

Petersburg Borough

Annual Budget

Fiscal Year 2016



Operating Budget

July 1, 2015 – June 30, 2016

Fiscal Year 2016

Annual Operating Budget

of the

Petersburg Borough

For the Period July 1, 2015 – June 30, 2016

Mark Jensen
MAYOR

Stephen Giesbrecht
BOROUGH MANAGER

Prepared by the Finance Department

Jody Tow
FINANCE DIRECTOR

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PETERSBURG BOROUGH
FISCAL YEAR 2016 OPERATING BUDGET

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PETERSBURG BOROUGH
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PETERSBURG BOROUGH LIST OF PRINCIPAL OFFICIALS*

ASSEMBLY MEMBERS

		<u>Term Expires</u>
Mark Jensen	Mayor	10/16
Cindi Lagoudakis	Vice Mayor	10/17
Bob Lynn	Assembly Member	10/17
John Havrilek	Assembly Member	10/15
Jeigh Stanton Gregor	Assembly Member	10/16
Nancy Strand	Assembly Member	10/15
Kurt Wohlhueter	Assembly Member	10/16

ADMINISTRATION

Stephen Giesbrecht	Borough Manager
Jody Tow	Finance Director
Joe Nelson	Electric Superintendent
Karl Hagerman	Public Works Director
Chris Cotta	Assistant Public Works Director
Glorianne Wollen	Harbormaster
Kelly Swihart	Chief of Police
Liz Cabrera	Community & Economic Development
Sandy Dixson	Fire/EMS Director
Donnie Hayes	Parks & Recreation Director
Tara Alcock	Library Director
Shelyn Bell	Elderly Housing/Assisted Living Director

BOROUGH CLERK

Kathy O’Rear	Borough Clerk
Debra Thompson	Deputy Borough Clerk

ATTORNEY

Hedland, Brennan & Heideman

The Petersburg Borough is a home-rule Borough with an assembly-manager form of government. Legislative powers of the Petersburg Borough are vested in an assembly consisting of a mayor and six assembly members. The mayor and each assembly member are elected from the Borough at large. The borough assembly generally meets on the first and third Monday of each month in the borough assembly chambers located in the Petersburg Municipal Building at 12 South Nordic Drive.

*During Budget Process



February 2, 2015

I am pleased to present the Fiscal Year 2015/16 Proposed Budget. The FY 2015/16 Proposed Budget meets the Budget Policies as outlined and approved by the Petersburg Borough Assembly and this policy is included in the Budget document.

For the upcoming FY 2015/16 Budget year, the staff approached the development with the knowledge that future funding from the State of Alaska and the Federal Government would be less than in past years. Borough Department Heads were encouraged to identify opportunities to reduce spending, and in some cases, challenge the need for services currently provided. It is expected that in future years, the Borough will need to address the need to eliminate some services in order to maintain a balanced budget. I have encouraged Department Heads to begin the process of identifying where such changes could be made if it becomes necessary.

The Proposed FY 2015/16 Budget is structurally balanced and totals \$25,553,831 in the General Fund and Enterprise Funds combined. This reflects an overall decrease of 1.5% from the FY 2014/15 adopted budget. This includes a decrease of 2.6% in the General Fund Budget. The proposed FY 2015/16 maintains all services currently offered by the Borough, and continues providing support for the quality of life demanded by our community.

Included in the Proposed Budget is funding for the ongoing process of transitioning from the City of Petersburg to the Petersburg Borough. This is primarily in areas such as the Borough Attorney, Community & Economic Development and the continued focus on the renovation of the Police, Jail and Municipal Buildings. As part of this process, the new Comprehensive Plan, and Harbor Development Plans will be completed and presented to the Assembly and the community during this budget year. It is hoped this process will help the community identify and develop the next steps in strategically using our limited available resources where they can provide the most benefit to the community.

The Capital Improvement Program (CIP) for the Borough is a community driven process of identifying and prioritizing the most critical projects for the community. Various local advisory boards, organizations and Borough staff have identified these projects and helped the Assembly develop the capital project list. This list is maintained by the staff and used to form the basis of prioritizing financial resources and planning efforts. For the past several years, the renovation of the Police, Jail and Municipal Buildings have been identified as the top priority for the community. The full list of these priority projects is listed in the Proposed Budget, and additional projects are maintained by Borough staff in the event additional funding becomes available.

Borough Administration
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4519 Fax (907)772-3759
www.petersburgak.gov

It is expected in the future the Borough will need to self-fund most Capital Projects due to the reduction in State assistance. Department Heads have been encouraged to develop funding plans that include reaching out to the public for ideas on savings and identifying those projects that provide the most return on the investment of the public dollars.

During the FY 2014-15 & 2015-16 Budget years, the Borough expects to complete the new Drive Down Dock facility, the Crane Dock renovations, and the resurfacing and utility work associated with a large portion of Haugen Drive and South Nordic. In addition work is planned for several of the Wastewater Pump Stations and the evaluation of the Power & Light building. It is hoped the Police, Jail and Municipal Building renovation project construction will begin during the FY 2015-16 Budget Year with completion scheduled for sometime in the 2016 calendar year. It is unknown if there will be additional projects scheduled for the next 5-6 years primarily due to lack of funding alternatives at this time.

In conclusion, the Petersburg Borough is in very good financial condition. While there continues to be valid concerns regarding the future of State and Federal funding, the Borough has taken steps to identify and mitigate damaging impacts if this funding was to completely cease. However, the loss of several of these funding sources, primarily those for capital projects, has yet to be fully addressed. It will be important for the Borough to continue to work on this issue if the State and Federal programs continue on this trend of reduced funding.

Stephen Giesbrecht
Borough Manager

Petersburg Borough Budget Calendar

November 3, 2014	Assembly to review Budget Policies
December 1, 2014	Budget Templates emailed out to department heads
December 1 – January 15, 2015	Department Heads working on their Budgets
January 16, 2015	Budgets Due to Borough Manager– Including any Capital Project Budgets
January 20-23, 2015	Borough Manager and finance director meet with Department Heads to discuss budget requests.
January 26 th – 30 th	Finance Department develops a proposed budget document
February 2 nd	Manager’s Budget Submitted to Assembly
February 3 – February 20 th	Assembly schedules Budget Work sessions
March 2 nd	1 st Reading of Budget Ordinance
March 16 th	2 nd Reading of Budget Ordinance and Public Hearing on Budget
April 6 th	3 rd Reading of Budget Ordinance

*Calendar Approved at 10/6/2014 Assembly Meeting.

Petersburg Borough Budget Policies

- A.) **General Fund Balance Policy:** The Borough should maintain an undesignated fund balance of no less than four months and no more than six months of operating expenses, in order to cover unanticipated revenue shortfalls, and to provide an adequate level of reserves to cover unforeseen needs and emergencies, as well as to cover the potential shortfall of all other Borough funds.
- a. When the level of undesignated fund balance is not within the desired range, a plan should be developed to bring fund balance within the desired range within three years.
 - b. When the level of undesignated fund balance is below the desired range, withdrawals from undesignated fund balance should be limited to emergency purposes. These types of withdrawals may only be used at the discretion of the Borough Assembly and are limited to the following: Provide temporary resources in the event of an economic downturn while expenditure reductions are implemented. Provide resources to meet emergency expenditures in the case of a flood, fire, earthquake, landslide, or other disasters.
- B.) **Community Services Budget Policy:** This budget is the sole responsibility of the Petersburg Borough Assembly, and is for local nonprofit organizations that the Assembly wishes to fund for the benefit of the Community as a whole.
- C.) **Property Development Fund Policy:** The Borough will designate 50% of the previous year's annual General Fund surplus (defined as the difference between revenues and transfers-in, and expenditures and transfers-out) into the Property Development Fund for the purpose of financing major capital maintenance and repairs (defined as items in excess of \$15,000), in any year where the General Fund undesignated fund balance is within the target range of established policy levels.
- a. **Limit on Allocation of Surplus** – The allocation of surplus funds from the General Fund to the Property Development Fund should occur only when the General Fund undesignated fund balance will continue to exceed 4 months' reserves after the transfer is made.
 - b. **Property Development Appropriation Control** – Property Development Funds are to be restricted and distributed only for major capital outlay expenses. Capital expenses are defined as those in excess of \$15,000., All expenditures from these funds in excess of \$30,000 require approval by the Borough Assembly.

D.) National Forest Receipts Special Revenue Fund: The Borough will designate 85% of all US Forest Service Title 1 payments to Schools and 15% to Roads. School revenue from this program must be used only for the operation, maintenance, repair or construction of public schools and may be used as the local government contribution to public schools under AS 14.17.410. Roads payments must be used only for the operation, maintenance, repair or construction of public roads over which the municipality exercises road powers. The purchase of materials and equipment used to operate, maintain, repair or construct public roads is also permitted.

E.) Enterprise Funds: The Borough’s Enterprise Funds are used to account for operations that are financed and operated in a manner similar to business-like entities. It is the intent of the Borough Assembly that the cost of providing goods and/or services through an enterprise fund be financed or recovered primarily through user fees. The Borough maintains the following enterprise funds: Electric, Water, Wastewater, Sanitation, Harbor, Elderly Housing & Assisted Living.

- a. **Annual Rate Review:** Rates will be reviewed by department heads to determine if they are adequate to maintain a minimum level of unrestricted reserves of not less than six months of operating expenses. Operating expenses shall be based on figures from the prior year audited financial statements. If the Enterprise Fund does not meet this equivalent of reserves, a plan will be submitted by the department head and approved by the assembly, on how compliance in the future will be obtained. Should forecasted annual financing for any future capital projects be projected to bring the enterprise fund unrestricted balance below the six months of operating expense policy, a financing plan will be submitted by the department head and approved by the assembly before beginning the project. Recommendations for annual rate adjustments should be made during the budget process to the Borough Assembly.

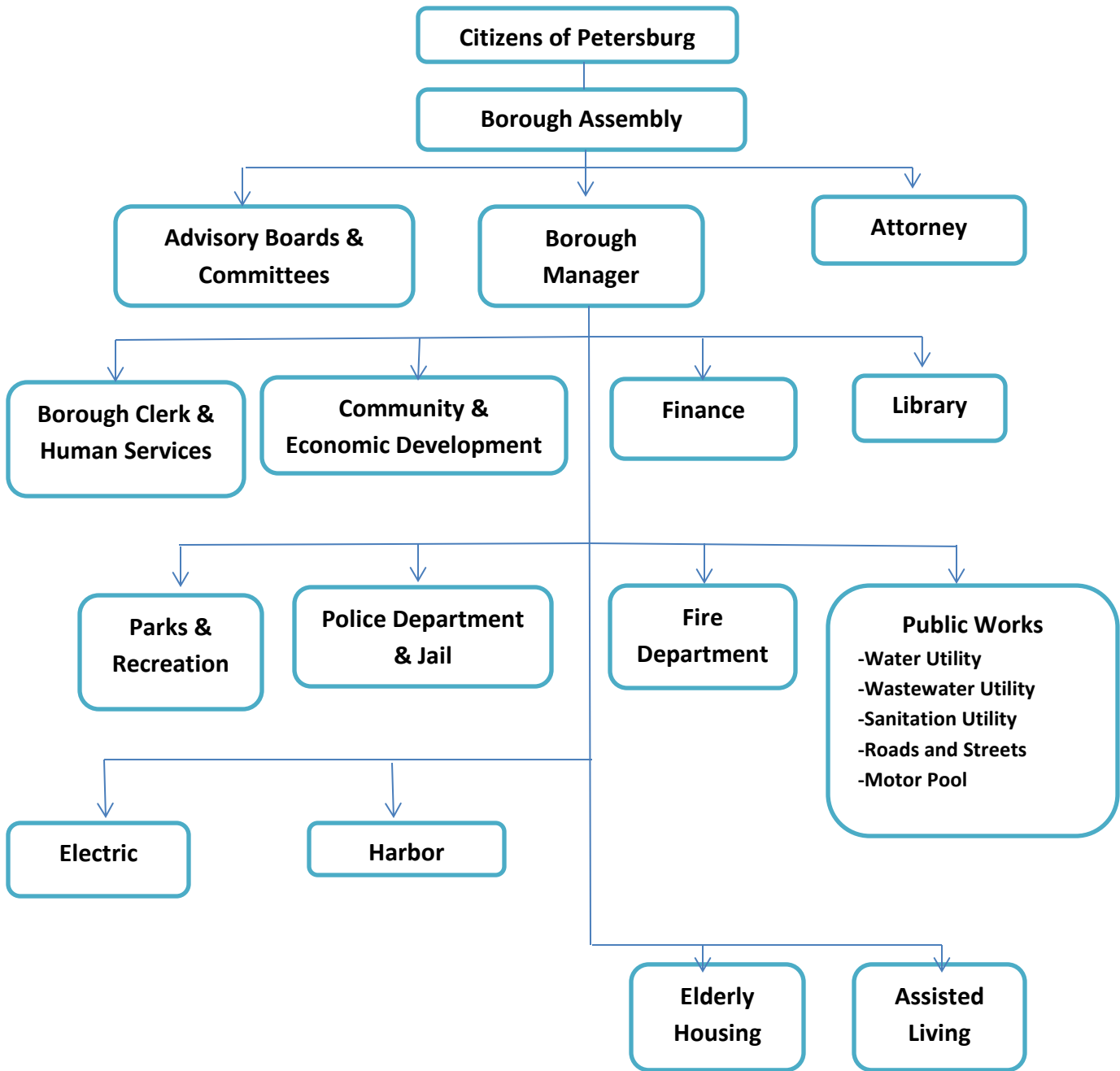
Fund	Six months Operating Expenses (FY 2014)	FY 2014 Unrestricted Funds
Electric Fund	\$3,028,175.	\$6,397,613.
Water Fund	\$785,153.	\$747,434.
Wastewater Fund	\$440,438.	\$1,271,312.
Sanitation Fund	\$624,085.	\$307,340.
Harbor Fund	\$892,924.	\$1,124,446.
Elderly Housing Fund	\$196,176.	\$574,252.
Assisted Living Fund	\$540,415.	\$151,142.

F.) Capital Projects: Any capital expenditure in excess of \$5,000 must be easily identifiable in the budget in a separate line item. Capital projects in excess of \$100,000 are normally

accounted for in a separate Capital Project Fund. If such projects are funded through grants, donations, or revenue generated by the project, such revenues are accounted for directly under the Capital Project Fund. If a project is funded through the transfer of equity from the General Fund or an Enterprise Fund, the transfer is budgeted as a *Transfer In* under the Capital Project Fund and a *Transfer Out* under the General Fund or Enterprise Fund.

G.) Tobacco Excise Tax – Tax from this revenue stream shall go directly into the General Fund to be distributed through the budget process.

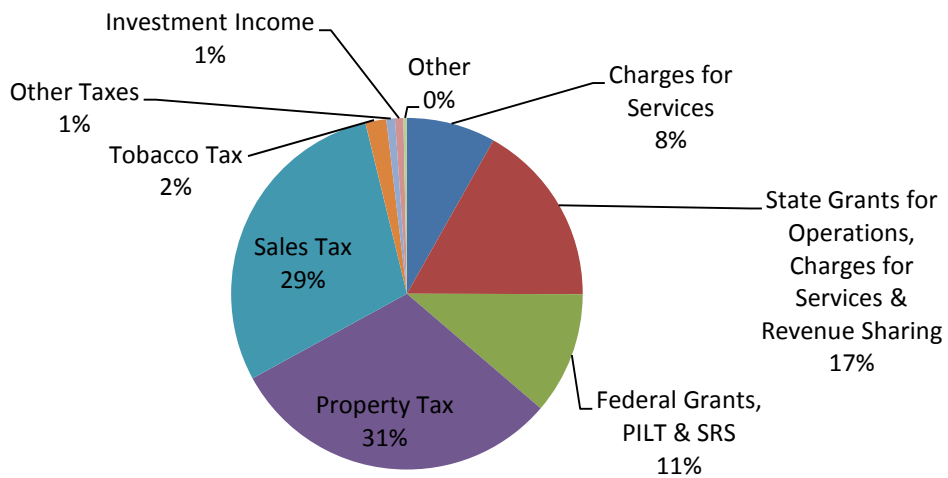
Budget Policy Approved by Resolution on November 3, 2014.



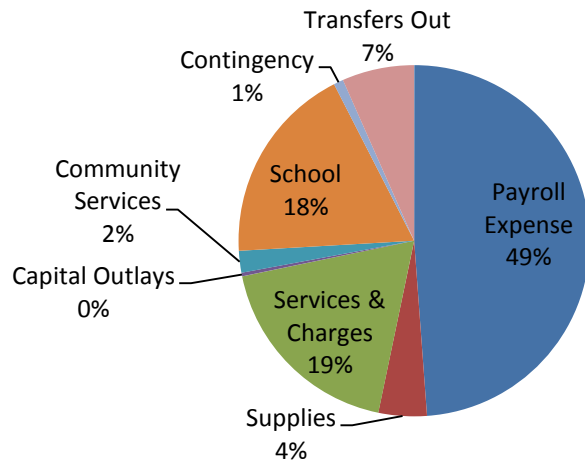


General Fund

General Fund FY 2016 Budgeted Revenues - \$9,790,764



General Fund FY 2016 Budgeted Expenses - \$9,790,764



PETERSBURG BOROUGH
GENERAL FUND
TAX REVENUE HISTORY - BY SOURCE

Fiscal Year	Property Tax	Sales Tax	Payment in Lieu of Taxes (PILT)	Transient Room Tax	Motor Vehicle Registration	Total
2000	1,758,944	2,422,382	163,735	44,733	46,027	4,435,821
2001	1,787,009	2,310,898	169,725	40,769	29,938	4,338,339
2002	1,847,911	2,325,883	237,690	33,078	38,107	4,482,669
2003	1,858,307	2,140,917	254,220	37,920	39,481	4,330,845
2004	1,964,120	2,586,353	302,900	39,290	38,498	4,931,161
2005	2,137,679	2,432,531	302,482	40,489	43,012	4,956,193
2006	2,552,753	2,741,057	288,915	39,973	37,043	5,659,741
2007	2,633,517	2,747,146	303,706	41,731	35,991	5,762,091
2008	2,626,075	2,870,844	307,829	51,632	38,060	5,894,440
2009	2,641,625	2,846,832	478,050	45,721	39,669	6,051,897
2010	2,637,097	2,646,277	548,888	39,265	38,185	5,909,712
2011	2,653,336	2,638,837	520,621	37,173	34,894	5,884,861
2012	2,858,725	2,820,007	519,209	38,364	31,980	6,268,285
2013	2,857,833	2,822,595	534,395	40,472	32,198	6,287,493
2014	2,958,589	3,032,354	1,173,133	50,056	33,871	7,248,003
2015 Bud	3,183,008	3,072,900	500,000	46,000	32,000	6,833,908
2016 Bud	3,193,000	3,031,840	500,000	50,000	32,000	6,806,840

Petersburg Borough, Alaska

General Fund

Proposed FY 2016 Budget

	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Revenues				
Property Tax	2,912,072	3,558,691	3,169,135	3,127,814
Sales Taxes	2,863,066	3,082,410	3,118,900	3,081,840
Tobacco Tax	-	-	-	200,000
Licenses & Permits	8,002	6,796	8,500	7,500
Federal Grants	59,428	64,750	58,000	66,698
State Shared Revenue	1,428,387	1,329,996	1,362,072	1,033,847
State Grants for Operating Expenses	434,503	479,341	439,089	406,403
State Charges for Services	355,036	404,759	404,759	312,423
Charges for Services	263,474	249,091	281,800	280,700
Fines & Forfeits	12,096	18,511	17,500	14,550
Miscellaneous Revenues	76,952	124,369	46,219	89,861
General Fund Overhead	539,450	518,582	550,492	568,128
Proceeds of General Fixed Assets	2,150	1,330	1,000	1,000
Interfund Transfers	660,000	655,000	605,000	600,000
Total Revenues	9,614,617	10,493,626	10,062,466	9,790,764
Expenditures				
Assembly	138,077	117,034	139,900	129,107
Administration	370,383	396,536	407,910	390,803
Attorney	65,725	101,261	45,000	65,000
Information Technology	88,217	88,338	129,865	83,750
Finance	530,118	559,951	557,670	635,692
Police/Jail	1,511,575	1,482,336	1,673,209	1,680,465
Fire/EMS	469,990	500,297	533,850	547,809
Public Works	1,216,949	1,179,051	1,222,900	1,222,943
Community Development	180,165	189,599	197,840	320,767
Facilities Maintenance	372,652	446,252	382,669	-
Community Services	1,975,381	2,002,254	1,995,438	1,995,438
Library	261,891	373,668	383,704	440,236
Parks & Recreation	835,060	920,489	887,334	958,943
Non-Departmental	569,635	582,449	555,900	582,197
Other Expenses - Contingency	-	92,864	47,878	87,614
Subtotal	8,585,819	9,032,378	9,161,066	9,140,764
Transfers - Out	736,385	510,516	905,837	650,000
Total Expenditures	9,322,203	9,542,894	10,066,904	9,790,764
Excess of Revenues over Expenditures	292,413	950,731	(4,438)	(0)
Unassigned Fund Balance End of Year	3,951,287	4,901,470	* 3,950,740	

FUND BALANCE POLICY (4-6 MONTHS OF OPERATING EXPENSES) \$3.3 MILLION TO \$4.9 MILLION

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
Revenues					
Property Tax					
000 401100	PROPERTY TAX	3,152,467	3,275,317	3,518,933	3,518,000
000 401120	Aquatic Center - First Bond	(23,666)	(24,535)	(24,527)	(23,662)
000 401120	Aquatic Center - Second Bond	(138,732)	(139,177)	(138,217)	(138,657)
000 401120	Aquatic Center - Third Bond	(36,851)	(39,468)	(37,005)	(38,048)
000 401140	School Deferred Maintenance	(80,217)	(79,161)	(27,270)	(75,780)
000 401150	Vocation Education Bldg	(33,639)	(34,303)	(34,554)	(34,664)
000 401130	Assisted Living	(199,249)	(184,709)	(181,575)	(181,050)
000 401135	Library GO Bond	-	(105,548)	(102,725)	(105,325)
000 401160	Sr. Citizen/Disb. Vet. Exemptions	(321,370)	(343,933)	(352,925)	(350,000)
000 402120	Federal PILT	534,395	1,173,133	500,000	500,000
000 401240	Motor Vehicle Registration	32,198	33,871	32,000	32,000
000 401180	Penalty & Interest	26,736	27,205	17,000	25,000
Subtotal		2,912,072	3,558,691	3,169,135	3,127,814
Sales Tax					
000 401200	Local 6% Sales Tax	2,808,341	3,020,840	3,062,900	3,020,840
000 401260	Transient Occupancy Tax	40,472	50,056	46,000	50,000
000 401220	Penalty & Interest	14,253	11,514	10,000	11,000
Subtotal		2,863,066	3,082,410	3,118,900	3,081,840
Tobacco Excise Tax					
000 401300	Cigarette and Tobacco Tax	-	-	-	200,000
000 401310	Penalty and Interest	-	-	-	-
Subtotal		-	-	-	200,000
Licenses & Permits					
000 403100	Building Permits	7,511	6,309	8,000	7,000
000 403120	Solicitors/Itinerant Merchants	-	-	-	-
000 403140	Animal Licenses	491	486	500	500
Subtotal		8,002	6,796	8,500	7,500
Federal Grants					
000 402220	SEACAD Grant	57,403	60,850	55,000	63,698
000 402220	USDA FS Special Services Agreement	2,025	3,900	3,000	3,000
Subtotal		59,428	64,750	58,000	66,698
State Shared Revenue					
000 402140	Fisheries Business Tax	1,036,385	760,516	800,000	650,000
000 402160	Shared Fisheries Landing Tax	37,759	23,555	20,000	22,000
000 402170	Liquor Licenses	8,800	6,800	8,000	7,000
000 402180	State Revenue Sharing	345,443	539,124	534,072	354,847
Subtotal		1,428,387	1,329,996	1,362,072	1,033,847
State Grants for Operating Expenses					
000 402275	State PERS Relief	381,838	393,153	345,000	393,153
000 402230	Library Grants	10,027	6,600	9,250	13,250
000 402223	Police Officer Grant (COPS)	42,637	79,588	84,839	-
Subtotal		434,503	479,341	439,089	406,403
State Charges for Services					
000 402221	D.O.T. Airport Sec. - 9th Officer	91,739	91,739	91,739	91,739

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
000 402222	Jail Contract & Public Safety Agreement	263,297	313,020	313,020	220,684
Subtotal		355,036	404,759	404,759	312,423
Charges for Services					
000 404110	Fees for Survey & Appraisal	750	2,030	1,000	1,000
000 404120	Police Services	15,580	18,532	15,000	15,000
000 404121	Other Public Safety Charges	1,686	334	200	200
000 404130	Contract Work	2,221	667	2,500	2,500
000 404140	Ambulance Fees	38,949	34,189	32,000	35,000
000 404170	Soil Disposal Site	30	1,035	1,000	1,000
000 404220	Recreational Activity Fees	193,949	177,475	210,000	210,000
000 404300	Cemetery Open & Closing	2,900	2,433	3,000	2,000
000 404325	Other Public Works Charges	3,183	4,834	8,100	5,000
000 404330	Equipment Rental	1,803	2,408	1,000	1,500
000 404340	Library Sales	272	212	-	500
000 404341	Passport Revenue	1,900	2,050	2,500	2,500
000 404342	Library Charges for Services	3,540	1,835	3,000	3,500
000 404380	Miscellaneous Administration	(3,288)	1,058	2,500	1,000
Subtotal		263,474	249,091	281,800	280,700
Fines & Forfeits					
000 405100	Court Fines/forfeitures	5,670	11,304	11,000	8,000
000 405120	Library Fines	5,911	5,807	5,500	5,750
000 405130	Animal/Vehicle Impounds	515	1,400	1,000	800
Subtotal		12,096	18,511	17,500	14,550
Miscellaneous Revenues					
000 410100	Investment Income	36,435	105,979	35,000	80,000
000 410120	Donations	1,850	1,575	-	1,000
000 410140	Leases of Land	38,251	10,056	2,300	7,746
000 410150	Library Endowment Income	-	-	8,519	715
000 410260	Charges For Services	385	6,768	400	400
000 410300	Cashier's Over & Short	31	(10)	-	-
Subtotal		76,952	124,369	46,219	89,861
General Fund Overhead					
000 406100	Electric Fund	190,696	183,579	184,766	179,136
000 406120	Water Fund	69,682	65,745	65,123	75,162
000 406140	Sewer Fund	50,420	47,405	49,807	54,080
000 406160	Sanitation Fund	87,219	78,911	81,726	85,573
000 406180	Harbor/Port Fund	71,422	69,062	73,010	77,183
000 406220	Elderly Housing Fund	24,911	24,145	26,606	26,794
000 406240	Assisted Living	45,100	49,735	69,454	70,200
Subtotal		539,450	518,582	550,492	568,128
Proceeds of General Fixed Assets					
000 404320	Cemetery Plot Sales	1,800	1,330	1,000	1,000
000 404360	Equipment Sales	350	-	-	-
Subtotal		2,150	1,330	1,000	1,000
Interfund Transfers					
000 402240	Project Close Out - Transfer In	-	-	-	-
000 410290	National Forest Receipts Schools	660,000	655,000	605,000	600,000
Subtotal		660,000	655,000	605,000	600,000
Revenues & Transfers Total		9,614,617	10,493,626	10,062,466	9,790,764

Petersburg Borough, Alaska
Assembly - Administration - Attorney

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Borough Assembly					
Salaries & Wages					
511 500110	Salaries	23,432	21,129	27,000	27,000
511 500200	Benefits	3,409	3,115	4,200	3,607
	Subtotal	26,841	24,244	31,200	30,607
Supplies					
511 501320	Operating Supplies	3,756	17,401	10,000	7,000
	Subtotal	3,756	17,401	10,000	7,000
Services & Charges					
511 501410	Professional Services	70,174	57,125	60,000	60,000
511 501420	Communications	2,426	3,970	9,700	4,000
511 501430	Travel & Training	7,684	12,122	15,000	10,000
511 501440	Advertising	9,541	1,768	5,000	7,000
511 501497	Election Expenses	8,913	405	9,000	10,500
511 501415	Borough Promotion	8,362	-	-	-
511 501416	Borough Formation	381	-	-	-
	Subtotal	107,481	75,389	98,700	91,500
	Borough Assembly Total	138,077	117,034	139,900	129,107
Administration					
Salaries & Wages					
512 500110	Regular Pay	246,139	256,106	251,757	240,978
512 500200	Benefits	100,647	117,763	130,653	125,826
	Subtotal	346,786	373,869	382,410	366,803
Supplies					
512 501320	Operating Supplies	3,090	2,722	3,300	3,000
512 501340	Small Tools/Equipment	1,823	656	1,500	1,500
	Subtotal	4,913	3,378	4,800	4,500
Services & Charges					
512 501410	Professional Services	250	200	-	-
512 501415	Dues & Memberships	4,445	3,429	3,500	3,500
512 501420	Communications	7,263	7,553	7,200	5,000
512 501430	Travel & Training	6,726	8,106	10,000	11,000
512 501490	Misc.-Other Charges	-	-	-	-
	Subtotal	18,684	19,288	20,700	19,500
	Administration Total	370,383	396,536	407,910	390,803
Attorney					
Services & Charges					
515 501410	Borough Attorney	31,065	66,029	30,000	65,000
515 501415	Labor Attorney	349	18,087	15,000	-
515 501416	Borough Formation	34,312	1,335	-	-
515 501417	Redistricting	-	15,810	-	-
	Attorney Total	65,725	101,261	45,000	65,000

Petersburg Borough, Alaska
Information Services - Finance Department

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Information Systems					
Salaries & Wages					
513 500110	Regular Pay	-	-	-	-
513 500200	Benefits	6,762	322	-	-
	Subtotal	6,762	322	-	-
Supplies					
513 501320	Operating Supplies	628	169	500	500
513 501340	Small Tools/Equipment	2,809	12,533	1,500	1,500
	Subtotal	3,437	12,702	2,000	2,000
Services & Charges					
513 501410	Professional Services	56,245	64,597	65,765	69,000
513 501420	Communications	8,299	7,175	11,600	9,000
513 501470	Utilities	3,385	3,541	3,500	3,750
	Subtotal	67,929	75,313	80,865	81,750
513 506519	Virtual Servers	10,089	-	47,000	-
	Subtotal	10,089	-	47,000	-
	Information Services Total	88,217	88,338	129,865	83,750
Finance					
Salaries & Wages					
514 500110	Regular Pay	258,432	267,897	259,050	272,237
514 500120	Overtime Pay	28	590	500	500
514 500200	Benefits	102,382	112,267	124,420	162,287
	Subtotal	360,842	380,755	383,970	435,024
Supplies					
514 501320	Operating	12,360	13,957	12,775	14,690
514 501340	Small Tools & Equip.	4,325	2,074	3,500	3,000
	Subtotal	16,685	16,031	16,275	17,690
Services & Charges					
514 501410	Professional Services	9,631	10,939	10,490	11,588
514 501412	Tax Assessor	37,513	40,500	40,000	40,000
514 501413	Accounting/Auditing	54,267	62,100	57,000	72,000
514 501420	Communications	20,165	21,129	21,125	20,295
514 501430	Travel & Training	1,786	2,167	2,310	2,345
514 501440	Advertising & Printing	3,858	3,282	4,500	4,250
514 501450	Equipment Lease	-	-	-	3,500
514 501498	Credit Card Fees - Prop. Tax	20,094	19,260	22,000	22,000
	Subtotal	147,314	159,376	157,425	175,978
	Operations & Maintenance Subtotal	524,841	556,162	557,670	628,692
Capital Outlays					
514 506500	Office Equipment/Software	5,277	3,789	-	7,000
	Subtotal	5,277	3,789	-	7,000
	Finance Department Total	530,118	559,951	557,670	635,692

Petersburg Borough, Alaska
Police - Jail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Police Services					
Salaries & Wages					
521 500110	Salaries	653,340	625,034	632,797	665,894
521 500120	Overtime	65,482	64,149	66,205	61,303
521 500200	Benefits	298,423	336,504	384,225	413,756
	Subtotal	1,017,244	1,025,687	1,083,227	1,140,953
Supplies					
521 501320	Operating Supplies	16,620	22,700	23,190	18,475
521 501330	Maintenance	22	153	250	250
521 501340	Small Tools/Equip	7,356	14,021	18,918	11,925
	Subtotal	23,999	36,874	42,358	30,650
Services & Charges					
521 501410	Professional Services	10,909	11,805	14,910	18,335
521 501420	Communications	19,077	22,423	22,400	22,400
521 501430	Travel and Training	20,087	15,976	22,858	18,135
521 501440	Advertising/Printing	1,491	495	1,100	1,500
521 501449	Motor Pool O&M Charges	33,827	34,202	32,436	32,351
521 501451	Vehicle Replacement	31,285	10,861	10,889	23,015
521 501464	Vehicle Insurance	3,095	3,060	3,213	3,373
521 501470	Utilities	4,363	4,922	5,250	5,000
521 501480	Repairs/Maintenance	1,119	350	2,000	2,000
521 501496	State Surcharge	360	460	600	700
521 501500	Chief Recruitment	28,176	0	0	10,000
	Subtotal	153,789	104,553	115,656	136,809
Capital Property					
521 506100	Public Safety Radios	0	0	82,429	0
	Subtotal	0	0	82,429	0
	Police Dept Total	1,195,032	1,167,115	1,323,670	1,308,412

Jail					
Salaries & Wages					
531 500110	Salaries	193,895	188,042	192,001	201,921
531 500120	Overtime	18,254	17,008	20,212	18,469
531 500200	Benefits	86,997	89,352	113,866	123,413
	Subtotal	299,146	294,403	326,079	343,803
Supplies					
531 501320	Operating Supplies	8,042	12,133	11,500	15,000
531 501330	Jail Maintenance	355	65	250	250
531 501340	Jail Small Tools/Equip	40	1,350	1,000	3,300
	Subtotal	8,437	13,548	12,750	18,550
Services & Charges					
531 501410	Professional Services	3,577	604	2,260	1,000
531 501420	Jail Communications	624	636	700	700
531 501430	Jail Travel/Training	86	776	2,000	2,500
531 501450	Jail Rentals and Leases				
531 501470	Jail Utilities	4,363	4,922	5,250	5,000
531 501480	Jail Repair/Maint.	310	331	500	500
	Subtotal	8,960	7,270	10,710	9,700
	Jail Total	316,543	315,221	349,539	372,053
	Police & Jail Total	1,511,575	1,482,336	1,673,209	1,680,465

Petersburg Borough, Alaska
Fire Expenditures

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Fire Department					
Salaries & Wages					
525 500110	Salaries	151,461	150,712	145,308	153,720
525 500120	Overtime	-	20	2,720	2,792
525 500200	Benefits	66,221	65,995	64,782	67,836
	Subtotal	217,682	216,726	212,810	224,348
Supplies					
525 501320	Operating Supplies	23,080	28,372	29,815	27,775
525 501330	Building Maintenance/Supplies	-	-	-	5,000
525 501340	Small Tools/Equipment	15,771	26,982	25,155	22,410
	Subtotal	38,851	55,354	54,970	55,185
Services & Charges					
525 501410	Professional Services	12,050	10,929	14,375	14,980
525 501415	Building Maintenance	-	-	-	2,500
525 501420	Communications	6,189	7,914	7,210	7,690
525 501430	Travel & Training	24,849	26,171	33,300	33,300
525 501440	Advertising	93	952	500	1,000
525 501449	Motor Pool O&M	30,572	29,019	36,064	37,464
525 501451	Vehicle replacement	87,248	81,211	81,497	78,328
525 501464	Vehicle Insurance	10,388	10,541	11,224	11,864
525 501470	Utilities	38,789	35,354	40,000	38,000
525 501480	Repairs & Maint.	2,490	2,650	4,500	4,750
525 506519	Machine & Equipment	-	23,477	37,400	38,400
	Subtotal	212,669	228,218	266,070	268,276
	Operations & Maintenance Subtotal	469,202	500,297	533,850	547,809
Grant Matching - 10% -- Dependent on receiving the grants					
525 507000	Volunteer Fire Assist. - Radios	788	-	-	-
	Subtotal	788	-	-	-
	Fire Department Total	469,990	500,297	533,850	547,809

Petersburg Borough, Alaska
Public Works - Streets Administration

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
Public Works - Streets Administration					
Payroll Expense:					
534 500110	Regular Pay	376,935	387,509	358,349	402,480
534 500120	Overtime Pay	22,185	23,316	27,780	32,408
534 500200	Benefits	166,605	213,382	197,592	232,531
	Subtotal	565,725	624,207	583,721	667,419
Supplies:					
534 501320	Operating Supplies	6,234	7,422	7,128	8,210
534 501330	Maint. Supplies	24,025	24,803	26,617	24,990
534 501340	Small Tools	1,310	1,444	5,982	2,482
534 501360	Street Materials	118,160	97,445	94,300	90,778
	Subtotal	149,729	131,115	134,027	126,460
Services & Charges:					
534 501410	Professional Services	7,057	16,957	5,500	19,805
534 501420	Communication	4,192	2,576	4,100	2,412
534 501430	Travel & Training	4,474	1,435	4,150	4,734
534 501440	Advertising & Printing	479	1,797	500	600
534 501449	Motor Pool O&M Charges	179,030	139,415	213,892	199,790
534 501450	Rentals & Leases	1,050	-	1,000	2,000
534 501451	Vehicle Replacement	149,028	140,065	143,385	89,629
534 501464	Vehicle Insurance	3,059	2,934	4,045	4,248
534 501470	Utilities/Heating Fuel	10,177	9,351	10,600	18,000
534 501471	Utilities-Street Lights	37,860	37,860	37,860	33,076
534 501472	Utilities-Garbage	10,845	11,098	11,320	11,546
534 501480	Repairs & Maintenance	6,262	-	4,000	31,800
534 501484	Permit Expense	720	240	700	1,600
	Subtotal	414,232	363,729	441,052	419,240
Capital Outlays:					
534 506517	Signage Expense - DNR			3,100	-
534 506518	Paving - Harbor Way & Gjoa St.		-	16,000	-
534 506522	Enge (Sing Lee Alley) Bridge	-	60,000	-	-
534 506519	Local Road Resurfacing	87,262	-	-	9,824
534 506521	Fram Street Design			45,000	-
	Subtotal	87,262	60,000	64,100	9,824
Total Operating Expense		1,216,949	1,179,051	1,222,900	1,222,943

Petersburg Borough, Alaska
Community Development

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Community Development					
Salaries & Wages					
536 500110	Regular Wages	112,709	120,114	114,957	182,902
536 500120	Overtime	720	297	693	2,005
536 500200	Benefits	45,926	50,797	57,904	102,032
	Subtotal	159,355	171,209	173,554	286,939
Supplies					
536 501320	Operating Supplies	3,464	2,176	2,500	2,500
536 501334	Safety Supplies	-	99	100	100
536 501330	Maintenance Supplies	-	381	100	100
536 501340	Small Tools and Equipment	48	244	1,000	1,000
	Subtotal	3,513	2,899	3,700	3,700
Services & Charges					
536 501410	Professional Services	3,530	2,391	3,000	15,000
536 501415	Dues and Subscriptions	-	-	-	450
536 501420	Communications	2,098	2,333	3,500	3,500
536 501430	Travel & Training	4,232	2,815	3,000	4,500
536 501440	Advertising & Printing	854	925	1,000	1,800
536 501449	Motor Pool O & M	2,878	3,175	3,464	3,260
536 501450	Rentals and Leases	-	-	100	-
536 501451	Vehicle Replacement	131	131	2,834	1,420
536 501464	Vehicle Insurance	189	179	188	198
536 501470	Utilities	3,385	3,541	3,000	-
536 501480	Repairs and Maintenance	-	-	500	-
	Subtotal	17,297	15,490	20,586	30,128
Community Development Total		180,165	189,599	197,840	320,767

Petersburg Borough, Alaska
Community Services

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
Community Services					
560 506415	Clausen Museum O & M	40,000	42,000	42,000	42,000
560 506428	Transient Room Tax Outlays	9,578	6,867	12,000	12,000
560 506429	Chamber of Commerce Grant (TRT)	28,803	30,387	32,000	32,000
560 506436	Petersburg Mental Health Services	45,000	50,000	50,000	50,000
560 506437	Alcohol & Drug Abuse Services	30,000	35,000	35,000	35,000
560 506439	Public Radio KFSK	7,000	8,000	8,000	8,000
560 506443	Mt. View Food Service	15,000	15,000	12,000	12,000
560 506420	Petersburg Public School O & M	1,800,000	1,800,000	1,800,000	1,800,000
560 506447	Compass Theater - Digital Upgrade	-	15,000	-	-
560 506448	City of Kupreanof	-	-	4,438	4,438
	Community Services Total	1,975,381	2,002,254	1,995,438	1,995,438

Petersburg Borough, Alaska
Library

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Library					
Salaries & Wages					
572 500110	Salaries	158,951	178,923	182,367	203,570
572 500120	Overtime Pay	-	-	-	-
572 500200	Benefits	50,230	57,004	79,677	94,597
	Subtotal	209,181	235,928	262,044	298,167
Supplies					
572 501320	Operating Supplies	8,719	7,983	7,000	7,800
572 501321	Library Materials	18,079	36,426	30,000	30,000
572 501322	Periodicals	3,721	3,821	3,660	3,700
572 501340	Small Tools & Equip.	812	-	-	-
	Subtotal	31,331	48,230	40,660	41,500
Services & Charges					
572 501410	Professional Services	16,348	61,388	41,000	43,709
572 501420	Communications	3,241	4,778	8,000	24,560
572 501430	Travel & Training	1,595	813	4,700	2,300
572 501440	Advertising	196	370	300	500
572 501470	Utilities	-	22,161	25,000	24,500
572 501480	Repairs & Maintenance	-	-	2,000	5,000
	Subtotal	21,379	89,511	81,000	100,569
	Library Total	261,891	373,668	383,704	440,236

**Petersburg Borough, Alaska
Parks and Recreation**

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Parks & Recreation					
Salaries & Wages					
574 500110	Salaries	367,343	379,094	359,962	393,340
574 500120	Overtime	3,086	2,233	6,952	7,320
574 500200	Benefits	128,179	163,827	171,094	194,267
	Subtotal	498,609	545,153	538,008	594,926
Supplies					
574 501320	Operating Supplies	53,766	52,872	38,060	52,060
574 501325	Grounds Supplies	9,950	11,479	8,500	8,500
574 501330	Maintenance Supplies	22,955	15,830	19,765	36,505
574 501340	Small Tools/Equipment	27,172	33,927	28,650	24,250
	Subtotal	113,843	114,108	94,975	121,315
Services & Charges					
574 501410	Professional Services	76,421	91,847	86,800	43,800
574 501420	Communications	4,642	5,051	6,000	7,000
574 501430	Travel & Training	5,260	8,594	4,000	5,000
574 501440	Advertising	1,378	2,290	1,850	1,850
574 501449	Motor Pool O&M	26,844	23,674	14,606	24,429
574 501450	Rentals/Leases	4,826	6,267	6,750	5,500
574 501451	Vehicle Replacement	10,857	15,857	12,403	20,934
574 501464	Vehicle Insurance	924	897	942	1,189
574 501470	Utilities	86,406	85,830	98,000	100,000
574 501480	Repair & Maintenance	3,019	18,255	21,000	15,000
574 501498	Credit Card Fee	2,032	2,668	2,000	2,000
	Subtotal	222,608	261,227	254,351	226,702
Capital Outlay					
574 506509	Other Equipment (Cemetery Lawnmower)	-	-	-	16,000
	Subtotal	-	-	-	16,000
	Parks & Rec Total	835,060	920,489	887,334	958,943

**Petersburg Borough, Alaska
Non-Departmental**

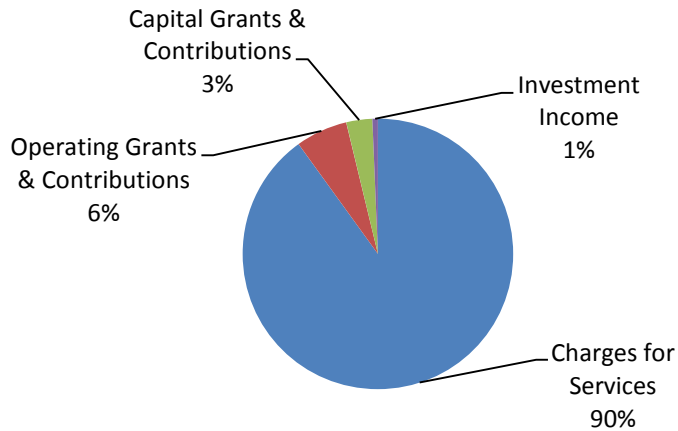
110 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Non-Departmental					
Salaries & Benefits					
000 500210	State PERS Relief - General Fund	381,838	393,153	345,000	393,153
	Subtotal	381,838	393,153	345,000	393,153
Supplies					
576 501320	Operating Supplies	5,738	7,304	5,500	5,500
	Subtotal	5,738	7,304	5,500	5,500
Services & Charges					
576 501410	Professional Services	13,660	12,693	14,000	13,000
576 501417	Alcohol and Drug Testing	4,150	3,535	4,500	4,000
576 501420	Communications	1,437	988	700	700
576 501430	Travel and Training	584	1,948	9,000	2,000
576 501450	Rentals/Leases	16,974	17,384	14,000	14,000
576 501462	Liability Insurance	40,377	34,370	47,000	41,244
576 501463	Property Insurance	33,421	23,646	42,000	35,000
576 501470	Utilities / Heating Fuel	38,478	31,866	35,000	31,000
576 506500	Records Management	-	890	2,000	2,000
576 506501	Granicus	14,395	32,747	15,200	17,600
576 506502	PCS Insight/ Connect/Online	18,582	21,926	22,000	23,000
	Subtotal	182,059	181,993	205,400	183,544
	Non-Departmental Total	569,635	582,449	555,900	582,197

Other Expenses					
000 500300	Contingency	-	92,864	47,878	87,614
	Other Expenses Total	-	92,864	47,878	87,614
Operating Transfers Out					
000 501960	Harbor / Port (Fish Tax)	636,385	410,516	500,000	400,000
000 501960	Assisted Living	100,000	100,000	50,000	50,000
000 501962	Transfer Out to Police/Municipal Building Renovation				200,000
000 501961	Property Development Fund	-	-	355,837	-
	Operating Transfers - Out	736,385	510,516	905,837	650,000

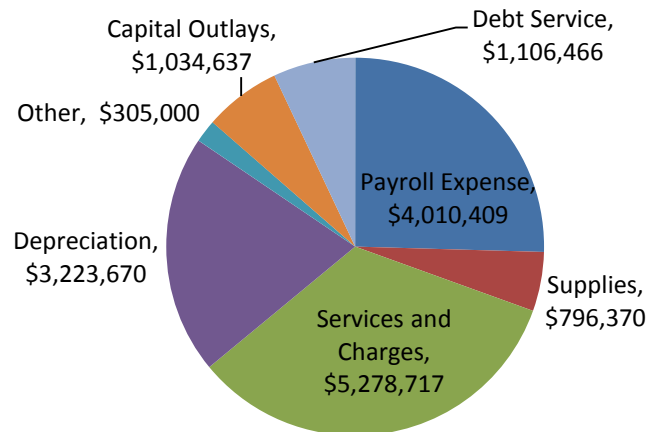


Enterprise Funds

Enterprise Fund FY 2016 Budgeted Revenue - \$12,197,008



Enterprise Fund FY 2016 Budgeted Expenses - \$15,755,269



Petersburg Borough, Alaska
Electric Fund - 410
FY 2016 Annual Budget

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Electric Department					
Utility Services					
000 403160	Misc. Admin Charges	756	7,900	1,500	1,500
000 407100	Residential Sales	2,007,972	1,968,199	2,048,388	2,048,388
000 407110	Commercial Sales	733,466	763,107	830,274	858,252
000 407120	Industrial Sales	2,173,119	2,350,908	2,182,223	2,295,726
000 407130	Harbor Sales	222,182	215,041	222,959	226,625
000 407150	Electrical Connect Fee	5,175	7,700	3,500	3,500
000 407160	Electrical Permits	840	645	500	500
000 407190	Local Street Lighting	49,108	49,092	49,092	42,362
000 407193	SEAPA Rebate	198,650	200,538	-	-
000 407195	Security Lighting	4,180	4,334	4,180	4,629
000 407197	Power Purch Adjustment	-	-	-	-
000 407200	State Street Lighting	23,992	17,994	23,992	29,130
000 407210	Pole Rental	47,920	51,400	48,100	48,100
000 407215	Elec. Customer Fees	4,375	4,300	5,000	5,000
	Subtotal	5,471,733	5,641,157	5,419,708	5,563,712
Miscellaneous Revenue					
000 402275	State PERS Contribution	138,637	130,652	138,000	135,000
000 404380	A/R Service Charges	15,600	19,111	15,000	15,000
000 407170	Charges for Service	240	709	500	500
000 407175	Utility Contract Work	11,855	1,370	12,000	12,000
000 410100	Investment Income	23,168	61,397	25,000	50,000
000 402260	Build America Bond Reimb.	33,318	31,821	30,419	33,318
	Subtotal	222,818	245,060	220,919	245,818
Revenues Total		5,694,552	5,886,217	5,640,627	5,809,530
Salaries & Wages					
000 500110	Salaries	771,754	734,666	910,022	919,340
000 500120	Overtime	31,181	32,877	45,808	46,097
000 500200	Benefits	393,346	406,539	433,791	453,040
	Subtotal	1,196,281	1,174,082	1,389,621	1,418,477
Supplies					
000 501320	Operating Supplies	3,206	6,958	6,500	6,500
000 501330	Maintenance Supplies	-	59	500	500
000 501340	Small Tools	2,104	2,275	2,500	2,500
000 501350	Inventory	76,134	13,849	60,000	60,000
416 501345	Customer Account Supplies	92	147	500	500
	Subtotal	81,535	23,287	70,000	70,000
Services & Charges					
000 501410	Professional Services	54,927	75,654	120,000	103,000
000 501420	Communications	16,640	19,607	19,500	19,500
000 501430	Travel & Training	10,481	29,230	20,500	24,000
000 501440	Advertising & Printing	4,257	5,157	5,000	7,500
000 501445	Heat Pump Rebate			15,000	20,000
000 501449	Motor Pool Charges-O&M	46,414	56,213	62,816	55,938
000 501451	Vehicle Replacement	70,068	70,068	58,547	63,092
000 501462	Liability Insurance	13,167	7,184	14,154	8,621
000 501463	Property Insurance	8,173	8,730	12,839	11,000
000 501464	Vehicle Insurance	1,939	1,852	1,945	2,042
000 501470	Utilities	8,884	6,704	7,500	7,500
000 501480	Repair & Maintenance	4,142	4,327	5,500	5,500
000 501490	Miscellaneous	1,370	4,405	1,500	1,500
000 501491	Overhead Charges	190,696	183,579	184,766	179,136
000 501498	Credit Card Fees	22,889	20,046	23,000	23,000
000 501499	Bad Debt Account	3,537	16,511	8,000	8,000
000 502000	Depreciation	653,940	596,301	711,367	691,182
	Subtotal	1,111,525	1,105,568	1,271,934	1,230,511
Capital Outlays					
000 506500	Computer Equipment	2,233	6,617	6,000	7,500

Petersburg Borough, Alaska
Electric Fund - 410
FY 2016 Annual Budget

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
000 506501	Poles, Towers, Fixtures	5,655	9,496	20,000	12,000
000 506502	OH Conductor, Devices	4,740	1,483	8,000	6,000
000 506503	Urg. Conduit, Etc.	494	40	5,000	5,000
000 506504	Urg. Conductor, Devices	6,199	1,933	5,500	5,000
000 506505	Line Transformers	12,394	32,900	40,000	30,000
000 506506	Services & Charges	99,891	85,019	85,000	85,000
000 506507	Meters	5,314	-	8,000	7,000
000 506508	St. Lights & Signals	18,893	56,560	25,000	48,000
000 506509	Office Furniture & Equip.	422	2,750	3,000	3,000
000 506510	Tools, shop & Garage	10,024	2,017	10,500	9,500
000 506511	Laboratory Equipment	500	1,568	2,500	1,500
000 506512	Communication Equipment	1,280	2,099	3,000	5,000
000 506514	Raptor Protection	-	-	1,500	1,500
	Subtotal	168,038	202,481	223,000	226,000
Power Production Supplies					
401 501352	Blind Slough Operations	5,235	995	3,000	4,000
402 501352	Blind Slough Maintenance	2,503	11,826	9,000	10,000
403 501352	Diesel Plant Operations	4,406	7,100	7,000	7,000
404 501352	Diesel Plant Fuel	246,661	190,184	252,000	249,000
405 501352	Diesel Plant Maintenance	19,309	21,232	20,000	18,000
	Subtotal	278,115	231,336	291,000	288,000
Power Production Srv/Charges					
401 501353	Blind Slough Operations	10,553	14,886	17,000	15,000
402 501353	Blind Slough Maintenance	15,369	15,522	44,000	43,000
403 501353	Diesel Plant Operations	160	45	500	500
405 501353	Diesel Plt Maintenance	6,275	31,822	10,000	15,000
	Subtotal	32,358	62,274	71,500	73,500
Power Purchase Costs:					
406 501354	Power Purchase Cost	2,167,006	2,440,004	2,286,427	2,853,638
406 506522	Wrangell/TBPC Net Billable	605,802	584,465	559,157	-
	Total firm purch from FDPPA	2,772,808	3,024,469	2,845,584	2,853,638
406 506523	Non Billable TBPC Exp.	58,139	52,484	-	-
406 506524	Psbg Net Billable Exp.	-	-	-	-
	Subtotal	2,830,948	3,076,952	2,845,584	2,853,638
Power Distribution Supplies					
407 501355	Line Station	10,969	14,012	15,000	15,000
408 501355	Street Lighting	153	302	1,000	1,000
409 501355	Meter	556	507	1,500	1,500
410 501355	Customer Installation	93	-	1,000	1,000
411 501355	Structure & Equipment	16,735	15,627	16,000	18,000
412 501355	Line Maint	1,301	43	1,000	1,000
413 501355	Transformer	160	60	1,000	1,000
414 501355	Miscellaneous	464	512	500	500
415 501355	Underground	75	-	1,000	1,000
	Subtotal	30,505	31,063	38,000	40,000
Power Distribution Srv/Charges					
407 501356	Line Station	9,008	14,940	13,000	13,000
411 501356	Structure & Equipment	3,123	3,182	50,000	25,000
413 501356	Transformer	186	489	25,000	25,000
415 501356	Underground	-	-	100	100
	Subtotal	12,317	18,611	88,100	63,100
Interfund Transfers/Capital Projects					
000 501960	Auto Load	10,000	30,000	10,000	-
000 501960	North Harbor Capital Project	1,260,000	-	-	-
000 501960	Hydro Substation Upgrade	-	-	15,000	10,000
000 501960	PMPL Headquarters Building Remodel	-	-	-	350,000
	Subtotal	1,270,000	30,000	25,000	360,000
Other Uses - (State PERS Contribution)					
000 500210	State PERS Contribution	138,637	130,652	138,000	135,000
	Subtotal	138,637	130,652	138,000	135,000

Petersburg Borough, Alaska
 Electric Fund - 410
 FY 2016 Annual Budget

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Debt Service					
000 508100	Principal - 2010 Bonds	100,000	105,000	105,000	110,000
000 508110	Interest - 2010 Bonds	133,413	134,419	131,269	128,044
	Subtotal	233,413	239,419	236,269	238,044
Total Operation & Maint. Exp.		5,573,584	5,723,174	6,065,739	6,037,226
Total Capital Outlays		168,038	202,481	223,000	226,000
Interfund Transfers Total		1,270,000	30,000	25,000	360,000
Other Uses - State PERS Contribution		138,637	130,652	138,000	135,000
Debt Service		233,413	239,419	236,269	238,044
Expenditures Total		7,383,672	6,325,726	6,688,008	6,996,270
Change in Net Position		(1,689,120)	(439,509)	(1,047,381)	(1,186,740)

Cash & Investments in Fund 410 at End of FY 2014 \$ 5,328,621

Petersburg Borough, Alaska
Water Fund - 420
FY 2016 Annual Budget

420 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	494,965	512,943	515,000	525,000
000 407110	Commercial Sales	360,599	464,536	375,000	395,000
000 407220	Water Delivery	8,832	15,093	9,000	9,000
000 407170	Charges For Services	6,067	6,699	6,000	6,000
	Subtotal	870,463	999,272	905,000	935,000
Nonoperating Revenues:					
000 410100	Investment Income	-	5,254	-	5,000
000 402275	State PERS Relief	17,773	18,065	18,000	18,000
	Subtotal	17,773	23,319	18,000	23,000
Interfund Transfers:					
000 402240	Interfund Trans-Economic Fund	165,000	165,000	165,000	165,000
	Subtotal	165,000	165,000	165,000	165,000
Total Revenue and Other Sources		1,053,236	1,187,591	1,088,000	1,123,000
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	182,085	196,428	184,314	175,244
000 500120	Overtime Pay	13,628	12,564	13,666	12,567
000 500200	Benefits	91,130	88,750	109,043	108,059
	Subtotal	286,843	297,742	307,023	295,870
Supplies:					
000 501320	Operating Supplies	6,515	6,089	7,850	3,800
000 501321	Supplies - Plant	84,478	114,289	113,317	114,015
000 501330	Maintenance Supplies	8,446	17,592	8,463	13,815
000 501340	Small Tools/Equipment	2,177	2,960	600	9,274
000 501350	Meters/Inventory	16,096	11,077	17,277	18,170
	Subtotal	117,712	152,007	147,507	159,074
Services & Charges:					
000 501410	Professional Services	14,746	41,459	29,326	30,428
000 501420	Communication	3,361	4,790	4,732	5,210
000 501430	Travel & Training	2,220	910	2,520	2,610
000 501440	Adver/Printing	104	216	250	250
000 501451	Vehicle Replacement	16,699	16,699	17,475	10,729
000 501464	Vehicle Insurance	189	179	188	198
000 501462	Liability Insurance	2,422	1,649	2,604	1,978
000 501463	Property Insurance	3,637	4,583	5,000	7,000
000 501470	Utilities	86,004	82,179	75,000	75,000
000 501480	Repairs & Maintenance	1,123	3,889	4,500	4,500
000 501485	Energy Conservation measures	-	-	-	2,500
000 501491	Overhead Charges	69,682	65,745	65,123	75,162
000 501449	Motor Pool Charges - O&M	6,813	16,391	5,938	5,716
000 501498	Credit Card Fees	3,370	3,127	4,000	3,500
000 501499	Bad Debt	1,903	4,395	-	-
000 502000	Depreciation	764,232	856,280	844,000	940,164
	Subtotal	976,503	1,102,491	1,060,656	1,164,945
Total Operating Expense		1,381,058	1,552,240	1,515,186	1,619,889

Petersburg Borough, Alaska
Water Fund - 420

FY 2016 Annual Budget

420 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Other Uses					
000 500210	State PERS Relief	17,773	18,065	18,000	18,000
	Subtotal	17,773	18,065	18,000	18,000
Capital Outlays					
000 506519	Machinery & Equipment	-	-	-	-
	Subtotal	-	-	-	-
Debt Service					
425 508100	Principal Cabin Creek - ADEC	94,766	94,766	94,766	94,766
425 508110	Interest Cabin Creek - ADEC	11,372	9,950	8,529	7,107
426 508100	Principal Scow Bay - ADEC	100,795	102,307	103,841	105,399
426 508110	Interest Scow Bay - ADEC	21,525	20,013	18,478	16,921
000 508100	Water Plant Upgrade - ADEC	59,582	60,476	61,383	62,304
000 508110	Water Plant Upgrade - ADEC	17,161	16,267	15,360	14,439
427 508100	Water Reconstruction - ADEC	-	-	27,784	27,784
427 508110	Water Reconstruction - ADEC	-	-	15,313	26,587
428 508100	Water Treatment Plant-Phase III	-	-	-	12,182
428 508110	Water Treatment Plant-Phase III	-	-	-	9,634
	Subtotal	305,201	303,779	345,454	377,123
	Total Other Uses	322,974	321,845	363,454	395,123
	Total Expenditures & Other Uses	1,704,032	1,874,085	1,878,640	2,015,012
	Change in Net Position	(650,797)	(686,494)	(790,640)	(892,012)

Cash & Investments in Fund 420 at End of FY 2014 \$ 542,758

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2016 Annual Budget

430 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 407100	Residential Sales	488,836	518,512	513,000	540,000
000 407110	Commercial Sales	164,206	182,082	175,000	195,000
000 407170	Charges For Services	12,569	18,387	9,000	12,000
	Subtotal	665,611	718,981	697,000	747,000
Nonoperating Revenues:					
000 410100	Investment Income	3,310	9,770	11,000	10,000
000 402275	State PERS Relief	17,125	23,530	17,500	18,000
	Subtotal	20,435	33,300	28,500	28,000
Total Revenue and Other Sources		686,046	752,282	725,500	775,000
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	158,650	170,488	173,085	183,134
000 500120	Overtime	9,683	15,136	12,543	13,356
000 500200	Benefits	85,493	83,732	111,147	116,413
	Subtotal	253,825	269,356	296,775	312,903
Supplies:					
000 501320	Operating Supplies	14,897	11,812	14,133	15,651
000 501330	Maint. Supplies	19,388	11,600	14,911	21,417
000 501334	Safety Supplies	5,546	2,890	6,020	5,490
000 501340	Small Tools & Equip	4,555	3,687	2,760	4,275
000 501350	Inventory	720	5,390	-	-
000 501351	Fuel Oil	13,340	15,750	14,000	12,000
	Subtotal	58,447	51,130	51,824	58,833
Services & Charges:					
000 501410	Professional Services	8,048	9,850	8,710	8,490
000 501420	Communications	2,515	3,786	3,760	4,340
000 501430	Travel & Training	1,847	3,850	5,610	4,835
000 501440	Advertising & Printing	487	1,080	890	890
000 501451	Vehicle Replacement	27,427	28,557	24,765	14,215
000 501464	Vehicle Insurance	1,224	1,199	1,258	1,321
000 501462	Liability Insurance	2,366	1,437	2,544	1,724
000 501463	Property Insurance	3,211	5,732	5,982	6,000
000 501470	Utilities	68,642	62,144	66,900	66,900
000 501480	Repairs & Maint.	11,450	17,936	11,000	16,500
000 501485	Energy Conservation Measures	1,480	616	2,500	2,500
000 501491	Overhead Charges	50,420	47,405	49,807	54,080
000 501930	Haz Mat Notices	3,000	3,000	3,000	3,000
000 501449	Motor Pool Charges O&M	15,171	23,652	16,342	13,948
000 501498	Credit Card Fees	3,270	2,846	4,000	3,000
000 501499	Bad Debt Accts	2,309	3,846	-	-
000 502000	Depreciation	317,167	298,918	348,000	326,459
	Subtotal	520,032	515,853	555,068	528,202
Total Operating Expense		832,305	836,338	903,667	899,938
Other Uses					

Petersburg Borough, Alaska
Wastewater Fund - 430
FY 2016 Annual Budget

430 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
000 500210	State PERS Relief	17,125	23,530	17,500	18,000
	Subtotal	17,125	23,530	17,500	18,000
	Capital Outlays				
000 506519	Machinery & Equipment	-	21,008	52,800	18,000
000 501960	Pump Station #5 Transfer	-	20,000		-
000 506521	Sewer Lines	-	-	-	16,550
000 501960	SCADA Fund - Transfer Out	-	-	-	20,000
	Subtotal	-	41,008	52,800	54,550
	Debt Service				
426 508100	Principal Scow Bay - ADEC	32,214	32,697	33,187	33,685
426 508110	Interest Scow Bay - ADEC	6,879	6,396	5,906	5,408
427 508100	Sewer Reconstruction - ADEC	-	-	23,639	23,639
427 508110	Sewer Reconstruction - ADEC	-	-	11,963	21,555
000 508100	Pump Station 5 - ADEC Princ.	-	-	-	30,279
000 508110	Pumpstation 5 - ADEC Interest	-	-	-	17,051
	Subtotal	39,093	39,093	74,695	131,617
	Total Other Uses	56,218	103,631	144,995	204,167
	Total Expenditures & Other Uses	888,523	939,969	1,048,662	1,104,105
	Change in Net Position	(202,477)	(187,688)	(323,162)	(329,105)

Cash & Investments in Fund 430 at End of FY 2014 \$ 1,106,832

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2016 Annual Budget

440 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Revenues & Other Sources					
Operating Revenue:					
000 407225	Refuse Collection	810,029	806,614	760,000	820,000
000 407230	Baler/Landfill Charges	262,695	292,322	275,000	300,000
000 407240	Recycling Revenue	16,415	38,781	64,800	6,000
000 407260	Salvage Permits	3,015	(75)	3,000	3,000
000 407170	Charges For Services	-	42	-	-
	Subtotal	1,092,154	1,137,684	1,102,800	1,129,000
Nonoperating Revenue:					
000 410100	Interest Earnings	2,482	6,521	2,500	5,000
000 402240	Transfer - In	-	-	-	-
000 402275	State PERS Relief	25,218	28,643	25,500	28,000
	Subtotal	27,700	35,164	28,000	33,000
	Total Revenue	1,119,854	1,172,848	1,130,800	1,162,000
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	235,895	249,905	241,757	243,565
000 500120	Overtime	3,035	2,459	1,986	7,500
000 500200	Benefits	119,733	128,036	164,255	146,206
	Subtotal	358,663	380,400	407,998	397,271
Supplies:					
000 501320	Operating Supplies	19,259	21,644	23,186	22,260
000 501330	Maintenance Supplies	10,279	11,206	11,329	12,093
000 501334	Safety Supplies	5,666	6,386	6,597	6,710
000 501340	Small Tools & Equip	3,803	4,814	2,836	4,000
000 501341	Dumpster/Cans	217	4,763	750	750
	Subtotal	39,223	48,813	44,698	45,813
Services & Charges:					
000 501410	Professional Services	6,792	12,210	7,483	11,163
000 501411	Curbside Recycling Contract	36,000	59,500	80,400	22,500
000 501420	Communication	2,711	4,094	3,972	4,195
000 501430	Travel & Training	3,686	2,662	1,000	2,400
000 501440	Advertising & Printing	1,492	1,114	1,200	1,950
000 501451	Vehicle Replacement	83,390	89,477	85,843	98,207
000 501464	Vehicle Insurance	1,670	1,647	1,729	2,015
000 501462	Liability Insurance	4,208	2,136	4,524	2,563
000 501463	Property Insurance	1,392	1,754	2,251	2,500
000 501470	Utilities	30,340	30,621	30,000	30,000
000 501480	Repairs & Maint	1,451	1,825	-	10,000
000 501491	Overhead Charge	87,219	78,911	81,726	85,573
000 501930	HazMat Event	30,103	30,571	25,000	30,000
000 506416	Recycling Expense	10,126	21,972	110,000	30,000
000 506417	Ground Water Monitor	1,019	2,905	2,050	2,300
000 501449	Motorpool O&M	89,638	62,419	74,625	90,000
000 501498	Credit Card Fees	4,485	4,335	5,000	4,500
000 501499	Bad Debt Accts	1,396	4,026	-	-
000 501495	Bale Disposal	245,113	271,075	176,400	224,000
000 502000	Depreciation	69,272	72,993	70,000	72,993
	Subtotal	711,502	756,246	763,203	726,859
	Total Operating Expense	1,109,388	1,185,459	1,215,899	1,169,943
Other Uses					
000 500210	State PERS Relief	25,218	28,643	25,500	28,000
	Subtotal	25,218	28,643	25,500	28,000

Petersburg Borough, Alaska
Sanitation Fund - 440
FY 2016 Annual Budget

<i>440 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted-Revised Budget</i>	<i>FY 15/16 Adopted Budget</i>
Capital Outlays					
000 506518	Recycling Collection Carts/Containers			75,000	-
000 506519	Machinery & Equipment	12,454	-	-	10,000
000 506519	Baler Conveyor Replacement	-	-	100,000	
000 501960	Transfer Out - Landfill Slope Stabilization	250,000	-	-	
	Subtotal	262,454	-	175,000	10,000
	Total Expenditures & Other Uses	1,397,059	1,214,103	1,416,399	1,207,943
	Change in Net Position	(277,205)	(41,254)	(285,599)	(45,943)

Cash & Investments in Fund 440 at End of FY2014 \$ 290,803

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2016 Annual Budget

450 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
Revenues & Other Sources					
Harbor Charges:					
000 408100	Moorage Fees	628,530	658,741	725,774	755,000
000 408110	Transient Fees	104,524	127,409	103,000	143,750
000 408120	Grid Fees	6,708	6,672	7,500	7,000
000 408130	Live Aboard	9,520	11,012	9,000	11,000
000 408150	Launch Fees	12,526	12,360	14,000	14,000
000 408160	Tour Ship Moorage	40,800	41,110	27,000	39,000
000 408165	Commercial Drive Down Facility Fees	-	-	-	16,706
000 407170	Misc Harbor Charges	49,298	57,405	49,000	50,000
	Subtotal Harbor Charges	851,907	914,708	935,274	1,036,456
Port Charges:					
000 408170	Port Moorage Fees	1,823	5,175	-	-
000 408180	Port Leases	154,088	143,002	138,000	122,402
000 408190	Port Storage Fees	15,918	12,230	13,000	20,000
	Subtotal Port Charges	171,829	160,407	151,000	142,402
Misc. Revenue					
000 410260	Other Revenues	3,854	2,087	5,000	5,000
000 410300	Cashier's over/short	-	2	100	100
	Subtotal Misc. Revenue	3,854	2,089	5,100	5,100
	Total Operating Revenues	1,027,590	1,077,204	1,091,374	1,183,958
Nonoperating Revenues:					
000 410100	Investment Income	827	5,212	500	5,000
000 402275	State PERS Relief	48,540	45,282	49,000	46,000
000 402270	State Grant - Anodes	75,506	-	-	-
000 402250	Grant - Troller Float	-	16,846	25,000	-
000 402250	Grant - Fish Cleaning Station	-	27,358	225,800	-
	Subtotal Nonoperating Revenues	124,874	94,698	300,300	51,000
Interfund Transfers:					
000 402140	Fish Tax	636,385	410,516	500,000	400,000
	Subtotal Interfund Transfers	636,385	410,516	500,000	400,000
	Total Revenues & Other Sources	1,788,849	1,582,418	1,891,674	1,634,958
Expenditures & Other Uses					
Operating Expenses					
Payroll Expense:					
000 500110	Regular Pay	373,345	374,555	385,216	380,751
000 500120	Overtime Pay	10,762	18,629	13,437	13,802
000 500200	Benefits	173,838	174,233	214,815	247,346
	Subtotal	557,946	567,417	613,468	641,899
Supplies:					
000 501320	Operating Supplies	21,692	21,437	22,000	22,000
000 501325	Grounds Supplies	-	-	500	500
000 501330	Maintenance Supplies	6,806	6,175	8,000	8,000
000 501334	Safety Gear	966	1,589	1,500	1,500
000 501335	Waste Oil Repair & Maint	243	2,238	1,000	1,000
000 501340	Small Tools	4,601	5,260	5,000	5,000
	Subtotal	34,308	36,699	38,000	38,000
Services & Charges:					
000 501410	Professional Services	19,592	15,643	2,500	2,500
000 501415	DC Lobbyist	9,000	-	9,000	9,000
000 501420	Communications	7,089	8,708	8,500	8,500
000 501430	Travel & Training	4,341	2,918	3,500	3,500
000 501440	Advertising & Printing	381	1,155	1,000	1,000
000 501448	Security Boat O&M	3,891	4,234	6,549	6,799
000 501449	Motor Pool O & M	16,168	20,084	17,136	16,205
000 501450	Rentals/Leases	-	669	500	1,000
000 501451	Vehicle Replacement	4,381	4,157	8,149	3,879
000 501462	Liability Insurance	5,856	3,381	6,295	4,027

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450
FY 2016 Annual Budget

450 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
000 501463	Property Insurance	1,236	1,557	1,980	1,800
000 501464	Vehicle Insurance	410	391	411	431
000 501470	Utilities	86,917	47,004	80,000	90,204
000 501472	Utilities - Garbage	61,314	77,589	65,000	71,188
000 501480	Repair & Maint	20,636	41,506	25,000	25,000
000 501481	Scowbay	1,292	853	2,000	1,000
000 501491	Overhead Charges	72,022	69,062	73,010	77,183
000 501498	Credit Card Fee	8,468	14,304	15,000	15,000
000 501499	Bad Debt Expense	5,453	-	6,000	5,000
000 501500	Contingency	-	-	20,000	20,000
	Subtotal	328,448	313,214	351,530	363,216
Depreciation					
000 502000	Depreciation	727,426	805,693	800,000	1,014,372
	Total Operating Expense	1,648,128	1,723,022	1,802,998	2,057,487
Other Uses					
000 500210	State PERS Relief	48,540	45,282	49,000	46,000
	Subtotal	48,540	45,282	49,000	46,000
Capital Outlays					
000 506519	Machinery & Equip	6,778	4,796	5,000	5,000
000 506521	Security Cameras	2,840	3,946	5,000	5,000
000 506523	Ramp Improvements		-	3,000	-
000 506500	Computer Equipment	1,130	4,291	3,000	3,000
000 501960	Transfer Out - Landfill Slope Stabilizatio	200,000	-	-	-
000 501960	Transfer out - North Harbor Project	1,220,990	-	-	-
000 501960	Transfer out - Crane Dock Upgrade			100,000	-
000 506528	Outboard - 50hp		5,190	-	-
000 506529	Fire Pump		-	-	6,000
000 506530	Troller Float		16,846	25,000	-
000 506531	Fish Cleaning Station		27,358	225,800	-
000 506532	New Roof			32,000	-
000 506533	Kayak Float			3,500	-
000 506534	Oil Containment Tray			7,500	-
000 506535	Building Remodel Plan			15,000	-
000 506536	Pedestrian Ramp for Skiff Float			60,000	-
000 506537	Middle Harbor Repairs				
000 506538	Dock Ladders				4,312
000 506539	South Harbor Float Maintenance				20,000
000 506540	North Harbor Bulkhead/Approach Rep				150,000
000 506541	South Harbor 400 Row Dredging				120,000
	Subtotal	1,431,738	62,426	484,800	313,312
Debt Service					
000 508100	GO Bonds (South Harbor) - Princ.	79,164	87,497	91,663	91,663
000 508110	Go Bonds (South Harbor) - Interest	40,490	35,150	26,619	26,619
	Subtotal	119,653	122,646	118,282	118,282
	Total Other Uses	1,599,931	230,355	652,082	477,594
	Total Expenditures & Other Uses	3,248,059	1,953,377	2,455,080	2,535,081
	Net Change in Position	(1,459,210)	(370,959)	(563,406)	(900,123)

Cash & Investments in Fund 450 at End of FY 2014 \$ 670,510

Petersburg Borough, Alaska
Elderly Housing Fund - 470
FY 2016 Annual Budget

470 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted - Revised Budget	FY 15/16 Adopted Budget
Operating Revenues					
000 410170	HUD Subsidies	239,339	248,717	231,704	232,175
000 410180	Rents & Royalties	108,178	110,062	137,176	129,053
000 410260	Other Revenues	14,792	15,288	15,384	14,564
	Subtotal	362,309	374,067	384,264	375,792
Nonoperating Revenue:					
000 410100	Investment Income	2,515	5,694	2,500	5,000
000 410120	Donations	-	-	-	-
000 410130	Other Grants	12,448	-	-	-
000 402270	State Grant	317,830	36,126	9,736	-
000 402275	State PERS Relief	-	6,550	-	6,000
	Subtotal	332,792	48,370	12,236	11,000
	Revenues Total	695,101	422,437	396,500	386,792
Salaries & Wages					
000 500110	Regular Pay	61,292	61,122	61,186	95,118
000 500120	Overtime	-	-	500	3,904
000 500200	Benefits	24,531	24,473	29,892	55,308
	Subtotal	85,823	85,595	91,578	154,330
Supplies					
000 501320	Operating Supplies	8,744	36,809	3,000	3,000
000 501330	Maintenance Supplies	3,191	2,766	3,500	3,500
000 501340	Small Tools/Equipment	1,272	5,049	5,200	5,200
	Subtotal	13,207	44,624	11,700	11,700
Services & Charges					
000 501410	Professional Services	27,553	55,913	26,600	26,000
000 501420	Communications	7,851	8,452	10,000	10,000
000 501430	Travel & Training	2,424	2,501	2,500	3,000
000 501440	Advertising & Printing	-	346	500	500
000 501451	Vehicle Replacement	624	624	1,409	3,184
000 501462	Liability Insurance	619	555	666	666
000 501463	Property Insurance	5,523	6,021	10,504	7,000
000 501464	Vehicle Insurance	265	261	274	388
000 501470	Utilities/Heating Fuel/Propane	67,536	39,355	93,200	51,000
000 501480	Repair & Maintenance	42,130	21,614	51,400	20,000
000 501491	Overhead Charges	24,911	24,145	26,606	26,794
000 501449	Motor Pool Charges-O&M	1,868	1,959	4,254	2,391
000 502000	Depreciation	68,838	70,327	69,000	74,500
	Subtotal	250,140	232,073	296,913	225,423
	Operations & Maintenance Subtotal	349,171	362,292	400,191	391,453
Capital Outlays					
000 506517	New Roof/Improvements	308,464	36,126	9,736	-
000 506518	Kitchen Improvements	9,365	-	29,000	-
000 506519	Window Replacement	7,720	-	10,300	10,500
000 506520	Carpet and Vinyl Replacement	9,378	3,648	10,000	9,000
000 506521	Countertop	-	-	1,382	1,500
000 506522	Screen doors, Door handles, Closures, Locks	-	2,690	6,220	7,000
000 506523	Lavatory Faucets	-	-	630	700
000 506524	Boiler Controls & Zone Valves	-	-	2,920	3,000
000 506525	Light Covers in Dining Room	-	-	3,000	-
000 506526	Appliance Replacements	2,056	-	6,200	6,200
000 506527	Furniture	-	-	-	800
	Subtotal	336,984	42,464	79,388	38,700
Other					
000 500210	State PERS Relief	-	6,550	-	6,000
	Subtotal	-	6,550	-	6,000
Debt Service					
000 508100	Principal - Bank of NY	41,250	40,000	40,000	41,250
000 508110	Interest - Bank of NY	14,895	18,021	20,525	19,100
	Subtotal	56,145	58,021	60,525	60,350
	Expenditures Total	742,300	469,327	540,104	496,503
	Change in Net Position	(47,199)	(46,889)	(143,604)	(109,711)

Cash & Investments at End of Fiscal Year 2014

\$ 583,467

Petersburg Borough, Alaska
 Assisted Living Fund - 480
 FY 2016 Annual Budget

480 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Operating Revenues					
000 410220	Rents & Royalties	266,137	266,327	269,328	262,968
000 410240	Private Services	708,075	443,347	331,920	300,000
000 410245	Medicaid Services	-	246,669	300,000	414,640
000 410246	General Relief for Services	-	16,509	15,000	36,000
000 410260	Charges for services	4,094	4,044	5,160	4,570
000 410270	Transportation	-	3,151	1,800	2,500
	Subtotal	978,305	980,048	923,208	1,020,678
Miscellaneous					
000 402240	Operating Transfer - G. Fund	100,000	100,000	50,000	50,000
000 402240	General Fund Transfer - Bonds	199,249	184,709	181,575	181,050
000 402275	State PERS Relief	49,551	54,399	50,000	54,000
	Subtotal	348,800	339,108	281,575	285,050
	Revenues Total	1,327,106	1,319,155	1,204,783	1,305,728
Salaries & Wages					
000 500110	Regular Pay	386,334	439,503	419,888	469,946
000 500120	Overtime	17,821	23,366	23,085	26,889
000 500200	Benefits	177,146	213,186	253,950	306,135
	Subtotal	581,301	676,055	696,923	802,970
Supplies					
000 501320	Operating Supplies	14,998	75,189	21,000	21,000
000 501330	Maintenance Supplies	1,558	657	3,500	3,500
000 501335	Food Supplies	56,285	15,923	53,000	55,000
000 501340	Small Tools/Equipment	351	(2,720)	5,240	5,450
	Subtotal	73,192	89,050	82,740	84,950
Services & Charges					
000 501410	Professional Services	10,600	18,274	10,520	16,000
000 501420	Communications	9,300	10,069	12,000	10,000
000 501430	Travel & Training	2,150	1,693	2,500	3,780
000 501440	Advertising & Printing	488	348	1,000	1,000
000 501451	Vehicle Replacement	624	624	1,409	3,186
000 501462	Liability Insurance	5,251	3,498	5,644	4,198
000 501463	Property Insurance	4,779	6,960	8,237	10,500
000 501464	Vehicle Insurance	265	261	274	387
000 501470	Utilities / Fuel / Propane	54,224	52,655	57,000	47,000
000 501480	Repair & Maintenance	8,438	12,154	27,600	20,000
000 501491	Overhead Charges	45,100	49,735	69,454	70,200
000 501449	Motor Pool Charges-O&M	1,846	1,959	4,254	2,391
000 502000	Depreciation	106,997	103,097	107,000	104,000
	Subtotal	250,062	261,326	306,892	292,642
	Operations & Maintenance Subtotal	904,556	1,026,431	1,086,555	1,180,562
Other Uses					
000 500210	State PERS Relief	49,551	54,399	50,000	54,000
	Subtotal	49,551	54,399	50,000	54,000
Capital Outlays					
000 506520	Carpet and Vinyl replacement	-	-	6,500	7,000
000 506526	Appliance Replacements	-	-	3,250	4,000
000 506527	Portico Design/Repair	-	-	-	11,500
000 506528	Exterior Power Wash/Painting	-	-	-	9,575
	Subtotal	-	-	9,750	32,075
Debt Service					
000 508100	Principal - Bonds	123,750	120,000	120,000	123,750
000 508110	Interest - Bonds	12,688	56,312	61,575	57,300
	Subtotal	136,438	176,312	181,575	181,050
	Expenditures Total	1,090,545	1,257,142	1,327,880	1,447,687
	Change in Net Position	236,561	62,013	(123,097)	(141,959)
	Cash & Investments at End of Fiscal Year 2014	\$ 246,419			



**Motor Pool Internal
Service Fund
&
Debt Service Fund**

Petersburg Borough, Alaska
Motor Pool - Fund 510
Fiscal Year 2016

510 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revised Budget	FY 15/16 Adopted Budget
Revenues & Other Sources					
Operating Revenues:					
000 404330	Equipment Rental	600	600	600	600
000 404330	Hearse Rental	-	-	500	500
000 404370	Operation & Maintenance Charges	455,217	451,621	543,243	531,361
000 404375	Replacement Reserve Charges	492,142	467,148	455,851	405,559
000 403160	Other Charges	-	590	-	-
	Subtotal	947,959	919,959	1,000,194	938,020
Nonoperating Revenues:					
000 404360	Equipment Sales	-	-	120,000	25,000
000 402275	State PERS Unfunded Liability Relief	16,841	17,285	16,800	17,000
000 402271	Alaska Community Transit Grant	-	-	32,899	-
	Subtotal	16,841	17,285	169,699	42,000
	Total Revenues	964,800	937,244	1,169,893	980,020
Operating Expense					
Payroll Expense:					
000 500110	Regular Pay	121,684	123,989	115,856	118,768
000 500120	Overtime	1,015	2,390	1,159	1,187
000 500200	Benefits	55,722	59,588	66,477	70,414
	Subtotal	178,420	185,967	183,492	190,369
Supplies:					
000 501320	Operating Supplies	6,170	3,123	4,058	4,376
000 501330	Maint Supplies	787	3,778	4,022	2,896
000 501334	Safety Supplies	492	2,498	2,605	2,695
000 501340	Small Tools & Equip	1,984	2,651	4,525	3,300
000 501350	Inventory	85,574	94,644	100,000	90,000
000 501351	Fuel	123,918	121,441	140,000	120,000
	Subtotal	218,924	228,135	255,210	223,267
Services & Charges:					
000 501410	Professional Services	11,687	3,347	3,350	4,355
000 501420	Communication	2,516	2,620	2,600	2,412
000 501430	Travel & Training	1,772	2,189	1,800	2,289
000 501440	Advertising	0	0	500	500
000 501464	Vehicle Insurance	21,844	21,548	23,362	25,698
000 501470	Utilities	16,924	17,705	18,000	17,000
000 501480	Repairs & Maintenance	435	8,192	10,000	10,000
	Subtotal	55,179	55,601	59,612	62,254
Motor Pool Charges					
000 501451	Vehicle Replacement	2,414	2,414	2,414	136
000 501449	Motorpool O&M	9,156	13,715	10,200	10,000
	Subtotal	11,570	16,129	12,614	10,136
	Operating Expenses	464,093	485,832	510,928	486,026
Capital Outlays					
000 507020	MP CFA Software Upgrade	13,790			
000 507021	PW #114 Flat Bed			145,000	
000 507022	MVM #104 Match to Grant			64,824	
000 507023	PW Admin/Pool SUV		25,249	-	
000 507024	PMPL #32 Flatbed Truck			-	
000 507026	CD #10 SUV			30,000	
000 507025	PW #87 Motor Grader		26,042		
000 507027	Parks & Recreation Kayak Trailer			4,000	
000 507028	Fire Dept. Full Sized SUV			32,032	
000 507029	PW 73 Street Sweeper				225,000
000 507030	WW 85 Forklift				58,233
000 507031	PD 56 SUV patrol unit				45,377
000 507032	PMPL 20 Line Service Truck				115,652
000 507033	PMPL 103 Flatbed truck				42,090
000 507034	PW Mini-excavator				68,000
000 507035	SAN 16yd Side Loading Truck			210,000	
	Subtotal	13,790	51,291	485,856	554,352
Other					
000 500210	State PERS Relief	16,841	17,285	16,800	17,000
000 502000	Depreciation	330,814	325,570	325,000	326,000
	Subtotal	347,655	342,855	341,800	343,000
	Motor Pool Total Expenses	825,538	879,978	1,338,584	1,383,378
	Change in Net Position	139,262	57,266	(168,691)	(403,358)
Cash & Investments at End of FY 2014		\$ 4,539,416			

Petersburg Borough, Alaska
Debt Service Fund - 350
FY 2016 Annual Budget

510 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
000 402273	State DOE Reimbursement	490,525	498,003	374,707	490,186
300 401120	Property Taxes - Aquatic Center 1	23,666	24,535	24,527	23,662
301 401140	Property Taxes - School Def Maint.	80,217	79,161	27,270	75,780
302 401120	Property Taxes - Aquatic Center 3	36,851	39,468	37,005	38,048
303 401120	Property Taxes - Aquatic Center 2	138,732	139,177	138,217	138,657
304 401150	Property Taxes -Voc Ed Bldg	33,639	34,303	34,554	34,664
306 401150	Property Taxes - Library	-	105,548	102,725	105,325
306 402240	Library Bond Revenue	82,416	-	-	-
Revenues Total		886,046	920,195	739,006	906,322
Expenditures					
2000 Refunded in 2007 GO BOND - Aquatic Center 1 = \$300,000 principal; Paid off in 2021					
300 508100	Principal	15,837	17,504	18,337	18,337
300 508110	Interest	7,830	7,032	6,190	5,325
		23,666	24,535	24,527	23,662
2005 GO BOND, Refunded in FY 2012 - School Def Maint; Paid off in 2024					
301 508100	Principal	170,000	165,000	-	165,000
301 508110	Interest	82,996	97,500	90,900	87,600
		252,996	262,500	90,900	252,600
2005C GO BOND, - Aquatic Center 2; Paid off in 2025					
303 508100	Principal	196,000	204,000	212,000	224,000
303 508110	Interest	152,963	143,943	133,543	122,643
		348,963	347,943	345,543	346,643
2007 GO BOND - Aquatic Center 3; Paid off in 2026					
302 508100	Principal	45,000	50,000	50,000	55,000
302 508110	Interest	43,556	41,281	38,925	36,431
n/a	Other Debt Service costs				
		88,556	91,281	88,925	91,431
2005C GO BOND, - Vocation Education Building; Paid off in 2025					
304 508100	Principal	49,000	51,000	53,000	56,000
304 508110	Interest	38,241	35,986	33,386	30,661
		87,241	86,986	86,386	86,661
2012 GO BOND - Library; Paid off in 2028					
306 508100	Principal	50,000	60,000	60,000	65,000
306 508110	Interest	32,416	45,125	42,725	40,325
		82,416	105,125	102,725	105,325
Expenses Total		883,838	918,370	739,006	906,322
Change in Net Position		2,207	1,825	0	0



Special Revenue Funds

Petersburg Borough, Alaska
200 - Miscellaneous Grants
Special Revenue Fund

Program Description - Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds.

200 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues:					
000 402224	Mitigation - Banana Point Breakwater	-	-	5,000	5,000
000 402225	National Forest Foundation Grant - PEDC	-	23,500		
000 402230	Library Grants	17,945	16,653	20,000	23,000
000 402270	State Grant for Shooting Range	27,538	65,030	-	-
000 402270	Campground Vactor / Maintenance	7,415	6,259	6,242	6,242
000 402270	State Legislative Grant - Cemetery Columbarium			85,000	45,000
000 402270	State Grant - Hospital	12,389	430,259	-	
000 402271	State Grant - Clausen Museum	36,991	95,594	-	
521 402270	State Grant - Police Station	165,641	102,101	635,354	-
521 402271	Police - Bulletproof Vest Grant	-	517	1,433	2,866
550 402222	L.E.P.C. Grant	19,018	19,018	9,509	9,509
572 402230	IMLS Enhancement Grant - Library	64,778	32,780	-	
572 402230	IMLS Basic Grant - Library	154	-	7,000	7,000
574 402270	State Grant - Sandy Beach Shelter	13,903	14,314	-	5,650
575 402270	State Grant - Sandy Beach Bathrooms	7,642	3,162	-	14,196
576 402270	State Grant - Sons of Norway	57,945	8,930	183,125	150,000
577 402230	Rasmuson Grant for P&R Gym Floor	-	13,000	-	
Revenues Total		431,360	831,118	952,663	268,463
Expenditures:					
000 501930	Mitigation - BPB	-		5,000	5,000
000 501931	National Forest Foundation Grant - PEDC	-	23,500		
000 504625	Library - Summer Reading Program	-	2,799		3,000
000 504626	Library Materials	12,000	-	20,000	20,000
000 506503	Cemetery Columbarium	-	-	85,000	45,000
000 504630	Campground Vactor/Maintenance	7,415	6,259	6,242	6,242
000 506440	Shooting Range Improvements - 2009	17,568	50,000	-	-
000 506445	Hospital	12,389	430,259	-	-
000 506500	Clausen Museum - Storage	27,585	-	-	-
000 506501	Clausen Museum - Retaining Wall	9,406	65,594	-	-
000 506502	Clausen Museum - Site Exp.	-	30,000	-	-
000 506641	Rifle Range - 2012	9,970	15,030	-	-
521 501410	Police Department Design, Planning, Pre-Con	165,641	102,101	635,264	-
521 506447	Police - Bullet Proof Vests	-	517	1,433	2,866
550 506447	L.E.P.C.	19,018	19,018	9,509	9,509
571 501410	Interlibrary Cooperation Grant		9,530	-	
572 501320	IMLS Enhancement Grant	64,778	25,780	-	-
572 504628	IMLS Basic Library Grant	154	7,000	7,000	7,000
573 501340	DEED - Owl Grant	5,945	4,324	-	-
574 506447	Sandy Beach Shelter Remodel	13,903	14,314	22,554	5,650
575 506447	Sandy Beach Bathroom Remodel	7,642	3,162	16,728	14,196
576 506447	Sons of Norway - Third Party Agreement	57,945	8,930	183,125	150,000
576 506447	P&R Gym Floor	-	13,000	-	-
Expenditures Total		431,360	831,118	991,855	268,463

Petersburg Borough, Alaska
 210 - Economic Development
 Special Revenue Fund

Economic Fund

Program Description

To provide a long-term source of funds to promote economic development and job creation within the Borough. The citizens of Petersburg established this Fund in order to promote economic development and diversification in the community.

210 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
REVENUE					
000 410100	Investment Income	432,753	504,027	300,000	300,000
Revenues Total		432,753	504,027	300,000	300,000
EXPENSE					
000 501410	Professional Services	20,659	15,311	30,000	25,000
000 506444	PEDC	150,000	165,000	150,000	100,000
000 501960	Inter Fund Trans-Water Fund	165,000	150,000	165,000	165,000
Expenditures Total		335,659	330,311	345,000	290,000

Fund Balance at FY 2014 Year End \$ 4,471,624

Note: In 1999 a ballot proposition was presented to the voters. This proposition authorized the Borough (City at that time) to budget up to \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek (2020) and Scow Bay Water (2024).

Petersburg Borough, Alaska
 240 / 250 - National Forest Receipts
 Special Revenue Fund

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal National Forest Receipts program. These funds are restricted to use for local streets and the local school district.

FUND 240 - SCHOOL - NATIONAL FOREST RECEIPTS

240 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues					
000 410290	National Forest Receipts	984,038	1,148,861	-	-
000 410100	Interest Income	12,825	35,197	5,000	5,000
000 402240	Department of Ed - Capital Project Reimbursement		-	-	-
Revenues Total		996,863	1,184,058	5,000	5,000
Interfund Transfers					
000 501960	Transfer Out - General Fund	660,000	655,000	605,000	600,000
000 501960	School Capital Project	-	922,618	161,000	75,000
Expenditures Total		660,000	1,577,618	766,000	675,000

Fund Balance at FY 2014 Year End \$ **3,957,752**

FUND 250 - STREETS & ROADS - NATIONAL FOREST RECEIPTS

250 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
000 410290	National Forest Receipts	91,267	106,725	-	-
000 402240	Transfers In- Street Paving	-	-	-	-
000 410100	Interest Income	414	1,001	-	-
Revenues Total		91,681	107,726	-	-
Interfund Transfers					
000 506518	Paving	198,000	-	70,000	112,176
000 501960	Capital Project Fund	-	-	-	-
Expenditures and Transfer Total		198,000	-	70,000	112,176

Fund Balance at FY 2014 Year End \$ **182,176**



Capital Project Funds

Petersburg Borough
700 - Capital Project Fund
Auto Control System

Program Description - Electric Auto Control System

Upgrade/ Improve system reliability

Goals

Reduce outages due to strikes and other temporary faults. Restore service more quickly after an outage. Increase reliability & improve quality.

Objectives

Automate reclosers and add to SCADA-engineering.

<i>700 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
Interfund Transfers					
000 402240	From Electric Utility	10,000	30,000	10,000	-
Revenues Total		10,000	30,000	10,000	-
Expenditures					
000 500200	Benefits				
000 501410	Professional Services	820	8,653	5,000	5,000
000 501420	Communications				
000 506501	Poles, Towers & Fixtures				
000 506502	OH Conductor, Devises				
000 506503	Underground Conduit				
000 506504	Underground Conductors				
000 506515	Auto Load Cont.				
000 506512	Communication Equipment	1,322	5,249	22,500	15,000
401 500110	Hydro Oper. Regular Pay	1,137	1,466	2,000	2,000
401 500120	Hydro Oper. Overtime Pay		115.32		
401 500200	Hydro Oper. Benefits	517.71	828.34	500	500
402 500110	Hydro Maint. Regular Pay				
402 500120	Hydro Maint. Overtime Pay				
402 500200	Hydro Maint. Benefits				
402 501320	Hydro Maint. Supplies				
411 501355	Power Distribution Supplies				
415 500110	Underground Maint. Regular Pay				
415 500120	Underground Maint. Overtime Pay				
415 500200	Underground Maint. Benefits				
Expenditures Total		3,797	16,311	30,000	22,500

Cash & Investments at End of FY 2014

\$ 15,815

Petersburg Borough
706 - Capital Project Fund
Library

Program Description - Library

Develop and construct a Borough managed public library in downtown Petersburg.

Goals

Construct a new public library.

FY 16 Objectives

Landscape and plant site, extend gutters, complete remaining IT projects.

706 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenue					
000 402241	GO Bond	1,300,707	-	-	-
000 402250	Rasmuson Foundation Grant	500,000	-	-	-
000 402260	USDA Grant - Secured	-	200,000	-	-
000 402270	State Grant - 2009	-	-	-	-
000 402270	State Grant - 2010	3,043,966	-	-	-
000 402270	State Grant - 2011	-	119,097	263,000	125,642
000 402271	Misc. Grants	-	-	-	-
000 410120	Local Donations	20,000	80,000	219,730	206,971
Revenues Total		4,864,673	399,097	482,730	332,613
Expenditures					
000 501320	Supplies	1,190	11,850	5,000	1,000
000 501340	Furniture & Equipment	248,102	550,553	50,000	75,000
000 501410	Professional Services	162,617	88,713	150,000	230,000
000 501411	Architects/Engineers	130,593	25,532	-	-
000 501450	Contractor/Construction	3,581,222	353,361	100,000	25,000
000 501420	Communications	34	15,546	-	-
000 501430	Travel	-	-	-	-
000 501440	Printing & Advertising	851	984	1,000	1,000
000 501451	Demolition/Site Work	-	-	-	-
000 501452	Contingency	-	-	-	-
000 501960	Transfer Out - Bond Payment	82,416	-	-	-
000 506505	Transformer	8,673	-	-	-
Expenditures Total		4,215,697	1,046,540	306,000	332,000

In Kind (Land) valued at \$584,400 was donated from the Lee Family and the Borough for this project.

Petersburg Borough
710 - Capital Project Fund
RAC Projects

Program Description - RAC Projects

Goals

In cooperation with the USFS Resource Advisory Committee, manage and administer approved projects to improve the access to, and enjoyment of, our local natural resources and forested areas.

2014 Objectives

Green's Camp: Install new outhouse at Site 1; perform post-construction site survey; road/ROW maintenance as funding allows.

Wilson Creek Access Site: Post- construction survey, site, road, ROW maintenance as funding allows.

<i>710</i>		<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>
<i>Account Number</i>	<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted - Revised Budget</i>	<i>Adopted Budget</i>
Revenues					
802 402260	Rac Grant Green Camp	70,026	3,700	22,000	22,000
809 402260	Wilson Creek Access Site Improvements	41,782	1,640	18,000	18,000
810 402260	Banana Point Boat Launch Improvements	44,120	-	-	-
811 402260	City Creek Trail			60,000	60,000
		155,927	5,340	100,000	100,000
Expenditures					
802 501480	Green Campground	70,026	3,700	22,000	22,000
809 501480	Wilson Creek Access Site Improvements	41,782	1,640	18,000	18,000
810 501480	Banana Point Boat Launch Improvements	44,120	-	-	-
811 501480	City Creek Trail			60,000	60,000
Expenditures Total		155,927	5,340	100,000	100,000

Petersburg Borough
 716 - Capital Project Fund
 WW SCADA Upgrades

Program Description - Wastewater SCADA Upgrades

Update and replace the wastewater Supervisory Control And Data Acquisition (SCADA) system

Goals & Objectives

To maintain a reliable equipment monitoring system for the wastewater utilities

In FY16, continue upgrade work at the Wastewater Plant and various remote pump stations.

<i>716 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE					
000 402270	ADEC grant				-
000 402240	Wastewater Fund transfer				20,000
000 402271	ADEC Loan				-
Revenues Total		-	-	-	20,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				20,000
000 501411	Architects/Engineers				
000 501450	Contractor/Construction		42,500		
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		-	42,500	-	20,000
Fund Balance Beginning of Year		42,500	42,500	-	-
Fund Balance End of Year		42,500	-	-	-

Petersburg Borough
 719 - Capital Project Fund
 Birch Street Project

Program Description -Birch Street Rebuild

Rebuild bridge structure to ensure safe travel for vehicles and pedestrians.

Goals and Objectives

Resolve misc. legal and regulatory issues related to the rebuild project.

<i>719 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE					
000 402270	Denali Grant				
000 402270	Denali Grant - FY 2013				
000 402240	Transfer in				
Revenues Total		-	-	-	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services		20,000	23,708	23,708
000 501411	Architects/Engineers	5,000			
000 501410	Inspection				
000 501450	Contractor/Construction	1,031	4,739		
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		6,031	24,739	23,708	23,708

Funds Remaining at the End of FY 2014 \$ 23,708.17

Petersburg Borough
728 - Capital Project Fund
Standby Diesel Generator

Program Description - Standby Diesel Addition

Purchase and install additional standby diesel generator at Scow Bay site.

Goals & Objectives

Add standby diesel generation capacity to meet new load.

728 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues					
000 402240	Bond Revenue				
000 402240	Transfer In - Bond Revenue			100,000	
000 407170	Charges for Services				
Revenue Total		-	-	100,000	-
Expenditures					
000 500110	Admin Regular Pay	8,703		3,700	
000 500120	Overtime	488			
000 500200	Benefits	8,456		1,300	
000 501320	Operating Supplies	-			
000 501410	Professional Services	1,474	825	20,000	
000 501430	Travel and Training				
000 501450	Contractor/Construction	382,338	173,981	150,000	
000 501440	Advertising/Printing				
000 501484	Permitting				
407 500110	Regular Pay	31			
407 500120	Overtime	192			
407 500200	Benefits	92			
407 501355	Maint. Supplies	209			
407 501356	Power Distribution services				
411 500110	Regular Pay	532			
411 500120	Overtime				
411 500200	Benefits	244			
000 506503	Undergrd Conductors	14,678			
000 506504	Substation buswork & switches	36,608			
000 506505	Transformers	220			
000 506506	Services	392			
000 506509	Office Furniture	373			
000 506512	Communication Equipment	182			
000 506551	Cat in a Can w/ conduit & controls				
000 501485	Contingency				
Expenditures Total		455,211	174,806	175,000	-

Petersburg Borough
729 - Capital Project Fund
Commercial Dock Drive Down

Program Description - Commercial Dock (Drive Down Dock)

Construct a drive down ramp and float next to cold storage area.

Goals and Objectives

This new facility will increase efficiencies of loading and off loading gear and supplies for all resident and non-resident boaters.

<i>729 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE					
000 402270	State Legislative Grant 10-DC-022	418,739	2,856,827	-	
000 402270	State Legislative Grant 12-DC-418	-		1,810,000	
000 402270	State Legislative Grant 13-DC-595	-		5,600,000	1,300,000
000 407170	Other Revenue		252		
000 402240	Transfer in - Harbor				
Revenues Total		418,739	2,857,079	7,410,000	1,300,000
Expenditures					
000 501340	Small Tools & Equipment		44,284		
000 501410	Professional Services		61,137		
000 501411	Architects/Engineers	414,951	314,481	400,000	
000 501410	Inspection			400,000	
000 501450	Contractor/Construction		2,431,896	5,500,000	1,300,000
000 501420	Communications		27		
000 501410	Mitigation				
000 501410	Survey & Geotechnical				
000 501440	Advertising & Permitting		991		
000 501484	Permitting	3,788	4,010		
000 501321	Materials				
Expenditures Total		418,739	2,856,827	6,300,000	1,300,000

Petersburg Borough
 731 - Capital Project Fund
 Rasmus Enge Bridge Rehab

Program Description - Rasmus Enge Bridge Rehabilitation

The Rasmus Enge Bridge, formerly Sing Lee Alley Bridge, will be replaced with a new structure.

Goals and Objectives

In FY16, finish the replacement design and seek construction funding for replacement. Perform maintenance on bridge as needed to keep safe and operational until replacement funding can be secured.

731 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
REVENUE					
000 402270	Denali Grant	27,194			
000 402250	PIA/FHWA Grant	-	13,425		
000 402240	Transfer in	32,854	60,000	160,404	-
Revenues Total		60,048	73,425	160,404	-
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment				
000 501410	Professional Services				
000 501411	Architects/Engineers	30,191	55,696	160,404	160,404
000 501410	Inspection	-			
000 501450	Contractor/Construction	-	75,349		
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising		325		
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		30,191	131,370	160,404	160,404

Funds Remaining at the End of FY 2014 \$ 19,371

Petersburg Borough
 732 - Capital Project Fund
 Hydro Substation Upgrade

Program Description - Hydro Substation Upgrade

Replace/Upgrade problematic switchgear at Blind Slough Hydro Substation.

Goals

Replace high side switchgear with station class equipment.

Objective

Improve reliability and increase hydro generation.

732 Account Number	Description	FY 12/13 Actual	FY 13/14 Actual	FY 14/15 Adopted-Revise Budget	FY 15/16 Adopted Budget
Revenues					
000 402240	Transfer In			15,000	10,000
Revenue Total		-	-	15,000	10,000
Expenditures					
000 500110	Regular Pay	1,014	1,448		
000 500200	Benefits	4,682	4,571		
000 501320	Operating Supplies				
000 501410	Professional Services	4,275	1,820		
000 501450	Contractor/Construction				
000 501440	Advertising/Printing				
000 506501	Poles, Towers & Fixtures	880	4,733		
000 506502	OH Cond. & Dev.			2,000	2,000
000 506503	Undergrd Conductors	6,266	2,732	1,000	1,000
000 506504	Substation buswork & switches	32,300	16,570	4,500	4,500
000 506505	Transformers				
411 500110	Struc. & Equip. Regular Pay	1,306			
411 500200	Struc. & Equip. Benefits	482			
411 501355	Stc/Equipment Maint. Supplies	42	469		
Expenditures Total		51,246	32,343	7,500	7,500

Funds Remaining at the End of FY 2014

\$ (12,954)

Petersburg Borough
Fund 735 - Capital Project Fund
Pumpstation #1

Program Description - Wastewater Pumpstation #1 Force Main Project

Relocate force main from beach to Nordic Drive ROW; Upgrade Pump Station 1 & 2

Goals

To replace corroded/exposed force main running along the beach through S. Harbor with a new force main located in the S. Nordic drive right-of-way. Upgrade of Pump Station 1 and 2, and a portion of the gravity sewer system, to handle the changes in flow characteristics as well as retiring worn out pumps and control systems.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%) and a possible Grant. In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for this loan and other planned pump station upgrades.

<i>735 Account Number</i>	<i>Description</i>	<i>FY 12/13 Actual</i>	<i>FY 13/14 Actual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE					
000 402240	WW fund transfer				
000 402270	ADEC Grant			1,765,000	1,765,000
000 402271	ADEC Loan - Fund 430 Transfer	118,627	64,925	760,000	760,000
Revenues Total		118,627	64,925	2,525,000	2,525,000
Expenditures					
000 500110	Regular Pay				
000 500200	Benefits				
000 501320	Supplies				
000 501340	Small Tools & Equipment	-			
000 501410	Professional Services	-			
000 501411	Architects/Engineers	117,881	64,135	100,000	200,000
000 501450	Contractor/Construction			2,425,000	2,325,000
000 501420	Communications				
000 501430	Travel				
000 501440	Printing & Advertising				
000 501450	Rentals/ Leases				
000 501484	Permitting				
000 501321	Materials				
Expenditures Total		117,881	64,135	2,525,000	2,525,000

Petersburg Borough
Fund 737 - Capital Project Fund
Scow Bay 1 Pump Station Upgrade

Program Description - Scow Bay 1 Pump Station Upgrade

Upgrade pumpstation to handle incoming flows and prevent overloading

Goals

Due to past efforts to expand the sanitary sewer collection system, the infrastructure at Scow Bay Pumpstation #1 is being pushed above its design criteria, resulting in overloading and occasional overflows. This project will replace the pumpstation with one of higher capacity to address these problems.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%). In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for this loan and other planned pump station upgrades.

<i>737 Account Number</i>	<i>Description</i>	<i>FY 13/14 Atual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE				
000 402240	WW fund transfer			
000 402270	ADEC Grant			
000 402271	ADEC Loan		400,000	400,000
Revenues Total		-	400,000	400,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers		135,000	135,000
000 501450	Contractor/Construction		265,000	265,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	400,000	400,000

Petersburg Borough
Fund 738 - Capital Project Fund
Police, Jail and Administration Building Renovation

Program Description - Police Station / Municipal Building Renovation

Full renovation of the existing Police Station and Municipal building.

FY 16 Objectives

Secure remaining funding sources for the project.

Go out to bid for the Project.

<i>738 Account Number</i>	<i>Description</i>	<i>FY 15/16 Adopted Budget</i>
Revenue		
000 402270	State Grant - 13-DC-425 (\$350,000.)	82,257
000 402270	State Grant - 14-DC-128 (\$2,500,000)	2,500,000
000 402270	State Grant - 14-RR-053 (\$1,362,703)	1,362,703
000 402270	State Grant - 15-DC-136 (\$1,007,500.)	1,002,056
000 402240	State Grant or Local Funding	3,814,719
000 402240	Transfer In from General Fund	200,000
000 402241	Transfer In -Fund 260 Prop. Dev. Fund	950,730
Revenues Total		9,912,465
Expenditures		
000 501320	Supplies	
000 501340	Furniture & Equipment	
000 501410	Professional Services	1,912,465
000 501411	Architects/Engineers	
000 501450	Contractor/Construction	8,000,000
000 501420	Communications	
000 501430	Travel	
000 501440	Printing & Advertising	
000 501451	Demolition/Site Work	
000 501452	Contingency	
Expenditures Total		9,912,465

At the time of budgeting for FY 2016, approximately \$301,535 of State grant funds had already been spent over the last 3 years mainly on design in Fund 200.

Petersburg Borough
Fund 739 - Capital Project Fund
Pump Station 4 Force Main Replacement

Program Description - Pump Station 4 Force Main Replacement

Replace corroded force main at Hungry Point.

Goals

In the winter of 2014/2015 a leak was repaired in the Pump Station 4 Force Main. During the repairs, the condition of the force main was evaluated and found to be in poor condition due to decades of exposure to saltwater. This project will replace the pressure pipe with HDPE pipe that will not corrode. The project will be designed first and then bid as funding sources allow.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%) and matching grants. Accurate payback amounts are not known at this time but rough order of magnitude project estimates put the annual payment at less than \$10,000 per year. In 2012 the City of Petersburg council approved ordinance #964, an ordinance to increase sewer rates 4.5% each year for six years to account for the utility's capital project needs.

<i>739 Account Number</i>	<i>Description</i>	<i>FY 13/14 Atual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE				
000 402240	WW fund transfer			
000 402270	ADEC Grant			227,500
000 402271	ADEC Loan			97,500
Revenues Total		-	-	325,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers			50,000
000 501450	Contractor/Construction			275,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	-	325,000

Petersburg Borough
Fund 740 - Capital Project Fund
City Creek Dam Rehabilitation

Program Description - City Creek Dam Rehabilitation

Resurfacing of a badly eroded spillway at the City Creek Dam as required by the State of Alaska Dam Safety Program.

Goals

Periodic safety inspections have elevated concerns with the erosion of the City Creek Dam spillway. The original concrete spillway surface has eroded as much as 8" in places and concrete joints have been patched as an emergency measure. The spillway must be cleaned and completely resurfaced to restore the integrity of the dam.

Funding

The Funding source for this project will come from State of Alaska DEC low interest loans (1.5%) The annual loan payback amount will be approximately \$6,000 annually for 20 years.

In 2012 the City of Petersburg council approved an ordinance to increase water rates 2.0% each year for six years to account for the utility's capital project needs.

<i>740 Account Number</i>	<i>Description</i>	<i>FY 13/14 Atual</i>	<i>FY 14/15 Adopted Budget</i>	<i>FY 15/16 Adopted Budget</i>
REVENUE				
000 402240	WW fund transfer			
000 402270	ADEC Grant			245,000
000 402271	ADEC Loan			105,000
Revenues Total		-	-	350,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers			50,000
000 501450	Contractor/Construction			300,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	-	350,000

Petersburg Borough
Fund 741 - Capital Project Fund PMPL
Headquarters Building Remodel

Program Description - PMPL Headquarters Building Remodel

Remodel PMPL headquarters building on corner of Nordic and Haugen Drive.

Goals

- Remodel headquarters building to improve corner visibility; add exterior insulation and siding; and correct ADA code deficiencies.
- Repair Superior building roof and EMD16 building roof; and re-insulate EMD16 bldg.

Objective

See goals above. Utilize reserve funds rather than borrowing money for project.

741 Account Number	Description	FY 14/15 Adopted Budget	FY 15/16 Adopted Budget
Revenues			
000 402240	Transfer In (from Electric reserves)		350,000
Revenue Total			350,000
Expenditures			
000 500110	Admin Regular Pay		
000 500200	Benefits		
000 501410	Professional Services		30,000
000 501450	Contractor/Construction- headquarters building remodel		200,000
000 501450	Contractor/Construction- roofs and 16 bldg insulation		100,000
000 501440	Advertising/Printing		
000 506509	Office Furniture & Equipment		
411 500110	Struc. & Equip. Regular Pay		
411 500200	Struc. & Equip. Benefits		
411 501355	Stc/Equipment Maint. Supplies		
000 501452	Contingency		20,000
Expenditures Total			350,000
Funds Available Beginning of Year			
Funds Available End of Year			



Other Information

**Petersburg Borough
Community Capital Projects as Established
Prioritized by the Assembly in a Public Meeting October 6, 2014**

Project Title	Est. Project Cost	Funding Already Secured	Funding Required
Renovation of Municipal Building Complex Police Station, Jail & Admin/Finance Functions	\$ 10,214,278	\$ 6,170,933	\$ 4,043,345
Rasmus Eng Bridge Reconstruction	\$ 1,313,679	\$ 113,679	\$ 1,200,000
Haugen Drive Collection System Upgrade- 8th to Nordic Dr.	\$ 160,000		\$ 160,000
Petersburg Schools District Food Service Preparation and Renovation	\$ 1,600,000		\$ 1,600,000
Electronic Medical Records	\$ 1,300,000	\$ 600,000	\$ 700,000
Petersburg Medical Center-Long Term Care Renovation	\$ 1,600,000	\$ 157,000	\$ 1,443,000
Scow Bay Haul out & Wash down Pad	\$ 4,007,150	\$ 145,000	\$ 3,862,150
Petersburg Children's Center Building Expansion	\$ 300,000		\$ 300,000
Recycling Equipment (glass crusher, tire cutter)	\$ 180,000		\$ 180,000
Clausen Memorial Museum Design, Plans and Drawings	\$ 125,000		\$ 125,000
Community Gym Remodel	\$ 190,000	\$ 15,000	\$ 175,000
Marine Terminal Drive Down Facility -sheetpile bulkhead and loading crane	\$ 1,800,000	-	\$ 1,800,000
	\$ 22,790,107	\$ 7,201,612	\$ 15,588,495

Petersburg Borough
 Approximate Cash Balance - All Borough Funds
 30-Jun-14

General Fund		\$ 4,746,215.27
Capital Projects & Special Revenue		
F200 - Misc. Grants	\$ 19,036.17	
F250 - Street/Roads - Forest Reciepts	\$ 182,175.84	
F260 - Property Development	\$ 244,683.72	
F270 - E911 Surcharge	\$ 29,705.61	
F280 - Borough Organizational Fund	\$ 244,146.74	
F706 - Library	\$ (2,304.80)	
F709 - Fishing Park	\$ 93,835.00	
F719 - Birch Street Rebuild	\$ 23,708.17	
F727 - Petersburg Road Improvement	\$ 160,217.70	
F731 - Rasmus Enge Bridge	<u>\$ 19,370.80</u>	
		\$ 1,014,574.95
Enterprise Funds		
Electric Fund		
F410 - Electric	\$ 5,328,620.66	
F700 - AutoControl System	\$ 15,815.15	
F701 - Electric 24.9 Rebuild	\$ 546,576.23	
F702 - Storage Yard Relocation	\$ 118,316.39	
F728 - Standby Diesel Generator	\$ 204,360.80	
F732 - Hydro Substation Upgrade	<u>\$ (12,954.14)</u>	
		\$ 6,200,735.09
Water Fund		
F420 - Water	\$ 542,757.99	
F705 - Water Treatment Plant Upgrade	<u>\$ 85,562.65</u>	
		\$ 628,320.64
Wastewater		
F430 - Wastewater	\$ 1,106,831.89	
F716 - WW SCADA Update	\$ -	
F717 - WW Pumpstation #5 Upgrade	\$ 17,793.89	
E735 - WW Pumpstation #1 Upgrade	<u>\$ 7,713.75</u>	
		\$ 1,132,339.53
Sanitation		
F440 - Sanitation	\$ 290,803.23	
F733 - Landfill Slope Stabilization	<u>\$ 93,775.33</u>	
		\$ 384,578.56
Harbor		
F450 - Harbor	\$ 670,510.08	
F729 - Commercial Drive Down Dock	\$ (38,773.15)	
F734 - North Harbor Replacement	\$ (50,569.25)	
F736 - Crane Dock Upgrade	<u>\$ (6,761.63)</u>	
		\$ 574,406.05
Elderly Housing		
F470 - Mountain View Manor - Elderly Housing		\$ 583,467.21
Assisted Living		
F480 - Mountain View Manor - Assisted Living		\$ 246,418.58
Motor Pool Internal Service Fund		\$ 4,539,415.50
Economic Fund		\$ 4,471,624.00
Debt Service Fund		\$ 16,673.79
School - National Forest Reciepts		<u>\$ 3,957,751.88</u>
Total Cash Balance All Funds		<u><u>\$ 28,496,521.05</u></u>

MOTOR POOL RECOMMENDATION

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: KARL HAGERMAN, PUBLIC WORKS DIRECTOR
SUBJECT: FY 16 VEHICLE/EQUIPMENT FLEET RECOMMENDATIONS
DATE: 1/27/2015
CC: MOTOR POOL FILE

FY16 Replacement Recommendation Summary

The following is a summary of the Motor Pool's recommendations for vehicle replacements, additions and service extensions for the next budget year.

Units replaced:	5	\$486,352
Fleet additions:	2	\$278,000
Units extended:	11	
Total recommended replacement/addition budget:		<u>\$764,352</u>

<u>Unit</u>	<u>Recommendation</u>	<u>Budget</u>
PW #73 (1999 Mobil Sweeper)	Replace	\$225,000
WW #85 (1992 Clark Forklift)	Replace with material handler	\$58,233
PD #56 (2009 Dodge Charger)	Replace with SUV patrol unit	\$45,377
PMPL #20 (2005 F550 Aerial Line Truck)	Replace	\$115,652
PMPL #103 (2000 Chevy flatbed)	Replace	\$42,090
PW Mini-excavator	Addition	\$68,000
SAN Side Loading Collection Truck	Addition	\$210,000
FD #91 (1997 Chevrolet Ambulance)	Extend for 1 year	-
FD #5 (1991 Pierce Pumper)	Extend for 1 year	-
FD #6 (1994 Pierce Pumper)	Extend for 2 years	-
PW #41 (2003 Sander Attachment)	Extend for 5 years	-
PW #77 (1992 Caterpillar Excavator)	Extend for 3 years	-
PW #90 (1991 Ford Wash Truck)	Extend for 2 years	-
PD #96 (2010 Dodge Charger)	Extend for 1 year	-
PD #86 (2008 Ford Expedition)	Extend for 2 years	-
MP #8 (2000 Chevy shop truck)	Extend for 2 years	-
PR #88 (2005 Bobcat backhoe loader)	Extend for 4 years	-
WW #79 (2001 Vactor)	Extend for 2 years	-

Total replacement Budget requested FY2016 \$764,352

Fleet Replacements

PW #73 (1999 Street Sweeper) The sweeper has had ongoing reliability and maintenance concerns for a number of years. Reliability problems with the engine were solved last year, but heavy corrosion and failures of the debris tank gates are now the main items of concern. The poor condition of the unit's body in combination with parts that are hard to find due to the manufacturer no longer being in business make a strong case for replacement. Budget for a new sweeper is recommended to be \$225,000.

WW #85 (1992 Clark Forklift) This forklift is assigned to the wastewater treatment plant. It sees little use but is required to move wastewater screenings and other materials at the plant. With the relocation of a PIA rotary composter to the treatment plant, staff is concerned that there will be difficulties in loading and unloading the composter with current equipment. The prospect of successfully composting sludge at the plant and using the compost for beneficial purposes is a very worthwhile opportunity so the desire is to replace the current traditional forklift with a 4 wheel drive telescopic material handling forklift. This type of unit can function as a forklift and a front end loader to help with all necessary tasks at the treatment plant. The excellent condition of the current forklift offer a high trade-in or open market value to offset some of the cost of the new unit. Budget for the replacement unit is recommended to be \$58,233.

PD #56 (2009 Dodge Charger) This unit is the older of the two patrol sedans in the police fleet. It was originally scheduled for replacement in 2013, but was extended due to its good condition and the change in PD administration. Currently, the unit is still in good shape, but the motor pool would like to replace the unit before reliability starts to suffer with this first responder emergency vehicle. Traditionally the motor pool has recommended to replace police vehicles strictly by the replacement schedule (4 years for sedans) to ensure the highest levels of law enforcement reliability and this unit will have comfortably served for over 6 years by the time a replacement is received. High trade-in value will also help to offset the cost of its replacement. The replacement unit will be an all-wheel drive mid-sized SUV to increase the patrol and response options at all times of the year while continuing use of a fuel efficient fleet. Budget for this replacement is recommended to be \$45,377.

PMPL #20 (2005 F550 Aerial Line Truck) This truck is the smaller line truck that has been heavily used by PMPL since it's purchase. The unit has over 90,000 miles on the odometer and has been extended once due to its good condition. However, at this time the trade-in value will still be high enough to substantially offset the cost of a replacement and retain a high level of reliability for emergency situations. Additionally, it is a goal to provide the power and light department with a slightly "taller" line truck for emergency response, daily line maintenance and service orders. The bucket lift specification will be increased in height to 45 feet to reach more areas within the electrical distribution system but the chassis will be similar in size and capacity as the current unit. This basic change will help the line crew utilize this unit even more effectively. Budget for this replacement is recommended to be \$115,652.

PMPL #103 (2000 Chevy flatbed) This flatbed truck is utilized by the power plant mechanic and has served PMPL well. Current concerns over body and chassis corrosion as well as a coolant leak that cannot be located have prompted PMPL to request the replacement of this 15 year old unit. In addition, maintenance costs on the truck over the last year are equal to its current value – a sure sign that we are spending too much to keep this truck in top condition. The truck currently has an electric crane that would be retained and transferred to a new flatbed of the same configuration as the current unit. Budget for this replacement is recommended to be \$42,090.

Fleet Additions

PW Mini-excavator (Caterpillar 304E CR or equivalent)

During the Rasmus Enge Bridge re-decking project, public works rented a small excavator to assist with demolition of the old planks and placement of the new planks. The unit sped up the process to complete the work remarkably and impressed the streets crew with its versatility and usefulness. As a result, it caused public works to look into the prospect of procuring a similar unit for regular use by the street department. The benefits and uses are many and include highly efficient ditch cleaning, roadside brushing (with a brushing attachment), back up to the cemetery grave digger and trenching and utility repairs in space-limited areas.

The public works department currently contributes toward replacement of its large excavator on an annual basis and this large unit has had its life cycle extended in the past due to its good condition and relatively low use. As the Borough's street construction projects have been few and far between for many years, I have come to question the need for a larger excavator in our fleet.

The proposal being brought forward at this time is to purchase a mini-excavator with a portion of the large excavator's replacement balance in the motor pool fund and then when the large excavator fails, it would be replaced with a mid-sized unit at a proportionally lower cost than would be seen if replacing the large excavator in-kind.

This is an addition to the overall fleet but the potential to address a backlog of ditching in short order with this machine will make it worth the Borough's while. It will also allow the department to keep up on various roadside maintenance tasks in the long run as well. Requested budget for this addition to the fleet is \$68,000.

SAN Side Loading Collection Truck

The recent findings and recommendations from the November 2014 recycling survey and update report discussed the opportunity for moving to a cart based recycling system and moving the collection of recycling in-house to be handled by sanitation staff. A key part of the final recommendation was to purchase a smaller, side loading collection truck that would handle the collection of recycling and/or garbage carts with a high level of efficiency. The addition also adds a level of redundancy to the sanitation fleet that will help the staff maintain timely and reliable collection services to our customers during anticipated downtime which is generally associated with ongoing garbage truck maintenance needs.

This proposal seeks to fulfil the report's recommendations by funding the purchase of a 14-16 cubic yard side loading truck from the sanitation's accumulated motor pool funds. If this size of truck proves itself as a capable and efficient collector, a future plan to replace the large garbage truck in the fleet with another small side loader will reduce replacement costs dramatically. This statement is illustrated by the current estimated replacement cost of our large truck being approximately \$340,000 to replace in FY17, while the requested budget for this addition to the fleet is \$210,000.

Fleet Extensions/Evaluations

Units recommended for extension were evaluated by the motor pool mechanics and have been found to be reliable and in good mechanical condition with relatively low annual maintenance costs. The units are being recommended for 1-5 year extensions with details given below.

FD #91 (1997 Chevy Ambulance), is recommended to be re-evaluated on a year by year basis. In the past the unit has had reliability problems but they have been addressed and the unit is acceptably reliable to the EMS staff with the exception of a request to improve the braking system on the unit. If the unit has future reliability problems, the unit will be recommended for replacement at that time. This unit has been extended in each of the last three years.

FD #5 is a conventional cab, 4x4 fire engine that is in good condition. It is a 1991 model so it is getting long in the tooth, but the department is accepting of retaining this unit until a change in departmental mission or unit deterioration results in a need to replace the truck. It will be re-evaluated next year.

FD #6 remains in good condition and should be extended two additional years. Other than annual pump testing and preventive maintenance, there is little concern with this unit and it fits with the department's long range plan and mission.

PW #41 is our larger sander attachment. Due to a unit rebuild in 2013 and a change to a simpler hydraulic drive system in 2014, the unit is in good condition with few concerns. It is recommended to be extended for 5 years.

PW #77 is public works' large excavator. This unit sees low annual hours but is important for deep utility excavations and repairs. The unit is in good shape and there is no need to replace it at the present time. If replaced in the future, a smaller, mid-sized unit can be purchased to reduce capital expenses. It is recommended to extend it for at least 3 more years.

PW #90 is the public works' wash truck. It is in good condition and sees low annual use. It is recommended to extend this unit for another 2 years.

PD #96 is a 2010 model with over 80,000 miles on the odometer. However, it is in good shape and the newer of the two patrol sedans. The PD would eventually like to replace the sedans with units that are useful at all times of the year, but this unit remains reliable and therefore will be extended for one more year before considering replacement.

PD #86 is a 2008 Ford Expedition. It originally had a 4 year life expectancy but the use of the patrol sedans in the spring/summer/fall have reduced the usage of the SUV patrol units somewhat and extended their lives with the Borough. The unit is still reliable and therefore is recommended for extension for another 2 years.

MP #8 is the motor pool's shop truck. It is in good condition and can be extended for 2 years.

PR #88 is the small Bobcat backhoe loader used by the groundskeeper at the cemetery and parks. It remains in good condition and is recommended for extension for 4 more years.

WW #79 is the Borough's vactor truck. It is used for sewer line cleaning, small utility excavations, baler building maintenance and septic/outhouse service. The unit received a complete pressure pump rebuild in 2013 and remains in good condition overall. Market checks for this purchase indicate that inflation has driven the cost of this unit above projected levels so at least two more years of contributions will be needed before replacement can be considered. Recommendation is to extend for 2 years.

- End of Report -



Community Service Requests

CLAUSEN MEMORIAL MUSEUM

PO Box 708
Petersburg, AK 99833
907-772-3598
clausenmuseum@aptalaska.net

December 17 2014

Petersburg Borough
Department of Finance
P.O. Box 329
Petersburg, AK 99833

Dear Ms. Tow,

This letter is to request funding for the fiscal year 2015/16 in the form of a grant for \$42,000. Enclosed is a copy of our financial statement for the year ended and budget outlining FY2015/16.

We request \$42,000 to specifically help us meet the cost of living expenses for the museum in our current economic times. Without your generous support we will be very challenged in finding ways to meet the museum's expenses; ultimately resulting in reduced hours for the museum, reduced staff and staff hours and lastly the struggle to meet the financial requirements of the museum.

Thank you for your consideration, and for your continued support of the Clausen Museum.

Sincerely,

Brittany Zenge
Director

9:52 AM
 12/17/14
 Accrual Basis

Clausen Memorial Museum
Profit & Loss
 July 2013 through June 2014

	Jul '13 - Jun 14
Ordinary Income/Expense	
Income	
ADMISSION FEE	2,992.95
DONATIONS	1,843.45
FUNDRAISING INCOME	9,206.00
GRANT-CITY OF PSG	42,000.00
GRANTS	31,861.00
INTEREST EARNED	32.32
MEMBERSHIP DUES	3,980.00
OTHER INCOME	70.00
REFUNDS	231.78
STORE INCOME	22,963.39
Total Income	115,180.89
Gross Profit	115,180.89
Expense	
ADMIN EXPENSE	
BANK FEES	120.72
ADMIN EXPENSE - Other	8,302.99
Total ADMIN EXPENSE	8,423.71
ANNUAL FUNDRAISER	5,356.87
BOOKKEEPING PAYROLL	730.73
COLLECTION WORK	1,590.30
DEPRECIATION	526.00
FACILITY EXPENSE	
STORAGE BUILDING	791.38
FACILITY EXPENSE - Other	7,560.26
Total FACILITY EXPENSE	8,351.64
FUNDRAISER 2	4,596.00
GENERAL OFFICE	4,893.33
GRANT EXPENSE	10,574.39
MUSEUM EXHIBITS	473.88
PAYROLL EXPENSE	35,747.94
SALES TAX	809.84
STORE EXPENSE	
ADVERTISEMENT	1,851.00
BANK FEES-EFT	677.81
COMMISSIONS PAID	4,894.27
FREIGHT & POSTAGE	287.56
MERCHANDISE	17,030.25
OTHER STORE EXPENSE	525.10
PAYROLL	2,983.97
SPECIAL PROJECTS	1,821.30
STORE SUPPLIES	23.60
Total STORE EXPENSE	30,094.86
66900 · Reconciliation Discrepancies	-36.71
Total Expense	112,132.78
Net Ordinary Income	3,048.11
Net Income	3,048.11

9:40 AM
 12/17/14
 Accrual Basis

**Clausen Memorial Museum
 Profit & Loss Budget Overview
 July 2015 through June 2016**

	Jul '15 - Jun 16
Ordinary Income/Expense	
Income	
ADMISSION FEE	3,100.00
DONATIONS	1,150.00
FUNDRAISING INCOME	5,500.00
GRANT-CITY OF PSG	42,000.00
MEMBERSHIP DUES	3,400.00
STORE INCOME	28,000.00
Total Income	83,150.00
Gross Profit	83,150.00
Expense	
ADMIN EXPENSE	6,900.00
ANNUAL FUNDRAISER	1,000.00
BOOKKEEPING PAYROLL	405.00
COLLECTION WORK	315.00
FACILITY EXPENSE	
STORAGE BUILDING	1,200.00
FACILITY EXPENSE - Other	7,720.00
Total FACILITY EXPENSE	8,920.00
GENERAL OFFICE	3,600.00
MUSEUM EXHIBITS	1,200.00
PAYROLL EXPENSE	39,000.00
SALES TAX	1,020.00
STORE EXPENSE	
ADVERTISEMENT	2,000.00
BANK FEES-EFT	1,140.00
COMMISSIONS PAID	6,000.00
FREIGHT & POSTAGE	600.00
MERCHANDISE	5,100.00
PAYROLL	4,000.00
SPECIAL PROJECTS	1,500.00
STORE SUPPLIES	450.00
Total STORE EXPENSE	20,790.00
Total Expense	83,150.00
Net Ordinary Income	0.00
Net Income	0.00



Petersburg Mental Health Services, Inc.

P.O. Box 1309

(907) 772-3332 main

Petersburg, Alaska 99833

Steve Geisbrecht, Borough Manager

Jody Tow, Finance Director

P.O. Box 329

Petersburg, AK 99833

December 15, 2014

Dear Mr. Geisbrecht, Ms. Tow, Mayor Jensen, and Assembly Members:

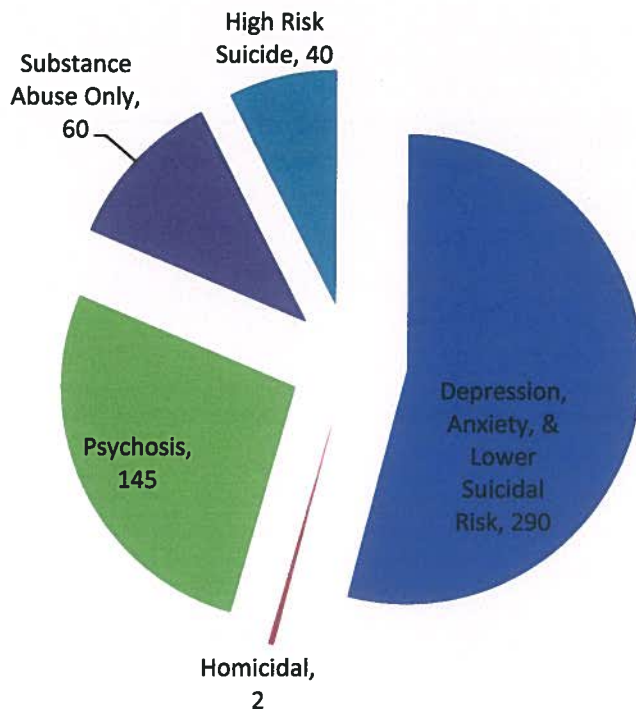
Please accept this letter as our request for continued borough funding of \$85,000 in FY16. The City of Petersburg, now our Borough, has supported nonprofit mental health and substance abuse services for over 20 years at virtually the same level as this request—\$35,000 for substance abuse and \$50,000 for the mental health program.

Usually each year I explain how we can only provide services to certain types of clients with State grant funding and that our local funds allow us to see anyone who requests help. However, our funding situation is increasingly concerning. Local funds have helped us leverage other funding from outside, over the last 15 years we've been able to develop adjunct programs that allowed us to provide a high level of treatment and community services from multiple providers. Unfortunately, this is changing.

In FY16 our revenue from grants will be reduced by \$325,000. This is a loss of approximately 35% of our program's funding. Our clinicians have already been reduced from five full time professionals to three. Even with our remaining funding not changing, in June we will need to reduce that number to 2. With the loss of 60% of our clinicians, we will lose our capacity to provide services beyond psychiatric crisis and priority populations as defined by the state. With fewer providers, our ability to gain revenue through billing will also be reduced significantly. Local funding is more important than it ever has been.

With your support we formally treat nearly 150 people a year and we help many others who are in crisis. On average we respond to over 500 crises per year. This is in addition to our regularly scheduled appointments. An average of 40 (but as high as 70) are in response to serious suicidal risk. Several are for homicidal ideation. 145 are for psychosis. A majority of these described crises also involve drug and alcohol abuse. About 60 are exclusively related to substance abuse where the person has no identified co-occurring mental illness. The remaining crises are focused on depression, anxiety, many of which include suicidal thoughts without an immediate threat of action.

Emergencies by Presenting Concern



PMHS writes off over \$80,000 a year in treatment services. We provide support to the police, the hospital, the school, and local ministers whenever they call. Serving people seven days a week allows us to provide for many families who couldn't leave work during the week to see us. We work in our offices, in the schools, at the hospital and emergency room, in jail, in our clients' homes, and in the community.

We respect that the Assembly must respond to many different community needs. We appreciate every dollar we've received from you and work hard to make those dollars count! Loss of more staff would hurt our community by reducing our ability to provide services and decrease our borough's population. Our employees buy homes, enroll their children in school, pay taxes, and support local businesses. Although our work is invisible to many people in the community, it is an integral part of the quality of life of our town. Loss of local support will also impact the health and safety of our community.

As our capacity to respond to the needs of our clients is reduced, our police, hospital, school, and churches will need to shoulder the weight of caring for our town's most vulnerable. We have experienced this before, but it was more than 20 years ago and many may have forgotten or never knew what it was like.

PMHS understands that the Mayor and Assembly members have tough decisions to make in a difficult economy. We do not envy the position of Assembly members trying to represent the community's priorities. We appreciate your past support. Please call me if you have questions or email me at susano@raincountry.org.

Sincerely,

Susan Ohmer, LCSW

Mental Health Borough Grant Budget Narrative

- B. **Clinician.** This masters level position provides direct mental health services that includes crisis intervention, on-call services, assessments, treatment planning, individual, child, and family psychotherapy, and case management services. Total salary cost of this position is \$75,074 including benefits, of which \$50,000 is requested from borough funding.

TOTAL MENTAL HEALTH PERSONNEL EXPENSE FROM BOROUGH FUNDING	\$50,000
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Substance Abuse Borough Grant Budget Narrative

- A. **Substance Abuse Services Providers**—Substance abuse services are provided by both certified chemical dependency counselors and masters level clinicians with substance abuse training. These positions provide assessments, counseling, therapy, education, and intensive support services to the dually diagnosed and counseling to people with substance use problems and their families. \$35,000 of this funding is requested from Borough funding.

TOTAL SUBSTANCE ABUSE PERSONNEL EXPENSE FROM BOROUGH FUNDING	\$35,000
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TOTAL EXPENSE FROM BOROUGH FUNDING	\$85,000
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**Petersburg Mental Health Services, Inc.
Borough Funding
Budget Detail**

Mental Health Service Provider	50,000
Substance Abuse Service Provider	\$35,000
Total	\$85,000

NARROWS BROADCASTING CORPORATION

P.O. Box 149 • Petersburg, Alaska 99833 • (907) 772-3808



December 8, 2014

Mr. Steve Giesbrecht, Borough Manager
Jody Tow, Borough Finance Director
Petersburg Borough, Box 329
Petersburg, Alaska 99833

Dear Steve and Jody:

On behalf of the Narrows Broadcasting Corporation Board of Directors, I am submitting this request for a grant in the amount of \$8,000 to help off set costs incurred by KFSK community radio. Our broadcast provides extensive service to the citizens of the community, as well as to the borough government.

KFSK worked with the Power and Light Department and Public Works to broadcast emergency notification regarding a power equipment failure affecting a large segment of the community and a related road closure. This is just one example of the service KFSK provides to the community and the borough government.

Local government is the biggest user of our services. Our staff prepares and reads the numerous meeting announcements, various schedules, road closures, and short notice public announcements of all kinds. As the borough depends on our ability to drop everything and use our broadcast service to notify the public of needed information in a timely manner, KFSK seeks financial support to help offset expenses incurred from that service.

We provide regular opportunities for government officials to discuss local matters on the air with regularly scheduled call-in programs. Listeners comment on how our coverage of the issues and meetings helps to make them informed citizens.

In addition to live broadcast of meetings, KFSK also partners with local agencies in the emergency control plan, as the primary emergency broadcast system provider for Central Southeast. This responsibility requires our staff to be on call 24 hours a day to respond to an authorized request for action in the case of an emergency, including School Lock Downs and Tsunami Warnings. Our small staff is happy to accommodate this service as part of our mission.

The cost of providing public radio services in Petersburg has become more dependent upon our community, and because of this, we are appealing for your grant support. Thank you for your consideration and support.

Sincerely,

A handwritten signature in black ink that reads 'Thomas E. Abbott'.

Thomas E. Abbott
General Manager, KFSK

NARROWS BROADCASTING CORPORATION KFSK-FM							
	<u>Actual</u> <u>Audit</u> FY10	<u>Actual</u> <u>Audit</u> FY11	<u>Actual</u> <u>Audit</u> FY12	<u>Actual Audit</u> FY13	<u>Actual Audit</u> FY14	<u>Current</u> <u>Budget</u> FY15	<u>Proposed</u> FY16
REVENUES							
MEMBERSHIP	70,762	69,178	73,824	76,967	77,003	77,000	78,000
UNDERWRITING	67,353	59,385	71,381	82,481	85,255	80,000	82,000
MISCELLANEOUS	1,340	375	820	1,459	3,239	3,000	3,000
RENTAL INCOME	3,073	9,158	12,505	12,872	18,221	18,940	19,600
APBC GRANTS	163,269	149,314	138,446	136,908	138,219	138,219	138,219
CPB GRANTS	113,229	127,825	123,243	118,977	124,172	124,270	124,270
OTHER/CAPITAL GRANTS	43,036	139,995	57,367	9,164	9,969	9,000	9,000
SPECIAL EVENTS	4,011	3,895	4,399	8,285	14,894	22,000	20,000
<i>In-Kind Contributions</i>	30,981	36,736	53,217	63,200	56,076		
TOTAL REVENUES	\$497,054	\$595,861	\$535,202	\$510,313	\$527,048	\$472,429	\$474,089
EXPENSES							
COASTALASKA EXPENSES	\$87,868	\$87,552	\$87,276	\$83,858	\$94,914	\$95,221	\$95,000
Personnel Expense	\$218,037	\$226,068	\$230,362	\$229,411	\$245,594	\$266,980	\$272,320
PROGRAMMING	\$38,744	\$39,973	\$42,956	45431	48,935	\$46,811	\$47,000
TECHNICAL	\$47,148	\$24,663	\$55,628	64895	56,532	\$21,980	\$18,000
DEVELOPMENT	\$10,633	\$9,375	\$15,141	15475	16,266	\$6,800	\$7,500
OCCUPANCY	\$22,438	\$19,660	\$27,098	26215	29,311	\$23,000	\$25,000
ADMINISTRATIVE	\$19,850	\$12,286	\$20,949	23780	19,888	\$5,619	\$7,500
CAPITAL EXPENSE	\$31,533	\$131,996	\$54,615	3308	7,515		
TOTAL EXPENSES	\$476,251	\$551,573	\$534,025	492373	518,955	466,411	472,320
*Personnel expense includes salaries, benefits and workers' compensation insurance.							
** (FY11) The capital budget is funded by 3 major grants (2 from Denali Commission and 1 from State Legislative Grant Improvements - Station facilities ADA compliance and remodel of second floor to meet code for housing options							

MT. VIEW FOOD SERVICE

P.O. Box 1364
Petersburg, Alaska 99833

January 23, 2015

City of Petersburg
Finance Director
P.O. Box 329
Petersburg, Alaska 99833

The City of Petersburg generously gave \$12,000.00 to our program for FY 2014/2015. We are requesting a contribution of \$12,000.00 for the FY 2015/2016 to be approved for the upcoming June 30, 2015 budget.

As you are aware, Mt. View Food Service's nutrition program is a cost effective program providing nutrition and health activates for Petersburg's seniors. During fiscal year 2013/2014 (ended June 30, 2014) we served 5198 meals a 4% increase over 2013. Showing that the City of Petersburg contributes to this worthwhile program allows Mt. View Food Services to receive the Federal and State grant funding as well. Mt. View Food Services continues to provide this vital service to Petersburg seniors. The contributions received from the City of Petersburg, The State of Alaska and the Federal Government is critical for Mt. View Food Service to continue providing these meals to the seniors of our community.

Mt. View Food Services and its patrons ask the that City approve this budget request for the upcoming fiscal year, and wish to extend their appreciation and thanks for the contributions received in prior years.

Sincerely,

Sammy Parker
Director of Services

**Petersburg Borough, Petersburg, Alaska
RESOLUTION #2014-13**

**A RESOLUTION PROVIDING AN ANNUAL PAYMENT IN LIEU OF TAXES (PILT)
PAYMENT TO THE CITY OF KUPREANOF FOR FISCAL YEARS 2014/15 & 2015/16**

Whereas, the City of Petersburg formed an organized Borough on January 3, 2013, and

Whereas, the City of Kupreanof is located within the organized Petersburg Borough boundary and no longer receives a Payment in Lieu of Taxes (PILT) payment, and

Whereas, PILT payments are provided to local governments for the purpose of providing any community services that are normally funded through property taxation, such as emergency response, public schools, transportation maintenance, leisure services, parks, community development, police, government administration, etc., and

Whereas, since the Petersburg Borough, like all other local governments, is prohibited from taxing Federal Lands, annual PILT payments help to defray costs associated with maintaining services that support these lands within their boundaries, and

Whereas, the City of Kupreanof has asked the Petersburg Borough to distribute the "equivalent" of what they would have received in PILT funds had the Petersburg Borough not been formed, and

Whereas, based on figures from the State of Alaska, had the Petersburg Borough not been formed, the City of Kupreanof would have received \$4,438 in the current fiscal year. This is approximately .69% of the total \$647,249 of PILT funds that the Borough received in June 2014.

Therefore be it resolved by the Petersburg Borough Assembly, the Petersburg Borough will pay to the City of Kupreanof \$4,438 in the current fiscal year. This amount will be included in a supplemental budget that will need to be approved by the Borough Assembly.

Be it further resolved, the Borough will also consider in next years' budget a General Fund Community Service expense at the equivalent of .69% of next year's total PILT payment to be paid to the City of Kupreanof within 60 days of the Borough's receipt of the total payment.

Passed and Approved by the Petersburg Borough Assembly on October 6, 2014.


Mark Jensen, Mayor

ATTEST:


Kathy O'Rear, City Clerk