

FY 2000 Budget



INDEX FOR FY 99/00 BUDGET
City of Petersburg Annual Budget FY 1999/2000

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FISCAL YEAR 2000 BUDGET MESSAGE

Linda L. Snow, City Manager
May 3, 1999

In accordance with Alaska Statutes and the Home Rule Charter, I am presenting the consolidated operating and capital budget for Fiscal Year 2000. The annual budget is simply a plan of financial operations, incorporating an estimate of proposed expenditures and the means of financing them.

For many years now, the City has tried to prevent a drastic reduction of public services due to a recurring decline in operating revenue. In the last nine years alone, the General Fund (GF) revenue loss has amounted to over \$1.5 million in funding from State Revenue Sharing/Safe Communities, National Forest Receipts, and Raw Fish Tax. The City Council, to its great credit, held a series of four public work sessions last year to bring attention to this problem and to discuss a plan intended to minimize the budget gap. In addition, Council proposed a Municipal Code amendment to fund the public schools from property tax and to dedicate the forest receipts for school capital projects. For various reasons, neither proposal was adopted at the time.

Under these circumstances, Council directed that I submit a balanced General Fund operating budget for FY 00 with no transfers in from the Unrestricted General Fund, i.e., current GF revenue must equal current GF expenses. In view of the budget gap, then estimated at \$980K, it has been quite a challenge to complete this mission. To summarize in general terms, the GF budget gap is closed in this budget by the following means:

- ❖ Transfer FY 99 surplus Forest Receipts to GF for public school funding [\$230,459]
- ❖ Reinstate 6.5% Enterprise Fund charge for GF indirect costs [\$33,445]
- ❖ New lease revenue [\$41,982]
- ❖ Zero out 1.5% expenditure inflation factor [\$121,573]
- ❖ Expenditure reductions of 8% from FY99 [\$552,541]
- ❖ No transfers out to capital improvement projects

Also of interest is the very noticeable downward trend in public services, as shown in the General Fund Summary. This proposed budget represents a 14.5% expenditure reduction from FY96, a 29% expenditure reduction from FY97, and a 10% expenditure reduction from FY98.

It is important to understand, however, that without economic recovery and no substantial, reliable source of new revenue to offset equally both years of inflation and the loss of old revenue, it will be necessary in the near future to continue making public service reductions in the GF. One effect of implementing these hard choices, of course, is that downsizing local government may produce a size and quality more fitting to what the majority of citizens and elected officials are willing and able to support.

Before presenting a general and graphic overview of the entire FY 00 budget, it may be useful to give additional detail regarding expenditure reductions in the GF. In order of the highest percentage reductions from FY 99: (1) The engineering department is not funded at this time, though I intend to revisit this matter with Council later in the year. (2) Non-departmental capital projects and capital outlays are substantially reduced. (3) No significant professional services are funded in the community development department, and secretarial time is reduced. (4) Parks and recreation gym hours are reduced from 92.5 hours weekly all year around to 74 hours weekly, June – August, and 60.5 hours weekly, September – May. The noon lap swim at the pool is eliminated. (5) Facilities maintenance projects are limited to general and routine small projects. (6) Community services, including public schools, are reduced by 10%. All other departments, with two exceptions, are reduced by lesser percentages. Both the police and fire department budgets show increases over previous year expenses due to the importance of funding their respective vehicle replacement accounts.

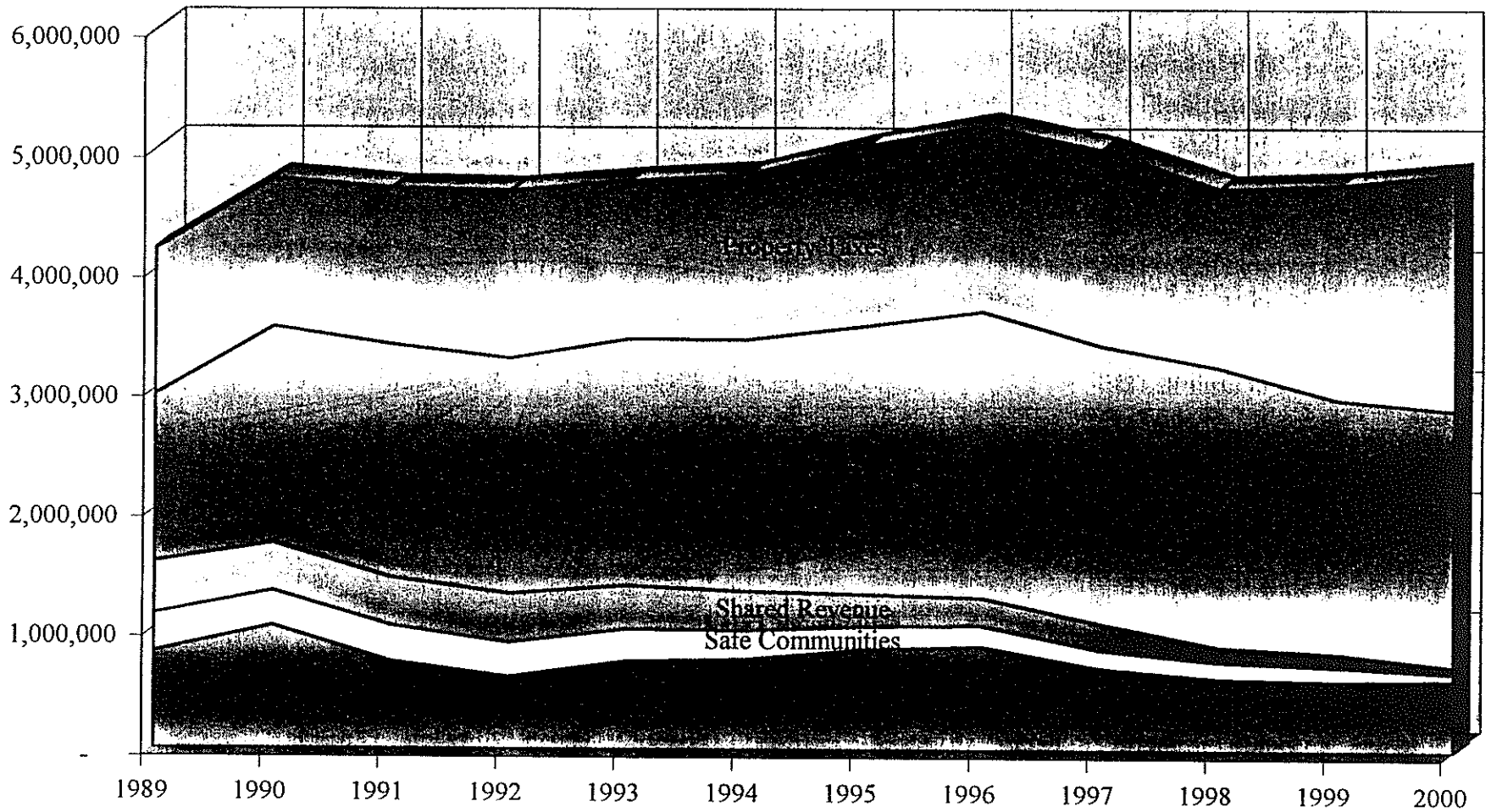
As shown in the personnel comparison chart at the end of this document, the entire budget reduces city personnel by 6.36 full-time equivalents (FTE's) over the previous year. The entire budget, also represented by graphics following this message, totals \$20,625,789 and breaks down by fund as follows: General Fund - \$6,065,957; Enterprise Funds - \$7,170,863; Internal Service Funds - \$1,053,165; Special Revenue Funds - \$688,791; Debt Service - \$387,600; Capital Projects - \$5,259,413. It's important to comment briefly about the financial status of Enterprise Funds. Power & Light is planning a facility relocation, which is expected to significantly reduce fund reserves for the next few years. The Water and Wastewater funds continue to operate at a loss and require rate increases to bring them into the black. The Sanitation fund is constantly in a cash flow bind, which should be alleviated by changing the way fees are charged. The Harbor fund is breaking even, but is not in a position to build its reserves as it should for future harbor ownership. We believe its financial position will improve considerably upon completion of deferred maintenance and capital upgrades and expansion.

Lastly, a few words about product and process. The budget document itself, for the first time in several years, has not undergone any substantive change from the previous year. The process, however, has changed considerably at the internal level. Budget compilation has been successfully transitioned to the office of the Finance Director, Bruce Hutchins, and I've no doubt that we will see more changes in subsequent years. Producing a two-year budget is still in the future—hopefully, at a better time when the local economy and revenues are more stable.

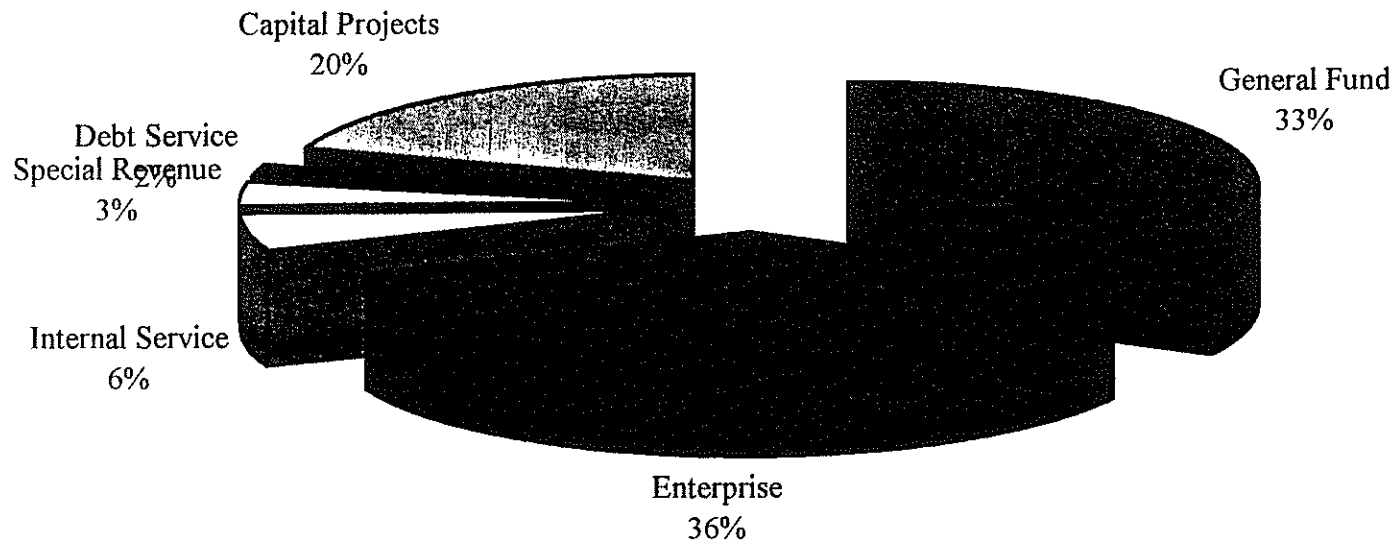
My budget direction to the department heads placed a greater burden on their shoulders than in years past. They were asked to reduce the number of employees while, at the same time, taking into consideration a variety of factors including the least impact on the public, managing risk exposure, etc. They were asked to discuss the budget gap openly and honestly with their employees and to address the problem with fair impartiality. I owe them many thanks for these achievements.

Early on in the process, Bruce Hutchins developed a working budget that was made available to users on the electronic network server for their departmental budget preparations. Bruce met with department heads first to discuss the targeted dollar reductions and to answer questions about budget preparation. As usual, department heads also met with their respective employees and advisory boards before submitting their budgets to me. Immediately following the budget submittals, Bruce revised the working draft accordingly and copied me both electronically and with a hard copy. Despite a few computer glitches, which Bruce easily took care of, I found that electronic budget work is far less time consuming and provides instant gratification by revealing the bottom line results more quickly. Thanks, Bruce. I met individually with each department head to discuss and refine their budget submittals. There was actually very little refinement necessary this year, as department heads did nearly all of the difficult reductions on their own. This budget, though not perfect, meets all the known parameters we had to work with.

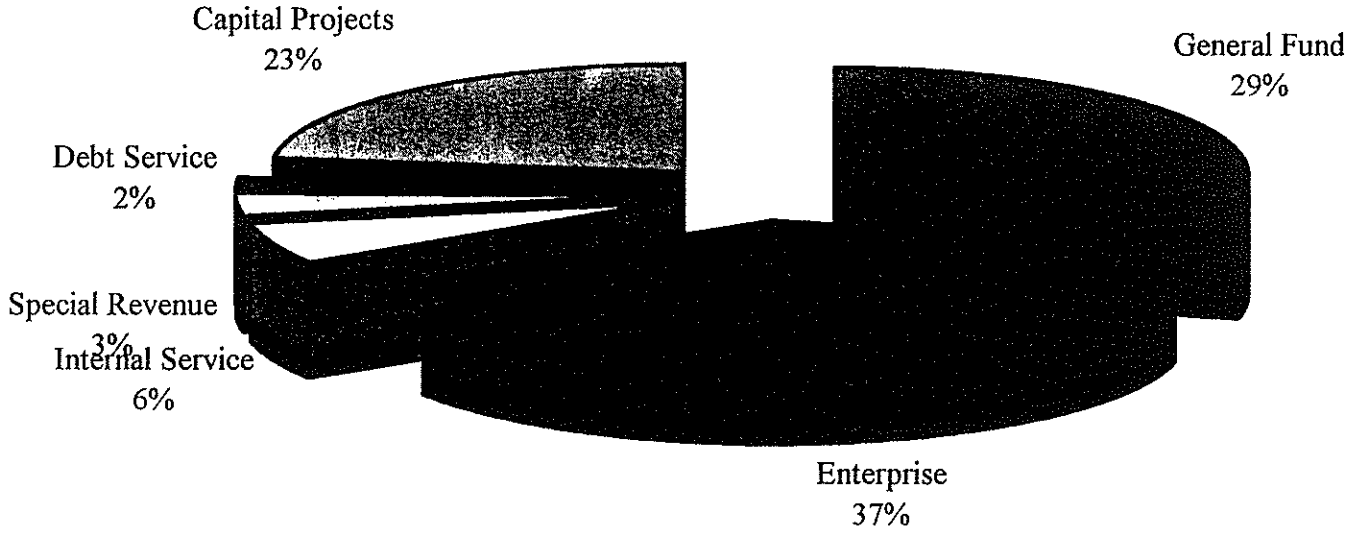
Ten Year History Local & State Revenues



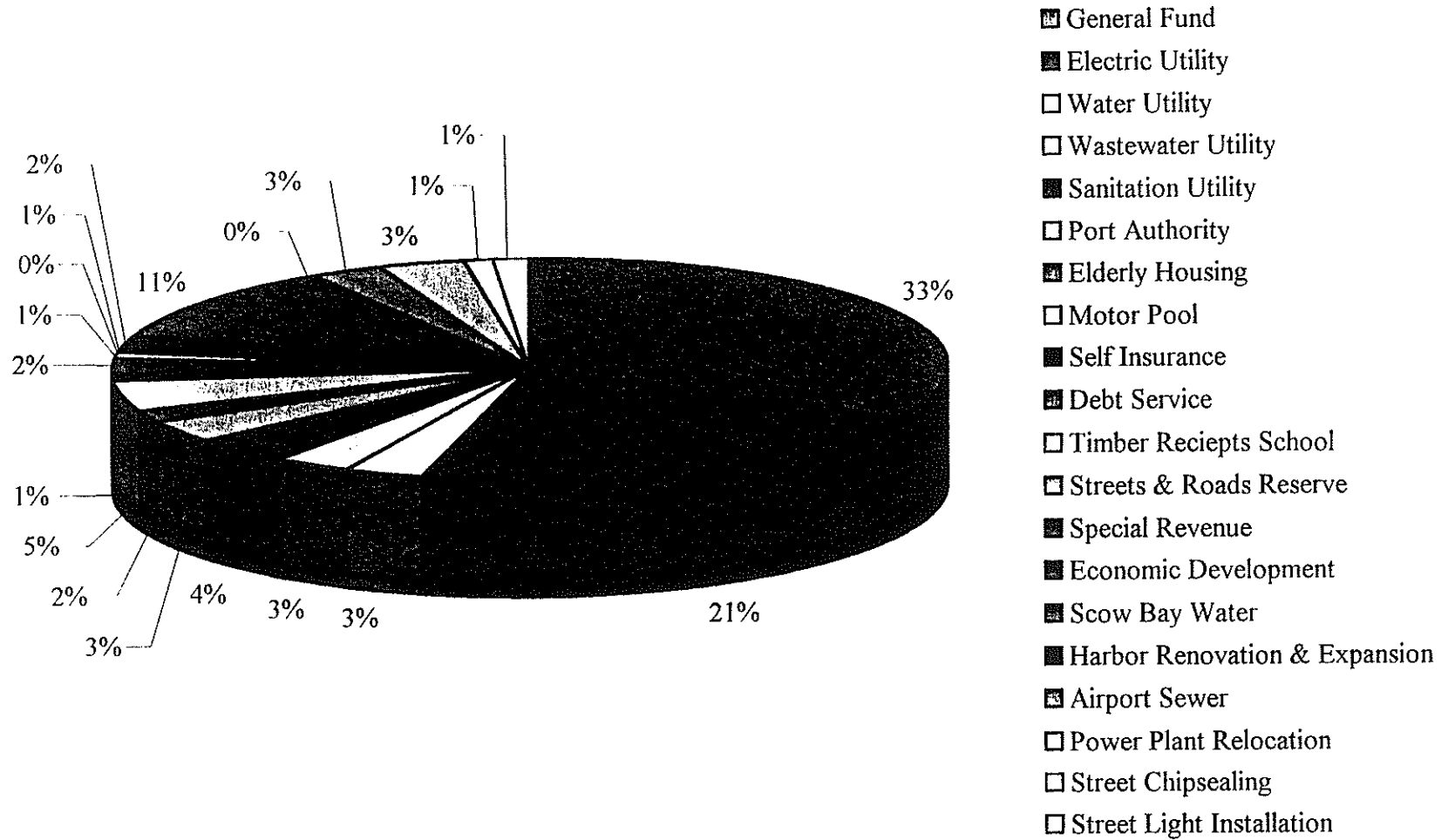
Revenues by Fund Type 2000 Budget



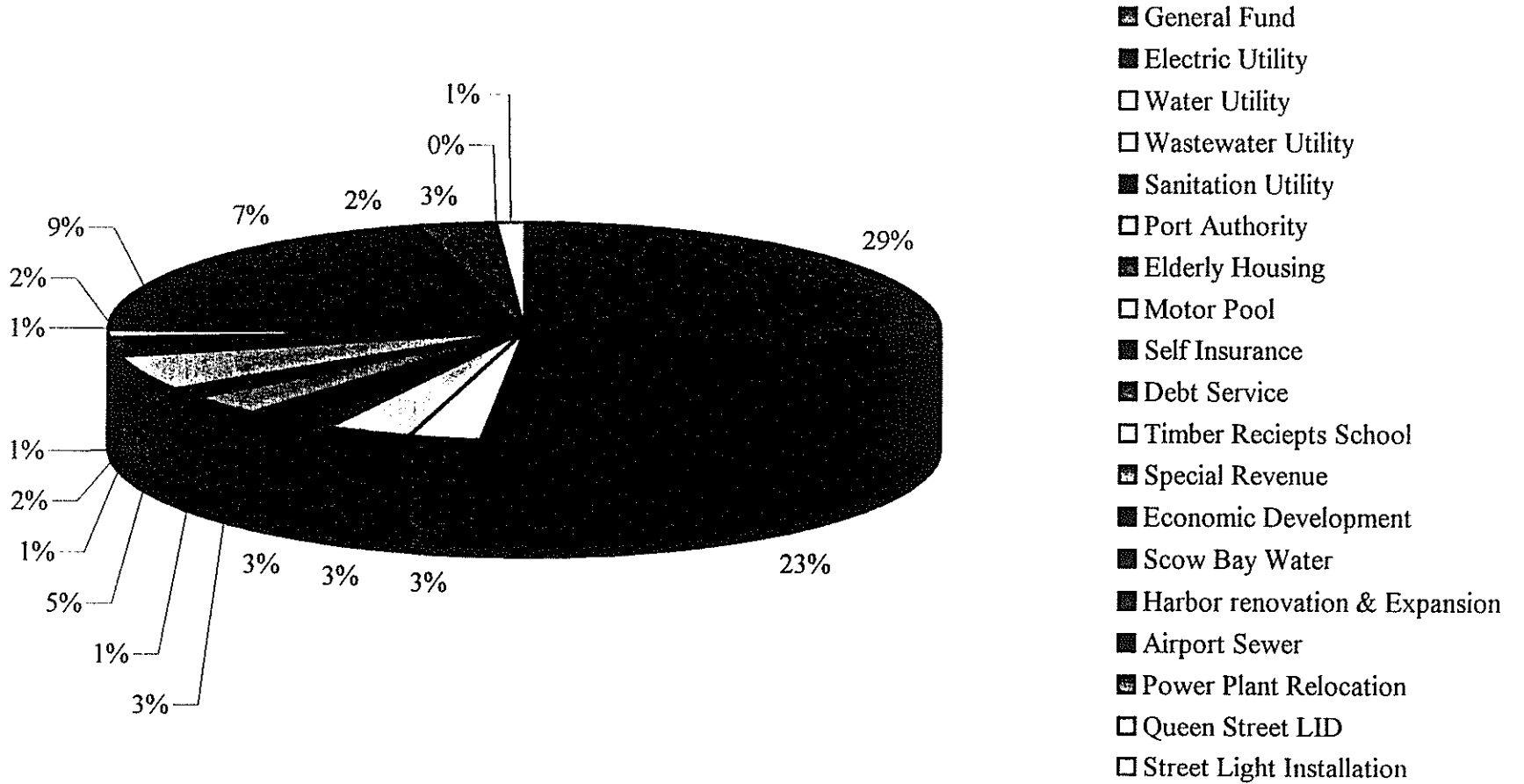
Expenditures by Fund Type 2000 Budget



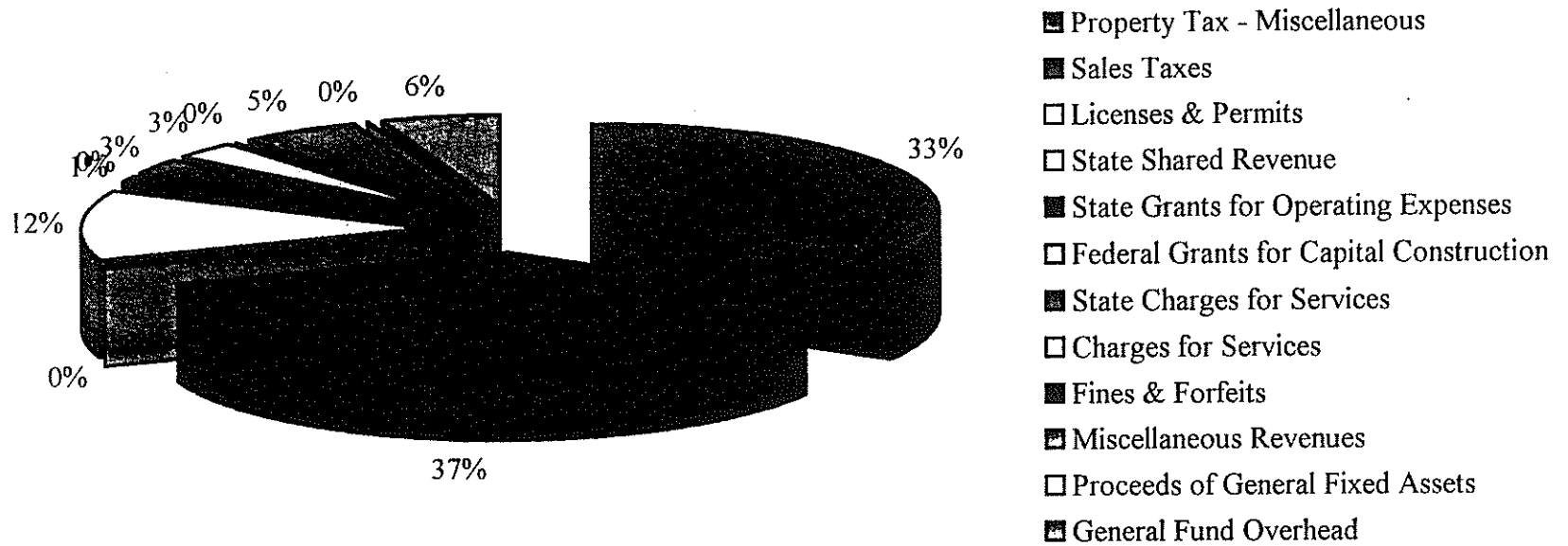
FY 2000 Revenues by Fund



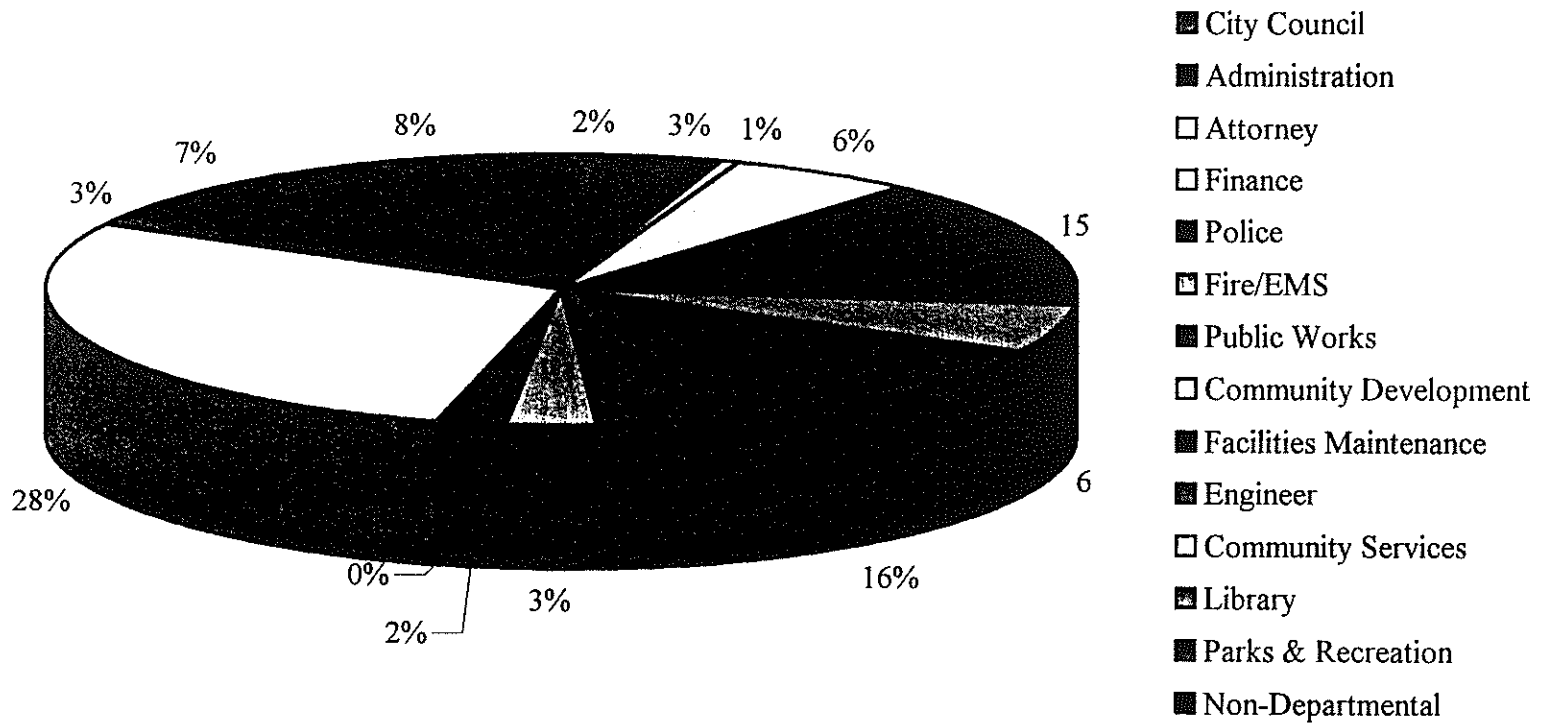
FY 2000 Expense Budget by Fund



FY 2000 General Fund Revenues



FY 2000 General Fund Expenditures



SUMMARY OF GENERAL FUND CURRENT YEAR REVENUES

	FY94/95 Prior Year Actual	FY95/96 Prior Year Actual	FY 96/97 Prior Year Actual	FY 97/98 Prior Year Actual	FY 98/99 Modified Budget	FY 99/00 Adopted Budget
CURRENT REVENUES	\$ 7,205,590	\$ 7,391,283	\$ 6,540,169	\$ 6,300,340	\$ 4,890,629	\$ 6,121,788
CURRENT EXPENDITURES	\$ 6,733,569	\$ 7,025,956	\$ 7,005,103	\$ 6,041,300	\$ 4,981,994	\$ 6,121,788
NET GAIN OR LOSS	\$ 472,021	\$ 365,327	\$ (464,934)	\$ 259,040	\$ (91,365)	\$ -
BEGINNING UNDESIGNATED FUND BALANCE	\$ 2,993,168	\$ 1,374,402	\$ 3,084,550	\$ 2,757,225	\$ 3,016,265	\$ 2,424,900
Less Due From Other Funds			\$ (464,934)	\$ -	\$ (500,000)	\$ -
O&M Increase/Decrease		\$ 1,710,148	\$ 137,609	\$ 259,040	\$ (91,365)	\$ -
ENDING UNDESIGNATED FUND BALANCE	\$ 1,374,402	\$ 3,084,550	\$ 2,757,225	\$ 3,016,265	\$ 2,424,900	\$ 2,424,900

	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Revenues						
Property Tax - Miscellaneous	1,441,572	1,535,208	1,505,995	1,780,562	1,972,768	1,972,768
Sales Taxes	2,488,510	2,351,891	2,358,235	2,363,000	2,129,448	2,129,448
Licenses & Permits	14,049	16,195	11,299	13,750	8,750	8,750
State Shared Revenue	1,181,531	982,312	861,666	826,210	712,706	712,706
State Grants for Operating Expenses	580,982	96,672	92,189	76,407	50,827	50,827
Federal Grants for Capital Construction	28,667	32,336	23,760	-	22,250	22,250
State Charges for Services	163,223	163,223	163,223	159,000	159,000	159,000
Charges for Services	325,172	241,107	185,868	196,700	173,400	173,400
Fines & Forfeits	18,801	19,454	17,041	19,200	12,200	12,200
Miscellaneous Revenues	186,227	225,235	211,014	283,858	322,817	322,817
Proceeds of General Fixed Assets	10,550	3,100	2,600	4,000	3,000	3,000
General Fund Overhead	193,204	197,174	280,904	290,719	324,163	324,163
Interfund Transfers	-	-	-	-	230,459	230,459
Revenues Total	6,632,488	5,863,907	5,713,794	6,013,406	6,121,788	6,121,788

Expenditures						
City Council	100,990	103,131	63,100	98,500	98,500	98,500
Administration	203,180	208,486	201,563	207,220	199,817	199,816
Attorney	28,407	43,696	46,723	45,000	45,000	45,000
Finance	343,735	372,228	440,699	391,085	357,712	357,712
Police	949,197	975,827	901,331	985,283	933,653	933,653
Fire/EMS	292,418	331,044	221,576	268,468	351,524	351,524
Public Works	983,983	1,082,417	717,813	904,031	1,003,813	1,003,813
Community Development	246,894	278,408	222,235	223,619	170,226	170,226
Facilities Maintenance	81,737	119,775	116,570	136,409	121,531	146,531
Engineer	47,204	76,041	63,420	73,331	-	-
Community Services	1,960,113	1,967,151	2,065,838	1,921,984	1,737,238	1,762,238
Library	156,376	196,106	160,194	174,319	160,794	160,794
Parks & Recreation	411,228	433,856	366,194	474,641	407,567	407,567
Non-Departmental	1,078,465	1,531,044	1,102,820	714,607	534,413	484,413
Expenditures Total	6,883,927	7,719,208	6,690,076	6,618,498	6,121,788	6,121,788

**General Fund 001 FY 99/00
REVENUES**

Account #	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Property Tax							
41100 10	Area #1	1,204,234	1,270,583	1,247,520	1,493,919	1,502,610	1,502,610
41100 20	Area #2	341,266	350,927	334,968	380,999	397,047	397,047
41100 30	Area #3	7,798	10,398	11,697	12,646	15,776	15,776
4110040	Sr. Citizen/Disb. Vet.	(152,927)	(164,833)	(153,795)	(165,377)	(159,665)	(159,665)
41100 50	Federal PILOT		13,875	12,284	13,875	170,000	170,000
41100 80	Motor Vehicle Registration	34,429	45,247	47,950	34,500	37,000	37,000
41100 90	Penalty & Interest	6,772	9,011	5,370	10,000	10,000	10,000
	Subtotal	1,441,572	1,535,208	1,505,995	1,780,562	1,972,768	1,972,768
Sales Tax							
41300 10	Local 6% Sales Tax	2,427,120	2,311,943	2,310,497	2,313,000	2,079,448	2,079,448
41300 30	Transient Occupancy Tax	25,967	29,919	35,232	40,000	40,000	40,000
41300 90	Penalty & Interest	35,423	10,029	12,506	10,000	10,000	10,000
	Subtotal	2,488,510	2,351,891	2,358,235	2,363,000	2,129,448	2,129,448
Licenses & Permits							
42200 10	Building Permits	12,024	14,253	9,713	12,000	7,000	7,000
42200 20	Solicitors/Itinerant Merchants	30	225	315	200	200	200
42200 30	Animal Licenses	1,745	1,717	1,271	1,500	1,500	1,500
42200 90	Building Permit Penalty	250		-	50	50	50
	Subtotal	14,049	16,195	11,299	13,750	8,750	8,750
Federal Grants							
43200 05	USDA Economic Recovery Grant	4,071		-			
43200 06	Cops Fast Federal Grant	24,596	28,353	22,050			
43200 08	USDA FS Special Services Agreement	0	3,983	1710	0	22,250	22,250
	Subtotal	28,667	32,336	23,760	-	22,250	22,250
State Shared Revenue							
43400 01	Safe Communities	168,146	148,200	139,976	119,197	59,599	59,599
43400 02	Games of Skill & Chance	346	179	145	200	300	300
43400 03	Fisheries Business Tax	854,109	685,500	569,838	585,000	585,000	585,000

**General Fund 001 FY 99/00
REVENUES**

Account #	Description	Prior	Prior	Prior	Current Year	Recommended	Adopted
		Year Actual FY 95/96	Year Actual FY 96/97	Year Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
43400 0301	Resource Landing Tax	8,792	8,082	21,622	7,500	7,000	7,000
43400 04	Liquor Licenses	10,400	7,300	6,400	7,300	7,300	7,300
43400 05	State Revenue Sharing	139,738	133,051	123,685	107,013	53,507	53,507
Subtotal		1,181,531	982,312	861,666	826,210	712,706	712,706
State Grants for Operating Expenses							
43500 01	State Aid for Roads	9,898	9,035	9,090	7,273	8,650	8,650
43500 02	State Aid for Hospitals	80,604	73,574	68,195	59,175	32,447	32,447
43500 03	State Aid for Health Care	7,738	7,063	6,547	5,681	6,230	6,230
43500 05	Library Grant	6,890	7,000	7,000	4,278	3,500	3,500
43500 17	AHSP Grant - Bike Safety			1,357			
43600 14	Wrangell Avenue	475,852					
Subtotal		580,982	96,672	92,189	76,407	50,827	50,827
State Charges for Services							
43800 10	Jail Contract	163,223	163,223	163,223	159,000	159,000	159,000
43800 22	DNR Greens Camp Reimburse			-			
Subtotal		163,223	163,223	163,223	159,000	159,000	159,000
Charges for Services							
44100 30	Fees for Survey & Appraisal	3,993	5,750	1,317	1,000	1,000	1,000
44100 90	Miscellaneous Administration	3,401	1,178	4,314	2,500	2,500	2,500
44200 10	Police Services	17,686	14,760	17,721	14,000	14,000	14,000
44200 50	Emergency Management Assist	2,000	12,000	8,000	8,000	8,000	8,000
44200 60	Ambulance Fees	14,297	10,040	6,749	10,000	10,000	10,000
44200 80	Drug Seizure/Forfeiture		5,090	4,795	5,000	2,500	2,500
44200 90	Other Public Safety Charges	460	1,275	347	500	500	500
44300 10	Contract Work	33,375	1,003	-	-	-	-
44300 20	Crushed Rock Sales	100,590	34,685	15,617	10,000	-	-
44300 80	Cemetery	6,658	4,524	4,100	5,000	5,000	5,000
44300 90	Other Public Works Charges		817	-	-	-	-
44700 20	Library Sales	2,605	3,091	2,548	2,000	2,000	2,000
44700 30	Recreational Activity Fees	31,158	44,513	37,929	34,000	41,000	41,000

General Fund 001 FY 99/00

REVENUES

Account #	Description	Prior	Prior	Prior	Current Year	Recommended	Adopted
		Year Actual	Year Actual	Year Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
44700 40	Swimming Pool Fees	20,221	22,509	23,115	22,500	28,900	28,900
44700 50	Community Gym Revenues	53,867	45,224	41,752	45,200	41,000	41,000
44700 60	Tent City Charges	34,861	34,648	17,565	37,000	17,000	17,000
Subtotal		325,172	241,107	185,868	196,700	173,400	173,400
Fines & Forfeits							
45000 10	Court Fines/forfeitures	14,018	15,105	13,080	15,000	10,000	10,000
45000 20	Library Fines	1,533	1,292	1,236	1,200	1,200	1,200
45000 40	Animal/Vehicle Impounds	3,250	3,057	2,724	3,000	1,000	1,000
Subtotal		18,801	19,454	17,041	19,200	12,200	12,200
Miscellaneous Revenues							
46000 10	Interest Earnings	167,219	208,890	190,372	269,000	265,977	265,977
46000 20	Rents & Royalties	-	180	525	500	500	500
46000 30	Leases of Land	13,107	13,107	13,825	13,208	55,190	55,190
46000 50	Library Donations	1,013	2,316	503	500	500	500
46000 51	A/R Services Charges	702	169	1	150	150	150
46000 60	Parks & Rec Donations	2,919	71	-	-	-	-
46000 90	Other Miscellaneous	1,267	502	5,788	500	500	500
Subtotal		186,227	225,235	211,014	283,858	322,817	322,817
Proceeds of General Fixed Assets							
49500 20	Cemetery Sales	10,550	3,100	2,600	4,000	3,000	3,000
49500 40	Equipment Sales	-	-	-	-	-	-
Subtotal		10,550	3,100	2,600	4,000	3,000	3,000
General Fund Overhead							
47400 11	Electric Fund	89,316	84,780	126,780	134,276	145,466	145,466
47400 12	Water Fund	19,200	21,768	32,844	31,356	33,969	33,969
47400 13	Sewer Fund	22,668	24,408	36,312	36,060	39,065	39,065
47400 14	Sanitation Fund	21,576	23,940	42,456	42,291	45,815	45,815
47400 15	Harbor Fund	20,000	21,540	29,376	33,032	35,784	35,784
47400 16	Port Fund	5,000	5,150	7,044	7,044	6,849	6,849

**General Fund 001 FY 99/00
REVENUES**

Account #	Description	Prior	Prior	Prior	Current Year	Recommended	Adopted
		Year Actual FY 95/96	Year Actual FY 96/97	Year Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
47400 17	Elderly Housing Fund	5,436	5,580	6,092	6,660	7,215	7,215
47400 21	Sanitation/Public Works	5,004	5,004	-	-	-	-
47400 24	Economic Development Fund	5,004	5,004	-	-	10,000	10,000
Subtotal		193,204	197,174	280,904	290,719	324,163	324,163
Current Revenues Subtotal		6,632,488	5,863,907	5,713,794	6,013,406	5,891,329	5,891,329
Interfund Transfers							
49710 51	Electric Fund						
49710 52	Water Fund	823		-	2,000		
49710 53	Sewer Fund	2,669		-	8,500		
49710 55	Harbor/Port Fund						
49710 57	Elderly Housing	15,105		2,785	3,600		
49710 58	Motor Pool				364,504		
49710 5904	Timber Receipts Schools					230,459	230,459
49710 5905	Timber Receipts Streets & Roads	45,000	14,367				
Subtotal		63,597	14,367	2,785	378,604	230,459	230,459
Current Revenues & Transfers Total		6,696,085	5,878,274	5,716,579	6,392,010	6,121,788	6,121,788

General Fund - 001 City Council Expenditures

Program Description
The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.
Goals
To provide financial security and economic stability for the City of Petersburg which is planned and directed, independent and sustainable, and which maintains and improves the quality of life. To provide comprehensive planning which is continuous and flexible, includes community involvement and dialogue, and which utilizes several approaches. To plan for a limited type of tourism with respect to the development of public conveniences, cooperation with the Chamber of Commerce and the support of off-season tourism. To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities. To support the maintenance and development of community infrastructure such as safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking. To encourage, assist and support community beautification, the creative arts, historical and cultural preservation and downtown renewal projects such as Sing Lee Alley improvements.

001 - General Fund City Council Expenditures

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	19,063	19,750	22,500	20,000
Employee Benefits	2,679	2,240	3,431	2,600
Supplies	191	489	700	400
Services & Charges	64,520	78,511	76,500	75,500
Total Expenditures	86,453	100,990	103,131	98,500

Capital Outlays

Significant Budget Changes



001 - General Fund City Council Expenditures

Account Number	Description	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Budget Year Recommended FY 99/00	Budget Year Adopted FY 99/00
Salaries & Wages						
51110 11	Salaries	19,063	19,750	22,500	20,000	20,000
Subtotal		19,063	19,750	22,500	20,000	20,000
Personnel Benefits						
51110 2100	PERS	2,274	1,787	2,508	2,000	2,000
51110 2200	Medicare	276	277	326	300	300
51110 2600	ESD	13	13	225	50	50
51110 2700	FICA	116	163	372	250	250
Subtotal		2,679	2,240	3,431	2,600	2,600
Supplies						
51110 31	Office Supplies	163	487	500	300	300
51110 32	Operating Supplies	28	2	200	100	100
Subtotal		191	489	700	400	400
Services & Charges						
51110 41	Professional Services	20,676	-	20,000	20,000	20,000
51110 4108	Contractor Services	220				
51110 42	Communication	547	3,140	2,000	3,000	3,000
51110 43	Travel & Training	16,661	22,313	30,000	20,000	20,000
51110 44	Advertising	4,643	2,548	6,000	2,500	2,500
51110 48	Repairs & Maintenance	225				
51110 49	Miscellaneous	13,001	44,406	8,500	20,000	20,000
51110 4908	Election Expenses	8,547	6,104	10,000	10,000	10,000
Subtotal		64,520	78,511	76,500	75,500	75,500
Operations & Maintenance Subtotal		86,453	100,990	103,131	98,500	98,500
Capital Outlays						
51110 64	Machinery & Equipment					
Subtotal		-	-	-	-	-
City Council Total		86,453	100,990	103,131	98,500	98,500

- 106,000 7,500

001 - General Fund City Council Expenditures

Account #	Description	Narrative
511 10 11	Salaries & Wages	Mayor - Per PMC \$187.50 for each regular meeting Councilors Per PMC \$125.00 for each regular meeting
511 10 21 00	Public Employees Retirement System	
511 10 23 00	Health insurance contribution	
511 10 26 00	Unemployment Insurance	
511 10 31	General office supplies	
511 10 32	Operating Supplies	Light bulbs, coffee supplies,
511 10 41	Professional Services	One-half cost of DC Lobbyist (one-half cost to Harbors)
511 10 43	Travel & Training	AML, SEC, Mayor's Confer. and Juneau lobbying delegation
511 10 44	Advertising & Printing	Ordinance codification, advertising, printing.
511 10 49	Miscellaneous	AML (\$3820) & SEC (\$2014) & Mayor's (\$100) Dues; other unbudgeted expenses
511 10 49 08	Election Expenses	Supplies, legal advertisements, judges
511 10 64	Machinery & Equipment	

001 - General Fund Administration

Program Description
The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Municipal Code.
Goals
To further organizational unity. To create and implement a performance based management and budgeting system. To enhance attention and careful responsiveness to the public. To facilitate identification and integration of Council and departmental goals, objectives and strategies. To improve budget production, administration, accountability and evaluation. To recommend staffing and resource requirements to achieve goals and objectives. To strengthen the adequate exchange of information, expectations and commitment. To create and implement an integrated performance based management system.

001 - General Fund Administration Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
	148,607	152,319	147,908	146,588
Employee Benefits	30,564	26,964	36,612	33,478
Supplies	5,755	5,030	6,300	6,000
Services & Charges	18,470	14,981	16,400	13,750
Capital Outlay	5,090	2,268	-	-
Total Expenditures	208,486	201,563	207,220	199,816

Capital Outlays

Significant Budget Changes



001 - General Fund Administration Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
51210 11	Regular Pay	140,532	148,115	152,319	147,908	146,588	146,588
51210 12	Overtime	327	492	-	-	-	-
Subtotal		140,859	148,607	152,319	147,908	146,588	146,588
Personnel Benefits							
51210 2100	PERS	20,861	20,518	17,291	22,349	21,842	21,842
51210 2200	Medicare	1,066	1,181	1,205	2,145	2,126	2,126
51210 2300	Aetna	6,442	7,250	7,216	9,675	7,266	7,266
51210 2400	Life Insurance	26	23	21	46	46	46
51210 2500	Workers Compensation	777	577	473	799	733	733
51210 2600	ESD	1,397	874	758	1,479	1,466	1,466
51210 2700	FICA	-	141	-	120	-	-
Subtotal		30,569	30,564	26,964	36,612	33,478	33,478
Supplies							
51210 31	Office Supplies	3,715	3,122	3,361	3,500	3,400	3,400
51210 32	Operating Supplies	258	1,560	486	1,600	1,600	1,600
51210 34	Small Tools/Equipment	1,254	1,073	1,183	1,200	1,000	1,000
Subtotal		5,227	5,755	5,030	6,300	6,000	6,000
Services & Charges							
51210 41	Professional Services	8,462	3,108	-	-	-	-
51210 42	Communications	3,899	6,757	8,506	6,000	6,000	6,000
51210 43	Travel & Training	5,434	4,375	3,028	5,500	4,000	4,000
51210 44	Advertising/Printing	285	671	342	500	350	350
51210 45	Rentals/Leases	1,200	1,200	1,200	1,200	1,200	1,200
51210 48	Repairs/Maintenance	38	601	247	200	200	200
51210 49	Miscellaneous	1,606	1,758	1,658	3,000	2,000	2,000
51210 4925	New Hire Search	-	-	-	-	-	-
Subtotal		20,924	18,470	14,981	16,400	13,750	13,750

001 - General Fund Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Operations & Maintenance Subtotal		197,579	203,396	199,294	207,220	199,816	199,816
Capital Outlays							
512 10 64	Machinery & Equipment	5,601	5,090	2,268	-	-	-
Subtotal		5,601	5,090	2,268	-	-	-
Administration Total		203,180	208,486	201,563	207,220	199,816	199,816

199817 21



001 - General Fund Administration Expenses

Account #	Description	Narrative
51210 11	Salaries & Wages	
	Manager	\$76,000
	City Clerk	\$59,512
	Deputy Clerk	\$11,076 - 1/4 time charged to Admin Dept.; 3/4 to Finance
		\$146,588
51210 12	Overtime	
51210 2100	PERS	Public Employees Retirement System
51210 2200	Medicare	Federal Medicare
51210 2300	AETNA	Health Insurance
51210 2400	Life Insurance	Employer and employee contribution
51210 2500	Workers Compensation	Workers Compensation Insurance
51210 2600	ESD	Unemployment Insurance
51210 2700	FICA	Social Security - employees not covered by Public Employees Retirement System
51210 31	Office Supplies	Office, paper and computer supplies.
51210 32	Operating Supplies	Recording tapes, maintenance supplies
51210 34	Small Tools/Equipment	Adding machine, filing cabinet
51210 41	Professional Services	
51210 42	Communications	Telephone, postage, fax
51210 43	Travel & Training	AML, SEC, ICMA, AMMA, AAMC, personnel law seminar
51210 44	Advertising & Printing	Legal advertisements
51210 45	Rentals/Leases	Car allowance
51210 48	Repairs/Maintenance	Office machine repairs and maintenance
51210 49	Miscellaneous	Professional and civic organization dues, unanticipated expenses
51210 49 25	New Hire Search	
51210 64	Machinery & Equipment	
51210 64	Machinery & Equipment	

001 - General Fund City Attorney Expenses

Program Description
The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review.
Goals
To provide professional legal services to the City of Petersburg and prosecute and defend the city's interests in all court actions.
Objectives
To provide expert legal counseling to the city in a timely manner. To prosecute actions and defend the city.

001 - General Fund City Attorney Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Professional Services	43,696	46,723	45,000	45,000
Total Expenditures	43,696	46,723	45,000	45,000

Significant Budget Changes



001 - General Fund City Attorney Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Services							
51310 41	Professional Services	25,158	43,580	16,388	40,000	40,000	40,000
51310 4105	Other Legal Services		116	30,335	5,000	5,000	5,000
51310 4149	Miscellaneous	3,249					
Subtotal		28,407	43,696	46,723	45,000	45,000	45,000
Expenditures Total		28,407	43,696	46,723	45,000	45,000	45,000

001 - General Fund City Attorney Narrative

Account #	Description	Narrative
51310 41	Professional Services	Dillon & Findley provides general counsel to the city
51310 4105	Other Legal Services	Legal counsel relating to personnel matters and union negotiations on an as-needed basis.
51310 49	Miscellaneous	

001 - General Fund
Finance Department Expenses

Program Description

This department is responsible for recording and accounting for all the financial transactions of the city, including budget, payroll/personnel, accounts payable and receivable, sales, transient room tax and property tax.

Goals

To insure that all financial transactions are processed and recorded in a timely manner consistent with generally accepted accounting principles and sound financial management.
To continually monitor and evaluate the condition of all funds and account groups and insure that available cash is invested consistent with the City's investment policies.

Objectives

To achieve the highest rate of return on invested funds while limiting risk and maintaining liquidity.
To process utility, accounts receivable and tax payments promptly and deposit on a daily basis.
To review and monitor the budget on a monthly basis and notify the department and city manager when problems appear.

001 - General Fund
Finance Department Expenses

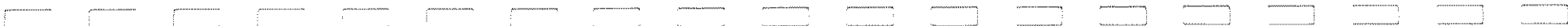
Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	198,762	210,657	193,754	209,578
Employee Benefits	42,180	40,172	47,278	49,709
Supplies	9,246	6,473	7,963	7,000
Services & Charges	122,039	165,397	118,625	87,225
Capital Outlays	-	18,001	23,465	4,200
Total Expenditures	372,228	440,699	391,085	357,712

Significant Budget Changes

Responsibility for Investment management fee was transferred to US Trust
System Technician was added at an additional .2 FTE

Capital Projects

Purchase of Assessment Software was completed in FY 99



001 - General Fund
Finance Department Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
51410 11	Regular Pay	189,209	195,792	210,657	193,754	209,578	209,578
51410 12	Overtime Pay	1,874	2,970	-	-	-	-
Subtotal		191,083	198,762	210,657	193,754	209,578	209,578 ✓
Personnel Benefits							
51410 2100	PERS	26,437	27,033	20,096	29,276	31,227	31,227
51410 2200	Medicare	370	430	941	2,809	3,039	3,039
51410 2300	Aetna	12,044	12,468	15,322	12,060	12,060	12,060
51410 2400	Life Insurance	52	44	45	72	72	72
51410 2500	Workers Comp.	753	792	624	1,124	1,216	1,216
51410 2600	ESD	1,890	1,169	1,048	1,938	2,096	2,096
51410 2700	FICA	645	244	2,096	-	-	-
Subtotal		42,191	42,180	40,172	47,278	49,709	49,709 ✓
Supplies							
51410 31	Office Supplies	7,675	7,622	6,004	5,963	6,200	6,200
51410 32	Operating	329	604	172	250	250	250
51410 33	Maintenance	6	-	-	250	50	50
51410 34	Small Tools & Equip.	1,973	1,020	298	1,500	500	500
Subtotal		9,983	9,246	6,473	7,963	7,000	7,000 ✓
Services & Charges							
51410 41	Professional Services	3,638	1,619	33,917	1,500	1,500	1,500
51410 4102	Tax Assessor	20,725	19,725	24,000	27,000	20,000	20,000
51410 4103	Acctg/Auditing	25,589	33,714	24,900	27,000	30,500	30,500
51410 4110	Invest. Manage. Service	-	31,258	30,024	28,000	-	-
51410 42	Communications	18,345	17,388	17,172	16,000	16,000	16,000
51410 43	Travel & Training	1,321	1,811	3,472	3,100	3,100	3,100
51410 44	Advertising & Printing	2,251	2,347	1,064	800	800	800

001 - General Fund
Finance Department Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
51410 45	Rentals/Leases	312	624	353	625	625	625
51410 48	Repairs & Maintenance	10,459	12,120	12,495	14,000	14,000	14,000
51410 49	Miscellaneous	1,375	1,433	1,633	600	700	700
51410 4925	New Hire Search			16,367			
Subtotal		84,015	122,039	165,397	118,625	87,225	87,225 ✓
Operations & Maintenance Subtotal		327,272	372,228	422,699	367,620	353,512	353,512
Capital Outlays							
51410 64	Machinery & Equipment	16,463	-	18,001	23,465	4,200	4,200
Subtotal		16,463	-	18,001	23,465	4,200	4,200
Finance Total		343,735	372,228	440,699	391,085	357,712	357,712

*370,713
diff 13,000*

001 - General Fund
Finance Department Expenses

51410 11	Salaries & Wages	FTE
	Finance Director	\$ 59,080 1
	Accountant	\$ 39,978 1
	Accts. Pay. / Rec.	\$ 35,318 1
	Compt. Tech.	\$12,064 .20
	Payroll / Sales Tax	\$ 33,228 .75 (.25 Dep. Clerk)
	Finance Clerk	\$ 29,910 1
	Total	\$209,578 4.95
51410 12	Overtime	
51410 2100	PERS	Public Employees Retirement System
51410 2200	Medicare	Federal Medicare 1.45% for all employees
51410 2300	AETNA	Health Insurance - \$3,225/annual premium for individual employees
51410 2400	Life Insurance	Life Insurance - Fidelity \$15.00 premium per employee
51410 2500	Workers Compensation	Workers Compensation Insurance @ .58% gross wage
51410 2600	ESD	Unemployment Insurance - @ 1% for City self-insurance.
51410 2700	FICA	Social Security - only when not covered by Public Employees Pension
51410 31	Office Supplies	Stationary, forms, paper, etc.
51410 32	Operating Supplies	Paper towels, toilet paper, soap cleaning & sanitation supplies.
51410 33	Maintenance Supplies	Paint, light bulbs
51410 34	Small tools/equipment	Computer software & upgrades
51410 41	Professional Services	Surveys & title searches, legal expenses
51410 4102	Tax Assessor	Annual assessment serve.
51410 4103	Acctg. & Auditing Services	Annual Audit of City funds
51410 4110	Investment Manage. Serv.	
51410 42	Communications	Telephone and mail
51410 43	Travel & Training	AK Gov. Finance Officers Assoc. meet - Ketchikan & local train.
51410 44	Advertising & Printing	Legal notices and ads
51410 45	Rentals & Leases	Friden postage meter MoM Maintenance agreement
51410 48	Repairs & Maintenance	Maintenance agreements: MOM, printers, Xerox, postage machine
51410 49	Miscellaneous	Dues, subscriptions, court costs & bank fees.
51410 64	Machinery & Equipment	2 Work Stations 2,100.

001 - General Fund Police Department Administration Expenses

Program Description			
Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.			
Goals			
To provide public safety services that are responsive to the needs of the community.			
Objectives			
To accomplish, within the constraints of a reduced budget, the following:			
<ul style="list-style-type: none"> - Pursue aggressive Drug Enforcement in spite of diminished staffing ability to dedicate one Officer specifically to drug investigations. - Maintain a DARE Officer presence in the schools. - Continue to facilitate the establishment and implementation of a citizen-owned "Crime Stoppers" Program. - Continue to address critical training requirements, while implementing innovative "in-house" training for Officers and Dispatchers, by increasing the number of Department members certified to instruct by Alaska Police Standards Council (APSC). The purpose of this objective is to provide <u>more</u> training "in-house" for Department members, <u>without increasing</u> the current Travel and Training budget and <u>without increasing</u> O.T. 			
Performance Indicators	FY98	FY 99	FY 00 (projected)
Drug Cases	21*	23*	19*
DARE Officer in School	Yes	Yes	Yes
Facilitating Crime Stoppers	No	Yes (1/2 yr.)	Yes
Number of Instructor Certificates	6	8	11
* Calendar Year (Projected figure was arrived at by reducing average of two previous years by percentage of staff reduction.)			

001 - General Fund Police Department Administration Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	443,915	459,113	487,581	442,022
Employee Benefits	123,709	115,762	169,448	136,717
Supplies	36,352	16,601	19,200	18,950
Services & Charges	106,628	65,170	81,816	117,652
Capital Outlays	29,440	11,841	3,000	9,500
Total Expenditures	740,044	668,487	761,045	724,841

+ 57,831 Second Year
= 781,972

Significant Budget Changes

One police officer position cut, Parking Attendant/Dogcatcher/Janitor cut

Capital Outlays

copier/two portable radios



001 - General Fund Police Department Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
52110 11	Salaries	386,859	400,252	408,500	444,258	398,220	398,220
52110 12	Overtime	39,824	37,155	44,391	35,010	35,739	35,739
52110 17	Shift Differential	8,672	6,508	6,222	8,313	8,063	8,063
Subtotal		435,355	443,915	459,113	487,581	442,022	442,022
Personnel Benefits							
52110 2100	PERS	58,699	56,659	49,414	73,673	65,129	65,129
52110 2200	Medicare	5,248	5,387	5,509	7,070	5,949	5,949
52110 2300	Aetna	36,025	37,129	43,270	56,502	44,637	44,637
52110 2400	Life Insurance	98	93	88	174	155	155
52110 2500	Workers Comp	16,803	20,530	13,744	25,257	16,477	16,477
52110 2600	ESD	4,383	2,593	2,290	4,876	4,370	4,370
52110 2700	FICA	2,346	1,318	1,448	1,896	-	-
Subtotal		123,602	123,709	115,762	169,448	136,717	136,717
Supplies							
52110 3100	Office Supplies	1,682	2,714	2,155	2,000	1,950	1,950
52110 3200	Operating Supplies	27,108	18,931	10,972	13,500	13,500	13,500
52110 3300	Maintenance	249	856	238	700	600	600
52110 3400	Small Tools/Equip	5,505	7,834	3,236	3,000	2,900	2,900
52110 3401	Seizure/Forfeit		6,017			-	-
Subtotal		34,544	36,352	16,601	19,200	18,950	18,950
Services & Charges							
52110 41	Professional Services	2,311	1,027	1,511	1,500	8,200	8,200
52110 42	Communications	5,744	7,423	9,619	10,000	10,000	10,000
52110 4201	Comm/FEMA	-	-	-		-	-
52110 43	Travel and Training	18,672	19,332	11,546	16,000	16,000	16,000
52110 4301	Travel Grant	59	-	-		-	-
52110 44	Advertising/Printing	1,529	1,830	790	500	500	500
52110 45	Rentals/Leases	1,200	1,250	1,200	1,200	1,200	1,200

001 - General Fund Police Department Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
52110 4501	Vehicle Replacement	17,000	18,600	-	-	25,262	25,262
52110 47	Utilities	4,168	2,976	3,033	4,000	4,000	4,000
52110 48	Repairs/Maintenance	8,307	13,905	6,292	8,000	8,000	8,000
52110 49	Misc.	13,722	6,375	5,247	12,500	12,000	12,000
52110 4906	DARE Program	(197)	359	589	2,500	2,500	2,500
52110 4907	State Surcharge	500	1,250	1,040	1,000	1,000	1,000
52110 4920	Motorpool Charges	21,775	27,231	22,830	24,616	28,990	28,990
52110 4925	New Hire Search		5,070	1,473		-	-
Subtotal		94,790	106,628	65,170	81,816	117,652	117,652
Operations & Maintenance Subtotal		688,291	710,604	656,646	758,045	715,341	715,341
Capital Outlays							
52110 6218	Police Remodel	8,945	-	-			
52110 64	Machinery/Equipment	10,221	29,440	11,841	3,000	9,500	9,500
52110 6401	Other Equipment						
Subtotal		19,166	29,440	11,841	3,000	9,500	9,500
Police Dept Admin Total		707,457	740,044	668,487	761,045	724,841	724,841

OK
 + 306,600 (57,131)
 = 781,972
 OK

001 - General Fund Police Department Administration Expenses

Account #		Narrative
52110 11	Salaries and Wages	
	Chief	\$61,173.00
	Captain	\$49,878.00
	Sergeant	\$47,257.00
	Officer	\$43,513.00
	Officer	\$42,994.00
	Officer	\$42,994.00
	Officer	\$42,994.00
	Chief Clk/Dis.	\$39,478.00
	Clk/Dis. Corr. II	\$32,926.00
	Clk/Dis. Corr. II	\$32,926.00
	Clk/Dis. Corr. II	\$32,406.00
	Clk/Dis. Corr. I	\$31,346.00
	Clk/Dis. Corr. I P.T.	\$22,512.00
	Corr./Cov. AL & SL Disp.	(included in PT salaries)
		\$522,937.00 (75% is \$392,203; 25% is budgeted to jail)
	Parking Attendant	6.017 (.5 Seasonal position shared .5 with Harbors)
	Total Salaries	"\$398,220
52110 12	Overtime	Officers & Dispatchers
52110 17	Shift Differential	Union Negotiated for swing and graveyard hours
52110 21	PERS	Public Employees Retirement System; 75% Police Admin split
52110 22	Medicare	Federal Medicare
52110 23	AETNA	Health Insurance
52110 24	Life Insurance	Employer and employee contribution
52110 25	Worker's Compensation	Worker's Compensation Insurance
52110 26	ESD	Unemployment Insurance
52110 27	FICA	Social Security - only when not covered by PERS
52110 31	Office Supplies	Officer, paper and computer supplies
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, training supplies, etc.

001 - General Fund Police Department Administration Expenses

Account #		Narrative
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies
52110 34	Small Tools/Equipment	Cameras, Cassette recorders, office chair, calculator, misc. Replacement
52110 34 01	Designated Renov. Exp.	
52110 41 00	Professional Services	Polygraph , medical exams, hospital services, janitorial, SEACAD local match
52110 42 00	Communications	Telephone, fax, cell phone, pager, modem, 911 line charges
52110 42 01	FEMA Communications	Fire Dept. Has FEMA responsibilities
52110 43 00	Travel and Training	Travel and training expenses including per diem and fees for schools
52110 44 00	Advertising/Printing	Auction ads, other public notices
52110 45 00	Rentals and Leases	Vehicle Allowance
52110 45 01	Vehicle Replacement	
52110 47 00	Utilities	Police department, dog pound
52110 48 00	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs
52110 49 00	Miscellaneous	Drug operations, dues, memberships, publications
52110 49 06	DARE Program	In School program
52110 49 06	State Surcharge	State traffic ticket surcharge is collected and forwarded to Police Standards Council
52110 49 20	Motor Pool O/M	Motor Pool Operations/Maintenance
52110 64	Machinery & Equipment	Copier, 2 portable radios



001 - General Fund Police Department - Jail Expenses

Program Description				
To provide a secure, safe facility for the incarceration of prisoners.				
Goals				
To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.				
To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.				
Objectives				
To maintain level of in-service jail training for all jail personnel.				
To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.				
Performance Indicators	1997	1998	1999	2000
1) Facility reviews conducted	1	4	3	3
2) Training hours conducted	40	40	40	40

001 - General Fund Police Department - Jail Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	168,822	169,877	152,733	143,669
Employee Benefits	46,961	43,957	49,905	44,743
Supplies	11,619	11,955	13,500	13,500
Services & Charges	6,201	7,055	6,900	6,900
Capital Outlays		-	1,200	-
Total Expenditures	233,603	232,844	224,238	208,812

Significant Budget Changes

Less one police officer

Capital Outlays

No capital outlays



001 - General Fund Police Department - Jail Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Acutal	Acutal	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
52310 11	Salaries	149,090	153,307	152,064	140,529	130,735	130,735
52310 12	Overtime	14,314	12,977	15,340	9,516	10,246	10,246
52310 17	Jail Shift Differential	834	2,537	2,473	2,688	2,688	2,688
Subtotal		164,238	168,822	169,877	152,733	143,669	143,669
Personnel Benefits							
52310 2100	Jail PERS	22,342	22,110	18,638	22,164	21,407	21,407
52310 2200	Jail Medicare	2,004	2,086	2,074	2,199	1,954	1,954
52310 2300	Jail Health Insurance	14,628	14,855	17,791	17,118	14,494	14,494
52310 2400	Jail Life Insurance	39	35	34	53	49	49
52310 2500	Jail Worker's Comp	5,763	6,466	4,276	6,855	5,402	5,402
52310 2600	Jail Unemployment	1,637	981	845	1,516	1,437	1,437
52310 2700	Jail FICA	749	427	300	-	-	-
Subtotal		47,162	46,961	43,957	49,905	44,743	44,743
Supplies							
52310 31	Office Supplies	87	350	98	300	300	300
52310 32	Operating Supplies	11,066	9,961	10,961	12,000	12,000	12,000
52310 33	Jail Maintenance	124	62	287	400	400	400
52310 34	Jail Small Tools/Equip	770	1,247	608	800	800	800
Subtotal		12,047	11,619	11,955	13,500	13,500	13,500
Services & Charges							
52310 41	Professional Services	-	28	101	500	500	500
52310 42	Jail Communications	1,239	1,993	2,077	2,300	2,300	2,300
52310 43	Jail Travel/Training	1,982	933	1,322	800	800	800
52310 44	Advertising & Printing	234	-	-	-	-	-
52310 47	Jail Utilities	1,273	2,679	2,677	2,500	2,500	2,500
52310 48	Jail Repair/Maint.	417	185	286	500	500	500
52310 49	Jail Miscellaneous	269	383	269	300	300	300
52310 4925	Jail New Hire Search	-	-	325	-	-	-
Subtotal		5,414	6,201	7,055	6,900	6,900	6,900

001 - General Fund Police Department - Jail Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
	Operations & Maintenance Subtotal	228,861	233,603	232,844	223,038	208,812	208,812
	Capital Outlays						
52310 6401	Equipment	12,879	2,180	-	1,200	-	-
	Subtotal	12,879	2,180	-	1,200	-	-
	Police Dept Jail Total	241,740	235,783	232,844	224,238	208,812	208,812
	Police Dept. Admin. Total	707,457	740,044	668,487	761,045	724,841	724,841
	Police Total	949,197	975,827	901,331	985,283	933,653	933,653

011



001 - General Fund Police Department - Jail Expenses

Account #:	Description	Narrative
52310 11	Salaries & Wages	25% of Police
52310 12	Overtime	25% of Police
52310 17	Shift Differential	25% of Police
52310 21	PERS	Public Employees Retirement system
52310 22	Medicare	Federal Medicare
523 10 23	AETNA	Health Insurance
523 10 24	Life Insurance	Employer and Employee contribution
523 10 25	Worker's Compensation	Worker's Compensation Insurance
523 10 26	ESD	Unemployment Insurance
523 10 27	FICA	When not covered by PERS
523 10 31	Office Supplies	Office, paper and computer supplies
523 10 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing
523 10 33	Maintenance Supplies	Maintenance supplies for jail
523 10 34	Small Tools/Equipment	Replacement
523 10 41	Professional Services	Medical, dental, psychiatry services not covered by contract
523 10 42	Communications	Jail telephone and fax
523 10 43	Travel and Training	Corrections Officer School (airfare only)
523 10 47	Utilities	Jail/Based on actual
523 10 48	Repairs/Maintenance	Related to Jail Facility and equipment
523 10 49	Miscellaneous	Publications, Writing Supplies
52310 6401	Capital Outlay	no capital outlays

001 - General Fund Fire Department Expenses

Program Description
The Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophic events. The department is charged with the provision of pre-hospital emergency medical care and transport. The department provides it's members with the necessary training to do the job effectively and safely. The Fire Department is active in fire prevention and life safety programs within the community.
Goals
Provide the community with well-trained, professional emergency service personnel. Work accident free . Respond to all emergency aid requests. Maintain an adequate number of volunteer emergency service providers.
Objectives
<ul style="list-style-type: none">- Teach 1 EMT-1 Class- Teach 1 EMT-1 Recertification Class- Teach 1 Firefighter 1 class- Teach 18 EMS CME classes- Teach 36 Fire drills- Teach "learn Not To Burn" at the Elementary school- Review all building permits within the city for compliance with fire code

001 - General Fund Fire Department Expenses

Expenditures	Prior Year	Prior Year	Current Year	Adopted
	Actual	Actual	Budget	Budget
	FY 96/97	FY 97/98	FY 98/99	FY 99/00
Salaries & Wages	98,643	105,061	114,827	105,302
Employee Benefits	35,099	30,701	44,134	38,537
Supplies	42,056	24,310	39,630	39,630
Services & Charges	155,246	59,672	69,877	168,055
Capital Outlays	0	1,830	0	-
Total Expenditures	331,044	221,576	268,468	351,524

Significant Budget Changes

Capital Outlays



001 - General Fund Fire Department Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
001 52510 11	Salaries	101,121	96,258	101,614	105,304	105,302	105,302
001 52510 12	Overtime	2,797	2,385	3,447	9,523		
Subtotal		103,918	98,643	105,061	114,827	105,302	105,302
Personnel Benefits							
001 52510 2100	PERS	14,286	12,915	11,725	17,350	15,590	15,590
001 52510 2200	Medicare	-	6	-	1,665	1,517	1,517
001 52510 2300	Aetna	7,814	7,976	9,767	8,373	8,374	8,374
001 52510 2400	Life Insurance	20	19	19	30	30	30
001 52510 2500	Workmans comp.	15,067	13,607	8,691	15,567	11,980	11,980
001 52510 2600	ESD	970	553	500	1,148	1,046	1,046
001 52510 2700	FICA		23			0	0
Personnel Benefits Total		38,157	35,099	30,701	44,134	38,537	38,537
Supplies							
001 52510 31	Office Supplies	110	935	711	800	800	800
001 52510 32	Operating Supplies	14,199	10,680	11,523	12,500	12,500	12,500
001 52510 33	Maint. Supplies	2,300	2,924	3,261	2,830	2,830	2,830
001 52510 34	Small Tools	18,244	27,517	8,815	23,500	23,500	23,500
Subtotal		34,853	42,056	24,310	39,630	39,630	39,630
Services & Charges							
001 52510 41	Professional Services	1,545	105	440	500	500	500
001 52510 42	Communications	2,702	2,687	3,387	2,400	2,800	2,800
001 52510 43	Travel & Training	22,373	25,546	17,658	26,320	28,000	28,000
001 52510 44	Advertising	-	90	-		100	100

001 - General Fund Fire Department Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
001 52510 45	Rentals & leases	1,200	1,200	1,200	1200	1,200	1,200
001 52510 4501	Vehical replacement	60,000	86,472	-	-	104,249	104,249
001 52510 47	Utilities	8,856	7,789	6,718	8,000	8,000	8,000
001 52510 48	Repairs & Maint.	1,701	2,031	2,371	1,500	2,000	2,000
001 52510 49	Miscellaneous	2,426	2,071	3,737	2,400	1,000	1,000
001 52510 4920	Motor pool Charges	14,052	27,255	21,662	27,557	20,206	20,206
001 52510 4957	EMA Expense			2,500			
Subtotal		114,855	155,246	59,672	69,877	168,055	168,055
Operations & Maintenance Subtotal		291,783	331,044	219,746	268,468	351,524	351,524
Capital Outlays							
001 52510 64	Machinery & Equip	635	-	1,830	-	-	-
Subtotal		635	-	1,830	-	-	-
Fire Department Total		292,418	331,044	221,576	268,468	351,524	351,524

001 - General Fund Fire Department Expenses

Account #	Description	Narrative
001 52510 11	Salaries & Wages	Fire Marshal/EMT-D \$51,085 EMS Coord/Firefighter \$44,034 1 Chief \$6,365; 2 Assist Chiefs \$1,909 each Total \$105,302
001 52510 21	PERS	Public Employees Retirement System contribution
001 52510 22	Medicare	Medicare contribution - 1.45% of gross wages
001 52510 23	AETNA	Health insurance contribution
001 52510 24	Life Insurance	Life insurance contribution - \$15.12/employee
001 52510 25	Workmans Comp.	8.13% of gross wages plus contribution for volunteer firemen
001 52510 26	ESD	State unemployment contribution - 1% of gross wages
001 52510 31	Office Supplies	Paper, pens, copying expenses
001 52510 32	Operating Supplies	Dinners, coffee, chemicals, heating fuel Scowbay, cleaning supplies, foam, EMS medical
001 52510 33	Maintenance Supplies	Radio-pager & Annie batteries, defib maint., paint, nuts & bolts
001 52510 34	Small Tools & Equipment	Bunkers,EMS Equipment, Handheld radios, Voice amplifiers, Pak Alert distress alarms
001 52510 41	Professional Services	Hepatitis vaccine, breathing air testing.
001 52510 42	Communications	Postage & phone, ambulance cell phone (based on actual)
001 52510 43	Travel & Training	Fire & EMS conferences, EMT-II class, fire investigation trng., text books, EMT Symposium Firefighter training, Officer training, and In-house training materials
001 52510 44	Advertising & Printing	Training, auctions, RFP's.
001 52510 45	Rentals & leases	Chiefs car.
001 52510 4501	Vehicle replacement	All rolling stock.
001 52510 47	Utilities	Main station, Scowbay station and float sheds.
001 52510 48	Repairs & Maintenance	Repairs & maintenance
001 52510 49	Miscellaneous	Organizational dues and magazine subscriptions
001 52510 4920	Motor Pool O&M	Motor Pool Operations & Maintenance.
001 52510 64	Machinery/Equipment	.

001 - General Fund
Public Works - Administration Expenses

Program Description
The Public Works Department is responsible for the overall supervision and administration of the Water, Wastewater and Sanitation enterprise funds, the Motor Pool Internal Service Fund, and the general fund street maintenance division.
Goals
To contribute to the general health, welfare and safety of the City by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, water distribution system, wastewater collection system, the collection and disposal of solid waste and acquisition, disposal, and maintenance of the city equipment fleet.
Objectives
Utilize personnel and equipment as productively and effectively as possible. Provide forward-looking management which reflects the policies and long term objectives of the City. Respond to inquiries, questions, complaints, and request for information from the public or other agencies in a timely, courteous, effective manner.

001 - General Fund
Public Works Administration Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	96,743	25,518	27,627	-
Employee Benefits	31,573	6,499	9,660	-
Supplies	4,250	1,952	1,800	-
Services & Charges	33,769	11,602	11,763	-
Total Expenditures	166,336	45,571	50,850	-

Significant Budget Changes

Wage & Benefit expenses were eliminated by moving Administrative & Secretarial staff to the Utility Departments. Other expenses of Public Works Administration were incorporated in Public Works Streets.

Capital Outlays



001 - General Fund
Public Works Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
53110 11	Regular Pay	92,923	95,253	25,505	27,114	-	-
53100 12	Overtime Pay	166	1,490	13	513	-	-
	Subtotal	93,089	96,743	25,518	27,627	-	-
Personnel Benefits							
53110 2100	Pension	11,845	13,534	2,467	4,175	-	-
53110 2200	Medicare	462	1,403	42	401	-	-
53110 2300	Health Insurance	8,942	7,368	2,726	2,870	-	-
53100 2400	Life Insurance	23	30	5	9	-	-
53110 2500	Workers Compensation	4,061	8,270	871	1,929	-	-
53110 2600	Unemployment Expense	973	967	128	276	-	-
53110 2700	FICA	1,069		260		-	-
	Subtotal	27,375	31,573	6,499	9,660	-	-
Supplies							
53110 31	Office Supplies	2,144	1,500	1,343	1,250	1,250	-
53100 32	Operating Supplies	1,130	1,000	566	250	1,000	-
53110 3201	Safety Supplies	196	300	35	100	100	-
53110 33	Maintenance Supplies	-	250	-	100	100	-
53110 34	Small Tools	354	1,200	8	100	100	-
	Subtotal	3,824	4,250	1,952	1,800	2,550	-
Services & Charges							
53110 41	Professional Services	3,258	4,500	1,039	1,000	-	-
53110 42	Communications	2,949	2,800	5,087	3,000	3,000	-
53110 4202	Communication Equipment	-	5,000	-	-	-	-

001 - General Fund
Public Works Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53110 43	Travel & Training	3,559	2,000	548	500	1,500	-
53110 44	Adver/Printing	89	300	30	50	-	-
53110 45	Rental s & Leases			200		-	-
53110 4501	Vehicle Repl	2,100	4,979	-	-	3,034	-
53110 47	Utilities	1,789	2,000	1,643	1,000	1,500	-
53110 48	Repair & Maintenance	466	1,500	942	500	500	-
53110 49	Miscellaneous	127	300	377	650	500	-
53110 4920	Motor Pool	4,943	6,190	1,736	3,563	3,482	-
53110 64	Machine & Equipment	3,976	4,200	-	-	500	-
53110 6401	Other Equipment	-	-	-	1,500	-	-
	Subtotal	23,256	33,769	11,602	11,763	14,016	-
	Operations & Maintenance Subtotal	147,544	166,336	45,571	50,850	16,566	-
	Public Works Admin Total	147,544	166,336	45,571	50,850	16,566	-

001 - General Fund
Public Works Administration Narrative

Account #	Description	Narrative
531 10 11	Salaries & Wages	None
531 10 12	Overtime	None
531 10 21	PERS	None
531 10 22	Medicare	None
531 10 23	Health Insurance	None
531 10 24	Life Insurance	None
531 10 25	Workers Compensation	None
531 10 26	Unemployment Insurance	None
531 10 27	FICA	None
531 10 31	Office Supplies	General Office Supplies
531 10 32	Operating Supplies	Keys, Film, other general operating supplies
531 10 3201	Safety Supplies	Class Material (Programs, Rental, Purchase of Tapes)
531 10 33	Maintenance Supplies	Paint and Painting Supplies, Other Maintenance Materials
531 10 34	Small Tools	Office Equipment/Software
531 10 41	Professional Services	Janitorial Services for 1/2 P.W. Office
531 10 42	Communications	Telephone & Computer Line, Postage
531 10 4202	Communications Equipment	None
531 10 43	Travel & Training	Employee Training
531 10 44	Advertising	Public Notices, Bid Advertisement, Labor Ads
531 10 4501	Vehicle Replacement	Replacement Cost for Administration Vehicle
531 10 47	Utilities	Public Works Office
531 10 48	Repairs & Maintenance	Maintenance Agreements, Cleaning /Maintenance of Office Machines
531 10 49	Miscellaneous	Subscriptions, Public Works Assoc. Dues, Unanticipated Expenses
531 10 4920	Motor Pool Charges	Repair and Part Charges for Vehicle
531 10 64	Machinery & Equipment	Emergency repair or replacement of small equipment
531 10 6401	Other Equipment	

. 001 - General Fund
Public Works - Streets Expenses

Program Description				
<p>The Street Maintenance Division of the Public Works Department is responsible for the repair and maintenance of existing City streets and roadways including snow removal, ice control and grading.</p> <p>The Division is also responsible for the repair and maintenance of water and wastewater transmission and service lines; fire hydrant maintenance, repair and installation; and performing storm water drainage maintenance. The Street Division personnel and equipment are also required to respond to and assist in emergency situations.</p>				
Goals				
To perform quality services for the citizens of Petersburg.				
Objectives				
<p>To maintain streets and roadways at the highest level possible with existing personnel and available funding.</p> <p>To provide a safe and adequate water distribution and wastewater collection system.</p>				
Performance Indicators	FY 97	FY 98	FY99	FY 00
Street Maintenance	3655	4610	4627	4000
Water Distribution System	235	1481	1381	1400
Wastewater Collection System	264	444	415	1400
Capital Projects	1012	0	0	0
Groundskeeping/Cemetery	1063	1287	1233	1500
Reflects average based on history of hours				

001 - General Fund
Public Works Streets Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	289,206	251,042	276,254	247,821
Employee Benefits	76,593	64,845	108,630	89,192
Supplies	119,329	103,029	155,028	194,580
Services & Charges	430,953	252,231	275,769	441,000
Capital Outlays	-	1,095	37,500	31,220
Interfund Transfers	-	-	-	
Total Expenditures	916,081	672,242	853,181	1,003,813

Significant Budget Changes

Wage & Benefit expenses were reduced by moving clerical staff to the Utility Departments and the elimination of the Assistant Grounds Keeper position.

Capital Outlays



001 - General Fund
Public Works Streets Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
53410 11	Regular Pay	219,690	252,441	236,925	262,564	236,020	236,020
53410 1101	Reg Pay - Temps	21,328	-	0			
53410 12	Overtime Pay	40,243	36,664	14,117	13,690	11,801	11,801
53410 17	Shift Differential		101	0			
Subtotal		281,261	289,206	251,042	276,254	247,821	247,821
Personnel Benefits							
53410 2100	Pension	33,064	35,539	26,352	41,742	36,519	36,519
53410 2200	Medicare	2,271	2,445	1,967	4,006	3,554	3,554
53410 2300	Health Insurance	15,147	18,539	21,877	30,269	21,309	21,309
53410 2400	Life Insurance	53	58	57	111	91	91
53410 2500	Workers' Comp	14,037	16,400	12,322	28,754	25,268	25,268
53410 2600	Unemployment Exp	2,745	1,726	1,247	2,763	2,451	2,451
53410 2700	FICA	3,149	1,886	1,024	986	0	0
Subtotal		70,466	76,593	64,845	108,630	89,192	89,192
Supplies							
53410 32	Operating Supplies	2,195	824	20	100	500	2,750
53410 3201	Safety Supplies	15,498	6,105	2,291	3,500	3,600	3,700
53410 3205	Grounds Supplies	5,628	6,784	6,061	7,000	7,000	7,000
53410 33	Maint. Supplies	41,868	94,911	93,413	35,048	35,000	35,100
53410 3303	Parking Maintenance	457	6,564	5	1,280	1,280	1,280
53410 34	Small Tools	14,198	4,141	1,240	8,600	2,600	2,700
53410 36	Street Materials	64,016	-	0	99,500	142,050	142,050
Subtotal		143,860	119,329	103,029	155,028	192,030	194,580
Services & Charges							
53410 41	Professional Services	6,184	3,855	285	1,000	1,000	1,000
53410 42	Communication	420	11	676	500	750	3,750
53410 43	Travel & Training	248	70	0	1,500	1,500	3,000
53410 44	Advertising & Printing	1,362	583	488	500	200	200

001 - General Fund
Public Works Streets Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53410 4501	Vehicle Repl	90,936	139,680	0	0	163,260	166,294
53410 47	Utilities	5,308	5,439	4,963	4,200	4,500	6,000
53410 4701	Utilities-St Light	30,780	30,810	31,068	31,000	32,000	32,000
53410 4702	Utilities-Garbage	2,871	8,844	8,748	8,000	8,500	8,500
53410 48	Repairs & Maintenance	-	3,633	21,715	3,650	1,000	1,500
53410 4801	Building Repair	8,184	37	0	0	0	0
53410 4804	Permit Expense	1,824	1,494	1,210	1,000	500	500
53410 49	Miscellaneous	383	-	315	500	250	1,250
53410 4920	Motor Pool Charges	158,511	236,449	182,763	223,919	213,524	217,006
53410 4925	New Hire Search		48	0	0	0	0
Subtotal		307,011	430,953	252,231	275,769	426,984	441,000
Operations & Maintenance Subtotal		802,598	916,081	671,147	815,681	956,027	972,593
Capital Outlays							
53410 6401	Other Equipment	33,841		1,095	12,500	6,220	6,220
53410 6105	Cemetery Expansion	-	-	0	25,000	25,000	25,000
Subtotal		33,841	-	1,095	37,500	31,220	31,220
Public Works Streets Total		836,439	916,081	672,242	853,181	987,247	1,003,813
Public Works Admin		147,544	166,336	45,571	50,850	16,566	-
Public Works Total		983,983	1,082,417	717,813	904,031	1,003,813	1,003,813

*53410 62 1851 w/201611
1,005,664 ok*

001 - General Fund
Public Works Streets Narrative

Account #	Description	Narrative
534 10 11	Regular Pay	Foreman - \$49,629
		Heavy Equipment Operator x 2 - 90,564
		Utility Worker x 1 - 41,309
		Laborer I- 30,285
		Groundskeeper - 24,234
		Total - \$236,020
534 10 1101	Temporary Labor	None
534 10 12	Overtime	5% of Employees Salary
534 10 21	PERS	Public Employees Retirement System contribution
534 10 22	Medicare	1.45% of Gross Wage
534 10 23	Health Insurance	Annual Per Employee; figured actual
534 10 24	Life Insurance	\$15.12 per Employee
534 10 25	Workers Comp	10.77% of Gross Wage for Public Works & 6.11% of Gross Wages for Cemetery Worker
534 10 26	Unemployment Expense	1% of Gross Wages
534 10 27	FICA	Social Security
534 10 32	Operating Supplies	Paper, Produce, Soap, Coffee, Other General Operating Supplies
534 10 3201	Safety Supplies	Safety Gear, Rain Gear, Jackets, Coveralls, Gloves, Ear Plugs, Goggles, First Aid Kits
534 10 3205	Grounds Supplies	Landscaping/Cemetery Supplies - Operating Supplies, Plants, Soil, Seeds
534 10 33	Maintenance Supplies	Culvert, Calcium, Paint, Lumber, Batteries, Street Signs, Cement, Tarps
534 10 3303	Parking Maintenance	Signage, paint, safety materials
534 10 34	Small Tools/Equipment	Cut off saw, Chain saw, Hand tool replacement
534 10 36	Street Materials	Crushed Rock, Lignosite, Sand
534 10 41	Professional Services	Legal, surveyors, janitorial

001 - General Fund
Public Works Streets Narrative

Account #	Description	Narrative
534 10 42	Communications	Telephone and pagers
534 10 43	Travel & Training	Certifications and conferences
534 10 44	Advertising & Printing	Public Notices
534 10 4501	Vehicle Replacement	Replacement Cost for Public Works Street Equipment
534 10 47	Utilities	Electric for Public Works Garage
534 10 4701	Utilities	Street Lights/Cemetery Electricity
534 10 4702	Utilities	Main Street Refuse Collection
534 10 48	Repairs/Maintenance	Snowgates
534 10 4801	Building Repair	Facilities Repair/Improvement,
534 10 4804	Permit Expense	Move Permits, State Permits, CDL
534 10 49	Miscellaneous	Miscellaneous, dues & subscriptions
534 10 4920	Motor Pool Charges	Direct Cost for Insurance, Fuel, Labor, Parts for Public Works Equipment
534 10 6401	Other Equipment	Compactor for #29 Backhoe
534 10	Cemetery Expansion	One-half development of new section at the Petersburg Memorial Cemetery
59710 5908	Interfund Transfers	

001 - General Fund
Community Development Expenditures

Program Description

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, preparing the annual Overall Economic Development Plan, and assistance to other city departments with state and federal regulations and permitting requirements.

Goals

To promote the safe and orderly development of the city in conformance with the Uniform Building Code and Municipal Code regulations governing building and land use development. To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

Objectives

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recording changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.
- To review and approve all building projects within the city for conformance with the Uniform Building Code, Uniform Plumbing Code; the Uniform Mechanical Code and the Zoning Ordinance.

001 - General Fund
Community Development Expenditures

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	180,568	132,890	120,850	111,823
Employee Benefits	49,426	32,406	38,579	33,673
Supplies	4,378	4,147	14,900	6,400
Services & Charges	39,191	52,791	45,290	16,330
Capital Outlay	4,845	-	4,000	2,000
Total Expenditures	278,408	222,235	223,619	170,226

Significant Budget Changes

Capital Outlays



001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
53660 11	Regular Wages	157,896	177,138	130,011	119,850	110,823	110,823
53660 12	Overtime	5,240	3,430	2,879	1,000	1,000	1,000
Subtotal		163,136	180,568	132,890	120,850	111,823	111,823
Personnel Benefits							
53660 21 00	PERS	24,043	23,384	15,128	18,260	16,509	16,509
53660 22 00	Medicare	1,265	1,490	881	1,752	1,608	1,608
53660 23 00	Aetna Health	15,757	16,938	14,165	14,697	11,964	11,964
53660 24 00	Life Insurance	42	41	28	38	45	45
53660 25 00	Workers Compensation	5,978	5,907	1,523	2,624	2,438	2,438
53660 26 00	ESD (Unemployment)	1,619	1,083	663	1,208	1,109	1,109
53660 27 00	FICA	58	583	18			
Subtotal		48,762	49,426	32,406	38,579	33,673	33,673
Supplies							
53660 31	Office Supplies	2,288	1,608	1,960	1,500	1,500	1,500
53660 32	Operating Supplies	943	813	849	1,500	1,500	1,500
53660 32 01	Safety Supplies	104	49	52	100	100	100
53660 33	Maintenance Supplies			-	300	300	300
53660 34	Small Tools and Equipment	4,463	1,908	1,287	11,500	3,000	3,000
Subtotal		7,798	4,378	4,147	14,900	6,400	6,400
Services & Charges							
53660 41	Professional Services	1,047	6,365	42,776	30,750	1,000	1,000
53660 42	Communications	2,930	2,716	3,034	3,560	3,500	3,500
53660 43	Travel & Training	7,408	3,852	1,977	4,200	4,000	4,000
53660 4301	Travel Grant	1,200	-	-			
53660 43 03	Travel / P&Z Commission	2,220	1,132	-			
53660 44	Advertising & Printing	1,871	578	708	600	600	600
53660 45	Rentals and Leases	550	350	550	600	600	600

001 - General Fund
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53660 45 01	Vehicle Replacement	4,212	15,552	-	-	1,142	1,142
53660 47	Utilities	1,935	2,019	1,643	1,500	1,600	1,600
53660 48	Repairs and Maintenance	238	560	1,005	400	1,000	1,000
53660 49	Miscellaneous	888	1,577	538	620	1,000	1,000
53660 49 01	Reimbursable Expenses	-	-	-	-	-	-
53660 49 20	Motor Pool O & M	2,199	4,490	561	3,060	1,888	1,888
Subtotal		26,698	39,191	52,791	45,290	16,330	16,330
Operations and Maintenance Subtotal		246,394	273,563	222,235	219,619	168,226	168,226
Capital Outlays							
53660 64	Machinery & Equipment	500	4,845	-	4,000	2,000	2,000
Subtotal		500	4,845	-	4,000	2,000	2,000
Community Development Total		246,894	278,408	222,235	223,619	170,226	170,226

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173,230

.001 - General Fund
Community Development Narrative

Account #	Description	Narrative
53660 11 00	Salaries & Wages	
	Director	\$56,056
	Engineering Technician	\$45,781
	Secretary II	\$8,986 - .25 FTE
		\$110,823
53660 12 00	Overtime	\$1000 for overtime
53660 21 00	PERS	Public Employees Retirement System
53660 22 00	Medicare	Federal Medicare
53660 23 00	Aetna Health	Health Insurance
53660 24 00	Life Insurance	Life Insurance
53660 25 00	Workers Compensation	Workers Compensation
53660 26 00	ESD (Unemployment)	Unemployment Insurance
53660 27 00	FICA	Social Security - only when not covered by PERS
53660 31 00	Office Supplies	Office, paper, and computer and blue print machine supplies; mapping supplies
53660 32 00	Operating Supplies	Supplies, recording tapes, film and operating supplies; mapping supplies
53660 32 01	Safety Equipment	Safety equipment
53660 33 00	Maintenance Supplies	Paint, light bulbs, etc.
53660 34 00	Small Tools and Equipment	Drafting and surveying equipment, small tools, digitizer and mapping equipment
53660 41 00	Professional Services	Janitorial services
53660 42 00	Communications	Telephone, postage and fax machine.
53660 43 00	Travel & Training	ICBO seminars, Alaska Planners conference, technical/professional (Autocad and GIS) training;
53660 43 03	Travel _ P&Z Commission	Training for Planning and Zoning Commission members.
53660 44 00	Advertising & Printing	Newspaper notices, printing expenses.
53660 45 00	Rentals and Leasing	Engineering Technician - car allowance.
53660 45 01	Vehicle Replacement	
53660 47 00	Utilities	Utility charges for Community Development office.
53660 48 00	Repairs and Maintenance	Repairs and maintenance of office, surveying and mapping equipment.
53660 49 00	Miscellaneous	ICBO and APA dues, newspaper and publications, unanticipated expenses.
53660 4901	Reimbursable Expenses	Subdivision inspections.
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts and freight.
53660 64 00	Machinery & Equipment	Computer and mapping equipment upgrades.
53660 6415	Machinery & Equipment	

001- General Fund
Facilities
Maintenance

Program Description

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department coordinates additions and alterations to existing buildings, along with construction of smaller city improvements. In addition, this division assists other non-departmental entities with the maintenance of their city-owned buildings.

Goals

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

Objectives

- Initiate a systematic program for the maintenance of city-owned buildings.
- Perform unscheduled emergency maintenance items.
- Complete budgetted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.

001 - General Fund
Facilities Maintenance

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	-	44,504	47,804	47,261
Employee Benefits	24	12,861	17,585	16,667
Supplies	-	2,911	2,800	4,600
Services & Charges	-	5,761	9,474	15,003
Projects	119,751	50,533	58,746	63,000
Total Expenditures	119,775	116,570	136,409	146,531

001 - General Fund
Facilities Maintenance

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries and Wages							
53810 11	Regular Pay			44,023	45,804	45,261	45,261
53810 12	Overtime Pay			480	2,000	2,000	2,000
Subtotal				44,504	47,804	47,261	47,261
Personnel Benefits							
53810 2100	Pension		8	4,763	7,223	6,744	6,744
53810 2200	Medicare	100	2	641	693	656	656
53810 2300	Health Insurance		7	5,659	6,542	6,542	6,542
53810 2400	Life Insurance			10	15	15	15
53810 2500	Workers Compensation			1,547	2,634	2,240	2,240
53810 2600	Unemployment	150	1	221	478	470	470
53810 2700	FICA	500	6	20	-	-	-
Subtotal		750	24	12,861	17,585	16,667	16,667
Supplies							
53810 31	Office Supplies			1,022	400	1,000	1,000
53810 32	Operating Supplies			936	1,000	1,200	1,200
53810 3201	Safety Supplies			136	200	100	100
53810 33	Maintenance Supplies				200	300	300
53810 34	Small Tools and Equip			818	1,000	2,000	2,000
Subtotal		-	-	2,911	2,800	4,600	4,600
Services and Charges							
53810 41	Professional Services			-	2,000	2,500	2,500
53810 42	Communications			950	500	1,200	1,200
53810 43	Travel and Training			1,333	1,000	1,000	1,000
53810 45	Rentals and Leasing			-	500	200	200
53810 4501	Vehicle Replacement			-	-	6,614	6,614
53810 47	Utilities			154	600	400	400
53810 48	Repairs and Maintenance			138	200	200	200
53810 49	Miscellaneous			202	2,000	1,000	1,000

001 - General Fund
Facilities Maintenance

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
53810 4920	Motor Pool O&M			2,984	2,674	1,889	1,889
Subtotal				5,761	9,474	15,003	15,003
Operations and Maintenance Subtotal		750	24	66,037	77,663	83,531	83,531
Projects							
53810 6204	Municipal Building				3,000	5,000	5,000
53810 6207	Petersburg Medical Center	-				-	-
53810 6208	Water Utility	856	8,727	1,156	2,000	-	-
53810 6209	Wastewater Utility	2,669		-	8,500	-	-
53810 6211	Public Works	9,452	66,651	6,083	1,000	5,000	5,000
53810 6212	Clausen Museum	5,639	2,606	559	9,600	3,000	3,000
53810 6213	Parks & Recreation	22,590	8,477	6,435	13,100	9,600	9,600
53810 6214	Administration	6,515	1,849	1,124	1,500	2,000	2,000
53810 6215	Library	152	426	326	1,500	1,000	1,000
53810 6216	Finance	483	638	1,141	3,000	1,000	1,000
53810 6217	Miscellaneous			5,766		3,000	28,000
53810 6218	Police Department	8,802	4,688	6,941	7,100	2,000	2,000
53810 6219	Fire Department	7,410	4,974	944	2,846	3,500	3,500
53810 6225	Elderly Housing	15,102	8,661	2,785	3,600	-	-
53810 6226	Community Development	1,317	2,275	895	1,000	900	900
53810 6229	Engineering	-	9,779	16,378	1,000	-	-
53810 6231	Annex Building					2000	2000
Building Maintenance Project Subtotal		80,987	119,751	50,533	58,746	38,000	63,000
Building Maintenance Total		81,737	119,775	116,570	136,409	121,531	146,531

001- General Fund
Facilities Maintenance Narrative

Account #	Description	Narrative
53810 1100	Regular Pay Maintenance Specialist	\$45,261
53810 1200	Overtime Pay	\$2000 for overtime
53810 2100	PERS	Public Employees Retirement System
53810 2200	Medicare	Federal Medicare
53810 2300	Atena Health	Health Insurance
53810 2400	Life Insurance	Life Insurance
53810 2500	Workers Compensation	Workmans Compensation
53810 2600	Unemployment	Unemployment Insurance
53810 2700	FICA	Social Security - only when not covered by PERS
53810 3100	Office Supplies	Office Supplies
53810 3200	Operating Supplies	Carpentry & Maintenance supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial supplies
53810 3400	Small Tools & Equipment	Maintenance tools & equipment
53810 4100	Professional Services	Elevator, boiler and sprinkler inspections
53810 4200	Communications	Telephone & postage fees
53810 4300	Travel and Training	ICBO examination
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO dues & misc. expenses
53810 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts.

001- General Fund
Facilities Maintenance Narrative

53810 6204	Municipal Building	OSHA compliance and general maintenance
53810 6207	Petersburg Medical Center	
53810 6208	Water Utility	
53810 6209	Wastewater Utility	
53810 6211	Public Works	Seal garage doors, OSHA compliance and general maintenance
53810 6212	Clausen Museum	Apply shake sealant to roof, repair seating on fountain, general maintenance.
53810 6213	Parks & Recreation	Sprinkler code violations and general maintenance.
53810 6214	Administration	General maintenance.
53810 6215	Library	General maintenance.
53810 6216	Finance	General maintenance.
53810 6217	Miscellaneous	Emergency Repairs not anticipated as routine
53810 6218	Police Department	General maintenance.
53810 6219	Fire Department	Abandon underground storage tank, sprinkler code violations and general maintenance.
53810 6225	Elderly Housing	Sprinkler code violations and general maintenance.
53810 6226	Community Development	General maintenance.
53810 6227	Engineering	General maintenance.
53810 6231	Annex Building	Rebuild exterior stairs and general maintenance.

001 - General Fund
City Engineer

Program Description

The Engineering Department is responsible for all capital and special project management, including design and implementation of the City's capital improvement program. The department provides staff assistance to the City Manager and other operating departments and organizational units of the city to achieve the most efficient accomplishment of city government objectives.

Goals

Manage all capital and special improvement projects.
Facilitate inter-departmental coordination and cooperation to insure effective project management.
Provide engineering expertise, advice and recommendations as needed by city personnel, council, manager and the public.
Assist in the development and recommendation of municipal code revisions for private sector infrastructure development.

Objectives

Inter-departmental coordination
Construction inspection and administration of capital and special projects
Act as the City's representative with contractors, developers, outside funding and regulatory agencies, and other governmental entities.

001 - General Fund
City Engineer Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages	32,950	39,680	34,996	-
Employee Benefits	4,893	8,888	10,175	-
Supplies	1,852	1,824	2,100	-
Services & Charges	22,729	7,313	8,500	-
Capital Outlays	13,617	5,716	-	-
Total Expenditures	76,041	63,420	55,771	-

Significant Budget Changes

Postponement of replacing City Engineer for a year.

Capital Outlays



001 - General Fund
City Engineer Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
54010 11	Regular Pay	20,811	32,950	39,416	42,472	-	-
54010 12	Overtime Pay			264		-	-
Subtotal		20,811	32,950	39,680	42,472	-	-
Personnel Benefits							
54010 2100	Pension	997	1,238	3,479	6,418	-	-
54010 2200	Medicare	312	455	314	616	-	-
54010 2300	Health Insurance	859	1,266	3,779	3,793	-	-
54010 2400	Life Insurance	3	3	10	12	-	-
54010 2500	Workers Comp	636	389	499	705	-	-
54010 2600	Unempl. Expense	212	275	198	425	-	-
54010 2700	FICA	916	1,267	610		-	-
Subtotal		3,935	4,893	8,888	11,969	-	-
Supplies							
54010 31	Office Supplies	723	391	975	1,000	-	-
54010 32	Operating Supplies	201	103	612	800	-	-
54010 33	Maintenance Supplies	-	-	-	300	-	-
54010 34	Small Tools/ Equipment	1,155	1,358	238	2,000	-	-
Subtotal		2,079	1,852	1,824	4,100	-	-
Services & Charges							
54010 41	Professional Services	-	-	400	2,000	-	-
54010 42	Communications	894	873	1,141	1,500	-	-
54010 43	Travel & Training	4,992	16,616	146	2,500	-	-
54010 44	Advertising & Printing	-	-	1,569	600	-	-
54010 45	Rentals & Leases	950	-	-	-	-	-
54010 4501	Vehicle Replacement	1,500	-	-	-	-	-
54010 48	Repairs & Maintenance	-	92	466	500	-	-
54010 49	Miscellaneous	1,198	-	198	300	-	-
54010 4920	Motor Pool O&M	7,812	1,485	3,393	3,390	-	-
54010 4925	New Hire Expenses		3,663	-		-	-
Subtotal		17,346	22,729	7,313	10,790	-	-

001 - General Fund
City Engineer Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Operations & Maintenance Subtotal		44,171	62,424	57,705	69,331	-	-
Capital Outlays							
54010 64	Machinery & Equipment	3,033	13,617	5,716	4,000	-	-
Subtotal		3,033	13,617	5,716	4,000	-	-
City Engineer Total		47,204	76,041	63,420	73,331	-	-



001 - General Fund
City Engineer Narrative

Account #	Description	Narrative
54010 11	Regular Pay	Engineer 50% of \$70,000; 5% Queen St.; 10% Scow Bay; 10% Harbor, 15% Power Plant Relocation, 10% Airport Sewer
54010 2100	Pension	Public Employees Retirement System
54010 2200	Medicare	Federal Medicare
54010 2300	Health Insurance	Health Insurance
54010 2400	Life Insurance	Life Insurance
54010 2500	Workers Comp	Workers Compensation
54010 2600	Unempl. Expense	Unemployment Insurance
54010 2700	FICA	Social Security - only when not covered by PERS
54010 31	Office Supplies	Letterhead & Envelopes, pens, hanging file folders/file folders, computer disks, pens/pencils, tape, staples and copy paper
54010 32	Operating Supplies	Paper towels, toilet paper, soap, cleaning & sanitation supplies
54010 33	Maintenance Supplies	Paint, light bulbs, electrical supplies and plumbing supplies
54010 34	Small Tools/ Equipment	Engineering/surveying equipment
54010 41	Professional Services	Miscellaneous Consulting Services, Janitorial Services
54010 42	Communications	Telephone, cell phone and express mail
54010 43	Travel & Training	Alaska certification, project management
54010 44	Advertising & Printing	Legal advertisements
54010 45	Rentals & Leases	Vehicle Allowance
54010 48	Repairs & Maintenance	Small Equipment, Copier Maintenance Agreement
54010 49	Miscellaneous	Dues and subscriptions, unanticipated expenses
54010 4925	Personnel expenses	New hire search/moving expenses
54010 64	Machinery & Equipment	



001 - General Fund
Community Services Expenditures

Program Description
The Community Services portion of the General Fund budget contributes funding for agencies which provide health, social and community services to the citizens of Petersburg.
Goals
The goal of the city in providing funding for these agencies is to create a healthy, creative and supportive living environment.

001 - General Fund
Community Service Expenditures

Expenditures	Prior Year FY 96/97	Prior Year FY 97/98	Current Year FY 98/99	Adopted FY 99/00
Grants	203,627	190,282	216,875	206,025
Interfund Transfers	1,763,524	1,875,556	1,705,109	1,556,213
Total Expenditures	1,967,151	2,065,838	1,921,984	1,762,238

Significant Budget Changes

Capital Outlays



001 - General Fund
Community Services Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Grants							
56010 4914	Clausen Museum O & M <i>Box 708</i>	37,200	40,000	30,000	40,000	36,000	36,000
56020 4928	Transient Room Tax Grants	8,000	5,900	8,200	6,000	10,000	10,000
56020 4929	Chamber of Commerce Grant <i>Box 649</i>	16,522	23,147	24,011	25,000	27,800	27,800
56010 4931	Day Care Local Admin Subsidy <i>Box 1431</i>	5,962	4,134	4,500	4,500	4,050	4,050
56010 4934	Petersburg Youth Program <i>Box 842</i>	25,000	25,000	25,000	25,000	22,500	22,500
56010 4935	Public Health Nurse <i>Box 377</i>	15,375	15,600	15,600	16,375	15,375	15,375
56010 4936	Mental Health Services <i>Box 556</i>	50,000	50,000	50,000	50,000	45,000	45,000
56010 4937	Alcohol & Drug Abuse Services <i>Box 1066</i>	25,000	25,000	25,000	35,000	31,500	31,500
56010 4939	Public Radio KFSK <i>Box 149</i>	3,500	3,500	-	3,500	3,150	3,150
56010 4943	Senior Citizens Nutrition Program <i>Box 1530</i>	3,000	3,000	3,000	3,000	3,000	3,000
56010 4955	Local Day Care Grant <i>Box 1431</i>		8,346	4,971	8,500	7,650	7,650
Subtotal		189,559	203,627	190,282	216,875	206,025	206,025
Interfund Transfers							
56010 4921	Petersburg Public School O & M	1,689,950	1,689,950	1,807,361	1,641,136	1,477,021	1,502,021
56010 59	Petersburg Medical Center	80,604	73,574	68,195	63,973	54,192	54,192
Subtotal		1,770,554	1,763,524	1,875,556	1,705,109	1,531,213	1,556,213
Community Services Total		1,960,113	1,967,151	2,065,838	1,921,984	1,737,238	1,762,238

001 - General Fund
Community Services Expenditures

Account #	Description	Narrative
56010 4914	Clausen Memorial Museum	Local operations grant
56020 4928	Transient Room Tax Grant	Tourism projects
56020 4929	Chamber of Commerce Grant	Operations grant
56010 4931	Day Care Administrative Subsidy	Local operations grant
56010 4934	Petersburg Youth Program	Local operations grant
56010 4935	Public Health Nurse	State pass through and local operations grant
56010 4936	Mental Health Services	State pass through and local operations grant
56010 4937	Alcohol & Drug Abuse Services	State pass through and local operations grant
56010 4939	Public Radio KFSK	Local operations grant
56010 4943	Senior Citizens Nutrition Program	Local operations grant
56010 4955	Local Day Care Grant	Local grant for day care services
59710 59	Petersburg Medical Center	State Revenue Sharing pass through & Tax Equalization

001 - General Fund
Library Expenses

Program Description
The library acquires, organizes, and provides access to information and library materials
Goals
To inform, enrich, and empower every citizen in the community by creating and promoting access to a vast array of ideas and information
Objectives
Loan 27,000 items to the people of Petersburg Answer hundreds of reference questions Encourage reading, library use, and information literacy through programs and publicity Maintain current and useful collections by adding 1100 new books, 45 videos and 80 newspaper and magazine subscriptions.
Performance Indicators
1,596 people borrowed approximately 26,000 items from the library in the last year. Annual attendance in the library is about 25,000 per year 400-500 new library cards are issued every year. The library offered 26 programs last year that were attended by 1300 people

001 - General Fund
Library Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	96,524	96,966	100,767	98,072
Employee Benefits	19,936	18,241	25,752	22,472
Supplies	33,060	33,155	27,600	27,000
Services & Charges	16,871	11,832	15,200	13,250
Capital Outlays	29,715	-	5,000	-
Total Expenditures	196,106	160,194	174,319	160,794

Significant Budget Changes

The library page position has been cut. This part time position checks in and reshelves hundreds of items every week, keeps the shelves in order, and increases security by being a second staff person on Saturdays. Communications is reduced because of the fiber optics cable which should be working by FY00. There are no funds for furniture or equipment. Books and materials are frozen at the current low rate, about two thirds what it was a few years ago.



001 - General Fund
Library Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
57210 11	Salaries	90,531	96,524	96,002	100,767	98,072	98,072
57210 12	Overtime Pay			123.98			
57210 17	Shift Differential			840			
Subtotal		90,531	96,524	96,966	100,767	98,072	98,072
Personnel Benefits							
57210 2100	PERS	11,983	11,232	9,460	15,226	11,913	11,913
57210 2200	Medicare	594	678	676	1,461	1,393	1,393
57210 2300	Aetna	5,964	6,088	6,295	6,225	6,650	6,650
57210 2400	Life Insurance	22	20	20	76	75	75
57210 2500	Workers Comp	375	392	315	544	480	480
57210 2600	Unemployment	898	565	483	1,008	961	961
57210 2700	FICA	625	961	992	1,212	1,000	1,000
Subtotal		20,461	19,936	18,241	25,752	22,472	22,472
Supplies							
57210 31	Office Supplies	2,219	2,394	3,041	2,300	2,000	2,000
57210 32	Operating Supplies	133	39	10	100	50	50
57210 3211	Books	22,174	24,077	23,944	20,000	20,000	20,000
57210 3212	Periodicals	4,883	5,085	4,986	4,100	3,900	3,900
57210 3213	AV materials	1,342	1,452	1,121	900	900	900
57210 34	Small Tools & Equip.	-	13	53	200	150	150
Subtotal		30,751	33,060	33,155	27,600	27,000	27,000
Services & Charges							
57210 41	Professional Services						

001 - General Fund
Library Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
57210 4111	Western Library Network	2,043	4,977	2,181	2,300	2,200	2,200
57210 42	Communications	2,425	3,528	4,314	4,500	2,500	2,500
57210 43	Travel & Training	1,355	900	1,351	500	700	700
57110 44	Advertising & Printing	209	132	35	150	100	100
57210 48	Repairs & Maintenance	5,800	6,174	3,277	7,000	7,000	7,000
57210 49	Miscellaneous	807	1,160	674	750	750	750
Subtotal		12,639	16,871	11,832	15,200	13,250	13,250
Operations & Maintenance Subtotal		154,382	166,391	160,194	169,319	160,794	160,794
Capital Outlays							
57210 64	Machinery & Equipment	1,994	29,715	-	1,000		
57210 6401	Library Other Equipment	-	-	-	4,000		
Subtotal		1,994	29,715	-	5,000	-	-
Library Total		156,376	196,106	160,194	174,319	160,794	160,794

001 - General Fund
Library Expenses

Account #	Description	Narrative
57210 11	Salaries	Librarian \$51,575
		Technician 29,657
		Clerks 16,120
		Page 0
		Total \$98,072
57210 2100	PERS	Public Employees Retirement System contribution
57210 2200	Medicare	1.45% of gross wages
57210 2300	Aetna	Health Insurance/actual per employee
57210 2400	Life Insurance	\$15.12 city contribution
57210 2500	Workers Comp	.50% of gross wages
57210 2600	Unemployment	1% of gross wages
57210 31	Office Supplies	Includes paper for public copier, office supplies
57210 32	Operating Supplies	General operating supplies
57210 3211	Books	The most used information resource
57210 3212	Periodicals	Newspapers, magazines and CD-ROM periodical index
57210 3213	AV materials	Videos, cassettes, books on tape
57210 34	Small Tools & Equip.	
57210 4111	Western Library Network	CD ROM subscription to the OCLC bibliographic utility-source of machine readable cataloging, interlibrary loan, and maintaining catalog records
57210 42	Communications	Postage, telephone, and computer lines including internet & automation system connections to and from school/district
57210 48	Repairs & Maintenance	Copier, equipment, software and computer maintenance
57210 49	Miscellaneous	Programming costs, prizes
57210 43	Travel & Training	Alaska Library Assn. Conference, computer training
57210 44	Advertising	Advertising open positions and programs
57210 64	Machinery & Equipment	
57210 6401	Other equipment	

001 - General Fund
Parks and Recreation - Administration Expenses

Program Description						
The Parks & Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services.						
Goals						
The goal of the department is to provide the community with safe and attractive park spaces and recreational facilities along with leisure activities to meet the the desired and expressed needs of the citizens.						
Objectives						
To implement the recommendations of the Parks & Recreation Advisory Board.						
To provide the broadest range of services to the community within budgetary limitations.						
To create a Revenue Policy which will guide and set a consistent framework for fees and charges.						
Performance Indicator						
	Actual FY 95-96	Actual 7/1-12/31/96	Actual FY 96/97	Projected FY97/98	Projected FY98/99	
Recovery rate	39%	36%	35%	34%	30%	
			(% expenses covered by revenue department wide)			
Community Gym						
Community use	31,960	14,050	30,731	27,000	36,000	
School District use	51,700	15,669	37,844	45,000	43,332	

001 - General Fund
Parks and Recreation - Administration Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	171,481	143,572	181,510	154,127
Employee Benefits	43,927	31,548	60,243	49,637
Supplies	50,759	39,627	42,150	36,000
Services & Charges	24,140	25,997	20,144	37,804
Capital Outlay	5,835	-	-	22,250
Total Expenditures	296,142	240,744	304,047	299,818

Significant Budget Changes

-

Capital Outlay



001 - General Fund
Parks and Recreation - Administration Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
57410-11	Salaries	160,771	166,176	139,880	175,479	151,094	151,094
57410-12	Overtime	3,192	3,393	2,314	3,531	1,500	1,500
57410-17	Shift Differential	2,402	1,912	1,379	2,500	1,533	1,533
Subtotal		166,365	171,481	143,572	181,510	154,127	154,127
Personnel Benefits							
57410-2100	PERS	20,294	20,027	12,337	27,426	22,965	22,965
57410-2200	Medicare	2,496	2,481	2,065	2,632	2,235	2,235
57410-2300	Aetna	11,668	10,630	9,440	18,361	11,760	11,760
57410-2400	Life Insurance	39	38	31	102	80	80
57410-2500	Worker's Comp.	8,636	8,528	4,748	9,672	7,738	7,738
57410-2600	ESD	1,708	1,011	710	1,815	1,541	1,541
57410-2700	FICA	2,084	1,212	2,216	235	3,318	3,318
Subtotal		46,925	43,927	31,548	60,243	49,637	49,637
Supplies							
57410-31	Office Supplies	1,253	2,199	2,225	1,500	1,400	1,400
57410-32	Operating Supplies	2,691	2,856	2,357	2,500	2,000	2,000
57410-3201	Safety Supplies	273	227	42	250	200	200
57410-3203	Special Recreation	26,248	29,566	20,196	24,000	20,000	20,000
57410-3220	Op. Supplies-Parks	2,160	1,883	768	1,500	1,400	1,400
57410-33	Maintenance Supplies	8,111	6,230	5,677	6,500	6,000	6,000
57410-3320	Maint. Supplies-Parks	1,407	2,416	2,765	2,000	1,800	1,800
57410-34	Sm Tools/Equipment	2,461	4,578	5,088	3,300	2,800	2,800
57410-3420	Sm Tools/Equip-Parks	4,064	804	510	600	400	400
Subtotal		48,667	50,759	39,627	42,150	36,000	36,000
Services & Charges							
57410-41	Professional Services	-	-	637	660	5,000	5,000

001 - General Fund
Parks and Recreation - Administration Expenses

Account Number	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
57410-42	Communications	1,285	1,551	2,994	3,552	2,016	2,016
57410-43	Travel & Training	4,262	3,451	2,586	3,000	2,500	2,500
57410-44	Advertising	639	628	1,005	800	1,500	1,500
57410-45	Rentals/Leases	1,200	1,214	850	1,200	1,200	1,200
57410-4501	Vehicle Replacement	2,100	3,192	-	-	5,266	5,266
57410-47	Utilities	2,310	2,800	3,505	3,000	3,660	3,660
57410-48	Repair & Maintenance	1,005	3,227	1,586	1,600	1,600	1,600
57410-49	Miscellaneous	370	583	238	500	500	500
57410-4904	Gun Range	-	-	-	-	-	-
57410-4905	Haugen Rec. Area	-	3,426	-	3,000	1,857	1,857
57410-4920	Motor Pool	2,267	3,219	1,393	2,832	2,705	2,705
57410 4925	New Hire Search	-	849	11,202	-	10,000	10,000
Subtotal		15,437	24,140	25,997	20,144	37,804	37,804
Operations & Maintenance Subtotal		277,394	290,307	240,744	304,047	277,568	277,568
Capital Outlays							
57410-64	Machinery & Equipment	4,480	5,835	-	-	22,250	22,250
Subtotal		4,480	5,835	-	-	22,250	22,250
Parks & Rec Admin Total		281,874	296,142	240,744	304,047	299,818	299,818

001 - General Fund
Parks and Recreation - Administration Expenses

Account #	Description	Narrative
57410-11	Salaries & Wages	
	Park & Rec. Director	\$45,000 1 FTE - Full-time administration of recreation, parks, pool and campground
	Facility Attendants - Gym	\$48,810: 4211 hrs. to staff and clean gym
	Park & Facility Maint.	\$30,982 .75 FTE - repair and maintenance of gym, pool, and all park facilities
	Recreation Fac. Supervisor	\$21,600: 1219 hrs. for supervision of gym facility, staff, and programs .59 FTE
	Laborer I	\$1,123 for 110 hours of temporary, part-time ballfield maint. assistance
	Summer Camp Employees	Camp Director, \$2,123 (208 hours), Camp Leader, \$1456 (208 hours) \$151,094
57410-12	Overtime	call-out for maint and staff pay when gym facility is open on a holiday
57410-17	Shift Differential	contractual pay differential for evening shift
57410-21	PERS	Public Employees Retirement System contribution
57410-22	Medicare	Employer's contribution @ 1.45% of gross wage
57410-23	AETNA	\$545.15/mo. @ 100%, \$429.06/mo. @ PT 75%, \$268.74/mo. @ PT 50%
57410-24	Life Insurance	\$15.12/yr. per covered employee
57410-25	Worker's Comp.	6.11% of gross wage for all employees except Director @ 2.35%
57410-26	ESD	1% of gross wage for all employees
57410-27	FICA	6.2% for all probationary, temporary or less than 15hrs/wk employees
57410-31	Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57410-32	Operating Supplies	Cleaning supplies, paper towels, toilet paper, garbage bags, etc
57410-3201	Safety Supplies	Gloves, earplugs, goggles, MSDS supplies, etc.
57410-3203	Special Recreation	Funds for programs, special events, league expenses (offset by revenues)
57410-3220	Op. Supplies-Parks	Field chalk, garbage bags, TP, soap, cleaning supplies, etc.
57410-33	Maintenance Supplies	Filters, lightbulbs, floor refinishing, major/minor replacement
57410-3320	Maint. Supplies-Parks	Paint, lightbulbs, landscaping materials, equipment & facility maintenance
57410-34	Sm Tools/Equipment	Balls, nets, cleaning equipment, office needs, signage, etc.
57410-3420	Sm Tools/Equip-Parks	Picnic tables, benches, field liner, brooms, rakes, etc. equipment
57410-41	Professional Services	Hepatitis B shots, consultants
57410-42	Communications	Telephone and mail, based on actual

001 - General Fund
Parks and Recreation - Administration Expenses

Account #	Description	Narrative
57410-43	Travel & Training	Dir. & Rec. Supervisor travel to ARPA Conference, First Aid & CPR staff training
57410-44	Advertising & Printing	Legal ads, job ads, gym passes, program promotion
57410-45	Rentals/Leases	Director car allowance
57410-4501	Vehicle Replacement	Dept. Pick-up replacement rate only
57410-47	Utilities	Garbage collection, sewer, water, electricity for park facilities
57410-48	Repair & Maintenance	Contract repair, copier maintenance
57410-49	Miscellaneous	Dues, subscriptions (i.e. NRPA, ARPA dues)
57410-4920	Motor Pool	Vehicle O. & M.
57410-4925	New Hire	Director replacement costs

001 - General Fund
Parks and Recreation - Pool Expenses

Program Description						
The Parks & Recreation Department is responsible for operations and maintenance of the Melvin Roundtree Memorial Swimming Pool. Programs and services include open swim, public school use, swim meets and competitions, classes, rentals and special events.						
Goals						
The goal of the division is to provide a safe and well-maintained facility for the health and enjoyment of the community and offer a wide variety of programs to meet as many of the needs of the community as possible.						
To seek and identify funds for the new Aquatic Center. To increase the number of trained staff available for lifeguard positions and continue to support the importance of ongoing inservice training and independent safety audits.						
Performance Indicators						
	Actual FY 95-96	Actual FY 96/97	Actual FY 97-98	Actual FY 97-98	Projected FY98/99	Projected FY99/00
Swimming Pool Participation						
Community use	13,423	7,575	14,008	13,500	13,000	10,967
Swim Club use	11,875	5,435	12,625	12,000	12,200	13,260
School use	36,387	13,965	30,916	37,000	32,000	31,342
TOTALS	61,685	26,975	57,549	62,500	57,200	55,569

001 - General Fund
Parks and Recreation - Pool Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	63,253	64,588	76,319	62,294
Employee Benefits	13,548	12,466	18,947	12,287
Supplies	10,203	11,724	8,850	8,250
Services & Charges	6,129	4,705	5,300	5,100
Capital Outlay	3,118	-	18,000	-
Total Expenditures	96,251	93,482	127,416	87,931

Significant Budget Changes

Capital Outlay



001 - General Fund
Parks and Recreation - Pool Expenses

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
57420-11	Salaries	56,047	60,902	62,134	72,318	60,024	60,024
57420-12	Overtime	628	742	880	1,520	800	800
57420-17	Shift Differential	1,397	1,609	1,573	2,481	1,470	1,470
Subtotal		58,072	63,253	64,588	76,319	62,294	62,294
Personnel Benefits							
57420-2100	PERS	4,090	3,324	2,719	4,660	3,126	3,126
57420-2200	Medicare	840	920	930	1,107	903	903
57420-2300	Aetna	3,332	2,470	3,309	4,906	2,092	2,092
57420-2400	Life Insurance	8	6	6	12	12	12
57420-2500	Worker's Comp	3,755	4,021	2,697	4,680	3,305	3,305
57420-2600	ESD	579	386	320	763	623	623
57420-2700	FICA	1,852	2,421	2,484	2,819	2,226	2,226
Subtotal		14,456	13,548	12,466	18,947	12,287	12,287
Supplies							
57420-31	Office Supplies	152	266	632	250	250	250
57420-32	Operating Supplies	4,550	3,656	3,650	3,600	3,600	3,600
57420-33	Maintenance Supplies	5,798	4,755	2,741	4,000	3,500	3,500
57420-34	Sm Tools/Equipment	1,022	1,526	4,700	1,000	900	900
Subtotal		11,522	10,203	11,724	8,850	8,250	8,250
Services & Charges							
57420-41	Professional Services	-	864	1,047	1,000	1,000	1,000
57420-42	Communications	670	559	728	700	700	700
57420-43	Travel & Training	1,732	1,352	849	800	800	800
57420-44	Advertising & Printing	65	251	76	300	300	300
57420-48	Repair & Maintenance	1,610	2,468	1,363	1,500	1,500	1,500
57420-49	Miscellaneous	645	634	642	1,000	800	800

001 - General Fund
Parks and Recreation - Pool Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Subtotal		4,722	6,129	4,705	5,300	5,100	5,100
Operations & Maintenance Subtotal		88,773	93,133	93,482	109,416	87,931	87,931
Capital Outlays							
57420-64	Machinery & Equipmen	-	3,118	-	3,000	-	-
57420 6011	Swimming Pool Study	-	-	-	15,000	-	-
Subtotal		-	3,118	-	18,000	-	-
Parks & Rec Pool Total		88,773	96,251	93,482	127,416	87,931	87,931

001 - General Fund
Parks and Recreation - Pool Expenses

Account #	Description	Narrative
57420-11	Salaries & Wages	
	Lifeguard II	\$20,884 .87 FTE - up to five permanent, part-time (1842 hours annual total)
	Lifeguard I	\$10,327 .7 FTE - up to five permanent, part-time (783 hours annual total)
	Cashier	\$7,836 .65 FTE - up to three permanent, part-time (1144 hours annual total)
	Recreation Fac. Supervisor	\$10,650 .33 FTE - supervision of pool facility, staff, and programs (60hrs)
	Park & Facility Maint.	\$10,327 .25 FTE - repair and maintenance of gym, pool, and all park facilities
		\$60,024
57420-12	Overtime	Call-out for maint. and staff pay when pool facility is open on a holiday
57420-13	Shift Differential	Contractual pay differential for evening shift
57420-21	PERS	Public Employees Retirement System contribution
57420-22	Medicare	Employer's contribution @ 1.45% of gross wage
57420-23	AETNA	\$545.15/mo. @ 100%, \$429.06/mo. @ 75%, \$268.74/mo. @ 50%
57420-24	Life Insurance	\$15.12/yr. per covered employee
57420-25	Worker's Comp	4.95% for lifeguards of gross wage' 6.11% other employees
57420-26	ESD	1% of gross wage for all employees
57420-27	FICA	6.2% for all probationary, temporary or less than 15hrs/wk employees
57420-31	Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57420-32	Operating Supplies	Pool chemicals, test kits, gas chlorine, cleaning supplies, paper products
57420-33	Maintenance Supplies	Filters, light bulbs, major/minor replacement, chlorine regulators
57420-34	Sm tools/Equipment	Water test equipment, kickboards, safety signs
57420-41	Professional Services	Water sample tests at Psg. Medical Center (ADEC requirement)
57420-42	Communications	Telephone, chlorine leak auto-dialer, and mail
57420-43	Travel & Training	Lifeguard licensing, First Aid/CPR staff training
57420-44	Advertising & Printing	Legal ads, job ads, pool passes, program promotion
57420-48	Repair & Maintenance	Contract repair; sprinkler/fire inspection alarm system, based on actual
57420-49	Miscellaneous	Ellis & Assoc. annual client fee, two annual safety audits
57420 64	Capital Outlays	

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Program Description

Tent City provides temporary camping facilities for transient workers from June 15 - September 16.
Facilities include 50 tent pads, restrooms, showers, cooking grills and a pavilion.
A Tent City Manager is hired to work during the three month operation.

Goals

To provide a safe and affordable resident camping facility for transient workers

Objectives

Develop a long range management plan for the future of Tent City.
Provide additional space for short-term, eco-tourist campers and visitors.
To provide consistent management, enforcement of rules and regulations
To recover 100% of operating expenses.

Performance Indicators

Operating expenses continue to balance with revenue.

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Expenditures	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget Budget FY 98/99	Adopted Budget FY 99/00
Salaries & Wages	23,467	21,342	21,279	11,712
Employee Benefits	7,183	4,611	8,999	3,556
Supplies	1,945	2,553	2,550	1,450
Services & Charges	3,957	3,463	8,350	3,100
Capital Outlay	4,911	-	2,000	-
Total Expenditures	41,463	31,969	43,178	19,818

Significant Budget Changes

None

Capital Outlay

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
57430-11	Salaries	16,688	16,595	17,804	16,859	10,512	10,512
57430-12	Overtime	7,310	6,812	3,463	4,000	1,000	1,000
57430-17	Shift Differential	318	60	75	420	200	200
Subtotal		24,316	23,467	21,342	21,279	11,712	11,712
Personnel Benefits							
57430-2100	PERS	3,433	3,289	839	3,215	1,566	1,566
57430-2200	Medicare	357	345	312	308	152	152
57430-2300	Aetna	2,059	2,145	1,664	3,816	1,075	1,075
57430-2400	Life Insurance	6	5	4	16	16	16
57430-2500	Worker's Comp	1,152	1,227	810	1,421	642	642
57430-2600	ESD	243	172	104	223	105	105
57430-2700	FICA	111	-	878	-	-	-
Subtotal		7,361	7,183	4,611	8,999	3,556	3,556
Supplies							
57430-31	Office Supplies	92	100	58	100	100	100
57430-32	Operating Supplies	1,709	1,344	1,617	1,500	750	750
57430-33	Maintenance Supplies	732	405	616	700	400	400
57430-34	Sm Tools/Equipment	297	96	261	250	200	200
Subtotal		2,830	1,945	2,553	2,550	1,450	1,450
Services & Charges							
57430-44	Advertising & Printing	-	-	-	-	-	-
57430-45	Rentals/Leases	350	250	768	600	400	400
57430-47	Utilities	5,725	3,707	2,566	7,500	2,500	2,500

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account Number	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
57430-48	Repair & Maintenance	-	-	129	250	200	200
Subtotal		6,075	3,957	3,463	8,350	3,100	3,100
Operations & Maintenance Subtotal		40,582	36,552	31,969	41,178	19,818	19,818
Capital Outlays							
57430-6105	Site Development	-	4,911	-	2,000	-	-
Subtotal		-	4,911	-	2,000	-	-
Parks & Rec Tent City Total		40,582	41,463	31,969	43,178	19,818	19,818
Parks & Rec Admin Subtotal		281,874	296,142	240,744	304,047	299,818	299,818
Swimming Pool Subtotal		88,773	96,251	93,482	127,416	87,931	87,931
Tent City Campground Subtotal		40,582	41,463	31,969	43,178	19,818	19,818
PARKS & RECREATION TOTAL		411,228	433,856	366,194	474,641	407,567	407,567

001 - General Fund
Parks and Recreation - Tent City Campground Expenses

Account #	Description	Narrative
57430-11	Salaries & Wages Campground Manager	\$10512 .25 FTE -3 month, seasonal, full-time position
57430-12	Overtime	Seven day a week supervision of campground by manager requires overtime to check camp on "weekend" days
57430-17	Shift Differential	Contractual pay differential for evening shift
57430-21	PERS	Public Employees Retirement System contribution
57430-22	Medicare	Employer's contribution @ 1.45% of gross wage
57430-23	AETNA	\$268.74/month @ 100% (full-time) x4 months
57430-24	Life Insurance	\$15.12/yr. per covered employee
57430-25	Worker's Comp	6.11% of gross wage
57430-26	ESD	1% of gross wage
57430-27	FICA	6.2% for temporary workers during manager leave
57430-31	Office Supplies	Receipt books, paper, pens, etc
57430-32	Operating Supplies	Toilet paper, cleaning supplies, firewood
57430-33	Maintenance Supplies	Light bulbs, paint, major/minor replacement
57430-34	Sm Tools/Equipment	Woodchopping tools, trash cans, rakes, brooms, etc
57430-44	Advertising & Printing	Job ads, notices, etc
57430-45	Rentals/Leases	Car allowance for manager
57430-47	Utilities	Electricity for lights and water heater, water, sewer, garbage
57430-48	Repair & Maintenance	Contract repair, electrical, plumbing etc.

001 - General Fund
Non-Departmental Expenses

Program Description

This budget provides funding for general, city-wide support functions which are not solely applicable to any specific department. The Non-Departmental budget also includes funding through inter-fund transfer for maintenance projects in various city departments and for general fund support for capital projects.

001 - General Fund				
Expenditures	Prior Year	Non-Departmental Expenses Prior Year	Current Year	Adopted
	Actual	Actual	Budget	Budget
	FY 96/97	FY 97/98	FY 98/99	FY 99/00
Personnel	2,929	6,432	3,750	3,220
Supplies	8,760	9,363	8,500	7,500
Services and Charges	59,680	141,892	183,659	179,096
Interfund Transfers	1,459,674	815,133	518,698	294,597
Expenditures Subtotal	1,531,044	972,820	714,607	484,413
Capital Projects	-	130,000	-	
Total Expenditures	1,531,044	1,102,820	714,607	484,413

Significant Budget Changes

Capital Outlays

001 - General Fund
Non-Departmental Expenses

Account Number	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
Personnel							
57610 19 01	Safety/Incentive Program	3,401	2,727	5,398	3,500	3,000	3,000
Subtotal		3,401	2,727	5,398	3,500	3,000	3,000
Personnel Benefits							
57610 2100	PERS	11	(6)	(2)			
57610 2300	Health Insurance			816			
57610 2700	State Admin Fee for FICA	195	208	220	250	220	220
57610 4302	Borough Expense						
Subtotal		206	202	1,034	250	220	220
Personnel Subtotal		3,607	2,929	6,432	3,750	3,220	3,220
Supplies							
57610 31	Office Supplies	200	800	1,240	700	700	700
57610 32	Operating Supplies	6,786	7,960	8,123	6,800	6,800	6,800
57610 34	Small Tools/Equipment	868	-	-	1,000		
Subtotal		7,854	8,760	9,363	8,500	7,500	7,500
Services & Charges							
57610 41	Professional Services	17,397	25,385	24,558	25,000	75,000	75,000
57610 4107	Alcohol and Drug Testing	7,306	7,730	3,561	8,000	8,000	8,000
57610 4108	Mgt Info System Consultant			16,622			
57610 42	Communications	239	340	298	300	300	300
57610 43	Travel & Training	785	-	1,613	8,500	3,500	3,500
57610 44	Advertising & Printing	108	225	-	-		
57610 45	Rentals/Leases	280	3,680	831	9,976	9,976	9,976
57610 47	Utilities	16,845	18,292	17,940	18,000	27,000	27,000
57610 48	Repairs/Maintenance	3,332	3,897	2,822	5,000	3,000	3,000
57610 49	Miscellaneous	93	132	42,472	5,500	3,000	3,000
57610 4904	Target Range	118	-	-	-		
57610 58 01	Utilities City Annex	63,026	106,370				
57610 6402	Mgt Info System Upgrade			31,174	103,383	15,000	15,000

001 - General Fund
Non-Departmental Expenses

Account Number	Description	Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
57610 4909	Reserve for Contingencies					84,320	34,320
Subtotal		46,503	59,680	141,892	183,659	229,096	179,096
Operations Subtotal		57,964	71,370	157,687	195,909	239,816	189,816
Interfund Transfers/Operations							
59710 03	Debt Service	0	637,825	612,570	384,698	164,472	164,472
59710 06	Capital Construction		553,662	202,563			
59710 07	Insured Self Reserve	124,114	129,758	-	134,000	130,125	130,125
59710 51	Electric Fund						
59710 54	Sanitation		94,244				
59710 55	Port Authority						
59710 57	Elderly Housing Fund	13,200	13,160				
59710 57	Senior Center	3,000	-				
59710 58	Motor Pool	15,087	31,025				
Subtotal		155,401	1,459,674	815,133	518,698	294,597	294,597
Interfund Transfers/Capital Projects							
58710 54	Sanitation Fund-Baler	220,000	-				
59710 06	Cap.Proj./Scow Bay Water	145,100					
59710 06	Cap. Proj./ Cabin Creek	500,000					
59710 06	Cap. Proj./ Middle School Roof Repair			130,000			
Subtotal		865,100	-	130,000	-	-	-
Transfers Subtotal		1,020,501	1,459,674	945,133	518,698	294,597	294,597
Non-Departmental Total		1,078,465	1,531,044	1,102,820	714,607	534,413	484,413

001 - General Fund Non-Departmental Expenses

Account #	Description	Narrative
57610 1901	Personnel	Safety/Incentive Program
57610 21	PERS	State Public Employees Retirement System
57610 27	FICA	State FICA Administration Program Charge
57610 31	Office Supplies	Main copier supplies
57610 32	Operating Supplies	Municipal building heating fuel
57610 34	Small Tools/Equipment	Overhead projector and document scanner
57610 41	Professional Services	Borough Consultant, Municipal building janitorial services
57610 4107	Drug Testing	Mandatory drug testing
57610 42	Communications	Emergency telephone in municipal building elevator
57610 43	Travel & Training	Local training and materials; city wide computer training
57610 4302	Borough Expense	Borough Consultant
57610 44	Advertising & Printing	Unanticipated expenses
57610 45	Rentals/Leases	Lease of parking space/PFI; Lease/purchase new copier
57610 47	Utilities	Municipal & Romiad building water, sewer, electric and refuse
57610 48	Repairs/Maintenance	Main copier, MIS
57610 49	Miscellaneous	Unanticipated expenses
57610 4904	Target Range	Operations grant
59710 52	Water Fund	Cabin Creek Water Reservoir
59710 54	Sanitation Fund	Solid Waste Baler
59710 01	General Fund	Operations
59710 03	Debt Service	General Obligation bond payments
58710 52	Water Fund	Scow Bay Water Project
59710 57	Elderly Housing Fund	Building maintenance projects
59710 57	Senior Center	Operations
59710 58	Motor Pool	Sidewalk snow blower
59710 5801	Building Maintenance	Building maintenance projects
59710	Computer Equipment	MIS upgrade, Phase II
59610 5908	Geographic Information Systems	City wide mapping system
57610 58 01		
59710	Self Insured Reserve	Property, liability, errors & omissions insurance and bonds
59710	Reserve for Contingency	Possible modifications to other departmental budgets - i.e. Engineering
59710 0608	Capital Projects	Scow Bay Water Project
58710 0672	Capital Projects	Cabin Creek Water Reservoir
58710 0631	Capital Projects	Middle School Roof Repair

401 - Enterprise Fund
Electric Utility

Program Description

The electric utility is responsible for the establishment of reliable electric service to the community at a reasonable rate.

The electric utility operates and maintains a hydro project at Blind Slough, diesel generation plant and a electrical distribution system.

The Electric Utility also by Ordinance is associated with TBPC, which operates & maintains the Tyee Hydro project and the 4 dam pool PMC, which oversees the O&M budget of the 4 dam pool and sets the wholesale power rate.

Goals

To provide the safest, most cost-effective electrical service to our customers.
Complete the Divestiture negotiations between the State of Alaska and 4-Dam purchasers.
Investigate with TBPC other alternate sources of generation for the Petersburg/Wrangell area.
Implement 20-Yr. plan by Power Engineers Inc.

Objectives

Increase Diesel Generation
Continue to train employees to meet other agency's requirements.
Continue to work towards keeping the wholesale and retail power rate reasonable.
Decrease Tyee O&M Costs.

Performance Indicators

Adjust retail rates for future diesel generation
Continue the 10 year process of the major relicensing Crystal Lake Dam Project FERC #201,
Employee quarterly safety training per Integrity Technical Services.
Stabilize Wholesale Rates

401 - Enterprise Fund
Electric Utility

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Charges for Services	3,755,056	3,621,058	3,751,133	3,748,050
Miscellaneous Revenues	249,488	283,321	190,000	222,500
Total Revenues	4,004,544	3,904,379	3,941,133	3,970,550
Expenditures				
Salaries & Wages	656,578	645,793	688,650	679,936
Employee Benefits	151,530	136,103	202,998	185,686
Supplies	107,590	255,805	396,376	242,700
Services & Charges	384,519	269,112	638,366	442,528
Power Purchase	1,943,649	1,684,210	1,773,196	1,828,000
Debt Service	24,116	21,570	66,000	76,000
Capital Outlays	165,007	176,657	206,000	130,001
Depreciation			396,771	396,771
Expenditures Subtotal	3,432,989	3,189,250	4,368,357	3,981,622
Interfund Transfers	229,398	124,030	107,257	952,511
Total Expenditures	3,662,387	3,313,279	4,475,614	4,934,133
Beginning Fund Balance	12,490,652	12,605,806	10,775,055	10,908,480
Net Income (Loss)	344,552	567,606	(532,086)	(963,583)
Transfers in or (out)	(229,398)	(124,030)	(107,257)	(952,511)
Ending Fund Balance	12,605,806	13,049,382	10,135,712	8,992,387
Ending Restricted	457,122	1,202,645	457,122	599,122
Ending Unrestricted	12,148,684	10,775,055	10,451,358	10,166,648

Significant Budget Changes

401 - Enterprise Fund
Electric Utility

		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Account #	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Utility Services							
42200 04	Dept. of Energy	4,080		0	0		
42200 11	Electrical Permits	2,859	2,178	755	1,000	1,000	1,000
44411 10	Residential Sales	1,205,427	1,230,443	1,215,058	1,200,000	1,200,000	1,200,000
44411 20	Commercial Sales	574,696	547,944	542,378	550,000	550,000	550,000
44411 30	Industrial Sales	1,573,628	1,565,493	1,504,882	1,550,000	1,600,000	1,600,000
44411 40	Local Street Lighting	38,583	38,583	38,583	38,500	38,500	38,500
44411 60	Tyee Adjustment Chgs	156,935	166,146	129,689	240,451	197,600	197,600
44411 70	State Street Lighting	17,000	17,000	17,000	17,850	17,850	17,850
44411 80	Harbor Sales	130,320	128,718	120,764	125,000	120,000	120,000
44412 30	Electrical Connect Fee	15,171	35,269	28,618	5,000	5,000	5,000
44412 40	Pole Rental	13,384	23,232	23,232	23,232	18,000	18,000
44412 50	Other Utility Revenues	251	50	100	100	100	100
Services Subtotal		3,732,334	3,755,056	3,621,058	3,751,133	3,748,050	3,748,050
Miscellaneous Revenue							
44413	Utility Contract Work	72,082	52,021	33,512	20,000	10,000	10,000
46600	Interest Earned	136,799	174,808	226,673	150,000	200,000	200,000
46000 51	A/R Service Chgs.	9,165	11,350	10,470	10,000	10,000	10,000
46000 90	Miscellaneous Rev.	4,910	11,309	12,666	10,000	2,500	2,500
Miscellaneous Revenue		222,956	249,488	283,321	190,000	222,500	222,500
Current Revenues Total		3,955,290	4,004,544	3,904,379	3,941,133	3,970,550	3,970,550

401 - Enterprise Fund
Electric Utility

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
50110 11	Salaries	473,425	611,206	617,478	640,540	645,540	645,540
50110 12	Overtime	37,934	45,292	27,854	47,860	34,146	34,146
50110 17	Shift Differential	169	80	461	250	250	250
Subtotal		511,528	656,578	645,793	688,650	679,936	679,936
Personnel Benefits							
50110 2100	PERS	88,781	87,039	70,677	104,017	97,153	97,153
50110 2200	Medicare	2,248	3,080	3,514	9,982	9,455	9,455
50110 2300	Aetna	35,630	39,045	46,525	54,181	54,181	54,181
50110 2400	Life Insurance	111	109	100	165	165	165
50110 2500	Workmans Comp.	16,507	14,916	10,626	19,229	18,211	18,211
50110 2600	ESC	6,201	4,282	3,211	6,884	6,520	6,520
50110 2700	FICA	909	3,059	1,450	8,540	-	-
	Credit	-53,191	0				
Subtotal		97,196	151,530	136,103	202,998	185,686	185,686
Supplies							
50110 30	Office Supplies	7,273	6,834	4,515	7,250	6,000	6,000
50130,40	Power Production	142,974	66,584	216,523	310,812	170,100	170,100
50172-80	Power Distribution	40,155	34,172	34,767	78,314	66,600	66,600
Subtotal		190,401	107,590	255,805	396,376	242,700	242,700
Services & Charges							
50110 41	Professional Services	58,114	109,821	38,194	150,000	80,000	80,000
50110 42	Communications	5,487	6,624	7,908	7,500	7,500	7,500
50110 43	Travel & Training	7,705	18,083	12,350	20,000	15,000	15,000
50110 44	Advertising & Printing	2,553	2,177	2,686	2,000	2,500	2,500
50110 45	Vehicle Replacement	27,492	78,780	0	129,062	46,251	46,251
50110 47	Utilities	2,808	4,272	4,827	5,000	3,500	3,500
50110 48	Repair & Maintenance	3,033	4,213	3,348	5,000	4,000	4,000
50110 49	Miscellaneous	0	177	0	500	500	500
50110 4910	Overhead Charges	89,316	84,780	126,780	134,276	145,466	145,466

need
breakdown -
from Sup -
for budget

401 - Enterprise Fund
Electric Utility

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
50110 4920	Motor Pool Charges-O&M	43,871	37,338	38,532	62,825	35,000	35,000
50120 40	Cust. Acct. Serv./Chgs.	7,463	7,114	1,610	11,000	1,000	1,000
50120 42	Diesel Maintenance				80,103	95,711	95,711
50130-40 40	Power Production Srv/Chgs	17,312	17,880	27,622	18,000	6,100	6,100
50172-80 40	Power Distribution Srv/Chg	12,001	13,260	5,256	13,100		
Subtotal		277,154	384,519	269,112	638,366	442,528	442,528
Power Purchase Costs							
50150 5101	Power Purchase Cost	1,077,017	1,329,264	1,083,857	1,023,687	1,040,000	1,040,000
50150 5102	Wrangell/TBPC Net Billable	705,529	556,016	525,937	679,509	728,000	728,000
50150 5103	Non Billable TBPC Exp.	39,181	42,973	57,446	50,000	50,000	50,000
50150 5104	Psbg Net Billable Exp.	11,359	4,944	10,653	10,000	10,000	10,000
50150 5105	Divestiture Billable Expense	8,084	10,452	6,316	10,000	-	-
Subtotal		1,841,170	1,943,649	1,684,210	1,773,196	1,828,000	1,828,000
Debt Service							
50110 71	Principle	0	0	0	40,000	54,000	54,000
50110 72	Interest	26,532	24,116	21,570	26,000	22,000	22,000
Debt Subtotal		26,532	24,116	21,570	66,000	76,000	76,000
Operations & Maintenance Subtotal		2,943,981	3,267,982	3,012,592	3,765,586	3,454,850	3,454,850
Capital Outlays							
50110 6402	Computer Equipment					8,001	8,001
50110 6403	Poles, Towers, Fixtures	24,641	31,142	48,550	25,000	25,000	25,000
50110 64 04	OH Conductor, Devices	9,429	13,507	6,169	7,500	7,500	7,500
50110 6405	Urg. Conduit, Etc.	44,674	1,000	4,189	10,000	10,000	10,000
50110 6406	Urg. Conductor, Devices	32,316	5,142	11,387	10,000	10,000	10,000
50110 6407	Line Transformers	26,875	35,938	38,644	100,000	20,000	20,000
50110 6408	Services	31,108	33,947	48,393	30,000	30,000	30,000
50110 6409	Meters	14,629	20,188	5,809	5,000	5,000	5,000
50110 6412	St. Lights & Signals	0	2,841	2,000	1,000	1,000	1,000
50110 6451	Office Furniture & Equip.	16,349	4,831	5,070	5,000	1,000	1,000
50110 6454	Tools, shop & Garage	9,414	1,139	3,245	5,000	5,000	5,000

401 - Enterprise Fund
Electric Utility

Account Number	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
50110 6455	Laboratory Equipment	3,001	13,420	881	5,000	5,000	5,000
50110 6457	Communication Equipment	1,658	1,912	2,320	2,500	2,500	2,500
Capital Outlays Subtotal		214,094	165,007	176,657	206,000	130,001	130,001
Interfund Transfers/Operations							
59710 58	Oper Trans-Out Motor Pool	3,343	0	0	0	21,000	21,000
59710 5908	Oper Trans-Out Gis Map Fd	10,432	116,396	13,278	0	-	-
59710 07	Self Insured Reserve	46,226	43,634	44,168	45,000	43,699	43,699
Interfund Transfers/Operations Subtotal		60,001	160,030	57,446	45,000	64,699	64,699
Interfund Transfers/Capital Projects							
50110 6543	Diesel Radiators	12,223	0	0	0	-	-
59710 5961	Auto Load Control	222	8,690	14,083	0	20,000	20,000
50110 6563	Cystal Lake Pump-Back	202,673	0	0	0	-	-
59710 0673	24.9KV Line Upgrade	187,842	60,678	38,659	0	-	-
59710 06	Harbor Electrical Rebuild			28		-	-
59710 5910	Power Plant Relocation			13,814		611,252	611,252
59710 5909	Street Light Installation	0	0	0	62,257	256,560	256,560
Interfund Transfers Capital Projects Subtotal		402,960	69,368	66,584	62,257	887,812	887,812
Interfund Transfers Total		462,961	229,398	124,030	107,257	952,511	952,511
Depreciation							
58310 62	Building Deprec.			35,597	35,597	35,597	35,597
58310 63	Other Improv Deprec			26,067	26,067	26,067	26,067
58310 64	Mach & Equip Deprec.			422,743	422,743	422,743	422,743
58310 66	Amort. Of CIAC			-87,636	-87,636	-87,636	-87,636
Subtotal		0	0	396,771	396,771	396,771	396,771
Expenditures Total		3,621,036	3,662,387	3,710,050	4,475,614	4,934,133	4,934,133

401 - Enterprise Fund
Electric Utility

Account #	Description	Narrative
50110 11	Salaries & Wages	
	Superintendent	75,130
	Line Foreman	67,600
	Lineman - 3	179,898
	Groundman/operator	40,664
	Electrician/operator	65,125
	Mechanic/operator	58,261
	Office mgr	59,176
	Meter Reader	34,882
	Supt.sec./Service represent.	40,040
	Temp. Labor, 2men/4 months	19,764
		640,540
50110 12	Overtime	PMP&L overtime budgeted 5% of admin.(2), 10% outside crews (4), 10% operators(4)
50110 17	Shift differential	Shift differential pay for operators during scheduled generation activities- 135 days
Personnel Benefits		
50110 2100	PERS	Retirement fund contributions, 15.11% of gross wages
50110 2200	Medicare	Medicare Contribution, 1.45% of gross wages
50110 2300	AETNA	Health insurance contribution, per Personnel Officer
50110 2400	Life Insurance	Life insurance \$15.12 per employee
50110 2500	Workmans Comp.	Workmans compensation contribution, 3.55%, .54%-office employees
50110 2600	ESD	State unemployment contribution, 1% of gross wages
50110 2700	FICA	Social Security contribution, 6.2%
Supplies		
50110 30	Office Supplies	Paper, pens, forms, copy paper, computer disks, cleaning supplies, batteries, backup tapes
50130,40	Power Production Supplies	Hydro, Diesel Plant supplies, Diesel Fuel -61 days, fan in valve house, railing at dam site.
50172-80	Power Distribution Supplies	Distribution Line & Plant O&M supplies, ladders, lumber. safety supplies, rain gear, nuts & bolts
Services & Charges		
50110 41	Professional Services	Audit, surveyors and engineering services, attorney fees, ferc relicensing, relay and breaker main. contract 5 year dam inspections
50110 42	Communications	Communication, telephone and mailing expenses, alaskanet, cell phone charges.
50110 43	Travel & Training	Ruralite Services, Integrity Technical Service quarterly OSHA & Safety Meetings, computer training
50110 44	Advertising & Printing	Printing & Advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (submitted by motor pool).
50110 46	Insurance-property	Property Insurance costs for the Electric Utility.
50110 4601	Insurance-liability	Liability Insurance cost for the Electric Utility, including Crystal Lake dam
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility..
50110 48	Repair & Maintenance	Maintenance & service contracts with Radix and Xerox.
50110 49	Miscellaneous	Miscellaneous Expenses, street decorations and supplies.
50110 4910	Overhead Charges	96/97 Electrical Sales of \$3,755,056 less 96/97 Power Purchase costs,

401 - Enterprise Fund
Electric Utility

50110 4920	Motor Pool Charges-O&M	Motor pool O&M, costs of insurance, gas, oil, parts, freight, \$8000for arieral lift inspections.
50120 40	Cust. Acct. Serv./Chgs.	Billing Program modifications by CWS, stopped customer billing, mom-radix interface
50120 42	Diesel Maintenance	Blind Slough Hydro-land fees, communication rentals, FERC inspections, dam survey, demurrage,
50130,40 40	Power Production Srv/Chgs	Overall Cat 398, replace turbocharger, heads on Superior generator
50172-80 40	Power Distribution Srv/Chg	Flights to Crystal Lake, pcb test on 139 transformers
	Power Purchase Costs	air quality permit fees, diesel engine emmission fees, oil & anti-freeze sample tests, pcb test for transformers .
50150 5101	Power Purchase Cost	Cert. of fitness, cdl renewals, technical assistance, \$50,000-Line Clearing Contract. \$7,614 st. light o&m,
50150 5102	Wrangell/TBPC Net Billable	Tyee purchase less net billable expenses, 25,047mwh purchased at \$.068- Tyee Net Billable exps.
50150 5103	Non Billable TBPC Exp.	Tyee net billable Thomas Bay Comm. O&M expenses, 1/2 OF TBPC budgeted o&m costs-1,359,018
50150 5104	Psbg Net Billable Exp.	Thomas Bay Commission non billable O&M expenses, shared with Wrangell.
50150 5105	Divestiture Billable Expense	PMP&L net billable expenses
	Debt Service	Divestiture Expenses net billable, possible reimbursment when negotiations completed.
50110 71	Principle	Note payable to State of Alaska, final payment 2005.
50110 72	Interest	Interest payable on above note to Alaska
	Capital Outlays	
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 6404	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults .
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable .
50110 6407	Line Transformers	Line Transformers to replace transformer >2ppm pcb for shipment .
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit, for service
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations
50110 6451	Office Furniture & Equip.	Office furniture and equipment, mapping printer
50110 6454	Tools, shop & Garage	Shop and garage tools and equipment, chargers, air compressor, sand blaster,
50110 6455	Laboratory Equipment	Laboratory Equipment, 3 phase meter testing equipment, voltage & frequency recorder
50110 6457	Communication Equipment	Communication Equipment, cables, radios for vehicles, upstairs base radio.
	Interfund Transfers/Operations	
59710 58	Motor Pool	Funds transfered to General Fund for PMP&L vehicle replacement
59710 5908	Geographic Information System	City-wide mapping project
59710	Self Insured Reserve	Property and liability insurance
	Interfund Transfers/Capital Projects	
59710 01	Oper Trans-Out Cap Cons Fd	Funds transfered to Capital Construction Fund 301, 24.9 Line rebuild, Auto Load
301.62	Auto Load Control	Automate the distribution reclosers, psg. sub. reclosers with PMP&L scada system
59710	Street Lights	New lights cemetery to Beachcomber, 8th to airport on Haugan Dr.

402 Enterprise Fund
Water Utility Fund

Program Description		
<p>The purpose of the Water Fund is to provide accounting for costs associated with the collection, treatment and distribution of potable water to the community. The Water Utility operates and maintains the reservoir, dam, treatment plant and distribution system. The Water Department budgets for purchases meters and monitors water quality parameters</p>		
Goals		
<p>To provide both the residential and industrial community with an adequate supply of water which meets or exceeds water quality standards at rates which allow the utility to operate within acceptable financial parameters.</p>		
Objectives		
<p>Remove or abandon in place asbestos concrete pipelines Comply with State and Federal water quality requirements. Upgrade water main from 4th & Haugen to Ira II, 3rd & Haugen to Ira II Maintenance items include meter replacements and various service box replacement city wide, valve exercising and Hydrant Maintenance.</p>		
Performance Indicators		
	Actual FY 99	Projected FY 00
EPA/DEC Drinking Water Criteria met	Yes	Yes
Water Loss, %	28% Estimate	<10%
Staffed w/certified personnel	Yes	Yes
Asbestos/concrete pipe replaced or abandoned (ft.)	0	
Objectives met for previous fiscal year	Yes	

402 Enterprise Fund
Water Utility Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Charges for Services	477,136	467,515	511,000	552,250
Miscellaneous Revenues	39,746	13,553	11,600	16,150
Total Revenues	516,882	481,068	522,600	568,400
Expenditures				
Salaries & Wages	195,654	160,972	129,513	130,136
Employee Benefits	46,187	37,684	40,439	42,344
Supplies	96,089	113,528	104,450	123,500
Services & Charges	120,190	109,530	106,738	107,911
Depreciation			99,782	99,782
Capital Outlays	61,321	62,972	110,154	115,390
Expenditures Subtotal	519,441	484,686	591,076	619,063
Interfund Transfers	486,438	13,777	23,838	4,698
Total Expenditures	1,005,879	498,463	614,914	623,761
Beginning Fund Balance	12,490,652	12,605,806	11,928,453	11,374,148
Net Income (Loss)	133,425	(60,915)	(554,305)	(55,361)
Cash to Accrual	(18,271)	(616,438)	-	-
Ending Fund Balance	12,605,806	11,928,453	11,374,148	11,318,787
Ending Restricted	457,122	75,500	75,500	75,500
Ending Unrestricted	12,148,684	11,852,953	11,298,648	11,243,287

Significant Budget Changes

Overtime expense was reduced by changing the work schedule for employees.

402 Enterprise Fund
Water Utility Revenues

Account #	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
Services							
44100 90	Miscellaneous Admin Charges	534	417	703	750	250	250
44300 90	Other Public Works Charges	32		127	250	-	-
44411 10	Residential Sales	217,459	223,432	230,204	240,000	245,000	245,000
44411 20	Commercial Sales	278,075	253,287	236,481	270,000	307,000	307,000
Services Subtotal		496,100	477,136	467,515	511,000	552,250	552,250
Miscellaneous							
44412 30	Other Operating Revenue	3,675	8,530	2,151	2,500	1,500	1,500
44413 10	Water Delivery	5,293	3,948	5,468	4,000	4,500	4,500
46000 10	Interest Earned	55,488	27,161	5,835	5,000	10,000	10,000
46000 51	A/R Service Chg	207	107	99	100	150	150
46000 90	Misc Revenues		0				
Miscellaneous Subtotal		64,663	39,746	13,553	11,600	16,150	16,150
Current Revenues Total		560,763	516,882	481,068	522,600	568,400	568,400

102 Enterprise Fund
Water Utility Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Salaries & Wages							
50220 11	Regular Pay	158,471	168,921	124,104	119,815	125,639	125,639
50220 1101	P.W. Maint. Pay	75	9,844	21,746			
50220 12	Overtime Pay	15,668	16,645	14,112	9,698	4,497	4,497
50220 1201	Overtime Pay	-	244	1,010			
Subtotal		174,214	195,654	160,972	129,513	130,136	130,136
Personnel Benefits							
50220 2100	Pension	27,942	23,672	18,264	19,569	19,390	19,390
50220 2200	Medicare	1,547	1,248	944	1,878	1,887	1,887
50220 2300	Health Insurance	13,946	14,537	15,539	13,388	14,406	14,406
50220 2400	Life Insurance	41	38	30	39	42	42
50220 2500	Workers' Comp	6,924	4,338	2,081	4,270	5,318	5,318
50220 2600	Unempl Expense	2,127	1,154	786	1,295	1,301	1,301
50220 2700	FICA	1,442	1,200	40	0		
Subtotal		53,968	46,187	37,684	40,439	42,344	42,344
Supplies							
50220 31	Office Supplies	1,049	1,308	709	500	500	500
50220 32	Operating Supplies	16	15	4,191	250	500	500
50220 3201	Safety Supplies	793	1,762	1,520	1,000	5,000	5,000
50220 3202	Supplies - Plant	78,373	70,532	84,244	90,000	105,000	105,000
50220 33	Maintenance Supplies	51,195	12,259	19,090	5,000	5,000	5,000
50220 3301	Maint. Supp. Plant	29,355	9,113	4,711	5,000	5,000	5,000
50220 34	Small Tools/Equipment	3,349	2,461	1,840	2,700	2,500	2,500
50220 35	Inventory	28,637	(1,361)	(2,775)	-	-	-
Subtotal		192,768	96,089	113,528	104,450	123,500	123,500
Services & Charges							
50220 41	Professional Services	7,289	4,055	11,649	5,000	10,000	10,000
50220 4105	Other Legal Services	-	-	-	-	-	-
50220 42	Communication	2,081	3,535	3,257	2,600	2,500	2,500
50220 43	Travel & Training	4,168	3,827	4,255	3,500	3,500	3,500
50220 44	Adver/Printing	519	1,119	192	100	1,000	1,000
50220 45	Rentals/Leases	2,340	2,161	250	150	150	150
50220 4501	Vehicle Replacement	7,488	10,956	-	7,767	10,242	10,242
50220 47	Utilities	20,677	50,667	35,878	40,000	32,000	32,000
50220 48	Repairs & Maintenance	22,959	14,384	4,315	3,000	3,000	3,000
50220 49	Miscellaneous	2,237	1,197	2,210	1,500	1,000	1,000

Water Utility Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
50220 4910	Overhead Charges	19,200	21,768	32,844	31,356	33,969	33,969
50220 4918	Water Delivery	920	-	-	250	250	250
50220 4920	Motor Pool Charges	9,034	6,432	14,681	11,515	10,300	10,300
50220 4949	Bad Debt Account	453	89	-	-	-	-
Subtotal		99,364	120,190	109,530	106,738	107,911	107,911
Operations & Maintenance Subtotal		520,315	458,120	421,713	381,140	403,891	403,891
Capital Outlays							
50220 6318	Laterals	-	5,632	-	-	-	-
50220 64	Machinery & Equipment	13,965	17,413	13,165	15,000	15,000	15,000
50220 6401	Other Equipment	4,456	480	9,703	10,000	12,500	12,500
50220 6408	Services	4,663	-	-	-	-	-
50220 6409	Meters	6,063	9,796	7,903	10,000	10,000	10,000
50220 6413	Water Mains	2,305	-	-	17,654	26,640	26,640
50220 6456	Plant Equipment	3,425	-	4,700	5,000	-	-
50220 71	Principal	-	-	-	25,000	25,000	25,000
50220 72	Interest	29,000	28,000	27,500	27,500	26,250	26,250
Subtotal		63,876	61,321	62,972	110,154	115,390	115,390
Interfund Transfers/Operations							
59710 58	Motor Pool	9,671	12,500	-	17,000	-	-
59710 5801	Building Maintenance	823	8,727	-	2,000	-	-
59710 5908	Geographic Info Systems	10,432	19,040	10,000	-	-	-
59710 07	Self Insured Reserve	4,666	4,633	3,777	4,838	4,698	4,698
Subtotal		25,592	44,900	13,777	23,838	4,698	4,698
Interfund Transfers/Capital Projects							
59710 06	Capital Construction	-	441,538	-	-	-	-
Subtotal		-	441,538	-	-	-	-
Depreciation							
58310 62	Building Deprec.	-	-	129,458	129,458	129,458	129,458
58310 63	Other Impr. Deprec	-	-	27,485	27,485	27,485	27,485
58310 64	Mach & Equip Deprec	-	-	83,577	83,577	83,577	83,577
58310 66	Amort of CIAC	-	-	(140,738)	(140,738)	(140,738)	(140,738)
Subtotal		-	-	99,782	99,782	99,782	99,782
Total Expenditures		609,784	1,005,879	598,245	614,914	623,761	623,761

402 Enterprise Fund
Water Utility Narrative

Account #	Description	Narrative																		
		FTE																		
50220 11	Regular Pay	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Public Works Director</td> <td style="width: 10%; text-align: right;">.25</td> <td style="width: 50%; text-align: right;">\$16,850</td> </tr> <tr> <td>Senior Operator</td> <td style="text-align: right;">1</td> <td style="text-align: right;">\$47,965</td> </tr> <tr> <td>Utility Operator</td> <td style="text-align: right;">1</td> <td style="text-align: right;">\$44,138</td> </tr> <tr> <td>Secretary II</td> <td style="text-align: right;">.25</td> <td style="text-align: right;">\$8,986</td> </tr> <tr> <td>Secretary</td> <td style="text-align: right;">.25</td> <td style="text-align: right;">\$7,701</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$125,640</td> </tr> </table>	Public Works Director	.25	\$16,850	Senior Operator	1	\$47,965	Utility Operator	1	\$44,138	Secretary II	.25	\$8,986	Secretary	.25	\$7,701		Total	\$125,640
Public Works Director	.25	\$16,850																		
Senior Operator	1	\$47,965																		
Utility Operator	1	\$44,138																		
Secretary II	.25	\$8,986																		
Secretary	.25	\$7,701																		
	Total	\$125,640																		
50220 12	Overtime Pay	5% Of Senior Operator & Utility Operator Salary Only																		
50220 2100	PERS	Public Employees Retirement System contribution																		
50220 2200	Medicare	1.45% of Gross Wages																		
50220 2300	Health Insurance	Annual per employee; figured actual																		
50220 2400	Life Insurance	\$15.12 annual per employee																		
50220 2500	Workers Compensation	3.54% of gross wages for maintenance personnel & .50% for secretary																		
50220 2600	Unemployment Expense	1% of gross wages																		
50220 2700	FICA	6.2% of gross wages for employees not eligible for PERS																		
50220 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.																		
50220 32	Operating Supplies	Keys, Locks, Film and Cleaning & Supplies																		
50220 3201	Safety Supplies	Raingear, Gloves, Dustmask, Respirators, Coveralls, Safety Glasses, Ear Plugs and Boots																		
50220 3202	Supplies - Plant	Treatment Chemicals, Heating & Generator Fuel, Lab Supplies, glassware, Soaps & Paper Products																		
50220 33	Maint. Supplies	Pipes, Valves																		
50220 3301	Maint. Supplies/plnt	Valves, Lightbulbs, PVC, Oils & Grease, Lightbulbs, Maintenance Kits & Painting Supplies																		
50220 34	Small Tools & Equip	Drill Bits, Batteries, Sm Tools, Saw Blades, Electric Hand Tools, Jacks, U.B. Dictation Machine																		
50220 35	Inventory	Pipe & Materials																		
50220 41	Professional Services	Laboratory and Consultants Services																		
50220 4105	Other Legal Services	Legal Services																		
50220 42	Communications	Telephone, Mail, & Courier Services																		
50220 43	Travel & Training	Conference Travel & Training Materials																		
50220 44	Advertising & Printing	Public Notices																		
50220 45	Rentals & Leases	Xerox Copier Lease																		
50220 4501	Vehicle Replac.	Vehicle Replacement Charges																		

402 Enterprise Fund
Water Utility Narrative

Account #	Description	Narrative
50220 46	Insurance - Prop	Property Insurance - Based on Value
50220 4601	Insurance - Liab.	Liability Insurance
50220 4605	Bonds	FHA Bonds
50220 47	Utilities	Electricity
50220 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical
50220 49	Miscellaneous	Dues, Fees, Subscription & Books
50220 4910	Overhead Charges	Indirect costs
50220 4918	Water Delivery	Hose Replacement, Fittings, Pump Repair/Maintenance
50220 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50220 4949	Bad Debt Account	
50220 64	Machinery & Equipment	Replacement Motors, Dam Gates
50220 6401	Other Equipment	Reservoir Level Monitoring Equipment
50220 6409	Meters	Utility Meters
50220 6413	Water Mains	Replace 3rd St. Main Haugen Dr. - Ira II Street, Replace 4th St. Main Haugen Dr. - Ira II Street old asbestos pipe
50220 6456	Plant Equipment	
50220 71	Principal	Debt Service Payment
50220 72	Interest	Debt Service Payment
59710 58	Motor Pool	
59710 5908	Geographic Information Systems	Geographic Information Systems
59710 07	Self Insured Reserve	Property and liability insurance and required bond

403 Enterprise Fund
Wastewater Utility

Program Description		
<p>The purpose of the Wastewater Fund is to provide accounting for costs associated with collection, treatment and discharge of waste water for the community.</p> <p>The Wastewater Utility operates and maintains 15 pump stations, collection system, wastewater treatment facility and biosolids disposal site.</p>		
Goals		
<p>To provide the community with a safe, clean and reliable system for the collection and discharge of wastewater which meets State and Federal regulations at rates which allow the utility to operate within acceptable financial parameters.</p>		
Objectives		
<p>Continue to operate the treatment facility under 301(h) waiver rules Re-evaluate infiltration and prioritize high flows for elimination Investigate beneficial uses of wastewater biosolids Replace Wastewater collection Main on Galveston Street</p>		
Performance Indicators		
	Actual FY 99	Projected FY 00
Meet EPA/DEC regulations	Yes	Yes
Pass EPA annual inspection	Yes	Yes
Implement use of Argus Maintenance Software	Yes	Yes
Staffed w/certified Personnel	Yes	Yes

403 Enterprise Fund
Wastewater Utility Revenues and Expenditures

	Prior Year FY 96/97	Prior Year FY 97/98	Current Year FY 98/99	Adopted Budget FY 99/00
Revenues				
Charges for Services	578,913	559,973	578,500	553,000
Miscellaneous Revenues	31,763	37,762	22,500	39,550
Total Revenues	610,676	597,734	601,000	592,550
Expenditures				
Salaries & Wages	157,111	153,534	135,273	129,538
Employee Benefits	39,492	37,586	44,150	42,790
Supplies	40,523	48,110	58,951	66,821
Services & Charges	154,418	155,120	183,191	179,966
Capital Outlays	50,816	50,860	99,053	91,433
Depreciation			171,828	171,828
Expenditures Subtotal	442,360	445,211	692,446	682,376
Interfund Transfers	33,920	18,790	62,750	10,925
Total Expenditures	476,280	464,001	755,196	693,301
Beginning Fund Balance	10,982,933	10,800,740	10,599,395	10,255,388
Net Income (Loss)	(29,093)	(13,525)	(154,196)	(100,751)
Accumulated amortization	(153,100)	(187,820)	(189,811)	-
Ending Fund Balance	10,800,740	10,599,395	10,255,388	10,154,636
Ending Restricted	60,375	60,375	60,375	60,375
Ending Unrestricted	10,740,365	10,539,020	10,195,013	10,094,261

Significant Budget Changes

Wage & Benefit Expenses were reduced by changing the work schedule for employees and the interfund transfer expenses were reduced substantially.

403 Enterprise Fund
Wastewater Utility Revenues

		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Services							
42200 12	Sewer Permits	2,230	1,641	778	500	500	500
43600 13	DOA Sewer Grant		15,312		-		
44100 90	Miscellaneous Admin Charges	423	22	1,326	1,000	500	500
44411 10	Residential Sales	420,280	425,935	426,971	443,000	430,000	430,000
44411 20	Commercial Sales	132,484	136,003	130,898	134,000	122,000	122,000
Services Subtotal		555,417	578,913	559,973	578,500	553,000	553,000
Miscellaneous							
44412 30	Other Operating Revenue	3,836	6,750	5,670	4,500	1,500	1,500
46000 10	Investment Income	20,029	25,013	31,903	18,000	38,000	38,000
46000 90	Miscellaneous Revenues		0	189		50	50
Miscellaneous Subtotal		23,865	31,763	37,762	22,500	39,550	39,550
Current Revenues Total		579,282	610,676	597,734	601,000	592,550	592,550

403 Enterprise Fund
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
50320 11	Regular Pay	146,541	137,804	129,679	125,575	125,119	125,119
50320 1101	P.W. Maint. Pay	-	3,567	10,665	-	-	-
50320 12	Overtime	13,628	15,541	13,118	9,698	4,419	4,419
50320 1201	P.W. Maint. Pay	-	199	72	-	-	-
Subtotal		160,169	157,111	153,534	135,273	129,538	129,538
Personnel Benefits							
50320 2100	Pension	23,087	20,355	16,483	19,569	19,301	19,301
50320 2200	Medicare	1,598	1,558	1,721	1,961	1,878	1,878
50320 2300	Health Insurance	12,926	13,293	15,959	15,313	16,331	16,331
50320 2400	Life Insurance	34	28	26	39	42	42
50320 2500	Workers Comp.	5,122	3,000	2,149	5,558	3,943	3,943
50320 2600	Uempl Expense	1,623	931	759	1,353	1,295	1,295
50320 2700	FICA	363	327	489	357	-	-
Subtotal		44,753	39,492	37,586	44,150	42,790	42,790
Supplies							
50320 31	Office Supplies	1,073	1,237	641	500	500	500
50320 32	Operating Supplies	-	15	129	100	-	-
50320 3201	Safety Supplies	2,014	658	3,193	1,500	3,863	3,863
50320 3202	Supplies - Plant	23,743	19,740	22,373	26,351	26,650	26,650
50320 33	Maint. Supplies	33,315	7,643	11,580	5,000	5,000	5,000
50320 3301	Maint. Supplies/plnt	18,537	12,001	9,614	23,000	28,308	28,308
50320 34	Small Tools & Equip	4,441	1,504	871	2,500	2,500	2,500
50320 35	Inventory	6,830	-2,275	(290)	-	-	-
Subtotal		89,953	40,523	48,110	58,951	66,821	66,821
Services & Charges							
50320 41	Professional Services	7,708	11,541	14,922	7,500	3,000	3,000
50320 4105	Other Legal Services	-	-	-	-	100	100
50320 4106	Health Officer	100	104	-	150	-	-

403 Enterprise Fund
Wastewater Utility Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
50320 42	Communications	2,291	3374	4,227	2,250	3,800	3,800
50320 43	Travel & Training	3,050	4630	3,758	3,500	3,500	3,500
50320 44	Advertising & Printing	-	167	137	100	-	-
50320 45	Rentals & Leases	1,139	1161	-	250	500	500
50320 4501	Vehicle Replac.	20,016	25653	-	34,809	29,747	29,747
50320 47	Utilities	71,581	70509	68,049	71,000	71,000	71,000
50320 48	Repairs & Maint.	5,240	3074	3,194	5,500	13,000	13,000
50320 49	Miscellaneous	3,467	530	1,831	1,000	1,000	1,000
50320 4910	Overhead Charges	22,668	24408	36,312	36,060	39,065	39,065
50320 4913	Haz Mat Notices	486	46	492	250	-	-
50320 4920	Motor Pool Charges	14,147	9221	22,197	20,822	15,254	15,254
Subtotal		151,893	154,418	155,120	183,191	179,966	179,966
Operations & Maintenance Subtotal		446,767	391,544	394,351	421,565	419,115	419,115
Capital Outlays							
50320 6311	Sludge Handling	10,955	-	-	-	-	-
50320 6318	Laterals	13,479	16895	-	-	-	-
50320 64	Machinery & Equipment	3,992	6882	1,242	13,000	9,500	9,500
50320 6401	Other Equipment	16,907	-	23,619	16,790	13,395	13,395
50320 6408	Services	-	539	-	-	-	-
50320 6414	Sewer Lines	7,632	-	-	23,263	23,538	23,538
50320 6578	Harder Street	11,862	-	-	-	-	-
50320 6536	Public Restroom	-	-	-	-	-	-
50320 71	Principal	-	-	-	20,000	20,000	20,000
50320 72	Interest	27,375	26500	26,000	26,000	25,000	25,000
Subtotal		92,202	50,816	50,860	99,053	91,433	91,433
Interfund Transfers/Operations							
59710 01	Building Maintenance	2,669	-	-	8,500	-	-
59710 5908	Geographic Info Systems	10,432	19040	10,000	-	-	-
59710 58	Motor Pool	-	0	-	43,000	-	-
59710 07	Self Insured Reserve	7,783	11,546	8,790	11,250	10,925	10,925

403 Enterprise Fund
Wastewater Utility Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Subtotal		20,884	30,586	18,790	62,750	10,925	10,925
Interfund Transfers/Capital Projects							
59710 01	General Fund	-	-	-	-	-	-
59710 06	Capital Construction	-	3,334	-	-	-	-
Subtotal		-	3,334	-	-	-	-
Interfund Transfers Total		20,884	33,920	18,790	62,750	10,925	10,925
Depreciation							
58310 62	Building Deprec.	-	-	124,660	124,660	124,660	124,660
58310 64	Mach & Equip Deprec	-	-	236,980	236,980	236,980	236,980
58310 66	Amort. Of CIAC	-	-	(189,811)	(189,811)	(189,811)	(189,811)
Subtotal		-	-	171,828	171,828	171,828	171,828
Total		559,853	476,280	635,830	755,196	693,301	693,301



403 Enterprise Fund
Wastewater Utility Narrative

Account #	Description	Narrative
		FTE
50320 11	Regular Pay	Public Works Director .25 \$16,850 Wastewater Op. Supervisor 1 \$47,445 Utility Operator 1 \$44,138 Secretary II .25 \$ 8,986 Secretary I .25 \$ 7,701 Total \$125,120
50320 12	Overtime Pay	5% of Operation Supervisor & Utility Operator Salary Only
50320 21	PERS	Public Employees Retirement System contribution
50320 22	Medicare	1.45% of Gross Wages
50320 23	Health Insurance	Annual per employee; figured actual
50320 24	Life Insurance	\$15.12 annual per employee
50320 25	Workers Compensation	2.13% of gross wages for maintenance personnel & .50% for secretary
50320 26	Unemployment Expense	1% of gross wages
50320 27	FICA	6.2% of gross wages for employees not eligible for PERS
50320 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.
50320 32	Operating Supplies	Sewer Cleaning Materials
50320 3201	Safety Supplies	Gloves, Coveralls, Raingear, Ear Plugs, Respirators, Boots, OSHA Reg. Compliance
50320 3202	Supplies - Plant	Treatment Chemicals, Fuel, Laboratory Supplies
50320 33	Maint. Supplies	Pipes & Fittings
50320 3301	Maint. Supplies/plnt	Paint, Filters, Grease, Oil, Bearings, Switches, Belts & Relays 4 pump station level controllers, doctor blades, conduit pump seals
50320 34	Small Tools & Equip	Hand Tools, Saw Blades, Handheld Radio, Drills, Chains & Slings
50320 35	Inventory	Pipe & Materials
50320 41	Professional Services	Laboratory Services
50320 4105	Other Legal Services	Legal Services
50320 4106	Health Officer	Health Officer Investigation & Expenses
50320 42	Communications	Telephone, Fax, Mail, & Courier Services
50320 43	Travel & Training	Conference Travel & Training Materials
50320 44	Advertising & Printing	Public Notices & Public Education Materials

403 Enterprise Fund
Wastewater Utility Narrative

Account #	Description	Narrative
50320 45	Rentals & Leases	Xerox Copier Lease
50320 4501	Vehicle Replac.	Vehicle Replacement Charges
50320 46	Insurance - Prop	Property Insurance - Based on Value
50320 4601	Insurance - Liab.	Liability Insurance
50320 4605	Bonds	FHA Bonds
50320 47	Utilities	Electricity & Water
50320 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical; Roof Repair
50320 49	Miscellaneous	Dues, Fees, Subscription & Books
50320 4910	Overhead Charges	Indirect costs
50320 4913	Haz Mat Cleanup	Hazardous Material Notices
50320 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50320 64	Machinery & Equipment	Sewer Inspection Camera, Valve Actuator
50320 6401	Other Equipment	SCADA Additions
50320 6414	Sewer Lines	Replace Galveston Street Main
50320 71	Principal	Debt Service Payment
50320 72	Interest	Debt Service Payment
	Building Maintenance	Building Maintenance
	Geographic Information Sy	Geographic Information Systems
	Motor Pool	
	Self Insured Reserve	Property and liability insurance and required bond

404 - Enterprise Fund
Sanitation Utility

Program Description

The Sanitation Utility is responsible for collection and disposal of solid waste for the community.

Goals

The goal of the department is to provide safe, reliable service in the collection of solid waste. Disposing of solid waste in a responsible and cost effective manner within the regulations set forth by the State and Federal government.

Objectives

Continue to provide collection services in the safest most cost effective manner possible
Continue to work towards a recycling program which will be acceptable to the community and cost effective for the utility. Establish a more effective collection route and implement the Refuse Industry Computer Software program to it's full capacity.

404 - Enterprise Fund
Sanitation Utility Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Grants	-	-	-	
Charges for Services	668,889	645,776	701,350	709,500
Miscellaneous Revenue	5,874	2,393	3,500	250
Interfund Transfer	94,244	-	-	
Timber Sales	3000	0	0	
Total Revenues	772,007	648,169	704,850	709,750
Expenditures				
Salaries & Wages	196,641	196,315	136,232	136,232
Employee Benefits	46,792	53,424	54,079	54,079
Supplies	51,898	73,094	31,800	26,800
Services & Charges	237,850	232,209	346,335	320,136
Capital Outlays	160,556	152,877	5,120	5,626
Debt Service	72,768	68,758	143,758	143,515
Deprecation			50,573	50,573
Expenditures Subtotal	766,505	776,676	717,324	736,961
Interfund Transfers	31,673	32,251	10,850	2,282
Total Expenditures	798,178	808,927	728,174	739,243
Beginning Fund Balance	2,249,499	1,066,545	834,853	790,898
Net Income (Loss)	(1,282,262)	(211,331)	(23,324)	(29,493)
Accumulated amortization	99,308	(20,361)	(20,631)	(20,631)
Ending Fund Balance	1,066,545	834,853	790,898	1,066,545
Ending Restricted	-	-	-	0
Ending Unrestricted	(3,203)	(3,203)	(3,203)	(3,203)

Significant Budget Changes

- Eliminate Haz-mat Cleanup.
- Eliminate Free Spring Clean up.
- Eliminate Operations Supervisor.

404 - Enterprise fund
Sanitation Utility Revenues

Account #	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
43600 0401	ADEC Grant	543,273	-	-	-	-	-
Grants Subtotal		543,273	-	-	-	-	-
44100 90	Misc Admin	1,324	1,076	1,509	2,000	2,500	2,500
44300 90	Other PW Charges	1	3	-	-	-	-
44400 41	Refuse Collection	562,466	602,739	564,590	594,350	595,000	595,000
44400 42	Baler/Landfill Charges	95,702	65,071	72,685	95,000	108,000	108,000
44400 43	Recycling Revenue	-	-	6,992	10,000	4,000	4,000
Services Subtotal		659,493	668,889	645,776	701,350	709,500	709,500
46000 10	Investment Income	10,383	3,891	2,302	3,500	-	-
46000 11	Bond Interest	19,471	-	-	-	-	-
46000 51	A/R Service Charge	-	-	-	-	250	250
46000 90	Miscellaneous Revenue	-	1,983	91	-	-	-
Miscellaneous Subtotal		29,854	5,874	2,393	3,500	250	250
Interfund Transfer							
49710 01	General Fund	-	94,244	-	-	-	-
49710 02	Sales Tax Fund	220,000	-	-	-	-	-
Interfund Transfer Subtotal		220,000	94,244	-	-	-	-
49500 11	Timber Sales	-	3,000	-	-	-	-
Total		1,452,620	772,007	648,169	704,850	709,750	709,750

404 Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages Refuse Collection							
50420 11	Regular Pay	134,700	172,602	181,562	179,910	134,042	134,042
50420 1101	PW Maint		2,438	8,546		-	-
50420 12	Overtime	18,013	21,601	6,207	8,153	2,190	2,190
Subtotal		152,713	196,641	196,315	188,063	136,232	136,232
Personnel Benefits							
50420 21	Pension	18,997	18,182	20,167	28,416	20,299	20,299
50420 22	Medicare	1,206	2,105	1,725	2,727	1,975	1,975
50420 23	Health Insurance	13,785	12,527	21,213	23,263	18,213	18,213
50420 24	Life Insurance	37	31	37	69	57	57
50420 25	Workers' Comp	10,128	8,086	8,171	15,758	12,173	12,173
50420 26	Unemployment	1,637	1,217	973	1,881	1,362	1,362
50420 27	FICA	2,105	4,644	1,137	-	-	-
Subtotal		47,895	46,792	53,424	72,114	54,079	54,079
Supplies							
50420 31	Office Supplies	274	1,502	975	500	500	500
50420 32	Operating Supplies	15,893	27,518	15,271	10,000	10,000	10,000
50420 3201	Safety Supplies	1,983	1,241	1,318	800	800	800
50420 33	Maintenance Supplies	1,399	9,619	2,255	20,000	15,000	15,000
50420 3301	Cover Material	21,423	3,182	53,036	-	-	-
50420 34	Small Tools & Equip	573	8,836	240	500	500	500
Subtotal		41,545	51,898	73,094	31,800	26,800	26,800
Services & Charges							
50420 41	Professional Services	14,334	12,859	17,413	2,000	3,000	3,000
50420 4105	Other Legal				-	-	-
50420 42	Communication	530	1,910	2,765	1,200	2,400	2,400
50420 4202	Communication Equip			145	-	-	-

404 Enterprise Fund
Sanitation Utility Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
50420 43	Travel & Training	6,108	3,814	2,679	2,500	4,000	4,000
50420 44	Advertising	1,669	6,059	2,715	1,000	400	400
50420 4501	Vehicle Replacement	24,000	49,032	-	28,420	27,827	27,827
50420 47	Utilities	2,295	22,507	26,213	15,000	22,000	22,000
50420 48	Repairs & Maint	268	19,480	13,347	500	5,000	5,000
50420 4801	Building Repair		6,869		-	-	-
50420 4802	In-House Repair		2,732		-	-	-
50420 49	Miscellaneous	1,977	272	928	500	500	500
50420 4910	Overhead Charge	26,580	6,132	42,456	42,291	45,815	45,815
50420 4911	PW Overhead Chg		5,004		-	-	-
50420 4913	HazMat Clean-up	18,169	43,905	3,349	20,000	-	-
50420 4916	Recycling Expense	2,806	2,306	3,923	7,140	2,500	2,500
50420 4917	Grd Water Monitor	13,899	3,092	1,435	2,000	-	-
50420 4919	Gas Monitor		1,016	-	1,000	-	-
50420 4920	Motorpool O&M	59,768	50,861	34,693	42,784	26,694	26,694
50420 4958	Bale Disposal	-	-	46,622	180,000	180,000	180,000
50420 4959	Prior Year Expense			33,528		-	-
Subtotal		172,403	237,850	232,209	346,335	320,136	320,136
Operations Subtotal		414,556	533,181	555,042	638,312	537,247	537,247
Capital Outlays							
50420 6001	Landfill Improvement	8,377	68,883	-	-	-	-
50420 6006	Baler Facility	1,622,671	76,264	-	-	-	-
50420 64	Machinery/Equipmen	500	1,635	-	5,120	5,626	5,626
50420 6401	Other Equipment	-	13,774	-	-	-	-
50420 6590	Landfill Closure			152,877		-	-
Subtotal		1,631,548	160,556	152,877	5,120	5,626	5,626
Debt Service							
50420 71	Bond Payment	137,740		-	75,000	80,000	80,000

404 Enterprise Fund
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
50420 72	Interest	-	72,768	68,758	68,758	63,515	63,515
Subtotal		137,740	72,768	68,758	143,758	143,515	143,515
Depreciation							
58310 62	Building Deprec.			55,280	55,280	55,280	55,280
58310 63	Improv. Deprec.			8,040	8,040	8,040	8,040
58310 64	Mach & Equip Deprec.			7,614	7,614	7,614	7,614
58310 66	Amort CIAC			(20,361)	(20,361)	(20,361)	(20,361)
Subtotal		-	-	50,573	50,573	50,573	50,573
Interfund Transfers							
59710 58	Motor Pool	-	31,673	30,000	-	-	-
59710 5907	Landfill Trust	-	-	-	8,500	-	-
59710 5908	GIS Mapping	7,862	-	-	-	-	-
59710 07	Self Insured Reserve	-	2,692	2,251	2,350	2,282	2,282
Subtotal		7,862	31,673	32,251	10,850	2,282	2,282
Sanitation Total		2,191,706	798,178	859,500	848,613	739,243	739,243

Account #	Description	Narrative
50420 11	Regular Pay	.25 Public Works Director - \$16,850 Landfill Operator - \$37,190 1.75 Sanitation Drivers - \$72,700 .25 Secretary \$ 7,701 2.25 FTE \$134,042
	Overtime	Overtime
50420 21	PERS	Public Employees Retirement System contribution
50420 22	Medicare	Medicare contribution
50420 23	AETNA	Health insurance contribution
50420 24	Life Insurance	Life insurance
50420 25	Workers' Comp	Worker's Compensation
50420 26	ESD	State unemployment contribution
50420 27	FICA	Social Security
50420 31	Office Supplies	Paper, pens, general office supplies
50420 32	Operating Supplies	Baler wire, Hydraulic Oil, Fuel, Cleaning & Paper Products
50420 3201	Safety Supplies	Safety Gear, Gloves, Earplugs, Dustmasks
50420 33	Maint Supplies	Dumpsters & Dumpster Parts, Baler Parts, Plumbing Supplies, Bearings/Springs
50420 3301	Cover Material	
50420 34	Small Tools & Equip	Hand held radio and charger
50420 41	Professional Services	Consultant fees
50420 42	Communication	Telephone & postage
50420 4202	Communication Equipment	Telephone system
50420 43	Travel & Training	Required State & EPA training
50420 44	Advertising	Public notices & schedule changes
50420 4501	Vehicle Replacement	Vehicle replacement costs
50420 46	Property Insurance	Property insurance for baler facility
50420 4601	Liability Insurance	Liability Insurance for Sanitation Utility operations
50420 47	Utilities	Baler utility costs
50420 48	Repairs & Maintenance	Labor and supplies furnished by specialized personnel
50420 49	Miscellaneous	Miscellaneous expenses
50420 4910	Overhead Charge	
50420 4913	Haz Mat Clean up	Hazardous materials disposal sponsored by DEC/SEC, Freon Removal, Haz Mat Drums
50420 4916	Recycling Expense	Recycables Shipping costs and Cost to purchase recycling bins for Baler Facility
50420 4917	Grd Water Monitor	DEC required ground water monitoring

404 Enterprise Fund
Sanitation Fund Narrative

Account #	Description	Narrative
50420 4919	Gas Monitor	DEC required gas monitoring
50420 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance
50420 4921	Bale Disposal	Rabanco Contract
50420 6001	Landfill Improvments	Close out of old landfill per DEC requirements
50420 64	Machinery/Equipment	Floor Scale, Winch for unit #3
50420 6401	Other Equipment	
59710 58	Motor Pool	
59710 5907	Landfill Trust	
59710 5908	GIS Mapping	Geographic Information Systems - proportional contribution for Copy Machine.
	Self Insured Reserve	Property and liability insurance

Enterprise Fund
#405 Port Authority

Program Description
The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors and the port dock and storage facility. The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.
Goals
To provide safe, accessible moorage and facilities to the users of the facility. To promote profitable operations, planning and scheduling for seasonal use. To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.
Objectives
To upgrade existing facilities. To expand moorage and storage facilities To maintain fiscal responsibility and judgment in operating as an enterprise fund.
Performance Indicators
Secure funding for upgrades and expansion Drafting and monitoring annual budget Present plans/programs for City Council, Harbor Advisory Board and public review.

Enterprise Fund
#405 Port Authority Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Charges for Services	492,135	481,993	510,525	476,400
Miscellaneous Revenues	47,977	52,647	40,000	40,000
Interfund Transfers	-	-	-	
Port Revenues	109,574	151,503	105,375	120,000
Total Revenues	649,686	686,143	655,900	636,400
Expenditures				
Salaries & Wages	265,450	276,982	282,665	284,473
Employee Benefits	69,378	67,490	90,838	91,897
Supplies	-	11,856	18,500	18,500
Services & Charges	158,727	195,435	216,950	211,552
Capital Outlays	8,817	64,911	80,000	12,000
Depreciation			47,862	47,862
Expenditures Subtotal	502,372	616,675	688,953	666,284
Interfund Transfers	23,100	2,153	502,700	2,622
Total Expenditures	525,472	618,828	1,191,653	668,906

Beginning Fund Balance	2,806,768	1,547,091	2,993,632	2,187,968
Net Income (Loss)	80,730	69,468	-33,053	(32,506)
Transfers in or (out)		2,153	502,700	2,622
Ending Fund Balance	2,887,498	2,993,632	2,187,968	2,158,084
Ending Restricted	929,561	988,084	**184,716	500,000
Ending Unrestricted	617,530	698,640	575,621	45,737

Significant Budget Char ** Port Trust transferred to a Trust Fund type

Enterprise Fund
#405 Port Authority Revenues

Account #	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Boat Harbors							
440 00 00 00	Services						
44100 30	Survey & Appraisal		4,900	700			
44500 10	Moorage Fees	309,601	332,146	321,093	349,025	321,000	321,000
44500 20	Transient Fees	67,012	72,592	82,934	96,000	86,400	86,400
44500 30	Grid Fees	8,520	8,484	7,693	8,500	8,000	8,000
44500 40	Live Aboard	11,475	12,594	12,386	12,000	12,000	12,000
44500 50	Floatside Fees	21,030	27,308	23,241	15,000	15,000	15,000
44500 60	Launch Fees	9,275	11,022	7,906	10,000	10,000	10,000
44500 90	Misc Charges	25,092	23,089	26,040	20,000	24,000	24,000
Services Subtotal		452,005	492,135	481,993	510,525	476,400	476,400
Miscellaneous							
460 00 00 00	Miscellaneous						
46000 10	Investment Income	26,917	36,743	42,247	25,000	25,000	25,000
46000 1001	Interest Earned		1,030				
46000 90	Other Misc	10,399	10,204	10,400	15,000	15,000	15,000
Miscellaneous Subtotal		37,316	47,977	52,647	40,000	40,000	40,000
Interfund transfers							
497 00	Interfund transfers						
49710 01	Oper Trans - Garbage						
497 10 5901	Oper Trans-Har/Trust	956					
Interfund Transfers Subtotal		956					
Boat Harbors Revenues Total		490,277	540,112	534,640	550,525	516,400	516,400
PORT							
455 00	PORT						
45500 10	Port Moorage Fees				375		
45500 20	Port Leases	90,562	87,273	127,990	85,000	100,000	100,000
45500 90	Storage Fees	17,850	22,301	23,513	20,000	20,000	20,000
Subtotal		108,412	109,574	151,503	105,375	120,000	120,000
Port Revenues Total		108,412	109,574	151,503	105,375	120,000	120,000
Port and Harbor Revenues Total		598,689	649,686	686,143	655,900	636,400	636,400

Enterprise Fund
#405 Port Authority Expenditures

Account		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
HARBOR							
Salaries & Wages							
53540 11	Regular Pay	216,166	220,755	230,845	231,772	233,580	233,580
53540 1102	Temporary Pay			-	5,000	5,000	5,000
53540 1101	P. W. Maint	1,404					
53540 12	Overtime Pay	9,627	9,406	10,863	9,738	9,738	9,738
53540 17	Shift Differential	4,170	3,928	4,054	5,279	5,279	5,279
Subtotal		231,367	234,089	245,762	251,789	253,597	253,597
Personnel Benefits							
53540 2100	PERS	32,627	30,732	26,235	38,045	37,786	37,786
53540 2200	Medicare	1,680	1,712	1,843	3,651	3,677	3,677
53540 2300	Aetna	18,841	19,871	23,946	28,434	28,568	28,568
53540 2400	Life Insurance	51	48	48	76	76	76
53540 2500	Workman Comp	8,533	7,492	6,298	9,572	10,423	10,423
53540 2600	Unemp Ins	2,296	1,412	1,226	2,518	2,536	2,536
53540 2700	F I C A	647	611	735	500	800	800
Subtotal		64,675	61,878	60,331	82,796	83,866	83,866
Supplies							
53540 31	Office Supplies	2,265	1,979	1,849	3,000	3,000	3,000
53540 32	Operating Supplies	5,358	5,660	3,727	5,500	5,500	5,500
53540 3205	Grounds Supplies			500			
53540 33	Maintenance Supp	3,134	6,567	3,300	4,000	5,000	5,000
53540 34	Small Tool	4,756	3,405	2,480	5,000	4,000	4,000
Subtotal		15,513	-	11,856	17,500	17,500	17,500
Services & Charges							
53540 41	Professional Services	5	5,517	181	21,000	25,000	25,000
53540 4105	Other Legal						
53540 42	Communications	1,880	2,043	4,395	2,000	4,000	4,000
53540 43	Travel & Training	1,657	280	1,655	2,000	2,000	2,000
53540 44	Advertising & Printing	587	1,130	737	400	400	400

Enterprise Fund
#405 Port Authority Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53540 45	Rentals/Leases	245	686	1,686	1,200	1,200	1,200
53540 4501	Vehicle Replacement	4,500	1,944	-	2,884	2,163	2,163
53540 47	Utilities	24,106	22,360	23,256	30,000	30,000	30,000
53540 4702	Utilities - Garbage	33,380	50,141	43,098	70,000	50,000	50,000
53540 48	Repair & Maint	17,002	21,407	20,285	30,000	30,000	30,000
53540 49	Misc	(606)	225	(50)	500	500	500
53540 4910	Overhead Charges	20,000	21,540	29,376	33,032	32,789	32,789
53540 4920	Motor Pool O & M	3,447	6,462	7,196	8,190	17,000	17,000
53540 4949	Bad Debt Expense			6,018			
Subtotal		106,203	133,735	137,834	201,206	195,052	195,052
Operations & Maintenance Subtotal		417,758	429,702	455,783	553,291	550,015	550,015
Capital Outlays							
53540 6312	Harbor Exp/Renovation	18,615					
53540 6314	Out buildings	-	2,400	-	10,000		
53540 64	Machinery & Equip		6,417	52,190	25,000	12,000	12,000
53540 6401	Other Equipment	11,309		12,721	40,000		
Subtotal		29,924	8,817	64,911	75,000	12,000	12,000
Interfund Transfers/Operations							
59710 5908	GIS Map Fund	7,862					
59710 06	South Harbor Expansion		3,333				
59710 58	Motor Pool	-	17,443	-			
59710 07	Self Insured Reserve	2,299	1,579	1,593	1,800	1,748	1,748
Subtotal		10,161	22,355	1,593	1,800	1,748	1,748
Interfund Transfers/Capital Projects							
59710 5906	Capital Construction	-	-	-	500,000		
Subtotal		-	-	-	500,000		
Interfund Transfers Total		10,161	22,355	1,593	501,800	1,748	1,748
Harbor Total		457,843	460,874	522,286	1,130,091	563,763	563,763

Enterprise Fund
#405 Port Authority Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
PORT							
Salaries & Wages							
53550 11	Regular Pay	29,535	30,997	30,887	30,363	30,363	30,363
53550 12	Overtime Pay	516	364	329	513	513	513
53550 17	Shift Differential			4			
Subtotal		30,051	31,361	31,220	30,876	30,876	30,876
Personnel Benefits							
53550 2100	PERS	4,244	4,176	3,522	4,454	4,524	4,524
53550 2200	Medicare	-	-	-	428	447	447
53550 2300	Aetna	2,162	2,164	2,723	1,500	1,500	1,500
53550 2400	Life Insurance	6	6	6	10	10	10
53550 2500	Workman Comp	1,231	969	754	1,350	1,247	1,247
53550 2600	Unemp Ins	294	185	155	300	303	303
Subtotal		7,937	7,500	7,159	8,042	8,031	8,031
Supplies							
53550 32	Operating Supplies	-	-	-	500	500	500
53550 34	Small Tool	-	-	-	500	500	500
Subtotal		-	-	-	1,000	1,000	1,000
Services & Charges							
53550 41	Professional Services	23	400	732	1,500	1,500	1,500
53550 43	Travel & Training	-	765	-	1,000	1,000	1,000
53550 44	Advertising & Printing	-	-	-	400	400	400
53550 45	Port rentals/leases	-	-	-	200	200	200
53550 47	Utilities	641	492	515	600	600	600
53550 48	Repair & Maint	-	18,185	49,311	5,000	5,000	5,000
53550 4910	Overhead Charges	5,000	5,150	7,044	7,044	7,800	7,800
Subtotal		5,664	24,992	57,602	15,744	16,500	16,500
Operations & Maintenance Subtotal		43,652	63,853	95,981	55,662	56,407	56,407

Enterprise Fund
#405 Port Authority Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Capital Outlays							
53550 6105	Site Development	-	-	-	5,000	-	-
Subtotal		-	-	-	5,000	-	-
Interfund Transfers/Operations							
59710 07	Self Insured Reserve	558	745	560	900	874	874
Interfund Transfers/Operations Subtotal		558	745	560	900	874	874
Port Expenditure Total		44,210	64,598	144,403	109,424	105,143	105,143
Depreciation							
58310 62	Building Deprec	-	-	7,826	7,826	7,826	7,826
58310 63	Other Improv Deprec	-	-	77,894	77,894	77,894	77,894
58310 64	Mach & Equip Deprec	-	-	14,226	14,226	14,226	14,226
58310 66	Amort of CIAC	-	-	(52,084)	(52,084)	(52,084)	(52,084)
Subtotal		-	-	47,862	47,862	47,862	47,862
Port and Harbor Expenditures Total		502,053	525,472	714,551	1,239,515	668,906	668,906

Enterprise Funds
#405 Port Authority Narrative

Account #	Description	Narrative
BOAT HARBORS		
Salaries & Wages		
535 40 11 00	Harbormaster .75	\$45,793
	Office Manager .67	\$28,861
	Harbor Officers 3	\$114,026
	Part Time .5 x 2	\$33,884
	Parking Attendant .25	\$6,016
	Temporary .18	\$5,000
		\$233,580
535 40 12 00	Overtime	Budgeted \$9738
535 40 17 00	Shift Differential	Compensation for swing and graveyard shifts
Personnel Benefits		
535 40 21 00	PERS	Public Employees Retirement System contribution
535 40 22 00	Medicare	Medicare contribution, 1.45% of gross wages
535 40 23 00	AETNA	Health insurance contribution, FY96 + 10%
535 40 24 00	Life Insurance	Life insurance \$15.12 per employee
535 40 25 00	Workmans Comp.	Workmans Compensation contribution, 4.11% of gross wages
535 40 26 00	ESD	State unemployment contribution, 1% of gross wages
535 40 27 00	F.I.C.A.	Social Security Contribution Temp. Employees, 6.2% of gross
Supplies		
535 40 31 00	Office Supplies	Stationary, pens, paper, forms, etc.
535 40 32 00	Operating Supplies	Cleaning supplies, heating fuel, t.p., paper towels, gasoline, etc.
535 40 33 00	Maintenance Supplies	Wood, paint, nails, plumbing parts, nuts, bolts, repair parts, etc.
535 40 34 00	Small Tools	Tools, Snow Blowers, Outboards, Radios, Software, etc.
Services & Charges		
535 40 41 00	Professional Services	Consultants, boat surveys, grounds maintenance, legal consul; one-half cost of DC lobbyist
535 40 42 00	Communications	Telephone, Computer networking, Post office fees
535 40 43 00	Travel & Training	Expenses for seminars, Harbormaster conferences, training.
535 40 44 00	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
535 40 45 00	Rentals & Leases	Equipment rentals or leases; car allowance
535 40 45 01	Vehicle Replacement	
535 40 46 00	Insurance Property	Based on actual property valuation per department

Enterprise Funds
#405 Port Authority Narrative

Account #	Description	Narrative
535 40 46 01	Insurance Liability	Based on latest quote spread per exposure
535 40 47 00	Utilities	Water, sewer, elect., garbage, Harbor lighting
535 40 48 00	Repair and Maintenance	Contract work/repair-small projects- South Harbor waterline & Float hardware; Renumber stalls
535 40 49 00	Miscellaneous	Dues, subscriptions, technical publications, etc.
535 40 49 10	General Fund Overhead	Indirect costs
535 40 49 20	Motor Pool Charges	Repairs & Maintenance of vehicle, gas, oil, insurance
Capital Outlays		
535 40 63 12	Expansion & Ren.	
535 40 63 14	Out buildings	
53540 64 00	Machinery/Equipment	Replace crane hydraulic cylinders
535 40 64 01	Other Equipment	Waste oil tanks; Retaining wall & cover for tanks
Transfers Out		
59710 5908	GIS Mapping	
59710 5906	Capital Projects	
59710 58	Motor Pool	
	Self Insured Reserve	Property & Liability Insurance
PORT FACILITY		
Regular Pay		
535 50 11 00	Harbormaster	.25 15,264
	Office Manager	.33 14,215
		\$29,479
Personnel Benefits		
535 50 21 00	PERS	Public Employees Retirement System contribution
535 50 22 00	Medicare	Medicare contribution, 1.45% of gross wages
535 50 23 00	AETNA	Health insurance contribution, F/Y96 + 10%
535 50 24 00	Life Insurance	Life insurance \$15.12 per employee
535 50 25 00	Workmans Comp.	Workmans Compensation contribution, 4.11% of gross wages
535 50 26 00	ESD	State unemployment contribution, 1% of gross wages
535 50 41 00	Professional Services	Consultants, studies, Port Marketing Program
535 50 43 00	Travel & Training	Seminars, classes, Harbormaster Conferences + related expens
53550 44	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
53550 45	Port rentals/leases	Equipment rentals or leases

Enterprise Funds
#405 Port Authority Narrative

Account #	Description	Narrative
53550 47	Utilities	Water, sewer, elect., garbage, Harbor lighting
53550 48	Repair & Maint	Contract work/repair-small projects
53550 4910	Overhead Charges	Indirect costs
53550 6105	Site Development	



Program Description
The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.
Goals
To upgrade existing facilities. To construct new facilities.
Objectives
To provide facilities which address the present and future needs of the boating public. To procure additional lands for future facility development. To increase the fund balance through wise investments, grants, revenue sharing and Harbor Fund proceeds.
Performance Indicators
Securing funding from various sources. Present short and long term plans/programs for City Council, Harbor Advisory Board and public.

622
Port Authority Trust Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Grants				
Charges for Services				
Miscellaneous Revenues	66,591	73,375	73,375	73,375
Interfund Transfers				
Total Revenues	66,591	73,375	73,375	73,375
Expenditures				
Salaries & Wages				
Employee Benefits				
Services & Charges				
Interfund Transfers				
Capital Outlays				-
Total Expenditures	-	-	-	-

Beginning Fund Balance	929,561	988,084	1,032,488
Net Income (Loss)	58,523	44,404	73,375
Transfers in or (out)	-	-	-
Ending Fund Balance	988,084	1,032,488	1,038,376
Ending Restricted	-	-	0
Ending Unrestricted	988,084	1,032,488	1,038,376

Significant Budget Changes

Port Authority Trust Revenues

		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
PORT TRUST REVENUES							
46000 10	Investment Income	59,479	66,591	73,375	73,375	73,375	73,375
46000 1001	Interest Earned		87				
Miscellaneous Subtotal		59,479	66,591	73,375	73,375	73,375	73,375
Current Revenues Total		59,479	66,591	73,375	73,375	73,375	73,375

622
Port Authority Trust Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
FUND EXPENSES							
59710 06	Capital Construction	-	22,187	38,909	1,032,576		
59710 55	Oper Trans-out	956		-			
	Subtotal	956	22,187	38,909	1,032,576	-	-
	Expenses Total	956	22,187	38,909	1,032,576	-	-



622
Port Authority Trust Narrative

Account #	Description	Narrative
Replacement Reserve Fund		
587 10 59 01		Trust Fund used for expansion, land aquisition, etc.
460 10	Interest earned	Interest earned on fund principal
597 10 55	Oper trans-out	For South Harbor Expansion Project.

#407 Enterprise Fund
Elderly Housing

Program Description					
The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized, apartment complex and senior center.					
Goals					
Continue to provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with City, State and HUD requirements.					
Act as Staff representative to Mountain View Food Service					
Continue working with Senior Housing Committee to acquire necessary information needed to complete application for additional housing funding					
Objectives					
To maintain and upgrade the facility to meet HUD and State requirements.					
(a) Replace heating fuel tank with above ground tank					
(b) Replace carpet in three apartments					
(c) Replace remainder of expansion joints					
(d) Paint exterior wood on building					
Continue to modify grounds					
(a) Repair lawn where cable was buried, remove winter damaged shrubs and plant new.					
(b) Repair grounds in back of the Manor					
Work with MVFS Board to improve Senior Food Program and acquire necessary grants for program.					
Work with SCHC to complete and submit funding application to Alaska Housing Finance Corp.					
Performance Indicators					
	95/96	96/97	97/98	98/99	99/00
Auto fill/shut of valves/expansion joints replace	0	1	2	15	15
Areas Painted (sq ft)	7922	3269	2975	750	1500
Carpet Replaced	5564	770	1872	1404	1404
Quarterly reports to City Council		4	4	4	4

#407 Enterprise Fund
Elderly Housing Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Grants	143,138	141,300	144,500	144,000
Miscellaneous	145,498	145,878	138,500	138,500
Revenues Subtotal	288,636	287,178	283,000	282,500
Interfund Transfers	13,160	-	-	
Total Revenues	301,796	287,178	283,000	282,500
Expenditures				
Salaries & Wages	46,080	60,979	61,596	62,640
Employee Benefits	12,949	14,578	19,526	18,331
Supplies	14,889	16,673	17,200	17,200
Services & Charges	52,008	52,120	61,872	63,568
Capital Outlays	3,509	-	4,500	4,500
Debt Service	74,577	74,104	112,702	111,242
Depreciation			38,994	38,994
Expenditures Subtotal	204,012	218,453	316,390	316,475
Interfund Transfers	11,148	4,891	6,150	2,476
Total Expenditures	215,160	223,344	322,540	318,951
Beginning Fund Balance	1,075,373	1,161,032	1,193,839	1,244,631
Net Income (Loss)	86,636	63,833	(39,540)	(36,450.86)
Transfers In (Ou0)	1,162,009	1,224,865	1,154,299	1,208,180
Ending Restricted	55,683	55,067	58,247	40,000
Ending Unrestricted	7,029	40,452	88,064	117,095

Significant Budget Changes

Capital Outlays one-half cost of above-ground fuel tank

#407 Enterprise Fund
Elderly Housing Revenues

Account #	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Grants							
43200 01	Rent Subsidies	136,810	143,138	141,300	144,500	144,000	144,000
Subtotal		136,810	143,138	141,300	144,500	144,000	144,000
Miscellaneous							
46000 10	Investment Income	20,753	23,660	22,154	17,500	17,000	17,000
46000 20	Rents & Royalties	106,849	112,314	112,699	111,000	111,500	111,500
46000 86	Donations	639	342	367	400	400	400
46000 90	Miscellaneous	10,222	9,182	10,659	9,600	9,600	9,600
Subtotal		138,463	145,498	145,878	138,500	138,500	138,500
Interfund Transfers							
49710 01	Gen Fund - Operating	3,000	13,160	-	-	-	-
49710 01	Gen Fund - Bldg Maint	13,200	-	-	-	-	-
Subtotal		16,200	13,160	-	-	-	-
Current Revenues Total		291,473	301,796	287,178	283,000	282,500	282,500

#407 Enterprise Fund
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Budget Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
Salaries & Wages							
55040 -11	Regular Pay	47,626	46,080	60,979	60,396	61,140	61,140
55040- 1102	Temporary Pay			-	1,200	1,500	1,500
Subtotal		47,626	46,080	60,979	61,596	62,640	62,640
Personnel Benefits							
55040- 2100	Pers	6,542	6,268	6,058	9,126	9,109	9,109
55040- 2200	Medicare	688	670	859	893	909	909
55040- 2300	Aetna	2,580	2,634	4,912	4,837	4,838	4,838
55040- 2400	Life Insurance	8	8	12	30	30	30
55040- 2500	Workers Comp	2,772	3,011	1,971	3,950	2,725	2,725
55040-2600	Unemployment Ins	475	270	296	616	627	627
55040- 2700	FICA	245	88	469	74	93	93
Subtotal		13,310	12,949	14,578	19,526	18,331	18,331
Supplies							
55040- 31	Office Supplies	531	383	365	500	500	500
55040- 32	Operating Supplies	16,708	13,332	13,863	14,000	13,000	13,000
55040- 33	Maintenance Supplies	1,597	681	1,333	2,000	3,000	3,000
55040- 34	Small Tools/Equipment	320	493	1,112	700	700	700
Subtotal		19,156	14,889	16,673	17,200	17,200	17,200
Services & Charges							
55040 -41	Professional Services	-	465	562	900	900	900
55040 -42	Communications	1,499	1,292	2,389	2,876	2,800	2,800
55040- 43	Travel & Training	1,215	376	800	1,000	1,000	1,000
55040- 44	Advertising & Printing	60	245	244	400	400	400
55040 -4501	Vehicle Replacement	3,000	6,756	-	8,342	5,084	5,084
55040 47	Utilities	25,327	26,632	26,816	26,000	26,800	26,800
55040 48	Repair & Maintenance	5,847	7,118	11,925	11,900	17,050	17,050
55040 49	Miscellaneous	1,182	2,181	334	550	600	600
55040 4910	Overhead Charges	5,436	5,580	6,092	6,660	7,248	7,248

#407 Enterprise Fund
Elderly Housing Expenditures

Account		Prior Year	Prior Year	Prior Year	Budget Year	Recommended	Adopted
Number	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
55040 4920	Motor Pool Charges-O&M	1,389	1,363	2,958	3,244	1,686	1,686
Subtotal		44,955	52,008	52,120	61,872	63,568	63,568
Operations & Maintenance Subtotal		125,047	125,926	144,349	160,194	161,739	161,739
Capital Outlays							
55040 6206	Storage Building						
55040 63	Other Improvements		1,500		4,500	4,500	4,500
55040 6305	Fencing						
55040 64	Machinery & Equip		2,009				
Subtotal			3,509	-	4,500	4,500	4,500
Debt Service							
55040 71	Principal			-	40,000	40,000	40,000
55040 72	Interest	77,161	73,381	72,908	71,402	69,942	69,942
55040 74	Bond Issue	1,266	1,196	1,196	1,300	1,300	1,300
Subtotal		78,427	74,577	74,104	112,702	111,242	111,242
Interfund Transfers							
59710 01	Building Maintenance	15,105	8,661	2,785	3,600	-	-
59710	Self Insured Reserve	1,592	2,487	2,107	2,550	2,476	2,476
Subtotal		16,697	11,148	4,891	6,150	2,476	2,476
Depreciation							
58310 62	Building Deprec			63,835	63,835	63,835	63,835
58310 63	Other Imprpv Deprec			4,181	4,181	4,181	4,181
58310 64	Mach & Equip Deprec			4,762	4,762	4,762	4,762
58310 66	Amort of CIAC			(33,784)	(33,784)	(33,784)	(33,784)
Subtotal				38,994	38,994	38,994	38,994
Expenditures Total		220,171	215,160	262,338	322,540	318,951	318,951

#407 Enterprise Fund
Elderly Housing Narrative

Account #	Description	Narrative
55040 11	Regular Pay	Manager \$46,150; Maintenance \$14,986
55040 12	Temporary Pay	Temporary \$1,500
55040 2100	PERS	Public Employees Retirement System contribution
55040 2200	Medicare	Federal Contribution
55040 2300	Aetna	Health Insurance
55040 2400	Life Insurance	Life Insurance
55040 2500	Workers Comp	Workers Compensation Insurance
55040 2600	Unemployment Ins	Unemployment Insurance
55040 2700	FICA	Social Security for employees not covered by PERS
55040 31	Office Supplies	General office supplies
55040 32	Operating Supplies	Heating fuel, propane, janitorial supplies
55040 33	Maintenance Supplies	Machinery/appliance repair/parts, painting
55040 34	Small Tools/Equipment	Small tools and equipment
55040 41	Professional Services	Legal fees; RentRoll license
55040 42	Communications	Telecommunications, cablevision, postage, fire alarm phone line, networking costs
55040 43	Travel & Training	HUD training requirements
55040 44	Advertising & Printing	Advertisements for vacancies/newspaper ad
55040 4501	Vehicle Replacement	Motor pool replacement
55040 47	Utilities	Electricity, water, sewer & refuse
55040 48	Repair & Maintenance	Contracted repairs, heating system upgrade, inspections, carpet
55040 49	Miscellaneous	Unanticipated expenses, AHMI subscription
55040 4910	Gen Fund Overhead	Indirect costs
55040 4920	Motor Pool O & M	Motor pool operating & Maintenance, insurance, fuel
55041 63	Other Improvements	Above ground fuel storage tank (.5 total cost)
55042 71	Principal	Bond issue principal payment
55040 72	Interest	Bond issue interest payment
55040 74	Bond Issue	Insurance expense
59710 01	Interfund Transfers	Building maintenance- minor repairs
59710 07	Interfund Transfers	Self Insured Reserve - Property and Liability Insurance

501 Internal Service Fund
Motor Pool

Program Description				
The purpose of the Motor Pool Reserve Fund is to account the accumulation of resources transferred to the fund by various City departments to be retained for the maintenance, repair, replacement and disposal of of city vehicles, motorized equipment, and miscellaneous portable and stationary equipment.				
Goals				
The goal of the department is to provide motor vehicles in excellent condition to ensure the safety of the operator and to achieve the optimum use of the vehicle with minimal vehicle downtime.				
Objectives				
* To provide information to user departments regarding the operation and maintenance of motor vehicles				
* Preventive Maintenance and safety inspections to ensure proper operation.				
* Implement the Computerized Fleet Analysis Inventory Module to it's full capacity.				
Performance Indicators : FY 97 : FY 98 : FY99(1/2 YR) : FY00 Projected				
Scheduled Repairs:	1823	828	978	2100
Non Scheduled Repairs:	482	220	124	100
Emergency Repairs:	16	2	0	0

501 Internal Service Fund
Motor Pool Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Replacement				434,965
Charges for Services	931,354	416,666	663,099	389,447
Miscellaneous Revenues	92,641	30,000	60,000	0
Equipment Sales	3,825	18,200	25,000	30,000
Misc Admin Charge	23	546	800	
Interfund Transfers				21,000
Total Revenues	1,027,843	465,411	748,899	875,412

Expenditures				
Salaries & Wages	152,101	146,804	154,410	171,567
Employee Benefits	40,058	37,930	50,705	55,669
Supplies	251,533	136,808	207,237	123,900
Services & Charges	95,496	68,244	54,016	45,903
Capital Outlays	365,358	88,494	233,500	459,300
Depreciation			262,454	262,454
Interfund Transfers Out	0	0	364,504	0
Total Expenditures	904,546	478,281	1,326,826	1,118,793

Beginning Fund Balance	3,417,844	3,501,245	3,806,519	3,806,519
Net Income (Loss)	21,786	305,274	17,011	(389,285)
Transfers in or (out)				
Ending Fund Balance	3,439,630	3,806,519	3,823,530	3,417,234
Ending Restricted	1,807,211	2,058,143	1,894,439	2,512,304
Ending Unrestricted	154,227	208,569	389,285	-

Significant Budget Changes

Added Director and Secretary salaries & wages.

Reduced inventory by changing purchasing methods.

Increased revenues from surplus equipment sales by setting minimum bids.

501 Internal Service Fund
Motor Pool Revenues

		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
Account #	Description	Actual	Actual	Actual	Budget	Budget	Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Miscellaneous							
46000 10	Investment Income	98,706	124,065	144,995	0		
44100 90	Misc Admin Charge	66	23	546	800		
Subtotal		98,772	124,088	145,541	800		
Motor Pool Charges							
47300 61	Equipment Rentals O&M	418,668	485,533	416,666	444,425	389,447	389,447
47300 62	Replacement Reserve Charges	267,312	445,821	0	218,674	434,965	434,965
Subtotal		685,980	931,354	416,666	663,099	824,412	824,412
Residual Equity Transfers In							
49710 01	General Fund	15,087	31,025		-	-	-
49710 51	Electric Fund	3,343			-	21,000	21,000
49710 52	Water Fund	9,671	12,500		17,000		
49710 54	Sanitation		31,673	30,000			
49710 55	Port Authority		17,443				
49710	Wastewater Utility				43,000		
Subtotal		28,101	92,641	30,000	60,000	21,000	21,000
Equipment Sales							
49500 40	Equipment Sales	(49,691)	3,825	18,200	25,000	30,000	30,000
Subtotal		(49,691)	3,825	18,200	25,000	30,000	30,000
Revenues Total		763,162	1,151,908	610,407	748,899	875,412	875,412

501 Internal Service Fund
Motor Pool Expenditures

Account Number	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
Salaries & Wages Motor Pool							
53560 11	Regular Pay	130,211	136,198	144,876	147,057	170,817	170,817
53560 12	Overtime	14,291	15,903	1,928	7,353	750	750
Subtotal		144,502	152,101	146,804	154,410	171,567	171,567
Personnel Benefits							
53560 2100	Pension	21,614	20,674	16,420	23,331	25,563	25,563
53560 2200	Medicare	1,349	1,406	1,326	2,239	2,488	2,488
53560 2300	Health Insurance	10,671	11,123	14,547	16,632	18,163	18,163
53560 2400	Life Insurance	30	28	31	50	57	57
53560 2500	Workers' Comp	6,809	5,937	4,614	6,909	7,682	7,682
53560 2600	Unemployment	1,439	890	732	1,544	1,716	1,716
53560 2700	FICA	0		260	0	0	0
Subtotal		41,912	40,058	37,930	50,705	55,669	55,669
Supplies							
53560 31	Office Supplies	398	258	262	250	250	250
53560 32	Operating Supplies	8,286	8,944	6,364	8,500	6,600	6,600
53560 3201	Safety Supplies	1,066	728	939	900	900	900
53560 33	Maint Supplies	4,761	8,337	2,499	4,800	4,150	4,150
53560 34	Small Tools & Equip	3,915	4,859	4,821	4,500	2,000	2,000
53560 35	Inventory	182,158	188,272	97,960	150,000	90,000	90,000
53560 3501	Fuel	32,354	40,135	23,963	38,287	20,000	20,000
Subtotal		232,938	251,533	136,808	207,237	123,900	123,900
Services & Charges							
53560 41	Professional Services	436	632	1,778	250	0	0
53560 42	Communication	1,115	1,354	2,103	1,000	1,000	1,000
53560 4201	Communication Equip	0		0	0	0	0
53560 43	Travel & Training	564	2,547	1,559	2,000	2,000	2,000
53560 44	Advertising	0	187	125	150	250	250
53560 4501	Vehicle Replacement	3,468	4,224	0	7,390	4,824	4,824

501 Internal Service Fund
Motor Pool Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53560 46	Insurance - Property					0	0
53560 4601	Insurance-Liability	27,234	27,706	22,296	30,000	20,000	20,000
53560 47	Utilities	7,456	7,213	6,387	6,500	6,500	6,500
53560 48	Repairs & Maint	1,217	21,480	9,077	1,000	250	250
53560 4801	Building Repairs	2,733	6,449	3,041	1,000	0	0
53560 49	Miscellaneous	101	196	202	250	250	250
53560 4911	PW Overhead	5,004	5,004	0	0	0	0
53560 4920	Motorpool O&M	10,998	18,504	5,409	4,476	10,829	10,829
53560 4950	Loss on Trade #97			16,269		0	0
Subtotal		60,326	95,496	68,244	54,016	45,903	45,903
Capital Outlays							
53560 6401	Other Equipment	5,476			11,000	3,300	3,300
53560 6402	Computer Equipment	14,518				0	0
53560 6419	#32 1 Ton Flat Bed					34,000	34,000
53560 6430	#99 Aerial Manlift					154,000	154,000
53560 6431	#102 Digger Derrick					172,000	172,000
53560 6432	#96 Ford Explorer					38,000	38,000
53560 6434	#105 Police Vehicle			31,146			
53560 6464	#54 Crown Victoria					38,000	38,000
53560 6465	#67 PW Plow Truck	66,877					
53560 6467	PW Snow/Grass	15,087					
53560 6470	#72 A Elec Repl	23,492					
53560 6471	Water Fork Truck	23,122					
53560 6472	Wheel Loader/Sanit	41,256		13,968			
53560 6473	#90 Ambulance	0	95,078	474			
53560 6474	#83 Pickup 4x4 (PW)	0		3,847			
53560 6476	#87 Grader (PW)	0	159,770				
53560 6478	Multi-use Truck	0	73,894				
53560 6479	1997 Intl Garbg		31,673	39,059			
53560 6481	Harbor Utility Trailer		4,943				
53560 6482	#107 Lodal Gbg Trk				95,000		
53560 6483	#73 Street sweeper				127,500		

501 Internal Service Fund
Motor Pool Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
53560 6484	#1 Chevy S-10					10,000	10,000
53560 6485	#9 Chevy Blazer					10,000	10,000
Capital Outlays Subtotal		189,828	365,358	88,494	233,500	459,300	459,300
Interfund Transfer Out							
59710 01	Trans to General Fund				364,504		
Depreciation							
58310 64	Mach & Equip Deprec			262,454	262,454	262,454	262,454
Motor Pool Total		669,506	904,546	740,734	1,326,826	1,118,793	1,118,793
TOTAL ANTICIPATED REVENUES					\$ 875,412.00		
TOTAL REQUESTED EXPENDITURES					\$ 397,039.00		
TOTAL REQUESTED CAPITAL OUTLAYS					\$ 459,300.00		
NET INCOME (LOSS)					\$ 19,073.00		

501 Internal Service Fund
Motor Pool Narrative

Account #	Description	Narrative
53560 10	Regular Pay	Motor Pool Foreman \$47,965 2-Mechanics \$89,315 .25 PW Director \$16,850 .25 Secretary II \$8,986 .25 Secretary \$7,701 \$170,817
	Overtime	\$750.00 (\$250.00 one Foreman \$250.00 each for two Mechanics)
53560 2100	Pension	Public Employees Retirement System contribution
53560 2200	Medicare	Federal contribution
53560 2300	Health Insurance	Health insurance
53560 2400	Life Insurance	Life insurance
53560 2500	Workers' Comp	Worker's Compensation
53560 2600	Unemployment	Unemployment insurance
53560 2700	FICA	Social Security for employees not covered by PERS
53560 31	Office Supplies	General office supplies
53560 32	Operating Supplies	Paper products, cleaning supplies, heating fuel, general operating supplies
53560 3201	Safety Supplies	Coveralls, Goggles, Earplugs, Gloves, Flash Lights, Raingear
53560 33	Maint Supplies	Paint, nuts, bolts, general maintenance supplies
53560 34	Small Tools & Equip	Hand & power tools, software
53560 35	Inventory	Parts & material for equipment repairs, billed back to department users
53560 3501	Fuel	Gasoline & diesel
53560 41	Professional Services	Maintenance Agreements and Consultant fees
53560 42	Communication	Telephone & postage & Telephone Equipment
53560 4201	Communication Equip	
53560 43	Travel & Training	Travel expense, per diem, training seminars, Safety Meeting Materials & VCR Tap
53560 44	Advertising	Legal advertisement
53560 4501	Vehicle Replacement	Replacement cost for Motor Pool vehicle
53560 46	Insurance-Liability	Motor Pool Fleet Insurance
53560 47	Utilities	Electrical/Water/Sewer charges
53560 48	Repairs & Maint	Labor & supplies furnished by specialized personnel
53560 4801	Building Repairs	Improvements to Motor Pool facilities
53560 49	Miscellaneous	Miscellaneous expenses
53560 4911	PW Overhead	
53560 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance

501 Internal Service Fund
Motor Pool Narrative

Account #	Description	Narrative
53560 6401	Other Equipment	Porta Power and Hydraulic Press for Motor Pool Shop
53560 6419	#32 1 Ton Flatbed	Replacement Cost for PMP&L Flatbed Truck
53560 6430	#99 Aerial Manlift	Replacement Cost for PMP&L Aerial Manlift
53560 6431	#102 Digger Derrick	Replacement Cost for PMP&L Digger Derrick
53560 6432	#96 Ford Explorer	Replacement Cost for Police Department Vehicle
53560 6464	#54 Crown Victoria	Replacement Cost for Police Department Vehicle
53560 6484	#1 S10 Pickup	Replacement cost for P.W. Grounds Keeper's Vehicle
53560 6485	#9 Chevy Blazer	Replacement cost for P.W. Director's Vehicle
53560 6486	#31 2000 4WD Chevy	✓ ✓ ✓ PMP&L



502 Internal Service Fund
Self Insured Trust

Program Description

The purpose of the Self Insurance Reserve Fund is to account for the accumulation of resources transferred to the fund by various city departments to be retained for settling uninsured claims against the city including legal costs and claims adjusting.

#502 Internal Service Fund
Self Insured Trust Revenues and Expenditures

	Prior Year Actual FY 95/96	Prior Year Actual 96/97	Current Year Budget Budget FY 97/98	Adopted Budget FY 98/99
Revenues				
Interfund Transfers	201,013	313,470	214,466	196,826
Miscellaneous Revenues	17,667	12,194	10,584	-
Total Revenues	218,680	325,664	225,050	196,826
Expenditures				
Insurance Premiums				196,826
Miscellaneous Expense				-
Total Expenditures	-	-	-	196,826
Beginning Fund Balance	284,325	301,993	324,985	324,985
Net Income (Loss)	17,668	22,992		
Transfers (in or out)				
Ending Fund Balance	301,993	324,985	324,985	324,985
Ending Restricted				
Ending Unrestricted	101,857	124,849	124,849	124,849

Significant Budget Changes



502 Internal Service Fund
Self Insured Trust

Revenues		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
Interfund Transfers							
49710 01	General Fund	124,114	129,758	134,000	134,000	130,125	130,125
49710 51	Electric Fund	60,001	160,030	56,278	45,000	43,699	43,699
49710 52	Water Fund	4,666	4,633	4,838	4,838	4,698	4,698
49710 53	Wastewater Fund	7,783	11,546	11,250	11,250	10,925	10,925
49710 54	Sanitation Fund	-	2,692	2,850	2,350	2,282	2,282
49710 55	Harbor/PortFund	2,299	1,579	1,800	1,800	1,748	1,748
49710 55	Port Fund	558	745	900	900	874	874
49710 57	Elderly Housing	1,592	2,487	2,550	2,550	2,476	2,476
Interfund Transfers Subtotal		201,013	313,470	214,466	202,688	196,826	196,826
Miscellaneous							
46000 10	Investment Income	17,667	12,194	10,584	-	-	-
Miscellaneous Subtotal		17,667	12,194	10,584	-	-	-
Current Revenues Total		218,680	325,664	225,050	202,688	196,826	196,826
Expenses							
Account #	Description	Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00	FY 99/00	
51920 41	Legal Expenses	-	35,186	6,594	-	-	-
51920 4628	Settlement Expenses	-	-	80,000	-	-	-
51920 46	Property	-	-	65,501	75,250	65,000	65,000
51920 4601	Liability	-	-	86,313	97,638	102,000	102,000
51920 4604	Errors/Omissions	-	-	11,701	8,500	8,500	8,500
51920 4605	Bonds	-	-	2,071	2,400	2,426	2,426
51920 4606	Broker's Fee	-	-	16,341	18,900	18,900	18,900
Expenses Total		-	35,186	268,522	202,688	196,826	196,826

#201 - Special Revenue Fund
Debt Service Fund

Program Description

The debt service fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessments levies when the government is obligated in some manner for the payment.

#201 - Special Revenue Fund
Debt Service Fund Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Miscellaneous Revenues	217,109	219,251	220,806	-
Interfund Transfers	198,716	209,819	167,987	387,600
Total Revenues	415,825	429,070	388,793	387,600
Expenditures				
Long Term Debt	415,825	429,070	388,793	387,600
Total Expenditures	415,825	429,070	388,793	387,600
Beginning Fund Balance	69,582	74,982	79,127	86,727
Net Income (Loss)	5,400	4,145	7,600	387,600
Net Transfers In or (Out)				
Ending Fund Balance	74,982	79,127	86,727	86,727
Ending Designated	63,488	63,488	63,488	63,488
Ending Undesignated	11,494	15,639	23,239	23,239

Significant Budget Changes



#201 - Special Revenue Fund
Debt Service

Revenues		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
49800 15	State 89 Bond Reimbursemen	215,768	217,109	219,251	220,806	223,128	223,128
	Miscellaneous Subtotal	215,768	217,109	219,251	220,806	223,128	223,128
Interfund Transfers							
49710 01	Gen Fund/Non-Dept.	201,677	198,716	209,819	167,987	164,472	164,472
	Subtotal	201,677	198,716	209,819	167,987	164,472	164,472
Current Revenues Total		417,445	415,825	429,070	388,793	387,600	387,600
Expenses							
Account Number	Description	Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Budget Year Recommended	Budget Year Approved
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
1984/86/93 Utility GO Bond							
51964 71	Principal	97,000	96,000	95,000	85,000	85,000	85,000
51964 72	Interest	42,097	35,355	29,875	27,785	23,690	23,690
	Subtotal	139,097	131,355	124,875	112,785	108,690	108,690
1989 Community School GO Bond							
51966 71	Principal	215,000	235,000	250,000	250,000	270,000	270,000
51966 72	Interest	63,348	49,470	54,195	26,008	8,910	8,910
	Subtotal	278,348	284,470	304,195	276,008	278,910	278,910
Total		417,445	415,825	429,070	388,793	387,600	387,600

#201 - Special Revenue Fund
Debt Service Fund Narrative

Account #	Description	Narrative
	Revenue	The State Reimburses Petersburg for the 89 Bond payment from Dept. of Education funds.
51964 71	Principal	1984 Downtown utilities upgrade & sewer extension to cemetery
51964 72	Interest	Pay-off October 1, 2004
51966 71	Principal	1989 School/community gymnasium
51966 72	Interest	Pay-off July 1, 1999 with final re-imburement FY '00.

624 Special Revenue Fund
School Timber Receipts

Program Description

The purpose of the School Timber Receipts Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to school district expenses.

624 Special Revenue Fund
School Timber Receipts Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
State Aid/Operating Reserve	549,263	110,118	171,820	150,000
Miscellaneous Revenues	38,165	29,741	-	-
Total Revenues	587,428	139,858	171,820	150,000
Expenditures				
Interfund Transfers out	700,000	700,000	-	-
Total Expenditures	700,000	700,000	-	-
Beginning Fund Balance	731,353	618,781	58,639	230,459
Net Income (Loss)	(112,572)	(560,142)	171,820	150,000
Net Transfers In or (Out)	-	-	-	(230,459)
Ending Fund Balance	618,781	58,639	230,459	150,000.00
Ending Designated	507,850	-		
Ending Undesignated	110,931	58,639	181,281	150,000

Significant Budget Changes



624 Special Revenue Fund
School Timber Receipts

Revenues	Description	Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Requested Budget	Recommended Budget	Adopted Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00	FY 99/00
43500 10	Timber Receipts Revenue	687,679	549,263	110,118	171,820	150,000	150,000	150,000
State Aid Operating Grants Subtotal		687,679	549,263	110,118	171,820	150,000	150,000	150,000
46000 10	Interest Earned	34,117	38,165	29,741	-	-	-	-
Interfund Transfers out		34,117	38,165	29,741	-	-	-	-
Current Revenues Total		721,796	587,428	139,858	171,820	150,000	150,000	150,000
Expenses Account Number	Description	Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Requested Budget	Recommended Budget	Adopted Budget
		FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00	FY 99/00
51330 4921	School O & M	661,939	700,000	700,000	0	-	-	-
51330 6581	School Capital Improvements				0	-	-	-
59710 01	Interfund Transfer to General Fund					230,459	230,459	230,459
Subtotal		661,939	700,000	700,000	-	230,459	230,459	230,459
Current Expenditures Total		661,939	700,000	700,000	0	230,459	230,459	230,459
Account #	Description							
59710 01	Public Schools	Timber receipts are provided to the City for School operations. The City accounts for the payment of school operations contribution in the General Fund. This Interfund transfer represents the Timber receipts contribution						

625 Special Revenue Fund
Streets and Roads Reserve

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and roads capital and maintenance projects.

625 Special Revenue Fund
 Streets and Roads Reserve
 Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
Timber Receipts	32,246	6,292	14,990	13,086
Interest Earned	3,625	3,445	-	-
Total Revenues	35,871	9,737	14,990	13,086
Expenditures				
Capital Construction	14,367	-	-	-
Total Expenditures	14,367	-	-	-

Beginning Fund Balance	37,685	59,189	68,926	83,916
Net Income (Loss)	21,504	9,737	14,990	13,086
Net Transfers In or (Out)	-	-	-	-
Ending Fund Balance	59,189	68,926	83,916	97,002
Ending Designated	59,189	68,926	83,916	97,002
Ending Undesignated	-	-	-	-

Significant Budget Changes



625 Special Revenue Fund
Streets and Roads Reserve Revenues

Revenues		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Recommended Budget	Adopted Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
43500 10	Timber Receipts	37,583	32,246	6,292	14,990	13,086	13,086
46000 10	Investment Income	1,869	3,625	3,445	-	-	-
Current Revenues Total		39,452	35,871	9,737	14,990	13,086	13,086
Expenses		Prior Year Actual	Prior Year Actual	Prior Year Actual	Current Year Budget	Budget Year Recommended	Budget Year Adopted
Account Number	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY99/00	FY99/00
59710 01	General Fund	45,000	14,367	-	-	-	-
59710 06	Capital Projects	-	-	-	-	83,916	83,916
Expenditures Total		45,000	14,367	-	-	83,916	83,916

#105 Special Revenue Fund

Program Description

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. They are used primarily to provide separate accounting for grant funds.

Goals

The goal in providing this separate accounting procedure is to clearly distinguish between funds necessary for operation and maintenance of city functions and funds received for specific purposes.

#105 Special Revenue Fund
Revenues and Expenditures

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
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Revenues

State Grants	132,838	57,018	67,000	125,332
Total Revenues	132,838	57,018	67,000	125,332

Expenditures

Grant Pass Through	132,370	57,018	67,000	125,332
Total Expenditures	132,370	57,018	67,000	125,332

Beginning Fund Balance				
Net Income (Loss)				
Net Transfers In or (Out)				
Ending Fund Balance				
Ending Designated				
Ending Undesignated				

Significant Budget Changes

#105 Special Revenue Fund
Revenues

		Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual	Actual	Actual	Budget	Budget	Budget
Account #	Description	FY 95/96	FY 96/97	FY 97/98	FY 98/99	FY 99/00	FY 99/00
43200 11	FY 97 Local Law Enforcement BG					18,103	18,103
43200 12	FY 98 Local Law Enforcement BG					18,122	18,122
49710 01	City Share of LLBG					4,036	4,036
43500 04	Day Care Assistance	17,067	20,788	23,653	40,000	21,743	21,743
43500 08	AK Coastal Management Grant	900	2,389	1,070	1,000	500	500
43500 09	Day Care Assistance TCC	1,426		-			
43500 11	DES Grant LEPC	2,818	1,852	3,069	5,000	10,500	10,500
43500 12	Day Care Assist. Block Grant	1,954		3,982			
43500 14	Pass III Day Care Grant (Federa	12,759	11,238	15,624	21,000	41,958	41,958
43500 15	Day Care Administration	-	6,983	9,620		10,370	10,370
43500 16	Compass Grant DHSS		89,588				
Grants Subtotal		36,924	132,838	57,018	67,000	125,332	125,332
Current Revenues Total		36,924	132,838	57,018	67,000	125,332	125,332

#105 Special Revenue Fund
Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
52110 3405	Local Law Enforcement Block Grant					40,261	40,261
53660 4301	Ak Coastal Management Grant	1,200	2,388	1,069	1,000	500	500
56010 4931	Day Care Assistance Admin	5,962	6,506	9,620		10,370	10,370
56010 4932	Day Care Subsidy	15,033	20,788	23,653	40,000	21,743	21,743
56010 4933	DES Grant LEPC	2,818	1,852	3,069	5,000	10,500	10,500
56010 4941	Day Care Assistance TCC Admin	376		-			
56010 4942	Day Care Assistance TCC	814					
56010 4952	Human Services Blk Grt			3,982			
56010 4953	Human Services Pass III Grant Admin	1,297		-			
56010 4954	Human Services Pass III Grant	11,377	11,237	15,624	21,000	41,958	41,958
56010 4956	Human Services Compass Grant		89,599				
Grants Subtotal		38,877	132,370	57,018	67,000	125,332	125,332
Current Expenditures Total		38,877	132,370	57,018	67,000	125,332	125,332

#105 Special Revenue Fund
Narrative

Account #	Description	Narrative
52110 3405	Local Law Enforcement Block Grant	Federal & City Share
53660 4301	Ak Coastal Management Grant	Travel expenses for annual meeting
56010 4931	Day Care Assistance Admin	Day care assistance pass through
56010 4932	Day Care Subsidy	Day care assistance pass through
56010 4933	DES Grant LEPC	Fire Dept. Local Emergency Planning Committee expenses
56010 4941	Day Care Assistance TCC Admin	Day care assistance pass through
56010 4942	Day Care Assistance TCC	Day care assistance pass through
56010 4953	Human Services ARA Grant Admin	Day care assistance pass through
56010 4954	Human Services ARA Grant	Day care assistance pass through

#106 Petersburg Economic Fund

Program Description

Funding sources for the Southeast Alaska Economic Fund are provided by Congress by The Balanced Budget
The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification through a economic grant program intended to help both small and large businesses.

**#106 Petersburg Economic Fund
Revenues and Expenditures**

	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00
Revenues				
USDA	1,532,036	1,532,036	1,532,036	-
Interest Earned	137,589	232,187	250,000	350,000
Total Revenues	1,669,625	1,764,223	1,782,036	350,000
Expenditures				
Supplies	8	0	0	
Grants	334	-	247,000	333,000
Total Expenditures	334	-	247,000	333,000

Beginning Fund Balance	-	1,532,036	3,201,318	4,933,354
Net Income (Loss)		1,669,282	1,732,036	1,332,036
Transfers in or (out)				
Ending Fund Balance	1,532,036	3,201,318	4,933,354	6,265,390
Ending Designated		3,201,318	4,933,354	6,265,390
Ending Undesignated	1,532,036	-	-	

Significant Budget Changes

#106 Petersburg Economic Fund
Revenues

Account #	Description	Prior Year	Prior Year	Prior Year	Current Year	Recommended	Adopted
		Actual FY 95/96	Actual FY 96/97	Actual FY 97/98	Budget FY 98/99	Budget FY 99/00	Budget FY 99/00
43200 07	USDA S.E. AK Economic Interest Earned	1,532,036	1,532,036	1,532,036	1,532,036		
46000 10			137,589	232,187	250,000	350,000	350,000
Subtotal		1,532,036	1,669,625	1,764,223	1,782,036	350,000	350,000
Current Revenues Total		1,532,036	1,669,625	1,764,223	1,782,036	350,000	350,000

#106 Petersburg Economic Fund
Expenditures

Account Number	Description	Prior Year Actual FY 95/96	Prior Year Actual FY 96/97	Prior Year Actual FY 97/98	Current Year Budget FY 98/99	Recommended Budget FY 99/00	Adopted Budget FY 99/00
51510 31	Office Supplies		8				
51510 41	Professional Services			3,534			
51510 43	Travel & Training			1,103			
51510 44	Advertising & Printing			42	3,000	3,000	3,000
51510 4910	Gen. Fund Overhead					10,000	10,000
51510 4924	City Grants		334		247,000	320,000	320,000
Grants Subtotal		-	342	4,679	250,000	333,000	333,000
Current Expenditures Total		-	342	4,679	250,000	333,000	333,000

464 Capital Projects
Project Title: Airport Sewer Improvement District

Program Description
Construction of gravity and pressure sanitary sewer to serve state owned properties in the area of the James A. Johnson Airport.
Goals
To provide sewer services to provide for the safe and sanitary disposal of wastewater and to encourage residential, commercial and industrial growth.
Objectives
Design and construct sanitary sewers with funds specially assessed against the State of Alaska.

464 Capital Projects
 Project Title: Airport Sewer Improvement District

	Prior Years	Current Year FY 98/99	Adopted Budget FY 99/00	Project Total
Revenues				
Grants				-
Loans	-	2,956	510,252	513,208
Interfund Transfers/Cash Reserves				-
Other Revenues				-
Total Revenues	-	2,956	510,252	513,208
Expenditures				
Combined History		2,956		2,956
Project Development				-
Design Engineering			46,252	46,252
Construction			464,000	464,000
Total Expenditures	-	2,956	510,252	513,208
Project Cash Reserve	-		-	-

464 Capital Projects
Project Title: Airport Sewer Improvement District

Account #	Description	Prior Years Revenues Actual	Prior Years Revenues FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Revenues Total
Loans						
43600 38	DEC Loan #685011	-	-	2,956	510,252	513,208
Total		-	-	2,956	510,252	513,208
Interfund Transfers						
49710 01	General Fund/Cash Reserves	-	-	-	-	-
Subtotal		-	-	-	-	-
Current Revenues Total		-	-	2,956	510,252	513,208

464 Capital Projects
Project Title: Airport Sewer Improvement District

Account Number	Description	Prior Years Revenues	Prior Years Revenues FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Revenues Total
50320 11	Salaries & Benefits					-
50320 31	Supplies					-
50320 34	Small Tools & Equipment					-
50320 41	Professional Services				9,252	9,252
50320 4101	Architects/Engineers				37,000	37,000
50320 4104	Inspection				44,000	44,000
50320 4108	Contractor				332,800	332,800
50320 42	Communications				500	500
50320 43	Travel				1,000	1,000
50320 44	Printing & Advertising				2,000	2,000
50320 45	Rentals & Leases					-
50320 49	Miscellaneous					-
50320 4909	Contingency				82,700	82,700
50320 4804	Permitting				1,000	1,000
Project Development Subtotal						-
	Combined History			2,956		2,956
Expenditures Total		-	-	2,956	510,252	513,208



465 Capital Projects
Project Title: Harbor Expansion and Renovation

Program Description - Harbor Expansion & Renovation
Expand and renovate the small boat harbors in the City of Petersburg.
Goals
To provide additional moorage space and accouterments for commercial vessels and recreational boats. Interfund Transfers / Bonds
Objectives
Complete final design. Prepare contract documents. Advertise and bid for construction Construction contract.

465 Capital Projects:
Project Title: Harbor Expansion and Renovation
Revenues and Expenditures

	Prior Years	Current Year FY 98/99	Adopted Budget FY 99/00	Project Total
Revenues				
Grants	482,191	84,177	23,130	589,498
Interfund Transfers / Bonds	132,658	1,447,761	1,513,915	3,094,334
Other Revenues				23,130
Total Revenues	614,849	1,531,938	1,537,045	3,706,962
Expenditures				
Combined History	261,262			261,262
Project Development Construction	354,036	1,531,938	1,537,045	3,423,019
Total Expenditures	615,297	1,531,938	1,537,045	3,684,280
Project Cash Reserve	(449)	-	-	22,681

465 Capital Projects
 Project Title: Harbor Expansion and Renovation
 Revenues

Account #	Description	Prior Years Revenues	Prior Years Revenues FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Revenues Total
Grants						
43600 26	Matching Grant '94	142,634	7,149	-		149,783
43601 27	Matching Grant '95	145,672	156,717	-		302,389
43600 28	Matching Grant '96	5,418	10,319		23,130	38,866
43600 29	Matching Grant '97		7,134			7,134
43600 31	Matching Grant '98		7,149			7,149
43600 31	Matching Grant '99			84,177		84,177
Subtotal		293,724	188,467	84,177	23,130	589,498
49710 5516	Unreserved RE/Port Authority		925	415,823	13,915	430,663
	Harbor Bond				1,500,000	1,500,000
Subtotal		-	925	415,823	1,513,915	1,930,663
Interfund Transfers						
49710 5516	Port Authority	2,900				2,900
49710 5116	Electric Utility	41,456	-			41,456
49710 5901	Port/Harbor Trust/Match	49,393	-			49,393
49710 5901	Port/Harbor Trust		38,909	1,031,938		1,070,847
Subtotal		93,749	38,909	1,031,938	-	1,164,596
Current Revenues Total		387,473	228,301	1,531,938	1,537,045	3,684,757

465 Capital Projects
 Project Title: Harbor Expansion and Renovation
 Expenditures

Account Number	Description	Prior Years Revenues	Prior Years Revenues FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Revenues Total
53520 11	Salaries & Benefits	2,035	10,231	18,023		30,289
53520 31	Supplies	-	2,915			2,915
Interfund Transf	Small Tools & Equipment	-	-			-
53520 41	Professional Services	1,255	-		23,130	24,385
53520 4101	Architects/Engineers	80,249	214,679	100,000	100,000	494,928
53520 4104	Inspection	42,228	-	100,000	100,000	242,228
53520 4108	Contractor	-	-	1,298,415	1,298,415	2,596,830
53520 42	Communications	-	-			-
53520 43	Travel	-	-	4,000	4,000	8,000
53520 44	Printing & Advertising	-	-	1,500	1,500	3,000
53520 45	Rentals & Leases	-	-			-
53520 49	Miscellaneous	-	-			-
53520 4909	Contingency	-	-	10,000	10,000	20,000
53520 4804	Permitting	445	-			445
	Combined History	261,262	-			261,262
	Phase 1 - Dredging & Demolition	-	-			-
Expenditures Total		387,472	227,825	1,531,938	1,537,045	3,684,280

#467 Capital Projects
Project Title: Power Plant Relocation

Program Description - Power Plant Relocation
Investigate new power generation sites, identify need through preliminary site design and negotiate property purchase. Upon site selection, begin phase Design/Construction of new Power Plant.
Goals
Relocate Power Plant from current downtown location-increase power generation capacity to meet current demand.
Objectives
Buy property, design new power plant, obtain permits, phase construction.

#467 Capital Projects:
 Project Title: Power Plant Relocation
 Revenues and Expenditures

	Prior Years	Current Year FY 98/99	Adopted Budget FY 99/00	Project Total
Revenues				
Grants				
Interfund Transfers	-	-	611,252	611,252
Other Revenues				
Total Revenues	-	-	611,252	611,252
Expenditures				
Professional Services			59,252	59,252
Construction		-	552,000	552,000
Materials	-	-	-	-
Combined History	-			-
Total Expenditures	-	-	611,252	611,252
Project Cash Reserve	-	-	-	-

#467 Capital Projects
 Project Title: Power Plant Relocation
 Revenues

		Prior Years Revenues	Prior Years Revenues	Current Year Budget	Adopted Budget	Project Revenues
Account #	Description	FY 97/98	FY 97/99	FY 98/99	FY 99/00	Total
Interfund Transfers						
49710 51	Electric Utility				611,252	611,252
Subtotal						
Current Revenues Total		-	-		611,252	611,252

#467 Capital Projects
 Project Title: Power Plant Relocation
 Expenditures

Account Number	Description	Prior Years Revenues FY 97/98	Prior Years Revenues FY 97/99	Current Year Budget FY 98/99	Adopted Budget FY99/00	Project Revenues Total
50110 11	Salaries & Benefits					-
50110 31	Supplies					-
50110 34	Small Tools & Equipment					-
50110 41	Professional Services				9,252	9,252
50110 4101	Architects/Engineers				50,000	50,000
50110 4104	Inspection					-
50110 4108	Contractor					-
50110 42	Communications					-
50110 43	Travel				2,000	2,000
50110 44	Printing & Advertising					-
50110 45	Rentals & Leases					-
50110 61	Miscellaneous-Land Purchase				500,000	500,000
50110 4909	Contingency				50,000	50,000
50110 4804	Permitting					-
	Combined History					-
5010 35	Materials					-
Expenditures Total		-	-		611,252	611,252

#454 Capital Projects
Project Title: Street Chip Sealcoating

Program Description - Street Chip Sealcoating

The project Sealcoat several local streets that have perminant road base and proper utility infrastructure

#454 Capital Projects:
Project Title: Street Chip Sealcoating
Revenues and Expenditures

	Prior Year	Actual Budget FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Total
Revenues					
Interfund Transfers - Cash Reserves	-	-	-	220,000.00	220,000.00
Special Assessments					-
Total Revenues	-			220,000.00	220,000.00
Expenditures					
Salaries & Benefits					
Engineering					
Contractor				220,000	220,000.00
Contingency					
Inspection Services					
Total Expenditures	-	-	-	220,000	220,000.00
Project Cash Reserve	-	-	-	-	-

#454 Capital Projects
 Project Title: Street Chip Sealcoating
 Revenues

		Prior Years Revenues	Prior Years Revenues	Current Year Revenues	Adopted Budget	Project Revenues
Account #	Description	Actual	FY 97/98	FY 98/99	FY 99/00	Total
Interfund Transfers						
49710 5905	Timber Receipts Fund				83,916	83,916
49710 62	Street Paving Fund				118,590	
49710 63	Cabin Creek Reservoir Fund				17,494	17,494
Subtotal						
Revenues Total					220,000	

#454 Capital Projects
 Project Title: Street Chip Sealcoating
 Expenditures

Account Number	Description	Prior Years Revenues	Prior Years Revenues	Current Year Revenues	Adopted Budget	Project Expenditures
			FY 97/98	FY 98/99	FY 99/00	Total
53410 11	Salaries & Benefits					
53410 31	Supplies					
53410 34	Small Tools & Equipment					
53410 41	Professional Services					
53410 4101	Architects/Engineers					
53410 4104	Inspection					
53410 4108	Contractor					
53410 42	Communications					
53410 43	Travel					
53410 44	Printing & Advertising					
53410 45	Rentals & Leases					
53410 49	Miscellaneous					
53410 4909	Contingency					
53410 4804	Permitting					
53410 36	Combined History Materials				220,000	220,000
Expenditures Total		-	-	-	220,000	220,000

#462 Capital Projects
Project Title: Scow Bay Water

Program Description
Homes and businesses in the Scow Bay area are not supplied with public water services. Residents of the area rely on individual wells or small, unprotected surface sources of water. The Scow Bay water project will provide city water service to the area.
Goals
To extend the public water system to the Scow Bay Area.
Objectives
The water system extension will consist of 1) a new water main from the existing water storage tanks to a new 2 million gallon water storage tank on a hill near the Water Treatment Plant, 2) the new water storage tank, 3) a new main from the existing tank to Mitkof Highway, 4) a new main along the Mitkof Highway from the existing city system at the State Ferry Terminal to the new main from the new water tank and south to mile 4 of the Mitkof Highway, 5) side lateral mains on King's Row, Cornelius road, Lyon's road, Hungerford Hill road, and Scow Bay Loop road. The water system will include fire hydrants along the mains, service connections to users and all required valves and fittings. The water system will be capable of providing adequate fire flows to the areas served in addition to normal daily consumption. The system is to provide a safe and dependable water supply in the Scow Bay area and to make the existing system in Petersburg more reliable. The new tank will provide additional storage. The new main along Mitkof Highway will supply the downtown Petersburg area from the new tank. In addition to water improvements, sewer will be extended from its existing terminus at Scow Bay Loop Road to Cramer's Castle.

#462 Capital Projects
 Project Title: Scow Bay Water
 Revenues and Expenditures

	Prior Years	Prior Years FY 98/99	Current Year Budget	Project Total
Revenues				
Grants	260,613	2,339,987	-	2,600,600
Loans	-	647,417	1,999,178	2,646,595
Interfund Transfers/Cash Reserves	185,106	-	-	185,106
Other Revenues	-	2,987,404	1,999,178	5,432,301
Total Revenues	445,719	2,987,404	1,999,178	5,432,301
Expenditures				
Combined History	403,787	-	-	403,787
Project Development	39,673	2,183,804	1,999,178	4,222,655
Construction Phase 1A	167,957	-	-	167,957
Phase 1B Pipeline				-
Phase 2 Tanks & Site				-
Phase 3 Water Distribution				-
Phase 4 Main Line				-
Phase 5 Side Laterals				-
Total Expenditures	611,417	2,183,804	1,999,178	4,794,399
Project Cash Reserve				637,902

#462 Capital Projects
Project Title: Scow Bay Water
Revenues

		Prior Years Revenues	Prior Years Revenues	Prior Years Budget	Adopted Budget	Project Revenues
Account #	Description	Actual	FY 97/98	FY 98/99	FY 99/00	Total
Grants						
43600 22	DOA 4/94-006	250,000				250,000
43600 34	DEC LOAN #685031(disadv)		10,613	1,536,387		1,547,000
43600 35	DEC Grant #68525			803,600		803,600
Total		250,000	10,613	2,339,987		2,600,600
Loans						
43600 39	DEC LOAN #685041			647,417	1,999,178	2,646,595
Total				647,417	1,999,178	2,646,595
Interfund Transfers						
49710 01	General Fund/Sales Tax	176,419				176,419
49710 52	Water Fund	8,687				8,687
Subtotal		185,106				185,106
Current Revenues Total		435,106	10,613	2,987,404	1,999,178	5,432,301

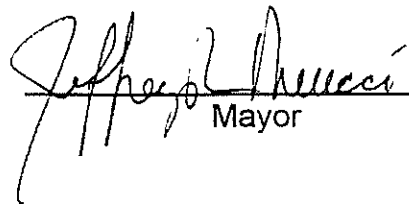
#462 Capital Projects
Project Title: Scow Bay Water
Expenses

Account Number	Description	Prior Years Expenditures	Prior Years Expenditures FY 97/98	Current Year Budget FY 98/99	Adopted Budget FY 99/00	Project Expenditures Total
50220 11 08	Salaries & Benefits	926	1,746	30,804		33,476
50220 31 08	Supplies	-	64			64
50220 34	Small Tools & Equipment	-	88			88
50220 41	Professional Services	29,446	-		13,878	43,324
50220 4101	Architects/Engineers	708	2,002	100,000	50,000	152,711
50220 4104	Inspection	0	4,004	50,000	50,000	104,004
50220 4108	Contractor/Phase 1A	-	-	2,000,000	1,880,000	3,880,000
50220 42	Communications	189	25		300	514
50220 43	Travel	-	228		1,000	1,228
50220 44	Printing & Advertising	-	40	1,500	1,500	3,040
50220 45	Rentals & Leases	-	40			40
50220 49	Miscellaneous	51	76		1,000	1,127
50220 4909	Contingency	-	-			-
50220 4804	Permitting	-	40	1,500	1,500	3,040
Project Development Subtotal		31,319	8,354	2,183,804	1,999,178	4,222,655
	Combined History	403,787	-	-	-	403,787
	Construction Phase 1A	-	167,957	-	-	167,957
Expenditures Total		435,106	176,311	2,183,804	1,999,178	4,794,399


#470 Capital Projects
Project Title: Street Light Installation

Program Description - Street Light Installation
Install Street Lights from Cemetery to Beachcomber
Goals
Increase Safety for Pedistrians.
Objectives
Increase Safety for Pedistrians.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 27 day of June, 1999.



Mayor

ATTEST


City Clerk

□