,800	24,300
Operations & Maintenance Subtotal		223,822	210,834	231,387	233,887
Library Total		223,822	210,834	231,387	233,887

Parks and Recreation

Program Description

The Parks and Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services. The department's mission statement is to *Provide safe, economical, well-maintained accessible facilities and a wide variety of quality programs for all ages.*

Goals

The department can satisfy the mission and generate higher revenue by more aggressively providing programs and activities. Completion of the ball field renovation, construction of a new playground, and improvements to trails are major projects for the upcoming year.

Performance measures

Revenue serves as a significant indicator of the department's performance. The department will continue to pursue agreements with local organizations and businesses to provide wellness programs for employees and members. These wellness programs provide a stable income for the department along with affordable facilities for the members and benefits to the sponsoring organization. Below are additional quantitative indicators for the two divisions of the department.

Recreation Division

		FY04	FY05	FY06	FY07	FY08
Gym	Attendance	57,000	59,000	60,000	60,000	60,000
Pool	Attendance	46,000	47,000	49,000	60,000	60,000
Programs	Number	190	200	210	225	225
Events	Number	7	8	8	8	8

Parks Division

		FY04	FY05	FY06	FY07	FY08
Trails (LF)	Boardwalk/gravel	850/3700	1000/3700	150/5050	150/5050	150/5050
Fields	Field uses	200	200	200	250	250
Playgrounds	Facilities	3	3	3	4	5
Parks	Facilities/Plans	6/3	6/3	6/4	6/5	6/6

001 - General Fund
Parks and Recreation Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
57410 11	Salaries	260,716	274,993	288,633	288,633
57410 12	Overtime	4,344	3,135	3,135	3,135
57410 17	Shift Differential	2,405	4,000	4,000	4,000
57410 20	Benefits	108,724	145,937	150,783	150,783
Subtotal		376,189	428,066	446,551	446,551
Supplies					
57410 32	Operating Supplies	19,222	19,000	22,000	22,000
57410 33	Maintenance Supplies	14,878	12,000	14,000	14,000
57410 34	Sm Tools/Equipment	10,211	8,000	9,000	9,000
Subtotal		44,311	39,000	45,000	45,000
Services & Charges					
57410 41	Professional Services	36,331	50,000	64,000	65,000
57410 42	Communications	3,346	3,500	3,600	3,600
57410 43	Travel & Training	14,522	13,000	10,000	6,500
57410-44	Advertising	279	300	300	300
57410 45	Rentals/Leases	4,159	3,000	3,800	3,800
57410 4501	Vehicle Replacement	2,926	2,926	3,699	3,699
57410 4601	Vehicle Insurance	1,525	1,601	1,500	1,530
57410 47	Utilities	6,595	7,000	87,400	87,400
57410 48	Repair & Maintenance	643	1,000	-	-
57410 4920	Motor Pool	7,301	7,450	8,940	8,940
57410 4948	Credit Card Fee	1,477	1,000	1,500	1,600
Subtotal		79,104	90,777	184,739	182,369
Operations & Maintenance Subtotal		499,604	557,843	676,290	673,920
Capital Outlays					
57410 6401	Other Equipment	2,000	-	-	-
Subtotal		2,000	-	-	-
Parks & Rec Admin Total		501,604	557,843	676,290	673,920

**001 - GENERAL FUND
NON-DEPARTMENTAL**

ACCT #	DESCRIPTION	NARRATIVE
57610 32	Operating Supplies	Cleaning supplies and general forms (letterhead, status changes)
57610 41	Professional Services	Janitorial services for General Fund Departments
57610 4107	Alcohol and Drug Testing	Random Drug Testing
57610 42	Communications	Fire Alarm for Elevator, EOC setup
57610 4602	Liability Insurance	General Fund department insurance
57610 4603	Property Insurance	General Fund department insurance
57610 47	Utilities	Municipal Building Utilities - Electric, Water, Sewer, Sanitation
57610 4701	Utilities - Romiad Building	Romiad Building Utilities - Electric, Water, Sewer, Sanitation
57610 1901	Safety Incentive Program	Annual Award Recognition, Safety Scratch Program
57610 4203	Emergency Operations	Emergency Operation Center / Emergency Drills

001 - General Fund
Non-Departmental Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Year Budget FT 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Supplies					
57610 32	Operating Supplies	2,628	5,000	2,000	2,000
Subtotal		2,628	5,000	2,000	2,000
Services & Charges					
57610 41	Professional Services	15,022	16,100	12,000	12,000
57610 4107	Alcohol and Drug Testing	4,424	2,500	2,000	2,000
57610 42	Communications	386	500	1,500	1,500
57610 45	Rentals/Leases	5,572	9,700	-	-
57610 4602	Liability Insurance	23,287	71,500	40,000	40,000
57610 4603	Property Insurance	27,019	22,000	40,000	40,000
57610 47	Utilities	9,858	15,000	20,000	20,000
57610 4701	Utilities Romiad Bldg	28,900	15,000	5,000	5,000
57610 19 01	Safety Incentive Program	3,616	3,000	3,000	3,000
57610 4203	Emergency Operations	-	-	3,000	3,000
Subtotal		118,083	155,300	126,500	126,500
Non-Departmental Total		120,712	160,300	128,500	128,500
Operating Transfers-Out					
59710 06	Community Center	-	13,000	-	-
59710 56	PSG Public School	211,807	-	-	-
59710 55	Harbor / Port (Fish Tax)	-	-	150,000	150,000
Operating Transfer Total		211,807	13,000	150,000	150,000

ENTERPRISE FUNDS

**City of Petersburg
Power & Light**

Mission Statement

The Petersburg Municipal Power & Light dept. is dedicated to providing safe, reliable, economical electric service to the residents, businesses, and industry of Mitkof Island; and to be responsive to the growing needs of the community. PMP&L operates & maintains the power distribution system, the back-up diesel generation plant, & Blind Slough Hydro.

Departmental Goals

- ✓ To work safely and efficiently.
- ✓ To operate and maintain the system to provide reliable service and keep costs in check.
- ✓ To develop and train employees.
- ✓ To construct a new distribution line from Scow Bay to Sandy Beach
- ✓ To improve system performance through preventative maintenance & coord. sectionalizing devices.

Power & Light Statistics

Customers	FY 03/04	FY 04/05	FY 05/06	FY 06/07	Est. FY 07/08
Residential Customers	1345	1358	1359	1375	1380
Commercial Customers	284	286	291	296	298
Large Comm. Customers	31	30	30	32	33
Harbor Customers	305	345	374	389	394

Performance Measures

Objective: To construct a new line from Scow Bay to Sandy Beach.

Measures: Completion of design, securing grant funds, and construction.

	FY 05/06	FY 06/07	Goal FY 07/08
Project	Planning	100% Design	Construct
Grant funds	\$0	\$1.3 mil.	\$0

Objective: To complete conversion of the 2.4kV distribution system to 24.9kV.

Measures: Conversion of specific areas.

Area	FY 03/04	Goal FY 04/05	Goal FY 05/06	Goal FY 06/07	Goal FY 07/08
Sing Lee Alley	80%	80%	100%	n/a	n/a
Severson Subdivision	0	0	100%	0	0
North of Haugen	50%	50%	75%	75%	100%
South of Haugen	25%	25%	25%	50%	75%
South Nordic Drive	50%	50%	50%	50%	75%

Historical Data

FISCAL YEAR	1998/99	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	est 6/07	est 7/08
Operating Revenue	3,999,340	3,901,170	4,292,935	4,129,126	3,892,763	3,896,125	4,006,330	4,427,113	4,533,053	4,990,921
Operating Expense	4,189,553	3,653,458	3,729,083	4,082,991	4,211,844	4,260,181	4,334,907	4,517,827	4,956,145	4,828,911
Meters	1923	1955	1984	1991	1991	1964	2035	2074	2092	2101
Power Sales-kwh	37,070,286	37,109,416	35,786,039	36,813,870	35,183,205	36,398,698	37,356,493	38,154,772	40,320,000	40,357,000
Crystal Lake Gen.-kwh	10,447,200	14,174,400	13,819,470	11,616,000	12,122,400	9,873,380	11,573,300	12,974,800	12,232,000	12,500,000
Diesel Generation kwh	3,259,946	4,761,345	1,753,663	633,766	716,921	1,279,630	937,512	974,339	1,017,000	1,020,000
Purchased Power-kwh	26,189,270	21,947,280	24,937,960	29,393,860	27,383,060	29,706,300	29,222,720	29,675,190	32,119,000	32,761,231
System Losses-kwh	1,724,350	2,621,854	3,608,077	3,637,437	3,913,068	3,349,560	3,307,551	4,344,047	3,800,000	3,600,000
Personnel	11	11	11	11	11	11	11	11	11	11

PMP&L Revenue Narrative

Account #	Description	Narrative
Utility Services		
42200 11	Electrical Permits	Fees received from electrical permit fees
44100 90	Misc. Admin Charges	Meter Treater Sales, recycling
44411 10	Residential Sales	Residential sales of 14,892,000KWH, service chg plus block rate
44411 20	Commercial Sales	Small Comm sales of 6,202,000KWH, service chg plus block rate
44411 30	Industrial Sales	Indust sales of 17,627,000KWH, svc chg, kwh, kw, pf chg, blk rate
44411 40	Local Street Lighting	Local street lighting, general fund support for City street lights.
44411 xx	Security Lighting	Individual area lighting
44411 60	Fuel & Purch Power Adjustm	Cost wholesale pwr purch of 32,000mwh-- abv rate of .068 and for diesel fuel purchased for generation above \$1.50/gal.
44411 70	State Street Lighting	State street lighting per dot/pf contract
44411 80	Harbor Sales	Harbor sales of 1,636,000KWH, service charge plus block rate
44412 20	4 Dam Pool Rebate	Rebate from 4 Dam Pool
44412 30	Other Utility Revenue	Electrical connect fees for new services
44412 40	Pole Rental	Pole rental income per GCI, APTAlaska pole attachment contracts
44412 50	Elec Customer Fees	Electric connect, disconnect, reconnect fees
Miscellaneous Revenue		
44413	Utility Contract Work	Rev from contract work done by PMPL, subdiv, move poles, line ext
46600 10	Interest Earned	Interest income from investments
46000 51	A/R Service Chgs.	A/Rec'd penalties
46000 90	Charges for Services	Recording fees; fees for engr copies; monthly write-off list under \$5
46900 81	Cashier's Over & Short	Cashier over and short

PMP&L Expense Narrative

Account #	Description	Narrative
Salaries & Wages		
50110 11	Salaries & Wages	Supt plus 10 employees, and 1 seasonal empl to assist at Blind Slough hydro and assist with line clearing
50110 12	Overtime	PMP&L overtime budgeted 2.5% of admin.(2), 7.5% outside crews (4), 7.5% operators(4)
50110 17	Shift differential	Shift differential pay for operators during scheduled generation activities-14 days
Personnel Benefits		
50110 21	PERS	Retirement fund contributions, 33.53% of gross wages
50110 22	Medicare	Medicare Contribution, 1.45% of gross wages
50110 23	AETNA	Health insurance contribution, per Personnel Officer
50110 24	Life Insurance	Life insurance \$8.45 per employee
50110 25	Workers Comp.	Workers compensation contribution, 8.19%-crew, 5.53%-mechanic, 3.32%-supt., .91% office empl.
50110 26	ESD	State unemployment contribution, 1% of gross wages
50110 27	FICA	Social Security contribution, 6.2%
Supplies		
50110 32	Operating Supplies	Paper, pens, forms, toner, copy paper, copy cartridges, etc..
50110 33	Maintenance Supplies	Cleaning supplies, batteries, etc.
50110 34	Small Tools	Small tools & equipment
50110 35	Inventory	Line Materials, generator parts, (some) hydro parts.
50120 30	Cust. Acct. Supplies	Meter Reading supplies
Services & Charges		
50110 41	Professional Services	Surveyor & engineering svcs, attorney fees, lobbyist fees, FERC relicensing, infrared testing, wk mngmnt program, janitorial, NWPPA dues.
50110 42	Communications	Comm, phone & mailing exp, cell phone &scada dsl chgs, Lindenburg site rent
50110 43	Travel & Training	Mo.safety mtg supplies& videos, training, travel & classes, apprenticeship costs, SEConf Intertie Mtgs.
50110 44	Advertising & Printing	Printing & advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (per motor pool).
50110 4601	Vehicle Insurance	Per motor pool
50110 4602	Liability Insurance	Per fin director
50110 4603	Property Insurance	Per fin director
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility.
50110 48	Repair & Maintenance	Repair costs & maint & service contracts/fees for Radix, copier, scada & radios.
50110 49	Misc.	Misc. charges, street decorations and supplies.
50110 4910	Overhead Charges	Budgeted FY08 Revenues less Power Purchases & Net Billable * 6.5%(per fin dir)
50110 4920	Motor Pool Charges-O&M	Motor pool O&M, costs of gas, oil, parts, freight (per motor pool.)
Capital Outlays		
50110 6402	Computer Equip & Softwre	Upgrade computers, printers, plotter; purchase projector
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 6404	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults.
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable.
50110 6407	Line Transformers	Line Transformers to replace transformers >2ppm pcb for shipment.
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit for services.
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations.
50110 6416	Raptor Protection	Install coverup material to minimize bird deaths and outages.
50110 6417	Elec Auto Control System	Moved to 59710 5961 (see below) & (see capital project 461)
50110 6418	24.9KV Line Rebuild	Moved to 59710 5963 (see below) & (see capital project 463)

Account #	Description	Narrative
Capital Outlays (continued)		
50110 6451	Office Furniture & Equip.	Office furniture and equipment.
50110 6454	Tools, Shop & Garage	Shop and garage tools and equipment incl. mill/drill, manlift.
50110 6455	Laboratory Equipment	Laboratory Equipment, test metering equipment.
50110 6457	Communication Equip.	Communication Equipment, cables, radios for vehicles, upstairs base radio.
Power Production Supplies		
50131 30	Blind Slough Operation	FERC insp, misc hydro parts, flow meter supplies & parts, valve instal supplies.
50132 30	Blind Slough Maintenance	Turbine oil & dam site pump back oil, demurrage, upgrade hydro evac alarm.
50141 30	Diesel Plant Operation	Engine oil, log books, control batteries, safety equipment.
50141 3501	Diesel Fuel	Diesel Fuel-18.25 days
50142 30	Diesel Plant Maintenance	Preheaters, room heaters, starting batteries, fittings, rags, solvents, cleaning supplies, specialty tools.
Power Production Srv/Charges		
50131 40	Blind Slough Operation	Dam surveys, dam site work; build helicopter pad at repeater site, flights to Crystal Lake for mo. maint checks, site inspections, Blind SI Hydro- land fees.
50132 40	Blind Slough Maint.	Old hydro demolition; penstock analysis.
50141 40	Diesel Plant Operation	Air qual. perm fees, diesel engine compliance fees.
50142 40	Diesel Plant Maint.	Oil & anti-freeze tests; EMD 16 radiator repair.
Power Purchase Costs		
50150 5101	Power Purchase Cost	Tyee purchase of 32,761,237kwh (debt service portion)-- paid to FDPPA
50150 5102	Wrgl/TBPC Net Billable	Tyee net billable TBPA O&M expenses: 32,761,237kwh
50150 5103	Non Billable TBPC Exp.	TBPA non net-billable O&M expenses, shared with Wrangell.
50150 5104	Psbg Net Billable Exp.	PMP&L net billable expenses
Power Distribution Supplies		
50172 30	Line, Station	Dist. O&M supplies incl. safety supplies, rain gear, & specialty tools such as: barriers, hot sticks, shotgun grips, hoists, etc.
50173 30	Street Lighting	Street Light supplies incl. bulbs, nuts, bolts, etc.
50174 30	Meter	Meter supplies incl. meter seals, sealing rings, etc.
50175 30	Customer Installation	Cust install supplies for overhead/undgrnd construction, charged to customer.
50176 30	Structure & Equipment	Dist. & Plant O&M supplies incl. lumber & plywood, paint & brushes, nuts & bolts, light bulbs, respirators, rust preventative liq., snowblower, roofing paint.
50177 30	Line Maintenance	Line Maint supplies incl. chain saws, oil, chaps, helmets w/ face guard, ear muffs, beast of burden.
50178 30	Transformer	Transformer supplies incl. paint, transf. flags, numbering.
50179 30	Misc/Distrib	Christmas bulbs (share cost), misc. parts & hardware for Chr decorations & flags.
50180 30	Underground	Misc. hardware for undgrnd service.
Power Distribution Svc/Charges		
50172 40	Line, Station	Cert. of fitness, cdl renewals, tech. assist, truck garage rent.
50176 40	Structure & Equipment	Painting & cleaning of downtown plant; HVAC system-upstairs office; repair Superior & EMD-16 bldg. roofs.
50178 40	Transformer	pcb testing, transformer disposal
50180 40	Underground	Stakes, paint, etc. for undgrnd locates.
Interfund Transfers/Capital Projects		
59710 5910	PMP&L Relocate	Relocate power plant to new site
59710 5961	Auto Load	Upgrade scada for remote control of switches & reclosers; add security cameras
59710 5963	24.9 KV Line Rebuild	Upgrade PMPL distrib lines to 24.9kv- 4th & Irall area, 2nd St. vicinity, Sev Sub.
59710 59xx	Psg Distribution Project	Scow Bay to Sandy Beach (Phase I & Phase II) 30% PMPL share; 70% federal share (EDA grant.)
59710 59xx	Scow Bay to Frederick Point Power Line	Sandy Beach to Frederick Point (Phase III) PMPL pay construction of Frederick Point Distribution Line.

401 - Enterprise Fund
Electric Utility Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Utility Services					
42200 11	Electrical Permits	565	500	500	500
44100 90	Misc. Admin Charges	2,250	1,500	1,000	1,000
44411 10	Residential Sales	1,455,414	1,444,442	1,662,068	1,678,689
44411 20	Commercial Sales	575,639	564,695	653,456	659,991
44411 30	Industrial Sales	1,697,903	1,799,613	1,990,682	2,010,589
44411 40	Local Street Lighting	38,777	38,583	38,853	38,583
44411 45	Security Lighting	-	-	1,300	1,400
44411 50	Interruptible Sales	-	-	100,000	100,000
44411 60	Power Purch Adjustmnt	184,840	196,500	137,256	138,629
44411 70	State Street Lighting	32,300	28,444	32,300	32,300
44411 80	Harbor Sales	179,722	139,623	206,996	209,066
44412 20	4 Dam Pool Rebate	205,025	-		
44412 30	Electrical Connect Fee	7,296	10,000	5,000	5,000
44412 40	Pole Rental	25,776	25,776	34,512	38,826
44412 50	Elec. Customer Fees	8,192	5,000	6,000	6,000
Subtotal		4,413,699	4,254,676	4,869,923	4,920,573
Miscellaneous Revenue					
43400 05	State Revenue Sharing	30,001			
44413 00	Utility ContractWork	50,913	12,000	8,000	8,000
46000 10	Investment Income	156,193	35,000	100,000	100,000
46000 51	A/R Service Chgs	10,573	9,090	11,000	11,000
46000 90	Charges for service	2,862	2,000	2,000	2,000
46900 81	Cash Over/Short				
Subtotal		250,542	58,090	121,000	121,000
Revenues Total		4,664,241	4,312,766	4,990,923	5,041,573

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
50110 11	Salaries	619,413	745,509	730,146	744,749
50110 12	Overtime	39,209	36,755	36,755	37,490
50110 17	Shift Differential	161	0	259	259
50110 20	Benefits	399,800	370,234	430,613	436,286
Subtotal		1,058,583	1,152,499	1,197,773	1,218,784
Supplies					
50110 32	Operating Supplies	5,824	6,000	6,000	6,500
50110 33	Maintenance Supplies	117	500	500	500
50110 34	Small Tools	2,389	4,000	4,000	4,000
50110 35	Inventory	27,230	40,000	40,000	40,000
50120 30	Customer Account Supplies	315	1,000	1,000	1,000
Subtotal		35,874	51,500	51,500	52,000
Services & Charges					
50110 41	Professional Services	90,216	82,000	80,000	80,000
50110 42	Communications	7,800	19,500	19,500	20,000
50110 43	Travel & Training	23,420	25,000	25,000	27,000
50110 44	Advertising & Printing	3,136	3,900	4,500	4,000
50110 4501	Vehicle Replacement	89,957	91,759	92,830	92,830
50110 4601	Vehicle Insurance	5,948	4,909	4,850	4,947
50110 4602	Liability Insurance	25,000	27,500	27,500	30,250
50110 4603	Property Insurance	20,000	22,000	22,000	24,200
50110 47	Utilities	3,165	3,500	4,000	4,000
50110 48	Repair & Maintenance	8,943	9,500	9,500	10,000
50110 49	Miscellaneous	1,185	2,500	2,000	2,500
50110 4910	Overhead Charges	177,000	196,807	196,807	196,807
50110 4920	Motor Pool Charges-O&M	43,153	41,193	51,956	51,956
Subtotal		498,922	530,068	540,443	548,490
Capital Outlays					
50110 6402	Computer Equipment	27,700	5,000	10,800	5,000
50110 6403	Poles, Towers, Fixtures	14,779	25,000	15,000	15,000
50110 6404	OH Conductor, Devices	5,442	7,500	6,500	7,500
50110 6405	Urg. Conduit, Etc.	1,327	4,000	3,500	4,000
50110 6406	Urg. Conductor, Devices	1,980	3,500	3,000	3,500
50110 6407	Line Transformers	1,268	20,000	22,000	21,000
50110 6408	Services	10,506	15,000	15,000	16,000
50110 6409	Meters	28,871	10,000	7,500	8,500
50110 6412	St. Lights & Signals	2,655	2,000	5,000	5,000
50110 6416	Raptor Protection	3,054	7,500	5,000	5,000
50110 6417	Auto Load control	8,069	35,000	0	-
50110 6418	24.9KV Line Upgrade	23,128	25,000	0	-
50110 6451	Office Furniture & Equip.	2,798	3,000	2,000	1,500
50110 6454	Tools, shop & Garage	1,739	14,000	12,000	10,000
50110 6455	Laboratory Equipment	724	3,500	1,000	1,000
50110 6457	Communication Equipment	6,250	12,000	10,000	8,000
Subtotal		140,291	192,000	118,300	111,000

401 - Enterprise Fund
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Power Production Supplies					
50131 30	Blind Slough Oper.	1,687	5,000	5,000	5,000
50132 30	Blind Sloug Maint	12,629	13,000	13,000	13,000
50141 30	Diesel Plt Oper.	1,052	2,000	1,500	1,500
50141 3501	Diesel Fuel	192,304	240,625	250,938	250,000
50142 30	Diesel Plt Maint	17,905	12,000	12,000	12,000
Subtotal		225,577	272,625	282,438	281,500
Power Production Srv/Charges					
50131 40	B.S. Oper	9,150	12,000	12,000	12,000
50132 40	B.S. Maintenance	9,261	9,000	9,000	5,000
50141 40	Diesel Plt Oper	110	500	500	500
50142 40	Diesel Plt Maintenance	173	10,000	10,000	40,000
Subtotal		18,693	31,500	31,500	57,500
Power Purchase Costs:					
50150 5101	Power Purchase Cost	1,437,661	1,350,687	1,541,908	1,558,288
50150 5102	Wrangell/TBPC Net Billable	512,810	590,818	589,702	595,599
50150 5103	Non Billable TBPC Exp.	42,218	45,000	45,000	50,000
50150 5104	Psbg Net Billable Exp.	15,200	10,000	10,000	10,000
50150 5106	Power Purchase - Interruptible	-	0	96,154	96,154
Subtotal		2,007,890	1,996,505	2,282,764	2,310,041
Power Distribution Supplies					
50172 30	Line Station	6,742	18,000	10,000	10,000
50173 30	Street Lighting	497	1,000	1,000	1,000
50174 30	Meter	4,188	2,000	3,000	2,000
50175 30	Customer Installation	528	500	1,000	500
50176 30	Struc & Equip	19,080	18,000	18,000	18,000
50177 30	Line Maint	2,246	6,000	4,000	4,000
50178 30	Transformer	247	500	500	500
50179 30	Miscellaneous	1,407	500	500	500
50180 30	Underground	-	100	100	100
Subtotal		34,935	46,600	38,100	36,600
Power Distribution Srv/Charges					
50172 40	Line Station	20,483	20,000	15,000	5,000
50176 40	Structure Equipment	1,142	44,000	44,000	5,000
50178 40	Transformer	-	5,000	2,000	3,000
50180 40	Underground	0	100	100	100
Subtotal		21,625	69,100	61,100	13,100
Interfund Transfers/Capital Projects					
59710 5910	Power Plant Relocation	300,000	-	-	
59710 5961	Auto Load	-	-	-	
59710 5963	24.9 KV Line Rebuild	-	-	-	
59710 6411	Scow Bay to Sandy Beach Line		150,000	423,746	
59710 6499	Sandy Beach to Fredrick Pt Line		40,000	225,000	15,000
Subtotal		300,000	190,000	648,746	15,000
Total Operation & Maint. Exp.		3,902,098	4,150,397	4,485,618	4,518,015
Total Capital Outlays		140,291	192,000	118,300	111,000
Interfund Transfers Total		300,000	190,000	648,746	15,000
Expenditures Total		4,342,390	4,532,397	5,252,664	4,644,015
BUDGET BASIS INCOME		321,851	(219,631)	(261,741)	397,558

**City of Petersburg
Water division**

Mission Statement

Petersburg Water Utility is committed to providing safe, aesthetically pleasing potable water in sufficient amounts year round to the citizens and businesses of Petersburg to utilize and enjoy. We strive to accomplish this at the lowest possible cost.

Departmental Goals

- ✓ To operate the water treatment plant and distribution system in the most efficient manner possible while meeting all regulations to supply safe drinking water to the community.
- ✓ To complete all laboratory testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate leaks within the distribution system and prioritize repairs thereby decreasing the amount of water loss that the utility experiences and the costs incurred.
- ✓ To maintain a staff that is certified by the state and continues to educate themselves on the changing regulations and trends in the water treatment industry.

Water Dept. Statistics

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Total gallons treated (millions of gallons)	322	178	330	330
Total # of lab tests completed	5500	2750	5500	5500
Training for certification - hours	200	150	300	300
Scheduled Maintenance tasks completed	1000	500	1000	1000
Miles of water transmission/distribution line	27.4	27.4	27.4	27.4

Performance Measures

Objective: To perform all operational and water quality testing and report to ADEC that the City is complying with all applicable criteria of the Surface Water Treatment Rule.

Measures: Percentage of lab results within regulatory limitations. Percentage of monthly reporting deadlines met.

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
% results in compliance	100%	100%	100%	100%
% Deadlines met	100%	100%	100%	100%

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

Measures: Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Equipment failures	1	2	0	0
Emergency callouts	19	12	0	0
PM's completed	100%	100%	100%	100%

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Leak tested - Miles	3	0	14	14
Leaks detected	1	0	All	All
% water loss	23.3%	21.1%	5%	5%

Historical Data

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
Operating Revenue	489,721	475,233	468,420	546,042	742,159	739,177	731,866	767,551	799,258	835,993
Operating Expense	484,115	453,266	467,476	433,904	535,243	612,470	674,453	640,469	726,215	743,528
Customers	885	913	954	974	938	963	972	1018	1098	1127
Annual Plant Flows (MG)	326	347	390	346	360	316	328	321	355	322
Average Water Loss	-	-	-	31.6%	35.2%	28.9%	24.1%	20.1%	18.7%	23.3%
Personnel	2	2	2	2	2	2	2	2	2	2

Water Dept. Expenditure Narrative

Account Number	Description	Narrative
Supplies		
50220 32	Operating Supplies	Hydrant antifreeze, office supplies, 1/3 Director's computer
50220 3202	Supplies - Plant	Treatment chemicals, heating and generator fuel, lab supplies, glassware, soaps and paper prod.
50220 33	Maintenance Supplies	Pipes, valves, light bulbs, PVC, oils, maintenance kits
50220 34	Small Tools/Equipment	Pipe wrenches, batteries, small tools, saw blades, jacks, handheld radio, tool box
50220 35	Meters/Inventory	Meters, pipe fittings and materials
Services & Charges		
50220 41	Professional Services	Laboratory and consultant services, sanitary survey, City Creek dam inspection, utility billing
50220 42	Communication	Telephone, fax, web broadcasting service
50220 43	Travel & Training	Water conference travel and training materials, backflow prevention certification
50220 44	Adver/Printing	Public notices
50220 4501	Vehicle Replacement	Vehicle replacement charges
50220 4601	Vehicle Insurance	Vehicle Insurance
50220 4602	Liability Insurance	Liability insurance
50220 4603	Property Insurance	Property insurance - based on value
50220 47	Utilities	Electric, water, wastewater, and garbage service
50220 48	Repairs & Maintenance	Work performed by outside contractor - electrical/mechanical, exterior door, awning over garage door
50220 4910	Overhead Charges	Indirect costs
50220 4918	Water Delivery	Hose replacement, fittings, pump repair/maintenance
50220 4920	Motor Pool Charges	Labor, fuel, lube, oil, vehicle repairs
50220 4948	Credit Card Fees	Credit card fees
Capital Outlays		
50220 64	Machinery & Equipment	N/A for FY08
50220 6413	Water Mains	N/A for FY08

402 - Enterprise Fund
Water Utility Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Services					
44411 10	Residential Sales	344,046	360,000	360,000	360,000
44411 20	Commercial Sales	298,379	350,000	350,000	350,000
44413 10	Water Delivery	8,611	8,000	8,000	8,000
Services Subtotal		651,035	718,000	718,000	718,000
Miscellaneous					
46000 10	Investment Income	-	1,000	-	-
46000 90	Charges For Services	3,673	6,500	4,500	4,500
47400 24	Interfund Trans-Economic Fund	165,000	165,000	165,000	165,000
Miscellaneous Subtotal		168,673	172,500	169,500	169,500
Revenue Total		819,708	890,500	887,500	887,500

402 - Enterprise Fund
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
50220 11	Regular Pay	149,825	148,112	145,657	145,657
50220 12	Overtime Pay	14,701	12,171	11,925	11,925
50220 20	Benefits	93,113	96,922	104,892	104,892
Subtotal		257,639	257,205	262,474	262,474
Supplies					
50220 32	Operating Supplies	3,428	7,600	7,340	6,974
50220 3202	Supplies - Plant	100,205	143,000	137,827	151,609
50220 33	Maintenance Supplies	5,030	14,245	11,505	12,655
50220 3301	Maint. Supp. Plant	21,326	-	-	-
50220 34	Small Tools/Equipment	5,368	4,386	2,892	3,000
50220 35	Meters/Inventory	(1,302)	12,441	8,508	9,358
Subtotal		134,056	181,672	168,072	183,596
Services & Charges					
50220 41	Professional Services	20,618	26,445	20,365	20,000
50220 42	Communication	2,730	2,600	3,350	3,350
50220 43	Travel & Training	1,493	4,280	7,720	4,220
50220 44	Adver/Printing	194	850	500	500
50220 4501	Vehicle Replacement	23,098	23,098	23,098	23,098
50220 4601	Vehicle Insurance	525	551	525	536
50220 4602	Liability Insurance	5,850	6,435	6,435	6,435
50220 4603	Property Insurance	7,300	8,030	8,030	8,030
50220 47	Utilities	57,407	50,000	60,000	62,000
50220 48	Repairs & Maintenance	4,893	5,000	10,000	3,500
50220 4910	Overhead Charges	85,008	94,381	94,381	94,381
50220 4918	Water Delivery	-	500	550	550
50220 4920	Motor Pool Charges	13,015	6,008	6,179	6,179
50220 4948	Credit Card Fees	2,121	1,500	2,000	2,000
50220 4949	Bad Debt Account				
Subtotal		224,254	229,678	243,133	234,779
Operations & Maintenance Subtotal		615,949	668,555	673,679	680,849

402 - Enterprise Fund
Water Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Capital Outlays					
50220 64	Machinery & Equipment	574	5,000	-	-
50220 6413	Water Mains	(3,484)		-	-
Subtotal		(2,910)	5,000	-	-
Debt Service					
50220 71	Principal 1974 GMAC	35,000	-	-	-
50220 72	Interest 1974 GMAC	8,250	-	-	-
50220 73	Principal Cabin Creek	95,000	95,000	95,000	95,000
50220 74	Interest Cabin Creek	34,635	49,746	30,875	28,500
50220 77	Principal Scow Bay	-	83,097	85,174	87,304
50220 78	Interest Scow Bay	58,332	49,746	47,669	45,539
50220 71	Principal General Fund Loan		37,705	26,990	27,664
50220 72	Interest General Fund Loan			6,717	6,042
50220 xx	General Fund operating loan		45,558	45,558	45,558
Subtotal		231,217	360,852	337,982	335,607
Total Expenditures					
		844,256	1,034,407	1,011,661	1,016,456
Budget Basis Income (Loss)					
		(24,548)	(143,907)	(124,161)	(128,956)

**City of Petersburg
Wastewater division**

Mission Statement

The Wastewater department's mission is to provide for the efficient collection, treatment and discharge of all wastewater produced by the citizens of Petersburg. The certified staff operates and maintains the City's treatment plant, 20 pump stations, collection system and sludge disposal area in compliance with all stipulations in its discharge permit while providing the community with cost effective service.

Departmental Goals

- ✓ To complete all water quality testing as required with the ideals of quality assurance and quality control as a top priority.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To locate storm water inflow and infiltration points into the collection system using camera inspection equipment in order to eliminate these flows from the waste stream and the additional costs that they incur.

Wastewater Statistics

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY 09
Total # of lab test completed	430	215	430	430
Total number of pumpstations	20	20	20	20
Miles of force mains	2.53	2.5	2.5	2.5
Miles of gravity mains	14.56	14.56	14.56	14.56
Total gallons treated (millions of gal)	192	106	180	170
Total biosolids removed (metric tons)	43	18	38	38
Scheduled maintenance tasks completed	2000	1000	2000	2000

Performance Measures

Objective: To perform all water quality testing within established quality control criteria and report to USEPA that the City is complying with all discharge limitations in the NPDES permit in a punctual manner.

Measures: Number of water quality tests performed by staff. Number of QA/QC tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Permit required tests	298	149	298	298
QA/QC tests	55	30	60	60
% Deadlines met	100%	100%	100%	100%
Permit violations	3	1	0	0

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.

Measures: Number of equipment failures, number of emergency callouts and % of PM's completed per month (yearly average).

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Equipment failures	18	8	0	0
Emergency callouts	29	9	0	0
PM's completed	100%	100%	100%	100%

Objective: To locate and eliminate Inflow and Infiltration points within the wastewater collection system using in-house labor and inspection equipment. Manhole survey will be concurrent with sewer line inspections.

Measures: Hours spent inspecting sewer lines. Number of collection system repairs. Number of manholes repaired/sealed.

	FY06	FY07 (1/2)	Goal FY08	Conceptual FY09
Hours of inspection	1000	500	1000	1000
Sewer line repairs	8	2	10	10
Manholes repaired	8	3	6	6

Historical Data

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
OPERATING REVENUE	570,352	565,832	559,828	561,108	557,158	550,731	583,249	598,834	618,731	648,779
OPERATING EXPENSE	426,845	423,431	478,508	452,198	427,543	416,043	482,990	522,241	488,917	871,806
CUSTOMERS	1186	1179	1170	1158	1157	1142	1210	1255	1259	1256
ANNUAL PLANT FLOWS (MG)	204	208	216	232	250	190	194	192	185	192
PERSONNEL	2	2	2	2	3	3	3	3	3	3

Wastewater Dept. Expenditure Narrative

Acct #	Description	Narrative
50320 32	Operating Supplies	Plant, office, and safety supplies
50320 33	Maintenance supplies	Parts, maintenance supplies
50320 34	Small Tools	Hand and power tools
50320 41	Professional services	Contracted work, programming
50320 4501	Vehicle replacement	Replacement fund contribution
50320 48	Repairs and Maintenance	Plant Roof resurfacing
50320 64	Machinery and Equipment	Birch St pumpstation upgrade

403 - Enterprise Fund
Wastewater Utility Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Services					
44411 10	Residential Sales	448,455	460,000	460,000	460,000
44411 20	Commercial Sales	155,707	150,000	160,000	160,000
Services Subtotal		604,161	610,000	620,000	620,000
Miscellaneous					
46000 10	Investment Income	34,167	10,000	15,000	15,000
46000 90	Charges For Services	1,145	3,000	2,000	2,000
Miscellaneous Subtotal		35,312	13,000	17,000	17,000
Revenue Total		639,473	623,000	637,000	637,000

403 Enterprise Fund
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
50320 11	Regular Pay	129,534	146,894	144,700	144,700
50320 12	Overtime	10,134	13,992	11,830	11,830
50320 20	Benefits	74,957	89,806	97,661	97,661
Subtotal		214,625	250,692	254,191	254,191
Supplies					
50320 32	Operating Supplies	24,361	41,985	37,738	34,900
50320 33	Maint. Supplies	33,194	24,876	22,237	21,777
50320 34	Small Tools & Equip	5,255	4,318	3,323	4,768
50320 35	Inventory	190	1,000	500	500
Subtotal		63,002	72,179	63,798	61,945
Services & Charges					
50320 41	Professional Services	17,534	7,420	9,800	12,000
50320 42	Communications	2,559	3,860	3,860	3,900
50320 43	Travel & Training	5,890	6,040	4,100	4,100
50320 44	Advertising & Printing	906	900	900	900
50320 4501	Vehicle Replacement	35,852	42,050	34,478	34,478
50320 4601	Vehicle Insurance	2,633	2,764	3,800	3,876
50320 4602	Liability Insurance	5,200	5,720	5,720	5,720
50320 4603	Property Insurance	7,300	8,030	8,030	8,030
50320 47	Utilities	78,524	80,000	80,000	80,000
50320 48	Repairs & Maint.	5,000	5,000	15,000	15,000
50320 4910	Overhead Charges	55,008	61,670	61,670	61,670
50320 4913	Haz Mat Notices	3,000	3,000	3,000	3,000
50320 4920	Motor Pool Charges	24,881	21,430	28,897	28,897
50320 4948	Credit Card Fees	2,278	2,500	2,500	2,500
50320 4949	Bad Debt Accts				
Subtotal		246,566	250,384	261,755	264,071
Operations & Maintenance Subtotal		524,192	573,255	579,744	580,207
Capital Outlays					
50320 64	Machinery & Equipment	5937.48	10,000	21,000	20,000
50320 6414	Sewer Lines	-			
Subtotal		5,937	10,000	21,000	20,000
Debt Service					
50320 71	Principal GMAC	25,000	-	-	-
50320 72	Interest GMAC	8,500	-	-	-
50320 77	Principal Scow Bay	1,675	29,461	29,903	30,351
50320 78	Interest Scow Bay	9,866	9,632	9,190	8,742
Subtotal		45,041	39,093	39,093	39,093
Total Expenditures		575,171	622,348	639,837	639,300
Budget Basis Income (Loss)		64,302	652	(2,837)	(2,300)

**City of Petersburg
Sanitation division**

Mission Statement

The City of Petersburg Sanitation Department is dedicated to the continuing health and safety of the residents and industry of Petersburg and to be a provider of outstanding customer service and high quality solid waste management at a minimal cost.

The City of Petersburg owns and operates a Class III landfill and is operated in accordance to the ADEC solid waste disposal permit. The sanitation department also collects solid waste from approximately 1232 residential and commercial customers.

Departmental Goals

- ✓ To comply with all stipulations as required in the City's landfill permit issued by ADEC.
- ✓ To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdowns that increase costs and disrupt service.
- ✓ To maintain and expand an effective recycling program for the City and it's residents that allows for reduced service levels by citizens, diverts recyclable materials from landfills and reduces costs of bale disposal.
- ✓ To manage the yearly Household Hazardous Waste collection event in an effective manner so as to remove harmful substances from people's homes and protect the environment.

Sanitation Statistics

	2006*	2007 ytd*	Goal 2008*	Goal 2009*
Number of residential customers	1091	1090	1100	1120
Number of commercial customers	137	136	130	130
Weight of bales shipped (tons)	2570	806	2,700	2,800
Weight of recyclables shipped (tons)	146	2.8	180	200

* Totals based on calendar year

Performance Measures

Objective: To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing equipment failures and eliminating service disruptions to customers.

Measures: % of PM's completed per month (yearly average).

	FY06	FY07 (1/2)	Goal FY08	Goal FY09
PM's completed	100%	100%	100%	100%

Objective: To perform all air quality monitoring and surface water testing as required by the Landfill permit and to report all results on time with no violations.

Measures: Number of permit required tests performed by staff. Percentage of monthly reporting deadlines met. Number of reported permit violations.

	FY06	FY07 (1/2)	Goal FY08	Goal FY09
Permit required tests	6	3	6	6
% Deadlines met	100%	100%	100%	100%
Permit violations	0	0	0	0

Objective: To operate the recycling program efficiently and expand on the volumes of recyclable materials that the City diverts from being landfilled.

Measures: Weight of recycled materials shipped per year in pounds. Number of refrigerators with refrigerant reclaimed and recycled per year. Weight of junk cars brought to landfill and disposed of.

Commodity	2006*	Goal 2007*	Goal 2008*	Goal 2009*
Aluminum	0	6,000	8,000	8,000
Plastic #1	2,270	5,000	5,000	5,000
Tin Cans	0	5,000	5,000	5,000
Cardboard	160,000	180,000	190,000	200,000
Magazines and Mixed Paper	120,950	125,000	125,000	125,000
Junk Cars	264,830	200,000	250,000	250,000
White Goods	17,000	18,000	20,000	20,000
Refrigerators	109	115	125	125

* Totals based on calendar year

Objective: To manage the City's HHW collection event in an efficient manner and divert as much harmful chemicals from the environment as possible. To collect and ship waste oil sludge and antifreeze out of the community for recycling and/or disposal.

Measures: Number of drums of HHW, antifreeze and waste oil sludge shipped per year.

	FY06 Actual	FY07 Actual	Goal FY08	Goal FY09
Drums of HHW	31	33	25	25
Drums of oil sludge	0	13	15	15
Drums of antifreeze	5	2	5	5

Historical Data

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
OPERATING REVENUE	673,929	645,867	644,586	755,572	788,513	782,907	764,999	833,237	844,233	919,855
OPERATING EXPENSE	529,014	751,641	749,606	700,224	784,683	758,893	775,847	863,573	906,742	886,898
CUSTOMERS	1209	1217	1210	1225	1215	1216	1240	1235	1232	1230
ANNUAL GARBAGE PROCESSED (TONS)	--	3763.08	3025.36	3050.22	3084.19	2797.42	3124.47	3058.31	3254.34	3470.79
ANNUAL RECYCLABLES SHIPPED (TONS)	--	32.97	44.52	48.90	101.01	95.62	120.12	146.14	136.08	146.20
PERSONNEL	4	3	4	4	4	4	4	4	4	4

Sanitation Dept. Expenditure Narrative

Acct #	Description	Narrative
50420 32	Operating supplies	Plant, office, and safety supplies
50420 33	Maintenance supplies	Parts, maintenance supplies
50420 34	Small tools	Hand and power tools
50420 41	Professional services	Contracted work, programming
50420 4501	Vehicle replacement	Replacement fund contribution
50420 4958	Bale disposal	Rabanco contracted costs

404 - Enterprise Fund
Sanitation Utility Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Services					
44400 41	Refuse Collection	651,201	650,000	700,000	700,000
44400 42	Baler/Landfill Charges	232,502	235,000	235,000	235,000
44400 43	Recycling Revenue	2,297	15,000	3,500	3,500
44400 14	Salvage Permits	1028.55	1,500	1,500	1,500
44400 45	Env. Protection Fee	23,307	35,000	35,000	35,000
Services Subtotal		910,336	936,500	975,000	975,000
Total Revenue		910,336	936,500	975,000	975,000

404 - Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
50420 11	Regular Pay	189,204	194,443	195,441	195,441
50420 12	Overtime	3,489	8,402	8,452	8,452
50420 20	Benefits	118,811	128,147	135,599	135,599
Subtotal		311,504	330,992	339,492	339,492
Supplies					
50420 32	Operating Supplies	14,490	19,579	22,361	19,000
50420 3201	Safety Supplies	3,479	6,277	8,300	8,000
50420 33	Maintenance Supplies	8,816	11,416	15,164	15,000
50420 34	Small Tools & Equip	5,461	2,055	2,500	2,500
50420 3401	Dumpster/Cans	3,352	5,450	7,250	3,500
Subtotal		35,598	44,777	55,575	48,000
Services & Charges					
50420 41	Professional Services	7,074	6,400	7,166	7,200
50420 42	Communication	2,398	2,400	2,400	2,500
50420 43	Travel & Training	794	1,400	1,250	500
50420 44	Advertising	327	250	300	300
50420 4501	Vehicle Replacement	47,531	52,152	62,996	62,996
50420 4601	Vehicle Insurance	1,191	1,250	1,200	1,224
50420 4602	Liability Insurance	2,000	2,200	2,200	2,200
50420 4603	Property Insurance	1,500	1,650	1,650	1,650
50420 47	Utilities	29,243	30,000	30,000	30,000
50420 48	Repairs & Maint		5,000	6,000	-
50420 4910	Overhead Charge	75,000	82,584	82,584	82,584
50420 4913	HazMat Event	16,000	19,000	19,000	19,000
50420 4916	Recycling Expense	6,000	16,000	2,000	2,000
50420 4917	Grd Water Monitor	928	1,200	1,200	1,400
50420 4920	Motorpool O&M	61,849	44,308	52,476	53,000
50420 4948	Credit Card Fees	3,895	3,500	3,800	3,800
50420 4949	Bad Debt Accts				
50420 4958	Bale Disposal	240,776	230,000	260,000	275,000
Subtotal		496,506	499,294	536,222	545,354
Operations Subtotal		843,608	875,063	931,289	932,846
Debt Service					
50420 71	Principal	43,291	-	-	-
50420 72	Interest	12,125	-	-	-
50420 71	Principal General Fund Loan	-	44,373	45,482	46,619
50420 72	Interest General Fund Loan	-	11,043	9,933	8,796
50420 xx	General Fund operatg loan	-	88,405	88,405	88,405
Subtotal		55,416	143,821	143,821	143,821
Sanitation Total Expenditures					
		899,024	1,018,883	1,075,110	1,076,667
Budget Basis Income (Loss)					
		11,312	(82,383)	(100,110)	(101,667)

HARBOR/PORT

Mission Statement

Petersburg Harbor Department is committed to safe and adequate moorage year round to boaters of Petersburg. Our goal is to do this at lowest possible cost.

Dept Goals

1. To operate the boat harbors and port system in a most efficient manner possible and meet State and Federal Regulations. To have safe harbors in our community.
2. To comply with all homeland security regulations to ensure that the harbors are safe.
3. To complete all scheduled preventive maintenance tasks in order to decrease emergency breakdown that increase costs and disrupt services.
4. To keep 100 percent occupancy in our harbors if possible.
5. To maintain a staff that is marine orientated and educated on harbor issues.

Performance Measures

	FY04	FY 05	FY 06	Goal FY 07	Conceptual FY 08
Stall Vacancies	100%	80%	95%	85%	90%

In late 2004, 100 new stalls were added to the South Harbor.
In late 2005, the Middle Harbor was replaced with additional 28 stalls.

Objectives

Complete Design and Concept Phase of North Harbor.

Historical Data

FISCAL YEAR	FY 04/05	FY 05/06	FY 06/07	Proposed FY 07/08	Conceptual FY 08/09
Operating Revenue	971,260	894,797	1,594,556	1,221,036	1,173,900
Operating Expenses	994,301	1,002,742	999,334	999,362	999,362

Harbor Dept Expenditure Narratives

Acct # 405	Description	Narrative
53540 32	Operating Supplies	Heating Fuel, Janitorial, Office
53540 33	Harbor Maintenance Supplies	Lumber, Nails, Etc
53540 3305	Waste Oil Burner	Burner parts and repair
53540 34	Small Tools and Equipment	Hand tools,
53540 41	Professional Services	Lobbyist in DC
53540 42	Communications	Telephone, Radios
53540 43	Travel and Training	Harbor Conference
53540 4501	Vehicle/Vessel Replacement	Replacement fund contribution
53540 4601	Insurance	Vehicle/Vessel Insurance
53540 4602	Liability Insurance	Insurance for Slips and Fall
53540 4603	Property Insurance	Building Insurance
53540 47	Utilities	Harbor Electric, Water, Sewer
53540 4702	Garbage	Garbage Preventive maintenance on docks
53540 48	Maintenance and Repair	Administrative Costs
53540 4910	Overhead Charges	Credit Card Service Fees
53540 4948	Credit Card Fees	Power Washers & Snow Blowers
53540 64	Machinery & Equipment	

405 - Enterprise Fund
Harbor and Port Facilities Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
	Boat Harbors				
44500 10	Moorage Fees ✓	501,381	681,056 567,781	681,056	681,056
44500 20	Transient Fees ✓	118,107	105,000	105,000	105,000
44500 30	Grid Fees	8,068	8,000	8,000	8,000
44500 40	Live Aboard	6,665	8,000	8,000	8,000
44500 50	Floatside Fees ✓	5,359	3,500	3,500	3,500
44500 60	Launch Fees ✓	11,687	15,000	15,000	15,000
44500 80	Tourship Moorage ✓	24,032	22,000	22,000	22,000
44500 90	Misc Charges ✓	55,775	28,000	28,000	28,000
	Services Subtotal	731,075	870,556	870,556	870,556
	Non - Operating				
46000 10	Interest	-			
46000 90	Charges for Services ✓	7,825	20,000	20,000	20,000
43400 03	Fish Tax	130,650	130,000	150,000	150,000
	Miscellaneous Subtotal	7,825	150,000	170,000	170,000
	Interfund transfers				
49710 5901	Oper Trans-Har/Trust		420,000		
	Interfund Transfers Subtotal	-	420,000	-	-
	Boat Harbors Revenues Total	738,900	1,440,556	1,040,556	1,040,556
	PORT				
45500 10	Port Moorage Fees	15,445	12,000	12,000	12,000
45500 20	Port Leases	91,175	120,000	99,900	99,900
45500 90	Storage Fees	15,220	22,000	22,000	22,000
	Port Revenues Total	121,840	154,000	133,900	133,900
	Port and Harbor Revenues Total	860,740	1,594,556	1,174,456	1,174,456

405 - Enterprise Fund
Harbor Facilities Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
HARBOR					
Salaries & Wages					
53540 11	Regular Pay (Includes Temp. & Seasonal)	338,638	300,965	291,487	291,487
53540 12	Overtime Pay	9,185	9,070	9,000	9,000
53540 17	Shift Differential	3,705	6,000	6,000	6,000
53540 20	Benefits	193,542	191,936	206,503	206,503
Subtotal		545,071	507,971	512,990	512,990
Supplies					
53540 32	Operating Supplies	8,678	11,000	12,000	12,000
53540 3205	Grounds Supplies	-	300	300	300
53540 33	Maintenance Supp	2,938	5,500	5,500	5,500
53540 3304	Safety Gear	-	500	400	400
53540 3305	Waste Oil Burner Repair & Maint	3,858	4,000	4,000	4,000
53540 34	Small Tool	3,625	12,000	2,500	2,500
Subtotal		19,098	33,300	24,700	24,700
Services & Charges					
53540 41	Professional Services	27,002	16,000	16,000	16,000
53540 42	Communications	2,673	3,500	3,500	3,500
53540 43	Travel & Training	714	2,000	2,000	2,000
53540 44	Advertising & Printing	732	1,200	1,200	1,200
53540 45	Rentals/Leases	1,200		408	408
53540 4501	Vehicle Replacement	9,684	8,500	4,442	4,442
53540 4601	Vehicle Insurance	1,715	2,418	7,145	7,145
53540 4602	Liability Insurance	12,000	13,200	13,200	13,200
53540 4603	Property Insurance	1,500	1,650	1,600	1,600
53540 47	Utilities	56,585	40,000	50,000	50,000
53540 4702	Utilities - Garbage	54,147	65,000	65,000	65,000
53540 4704	Water - Cruise Ships S.H.	-	500	-	-
53540 48	Repair & Maint	25,213	20,000	20,000	20,000
53540 4910	Overhead Charges	50,004	55,771	55,771	55,771
53540 4920	Motor Pool O & M	12,431	17,500	17,500	17,500
53540 4947	Other Cust Dep				
53540 4948	Harbor Credit Card Fee	6,799	3,000	6,000	6,000
53540 4949	Bad Debt Expense				
Subtotal		262,396	250,239	263,766	263,766
Operations & Maintenance Subtotal		826,565	791,510	801,456	801,456
Capital Outlays					
53540 64	Machinery & Equip			11,000	11,000
53540 6402	Computer Equipment				
Subtotal		-	-	11,000	11,000
Debt Service					
53540 71	Principal - Bank of NY	54,165	54,165	62,498	66,664
53540 72	Interest - Bank of NY	71,702	70,212	57,076	53,586
Subtotal		125,867	124,377	119,573	120,250
Harbor Total		952,432	915,887	932,029	921,706

405 - Enterprise Fund
Port Facilities Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
PORT					
Salaries & Wages					
53550 11	Regular Pay	34,058	32,860	28,860	28,860
53550 12	Overtime Pay	180	329	329	329
53550 20	Benefits	20,178	21,055	17,316	17,316
Subtotal		54,417	54,245	46,505	46,505
Supplies					
53550 32	Operating Supplies	35	500	500	500
53550 34	Small Tool	-	500	500	500
Subtotal		35	1,000	1,000	1,000
Services & Charges					
53550 41	Professional Services	-	1,000	-	-
53550 43	Travel & Training	-	500	500	500
53550 44	Advertising & Printing	-	100	100	100
53550 45	Port rentals/leases	-	200	200	200
53550 4602	Liability Insurance	1,300	1,430	1,430	1,430
53550 4603	Property Insurance	500	550	550	550
53550 47	Utilities	-	300	300	300
53550 48	Repair & Maint	-	500	500	500
53550 4910	Overhead Charges	12,000	13,943	13,943	13,943
Subtotal		13,800	18,523	17,523	17,523
Port Expenditures Total		68,252	73,768	65,028	65,028
Harbor Expenditure Total		826,565	791,510	801,456	801,456
Capital Outlays		-	0	11,000	11,000
Debt Service		125,867	124,377	119,573	120,250
Total Expenditures		1,020,685	989,655	997,057	997,734
BUDGET BASIS INCOME(LOSS)		(159,945)	604,901	177,399	176,722

407-Enterprise Fund Elderly Housing

PROGRAM DESCRIPTION

The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized, apartment complex and senior center.

GOALS

Continue to provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with City, State, HUD and AHFC requirements
 Act as Staff representative to Mountain View Food Service
 Improve access to services, information and assistance to senior population
 Maintain an annual average of 95% occupancy

OBJECTIVES

To maintain and upgrade the facility to meet HUD, AHFC and State requirements.
 (a) Maintain tenant files according to AHFC and HUD requirements
 (b) Paint exterior wood on Building.
 (c) Replace carpet in apartments as they become vacant
 Work with MVFS Board to improve Senior Food Program and acquire necessary grants for program
 Provide educational forums and resource material for services available to seniors.
 Advertise and market the Senior Housing facility to maintain rate of occupancy

PERFORMANCE INDICATORS	05/06	06/07	07/08
Management Review by AHFC (#deficiencies noted)	2	0	0
Areas Painted (sq. ft)	1500	1500	3800
Carpets replaced (#apartments)	2	1	2
Number of forums and brochures made to inform seniors of available services	2	1	3
Annual occupancy rate	99%	99%	95%

407 Enterprise Fund
Elderly Housing Revenue

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Operating Revenues					
43200 01	Rent Subsidies	152,534	154,000	160,227	160,227
46000 20	Rents & Royalties	124,192	115,796	120,873	120,873
Subtotal		276,726	269,796	281,100	281,100
Miscellaneous					
46000 10	Investment Income	26,379	11,000	20,000	20,000
46000 86	Donations	-	500	500	500
46000 90	Charges for services	14,122	14,000	14,000	14,500
Subtotal		40,501	25,500	34,500	35,000
Revenues Total		317,227	295,296	315,600	316,100

407 - Enterprise Fund
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
55040 11	Regular Pay	47,598	63,976	63,976	64,616
55040 12	Overtime	125			
55040 20	Benefits	29,865	41,435	40,758	42,795
Subtotal		77,588	105,411	104,734	107,411
Supplies					
55040 32	Operating Supplies	30,647	26,000	36,000	36,000
55040 33	Maintenance Supplies	4,096	5,000	5,300	5,300
55040 34	Small Tools/Equipment	1,829	3,000	4,000	4,000
Subtotal		36,572	34,000	45,300	45,300
Services & Charges					
55040 41	Professional Services	2,792	2,000	2,000	2,000
55040 42	Communications	6,541	5,700	6,700	6,700
55040 43	Travel & Training	94	1,500	1,500	1,500
55040 44	Advertising & Printing	228	400	300	300
55040 4601	Vehicle Insurance	500	525	500	510
55040 4501	Vehicle Replacement	677	677	677	677
55040 4602	Liability Insurance	6,500	7,150	7,150	7,150
55040 4603	Property Insurance	8,300	9,130	9,130	9,130
55040 47	Utilities	35,711	35,000	35,500	35,500
55040 48	Repair & Maintenance	16,337	18,000	25,000	25,000
55040 4910	Overhead Charges	8,004	8,044	8,250	8,250
55040 4920	Motor Pool Charges-O&M	652	905	815	850
Subtotal		86,337	89,031	97,522	97,567
Operations & Maintenance Subtotal		200,497	228,442	247,556	250,278
Debt Service					
55040 71	Principal - Bank of NY	31,250	32,500	32,500	33,750
55040 72	Interest - Bank of NY	31,842	32,981	32,331	31,600
Subtotal		63,092	65,481	64,831	65,350
Expenditures Total		263,589	293,924	312,387	315,628
BUDGET BASIS INCOME (LOSS)		53,638	1,372	3,213	472

408 – Enterprise Fund Assisted Living

PROGRAM DESCRIPTION

City of Petersburg Assisted Living facility offers assisted living apartments as well as non subsidized independent apartments to the older adult population. The assisted living is licensed to serve 15 elderly persons in a level one care program.

GOALS

To operate an assisted living home that will provide room, board and assistance with the activities of daily living with a 24-hour awake staff in accordance with the rules and regulations set by the State of Alaska.

OBJECTIVES

To provide a safe and comfortable environment in accordance with State of Alaska Statutes and regulations for Assisted Living Facilities.

Accommodate individual residents' needs and preferences and maximize residents' dignity, privacy, independence and safety.

Ensure that Assisted Living, while health-care related, focuses primarily on a supportive environment designed to maintain an individual's ability to function independently for as long as possible.

Maintain resident files according to regulations set forth by Division of Senior Services.

Advertise and Market to improve rate of occupancy.

PERFORMANCE INDICATORS	05/06	06/07	07/08
Favorable review and renewal of Assisted Living License	1	1	1
Resident/ Family Survey		1	1
Occupancy rate	85%	95%	95%

408 Enterprise Fund
Assisted Living

Account Number	Description	Prior Year Actual	Current Budget	Adopted Budget	Conceptual Budget
		FY 05/06	FY 06/07	FY 07/08	FY 08/09
Operating Revenues					
43200 01	Rent Subsidies				
46000 20	Rents & Royalties	184,378	227,472	227,472	227,472
46000 22	MVAL Service Fees	274,171	426,000	373,632	407,232
Subtotal		458,550	653,472	601,104	634,704
Miscellaneous					
46000 90	Charges for services	3,585	5,000	5,000	5,000
Subtotal		3,585	5,000	5,000	5,000
Revenues Total		462,135	658,472	606,104	639,704

408 - Enterprise Fund
Assisted Living Expenditures

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages					
55050 11	Regular Pay	268,751	241,578	239,578	239,578
55050 12	Overtime	15,902		1,000	1,000
55050 17	Shift Differential	4,979		1,000	1,000
55050 20	Benefits	130,807	126,038	139,399	139,399
Subtotal		420,439	367,616	380,977	380,977
Supplies					
55050 32	Operating Supplies	53,105	45,000	50,000	50,000
55050 33	Maintenance Supplies	2,642	4,000	4,000	4,000
55050 34	Small Tools/Equipment	2,001	1,500	2,000	2,000
Subtotal		57,748	50,500	56,000	56,000
Services & Charges					
55050 41	Professional Services	14,390	5,000	5,000	5,000
55050 42	Communications	5,747	6,000	6,000	6,000
55050 43	Travel & Training	3,644	1,500	1,500	1,500
55050 44	Advertising & Printing	373	500	500	500
55050 4501	Vehicle Replacement	677	677	677	677
55050 4601	Vehicle Insurance	500	525	500	500
55050 4602	Liability Insurance	10,500	11,550	11,550	11,550
55050 4603	Property Insurance	9,000	9,900	9,900	9,900
55050 47	Utilities	42,709	36,000	42,000	45,000
55050 48	Repair & Maintenance	18,181	7,000	7,000	10,000
55050 4910	Overhead Charges	8,004	8,044	8,044	8,044
55050 4920	Motor Pool Charges-O&M	652	905	815	815
Subtotal		114,377	87,601	93,486	99,486
Operations & Maintenance Subtotal		592,564	505,717	530,463	536,463
Debt Service					
55050 71	Principal - Bonds	93,750	97,500	97,500	101,250
55050 72	Interest - Bonds	95,527	98,944	96,994	94,800
55050 xx	General Fund Const Loan		26,454	26,454	26,454
55050 xx	General Fund Op Loan	-	42,282	42,282	42,282
Subtotal		189,277	265,180	263,230	264,786
Expenditures Total		781,841	770,897	793,693	801,249
BUDGET BASIS INCOME (LOSS)		(319,706)	(112,425)	(187,589)	(161,545)

INTERNAL SERVICE FUND

MOTOR POOL

DEBT SERVICE

**City of Petersburg
Motor Pool division**

Mission Statement

The Motor Pool's mission is to provide professional and competitive procurement, maintenance, repair and disposal of transportation and construction equipment in a manner that ensures safe and economical operations and also meets customer needs. The Motor Pool provides the facilities, labor and support services for the maintenance, repair, replacement and disposal of city vehicles, motorized equipment and miscellaneous portable and stationary machinery. The Motor Pool is responsible for all permanent assignments to the fleet.

Objectives

- o The Motor Pool will continue to operate with two mechanics. This mode of operation has decreased the Motor Pool's overall cost of operation while still offering the same level of fleet support as in the past.
- o The replacement program continues to pay off in reduced maintenance activities for the fleet. The program will continue to operate within the goal of replacing aging equipment before maintenance costs become a burden and recurring equipment downtime impacts a department's efficiency.

Motor Pool Statistics

	FY06	FY 07 (1/2)	Goal FY 08	Conceptual FY 09
Total number of units (rolling stock)	74	73	73	73
Total units purchased/replaced	3	4	3	4
Total units extended	6	4	1	0
Total Repair Orders completed	1667	920	1600	1600
Labor Rate	\$65.00/hr	\$65.00/hr	\$71.00/hr	\$71.00/hr

Goal: To complete all scheduled Preventative Maintenance work orders thoroughly and within deadlines every month thereby minimizing unscheduled repairs that slow productivity for user departments. Also minimize repeat call repair orders.

Measure: Number of unscheduled repairs and % of PM's completed per month (yearly average).

	FY06 Actual	FY 07 1/2 year	Goal FY 08	Conceptual FY 09
Scheduled Repairs	1452	800	2000	2000
Unscheduled Repairs	215	120	100	100
PM's Completed	100%	100%	100%	100%
Repeat Call Repairs	4	6	0	0

Goal: To maintain a high level of productivity in the motor pool to keep motor pool services efficient and labor rates as low as possible.

Measure: Percentage of billable time recorded by motor pool staff as determined by dividing total mechanic hours by hours charged directly to user departments.

	FY06 Actual	FY 07 1/2 Year	Goal FY 08	Conceptual FY 09
Total mechanic hours	4260	2143	4160	4160
Hours billed to depts.	3282	1839	3300	3300
% Billable time	77%	86%	80%	80%

Historical Statistics

FISCAL YEAR	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
OPERATING REVENUE	485,557	417,212	383,319	343,813	349,259	340,372	363,898	372,973	358,856	413,268
OPERATING EXPENSE	539,187	373,518	409,546	393,212	420,235	402,024	414,745	415,683	411,672	458,804
REPLACEMENT CONTRIBUTION	445,821	0	220,945	434,425	498,310	541,379	546,457	540,559	558,683	551,907
REPLACEMENT EXPENSE	360,416	88,020	202,562	550,202	465,029	410,800	272,446	399,774	385,654	163,289
VEHICLES REPLACED	6	5	2	8	5	10	7	8	6	3
VEHICLES EXTENDED	2	5	2	2	2	2	3	1	3	6
PM'S PERFORMED	139	60	181	166	180	173	187	180	171	199
REPAIR ORDERS COMPLETED	1302	609	2164	2175	2298	2194	1898	1451	1620	1667
LABOR RATES	\$ 55.00	\$ 58.00	\$ 52.00	\$ 51.00	\$ 53.00	\$ 51.00	\$ 59.00	\$ 59.00	\$ 60.00	\$ 65.00
PERSONNEL	3	3	3	3	3	3	2	2	2	2

Motor Pool Account Narrative

Acct #	Description	Narrative
53560 32	Operating Supplies	Heating fuel, cleaning supplies, office supplies
53560 3201	Safety Supplies	Safety glasses, ear plugs, coveralls, boots
53560 33	Maintenance Supplies	Paint, brake cleaner, grease
53560 34	Small Tools & Equipment	Hand tools, power tools
53560 35	Inventory	Parts for fleet repairs
53560 3501	Fuel	Gasoline and diesel for rolling stock
53560 41	Professional Services	Welding services, PMPL testing
53560 42	Communication	Phone, fax services
53560 43	Travel & Training	Maintenance mgmt conference
53560 44	Advertising	Auction advertisement
53560 46	Insurance - Property	
53560 4601	Insurance-Liability	Fleet insurance
53560 47	Utilities	Shop utilities
53560 48	Repairs & Maintenance	Exterior Door
53560 64--	Capital Outlays	Unit replacements for FY 08 and 09

501 - Internal Service Fund
Motor Pool

Motor Pool Revenues

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Motor Pool Charges					
47300 61	Operation & Maintenance Charges	413,268	451,077	476,373	476,596
Miscellaneous					
44000 4502	Hearse Rental	2,200	3,000	2,500	2,500
44100 90	Misc Admin Charge	4209	1,500	2,000	2,000
Subtotal		419,677	455,577	480,873	481,096
47300 62	Replacement Reserve Charges	551,907	574,373	576,173	582,695
49500 40	Equipment Sales	1,500	30,000	22,000	20,000
Revenues Total		973,084	1,059,950	1,079,046	1,083,791

501 - Internal Service Fund
Motor Pool

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Salaries & Wages Motor Pool					
53560 11	Regular Pay	101,237	101,631	102,107	102,107
53560 12	Overtime	3,165	2,000	2,042	2,042
53560 20	Benefits	63,550	62,892	70,421	70,500
	Subtotal	167,951	166,523	174,570	174,649
Materials & Supplies					
53560 32	Operating Supplies	16,062	15,744	15,600	16,000
53560 3201	Safety Supplies	1,745	3,440	3,124	3,500
53560 33	Maint Supplies	3,407	3,517	3,022	3,200
53560 34	Small Tools & Equip	6,981	2,045	6,110	2,500
53560 35	Inventory	86,468	90,000	96,000	96,000
53560 3501	Fuel	85,368	75,000	85,000	85,000
	Subtotal	200,032	189,746	208,856	206,200
Services & Charges					
53560 41	Professional Services	3,621	5,000	4,000	3,500
53560 42	Communication	1,565	1,700	1,850	1,850
53560 43	Travel & Training	2,082	2,000	2,500	2,500
53560 44	Advertising	42	800	250	250
53560 4601	Insurance-Liability	50,382	52,184	53,000	55,000
53560 47	Utilities	18,918	15,000	16,000	17,000
53560 48	Repairs & Maint	1,000	500	500	500
	Subtotal	77,610	77,184	78,100	80,600
Motor Pool Charges					
53560 4501	Vehicle Replacement	2,414	3,147	2,414	2,414
53560 4920	Motorpool O&M	10,737	11,705	11,700	12,000
	Subtotal	13,151	14,852	14,114	14,414
Capital Outlays					
53560 6401	Other Equipment				
	Subtotal	-	-	-	-
PAGE TOTAL		458,744	448,305	475,640	475,863

501 - Internal Service Fund
Motor Pool

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Capital Outlays					
53560 7506	#21 PMPL trailer	4			
53560 7507	FD Ambulance	55			
53560 7508	FD9				
53560 7509	FD 4 FIRE		287,849		
53560 7510	109 PMPL		68,000		
53560 7511	65PW		103,669		
53560 7512	3 SAN		235,858		
53560 7515	GEN 3 WW				
53560 7516	86 PD			42,000	
53560 7517	32 PMPL			46,000	
53560 7518	98 PW			115,000	
53560 7519	54 PD				46,436
53560 7520	1 PW				22,685
53560 7521	107 SAN				125,444
53560 7522	Gen 4 WW				50,430
		-			
Capital Outlays Subtotal		59	695,376	203,000	244,995
Motor Pool Total		458,803	1,143,681	678,640	720,858
Budget Basis Income (Loss)		514,281	(83,731)	400,406	362,933

Program Description

The debt service fund is used to account for the general obligation bond principal & interest

**43600 54 State Reimbursement for 60% of the 2nd & 3rd Aquatic Center Bond & Voc. Ed.;
70% for School Def. Main.**

2000 GO BOND, Series D - SWIMMING POOL Refunded Bonds in 2007

Pay off 2020

2004 GO BOND, SERIES - SCHOOL DEFERRED MAINTENANCE = \$3,507,000

Pay off 2024

2005 GO BOND, SERIES - AQUATIC CENTER

Pay off 2025

2007 GO BOND SERIES - POOL 2ND HALF

Pay off 2026

2005 GO BOND, SERIES - VOCATIONAL EDUCATION BUILDING

Pay off 2025

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
43600 54	State Dept. of Ed. Reimbursement			503,694	503,447
49710 08	Property Taxes - Pool	25,096	24,882	23,920	24,056
49710 09	Property Taxes - Sch Def M	79,851	79,704	80,211	80,053
49710 10	Property Taxes - Aquatic Center	61,599	138,657	139,361	139,937
49710 11	Property Taxes - Pool 2nd half			36,822	36,182
49710 12	Property Taxes -Voc Ed Bldg	13,689	34,664	34,840	34,984
Revenues Total		180,235	277,908	818,849	818,660
Expenditures					
2000 GO BOND, Series D - Pool portion = \$300,000 principal					
51967 71	Principal	10,836	10,836	12,503	13,336
51967 72	Interest	14,343	13,897	11,418	10,720
		25,179	24,733	23,920	24,056
2004 GO BOND, SERIES - School Def Maint					
51968 71	Principal	36,000	36,000	130,000	135,000
51968 72	Interest	44,604	43,704	137,369	131,844
		80,604	79,704	267,369	266,844
2005 GO BOND, SERIES - Aquatic Center					
57410 71	Principal	0	60,800	160,000	168,000
57410 72	Interest	38,878	77,857	188,403	181,843
		38,878	138,657	348,403	349,843
2005 GO BOND SERIES - POOL 2ND half					
57420 71	Principal			40,000	40,000
57420 72	Interest			52,056	50,456
		-	-	92,056	90,456
2005 GO BOND, SERIES - Vocation Education Building					
57610 71	Principal	-	15,200	40,000	42,000
57610 72	Interest	9,719	19,464	47,101	45,461
		9,719	34,664	87,101	87,461
Expenses Total		154,380	277,758	818,849	818,660

CAPITAL PROJECT FUND

467 - Capital Project fund
Power Plant Relocation

Program Description - Power Plant Relocation

Relocate Power Plant from aging 1928 building to a structure providing for the future needs of the community

Goals

Relocate Power Plant from current congested downtown location, eliminating noise pollution. Increase power generation capacity to meet current demand. Meet ADA and building code requirements

Objectives

Relocation of the Power Plant should be able to accommodate the following:

1. The existing downtown facility.
2. A material storage facility.
3. An equipment storage facility.
4. A new substation.
5. Increased firm diesel generation.

2006/2007 Budget - Relocate Pole Yard

Install metal shed for material and equipment that needs to be out of the weather. Make provisions for poles, transformers, etc.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
49710 51	From Electric Utility				
43600 26	Capital Matching Grant				
37000	Fund Balance		75,000		
Revenues Total		0	75,000	0	0
Expenditures					
50110 11	Salaries & Benefits				
50110 31	Supplies		7,000	8,000	
50110 41	Professional Services	14,303			
50110 4101	Architects/Engineers				
50110 4108	Contractor		65,000	73,000	
50110 43	Travel and Training				
50110 61	Miscellaneous-Land Purchase				
50110 4804	Permitting				
50110 64	Capital assets		3,000	4,000	
Expenditures Total		14,303	75,000	85,000	0

468 - Capital Project Fund
 Pearl F Street

Program Description -

Construct a playground for 5 - 12 year old's in the Pearl F Street right-of-way off of Unimak Street (Severson Subdivision)

Goals

Build a new and safe play area for children fo the Neighborhood.

Objectives

Complete playground construction; including play equipment, rubber surfacing, picnic table, signs and parking area.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
43600 54	State		60,000	60,000	
		-	60,000	60,000	-
Expenditures					
51969 4108	Construction		60,000	60,000	
Expenditures Total		-	60,000	60,000	-

471 - Capital Project Fund
Community Pool Replacement

Program Description - Community Swimming Pool

Construct a new six lane pool with a warm water leisure pool and all associated public, storage and support areas.

Goals

Provide a facility for healthy recreation, broaden the school's physical education, and provide a training facility for competitive swim teams.

Objectives

Significant completion of the construction of the swimming pool will be accomplished.
Remain within project budget and timeline for completion.
Begin to transition department structure to accommodate the new facility.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
46000 10	Rasmusson				
43600 26	State Matching Grants				
43600 51	State Legislative Grant				
49300 55	Bond		2,500,000		
	City Reserves				
	HUD Grant				
Revenues Total			2,500,000		
Expenditures					
57420 11	Salaries & Benefits				
57420 31	Supplies				
57420 34	Small Tools & Equipment				
57420 41	Professional Services			45,000	
57420 4101	Engineers/Design				
57420 4104	Inspection		175,000	-	
57420 4108	Contractor Services		2,500,000	-	
57420 42	Communications				
57420 43	Travel				
57420 44	Printing & Advertising				
57420 45	Rental/Leases				
57420 49	Miscellaneous				
57420 4909	Contingency				
57420 4804	Permitting				
57420 35	Materials				
Expenditures Total			2,675,000	45,000	

472 - Capital Project Fund
Public Safety Building

Program Description - Public Safety Building

Construction of a new Public Safety Building to replace the aging 1959 building, which will provide for the future needs of the community.

Goals

Construct a new Public Safety facility ensuring compliance with Building, OSHA, UBC, and ADA Requirements.

Objectives

To provide the Police and Fire Departments with additional space for protective and emergency services of personnel and equipment, adequate parking, and safety in employing emergency vehicles.

Funds appropriated in FY 07 will be used in schematic design, i.e. construction planning and floor plan definition.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
43600 54	State Grant		350,000		
	Transfer From Gen Fund				
Revenues Total		-	350,000	-	-
Expenditures					
52410 11	Salaries & Benefits				
52410 31	Supplies				
52410 34	Small Tools & Equipment				
52410 41	Professional Services				
52410 4101	Architects/Engineers		350,000		
52410 4104	Inspection				
52410 4108	Contractor				
52410 42	Communications				
52410 43	Travel				
52410 44	Printing & Advertising				
52410 45	Rentals/ Leases				
52410 49	Miscellaneous				
52410 4909	Contingency				
52410 4804	Permitting				
52410 35	Materials				
Expenditures Total		-	350,000	-	-

476 - Capital Project Fund
Water Treatment Plant Upgrade

Program Description - Water Treatment Plant Upgrade

Improve treatment capacity and upgrade filtration and plant control system.

Goals

To improve the Treatment Plant's filtration capacity to 4.0 MGD to meet current and future regulatory requirements and the water demands of the community. Additional sedimentation capacity, piping & filter improvements and control system improvements will be accomplished.

Objectives

In FY 06, Phase 1 of the upgrade project will be complete. Phase 2 will be completed in FY 08. Phase 3 will be completed in FY 09, pending secured funding.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
REVENUE					
43600 55	ADEC Water Loan		1,345,235	1,193,600	483,000
43600 53	EPA Grant		-		
43600 56	ADEC Grant		955,417	719,400	1,126,000
Revenues Total		-	2,300,652	1,913,000	1,609,000
Expenditures					
51969 11	Salaries & Benefits				
51969 31	Supplies				
51969 34	Small Tools & Equipment				
51969 41	Professional Services				
51969 4101	Architects/Engineers		120,000	80,000	75,000
51969 4104	Inspection		30,000	30,000	30,000
51969 4108	Contractor		2,148,152	1,800,000	1,500,000
51969 42	Communications				
51969 43	Travel				
51969 44	Printing & Advertising		1,000	1,500	2,000
51969 45	Rentals/ Leases				
51969 49	Miscellaneous				
51969 4909	Contingency				
51969 4804	Permitting		1,500	1,500	2,000
51969 35	Materials				
Expenditures Total		-	2,300,652	1,913,000	1,609,000

480 - Captial Project Fund
Library

Program Description - Library

Develop and construct a City managed public library in downtown Petersburg.

Goals

Construct a new public library.

Objectives

Funds appropriated in FY 04 will be used for programming and conceptual design that will provide a visual representation of the planned facility to the community and project functions.

Funds appropriated in FY06 will be used for schematic design that will refine the building program and size requirements.

FY 07 funds will be used for finalizing engineering of schematic design

\$10K Funding Strategic Training

\$ 3k Building Program Software Training

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
Revenue					
43600 63	DOA Grant		60,000		
49710 01	Transfer From Gen Fund		13,000		-
Revenues Total		-	73,000	-	-
Expenditures					
51969 11	Salaries & Benefits				
51969 31	Supplies				
51969 34	Small Tools & Equipment				
51969 41	Professional Services		10,000		
51969 4101	Architects/Engineers		60,000		
51969 4104	Inspection				
51969 4108	Contractor				
51969 42	Communications				
51969 43	Travel		3,000		
51969 44	Printing & Advertising				
51969 45	Rentals/ Leases				
51969 49	Miscellaneous				
51969 4909	Contingency				
51969 4804	Permitting				
51969 35	Materials				
Expenditures Total		-	73,000	-	-

487-FISHING PARK
MATHISEN MEMORIAL FISHING PARK

Program Description -

Plan, design, and construct an accessible fishing facility adjacent to Eagle's Roost Park.

Goals

Complete planning for the facility.

Objectives

- Develop completion timeline.
- Complete design development.
- Determine construction budget.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
REVENUE					
43600 54	State				
46000 60	Local Donations		100,000		
		-	100,000	-	-
Expenditures					
51969 4108	Construction			100,000	
Expenditures Total		-	-	100,000	-

483 Capital Project Fund
Ball Park Improvements

Program Description - Ball Park Improvements

Using grant money, community resources, and City equipment and staff, renovate the existing baseball fields, construct a track, soccer field, skate park, new concessions building with restrooms, enlarge the skating rink and include support structures.

Goals

To provide the public with safe and enjoyable recreational ball park facility. Minimize maintenance requirements and improve the level of accessibility for all people.

Objectives

- Reconfigure fields to a cloverleaf
- Minimize damage to parked cars and hazards to spectators
- Relieve parking pressure and obstructions to nearby residents
- Meet accessibility standards

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
REVENUE					
43400 08	Federal		300,000	166,322	
44000 10	Local In Kind		300,000	75,000	
43600 54	State		25,000	25,000	
		-	625,000	266,322	-
Expenditures					
51969 41	State Administration		50,000	25,000	
51969 4108	Construction		575,000	241,322	
Expenditures Total		-	625,000	266,322	-

484 Capital Project Fund
Ira II Playground

Program Description -

Construct a playground for 5 - 12 year old's in the 5th street right-of-way off of IRA II street

Goals

To build a new and safe play area for children of the neighborhood

Objectives

Complete playground construction; including play equipment, rubber surfacing, picnic table, signs, parking area and fencing.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
REVENUE					
43600 54	State		15,000	33,075	
		-	15,000	33,075	-
Expenditures					
51969 4108	Construction		15,000	33,075	
Expenditures Total		-	15,000	33,075	-

485 - Capital Project fund
Harbor Deferred Maintenance

Program Description - Harbor Deferred Maintenance

This fund will expand deferred state harbor maintenance funds to improve the Petersburg Harbor prior to transfer into City ownership.

Goals

Improve the condition of the South and Middle Harbor.

Objectives

FY 05 - South Harbor -- Replace waler, bullrail ledgers, float hinge assemblies, modify pile hoop liners and install pile caps design replacement of middle

FY 06 - Middle Harbor -- Total replacement of middle harbor. Reconfigure seaplane float.

FY 07 - South Harbor - Replace pilings, replace hinges on finger floats, repair lighting, replace ramp walking surfaces,
Add pile caps, dredging

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
Revenues					
43600 58	Deferred Maintenance		725,000	611,500	-
43603 4965	HUD Grant				
	Fund Balance				
Revenues Total		-	725,000	611,500	-
Expenditures					
51969 11	Salaries & Benefits				
51969 31	Supplies				
51969 34	Small Tools & Equipment				
51969 41	Professional Services				
51969 4101	Architects/Engineers		65,000		
51969 4104	Inspection		15,000	40,000	
51969 4108	Contractor		645,000	571,500	
51969 42	Communications				
51969 43	Travel				
51969 44	Printing & Advertising				
51969 45	Rentals/ Leases				
51969 49	Miscellaneous				
51969 4909	Contingency				
51969 4804	Permitting				
51969 35	Materials				
Expenditures Total		-	725,000	611,500	-

463 - Capital Project Fund
24.9 Electric Rebuild

Program Description - 24.9 Electric Rebuild

This project is ongoing and will result in the rebuilding of the old existing 2400 volt delta system with new 24.9KV wye system.

Goals

- To relieve electrical harmonics from the system
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

Objectives

- Remove 2400/4160 volt circuits from the system
- Install new 14,400/24,940 volt wye system

Account Number	Description	Prior Year Actual FY 05/06	CURRENT Budget FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL Budget FY 08/09
Interfund Transfers					
49710 51	From Electric Utility	0	0	0	0
Revenues Total					
		-	-	-	-
Expenditures					
50110 11	Regular Pay			10,000	10,000
50110 20	Benefits				
50110 41	Professional Services			2,500	
50110 4108	Contractor Srvc				
50110 6403	Poles, Twrs, Fixtures			2,500	5,000
50110 6404	OH Cond.	45,869		3,000	3,000
50110 6405	Ungrd Conduit				
50110 6406	Ungrd Cond.				
50110 6407	Line Transformers			15,000	5,000
50110 6408	Services			2,000	2,000
50110 6409	Meters				
50110 6412	St Lt & Signals				
50172 30	Supplies				
Expenditures Total		45,869	-	35,000	25,000

494 - Capital Project Fund
Homeland Security for 2007

Program Description - Homeland Security

This combines the programs for State Homeland Security Program, Law Enforcement Terrorism Prevention Program and Citizen Corps Program into one grant.

Goals

To significantly enhance the ability of relevant City Departments to prevent, deter, and respond to, and recover from threats and incidents of terrorism.

Objectives

To seek, and apply for, available Homeland Security grants within required time frames.

To procure equipment within the grant implementation time period.

To train personnel in the use of newly acquired equipment no later than 30 days after receipt of equipment.

Account Number	Description	PRIOR YEAR ACTUAL FY 05/06	CURRENT BUDGET FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL BUDGET FY 08/09
REVENUE					
43603 4924	Homeland Security Grant		537,000		
Revenues Total		-	537,000	-	-
Expenditures					
52510 11	Regular Pay				
52510 20	Benefits				
52510 34	Small Tool & Equipment		537,000		
52510 43	Travel & Training				
52510 44	Advertising				
52510 6401	Other Equipment				
52410 6401	Fencing				
Expenditures Total		-	537,000	-	-

461 - Capital Project Fund
Electric Auto Control System

Program Description - Electric Auto Control System

Install security cameras at hydro plant & dam.

Install automatic radio control to operate switches and reclosures with existing SCADA.

Goals

Reduce outages due to bird strikes and other temporary faults.

Restore service more quickly after an outage.

Objectives

Complete the Auto Control System

Account Number	Description	Prior Year Actual FY 05/06	CURRENT Budget FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL Budget FY 08/09
Interfund Transfers					
49710 51	From Electric Utility	0	0	0	0
Revenues Total					
		-	-	-	-
Expenditures					
50110 11	Regular Pay				
50110 12	Overtime Pay				
50110 20	Benefits				
50110 41	Professional Services			7,500	2,000
50110 6402	Computer Equipment				
50110 6406	Underground Conductors				
50110 6457	Communication Equipment			4,000	4,000
50132 11	Regular Pay			1,500	1,500
50132 30	Supplies				
50176 11	Regular Pay				
Expenditures Total		-	-	13,000	7,500

505 - Capital Project Fund
Petersburg Power Distribution Project

505 - Capital Project Fund
Petersburg Power Distribution Project

Program Description - Power Distribution Project

Scow Bay to Sandy Beach Phase I & Phase II
30% PMPL share, 70% Federal Share

Goals

Add a second feeder circuit from substation to town to prevent overloading of existing feeder.

Objective

Construction of a 3.7 mile distribution line.

Account Number	Description	Prior Year Actual FY 05/06	CURRENT Budget FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL Budget FY 08/09
Interfund Transfers					
49710 51	From Electric Utility (30%)	-	150,000	423,746	-
43600 32	EDA Grant Award (70%)	-	105,000	1,233,740	-
Revenues Total		-	255,000	1,657,486	-
Expenditures					
50110 11	Admin Regular Pay		5,000	10,000	5,486
50110 20	Benefits				
50110 32	Operating Supplies		2,000	2,000	
50110 41	Professional Services		100,000	67,000	5,000
50110 4804	Permitting		1,000		
50110 6403	Poles, Twrs, Fixtures			50,000	
50110 6404	OH Cond.			10,000	
50110 6405	Ungrd Conduit			125,000	
50110 6406	Ungrd Conductors			350,000	
50110 6408	Services			123,000	5,000
50172 11	Line/Sta/Oper Reg Pay		35,000	150,000	55,000
50172 20	Benefits				
50172 30	Line/Sta/Oper Supplies		4,000		
50172 40	Equipment		3,000	300,000	5,000
50110	Contract Labor			500,000	
Expenditures Total		-	150,000	1,687,000	75,486

506 - Capital Project Fund
Frederick Point Line

Program Description - Frederick Point Line

Phase III - Sandy Beach to Frederick Point

Goals

Provide electric service to existing subdivisions.

Objective

Construction of Frederick Point Distribution Line.

Account Number	Description	Prior Year Actual FY 05/06	CURRENT Budget FY 06/07	ADOPTED BUDGET FY 07/08	CONCEPTUAL Budget FY 08/09
Interfund Transfers					
49710 51	From Electric Utility	-	40,000	225,000	15,000
Revenues Total		-	40,000	225,000	15,000
Expenditures					
50110 11	Admin Regular Pay		2,000	2,000	1,000
50110 20	Benefits				
50110 32	Operating Supplies				
50110 41	Professional Services		25,000	5,500	
50110 4804	Permitting				
50110 6403	Poles, Twrs, Fixtures		4,000	65,000	
50110 6404	OH Cond.			15,000	
50110 6405	Ungrd Conduit				
50110 6406	Ungrd Conductors				
50110 6408	Services		4,000	5,000	1,000
50172 11	Line/Sta/Oper Reg Pay		4,000	27,000	11,000
50172 20	Benefits				
50172 30	Line/Sta/Oper Supplies		1,000		
50172 40	Equipment			15,000	2,000
50110	Contract Labor			90,500	
Expenditures Total		-	40,000	225,000	15,000

SPECIAL REVENUE

MISCELLANEOUS GRANTS

TIMBER RECEIPTS

HARBOR SPECIAL REVENUE FUND

105 - Special Revenue Fund
Miscellaneous Grants

Program Description

Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds

Goals

Separate accounting for grants clearly distinguishes these funds from operation and maintenance of city functions.

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Revenues:					
43500 08	Library	-	30,000		
43500 08	AK Coastal Management Grant	-	500		
43500 18	Emergency Mgt Assistance Grant	10,000	10,000	10,000	10,000
43500 11	DES Grant LEPC	17,800	17,800	17,800	17,800
41530 4956	Greens Camp - PIA		68,000		
41550 09	Banana Point Breakwater-SOA		5,000		
Revenues Total		27,800	131,300	27,800	27,800
Expenditures:					
57210 34	Library	26,253	30,000		
53660 4301	Ak Coastal Travel Reimbursement	0	500		
56010 4933	DES Grant LEPC	7,500	17,800	17,800	17,800
52510 4934	Emergency Mgt Assistance Grant	10,000	10,000	10,000	10,000
51970 32	Greens Camp				
51550 32	Banana Point Breakwater				
Expenditures Total		43,753	58,300	27,800	27,800

624-625 Special Revenue Fund
Timber Receipts

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and the local school district.

FUND 624 - SCHOOL TIMBER RECEIPTS

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
Revenues					
43500 10	Timber Receipts		900,000	900,000	-
Revenues Total		-	900,000	900,000	-
Interfund Transfers					
59710 01	to General Fund	750,000	934,776	551,241	-
59710 5904	To Public School - Voc. Ed.	370,000			
Expenditures Total		1,120,000	934,776	551,241	-

FUND 625 - STREETS/ROADS TIMBER RECEIPTS

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
43500 10	Timber Receipts		67,000	67,000	-
Revenues Total		-	67,000	67,000	-
Interfund Transfers					
57610 6581	Paving				
59710 01	General Fund	-	-	-	-
59710 06	Capital Project Fund	-			
Expenditures and Transfer Total		-	-	-	-

622 - Harbor Special Revenue Fund

Harbor and Port Facilities

Program Description

The purpose of the Harbor and Port Special Revenue Fund is to provide for a means to account for non-budgeted revenue of the Harbor and Port Department.

FUND 622 - HARBOR / PORT DEVELOPMENT

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
PORT REVENUES					
46000 10	Investment Income	14,643	-	-	-
	Revenues Total	14,643	-	-	-
PORT EXPENSES					
59710 06	Capital Construction	-			
59710 55	Oper Trans-out - Harbor	-	420,000		
	Subtotal - Cap Outly & Transfers	-	420,000	-	
	Expenses Total	-	420,000	-	-
	Net	14,643	(420,000)	0	0

TRUST FUND

106 - Trust Fund
Economic Development

Program Description

To provide a long-term source of funds to engender economic development and job creation within the city. The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification.

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
REVENUE					
46000 10	Investment Income	292,773	225,000	275,000	275,000
Revenues Total		292,773	225,000	275,000	275,000
EXPENSE					
51510 62	Cold Storage Facility	298,907	-	-	-
51510 4910	Gen. Fund Administration	15,000	15,015	15,000	15,000
51510 4927	Economic Development	120,487	150,387	150,387	150,387
59710 52	Inter Fund Trans-Water Fund	165,000	165,000	165,000	165,000
Expenditures Total		599,394	330,402	330,387	330,387

Note: In 1999 a ballot proposition was presented to the voters. This proposition authorized the City of Petersburg to Budget \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek and Scow Bay Water.

Note: In 2005 Voters approved spending a one time \$500,000 of the Economic fund to help build a Public Cold Storage Facility.

LAND FUND

Goals

To record the activity associated with the land and buildings owned by the City of Petersburg.

Objectives

This fund is used to record activity relating to the sale and/or purchase of City owned real property.

Account Number	Description	Prior Year Actual FY 05/06	Current Budget FY 06/07	Adopted Budget FY 07/08	Conceptual Budget FY 08/09
49500 10	Sale of Land & Buildings	100			
49500 12	ROW & Land Use Fees	-			
46000 90	Charges for Services	-	2,500		
Revenues Total		-	2,500	-	-
Expenditures					
53910 32	Operating Supplies	25	2,500		
53910 41	Professional Services	270	15,000		
53910 6104	Land Acquisition	35,000			
Expenditures Total		35,295	17,500	-	-