

FY 2002 Budget



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City of Petersburg Annual Budget
For Fiscal Year Ending June 30, 2002

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CITY OF PETERSBURG

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May 21, 2001

Mayor, Councilors, Citizens of Petersburg:

In accordance with Alaska Statutes and the Home Rule Charter, I am pleased to present the annual consolidated operating and capital budget for Fiscal Year 2002 beginning July 1, 2001 and ending June 30, 2002. The budget document is a projected plan of financial operations, which incorporates an estimate of proposed expenditures and the means of financing them. The budget document contains operating budgets for the General Fund, six Enterprise Funds, two Internal Service Funds, one Debt Service fund, three Special Revenue Funds, two Trust Funds, and several Capital Project Funds. In addition, the budget document contains historical and current financial information in chart form, as well as several appendices with personnel related information.

GENERAL OVERVIEW

The FY02 budget includes salary and wage increases as negotiated and approved, a 24.9% increase in health insurance premium rates, and smaller percentage increases for other insurances, as well as fuel costs.

This is a status quo budget overall, which provides no new general government services and cuts no existing services. There is, however, a notable exception. There are two new debt service payment obligations. The design development phase of the swimming pool replacement project has incurred debt service of \$29,152, to be financed by a small increase in the property tax rate as authorized by the voters. This budget also contains new debt service of \$145,758 for the harbor expansion project, financed by the harbor and port expendable trust fund.

GENERAL FUND

Unfortunately, the General Fund has lost over a million dollars in State shared revenue and National Forest Receipts transfers during the last ten years—revenue not expected to be permanently replaced. Many growth opportunities were lost along with that revenue, and there were no timber receipts, whatsoever, to provide for school funding in FY99. The general fund budget was seriously cut in FY00 in order to balance it.

This year, for the first time since 1984, the Alaska State Legislature has appropriated sufficient monies for each municipality to realize small increases from the Safe Communities and State Revenue Sharing programs. Also this year, the Legislature has adopted changes in education funding, which are expected to result in an increase

of over \$400,000 directly to the Petersburg City Schools. Still further, due to changes in Federal law intended to stabilize funding through FY07, the City will receive approximately \$500,000 more than last fiscal year in National Forest Receipts. As a result, this budget includes a school funding contribution of \$1,923,454, plus an additional \$165,000 for student activities, for a total of \$2,088,454. Local tax revenue will provide \$1,392,241, or about 67% of the total appropriation (about the same as last year), while timber receipts will provide \$696,213 or about 33% of the total.

In addition to the largely increased transfer from National Forest Receipts, this budget anticipates several smaller increases in the General Fund from several sources. Together, this total approximately \$300,000 over what was initially budgeted last fiscal year.

While continuing to maintain general government service levels, this budget will nevertheless, provide a few important improvements. First, given the number of city owned facilities under the responsibility of one facility maintenance employee, the previously laid-off maintenance assistant position, has been partially restored in this budget. Secondly, the computer technician position has been moved from the Finance department to Non-Departmental and is upgraded to a full-time, non-union, administrative officer position. And thirdly, in addition to increased local funding for City Schools, other community service agencies and organizations have requested increased funding and are recommended for approval in this budget.

ENTERPRISE FUNDS

The electric utility, Petersburg Municipal Power & Light (PMP&L) continues to operate as the largest generator of revenue over expenses at actual year-end. It is the only enterprise fund, which has consistently earned more than its depreciation. Consequently, its retained earnings balance has continued to grow and is projected to finance much, if not all, of the future downtown power plant relocation.

After many long years of deficit operations, the water utility is slowly inching its way into the black, primarily due to an annual subsidy of \$165,000 from the Economic Fund for debt service on capital projects and to a water rate increase adopted in FY00. However, the utility will be unable to grow its retained earnings at a rate sufficient to fund capital expansion until such time as earnings from operations exceed depreciation. Nevertheless, because the need is so critical, this budget continues the utility's ongoing maintenance program to replace old asbestos pipe infrastructure.

The wastewater utility is closer to achieving financial health than the water utility, because its retained earnings are greater and debt service is smaller. The retained earnings, however, are still expected to decrease since the utility's earnings from operations are not yet exceeding its depreciation. As part of its maintenance responsibility, however, this budget includes sufficient materials to replace the wastewater collection main on Lake Street.

The sanitation utility is also inching its way out of recurring deficits due primarily to a 1999 increase in rates. Unlike the water and wastewater utilities, the earnings from sanitation operations began to exceed its depreciation expense for the first time in

FY00. Therefore, it is projected that the sanitation utility will end FY01 and FY02 with further reductions to its chronic year-end deficit.

Harbor and port facilities will realize an increase in operating funds during the projected budget year, primarily due to moorage rate increases during FY01. It is also hoped that improved collection efforts on past due receivables and providing for customer payment by credit card will enhance the receipt of operating funds even further. Like other enterprise funds, the earnings in Harbor and port facilities are not exceeding depreciation, and the balance of retained earnings continues to decline each year.

The elderly housing enterprise fund, Mountain View Manor, has been fairly consistent in its ability to fund its depreciation, thereby showing small year end increases in retained earnings. It is anticipated this trend will continue at year-end for FY01 and FY02; however, the budget at this point does not project this result. It may be that unanticipated building maintenance outlays for these years may prohibit increases in retained earnings for these years. Housing rates are controlled by Federal and State government regulation; therefore, unlike its other Enterprise Funds, the City is unable to raise housing rates by ordinance. As a result, the facility manager has been quite diligent in marketing the facility for use by community organizations to enhance revenue.

INTERNAL SERVICE FUNDS

The motor pool internal service fund portion of the budget is used to project both motor pool departmental operations and citywide equipment replacement costs. The annual financial audit adjusts and reflects motor pool departmental operations on a cost-reimbursement basis (i.e., without a consistent profit or loss), which is appropriate for internal service funds. Motor pool retained earnings reflect funds in reserve for citywide equipment replacements.

The self-insurance internal service fund is used to project and allocate the costs of all city insurance policies. It would be in the City's best interest, as it relates to risk management, to improve efforts to increase retained earnings in reserve for settling small, uninsured claims against the city, including legal costs and claims adjusting.

DEBT SERVICE FUND

The debt service fund contains new revenue and expense line items to account for the receipt of a small property tax increase sufficient to repay the debt service expense on swimming pool replacement bond proceeds of \$300,000 at 5.5% over 20 years. The other portion of this bond repayment, the \$1,500,000 for the south harbor expansion project, is found as an expense in the Harbor and Port facilities trust fund.

SPECIAL REVENUE FUNDS

The special revenue fund contains the receipt and expense of National Forest Receipts. These monies are classified separately in the special revenue fund as (a) school timber receipts and (b) streets and roads timber receipts. While all of the school timber receipts are budgeted for transfer out to the general fund (\$696,213), the

streets and roads projected portion (\$61,111) is budgeted to stay in the special revenue fund for accumulation until sufficient funds are accumulated there for future street paving work.

TRUST FUNDS

The Harbor and Port trust fund was created to accumulate resources need for harbor and port development projects. The fund has grown to the point where it can sufficiently support a new debt service obligation in the amount of \$145,758 for the south harbor expansion project.

The Economic trust fund is used to account for money received from the Federal government for Southeast Alaska [economic] Disaster Assistance is the Petersburg Economic Fund. This fund was established by Chapter 4.40 of the Petersburg Municipal Code (PMC) to preserve the principle of the fund, grow the fund, and utilize fund earnings to "engender economic development and job creation within the city." Chapter 3.66 of the PMC established the Economic Fund Advisory Board, the purpose of which is "to annually solicit, evaluate and recommend projects to the city council for funding from the proceeds earned from investment of the principle of the economic fund." According to PMC 3.66, if "a funding proposal is recommended to the city council that would exceed five percent of the market value of the economic fund at the time of recommendation, such expenditure shall require ratification by the electorate." The expenditure total recommended in this budget is fully compliant with the PMC. In view of the new Petersburg Economic Analysis and Strategic Development Plan, it is anticipated that City Council will schedule public work sessions in the near future with both the Economic Fund Advisory Board and the Economic Development Steering Committee to help determine how this special revenue fund will best be used to implement the recommendations put forward in the Plan. City Council's ultimate decisions in this area may result in the need to amend either this budget or the PMC, or both.

CAPITAL PROJECT FUNDS

This section of the budget was probably the most difficult to complete, since a huge effort was put forth to bring past year numbers into agreement with past year audits. There will be continuing work needed to improve both the project descriptions and the budget format. It is important to note that this budget section includes not only capital projects associated with the general fund, but also those associated with enterprise funds for ease of reference.

In comparison with other Alaskan towns the size of Petersburg and larger, this City has undertaken a very aggressive capital improvement plan. The ongoing projects included in this budget document, though not necessarily funded for FY02, are the Scow Bay Fire Substation improvements, Community Pool Replacement, Public Safety Building, Street Paving, Middle/High School Roof, 24.9 Electric Rebuild, Auto Load Control, Power Plant Relocation, Street Light Installation, Crystal Lake Dam Retaining Wall, Scow Bay Water, Scow Bay Sewer Extension, South Harbor Expansion and Upgrade, Airport Sewer Extension, and Mountain View Manor Expansion.


There are many projects on the horizon that have advanced to inclusion in the Capital Improvement Plan, but due to funding availability, have not yet been budgeted. Some of these include, but are not limited to the following: Water Treatment Plant improvements, City Hall Building, Street Improvements (including water and sewer infrastructure), Solid Waste Landfill Cell Closure, Airport improvements, Indoor/Outdoor Recreation Facility, 12th Street Construction, a number of City Schools projects, and the Petersburg Cultural Center.

ACKNOWLEDGEMENTS & CONCLUSION

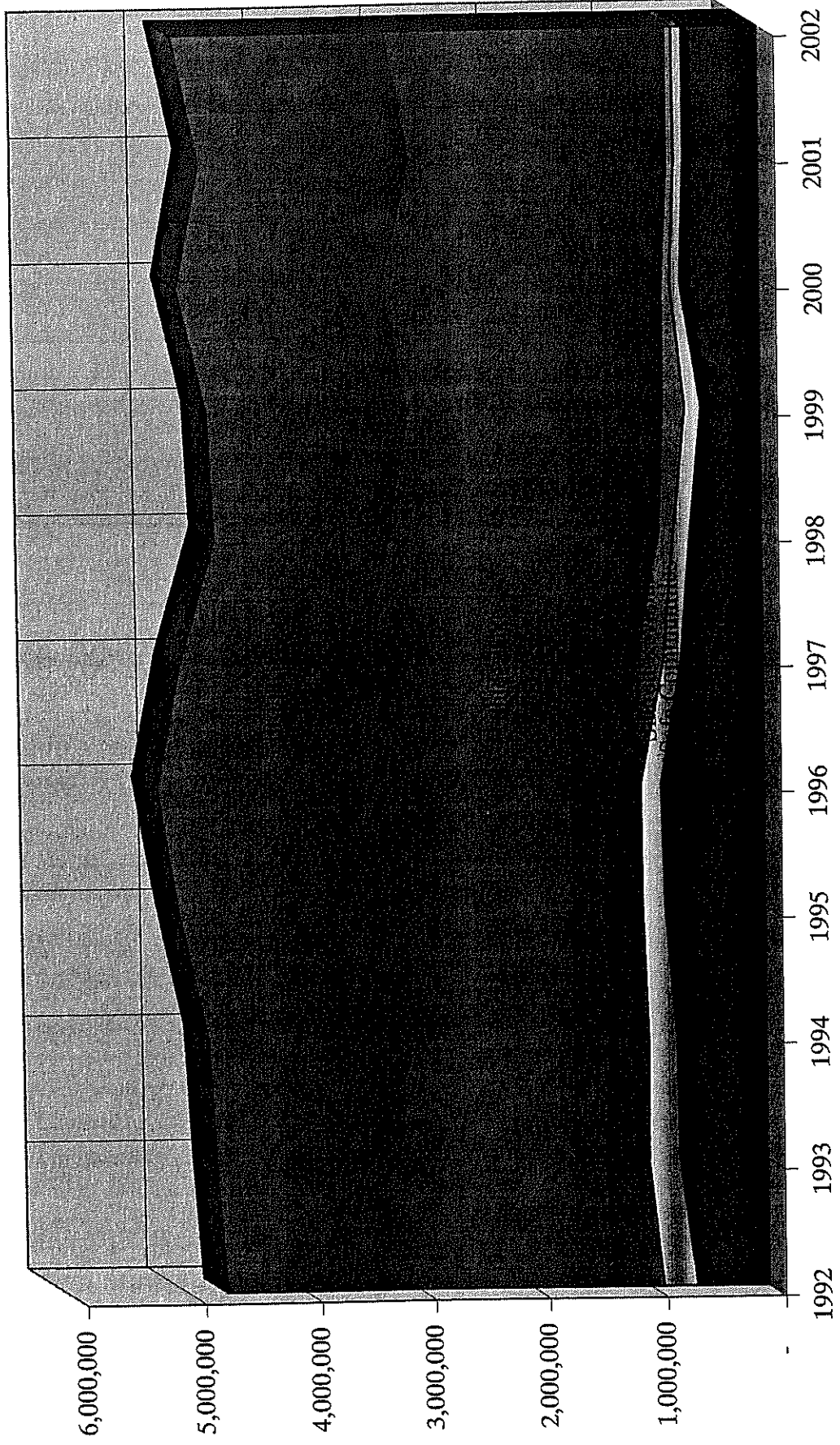
The process of developing a budget is labor intensive and often difficult, since the demand for service always exceeds the ability to finance them. The department heads submitted responsible budget requests based upon their professional opinion of the needs of their departments to provide excellent service to the citizens of Petersburg. I evaluated these requests and modified them to fit my goal of providing excellent services, while still balancing the general fund operating budget and not drastically increasing any fund deficit. I would especially like to thank Ashley Royal, Finance Director, who performed admirably for someone new to the Petersburg budget process. I am also grateful to the following people who stopped everything else they were doing to assist us in this process: Linda Miller, Liz Ware, Stacy Kittams and Kathy O'Rear.

Understanding that services provided by the City have a direct impact on the quality of life for all those living on and across the Narrows of Mitkof Island, it is a continuing challenge to balance the provision of these services with the cost of providing them in such a way that citizens will feel their tax dollars are well invested. It is my hope that with the resources provided in this budget, the City will reach its goal of providing these services in an efficient and excellent manner. After all, the citizens have demonstrated a strong belief in the future of this community and continue to work very hard to benefit both the present and the future. Your willingness to take on the many difficult issues necessary to guarantee economic development and stability for the long-term can only serve to further benefit future generations.

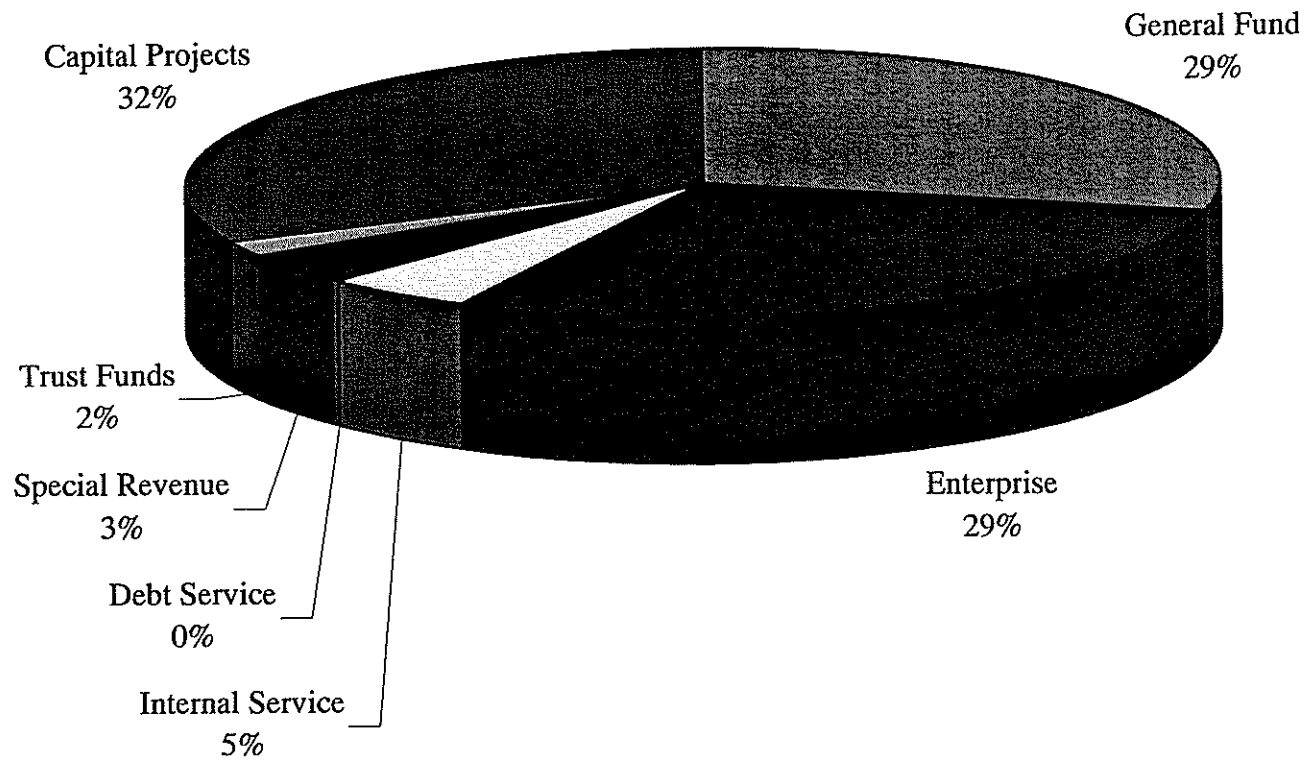
Respectfully submitted,


Linda L. Snow
City Manager

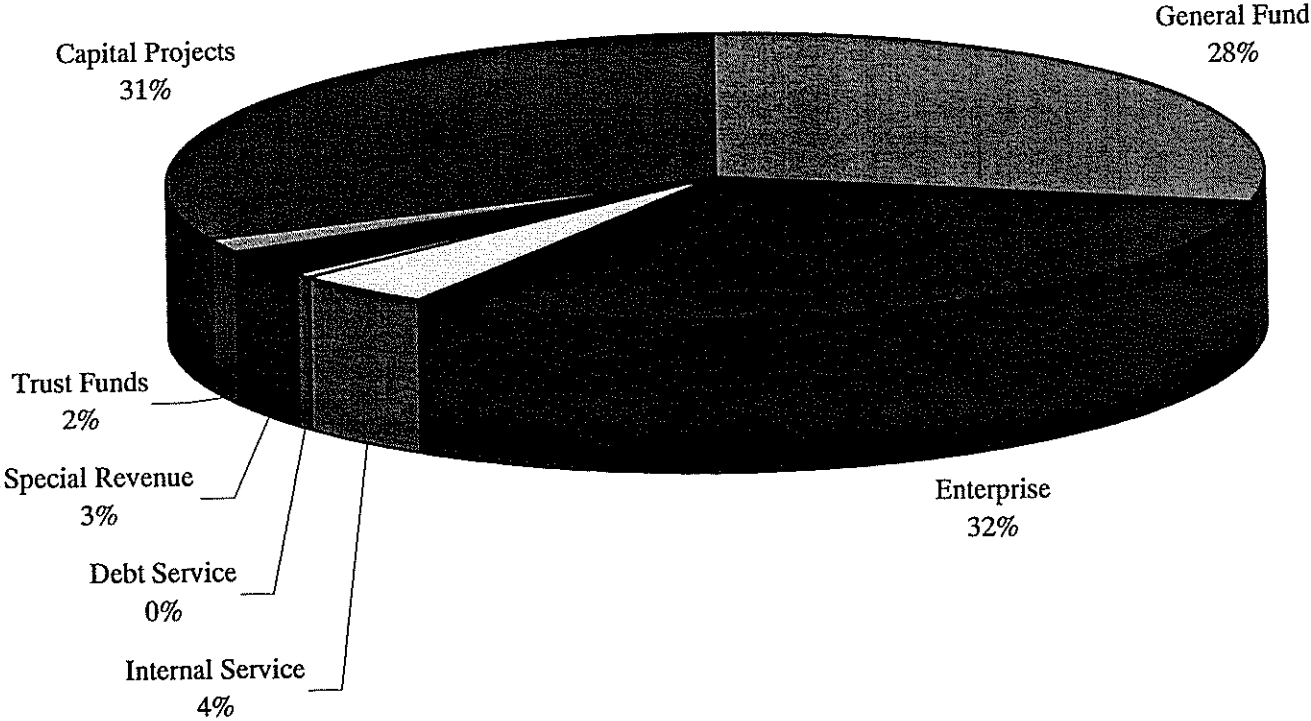
Ten Year History Local & State Revenues



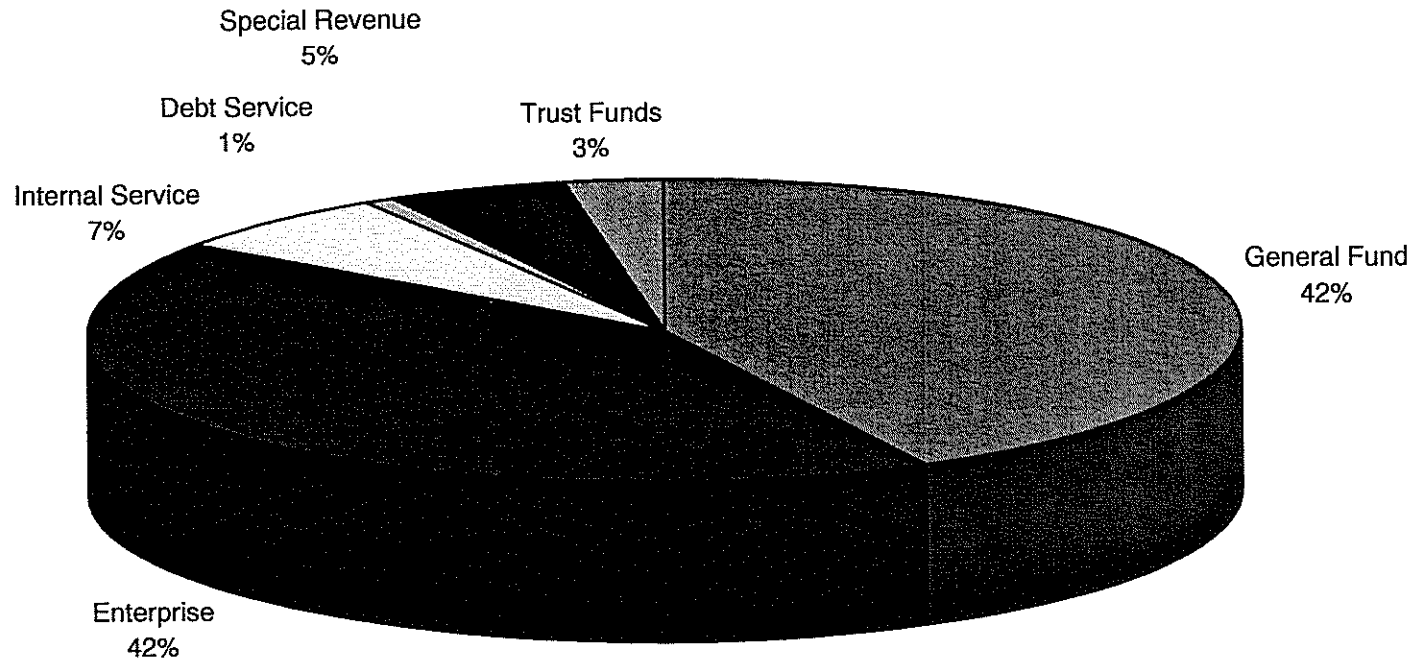
**Revenues by Fund Type
Including Capital Projects
FY 2002 Budget**



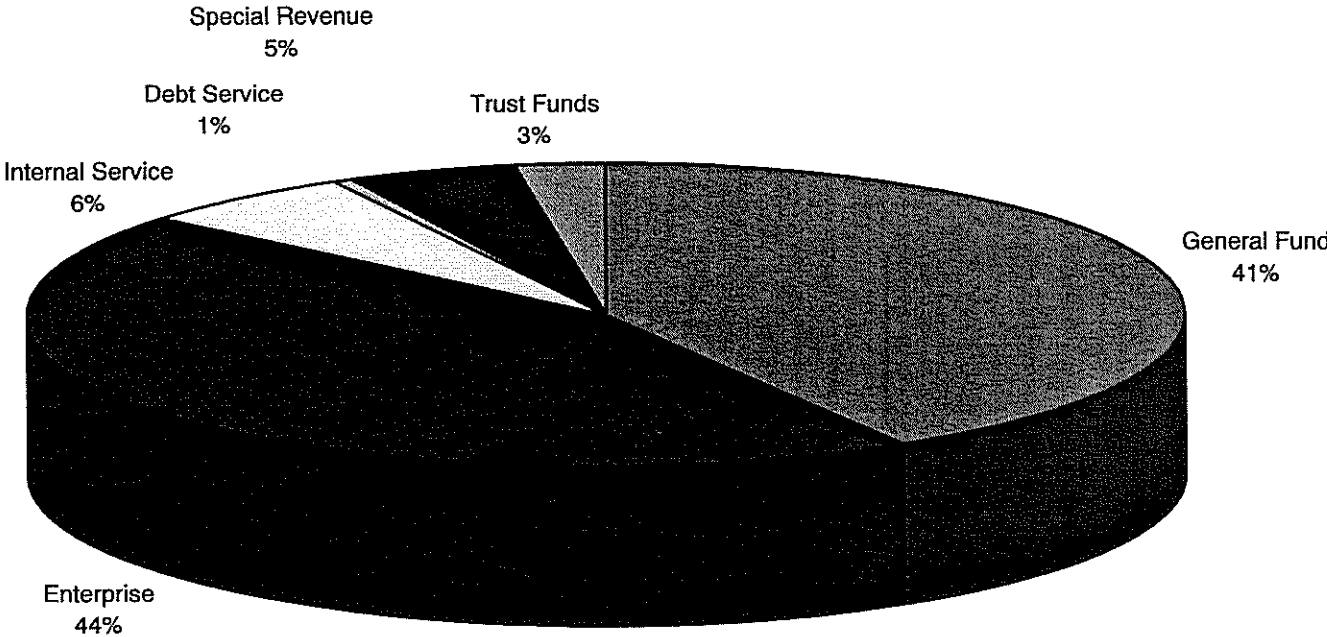
**Expenditures by Fund Type
Including Capital Projects
FY 2002 Budget**



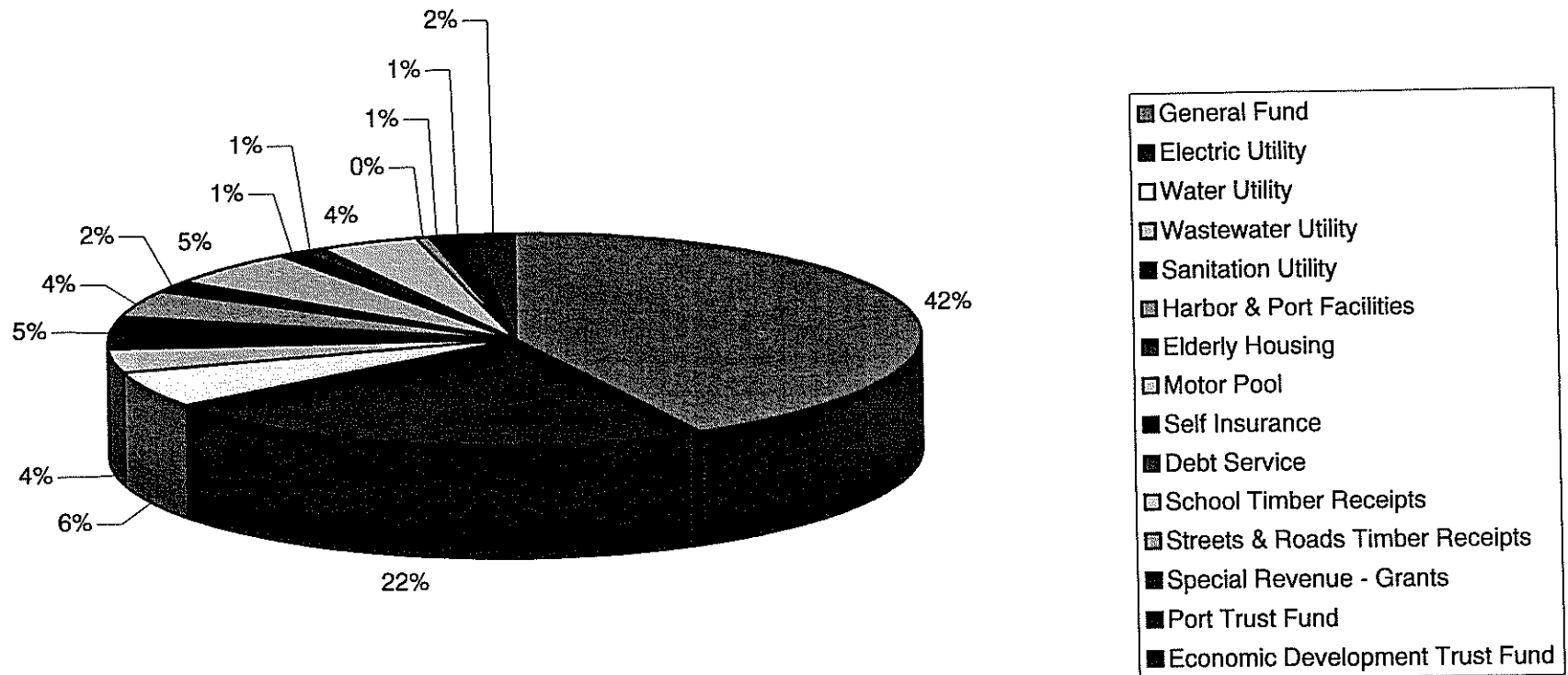
Revenues By Fund Type
Excluding Capital Projects
FY 2002 Budget



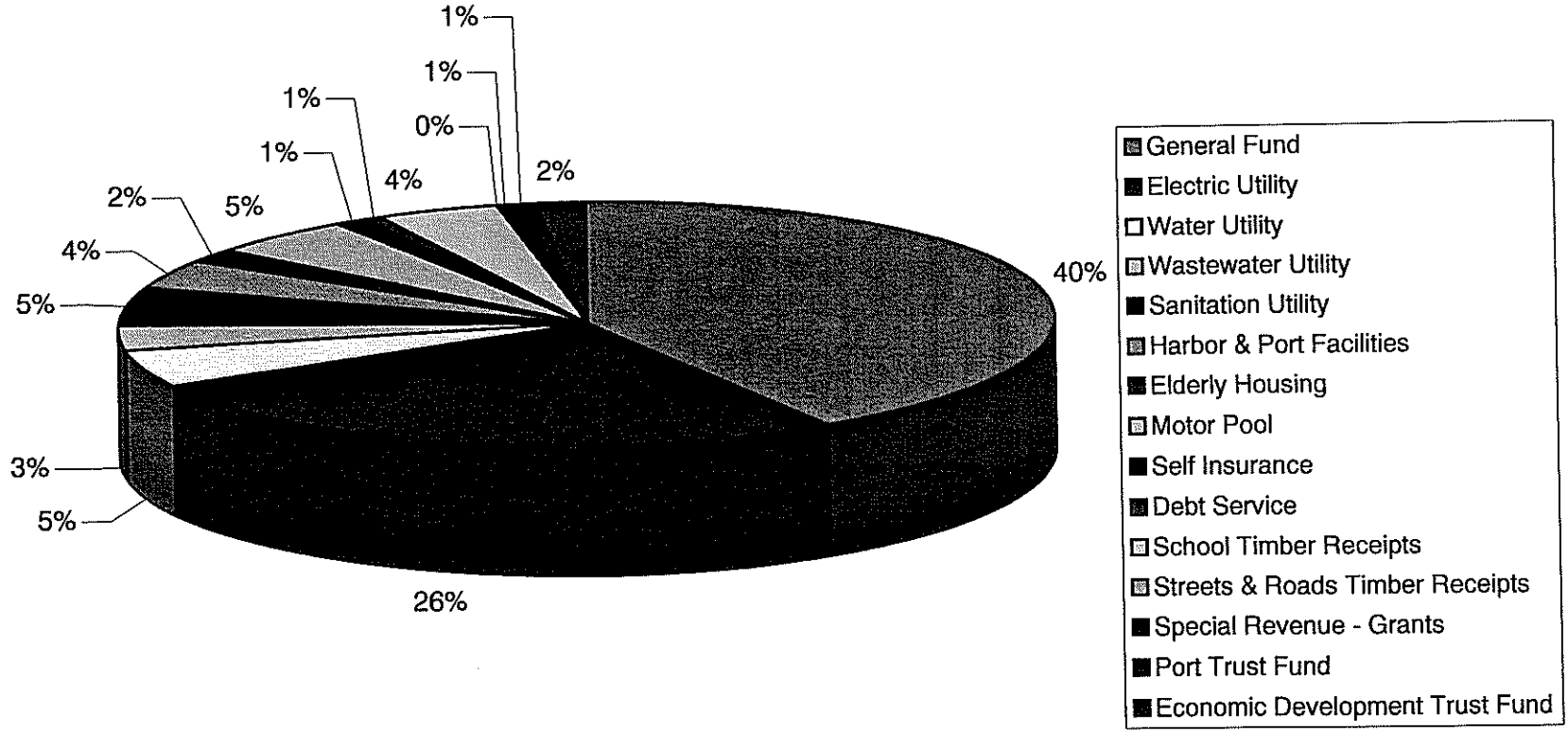
**Expenditures by Fund Type
Excluding Capital Projects
FY 2002 Budget**



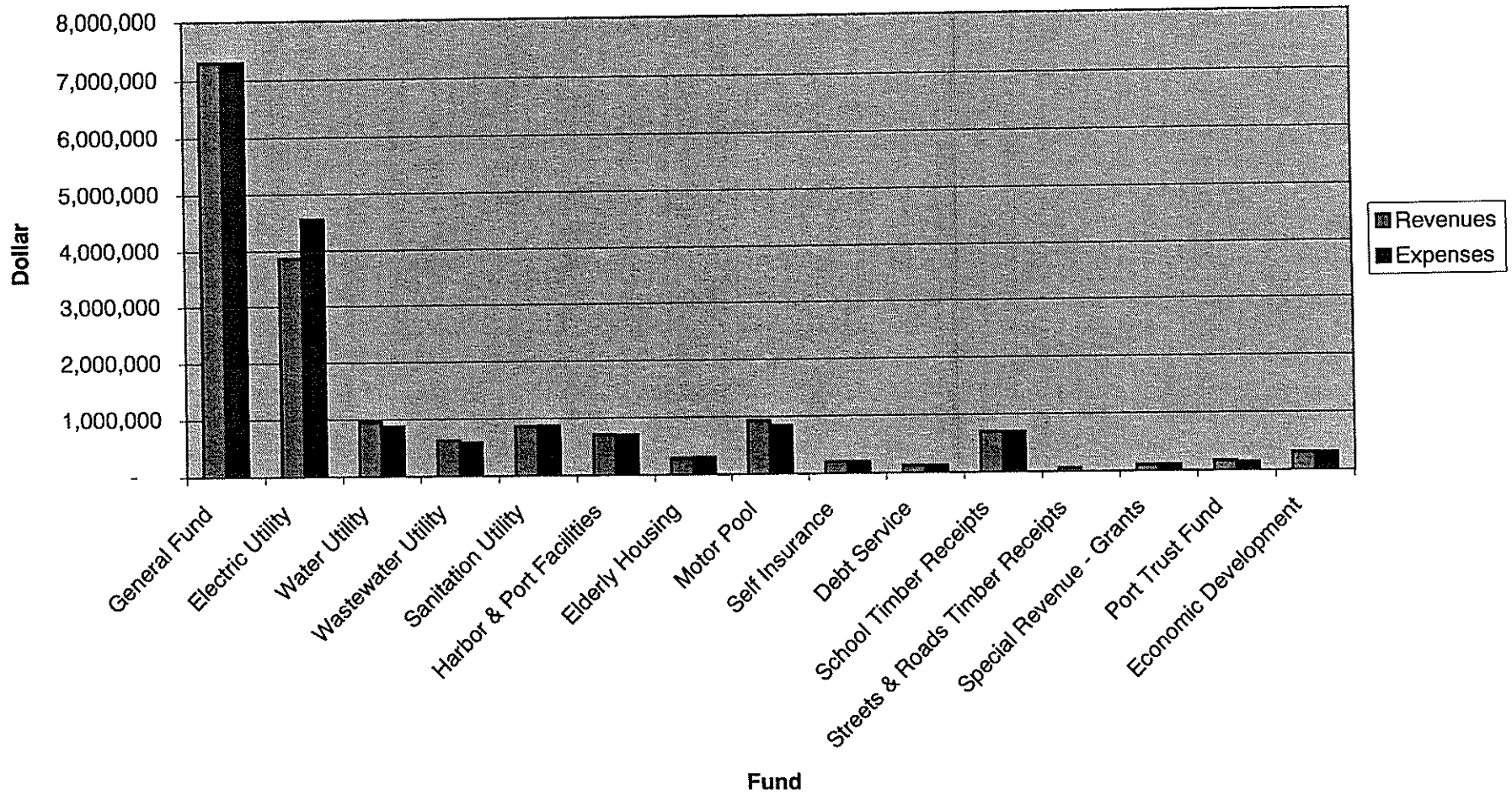
**Revenues by Fund
Excluding Capital Projects
FY 2002 Budget**



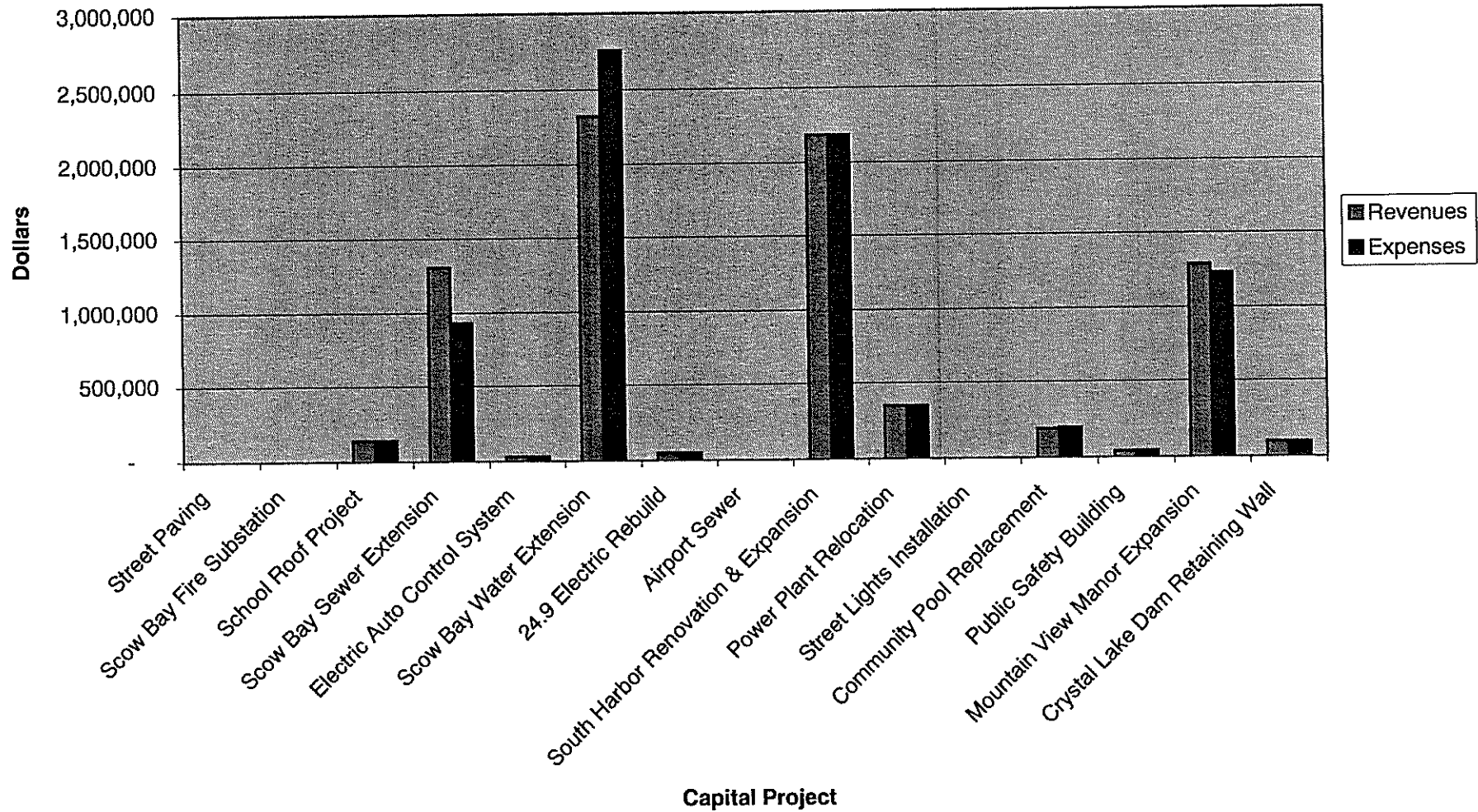
**Expenditures by Fund
Excluding Capital Projects
FY 2002 Budget**



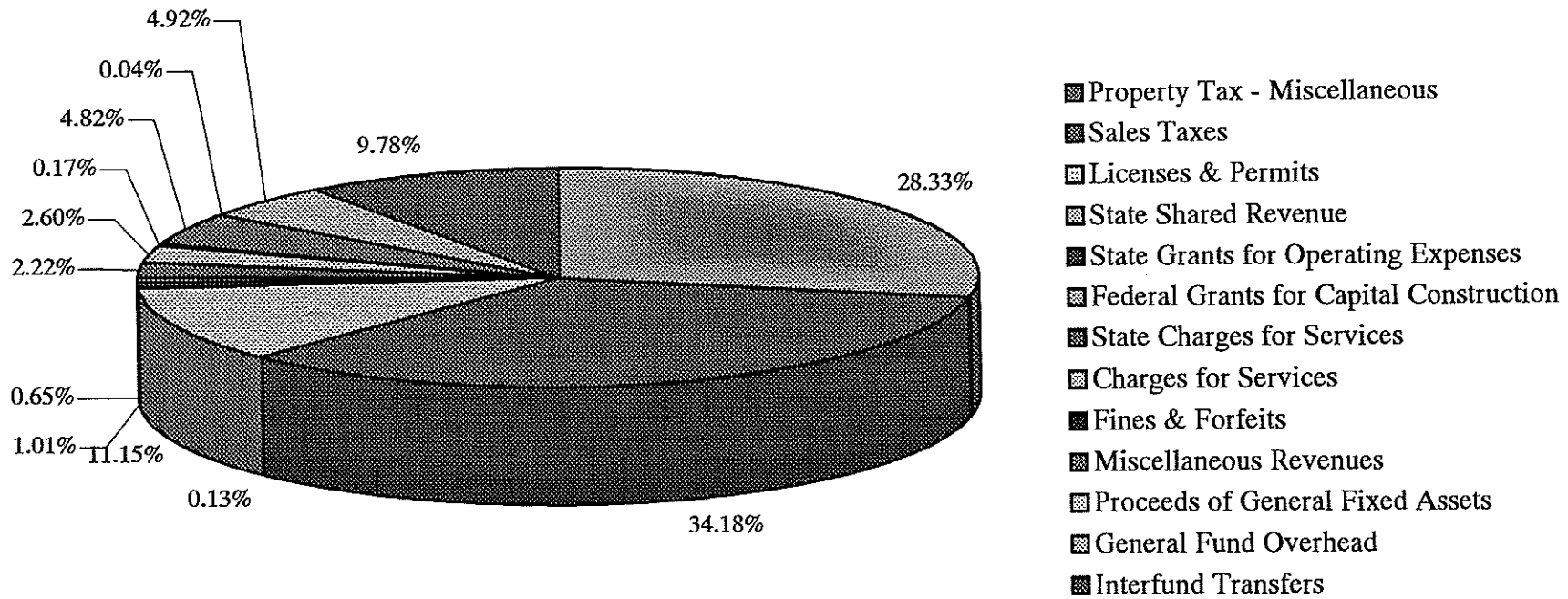
**Revenues & Expenses
By Fund
Excluding Capital Projects
FY 2002 Budget**



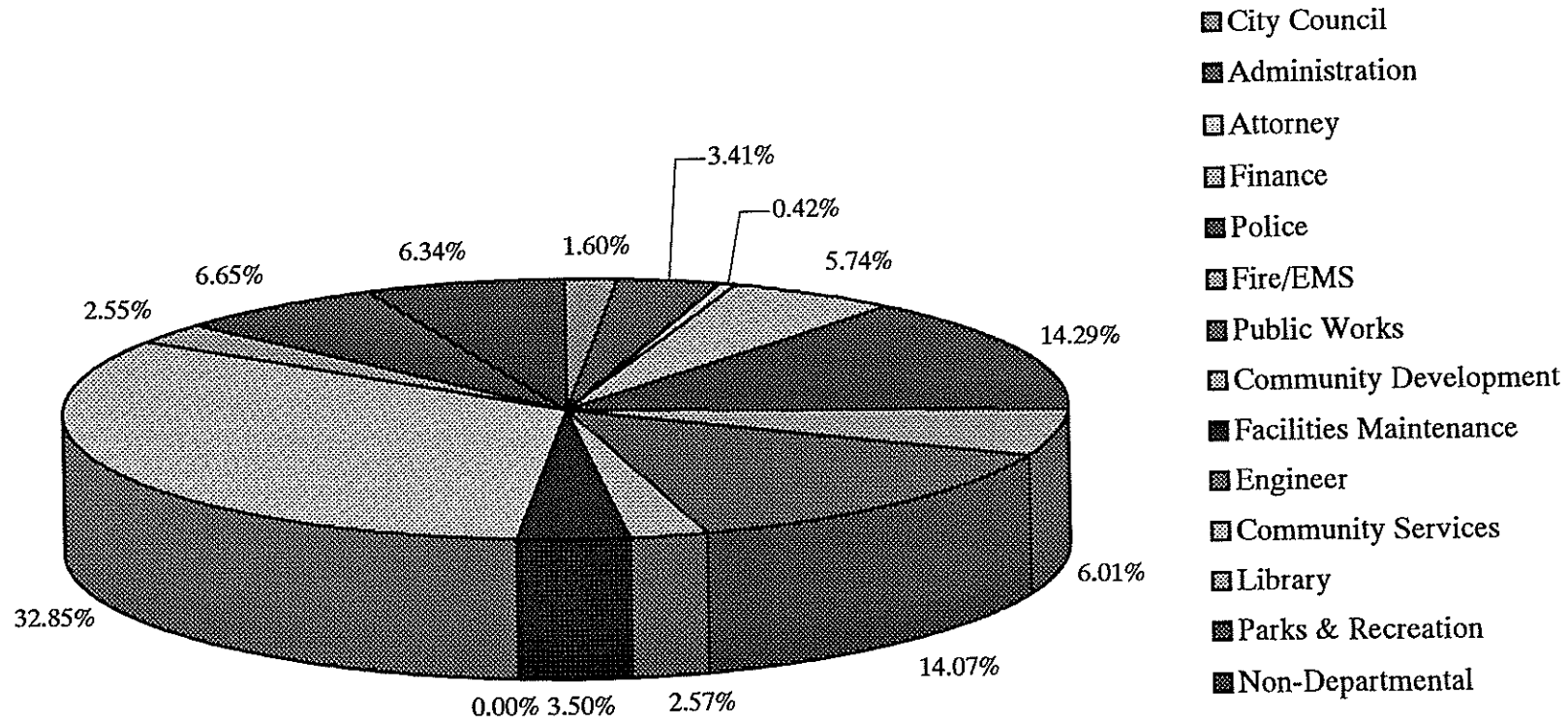
**Revenue & Expenses
Capital Projects
FY 2002 Budget**



**General Fund Revenues
FY 2002 Budget**



**General Fund Expenditures
By Department
FY 2002 Budget**



General Fund - Summary of Revenue and Expenses

	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues			
Property Tax - Miscellaneous	1,968,706	2,001,879	2,030,648
Sales Taxes	2,467,115	2,254,215	2,450,000
Licenses & Permits	10,345	8,750	9,250
Federal Grants	53,796	41,600	46,600
State Shared Revenue	1,062,287	797,936	799,004
State Grants for Operating Expenses	63,040	56,826	72,450
State Charges for Services	163,223	162,173	159,000
Charges for Services	229,380	195,009	186,500
Fines & Forfeits	13,542	12,200	12,300
Miscellaneous Revenues	382,740	427,817	345,775
General Fund Overhead	324,163	313,072	352,809
Proceeds of General Fixed Assets	2,825	16,614	3,000
Interfund Transfers	330,459	187,560	701,013
Fund Balance Applied	-	269,041	141,260
Total Revenues	7,071,621	6,744,692	7,309,609
Expenditures			
City Council	82,503	111,500	117,250
Administration	196,771	235,366	249,179
Attorney	25,015	55,000	31,000
Finance	390,303	457,387	419,587
Police	994,428	1,005,398	1,044,219
Fire/EMS	329,384	405,238	439,607
Public Works	848,467	1,043,488	1,028,331
Community Development	174,707	170,887	187,741
Facilities Maintenance	144,195	141,948	256,165
Engineer	-	-	-
Community Services	1,834,827	2,110,159	2,401,561
Library	157,761	189,103	186,034
Parks & Recreation	393,457	431,529	485,803
Non-Departmental	344,533	387,107	463,132
Total Expenditures	5,916,351	6,744,110	7,309,609
Net Revenue over Expenditures	1,155,270	582	(0)
Fund Balance Beginning	2,821,016	3,976,286	3,707,827
Less Fund Balance Applied		(269,041)	(141,260)
Fund Balance - Ending	3,976,286	3,707,827	3,566,566

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Property Tax				
41100 10	Area #1	1,502,576	1,534,454	1,546,712
41100 20	Area #2	397,047	412,173	421,889
41100 30	Area #3	15,776	16,220	16,854
41100 40	Sr. Citizen/Disb. Vet.	(165,327)	(159,910)	(165,527)
41100 50	Federal PILOT	163,735	151,942	162,720
41100 80	Motor Vehicle Registration	46,027	37,000	38,000
41100 90	Penalty & Interest	8,872	10,000	10,000
Subtotal		1,968,706	2,001,879	2,030,648
Sales Tax				
41300 10	Local 6% Sales Tax	2,404,618	2,204,215	2,400,000
41300 30	Transient Occupancy Tax	44,733	40,000	40,000
41300 90	Penalty & Interest	17,764	10,000	10,000
Subtotal		2,467,115	2,254,215	2,450,000
Licenses & Permits				
42200 10	Building Permits	9,202	7,000	7,500
42200 11	Electrical Permits	22	-	-
42200 20	Solicitors/Itinerant Merchants	75	200	200
42200 30	Animal Licenses	1,046	1,500	1,500
42200 90	Building Permit Penalty	0	50	50
Subtotal		10,345	8,750	9,250
Federal Grants				
43200 06	Cops Fast Federal Grant	-	-	-
43200 07	SEACAD Grant	42,640	41,600	41,600
43200 08	USDA FS Special Services Agreem	11,156	-	5,000
Subtotal		53,796	41,600	46,600

001 - General Fund - Revenues

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
State Shared Revenue				
43400 01	Safe Communities Program	88,504	79,178	83,780
43400 02	Amusement & Gaming Devices	0	300	
43400 03	Fisheries Business Tax	659,748	625,000	625,000
43400 0301	Resource Landing Tax	15,564	21,000	21,386
43400 04	Liquor Licenses	7,900	11,000	7,500
43400 05	State Revenue Sharing	69,674	61,458	61,338
	School Debt Retirement	220,897		
Subtotal		1,062,287	797,936	799,004
State Grants for Operating Expenses				
43500 01	State Aid for Roads	9,326	8,305	8,292
43500 02	State Aid for Hospitals	43,262	38,524	38,466
43500 03	State Aid for Health Care	4,152	3,697	3,692
43500 0301	Ball Park Grant			15,000
43500 05	Library Grant	6,300	6,300	7,000
Subtotal		63,040	56,826	72,450
State Charges for Services				
43800 10	Jail Contract	163,223	162,173	159,000
Subtotal		163,223	162,173	159,000
Charges for Services				
44100 30	Fees for Survey & Appraisal	3,422	3,927	3,000
44100 90	Miscellaneous Administration	3,701	2,500	2,500
44200 10	Police Services	14,751	14,000	14,000
44200 50	Emergency Management Assist	11,250	-	-
44200 60	Ambulance Fees	3,056	3,500	3,500
44200 80	Drug Seizure/Forfeiture	2,728	-	-
44200 90	Other Public Safety Charges	1,010	500	500
44200 91	Donation to PD		4,137	
44300 10	Contract Work		-	

Fisheries Bus. Tax

		Prior	Current Year	Adopted
Account		Year Actual	Budget	Budget
Number	Description	FY 99/00	FY 00/01	FY 01/02
44300 20	Crushed Rock Sales	45,801	23,745	25,000
44300 80	Cemetery	2,948	5,000	5,000
44300 90	Other Public Works Charges	5,404	-	
44700 20	Library Sales	1,383	1,000	1,000
44700 30	Recreational Activity Fees	48,984	41,000	42,000
44700 40	Swimming Pool Fees	31,212	40,000	35,000
44700 50	Community Gym Revenues	41,365	50,000	50,000
44700 60	Tent City Charges	12,365	5,700	5,000
Subtotal		229,380	195,009	186,500
Fines & Forfeits				
45000 10	Court Fines/forfeitures	10,656	10,000	10,000
45000 20	Library Fines	1,543	1,200	1,300
45000 40	Animal/Vehicle Impounds	1,343	1,000	1,000
Subtotal		13,542	12,200	12,300
Miscellaneous Revenues				
46000 10	Interest Earnings	283,062	371,977	300,000
46000 20	Rents & Royalties	1,457	500	500
46000 30	Leases of Land	52,715	10,825	14,000
46001 31	Leases Romiad		41,365	29,700
46000 50	Library Donations		1,500	500
46000 51	A/R Services Charges	45	150	75
46000 60	Parks & Rec Donations	19,039	-	500
46000 90	Other Miscellaneous	26,422	1,500	500
Subtotal		382,740	427,817	345,775
General Fund Overhead				
47400 11	Electric Fund	145,466	125,206	129,318
47400 12	Water Fund	33,969	44,667	62,017
47400 13	Sewer Fund	39,065	38,451	40,437
47400 14	Sanitation Fund	45,815	46,134	55,874
47400 15	Harbor Fund	35,784	33,566	36,606

001 - General Fund - Revenues

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
47400 16	Port Fund	6,849	7,800	9,295
47400 17	Elderly Housing Fund	7,215	7,248	9,263
47400 24	Economic Development Fund	10,000	10,000	10,000
Subtotal		324,163	313,072	352,809
Revenues Subtotal		6,738,337	6,271,477	6,464,336
Proceeds of General Fixed Assets				
49500 20	Cemetery Plot Sales	2,825	3,000	3,000
49500 40	land/Equipment Sales		13,614	
Subtotal		2,825	16,614	3,000
Interfund Transfers				
	Street Paving Capital Proj Fund			
49710 51	Electric Fund		-	
49710 52	Water Fund		-	4,800
49710 53	Sewer Fund		-	
49710 55	Harbor/Port Fund		-	
49710 57	Elderly Housing		-	
49710 58	Motor Pool	100,000	-	
49710 5904	Timber Receipts Schools	230,459	187,560	696,213
Subtotal		330,459	187,560	701,013
	Fund Balance Applied		269,041	141,260
Revenues & Transfers Total		7,071,621	6,744,692	7,309,609

Program Description

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

Goals

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous, flexible, and participatory.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking.



001 - General Fund - City Council Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
51110 11	Salaries	17,938	20,000	20,000
Subtotal		17,938	20,000	20,000
Personnel Benefits				
51110 2100	PERS	1,367	2,000	1,200
51110 2200	Medicare	260	300	300
51110 2600	ESD	8	50	100
51110 2700	FICA	539	700	750
Subtotal		2,174	3,050	2,350
Supplies				
51110 31	Office Supplies	356	300	300
51110 32	Operating Supplies	28	100	100
Subtotal		384	400	400
Services & Charges				
51110 41	Professional Services	28,538	33,000	43,000
51110 4108	Contractor Services		-	
51110 42	Communication	1,049	500	1,500
51110 43	Travel & Training	17,275	28,000	20,000
51110 44	Advertising	3,777	7,550	8,000
51110 48	Repairs & Maintenance		-	
51110 49	Miscellaneous	5,095	9,000	12,000
51110 4908	Election Expenses	6,273	10,000	10,000
Subtotal		62,007	88,050	94,500
Operations & Maintenance Subtotal		82,503	111,500	117,250
Capital Outlays				
51110 64	Machinery & Equipment			
Subtotal		-	-	-
City Council Total		82,503	111,500	117,250

001 - General Fund - City Council Expenditures

Account #	Description	Narrative
51110 11	Salaries & Wages:	
	Mayor	\$ 187.50 Per PMC for each regular meeting
	Councilors	\$ 125.00 Per PMC for each regular meeting
51110 2100	Public Employees Retirement System	
51110 2300	Health insurance contribution	
51110 2600	Unemployment Insurance	
51110 31	General office supplies	
51110 32	Operating Supplies	Light bulbs, coffee supplies,
51110 41	Professional Services	50% of the cost of DC Lobbyist (\$18,000), 50% of the State Lobbyist (\$20,000) Transborden Consulting (\$5,000)
51110 43	Travel & Training	AML, SEC, Mayor's Confer. and lobbying delegation
51110 44	Advertising & Printing	Ordinance codification, advertising, printing.
51110 49	Miscellaneous	AML (3,840) & SEC (\$2050.) & Mayor's (\$100) Dues; other unbudgeted expenses
51110 4908	Election Expenses	Supplies, legal advertisements, judges
51110 64	Machinery & Equipment	



001 - General Fund - Administration

Program Description

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and polices established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Municipal Code.

Goals

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

001 - General Fund - Administration Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
51210 11	Regular Pay	141,714	153,089	173,003
51210 12	Overtime	0	-	-
Subtotal		141,714	153,089	173,003
Personnel Benefits				
51210 2100	PERS	22,893	21,886	25,829
51210 2200	Medicare	1,204	2,126	2,509
51210 2300	Aetna	7,186	15,769	25,408
51210 2400	Life Insurance	20	46	45
51210 2500	Workers Compensation	426	792	1,055
51210 2600	ESD	1,547	1,466	1,730
51210 2700	FICA		3,000	-
Subtotal		33,276	45,085	56,576
Supplies				
51210 31	Office Supplies	2,179	3,600	3,000
51210 32	Operating Supplies	1,930	1,600	1,500
51210 34	Small Tools/Equipment	120	1,000	1,000
Subtotal		4,229	6,200	5,500
Services & Charges				
51210 41	Professional Services		300	
51210 42	Communications	6,886	6,000	6,000
51210 43	Travel & Training	4,250	6,000	4,500
51210 44	Advertising/Printing	299	350	200
51210 45	Rentals/Leases	1,200	1,200	1,200
51210 48	Repairs/Maintenance	100	200	200
51210 49	Miscellaneous	1,649	2,000	2,000
51210 4925	New Hire Search	3,168	7,800	
Subtotal		17,552	16,050	14,100
Operations & Maintenance Subtotal		196,771	220,424	249,179

001 - General Fund - Administration Expenses

		Prior Year	Current Year	Adopted
		Actual	Budget	Budget
Account Number	Description	FY 99/00	FY 00/01	FY 01/02
Capital Outlays				
51210 64	Machinery & Equipment		700	-
51210 6402	Computer Equipment		1,600	
	Office Furniture		12,642	
Subtotal		-	14,942	-
Administration Total		196,771	235,366	249,179

001 - General Fund - Administration Expenses

Account #	Description	Narrative
51210 11	Salaries & Wages	
	Manager	\$ 76,000
	City Clerk	\$ 57,002
	Deputy Clerk	\$ 40,000
51210 12	Overtime	\$ -
	Total	<u>\$ 173,003</u>
51210 2100	PERS	Public Employees Retirement System
51210 2200	Medicare	Federal Medicare
51210 2300	AETNA	Health Insurance
51210 2400	Life Insurance	Employer contribution
51210 2500	Workers Compensation	Workers Compensation Insurance
51210 2600	ESD	Unemployment Insurance
51210 2700	FICA	Social Security - employees not covered by Public Employees Retirement System
51210 31	Office Supplies	Office, paper and computer supplies.
51210 32	Operating Supplies	Recording tapes, maintenance supplies
51210 34	Small Tools/Equipment	Adding machine, filing cabinet
51210 41	Professional Services	
51210 42	Communications	Telephone, postage, fax
51210 43	Travel & Training	Professional Meetings & Training
51210 44	Advertising & Printing	Legal advertisements
51210 45	Rentals/Leases	Car allowance
51210 48	Repairs/Maintenance	Office machine repairs and maintenance
51210 49	Miscellaneous	Professional and civic organization dues, unanticipated expenses
51210 4925	New Hire Search	
51210 64	Machinery & Equipment	
51210 64	Machinery & Equipment	

001 - General Fund - City Attorney

Program Description

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk. The City Attorney represents the city in civil litigation and administrative proceedings. The City Attorney is responsible for preparing contract documents and ordinance review.

Goals

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

Objectives

- To provide expert legal counseling to the city in a timely manner.
- To prosecute actions and defend the city.

001 - General Fund - City Attorney Expenses

		Prior Year	Current Year	Adopted
Account		Actual	Budget	Budget
Number	Description	FY 99/00	FY 00/01	FY 01/02
Services				
51310 41	Professional Services	17,750	40,000	23,000
51310 4105	Other Legal Services	7,265	15,000	8,000
51310 4149	Miscellaneous		-	
Subtotal		25,015	55,000	31,000
Attorney Total		25,015	55,000	31,000



001 - General Fund - Finance Department

Program Description

This department is responsible for recording and accounting for all the financial transactions of the city, including budget, payroll/personnel, accounts payable and receivable, sales, transient room tax and property tax.

Goals

To insure that all financial transactions are processed and recorded in a timely manner consistent with generally accepted accounting principles and sound financial management.

To continually monitor and evaluate the condition of all funds and account groups and insure that available cash is invested consistent with the City's investment policies.

Objectives

To achieve the highest rate of return on invested funds while limiting risk and maintaining liquidity.

To process utility, accounts receivable and tax payments promptly and deposit on a daily basis.

To process accounts payable including accurate supporting documentation in a timely manner.

To review and monitor the budget on a monthly basis and notify the department and city manager when problems appear.

001 - General Fund - Finance Department Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
51410 11	Regular Pay	217,607	211,117	208,297
51410 12	Overtime Pay	2,792	5,423	3,730
Subtotal		220,399	216,540	212,027
Personnel Benefits				
51410 2100	PERS	31,177	32,329	31,656
51410 2200	Medicare	2,641	3,140	3,074
51410 2300	Aetna	19,688	21,960	32,212
51410 2400	Life Insurance	47	91	76
51410 2500	Workers Comp.	707	1,104	1,166
51410 2600	ESD	2,284	2,165	2,120
51410 2700	FICA	1,562	2,000	-
Subtotal		58,106	62,789	70,304
Supplies				
51410 31	Office Supplies	9,728	10,000	8,500
51410 32	Operating	402	250	300
51410 33	Maintenance Supplies	165	50	100
51410 34	Small Tools & Equip.	100	500	500
Subtotal		10,395	10,800	9,400
Services & Charges				
51410 41	Professional Services	2,830	1,500	14,705
51410 4102	Tax Assessor	17,000	20,000	21,000
51410 4103	Acctg/Auditing	31,818	30,500	36,500
51410 4110	Invest. Manage. Service	236	40,000	30,000
51410 42	Communications	16,283	17,500	16,000
51410 43	Travel & Training	3,686	3,600	4,000
51410 44	Advertising & Printing	1,039	800	1,000
51410 45	Rentals/Leases	405	625	900

001 - General Fund - Finance Department Expenses

Account Number	Description	Prior Year	Current Year	Adopted
		Actual FY 99/00	Budget FY 00/01	Budget FY 01/02
51410 48	Repairs & Maintenance	10,334	10,500	3,000
51410 49	Miscellaneous	549	700	750
51410 4925	New Hire Search	916	5,000	
Subtotal		85,096	130,725	127,855
Operations & Maintenance Subtotal		373,996	420,854	419,587
Capital Outlays				
51410 64	Machinery & Equipment	16,307	-	-
	Office Furniture		36,533	
			-	
			-	
Subtotal		16,307	36,533	-
Finance Total		390,303	457,387	419,587

001 - General Fund - Finance Department

Account #	Description	Narrative
51410 11	Salaries & Wages:	
	Finance Director	\$ 59,099
	Accountant	\$ 40,914
	Tax/Payroll Clerk	\$ 39,790
	Accts. Pay. / Rec.	\$ 36,546
	Finance Clerk	\$ 31,949
51410 12	Overtime	\$ 3,730
	Total	<u>\$ 212,027</u>
51410 2100	PERS	Public Employees Retirement System
51410 2200	Medicare	Federal Medicare
51410 2300	AETNA	Health Insurance
51410 2400	Life Insurance	Employer contribution
51410 2500	Workers Compensation	Workers Compensation Insurance
51410 2600	ESD	Unemployment Insurance
51410 2700	FICA	Social Security - employees not covered by Public Employees Retirement System
51410 31	Office Supplies	Stationary, forms, paper, etc.
51410 32	Operating Supplies	Paper towels, toilet paper, soap cleaning & sanitation supplies.
51410 33	Maintenance Supplies	Paint, light bulbs
51410 34	Small tools/equipment	Computer software & upgrades
51410 41	Professional Services	Surveys & title searches, legal expenses, accounting software support agreement
51410 4102	Tax Assessor	Annual assessment serve.
51410 4103	Acctg. & Auditing Services	Annual Audit of City funds; Sales Tax Auditor fees
51410 4110	Investment Manage. Serv.	Investment manager agreements. NBA Trust = \$10,000; Merrill Lynch = \$30,000
51410 42	Communications	Telephone and mail
51410 43	Travel & Training	AK Gov. Finance Officers Assoc. conferences & other training.
51410 44	Advertising & Printing	Legal notices and ads
51410 45	Rentals & Leases	Postage meter
51410 48	Repairs & Maintenance	Maintenance agreements: printers, copier, postage machine
51410 49	Miscellaneous	Dues, subscriptions, court costs & bank fees.
51410 64	Machinery & Equipment	



001 - General Fund - Police Department Administration

Program Description

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

Goals

To provide public safety services that are responsive to the needs of the community.

Objectives

To accomplish, within the constraints of a restricted budget, the following:

- Pursue aggressive Drug Enforcement
- Maintain a Drug Investigator position in Petersburg by accessing outside grant funding for majority of cost
- Continue to facilitate the establishment and implementation of a citizen-owned "Crime Stoppers" Program.
- Continue to address critical training requirements, while implementing innovative "in-house" training for Officers and Dispatchers, by increasing the number of Department members certified to instruct by Alaska Police Standards Council (APSC). The purpose of this objective is to provide more training "in-house" for Department members, without increasing the current Travel and Training budget and without increasing O.T.

Performance Indicators	FY 99	FY 00	FY 01	Projected
				FY 02
Drug Cases	23*	17*	60*	60*
		12 in Psg	11 in Psg	12 in Psg
DARE Officer in School	Yes	No**	No	No
Grant Funded Drug Investigator	No	Yes	Yes	Yes
Facilitating Crime Stoppers	Yes (1/2 yr.)	Yes	Yes	Yes
Number of Instructor Certificates	8	10	12	12

* Calendar Year

**Alternative Drug Ed program (Quest) adopted by school system

001 - General Fund - Police Department Administration

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
52110 11	Salaries	442,449	439,772	451,836
52110 12	Overtime	34,294	34,478	40,347
52110 17	Shift Differential	6,316	8,063	8,063
Subtotal		483,059	482,313	500,246
Personnel Benefits				
52110 2100	PERS	70,627	72,042	74,687
52110 2200	Medicare	6,110	6,996	7,254
52110 2300	Aetna	49,404	66,950	82,282
52110 2400	Life Insurance	103	178	170
52110 2500	Workers Comp	9,585	16,175	17,759
52110 2600	ESD	4,980	4,825	5,002
52110 2700	FICA	1,265	383	421
Subtotal		142,074	167,549	187,575
Supplies				
52110 3100	Office Supplies	1,908	1,950	1,950
52110 3200	Operating Supplies	20,769	16,500	15,000
52110 3300	Maintenance	677	600	600
52110 3400	Small Tools/Equip	5,748	2,900	2,900
52110 3401	Seizure/Forfeit		-	
Subtotal		29,102	21,950	20,450
Services & Charges				
52110 41	Professional Services	822	4,000	4,000
52110 42	Communications	11,465	10,000	10,000
52110 4201	Comm/FEMA		-	
52110 43	Travel and Training	12,066	16,000	13,000
52110 4301	Travel Grant		-	
52110 44	Advertising/Printing	1,804	500	1,000

001 - General Fund - Police Department Administration

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
52110 45	Rentals/Leases	1,200	1,200	1,200
52110 4501	Vehicle Replacement	25,686	30,817	36,245
52110 47	Utilities	2,232	4,000	2,500
52110 48	Repairs/Maintenance	7,259	8,000	8,000
52110 49	Misc.	5,242	12,000	6,000
52110 4906	DARE Program		-	
52110 4907	State Surcharge	430	1,000	1,000
52110 4920	Motorpool O&M Charges	20,091	11,118	25,299
52110 4925	New Hire Search	410	-	-
Subtotal		88,707	98,635	108,244
Operations & Maintenance Subtotal		742,942	770,447	816,515
Capital Outlays				
52110 6218	Police Remodel			
52110 64	Machinery/Equipment	17,242	17,637	
52110 6401	Other Equipment		-	
Subtotal		17,242	17,637	-
Police Dept Admin Total		760,184	788,084	816,515

001 - General Fund - Police Department Administration

Account #	Description	Narrative
52110 11	Salaries and Wages:	Salaries are 75% of total, 25% budgeted to jail (except drug officer)
	Chief	\$ 48,031
	Captain	\$ 37,955
	Sergeant	\$ 36,145
	Officer	\$ 33,275
	Officer	\$ 44,366
	Officer	\$ 32,885
	Officer	\$ 32,885
	Officer	\$ 32,885
	Chief Clk/Dis.	\$ 30,186
	Clk/Dis. Corr. II	\$ 25,178
	Clk/Dis. Corr. II	\$ 24,788
	Clk/Dis. Corr. I	\$ 24,398
	Clk/Dis. Corr. I	\$ 24,398
	Clk/Dis. Corr. I P.T.	\$ 17,830
	Parking Attendant	\$ 6,630
52110 12	Overtime	\$ 40,347
52110 17	Shift Differential	\$ 8,063
	Total Salaries	<u>\$ 500,246</u>
52110 21	PERS	Public Employees Retirement System; 75% Police Admin split
52110 22	Medicare	Federal Medicare
52110 23	AETNA	Health Insurance
52110 24	Life Insurance	Employer contrib
52110 25	Worker's Compensation	Worker's Compensation Insurance
52110 26	ESD	Unemployment Insurance
52110 27	FICA	Social Security - only when not covered by PERS
52110 31	Office Supplies	Officer, paper and computer supplies
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, ammunition, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies
52110 34	Small Tools/Equipment	Cameras, cassette recorders, office chairs, file cabinets
52110 3401	Designated Renov. Exp.	



001 - General Fund - Police Department Administration

Account #	Description	Narrative
52110 4100	Professional Services	Medical exams, hospital services, Local Law Enforcement Block Grant match
52110 4200	Communications	Telephone, fax, cell phones, pagers, modem, 911 lines, radio repeater charges
52110 4201	FEMA Communications	Fire Dept. Has FEMA responsibilities
52110 4300	Travel and Training	Travel and training expenses including per diem and fees for schools
52110 4400	Advertising/Printing	Auction ads, other public notices
52110 4500	Rentals and Leases	Vehicle Allowance
52110 4501	Vehicle Replacement	Motorpool
52110 4700	Utilities	Police Department
52110 4800	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs
52110 4900	Miscellaneous	Drug operations, dues, memberships, publications
52110 4906	DARE Program	School instituted alternative program FY 00
52110 4906	State Surcharge	State traffic ticket surcharge is collected and forwarded to Police Standards Council
52110 4920	Motor Pool O/M	Motor Pool Operations/Maintenance
52110 64	Machinery & Equipment	Nothing budgeted FY 02

Program Description

To provide a secure, safe facility for the incarceration of prisoners.

Goals

To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.

To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.

Objectives

To maintain level of in-service jail training for all jail personnel.

To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.

Performance Indicators	FY 99	FY 00	FY 01	FY 02
1) Facility reviews conducted	3	2	3	3
2) Training hours conducted	40	40	40	40



001 - General Fund - Police Department - Jail Expenses

Account Number	Description	Prior Year Acutal FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
52310 11	Salaries	149,061	133,407	136,431
52310 12	Overtime	11,529	11,493	11,703
52310 17	Jail Shift Differential	2,312	2,688	2,688
Subtotal		162,902	147,588	150,822
Personnel Benefits				
52310 2100	Jail PERS	24,073	21,633	22,116
52310 2200	Jail Medicare	2,030	2,101	2,148
52310 2300	Jail Health Insurance	16,964	19,257	26,328
52310 2400	Jail Life Insurance	34	49	49
52310 2500	Jail Worker's Comp	3,143	4,837	5,259
52310 2600	Jail Unemployment	1,653	1,449	1,481
52310 2700	Jail FICA	191	-	-
Subtotal		48,088	49,326	57,382
Supplies				
52310 31	Office Supplies	245	300	300
52310 32	Operating Supplies	11,947	12,000	11,000
52310 33	Jail Maintenance	370	400	400
52310 34	Jail Small Tools/Equip	2,677	800	800
Subtotal		15,239	13,500	12,500
Services & Charges				
52310 41	Professional Services		500	500
52310 42	Jail Communications	2,041	2,300	2,300
52310 43	Jail Travel/Training	845	800	800
52310 44	Advertising & Printing		-	
52310 47	Jail Utilities	2,232	2,500	2,500
52310 48	Jail Repair/Maint.	679	500	500
52310 49	Jail Miscellaneous	437	300	400
52310 4925	Jail New Hire Search		-	
Subtotal		6,234	6,900	7,000

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Operations & Maintenance Subtotal		232,463	217,314	227,704
Capital Outlays				
52310 6401	Equipment	1,781	-	-
Subtotal		1,781	-	-
Police Dept Jail Total		234,244	217,314	227,704
Police Dept. Admin. Total		760,184	788,084	816,515
Police Total		994,428	1,005,398	1,044,219



001 - General Fund - Police Department - Jail Expenses

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police
52310 12	Overtime	25% of Police
52310 17	Shift Differential	25% of Police
52310 21	PERS	Public Employees Retirement system
52310 22	Medicare	Federal Medicare
52310 23	AETNA	Health Insurance
52310 24	Life Insurance	Employer contribution
52310 25	Worker's Compensation	Worker's Compensation Insurance
52310 26	ESD	Unemployment Insurance
52310 27	FICA	When not covered by PERS
52310 31	Office Supplies	Office, paper and computer supplies
52310 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing
52310 33	Maintenance Supplies	Maintenance supplies for jail
52310 34	Small Tools/Equipment	Replacement
52310 41	Professional Services	Medical, dental, psychiatry services not covered by contract
52310 42	Communications	Jail telephone and fax
52310 43	Travel and Training	Corrections Officer School (airfare only)
52310 47	Utilities	Jail/Based on actual
52310 48	Repairs/Maintenance	Related to Jail Facility and equipment
52310 49	Miscellaneous	Publications, Writing Supplies
52310 6401	Capital Outlay	No capital outlays

Program Description

The Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophic events. The department is charged with the provision of pre-hospital emergency medical care and transport. The department provides its members with the necessary training to do the job effectively and safely. The Fire Department is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches.

Goals

- Provide the community with well-trained, professional emergency service personnel.
- Work accident free .
- Respond to all emergency aid requests.
- Maintain an adequate number of volunteer emergency service providers.

Objectives

- Teach 1 EMT-I class (alternate years)
- Teach 1 EMT-II class (alternate years)
- Teach 1 EMT-I recertification class (alternate years)
- Teach 1 Firefighter-I class each year
- Teach 24 EMS continuing medical education class each year
- Teach 36 Fire drills
- Teach "Learn Not To Burn" at the Elementary school
- Review all building permits within the city for compliance with fire code



001 - General Fund - Fire Department Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
001 52510 11	Salaries	100,586	105,302	104,835
001 52510 12	Overtime		-	3,500
Subtotal		100,586	105,302	108,335
Personnel Benefits				
001 52510 2100	PERS	15,169	14,210	14,624
001 52510 2200	Medicare	112	1,379	1,571
001 52510 2300	Aetna	8,438	10,467	14,264
001 52510 2400	Life Insurance	19	30	30
001 52510 2500	Workmans comp.	6,969	11,701	5,583
001 52510 2600	ESD	985	951	1,083
001 52510 2700	FICA	477	-	644
Personnel Benefits Total		32,169	38,738	37,800
Supplies				
001 52510 31	Office Supplies	573	900	700
001 52510 32	Operating Supplies	13,146	17,295	17,500
001 52510 33	Maint. Supplies	571	3,000	2,500
001 52510 34	Small Tools	18,719	47,000	65,000
Subtotal		33,009	68,195	85,700
Services & Charges				
001 52510 41	Professional Services	925	1,000	2,000
001 52510 42	Communications	3,773	2,800	3,200
001 52510 43	Travel & Training	26,038	34,750	31,000
001 52510 44	Advertising		100	100
001 52510 45	Rentals & leases	1,368	16,362	16,400
001 52510 4501	Veheical replacement	104,249	104,818	120,878
001 52510 47	Utilities	6,650	9,000	9,000
001 52510 48	Repairs & Maint.	1,462	2,000	2,500
001 52510 49	Miscellaneous	2,037	2,340	3,000
001 52510 4920	Motor pool Charges	16,798	19,833	19,694
001 52510 4957	EMA Expense	320	-	-
Subtotal		163,620	193,003	207,772

001 - General Fund - Fire Department Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Operations & Maintenance Subtotal		329,384	405,238	439,607
Capital Outlays				
001 52510 64	Machinery & Equip	-	-	-
Subtotal		-	-	-
Fire Department Total		329,384	405,238	439,607



001 - General Fund - Fire Department Expenses

Account #	Description	Narrative
001 52510 11	Salaries & Wages:	
	Chief	\$6,489
	Fire Marshall/EMT -D	\$50,606
	EMS Coord/Firefighter	\$43,846
	2 Assistant Chiefs	\$3,893
	Overtime	\$3,500
	Total	<u>\$108,335</u>
001 52510 21	PERS	Public Employees Retirement System
001 52510 22	Medicare	Federal Medicare
001 52510 23	AETNA	Health Insurance
001 52510 24	Life Insurance	Employer contribution
001 52510 25	Workmans Comp.	Workers Compensation Insurance
001 52510 26	ESD	Unemployment Insurance
001 52510 31	Office Supplies	Paper, pens, copying expenses
001 52510 32	Operating Supplies	Dinners, coffee, chemicals, fuel , clean supplies, foam, EMS protective clothing
001 52510 33	Maintenance Supplies	Radio, pager, & defibrillator batteries, defib maint., paint, nuts & bolts
001 52510 34	Small Tools & Equipment	Firefighter protective clothing, EMS equipment, pagers, air tanks, hi-pressure regulators SAR equipment
001 52510 41	Professional Services	Hepatitis vaccine, test breathing air, print EMS report forms.
001 52510 42	Communications	Postage & phone, ambulance cell phone (based on actual)
001 52510 43	Travel & Training	Fire & EMS conferences, EMT-I class, fire investigation trng., text books, EMT Symposium Firefighter training, Officer training, In-house training materials, SAR training
001 52510 44	Advertising & Printing	Training, auctions, RFP's.
001 52510 45	Rentals & leases	Chief's car, rent for Scow Bay fire hall site.
001 52510 4501	Vehicle replacement	All rolling stock.
001 52510 47	Utilities	Main station, Scowbay station and float sheds.
001 52510 48	Repairs & Maintenance	Repairs & maintenance
001 52510 49	Miscellaneous	Organizational dues and magazine subscriptions
001 52510 4920	Motor Pool O&M	Motor Pool Operations & Maintenance.
001 52510 64	Machinery/Equipment	

**001 - General Fund -
Public Works - Streets and Administration**

Program Description

The mission of the Public Works Department is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, water distribution system, wastewater collection system, the collection and disposal of solid waste and acquisition, disposal, and maintenance of the City owned, equipment fleet.

Goals

To provide quality services for the citizens of Petersburg.

Objectives

To maintain streets and roadways at the highest level possible with existing personnel and available funding.

To provide a safe and adequate water distribution and wastewater collection system.

Performance Indicators	FY 98	FY 99	FY 00	FY 01 (1/2 yr)	Est FY 02
Street Maintenance	4,627	5,274	5,273	3,714	6,200
Water Distribution System	1,381	1,699	1,367	1,524	1,400
Wastewater Collection System	415	317	445	52	1,500
Capital Projects	-	-	-	-	-
Groundskeeping/Cemetery	1,233	2,413	1,494	839	1,600

Reflects average based on history of hours



001 - General Fund
Public Works - Streets and Administration Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
53410 11	Regular Pay	240,664	241,622	268,634
53410 1101	Reg Pay - Temps		-	
53410 12	Overtime Pay	18,405	14,998	12,253
53410 17	Shift Differential		-	
Subtotal		259,069	256,620	280,887
Personnel Benefits				
53410 2100	Pension	36,984	36,819	41,209
53410 2200	Medicare	1,840	3,576	4,002
53410 2300	Health Insurance	21,904	32,071	39,995
53410 2400	Life Insurance	53	92	102
53410 2500	Workers' Comp	14,699	21,236	23,433
53410 2600	Unemployment Expense	2,598	2,466	2,809
53410 2700	FICA	912	-	302
Subtotal		78,990	96,260	111,853
Supplies				
53409 31	Office Supplies	1,239	1,500	1,500
53410 32	Operating Supplies	1,994	2,355	1,400
53410 3201	Safety Supplies	1,632	4,150	4,100
53410 3205	Grounds Supplies	5,712	6,675	5,500
53410 33	Maint. Supplies	14,962	38,127	42,407
53410 3303	Parking Maintenance	868	2,630	2,500
53410 34	Small Tools	368	3,840	4,000
53410 36	Street Materials	84,481	120,375	110,000
Subtotal		111,256	179,652	171,407
Services & Charges				
53410 41	Professional Services	3,790	2,000	2,000
53410 42	Communication	2,660	5,750	2,800
53410 43	Travel & Training	1,101	3,000	2,500

**001 - General Fund
Public Works - Streets and Administration Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
53410 44	Advertising & Printing	753	200	200
53410 45	Rentals & Leases			
53410 4501	Vehicle Replacement	166,294	177,642	181,494
53410 47	Utilities	4,848	5,200	5,000
53410 4701	Utilities-St Light	30,456	33,000	30,456
53410 4702	Utilities-Garbage	8,748	9,500	8,748
53410 48	Repairs & Maintenance	7,647	7,000	1,000
53410 4801	Building Repair		-	-
53410 4804	Permit Expense	730	700	700
53410 49	Miscellaneous	510	750	500
53410 4920	Motor Pool Charges	149,946	252,714	219,786
53410 4925	New Hire Search		-	
Subtotal		377,483	497,456	455,184
Operations & Maintenance Subtotal		826,798	1,029,988	1,019,331
Capital Outlays			-	-
53410 64	Machinery and Equipmen	500		
53410 6401	Other Equipment	6,220	13,500	9,000
53410 6105	Site Development	13,045	-	
53410 62	Buildings	1,851	-	
53410 6569	RV Parking	53	-	
Subtotal		21,669	13,500	9,000
Public Works Streets/Admin Total		848,467	1,043,488	1,028,331

001 - General Fund
Public Works - Streets and Administration

Account #	Description	Narrative
53410 11	Salaries & Wages:	
	Secretary	\$ 23,572
	Foreman	\$ 50,606
	2 Hvy Equip. Operators	\$ 92,102
	Utility Worker	\$ 42,120
	Laborer I	\$ 30,888
	Groundskeeper	\$ 24,706
53410 1101	Temporary Labor	\$ 4,639 Grounds Helper 2 months
53410 12	Overtime	\$ 12,253 5%
	Total	<u>\$ 280,887</u>
53410 21	PERS	Public Employees Retirement System
53410 22	Medicare	Federal Medicare
53410 23	Health Insurance	Health Insurance
53410 24	Life Insurance	Employer contribution
53410 25	Workers Comp	Workers Compensation Insurance
53510 26	Unemployment Expense	Unemployment Insurance
53410 27	FICA	Social Security - employees not covered by Public Employees Retirement System
53410 31	Office Supplies	General Office Supplies
53410 32	Operating Supplies	Paper Products, Soap, Coffee, keys, film, Other General Operating Supplies
53410 3201	Safety Supplies	Safety Gear, Rain Gear, Jackets, Coveralls, Gloves, Ear Plugs, Goggles, First Aid Kits
53410 3205	Grounds Supplies	Landscaping/Cemetery Supplies - Operating Supplies, Plants, Soil, Seeds
53410 33	Maintenance Supplies	Culvert, Calcium, Paint, Lumber, Batteries, Street Signs, Cement, Tarps
53410 3303	Parking Maintenance	Signage, paint, safety materials
53410 34	Small Tools/Equipment	Cut off saw, Chain saw, Hand tool replacement
53410 36	Street Materials	Shot Rock, Crushed Rock, Lignosite, Sand
53410 41	Professional Services	Legal, surveyors, janitorial
53410 42	Communications	Telephone and pagers
53410 43	Travel & Training	Certifications and conferences
53410 44	Advertising & Printing	Public Notices

**001 - General Fund
Public Works - Streets and Administration**

Account #	Description	Narrative
53410 4501	Vehicle Replacement	Replacement Cost for Public Works Street Equipment
53410 47	Utilities	Electric for Public Works Garage
53410 4701	Utilities	Street Lights/Cemetery Electricity
53410 4702	Utilities	Main Street Refuse Collection
53410 48	Repairs/Maintenance	Snowgates
53410 4801	Building Repair	Facilities Repair/Improvement
53410 4804	Permit Expense	Move Permits, State Permits, CDL
53410 49	Miscellaneous	Miscellaneous, dues & subscriptions
53410 4920	Motor Pool Charges	Insurance, Fuel, Labor, Parts for Public Works Equipment
53410 6401	Other Equipment	1/2 Copier purchase
53410	Cemetery Expansion	One-half development of new section at the Petersburg Memorial Cemetery
59710 5908	Interfund Transfers	



001 - General Fund - Community Development

Program Description

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, preparing the annual Overall Economic Development Plan, and assistance to other city departments with state and federal regulations and permitting requirements.

Goals

To promote the safe and orderly development of the city in conformance with the Uniform Building Code and Municipal Code regulations governing building and land use development. To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

Objectives

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recording changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.
- To review and approve all building projects within the city for conformance with the Uniform Building Code, Uniform Plumbing Code, the Uniform Mechanical Code and the Zoning Ordinance.

001 - General Fund - Community Development Expenses

Account		Prior Year	Current Year	Adopted
Number	Description	Actual	Budget	Budget
		FY 99/00	FY 00/01	FY 01/02
Salaries & Wages				
53660 11	Regular Wages	113,953	110,838	113,407
53660 12	Overtime	30	1,000	1,363
Subtotal		113,983	111,838	114,770
Personnel Benefits				
53660 2100	PERS	17,090	16,697	17,135
53660 2200	Medicare	670	1,622	1,664
53660 2300	Aetna Health	12,192	13,216	20,383
53660 2400	Life Insurance	22	34	34
53660 2500	Workers Compensation	1,418	2,378	2,670
53660 2600	ESD (Unemployment)	1,118	1,118	1,148
53660 2700	FICA		-	-
Subtotal		32,510	35,065	43,033
Supplies				
53660 31	Office Supplies	3,435	1,501	1,000
53660 32	Operating Supplies	4,098	2,250	1,500
53660 3201	Safety Supplies		100	100
53660 33	Maintenance Supplies	43	300	300
53660 34	Small Tools and Equipment	3,890	3,000	3,000
Subtotal		11,466	7,151	5,900
Services & Charges				
53660 41	Professional Services	524	1,000	500
53660 42	Communications	1,756	3,500	2,000
53660 43	Travel & Training	3,760	4,000	4,000
53660 4301	Travel Grant		-	
53660 4303	Travel / P&Z Commission		-	
53660 44	Advertising & Printing	642	600	300
53660 45	Rentals and Leases		600	200
53660 4501	Vehicle Replacement	1,142	-	3,369

001 - General Fund - Community Development Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
53660 47	Utilities	2,804	1,600	2,000
53660 48	Repairs and Maintenance	977	1,000	800
53660 49	Miscellaneous	908	1,000	1,000
53660 4901	Reimbursable Expenses	750	-	
53660 4920	Motor Pool O & M	1,994	1,532	1,368
Subtotal		15,257	14,832	15,537
Operations and Maintenance Subtotal		173,216	168,886	179,241
Capital Outlays				
53660 64	Machinery & Equipment	1,491	2,001	8,500
Subtotal		1,491	2,001	8,500
Community Development Total		174,707	170,887	187,741

001 - General Fund - Community Development

Account #	Description	Narrative
53660 1100	Salaries & Wages:	
	Director	\$58,874
	Engineering Technician	\$46,675
	Secretary	\$7,857
53660 1200	Overtime	\$1,363
	Total	<u>\$114,770</u>
53660 2100	PERS	Public Employees Retirement System
53660 2200	Medicare	Federal Medicare
53660 2300	Aetna Health	Health Insurance
53660 2400	Life Insurance	Life Insurance
53660 2500	Workers Compensation	Workers Compensation
53660 2600	ESD (Unemployment)	Unemployment Insurance
53660 2700	FICA	Social Security - only when not covered by PERS
53660 3100	Office Supplies	Office, paper, and computer and blue print machine supplies; mapping supplies
53660 3200	Operating Supplies	Supplies, recording tapes, film and operating supplies; mapping supplies
53660 3201	Safety Equipment	Safety equipment
53660 3300	Maintenance Supplies	Paint, light bulbs, etc.
53660 3400	Small Tools and Equipment	Drafting and surveying equipment, small tools, digitizer and mapping equipment
53660 4100	Professional Services	Janitorial services
53660 4200	Communications	Telephone, postage and fax machine.
53660 4300	Travel & Training	ICBO seminars, Alaska Planners conference, technical/professional (Autocad and GIS) training;
53660 4303	Travel _ P&Z Commission	Training for Planning and Zoning Commission members.
53660 4400	Advertising & Printing	Newspaper notices, printing expenses.
53660 4500	Rentals and Leasing	Engineering Technician - car allowance.
53660 4501	Vehicle Replacement	
53660 4700	Utilities	Utility charges for Community Development office.
53660 4800	Repairs and Maintenance	Repairs and maintenance of office, surveying and mapping equipment.
53660 4900	Miscellaneous	ICBO and APA dues, newspaper and publications, unanticipated expenses.
53660 4901	Reimbursable Expenses	Subdivision inspections.
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts and freight.
53660 6400	Machinery & Equipment	Computer and mapping equipment upgrades, Replace copy machine
53660 6415	Machinery & Equipment	

001- General Fund - Facilities Maintenance

Program Description

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department coordinates additions and alterations to existing buildings, along with construction of smaller city improvements. In addition, this division assists other non-departmental entities with the maintenance of their city-owned buildings.

Goals

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

Objectives

- Initiate a systematic program for the maintenance of city-owned buildings.
- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.

001 - General Fund - Facilities Maintenance

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries and Wages				
53810 11	Regular Pay	47,748	45,261	67,272
53810 12	Overtime Pay	553	2,000	4,000
Subtotal		48,301	47,261	71,272
Personnel Benefits				
53810 2100	Pension	7,289	7,056	10,641
53810 2200	Medicare	783	685	1,033
53810 2300	Health Insurance	6,673	8,177	18,573
53810 2400	Life Insurance	12	15	30
53810 2500	Workers Compensation	1,303	2,186	3,635
53810 2600	Unemployment	540	473	713
53810 2700	FICA	270	-	-
Subtotal		16,870	18,592	34,625
Supplies				
53810 31	Office Supplies	245	1,000	500
53810 32	Operating Supplies	349	1,200	600
53810 3201	Safety Supplies	85	200	200
53810 33	Maintenance Supplies	122	200	200
53810 34	Small Tools and Equip	4,398	2,000	1,000
Subtotal		5,199	4,600	2,500
Services and Charges				
53810 41	Professional Services	1,592	2,500	2,500
53810 42	Communications	1,005	2,200	2,000
53810 43	Travel and Training	2,491	1,000	2,000
53810 45	Rentals and Leasing		200	200
53810 4501	Vehicle Replacement	4,961	3,313	3,313
53810 47	Utilities	480	400	400
53810 48	Repairs and Maintenance	53	200	200

001 - General Fund - Facilities Maintenance

Account		Prior Year	Current Year	Adopted
Number	Description	Actual	Budget	Budget
		FY 99/00	FY 00/01	FY 01/02
53810 49	Miscellaneous	2,348	1,000	1,000
53810 4920	Motor Pool O&M	3,050	2,082	1,855
Subtotal		15,980	12,895	13,468
Operations and Maintenance Subtotal		86,350	83,348	121,865
Projects				
53810 6204	Municipal Building	4,796	3,000	9,400
53810 6208	Water Utility		-	4,800
53810 6209	Wastewater Utility		-	
53810 6211	Public Works	4,997	5,000	2,100
53810 6212	Clausen Museum	1,010	7,500	10,000
53810 6213	Parks & Recreation	12,947	5,000	7,500
53810 6214	Administration	678	4,000	2,500
53810 6215	Library	200	2,500	1,500
53810 6216	Finance	848	1,000	1,500
53810 6217	Miscellaneous	26,374	12,000	12,000
53810 6218	Police Department	2,024	7,000	8,000
53810 6219	Fire Department	1,269	6,000	71,000
53810 6226	Community Development	527	3,600	2,000
53810 6231	Romiad Building	2,175	2,000	2,000
Building Maintenance Project Subtotal		57,845	58,600	134,300
Building Maintenance Total		144,195	141,948	256,165

001- General Fund - Facilities Maintenance

Account #	Description	Narrative
53810 1100	Salaries & Wages:	
	Maintenance Specialist	\$46,675
	Maintenance Assistant	\$20,597 1387 hrs @ \$14.85 per hr
53810 1200	Overtime Pay	\$4,000
	Total	<u>\$71,272</u>
53810 2100	PERS	Public Employees Retirement System
53810 2200	Medicare	Federal Medicare
53810 2300	Atena Health	Health Insurance
53810 2400	Life Insurance	Life Insurance
53810 2500	Workers Compensation	Workmans Compensation
53810 2600	Unemployment	Unemployment Insurance
53810 2700	FICA	Social Security - only when not covered by PERS
53810 3100	Office Supplies	Office Supplies
53810 3200	Operating Supplies	Carpentry & Maintenance supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial supplies
53810 3400	Small Tools & Equipment	Maintenance tools & equipment
53810 4100	Professional Services	Elevator, boiler and sprinkler inspections
53810 4200	Communications	Telephone & postage fees
53810 4300	Travel and Training	ICBO examination
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO dues & misc. expenses
53810 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts.

001- General Fund - Facilities Maintenance

53810 6204	Municipal Building	Paint Exterior, Replace Fascia, General Maintenance
53810 6208	Water Utility	Retaining wall & slab for loading dock & replace roll-up door in filter bay room
53810 6209	Wastewater Utility	
53810 6211	Public Works	Covered storage area, general maintenance
53810 6212	Clausen Museum	Replace flooring, paint interior and exterior, general maintenance.
53810 6213	Parks & Recreation	Eagles Roost stairway, bathroom partitions, general maintenance.
53810 6214	Administration	Shelving, general maintenance
53810 6215	Library	General maintenance
53810 6216	Finance	General maintenance
53810 6217	Miscellaneous	Emergency repairs not anticipated as routine
53810 6218	Police Department	Repair floor, general maintenance
53810 6219	Fire Department	Floor Repair, Scow Bay electrical and finish, Scow Bay wainscoat, general maintenance
53810 6226	Community Development	General maintenance.
53810 6227	Engineering	General maintenance.
53810 6231	Romiad Building	Paint exterior, general maintenance.

Program Description

The Engineering Department is responsible for all capital and special project management, including design and implementation of the City's capital improvement program. The department provides staff assistance to the City Manager and other operating departments and organizational units of the city to achieve the most efficient accomplishment of city government objectives.

Goals

- Manage all capital and special improvement projects.
- Facilitate inter-departmental coordination and cooperation to insure effective project management.
- Provide engineering expertise, advice and recommendations as needed by city personnel, council, manager and the public.
- Assist in the development and recommendation of municipal code revisions for private sector infrastructure development.

Objectives

- Inter-departmental coordination
- Construction inspection and administration of capital and special projects
- Act as the City's representative with contractors, developers, outside funding and regulatory agencies, and other governmental entities.



001 - General Fund - City Engineer Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
54010 11	Regular Pay		-	
54010 12	Overtime Pay		-	
Subtotal				
Personnel Benefits				
54010 2100	Pension		-	
54010 2200	Medicare		-	
54010 2300	Health Insurance		-	
54010 2400	Life Insurance		-	
54010 2500	Workers Comp		-	
54010 2600	Unempl. Expense		-	
54010 2700	FICA		-	
Subtotal				
Supplies				
54010 31	Office Supplies		-	
54010 32	Operating Supplies		-	
54010 33	Maintenance Supplies		-	
54010 34	Small Tools/ Equipment		-	
Subtotal				
Services & Charges				
54010 41	Professional Services		-	-
54010 42	Communications		-	
54010 43	Travel & Training		-	
54010 44	Advertising & Printing		-	
54010 45	Rentals & Leases		-	
54010 4501	Vehicle Replacement		-	
54010 48	Repairs & Maintenance		-	
54010 49	Miscellaneous		-	

001 - General Fund - City Engineer Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
54010 4920	Motor Pool O&M		-	
54010 4925	New Hire Expenses		-	
Subtotal		-	-	-
Operations & Maintenance Subtotal		-	-	-
Capital Outlays				
54010 64	Machinery & Equipment		-	
Subtotal		-	-	-
City Engineer Total		-	-	-

001 - General Fund - City Engineer

Account #	Description	Narrative
54010 2100	Pension	
54010 2200	Medicare	
54010 2300	Health Insurance	
54010 2400	Life Insurance	
54010 2500	Workers Comp	
54010 2600	Unempl. Expense	
54010 2700	FICA	
54010 31	Office Supplies	
54010 32	Operating Supplies	
54010 33	Maintenance Supplies	
54010 34	Small Tools/ Equipment	
54010 41	Professional Services	Miscellaneous Consulting Services, Janitorial Services
54010 42	Communications	
54010 43	Travel & Training	
54010 44	Advertising & Printing	
54010 45	Rentals & Leases	
54010 48	Repairs & Maintenance	
54010 49	Miscellaneous	
54010 4925	Personnel expenses	
54010 64	Machinery & Equipment	

001 - General Fund - Community Services

Program Description

The Community Services portion of the General Fund budget contributes funding for agencies which provide health, social and community services to the citizens of Petersburg.

Goals

The goal of the city in providing funding for these agencies is to create a healthy, creative and supportive living environment.



001 - General Fund - Community Services Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Grants				
56010 4914	Clausen Museum O & M	36,000	36,000	40,000
56010 4928	Transient Room Tax Grants	10,375	8,000	14,400
56010 4929	Chamber of Commerce Grant (TRT)	32,561	27,800	32,800
56010 4934	Petersburg Youth Program	22,500	22,500	25,000
56010 4935	Public Health Nurse		15,375	16,600
56010 4936	Petersburg Mental Health Services	45,000	45,000	60,000
56010 4937	Alcohol & Drug Abuse Services	31,500	31,500	35,000
56010 4939	Public Radio KFSK	3,150	3,150	3,500
56010 4943	Senior Citizens Nutrition Program	3,000	3,000	8,000
56010 4931	Day Care Local Admin Subsidy	4,050	4,050	4,555
56010 4955	Local Day Care Grant		7,650	8,814
56010 4921	Petersburg Public School O & M	1,570,021	1,839,062	1,923,454
	Petersburg Public School Activities		-	165,000
56010 59	Petersburg Medical Center	76,670	67,072	64,438
Community Services Total		1,834,827	2,110,159	2,401,561

56010 4921
~~56010 4925~~
 493
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001 - General Fund - Community Services

Account #	Description	Narrative
56010 4914	Clausen Memorial Museum	Local operations grant
56020 4928	Transient Room Tax Grant	Tourism projects
56020 4929	Chamber of Commerce Grant	Operations grant
56010 4931	Day Care Administrative Subsidy	Local operations grant
56010 4934	Petersburg Youth Program	Local operations grant
56010 4935	Public Health Nurse	State pass through and local operations grant
56010 4936	Mental Health Services	State pass through and local operations grant
56010 4937	Alcohol & Drug Abuse Services	State pass through and local operations grant
56010 4939	Public Radio KFSK	Local operations grant
56010 4943	Senior Citizens Nutrition Program	Local operations grant
56010 4955	Local Day Care Grant	Local grant for day care services
59710 59	Petersburg Medical Center	State Revenue Sharing pass through & Tax Equalization
56010 4921	Petersburg Public School O & M	Local share of School Operations
	Petersburg Public School Activities	Additional Funding
56010 59	Petersburg Medical Center	Hospital's share of State Shared Revenues



001 - General Fund - Library

Program Description

The library acquires, organizes, and provides access to information and library materials

Goals

To inform, enrich, and empower every citizen in the community by creating and promoting access to a vast array of ideas and information

Objectives

- Loan 20,000 items to the people of Petersburg
- Answer hundreds of reference questions
- Encourage reading, library use, and information literacy through programs and publicity
- Maintain current and useful collections by adding 1200 new books, 45 videos and 80 newspaper and magazine subscriptions.
- Provide access to automated information through the Internet and statewide databases

Performance Indicators

- Approximately 20,000 items were loaned in FY 2000
- 27,323 people came to the library in FY2000
- 313 new library cards were issued in FY2000.
- The library offered 32 programs last year that were attended by 1200 people
- Internet access is in nearly nonstop use from April through September and in heavy use the rest of the year.
- Added 1,394 books and withdrew 636 for a total of 27,036 volumes held.

001 - General Fund - Library Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
57210 11	Salaries	96,468	98,151	100,824
57210 12	Overtime Pay	65	-	1,167
57210 17	Shift Differential	636	-	
Subtotal		97,169	98,151	101,991
Personnel Benefits				
57210 2100	PERS	12,955	12,161	12,712
57210 2200	Medicare	640	1,416	1,479
57210 2300	Aetna	5,628	8,063	10,026
57210 2400	Life Insurance	17	60	61
57210 2500	Workers Comp	279	498	561
57210 2600	Unemployment	957	976	1,020
57210 2700	FICA	706	1,003	1,044
Subtotal		21,182	24,177	26,903
Supplies				
57210 31	Office Supplies	2,628	2,000	2,100
57210 32	Operating Supplies	1	50	50
57210 3211	Books	20,944	28,790	25,000
57210 3212	Periodicals	3,428	3,000	4,000
57210 3213	AV materials	752	1,500	1,200
57210 34	Small Tools & Equip.	163	1,100	150
Subtotal		27,916	36,440	32,500
Services & Charges				
57210 41	Professional Services			5,000
57210 4111	OCLC	1,976	2,500	2,300
57210 42	Communications	2,283	1,700	3,000
57210 43	Travel & Training	868	1,360	1,300
57110 44	Advertising & Printing	55	75	140

001 - General Fund - Library Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
57210 48	Repairs & Maintenance	3,548	5,500	7,000
57210 49	Miscellaneous	777	700	900
Subtotal		9,507	11,835	19,640
Operations & Maintenance Subtotal		155,774	170,603	181,034
Capital Outlays				
57210 64	Machinery & Equipment	1,987	10,500	3,000
57210 6401	Library Other Equipment		8,000	2,000
Subtotal		1,987	18,500	5,000
Library Total		157,761	189,103	186,034

001 - General Fund - Library

Account #	Description	Narrative
57210 11	Salaries & Wages:	
	Librarian	\$ 54,153
	Technician	\$ 30,236
	Clerks	\$ 16,435
	Overtime	\$ 1,167
	Total	<u>\$ 101,991</u>
57210 2100	PERS	Public Employees Retirement System
57210 2200	Medicare	Federal Medicare
57210 2300	Aetna	Health Insurance
57210 2400	Life Insurance	Employer contribution
57210 2500	Workers Comp	Workers Compensation Insurance
57210 2600	Unemployment	Unemployment Insurance
57210 31	Office Supplies	Paper, book processing supplies, etc.
57210 32	Operating Supplies	General operating supplies
57210 3211	Books	The most used information resource
57210 3212	Periodicals	Newspapers, magazines
57210 3213	AV materials	Videos, cassettes, books on tape
57210 34	Small Tools & Equip.	
57210 41	Professional Services	Costs for grant specialist, feasibility study, capital development plan and preliminary drawings for new library
57210 4111	OCLC	Subscription to the OCLC bibliographic utility used for cataloging records, interlibrary loan, and backup of our catalog
57210 42	Communications	Postage, telephone, and automation connections, e-mail, etc
57210 48	Repairs & Maintenance	Copier, equipment, software and computer maintenance
57210 49	Miscellaneous	Programming costs, prizes
57210 43	Travel & Training	Alaska Library Assn. Conference, computer training
57210 44	Advertising	Advertising open positions and programs
57210 64	Machinery & Equipment	Upgrade two work stations
57210 6401	Other equipment	Picture book bins and shelving for the children's collection



001 - General Fund
Parks and Recreation - Administration Expenses

Program Description

The Parks & Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services.

Goals

The Parks and Recreation Department mission statement is "To promote and provide safe, economical, well maintained accessible facilities and a wide variety of quality programs for all ages."

Objectives

To implement the recommendations of the Parks & Recreation Advisory Board.
To provide the broadest range of services to the community within budgetary limitations.

**001 - General Fund
Parks and Recreation - Administration Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
57410 11	Salaries	150,875	161,034	165,669
57410 12	Overtime	2,342	2,000	3,062
57410 17	Shift Differential	1,174	1,500	1,500
Subtotal		154,391	164,534	170,231
Personnel Benefits				
57410.2100	PERS	15,528	24,117	22,999
57410 2200	Medicare	2,098	2,342	2,447
57410-2300	Health	11,862	16,125	27,842
57410 2400	Life Insurance	28	91	64
57410-2500	Worker's Comp.	4,502	8,844	9,536
57410 2600	ESD	1,436	1,645	1,687
57410.2700	FICA	2,521	3,456	1,483
Subtotal		37,975	56,620	66,058
Supplies				
57410 31	Office Supplies	6,220	1,400	2,500
57410 32	Operating Supplies	2,649	3,200	3,500
57410 3201	Safety Supplies	274	200	300
57410 3203	Special Recreation	24,107	20,000	25,000
57410 3220	Op. Supplies-Parks	1,787	1,200	1,000
57410-33	Maintenance Supplies	3,999	6,000	5,000
57410 3320	Maint. Supplies-Parks	1,329	500	1,500
57410 34	Sm Tools/Equipment	14,701	2,800	12,000
57410 3409	Ball Field Expansion			15,000
57410 3420	Sm Tools/Equip-Parks	1,012	200	300
Subtotal		56,078	35,500	66,100
Services & Charges				
57410 41	Professional Services	565	1,000	1,000

**001 - General Fund
Parks and Recreation - Administration Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
57410 42	Communications	2,294	2,600	2,600
57410 43	Travel & Training	1,454	3,650	5,000
57410-44	Advertising	945	1,500	750
57410 45	Rentals/Leases	1,150	1,200	4,440
57410 4501	Vehicle Replacement	5,266	4,213	11,187
57410 47	Utilities	4,330	5,600	7,540
57410 48	Repair & Maintenance	1,031	1,600	2,000
57410 49	Miscellaneous	775	500	500
57410 4904	Gun Range		-	-
57410 4905	Haugen Rec. Area	2,165	2,000	2,500
57410 4920	Motor Pool	2,770	2,738	4,776
57410 4925	New Hire Search	2,912	-	-
Subtotal		25,657	26,601	42,293
Operations & Maintenance Subtotal		274,101	283,255	344,682
Capital Outlays				
57410 64	Machinery & Equipment	829	15,001	-
Subtotal		829	15,001	-
Parks & Rec Admin Total		274,930	298,256	344,682

**001 - General Fund
Parks and Recreation - Administration Expenses**

Account #	Description	Narrative
57410 11	Salaries & Wages:	
	Park & Rec. Director	\$ 43,200 One FTE - Full-time administration of recreation, parks, pool and campground
	Facility Attendants - Gym	\$ 62,388 4,206 hrs. to staff and clean gym plus five working holidays
	Park & Facility Maint.	\$ 31,590 .75 FTE - repair and maintenance of gym, pool, and all park facilities
	Recreation Fac. Supervisor	\$ 23,175 .6 FTE for supervision of gym facility, staff, and programs
	Program Assistant	\$ - 0 hrs. for High School student intern
	Laborer I	\$ 1,471 for 110 hours of temporary, part-time ballfield maint. assistance
	Summer Camp Employees	\$ 3,846 Camp Director, \$2,165 (208 hours), Camp Leader, \$1,681 (208 hours)
57410 12	Overtime	\$ 3,062 call-out for maint and staff pay when gym facility is open on a holiday
57410 17	Shift Differential	\$ 1,500 contractual pay differential for evening shift
	Total	\$ 170,231
57410 21	PERS	Public Employees Retirement System
57410 22	Medicare	Federal Medicare
57410 23	AETNA	Health Insurance
57410 24	Life Insurance	Employer contribution
57410 25	Worker's Comp.	Workers Compensation Insurance
57410 26	ESD	Unemployment Insurance
57410 27	FICA	Social Security - employees not covered by Public Employees Retirement System
57410 31	Office Supplies	General office supplies and connection to City Network
57410 32	Operating Supplies	Cleaning supplies, paper towels, toilet paper, garbage bags, etc
57410 3201	Safety Supplies	Gloves, earplugs, goggles, MSDS supplies, etc.
57410 3203	Special Recreation	Funds for programs, special events, league expenses (offset by revenues)
57410 3220	Op. Supplies-Parks	Field chalk, garbage bags, TP, soap, cleaning supplies, etc.
57410 33	Maintenance Supplies	Filters, lightbulbs, floor refinishing, major/minor replacement
57410 3320	Maint. Supplies-Parks	Paint, lightbulbs, landscaping materials, equipment & facility maintenance
57410 34	Sm Tools/Equipment	Balls, nets, cleaning equipment, office needs, signage, etc.
57410 3420	Sm Tools/Equip-Parks	Picnic tables, benches, field supplies, brooms, rakes, etc. equipment
57410 41	Professional Services	Hepatitis B shots, consultants
57410 42	Communications	Telephone and mail
57410 43	Travel & Training	Dir. & Rec. Supervisor travel to ARPA Conference, First Aid & CPR staff training

001 - General Fund
Parks and Recreation - Administration Expenses

Account #	Description	Narrative
57410 44	Advertising & Printing	Legal ads, job ads, gym passes, program promotion
57410 45	Rentals/Leases	Director car allowance, photocopier lease
57410 4501	Vehicle Replacement	Dept. Pick-up replacement rate only
57410 47	Utilities	Garbage collection, sewer, water, electricity for park facilities
57410 48	Repair & Maintenance	Contract repair, copier maintenance
57410 49	Miscellaneous	Dues, subscriptions (i.e. NRPA, ARPA dues)
57410 4920	Motor Pool	Vehicle O. & M.
57410 4925	New Hire	Director replacement costs
57410 64	Capital Projects	Ball Field Expansion

**001 - General Fund
Parks and Recreation - Pool Expenses**

Program Description

The Parks & Recreation Department is responsible for operations and maintenance of the Melvin Roundtree Memorial Swimming Pool. Programs and services include open swim, public school use, swim meets and competitions, classes, rentals and special events.

Goals

The goal of the division is to provide a safe and well-maintained facility for the health and enjoyment of the community and offer a wide variety of programs to meet as many of the needs of the community as possible.

To begin construction on the new aquatic facility.

To increase the number of trained staff available for lifeguard positions and continue to support the importance of ongoing inservice training and independent safety audits.



**001 - General Fund
Parks and Recreation - Pool Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
57420 11	Salaries	65,685	64,534	68,535
57420 12	Overtime	494	400	1,713
57420 17	Shift Differential	1,683	3,350	1,600
Subtotal		67,862	68,284	71,849
Personnel Benefits				
57420 2100	PERS	4,689	4,304	3,976
57420 2200	Medicare	990	991	1,019
57420 2300	Health	3,370	3,362	4,881
57420 2400	Life Insurance	8	12	10
57420 2500	Worker's Comp	1,923	3,648	4,227
57420 2600	ESD	683	710	702
57420 2700	FICA	2,292	2,544	2,704
Subtotal		13,955	15,571	17,520
Supplies				
57420 31	Office Supplies	288	250	250
57420 32	Operating Supplies	4,746	2,500	4,500
57420 33	Maintenance Supplies	967	2,600	2,600
57420 34	Sm Tools/Equipment	4,431	4,500	5,000
Subtotal		10,432	9,850	12,350
Services & Charges				
57420 41	Professional Services	1,480	700	1,500
57420 42	Communications	700	700	700
57420 43	Travel & Training	1,038	-	2,000
57420 44	Advertising & Printing		300	100
57420 48	Repair & Maintenance	12	1,500	1,500
57420 49	Miscellaneous	619	800	800
Subtotal		3,849	4,000	6,600
Operations & Maintenance Subtotal		96,098	97,705	108,319

**001 - General Fund
Parks and Recreation - Pool Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Capital Outlays				
57420 64	Machinery & Equipment		11,000	-
57420 6011	Swimming Pool Study		-	-
Subtotal		-	11,000	-
Parks & Rec Pool Total				
		96,098	108,705	108,319



**001 - General Fund
Parks and Recreation - Pool Expenses**

Account # Description	Narrative
57420 11 Salaries & Wages:	
Lifeguard II	\$ 20,927 .94 FTE - up to five permanent, part-time (1,807 hours annual total)
Lifeguard I	\$ 9,483 .49 FTE - up to five permanent, part-time (1011 hours annual total)
Cashier	\$ 8,535 .58 FTE - up to three permanent, part-time (1221 hours annual total)
Recreation Fac. Supervisor	\$ 15,450 .4 FTE - supervision of pool facility, staff, and programs (832 hrs)
Park & Facility Maint.	\$ 10,530 .25 FTE - repair and maintenance of gym, pool, and all park facilities
3 Water Safety Instructors	\$ 3,610 312 hrs
57420 12 Overtime	\$ 1,713 Call-out for maint. and staff pay when pool facility is open on a holiday
57420 13 Shift Differential	\$ 1,600 Contractual pay differential for evening shift
Total	<u>\$ 71,849</u>
57420 21 PERS	Public Employees Retirement System
57420 22 Medicare	Federal Medicare
57420 23 AETNA	Health Insurance
57420 24 Life Insurance	Employer contribution
57420 25 Worker's Comp	Workers Compensation Insurance
57420 26 ESD	Unemployment Insurance
57420 27 FICA	Social Security - employees not covered by Public Employees Retirement System
57420 31 Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57420 32 Operating Supplies	Pool chemicals, test kits, gas chlorine, cleaning supplies, paper products
57420 33 Maintenance Supplies	Safety Supplies, filters, light bulbs, major/minor replacement, chlorine regulators
57420 34 Sm tools/Equipment	Water test equipment, kickboards, safety signs
57420 41 Professional Services	Water sample tests at Psg. Medical Center (ADEC requirement)
57420 42 Communications	Telephone, chlorine leak auto-dialer, and mail
57420 43 Travel & Training	Lifeguard licensing, First Aid/CPR staff training
57420 44 Advertising & Printing	Legal ads, job ads, pool passes, program promotion
57420 48 Repair & Maintenance	Contract repair; sprinkler/fire inspection alarm system, based on actual
57420 49 Miscellaneous	Ellis & Assoc. annual client fee, two annual safety audits
57420 64 Capital Outlays	

**001 - General Fund
Parks and Recreation - Tent City Campground Expenses**

Program Description

Tent City provides temporary camping facilities for transient workers from May - September. Facilities include 50 tent pads, restrooms, showers, cooking grills and a pavilion. A Tent City Manager is hired to work during the three month operation.

Goals

To provide a safe and affordable resident camping facility for transient workers and visitors.

Objectives

Implement the Tent City Master Plan.
Provide additional space for short-term, eco-tourist campers and visitors.
To provide consistent management, enforcement of rules and regulations
To improve recovery of operating expenses.

Performance Indicators

Attendance of cannery workers continues to decline.



**001 - General Fund
Parks and Recreation - Tent City Campground Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
57430 11	Salaries	13,788	14,336	11,631
57430 12	Overtime		-	291
57430 17	Shift Differential		-	
Subtotal		13,788	14,336	11,922
Personnel Benefits				
57430 2100	PERS	2,055	2,141	1,780
57430 2200	Medicare	205	208	173
57430 2300	Health	1,255	1,512	2,307
57430 2400	Life Insurance	3	16	6
57430 2500	Worker's Comp	373	921	805
57430 2600	ESD	137	144	119
57430 2700	FICA	147	-	-
Subtotal		4,175	4,942	5,191
Supplies				
57430 31	Office Supplies	67	40	30
57430 32	Operating Supplies	387	500	500
57430 33	Maintenance Supplies	275	200	200
57430 34	Sm Tools/Equipment	240	-	-
Subtotal		969	740	730
Services & Charges				
57430 42	Communications	-	-	360
57430 44	Advertising & Printing		-	100
57430 45	Rentals/Leases	500	450	500
57430 47	Utilities	2,997	4,000	3,000
57430 48	Repair & Maintenance		100	-
Subtotal		3,497	4,550	3,960
Operations & Maintenance Subtotal		22,429	24,568	21,803

**001 - General Fund
Parks and Recreation - Tent City Campground Expenses**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Capital Outlays				
57430 6105	Site Development	-	-	11,000
Subtotal				11,000
Parks & Rec Tent City Total		22,429	24,568	32,803
Parks & Rec Admin Subtotal		274,930	298,256	344,682
Swimming Pool Subtotal		96,098	108,705	108,319
Tent City Campground Subtotal		22,429	24,568	32,803
PARKS & RECREATION TOTAL		393,457	431,529	485,803



**001 - General Fund
Parks and Recreation - Tent City Campground Expenses**

Account #	Description	Narrative
57430 11	Salaries & Wages:	
	Campground Manager	\$ 11,631 Seasonal, full-time position
57430 12	Overtime	\$ 291 Seven day a week supervision of campground by manager
57430 17	Shift Differential	\$ - Contractual pay differential for evening shift
	Total	<u>\$ 11,922</u>
57430 21	PERS	Public Employees Retirement System
57430 22	Medicare	Federal Medicare
57430 23	AETNA	Health Insurance
57430 24	Life Insurance	Employer contribution
57430 25	Worker's Comp	Workers Compensation Insurance
57430 26	ESD	Unemployment Insurance
57430 27	FICA	Social Security - employees not covered by Public Employees Retirement System
57430 31	Office Supplies	Receipt books, paper, pens, etc
57430 32	Operating Supplies	Toilet paper, cleaning supplies, firewood
57430 33	Maintenance Supplies	Light bulbs, paint, major/minor replacement
57430 34	Sm Tools/Equipment	Woodchopping tools, trash cans, rakes, brooms, etc
57430 44	Advertising & Printing	Job ads, notices, etc
57430 45	Rentals/Leases	Car allowance for manager
57430 47	Utilities	Electricity for lights and water heater, water, sewer, garbage
57430 48	Repair & Maintenance	Contract repair; electrical, plumbing etc.
57430 6105	Site Development	Repair of 8 tent pads, conversion of 2 tent pads to accessible, construction of gravel paths, addition of lockers, and renovating restrooms to comply with ADA standards.

Program Description

This budget provides funding for general, city-wide support functions which are not solely applicable to any department. The Non-Departmental budget also includes funding through inter-fund transfer for maintenance various city departments and for general fund support for capital projects.



001 - General Fund - Non-Departmental Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Personnel				
57610 11	Salaries and Wages			52,000
57610 19 01	Safety Incentive Program	529	7,000	5,000
Subtotal		529	7,000	57,000
Personnel Benefits				
57610 2100	PERS	(4)	150	7,958
57610 2200	Medicare			773
57610 2300	Aetna		-	5,494
51410 2400	Life Insurance			15
51410 2500	Workers Comp.			293
57610 2600	ESD	40	-	533
57610 2700	FICA	219	420	-
Subtotal		255	570	15,066
Personnel Subtotal		784	7,570	72,066
Supplies				
57610.31	Office Supplies	1,611	1,800	1,000
57610 32	Operating Supplies	11,022	12,800	7,800
57610 33	Maintenance & Supplies		100	
57610 34	Small Tools/Equipment	165	-	
Subtotal		12,798	14,700	8,800
Services & Charges				
57610 41	Professional Services	35,016	38,550	30,000
57610 4107	Alcohol and Drug Testing	3,371	8,000	5,000
57610 42	Communications	121	600	600
57610 43	Travel & Training	3,897	7,000	7,000
57610 44	Advertising & Printing	381	150	5,000
57610 45	Rentals/Leases	9,840	9,976	8,500
57610 47	Utilities	22,430	24,000	23,000
57610 4702	Utilities Romiad Bldg		6,000	6,000
57610 48	Repairs/Maintenance	2,431	3,000	3,000
57610 49	Miscellaneous	13,741	11,000	3,000
57610.4904	Target Range		-	

001 - General Fund - Non-Departmental Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
57610 4905	Christmas Decorations		-	
57610 4909	Contingency	4,000	1,996	180
57610 5801	Building Maintenance	4,829	750	
57610 6402	Mgt Info System Upgrade	19,957	15,000	15,000
Subtotal		120,014	126,022	106,280
Operations Subtotal		133,596	148,292	187,146
Interfund Transfers/Operations				
59710 03	Debt Service	106,671	108,690	93,343
59710 06	Capital Construction		-	
59710 07	Insured Self	102,066	130,125	140,752
59710 09	Special Revenue		-	1,891
59710 51	Electric Fund		-	
59710 54	Sanitation		-	
59710 55	Port Authority		-	
59710 57	Elderly Housing Fund		-	
59710 57	Senior Center		-	
59710 58	Motor Pool		-	
59710 5906	Land Development	2,200	-	
Subtotal		210,937	238,815	235,986
Interfund Transfers/Capital Projects				
58710 54	Sanitation Fund-Baler		-	
59710 06	Cap.Proj./Scow Bay Water		-	
59710 06	Cap. Proj./ Cabin Creek		-	
59710 06	Cap. Proj./ Middle School Roof Repair		-	
	Cap. Proj / Water Treatment Plant		-	
	Cap Proj / Public Safety Bldg		-	40,000
Subtotal		-	-	40,000
Transfers Subtotal		210,937	238,815	275,986
Non-Departmental Total		344,533	387,107	463,132

001 - General Fund - Non-Departmental Expenses

Account #	Description	Narrative
57610 11	Salaries & Wages	\$ 52,000 Info Systems Director
57610 1901	Personnel	Safety/Incentive Program
57610 21	PERS	State Public Employees Retirement System
57610 27	FICA	State FICA Administration Program Charge
57610 31	Office Supplies	Main copier supplies
57610 32	Operating Supplies	Municipal building heating fuel
57610 34	Small Tools/Equipment	Overhead projector and document scanner
57610 41	Professional Services	Municipal building janitorial services, Consultants
57610 4107	Drug & Alcohol Testing	Required drug testing
57610 42	Communications	Emergency telephone in municipal building elevator
57610 43	Travel & Training	Local training and materials; city wide computer training
57610 4302	Borough Expense	Borough Consultant
57610 44	Advertising & Printing	Unanticipated expenses, Recruitment
57610 45	Rentals/Leases	Lease of parking space/PFI; Lease/purchase new copier
57610 47	Utilities	Municipal & Romiad building water, sewer, electric and refuse
57610 48	Repairs/Maintenance	Main copier, MIS, etc.
57610 49	Miscellaneous	Unanticipated expenses
57610 4904	Target Range	Operations grant
59610 4909	Reserve for Contingency	Possible modifications to other departmental budgets, balancing account
59610 5908	Geographic Information System	City wide mapping system
57610 58 01	Building Maintenance	
57610 6402	Mgt Info System Upgrade	MIS upgrade, Phase II
59710 03	Debt Service	GO Bond payment = \$93,343 Refinancing 1986 Bonds, initially for School Construction Proj.
59710 07	Self Insured Reserve	Property, liability, errors & omissions insurance and bonds
59710 09	Special Revenue	Transfer
59710 0608	Capital Projects	Scow Bay Water Project
58710 0672	Capital Projects	Cabin Creek Water Reservoir
58710 0631	Capital Projects	Middle School Roof Repair

401 - Enterprise Fund - Electric Utility

Program Description

The electric utility is responsible for the establishment of reliable electric service to the community at a reasonable rate that will enhance economic growth for the community.

The electric utility operates and maintains a hydro project at Blind Slough, a diesel generation plant, and an electrical distribution system with 4 rate classifications: residential, small commercial, harbor and large commercial. It purchases wholesale energy from the Four Dam Pool.

Goals

To provide the safest, most cost-effective electrical service to our customers.

Complete the Divestiture negotiations between the State of Alaska and Four Dam Pool purchasers.

Maintain a reasonable retail rate for economic growth.

Implement 20-Yr. plan by Power Engineers Inc.

Objectives

Relocate the existing Power Plant and Facilities.

Continue to train employees to enhance their skills and knowledge and to meet other agencies' requirements.

Continue to work toward keeping the wholesale and retail power rate reasonable.

Decrease Tye O&M Costs.

Performance Indicators

Purchase of land and the design and layout of new facilities.

Continue the 10 year process of major relicensing of Crystal Lake Dam Project FERC #201.

Employee quarterly safety training per Integrity Technical Services.

Stabilize Wholesale Rates.

401 - Enterprise Fund - Electric Utility - Revenue

		Prior Year	Current Year	Adopted
		Actual	Budget	Budget
Account #	Description	FY 99/00	FY 00/01	FY 01/02
Utility Services				
42200 11	Electrical Permits	472	500	500
44411 10	Residential Sales	1,273,799	1,200,000	1,250,000
44411 20	Commercial Sales	530,652	550,000	550,000
44411 30	Industrial Sales	1,513,784	1,600,000	1,550,000
44411 40	Local Street Lighting	38,583	38,500	38,500
44411 60	Tyee Adjustment Chgs	196,744	197,600	198,000
44411 70	State Street Lighting	17,000	17,850	17,850
44411 80	Harbor Sales	126,705	120,000	125,000
44412 30	Electrical Connect Fee	19,030	2,500	2,500
44413	Utility Contract Work	2,537	5,000	5,000
46000 51	A/R Service Chgs.	9,770	8,000	9,000
44412 50	Other Utility Revenues	275	100	100
Subtotal		3,729,351	3,740,050	3,746,450
Miscellaneous Revenue				
46600 10	Investment Income	168,854	200,000	100,000
44412 40	Pole Rental	17,816	18,000	18,000
46000 90	Miscellaneous Rev.	2,410	2,500	3,000
Subtotal		189,080	220,500	121,000
Revenues Total		3,918,431	3,960,550	3,867,450

46000 10

401 - Enterprise Fund - Electric Utility - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
50110 11	Salaries	651,687	632,845	658,665
50110 12	Overtime	38,686	33,974	14,494
50110 17	Shift Differential	828	250	259
Subtotal		691,201	667,069	673,418
Personnel Benefits				
50110 2100	PERS	93,975	97,167	97,399
50110 2200	Medicare	4,269	9,437	9,761
50110 2300	Aetna	49,179	66,396	89,424
50110 2400	Life Insurance	98	165	181
50110 2500	Workers' Comp.	10,594	17,382	19,294
50110 2600	ESC	5,947	6,508	6,732
50110 2700	FICA	1,737	-	1,289
Subtotal		165,799	197,055	224,080
	Unknown Adj	(88,930)	(21,000)	
Less Salaries and Benefits included below in Production and Dis			-	
	Salaries & Benefits Production	(161,948)	-	-
	Salaries & Benefits Distribution	(250,842)	-	-
Subtotal		(412,790)	(21,000)	-
Salaries & Benefits - General Admin		355,280	843,124	897,498
Supplies				
50110 31	Office Supplies	4,092	1,500	2,500
50110 32	Operating Supplies	909	1,000	1,000
50110 33	Maintenance Supplies	3	500	500
50110 34	Small Tools	14,540	5,000	4,000
50110 35	Inventory	10,073	35,000	35,000
50120 30	Customer Account Supplies	33	2,000	2,000
	Less Allocation to Prod & Dist	(20,060)	-	
Subtotal		9,590	45,000	45,000
Services & Charges				
50110 41	Professional Services	144,228	238,000	320,000

401 - Enterprise Fund - Electric Utility - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
50110 42	Communications	7,861	7,500	7,500
50110 43	Travel & Training	15,038	30,000	30,000
50110 44	Advertising & Printing	1,204	2,500	2,500
50110 45	Vehicle Replacement	46,251	63,666	63,721
50110 47	Utilities	2,699	3,500	5,000
50110 48	Repair & Maintenance	1,068	4,000	4,000
50110 49	Miscellaneous	4,781	500	500
50110 4910	Overhead Charges	145,466	125,206	129,318
50110 4920	Motor Pool Charges-O&M	25,152	40,805	23,003
50120 40	Cust. Acct. Serv./Chgs.	4,926	5,000	5,000
Subtotal		398,674	520,677	590,542
Power Purchase Costs:				
50150 5101	Power Purchase Cost	944,166	1,196,652	1,051,732
50150 5102	Wrangell/TBPC Net Billable	433,431	837,657	736,213
50150 5103	Non Billable TBPC Exp.	57,548	50,000	50,000
50150 5104	Psbg Net Billable Exp.	7,970	15,000	15,000
50150 5105	Divestiture Billable Expense	32,620	20,000	25,000
Subtotal Tyee Power Purchases		1,475,735	2,119,309	1,877,945
Other Power Production Costs				
	Salaries and Benefits	161,948	-	
	Materials and Supplies	360,194	-	
50130 4030	Power Production	23,375	188,046	213,000
50130 4040	Power Production Srv/Chgs		108,500	92,500
Subtotal Other Power Costs		545,517	296,546	305,500
Subtotal Total Power Production		2,021,252	2,415,855	2,183,445
Distribution:				
	Salaries and Benefits	250,842	-	
	Materials and Supplies	33,108	-	
50172 8030	Power Distribution	6,979	74,100	75,100

50172 30

401 - Enterprise Fund - Electric Utility - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
50172 8040	Power Distribution Srv/Chgs		6,100	5,100
Subtotal	Total Distribution	290,929	80,200	80,200
Debt Service				
50110 71	Principal AK State ADI	54,000	58,111	62,601
50110 72	Interest AK State ADI	17,261	16,889	12,399
Subtotal		71,261	75,000	75,000
Operations & Maintenance Subtotal		3,146,986	3,979,856	3,871,685
Capital Outlays				
50110 6402	Computer Equipment	9,260	10,000	10,000
50110 6403	Poles, Towers, Fixtures	10,544	20,000	20,000
50110 6404	OH Conductor, Devices	1,371	7,500	7,500
50110 6405	Urg. Conduit, Etc.	4,363	10,000	10,000
50110 6406	Urg. Conductor, Devices	4,429	10,000	10,000
50110 6407	Line Transformers	35,977	20,000	20,000
50110 6408	Services	12,134	20,000	20,000
50110 6409	Meters	230	6,000	7,500
50110 6412	St. Lights & Signals	1,893	2,500	2,500
50110 6451	Office Furniture & Equip.	7,628	7,500	4,000
50110 6454	Tools, shop & Garage	4,043	5,000	5,000
50110 6455	Laboratory Equipment	4,200	2,500	5,000
50110 6457	Communication Equipment	1,850	2,000	2,500
Subtotal		97,922	123,000	124,000
Interfund Transfers/Operations				
59710 58	Oper Trans-Out Motor Pool	30,675	-	
59710 5908	Oper Trans-Out Gis Map Fd		-	
59710 07	Self Insured Reserve	34,276	43,699	38,960
Subtotal		64,951	43,699	38,960
Interfund Transfers/Capital Projects				

50172 40

50130 40
\$ 305,500.

401 - Enterprise Fund - Electric Utility - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
59710 5961	Auto Load Control	61,855	25,000	30,000
59710 5963	24.9KV Line Upgrade	15,346	90,000	50,000
59710 5974	Crystal Lk Dam Retaining Wall		-	100,000
59710 5910	Power Plant Relocation	107,248	362,000	350,000
59710 5909	Street Light Installation	6,501	4,504	-
Subtotal		190,950	481,504	530,000
Interfund Transfers Total		255,901	525,203	568,960
Expenditures Total		3,500,809	4,628,059	4,564,644
Budget Basis Income (Loss)		417,622	(667,509)	(697,194)
Less Depreciation		(394,471)	(394,471)	(394,471)
Add Debt Service Principal		54,000	58,111	62,601
Add Capital Outlays		288,872	604,504	654,000
Contribution To (From) Retained Earnings		366,023	(399,365)	(375,064)
Beginning Retained Earnings		11,406,479	11,772,502	11,373,137
Ending Retained Earnings		11,772,502	11,373,137	10,998,073

401 - Enterprise Fund - Electric Utility

Account #	Description	Narrative
50110 11	Salaries & Wages:	
	Superintendent	\$ 78,907
	Line Foreman	\$ 69,638
	Lineman - 3	\$ 193,440
	Groundman/operator	\$ 43,680
	Electrician/operator	\$ 67,080
	Mechanic/operator	\$ 62,400
	Office mgr	\$ 59,280
	Meter Reader	\$ 43,680
	Supt.sec./Service represent.	\$ 40,560
	Temp. Labor, 2men/4 months	\$ -
50110 12	Overtime	\$ 14,494 PMP&L overtime budgeted 2.5% of admin.(2), 7.5% outside crews (4), 7.5% operators(4)
50110 17	Shift differential	\$ 259 Shift differential pay for operators during scheduled generation activities- 14 days
	Total	<u>\$ 673,418</u>

Personnel Benefits

50110 2100	PERS	Public Employees Retirement System
50110 2200	Medicare	Federal Medicare
50110 2300	AETNA	Health Insurance
50110 2400	Life Insurance	Employer contribution
50110 2500	Workers' Comp.	Workers Compensation Insurance
50110 2600	ESD	Unemployment Insurance
50110 2700	FICA	Social Security - employees not covered by Public Employees Retirement System

Supplies

50110 30	Office Supplies	Paper, pens, forms, copy paper, computer disks, cleaning supplies, batteries, backup tapes
50130 40	Power Production Supplies	Hydro, Diesel Plant supplies, Diesel Fuel -25 days.
50172 80	Power Distribution Supplies	Dist.& Plant O&M supplies, lumber, safety supplies, rain gear, nuts & bolts.

Services & Charges

50110 41	Professional Services	Surveyor & engineering svcs, attorney fees, FERC relicensing, ARECA mbrship, SE Intertie mbrship dues.
50110 42	Communications	Communication, telephone and mailing expenses, internet, cell phone charges.
50110 43	Travel & Training	Integrity Technical Svc quarterly OSHA & Safety Meetings, training & classes.
50110 44	Advertising & Printing	Printing & Advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (submitted by motor pool).
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility.
50110 48	Repair & Maintenance	Maintenance & service contracts with Radix and Canon.
50110 49	Miscellaneous	Miscellaneous Expenses, street decorations and supplies.
50110 4910	Overhead Charges	Budgeted FY02 Revenues less Power Purchases & Net Billable * 6.5%

401 - Enterprise Fund - Electric Utility

50110 4920	Motor Pool Charges-O&M	Motor pool O&M, costs of insurance, gas, oil, parts, freight.
50120 40	Cust. Acct. Serv./Chgs.	Billing Program modifications by CWS, work management program.
50130 4040	Power Production Srv/Chgs	Bl. Slough hydro land fees, FERC inspections, dam survey, demurrage, flights to Crystal Lake, air qual. permit fees, diesel engine emission fees, oil & anti-freeze sample tests, overhaul cats.
50172 8040	Power Distribution Srv/Chg	Cert. of fitness, cdl renewals, technical assistance, pcb testing.
Power Purchase Costs		
50150 5101	Power Purchase Cost	Typee purchase of 26,293,302kwh purchased at \$.04 debt service.
50150 5102	Wrangell/TBPC Net Billable	Typee net billable TBPA O&M expenses: 26,293,302kwh at \$.028
50150 5103	Non Billable TBPC Exp.	TBPA non billable O&M expenses, shared with Wrangell.
50150 5104	Psbg Net Billable Exp.	PMP&L net billable expenses
50150 5105	Divestiture Billable Expense	Divestiture Expenses net billable.
Debt Service		
50110 71	Principal	Note payable to State of Alaska, final payment 2005.
50110 72	Interest	Interest payable on above note to Alaska
Capital Outlays		
50110 6402	Computer Equip & Software	Line foreman computer, printer, software
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 6404	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults.
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable.
50110 6407	Line Transformers	Line Transformers to replace transformer >2ppm pcb for shipment.
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit for service
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations
50110 6451	Office Furniture & Equip.	Office furniture and equipment.
50110 6454	Tools, shop & Garage	Shop, garage tools and equipment, chargers, air compressor, sand blaster.
50110 6455	Laboratory Equipment	Laboratory Equipment, test metering equipment.
50110 6457	Communication Equipment	Communication Equipment, cables, radios for vehicles, upstairs base radio.
Interfund Transfers/Operations		
59710 58	Motor Pool	Funds transferred for PMP&L vehicle replacement
59710 07	Self Insured Reserve	Property and liability insurance cost for the electric utility
Interfund Transfers/Capital Projects		
59710 5961	Auto Load Control	Automate the distribution reclosers into the scada system
59710 5963	24.9KV Line Rebuild	Upgrade PMP&L distribution lines to 24.9KV- H St. circuit, airport
59710 5909	Street Lights	Install Street Lights- Haugen Drive to Airport
59710 5910	PMP&L Relocate	Relocate power plant at new site
59710 5974	Crystal Lake Dam Retaining Wall	Spillway stabilization per 5 year FERC inspection

402 - Enterprise Fund - Water Utility

Program Description

The purpose of the Water Fund is to provide accounting for costs associated with the collection, treatment and distribution of potable water to the community.

The Water Utility operates and maintains the reservoir, dam, treatment plant and distribution system.

The Water Department budgets for purchases meters and monitors water quality parameters.

Goals

To provide both the residential and industrial community with an adequate supply of water which meets or exceeds water quality standards at rates which allow the utility to operate within acceptable financial parameters.

Objectives

Remove or abandon in place asbestos concrete pipelines.

Comply with State and Federal water quality requirements.

Upgrade water main from 6th and Ira II to 8th and Haugen Drive.

Maintenance items include meter replacements and various service box replacement city wide, valve exercising and Hydrant Maintenance.

Performance Indicators

	<u>Actual FY 01</u>	<u>Projected FY 02</u>
EPA/DEC Drinking Water Criteria met	Yes	Yes
Water Loss, %	31% Estimate	<28%
Staffed w/certified personnel	Yes	Yes
Asbestos/concrete pipe replaced or abandoned (ft.)	500 ft	1290 ft
Objectives met for previous fiscal year	Yes	

402 - Enterprise Fund - Water Utility Revenues

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Services				
44411 10	Residential Sales	267,700	310,548	341,000
44411 20	Commercial Sales	273,076	369,384	435,000
44412 30	Other Operating Revenue	2,792	500	7,500
44413 10	Water Delivery	2,474	1,500	2,000
Services Subtotal		546,042	681,932	785,500
Miscellaneous				
44100 90	Miscellaneous Admin Charges		100	100
46000 10	Investment Income	10,427	5,000	2,500
46000 51	A/R Service Chg		150	1,000
46000 90	Misc Revenues		-	-
47400 24	Interfund Trans-Economic Fund		165,000	165,000
	Interfund Trans-General Fund		-	-
Miscellaneous Subtotal		10,427	170,250	168,600
Revenue Total		556,469	852,182	954,100
47400 24	Interfund Trans-Economic Fund			

402 - Enterprise Fund - Water Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
50220 11	Regular Pay	110,651	115,712	135,428
50220 12	Overtime Pay	9,245	4,109	5,442
Subtotal		119,896	119,821	140,870
Personnel Benefits				
50220 2100	Pension	17,666	17,889	21,032
50220 2200	Medicare	1,221	1,737	2,043
50220 2300	Health Insurance	12,351	15,833	24,363
50220 2400	Life Insurance	20	43	51
50220 2500	Workers' Comp	3,094	4,674	6,055
50220 2600	Unempl Expense	1,245	1,198	1,409
50220 2700	FICA		-	-
Subtotal		35,597	41,374	54,952
Supplies				
50220 31	Office Supplies	1,609	1,000	1,000
50220 32	Operating Supplies	2,006	2,711	2,500
50220 3201	Safety Supplies	4,442	6,389	4,200
50220 3202	Supplies - Plant	87,773	106,000	113,000
50220 33	Maintenance Supplies	2,937	2,500	2,000
50220 3301	Maint. Supp. Plant	4,628	7,100	11,000
50220 34	Small Tools/Equipment	2,120	5,000	5,000
50220 35	Inventory	1,508	2,000	
Subtotal		107,023	132,700	138,700
Services & Charges				
50220 41	Professional Services	18,494	10,000	16,800
50220 4105	Other Legal Services		-	-
50220 42	Communication	3,024	3,250	3,000
50220 43	Travel & Training	5,246	3,500	3,500
50220 44	Adver/Printing	3,120	1,092	1,000

402 - Enterprise Fund - Water Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
50220 45	Rentals/Leases	163	250	-
50220 4501	Vehicle Replacement	10,242	20,407	22,129
50220 47	Utilities	46,548	40,000	36,000
50220 48	Repairs & Maintenance	8,357	4,400	4,800
50220 49	Miscellaneous	1,071	1,715	1,000
50220 4910	Overhead Charges	33,969	44,667	62,017
50220 4918	Water Delivery	172	500	1,800
50220 4920	Motor Pool Charges	12,297	12,453	12,845
50220 4949	Bad Debt Account		-	-
Subtotal		142,703	142,234	164,891
Operations & Maintenance Subtotal		405,219	436,129	499,412
Capital Outlays				
50220 6318	Laterals			
50220 64	Machinery & Equipment	1,403	20,000	25,000
50220 6401	Other Equipment	1,107	10,000	32,100
50220 6408	Services		-	-
50220 6409	Meters		10,000	21,860
50220 6413	Water Mains		15,332	34,899
50220 6456	Plant Equipment		-	-
50220 6458	Feasibility Study Wtr Trmnt Plt		-	60,000
Subtotal		2,510	55,332	173,859
Debt Service				
50220 71	Principal 1974 GMAC	25,000	25,000	30,000
50220 72	Interest 1974 GMAC	96,484	25,000	22,500
50220 73	Principal Cabin Creek		95,000	95,000
50220 74	Interest Cabin Creek		132,193	45,125
Subtotal		121,484	277,193	192,625
Interfund Transfers/Operations				
59710 58	Motor Pool		-	

402 - Enterprise Fund - Water Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
59710 5801	Building Maintenance		-	4,800
59710 5908	Geographic Info Systems		-	
59710 07	Self Insured Reserve	3,685	4,698	4,414
	Street Paving Capital Project Fund	17,494		
Subtotal		21,179	4,698	9,214
Interfund Transfers/Capital Projects				
59710 06	Capital Construction	-	-	-
Subtotal		-	-	-
Total Expenditures		550,392	773,352	875,110
Budget Basis Income (Loss)		6,077	78,830	78,990
Less Depreciation		(158,694)	(158,694)	(158,694)
Add Debt Service Principal		25,000	25,000	30,000
Add Capital Outlays		2,510	55,332	173,859
Contribution To (From) Retained Earnings		(125,107)	468	124,155
Beginning Retained Earnings		1,161,550	1,036,443	1,036,911
Ending Retained Earnings		1,036,443	1,036,911	1,161,066

402 - Enterprise Fund - Water Utility

Account #	Description	Narrative
50220 11	Salaries & Wages:	
	Public Works Director	\$ 17,695 25% of Total Salary
	Operations Supervisor	\$ 48,381
	Plant Operator I	\$ 15,444 50% of Total Salary
	Plant Operator II	\$ 45,011
	Secretary II	\$ 8,897 25% of Total Salary
50220 12	Overtime Pay	\$ 5,442 5% of Operations Supervisor & Plant Operator's Salary Only
	TOTAL	<u>\$ 140,870</u>
50220 2100	PERS	Public Employees Retirement System
50220 2200	Medicare	Federal Medicare
50220 2300	Health Insurance	Health Insurance
50220 2400	Life Insurance	Employer contribution
50220 2500	Workers Compensation	Workers Compensation Insurance
50220 2600	Unemployment Expense	Unemployment Insurance
50220 2700	FICA	Social Security - employees not covered by Public Employees Retirement System
50220 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.
50220 32	Operating Supplies	Keys, Locks, Film and Cleaning & Supplies
50220 3201	Safety Supplies	Raingear, Gloves, Dustmask, Respirators, Coveralls, Safety Glasses, Ear Plugs and Boots
50220 3202	Supplies - Plant	Treatment Chemicals, Heating & Generator Fuel, Lab Supplies, glassware, Soaps & Paper Products
50220 33	Maint. Supplies	Pipes, Valves
50220 3301	Maint. Supplies/plnt	Valves, Lightbulbs, PVC, Oils, Lightbulbs, Maintenance Kits & sweep arm valves
50220 34	Small Tools & Equip	Drill Bits, Batteries, Sm Tools, Saw Blades, Jacks, Handheld Radio+C52
50220 35	Inventory	Pipe & Materials
50220 41	Professional Services	Laboratory and Consultants Services, sanitary survey, dam inspection
50220 4105	Other Legal Services	Legal Services
50220 42	Communications	Telephone, Mail, & Courier Services
50220 43	Travel & Training	Conference Travel & Training Materials
50220 44	Advertising & Printing	Public Notices



402 - Enterprise Fund - Water Utility

Account #	Description	Narrative
50220 45	Rentals & Leases	Xerox Copier Lease
50220 4501	Vehicle Replac.	Vehicle Replacement Charges, water delivery tank, generator, share of vactor truck
50220 46	Insurance - Prop	Property Insurance - Based on Value
50220 4601	Insurance - Liab.	Liability Insurance
50220 4605	Bonds	FHA Bonds
50220 47	Utilities	Electricity
50220 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical
50220 49	Miscellaneous	Dues, Fees, Subscription & Books
50220 4910	Overhead Charges	Indirect costs
50220 4918	Water Delivery	Hose Replacement, Fittings, Pump Repair/Maintenance
50220 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50220 4949	Bad Debt Account	
50220 5801	Building Maintenance	Retaining Wall & slab for Loading Dock at Water Plant. Replace roll-up door in filter bay room
50220 64	Machinery & Equipment	Replacement Pump & Motors, Dam Gates, Chemical feed pumps, effluent valve and actuator, sludge tank
50220 6401	Other Equipment	Filter media replacement
50220 6408	Services	
50220 6409	Meters	Utility Meters
50220 6413	Water Mains	Replace Ira II Street Main from 6th to 8th and 8th to Haugen old asbestos pipe
50220 6456	Plant Equipment	
50220 71	Principal	1974 Revenue Bonds, Water Project
50220 72	Interest	1974 Revenue Bonds, Water Project
50220 73	Principal	ADEC Loan - Cabin Creek
50220 74	Interest	ADEC Loan - Cabin Creek
59710 58	Motor Pool	

Program Description

The purpose of the Wastewater Fund is to provide accounting for costs associated with collection, treatment and discharge of waste water for the community.

The Wastewater Utility operates and maintains 15 pump stations, collection system, wastewater treatment facility and biosolids disposal site.

Goals

To provide the community with a safe, clean and reliable system for the collection and discharge of wastewater which meets State and Federal regulations at rates which allow the utility to operate within acceptable financial parameters.

Objectives

- Continue to operate the treatment facility under 301(h) waiver rules
- Re-evaluate infiltration and prioritize high flows for elimination
- Investigate beneficial uses of wastewater biosolids
- Replace Wastewater collection Main on Lake Street

Performance Indicators

	<u>Actual FY 00</u>	<u>Actual FY 01</u>	<u>Projected FY 02</u>
Meet EPA/DEC regulations	Yes	Yes	Yes
Pass EPA annual inspection	Yes	Yes	Yes
Implement use of Argus Maintenance Softw	Yes	Yes	Yes
Staffed w/certified Personnel	Yes	Yes	Yes



403 - Enterprise Fund - Wastewater Utility Revenue

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Services				
44411 10	Residential Sales	425,678	430,000	448,000
44411 20	Commercial Sales	133,714	135,000	141,000
44412 30	Other Operating Revenue	1,716	1,500	7,500
42200 12	Sewer Permits		-	100
44100 90	Miscellaneous Admin Charges		-	2,500
Services Subtotal		561,108	566,500	599,100
Miscellaneous				
46000 10	Investment Income	31,673	25,000	22,500
46000 90	Miscellaneous Revenues		50	500
Miscellaneous Subtotal		31,673	25,050	23,000
Revenue Total		592,781	591,550	622,100

403 - Enterprise Fund - Wastewater Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
50320 11	Regular Pay	116,619	111,261	127,503
50320 1101	P.W. Maint. Pay		-	
50320 12	Overtime	10,046	3,924	5,046
Subtotal		126,665	115,185	132,549
Personnel Benefits				
50320 2100	Pension	19,085	17,197	19,790
50320 2200	Medicare	1,475	1,670	1,922
50320 2300	Health Insurance	14,430	19,979	32,838
50320 2400	Life Insurance	23	42	51
50320 2500	Workers Comp.	2,294	3,430	4,194
50320 2600	Uempl Expense	1,290	1,152	1,325
50320 2700	FICA		-	-
Subtotal		38,597	43,470	60,120
Supplies				
50320 31	Office Supplies	1,754	500	500
50320 32	Operating Supplies		-	-
50320 3201	Safety Supplies	3,559	5,600	3,955
50320 3202	Supplies - Plant	22,947	28,000	32,177
50320 33	Maint. Supplies	3,445	1,000	1,500
50320 3301	Maint. Supplies/plnt	21,503	28,050	33,784
50320 34	Small Tools & Equip	2,075	1,950	3,460
50320 35	Inventory		165	-
Subtotal		55,283	65,265	75,376

403 - Enterprise Fund - Wastewater Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Services & Charges				
50320 41	Professional Services	23,605	9,000	6,640
50320 4105	Other Legal Services		-	
50320 4106	Health Officer		-	
50320 42	Communications	3,656	8,266	3,500
50320 43	Travel & Training	4,922	3,500	3,500
50320 44	Advertising & Printing	369	250	500
50320 45	Rentals & Leases		100	-
50320 4501	Vehicle Replac.	29,747	36,311	35,149
50320 47	Utilities	72,674	75,000	75,000
50320 48	Repairs & Maint.	11,292	8,000	9,950
50320 49	Miscellaneous	557	1,000	1,000
50320 4910	Overhead Charges	39,065	38,451	40,437
50320 4913	Haz Mat Notices		-	-
50320 4920	Motor Pool Charges	17,197	14,113	14,375
Subtotal		203,084	193,991	190,051
Operations & Maintenance Subtotal		423,629	417,911	458,095
Capital Outlays				
50320 6311	Sludge Handling		-	-
50320 6318	Laterals		-	-
50320 64	Machinery & Equipment	465	5,680	18,350
50320 6401	Other Equipment		-	18,300
50320 6408	Services		-	-
50320 6414	Sewer Lines		19,424	36,509
50320 6578	Harder Street		-	
50320 6536	Public Restroom		-	
Subtotal		465	25,104	73,159

403 - Enterprise Fund - Wastewater Utility Expenses

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Debt Service				
50320 71	Principal GMAC	20,000	20,000	19,000
50320 72	Interest GMAC	22,475	24,000	23,000
Subtotal		42,475	44,000	42,000
Interfund Transfers/Operations				
59710 01	Building Maintenance		-	
59710 5908	Geographic Info Systems		-	
59710 58	Motor Pool		-	
59710 07	Self Insured Reserve	8,569	10,925	10,347
Subtotal		8,569	10,925	10,347
Interfund Transfers/Capital Projects				
59710 01	General Fund		-	
59710 06	Capital Construction		-	
59710 4109	Airport Sewer	39,122	-	
Subtotal		39,122	-	-
Interfund Transfers Total		47,691	10,925	10,347
Total Expenditures		514,260	497,940	583,601
Budget Basis Income (Loss)		78,521	93,610	38,499
Less Depreciation		(176,019)	(176,019)	(176,019)
Add Debt Service Principal		20,000	20,000	19,000
Add Capital Outlays		39,587	25,104	73,159
Contribution To (From) Retained Earnings		(37,911)	(37,305)	(45,361)
Beginning Retained Earnings		4,496,075	4,458,164	4,420,859
Ending Retained Earnings		4,458,164	4,420,859	4,375,499

403 - Enterprise Fund - Wastewater Utility

Account #	Description	Narrative
50320 11	Salaries & Wages:	
	PW Director	\$ 17,695 25% of Total Salary
	Wastewater Op. Superv	\$ 50,045
	Plant Operator I	\$ 15,444 50% of Total Salary
	Plant Operator II	\$ 35,422
	Secretary II	\$ 8,897 25% of Total Salary
50320 12	Overtime Pay	\$ 5,046 5% of Operation Supervisor & Plant Operator Salary Only
	TOTAL	<u>\$ 132,549</u>
50320 21	PERS	Public Employees Retirement System
50320 22	Medicare	Federal Medicare
50320 23	Health Insurance	Health Insurance
50320 24	Life Insurance	Employer contribution
50320 25	Workers Compensation	Workers Compensation Insurance
50320 26	Unemployment Expense	Unemployment Insurance
50320 27	FICA	Social Security - employees not covered by Public Employees Retirement System
50320 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks, computer/copier supplies and other general office supplies.
50320 32	Operating Supplies	Sewer Cleaning Materials
50320 3201	Safety Supplies	Gloves, Coveralls, Raingear, Ear Plugs, Respirators, Boots, OSHA Reg. Compliance
50320 3202	Supplies - Plant	Treatment Chemicals, Fuel, Laboratory Supplies
50320 33	Maint. Supplies	Pipes & Fittings
50320 3301	Maint. Supplies/plnt	Paint, Filters, Grease, Oil, Bearings, Switches, Belts & Relays 4 pump station level controllers, doctor blades, conduit pump seals
50320 34	Small Tools & Equip	Hand Tools, Saw Blades, Handheld Radio, Drills, Chains & Slings
50320 35	Inventory	Pipe & Materials
50320 41	Professional Services	Laboratory Services
50320 4105	Other Legal Services	Legal Services
50320 4106	Health Officer	Health Officer Investigation & Expenses

403 - Enterprise Fund - Wastewater Utility

Account #	Description	Narrative
50320 42	Communications	Telephone, Fax, Mail, & Courier Services, new phone line for wastewater plant
50320 43	Travel & Training	Conference Travel & Training Materials
50320 44	Advertising & Printing	Public Notices & Public Education Materials
50320 45	Rentals & Leases	Xerox Copier Lease
50320 4501	Vehicle Replac.	Vehicle Replacement Charges
50320 46	Insurance - Prop	Property Insurance - Based on Value
50320 4601	Insurance - Liab.	Liability Insurance
50320 47	Utilities	Electricity & Water
50320 48	Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical; Roof Repair
50320 49	Miscellaneous	Dues, Fees, Subscription & Books
50320 4910	Overhead Charges	Indirect costs
50320 4913	Haz Mat Cleanup	Hazardous Material Notices
50320 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50320 64	Machinery & Equipment	Exhaust Fan, Blower VFD, PS#4 Soft Starters
50320 6401	Other Equipment	SCADA Additions & Improvements, Water Quality Meter, Handheld Computer
50320 6414	Sewer Lines	Replace Lake Street Main
50320 71	Principal	1975 GMAC Note - Initial Treatment Plant and some Collection System
50320 72	Interest	1975 GMAC Note - Initial Treatment Plant and some Collection System
50320 58	Motor Pool	
50320 07	Self Insured Reserve	Property and liability insurance and required bond



404 - Enterprise Fund - Sanitation Utility

Program Description

The Sanitation Utility is responsible for collection and disposal of solid waste for the community.

Goals

The goal of the department is to provide safe, reliable service in the collection of solid waste. Disposing of solid waste in a responsible and cost effective manner within the regulations set forth by the State and Federal government.

Objectives

Continue to provide collection services in the safest, most cost effective manner possible.
Continue to work towards a recycling program which will be acceptable to the community and cost effective for the utility. Establish a more effective collection route and implement the Refuse Industry Computer Software program to its full capacity.

404 - Enterprise Fund - Sanitation Utility Revenue

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenue				
Services				
44100 90	Misc Admin		-	
44300 90	Other PW Charges		-	
44400 41	Refuse Collection	581,040	590,000	630,000
44400 42	Baler/Landfill Charges	172,154	220,000	220,000
44400 43	Recycling Revenue	2,342	2,500	3,600
Services Subtotal		755,536	812,500	853,600
Miscellaneous				
46000 10	Investment Income	-	-	
46000 11	Bond Interest	-	-	
46000 51	A/R Service Charge	36	100	1,000
46000 90	Miscellaneous Revenues	-	-	5,000
Miscellaneous Subtotal		36	100	6,000
Total Revenue		755,572	812,600	859,600



404 - Enterprise Fund - Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Expenditures				
Salaries & Wages Refuse Collection				
50420 11	Regular Pay	173,187	177,759	175,146
50420 1101	PW Maint		-	
50420 12	Overtime	3,348	2,885	7,428
Subtotal		176,535	180,644	182,574
Personnel Benefits				
50420 21	Pension	23,478	26,970	27,258
50420 22	Medicare	1,538	2,619	2,647
50420 23	Health Insurance	21,473	31,521	37,347
50420 24	Life Insurance	37	73	68
50420 25	Workers' Comp	7,082	16,832	19,268
50420 26	Unemployment	1,740	1,806	1,826
50420 27	FICA	1,035	-	-
Subtotal		56,383	79,821	88,415
Supplies				
50420 31	Office Supplies	1,105	1,000	750
50420 32	Operating Supplies	4,017	10,000	14,245
50420 3201	Safety Supplies	2,218	2,500	6,556
50420 33	Maintenance Supplies	15,051	22,009	14,288
50420 3301	Cover Material		-	-
50420 34	Small Tools & Equip	241	800	2,310
Subtotal		22,632	36,309	38,149

404 - Enterprise Fund - Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Services & Charges				
50420 41	Professional Services	3,610	2,500	1,800
50420 4105	Other Legal		-	-
50420 42	Communication	2,488	2,200	2,200
50420 4202	Communication Equip		-	-
50420 43	Travel & Training	2,597	4,300	3,000
50420 44	Advertising	396	788	300
50420 4501	Vehicle Replacement	27,827	46,880	46,880
50420 47	Utilities	27,093	27,869	30,000
50420 48	Repairs & Maint	20,722	5,000	8,100
50420 4801	Building Repair		-	-
50420 4802	In-House Repair		-	-
50420 49	Miscellaneous	550	500	500
50420 4910	Overhead Charge	45,815	46,134	55,874
50420 4911	PW Overhead Chg		-	
50420 4913	HazMat Clean-up	540	22,991	5,500
50420 4916	Recycling Expense	4,324	4,100	4,000
50420 4917	Grd Water Monitor		-	2,500
50420 4919	Gas Monitor		-	2,000
50420 4920	Motorpool O&M	34,382	27,713	33,828
50420 4925	New Hire Search	60	-	
50420 4948	Credit Card Fees		-	1,000
50420 4958	Bale Disposal	192,480	180,493	212,000
Subtotal		362,884	371,468	409,482
Operations Subtotal		618,434	668,242	718,619
Capital Outlays				
50420 6001	Landfill Improvements		-	
50420 6006	Baler Facility		-	
50420 64	Machinery/Equipment		-	5,675

404 - Enterprise Fund - Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
50420 6401	Other Equipment		-	5,000
50420 6590	Landfill Closure		-	
Subtotal				10,675
Debt Service				
50420 71	Principal	80,000	80,000	90,000
50420 72	Interest	54,417	57,798	49,585
Subtotal		134,417	137,798	139,585
Interfund Transfers				
59710 58	Motor Pool		-	
59710 5907	Landfill Trust		-	
59710 5908	GIS Mapping		-	
59710 07	Self Insured Reserve	1,790	2,282	2,080
Subtotal		1,790	2,282	2,080
Sanitation Total Expenditures		754,641	808,322	870,959
Budget Basis Income (Loss)		931	4,278	(11,359)
Less Depreciation		(47,298)	(47,298)	(47,298)
Add Debt Service Principal		80,000	80,000	90,000
Add Capital Outlays		-	-	10,675
Contribution To (From) Retained Earnings		33,633	36,980	42,018
Beginning Retained Earnings		(354,620)	(320,987)	(284,007)
Ending Retained Earnings		(320,987)	(284,007)	(241,989)

404 - Enterprise Fund - Sanitation Utility

Account #	Description	Narrative
50420 11	Salaries & Wages:	
	Public Works Director	\$ 17,695 25% of Total Salary
	Plant Operator	\$ 37,918
	Two Sanitation Drivers	\$ 73,757
	Landfill Operator	\$ 36,878
	Secretary II	\$ 8,897 25% of Total Salary
	Overtime	\$ 7,428 Overtime 5%
	Total	\$ 182,574
50420 21	PERS	Public Employees Retirement System
50420 22	Medicare	Federal Medicare
50420 23	AETNA	Health Insurance
50420 24	Life Insurance	Employer contribution
50420 25	Workers' Comp	Workers Compensation Insurance
50420 26	ESD	Unemployment Insurance
50420 27	FICA	Social Security - employees not covered by Public Employees Retirement System
50420 31	Office Supplies	Paper, pens, general office supplies
50420 32	Operating Supplies	Baler wire, Hydraulic Oil, Fuel, Cleaning & Paper Products
50420 3201	Safety Supplies	Safety Gear, Gloves, Earplugs, Dustmasks
50420 33	Maint Supplies	Dumpsters & Dumpster Parts, Baler Parts, Plumbing Supplies, Bearings/Springs
50420 3301	Cover Material	
50420 34	Small Tools & Equip	Hand held radio and charger
50420 41	Professional Services	Consultant fees
50420 42	Communication	Telephone & postage
50420 4202	Communication Equipment	Telephone system
50420 43	Travel & Training	Required State & EPA training
50420 44	Advertising	Public notices & schedule changes
50420 4501	Vehicle Replacement	Vehicle replacement costs, Vacuum truck, Compressor system.
50420 46	Property Insurance	Property insurance for baler facility
50420 4601	Liability Insurance	Liability Insurance for Sanitation Utility operations
50420 47	Utilities	Baler utility costs
50420 48	Repairs & Maintenance	Labor and supplies furnished by specialized personnel
50420 49	Miscellaneous	Miscellaneous expenses



404 - Enterprise Fund - Sanitation Utility

Account #	Description	Narrative
50420 4910	Overhead Charge	
50420 4913	Haz Mat Clean up	Hazardous materials disposal sponsored by DEC/SEC, Haz Mat Drums
50420 4916	Recycling Expense	Recycables Shipping costs and Cost to purchase recycling bins for Baler Facility
50420 4917	Grd Water Monitor	DEC required ground water monitoring
50420 4919	Gas Monitor	Exsplosive Gas Monitor
50420 4920	Motorpool O&M	Vehicle repairs, maintenance, insurance & fuel, baler included
50420 4921	Bale Disposal	Rabanco Contract
50420 6001	Landfill Improvments	Close out of old landfill per DEC requirements
50420 64	Machinery/Equipment	Recycle container for cardboard, confined space tripod, debris bucket
50420 6401	Other Equipment	Garbage Cans
50420 6590	Landfill Closure	
50220 71	Principal	1974 Series A second issue - Incinerator
50220 72	Interest	1974 Series A second issue - Incinerator
59710 58	Motor Pool	
59710 5907	Landfill Trust	
59710 07	Self Insured Reserve	Property and liability insurance

405 - Enterprise Fund - Harbor and Port Facilities

Program Description

The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors and the port dock and storage facility.

The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.

Goals

To provide safe, accessible moorage and facilities to the users of the facility.

To promote profitable operations, planning and scheduling for seasonal use.

To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.

Objectives

To upgrade existing facilities.

To expand moorage and storage facilities.

To maintain fiscal responsibility and judgment in operating as an enterprise fund.

Performance Indicators

Secure funding for upgrades and expansion.

Drafting and monitoring annual budget.

Present plans/programs for City Council, Harbor Advisory Board and public review.



**405 - Enterprise Fund - Harbor and Port Facilities
Revenue**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Boat Harbors				
	Services			
44100 30	Survey & Appraisal	1,309	-	
44500 10	Moorage Fees	324,808	321,000	361,275
44500 20	Transient Fees	86,107	86,400	86,400
44500 30	Grid Fees	7,121	7,000	7,000
44500 40	Live Aboard	8,562	12,000	8,500
44500 50	Floatside Fees	21,440	16,000	16,000
44500 60	Launch Fees	7,682	10,000	10,000
44500 90	Misc Charges	16,603	24,000	24,000
Services Subtotal		473,632	476,400	513,175
	Non - Operating			
46000 10	Investment income	32,458	25,000	35,000
46000 1001			-	
46000 90	Miscellaneous	6,880	15,000	15,000
Miscellaneous Subtotal		39,338	40,000	50,000
	Interfund transfers			
49710 01	Oper Trans - Garbage		-	
497 10 5901	Oper Trans-Har/Trust		-	
Interfund Transfers Subtotal		-	-	-
Boat Harbors Revenues Total		512,970	516,400	563,175
	PORT			
45500 10	Port Moorage Fees		-	3,000
45500 20	Port Leases	93,897	100,000	120,000
45500 90	Storage Fees	23,785	20,000	20,000
Port Revenues Total		117,682	120,000	143,000
Port and Harbor Revenues Total		630,652	636,400	706,175

**405 - Enterprise Fund - Harbor and Port Facilities
Expenditures**

Account		Prior Year	Current Year	Adopted
Number	Description	Actual	Budget	Budget
		FY 99/00	FY 00/01	FY 01/02
HARBOR				
Salaries & Wages				
53540 11	Regular Pay	250,652	223,983	264,438
53540 1102	Temporary Pay	519	5,000	5,000
53540 1101	P. W. Maint		-	
53540 12	Overtime Pay	4,435	9,738	7,995
53540 17	Shift Differential	3,641	5,279	5,400
Subtotal		259,247	244,000	282,833
Personnel Benefits				
53540 2100	PERS	36,012	37,200	40,674
53540 2200	Medicare	1,996	3,678	3,950
53540 2300	Health	29,827	35,710	50,806
53540 2400	Life Insurance	56	76	90
53540 2500	Workman Comp	6,063	11,330	12,750
53540 2600	Unemp Ins	2,605	2,536	2,724
53540 2700	F I C A	844	800	432
Subtotal		77,403	91,330	111,426
Supplies				
53540 31	Office Supplies	3,139	4,000	5,000
53540 32	Operating Supplies	5,035	5,500	5,500
53540 3205	Grounds Supplies		-	500
53540 33	Maintenance Supp	3,349	5,000	5,500
53540 3304	Safety Gear		-	1,500
53540 3305	Waste Oil Burner Repair & Maint		-	3,500
53540 34	Small Tool	2,152	4,000	4,000
Subtotal		13,675	18,500	25,500
Services & Charges				
53540 41	Professional Services	29,225	43,000	38,000
53540 4105	Other Legal		-	

**405 - Enterprise Fund - Harbor and Port Facilities
Expenditures**

Account Number	Description	Prior Year	Current Year	Adopted
		Actual FY 99/00	Budget FY 00/01	Budget FY 01/02
53540 42	Communications	1,743	4,000	4,000
53540 43	Travel & Training	1,402	2,000	3,000
53540 44	Advertising & Printing	577	400	400
53540 45	Rentals/Leases	1,200	1,200	1,200
53540 4501	Vehicle Replacement	2,163	3,605	3,864
53540 47	Utilities	41,023	30,000	35,000
53540 4702	Utilities - Garbage	40,741	50,000	45,000
53540 48	Repair & Maint	10,612	30,000	30,000
53540 49	Misc	346	500	500
53540 4910	Overhead Charges	35,784	33,566	36,606
53540 4920	Motor Pool O & M	12,512	17,000	9,807
53540 4948	Harbor Credit Card Fee			3,500
53540 4949	Bad Debt Expense		-	
Subtotal		177,328	215,271	210,877
Operations & Maintenance Subtotal		527,653	569,101	630,636
Capital Outlays				
53540 6312	Harbor Exp/Renovation		-	
53540 6314	Out buildings		-	
53540 64	Machinery & Equip		18,144	12,000
53540 6401	Other Equipment		-	
53540 6402	Computer Equipment		3,639	
53550 4112	Accounting Software		6,371	
Subtotal		-	28,154	12,000
Interfund Transfers/Operations				
59710 5908	GIS Map Fund		-	
59710 06	South Harbor Expansion		-	
59710 58	Motor Pool (not O&M)		-	
59710 07	Self Insured Fund	1,183	1,748	1,900
Subtotal		1,183	1,748	1,900

**405 - Enterprise Fund - Harbor and Port Facilities
Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Interfund Transfers/Capital Projects				
59710 5906	Capital Construction		-	
Subtotal		-	-	-
Interfund Transfers Total		1,183	1,748	1,900
Harbor Total		528,836	599,003	644,536



**405 - Enterprise Fund - Harbor and Port Facilities
Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
PORT				
Salaries & Wages				
53550 11	Regular Pay	32,756	27,216	28,740
53550 12	Overtime Pay	256	513	306
53550 17	Shift Differential		-	
Subtotal		33,012	27,729	29,046
Personnel Benefits				
53550 2100	PERS	4,709	4,524	4,337
53550 2200	Medicare		447	421
53550 2300	Aetna	3,353	1,500	4,337
53550 2400	Life Insurance	6	10	9
53550 2500	Workers Comp	725	1,247	1,359
53550 2600	Unemp Ins	332	303	290
Subtotal		9,125	8,031	10,753
Supplies				
53550 32	Operating Supplies		500	500
53550 34	Small Tool		500	500
Subtotal		-	1,000	1,000
Services & Charges				
53550 41	Professional Services	797	1,500	1,500
53550 43	Travel & Training		1,000	1,500
53550 44	Advertising & Printing	143	400	400
53550 45	Port rentals/leases		200	200
53550 47	Utilities	387	600	600
53550 48	Repair & Maint		5,000	5,000
53550 4910	Overhead Charges	6,849	7,800	9,295
Subtotal		8,176	16,500	18,495

**405 - Enterprise Fund - Harbor and Port Facilities
Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Operations & Maintenance Subtotal		50,313	53,260	59,293
Capital Outlays				
53550 6105	Site Development	318	-	318
Subtotal		318	-	318
Interfund Transfers/Operations				
59710 07	Self Insured Reserve	874	874	448
Interfund Transfers/Operations Subtotal		874	874	448
Port Expenditure Total		51,505	54,134	60,059
Port and Harbor Expenditures Total		580,341	653,137	704,595
Budget Basis Income (Loss)		50,311	(16,737)	1,580
Less Depreciation		(56,980)	(56,980)	(56,980)
Add Capital Outlays		318	-	318
Contribution To (From) Retained Earnings		(6,351)	(73,717)	(55,082)
Beginning Retained Earnings		814,832	808,481	734,764
Ending Retained Earnings		808,481	734,764	679,682

405 - Enterprise Fund - Harbor and Port Facilities

Account #	Description	Narrative
BOAT HARBORS		
53540 1100	Salaries & Wages:	
	Harbormaster .75	\$ 49,525
	Office Manager .67	\$ 24,855
	Chief Harbor Officer	\$ 44,491
	Harbor Officers 2	\$ 79,976
	Part Time .5 x 1	\$ 18,626
	Maintenance Person	\$ 40,248
	Temporary .18	\$ 6,716
	Other Temporary	\$ 5,000
53540 1200	Overtime	\$ 7,995
53540 1700	Shift Differential	\$ 5,400 Compensation for swing and graveyard shifts
	Total	<u>\$ 282,833</u>
Personnel Benefits		
53540 2100	PERS	Public Employees Retirement System
53540 2200	Medicare	Federal Medicare
53540 2300	AETNA	Health Insurance
53540 2400	Life Insurance	Employer contribution
53540 2500	Workmans Comp.	Workers Compensation Insurance
53540 2600	ESD	Unemployment Insurance
53540 2700	F.I.C.A.	Social Security - employees not covered by Public Employees Retirement System
Supplies		
53540 3100	Office Supplies	Stationary, pens, paper, forms, etc.
53540 3200	Operating Supplies	Cleaning supplies, heating fuel, t.p., paper towels, gasoline, etc.
53540 3300	Maintenance Supplies	Wood, paint, nails, plumbing parts, nuts, bolts, repair parts, etc.
53540 3304	Safety Gear	Personal flotation, Protective clothing/Hazmat Waste Oil
53540 3305	Waste Oil Burner Rep/Main	Repair and Maintenance on City Waste Oil Burners
53540 3400	Small Tools	Tools, Snow Blowers, Outboards, Radios, Software, etc.
Services & Charges		
53540 4100	Professional Services	50% of DC lobbyist (\$18,000), & 50% Alaskan Lobbist (\$20,000)
53540 4200	Communications	Telephone, Computer networking, Post office fees

405 - Enterprise Fund - Harbor and Port Facilities

Account #	Description	Narrative
53540 4300	Travel & Training	Expenses for seminars, Harbormaster conferences, training.
53540 4400	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
53540 4500	Rentals & Leases	Equipment rentals or leases; car allowance
53540 4501	Vehicle Replacement	
53540 4700	Utilities	Water, sewer, elect., garbage, Harbor lighting
53540 4800	Repair and Maintenance	Contract work/repair-small projects- South Harbor waterline & Float hardware; Renumber stalls
53540 4900	Miscellaneous	Dues, subscriptions, technical publications, etc.
53540 4910	General Fund Overhead	Indirect costs
53540 4920	Motor Pool Charges	Repairs & Maintenance of vehicle, gas, oil, insurance
53540 4948	Credit Card Fee	Harbor Credit Card Service Fee

Capital Outlays

53540 6312	Expansion & Ren.	
53540 6314	Out buildings	
53540 6400	Machinery/Equipment	Waste Oil Burners/Dock Cranes
53540 6401	Other Equipment	Waste oil tanks; Retaining wall & cover for tanks

Transfers Out

59710 5906	Capital Projects	
59710 58	Motor Pool	
59710 07	Self Insured Reserve	Property & Liability Insurance

PORT FACILITY

Regular Pay

53550 1100	Harbormaster	\$ 16,508
	Office Clerk	\$ 12,231
	Overtime	\$ 306
	Total	<u>\$ 29,046</u>

Personnel Benefits

53550 2100	PERS	Public Employees Retirement System
53550 2200	Medicare	Federal Medicare
53550 2300	AETNA	Health Insurance
53550 2400	Life Insurance	Employer contribution
53550 2500	Workmans Comp.	Workers Compensation Insurance



405 - Enterprise Fund - Harbor and Port Facilities

Account #	Description	Narrative
53550 2600	ESD	Unemployment Insurance
53550 4100	Professional Services	Consultants, studies, Port Marketing Program
53550 4300	Travel & Training	Seminars, classes, Harbormaster Conferences + related expenses
53550 44	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
53550 45	Port rentals/leases	Equipment rentals or leases
53550 47	Utilities	Water, sewer, elect., garbage, Harbor lighting
53550 48	Repair & Maint	Contract work/repair-small projects
53550 4910	Overhead Charges	Indirect costs
53550 6105	Site Development	
59710 07	Self Insured Reserve	Property & Liability Insurance

407 - Enterprise Fund - Elderly Housing

Program Description

The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized, apartment complex and senior center.

Goals

Continue to provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with City, State, HUD and AHFC requirements

Act as Staff representative to Mountain View Food Service

Proceed with Phase 2 to finalize plans for the construction of Senior Housing Addition.

Objectives

To maintain and upgrade the facility to meet HUD, AHFC and State requirements.

- (a) Maintain tenant files according to AHFC and HUD requirements
- (b) Repair porch on the north side of building
- (c) Replace carpet in apartments as they become vacant
- (d) Paint exterior wood on building

Continue to modify grounds

- (a) Repair lawn where cable was buried, remove winter damaged shrubs and plant new.
- (b) Repair grounds in back of the Manor

Work with MVFS Board to improve Senior Food Program and acquire necessary grants for program.

Work with engineer, architect, etc. to prepare final plans for Housing Addition for review by AHFC

Performance Indicators

	97/98	98/99	99/00	00/01	01/02
Management Review by AHFC				1	1
Areas Painted (sq. ft)	2975	750	1500	1500	
Carpets replaced (# of apartmen	3	3	3	1	3
Quarterly reports to City Council	4	4	4	4	4



407 - Enterprise Fund - Elderly Housing - Revenue

Account		Prior Year	Current Year	Adopted
Number	Description	Actual	Budget	Budget
		FY 99/00	FY 00/01	FY 01/02
Operating Revenues				
43200 01	Rent Subsidies	147,305	144,000	144,000
46000 20	Rents & Royalties	107,172	111,500	111,500
Subtotal		254,477	255,500	255,500
Miscellaneous				
46000 10	Investment Income	34,118	17,000	21,000
46000 86	Donations	389	400	500
46000 90	Miscellaneous	8,013	9,000	9,500
Subtotal		42,520	26,400	31,000
Interfund Transfers				
49710 01	Gen Fund - Operating	-	-	
49710 01	Gen Fund - Bldg Maint	-	-	
Subtotal		-	-	-
Revenues Total		296,997	281,900	286,500

407- Enterprise Fund - Elderly Housing - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Salaries & Wages				
55040 11	Regular Pay	63,966	61,293	63,900
55040 11	Temporary Pay	1,680	1,700	1,717
Subtotal		65,646	62,993	65,617
Personnel Benefits				
55040 2100	Pers	8,417	9,151	9,540
55040 2200	Medicare	919	913	951
55040 2300	Aetna	7,403	9,321	13,155
55040 2400	Life Insurance	12	30	23
55040 2500	Workers Comp	1,585	3,005	3,294
55040 2600	Unemployment Ins	634	630	656
55040 2700	FICA	105	105	106
Subtotal		19,075	23,155	27,726
Supplies				
55040 31	Office Supplies	312	720	500
55040 32	Operating Supplies	13,482	18,800	18,000
55040 33	Maintenance Supplies	2,341	3,000	3,000
55040 34	Small Tools/Equipment		1,155	700
Subtotal		16,135	23,675	22,200
Services & Charges				
55040 41	Professional Services	475	1,270	1,220
55040 42	Communications	2,873	2,800	2,800
55040 43	Travel & Training	399	780	1,000
55040 44	Advertising & Printing	170	300	300
55040 4501	Vehicle Replacement	5,084	4,042	4,042
55040 47	Utilities	27,477	26,800	26,800
55040 48	Repair & Maintenance	11,191	26,000	25,000
55040 49	Miscellaneous	383	600	600
55040 4910	Overhead Charges	7,215	7,248	7,248
55040 4920	Motor Pool Charges-O&M	2,669	1,703	1,803
Subtotal		57,936	71,543	70,813

407- Enterprise Fund - Elderly Housing - Expenditures

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Operations & Maintenance Subtotal		158,792	181,366	186,355
Capital Outlays				
55040 6206	Storage Building		-	
55040 63	Other Improvements	9,204	-	
55040 6305	Fencing		-	
55040 64	Machinery & Equip		-	
Subtotal		9,204	-	-
Debt Service				
55040 71	Principal 1992 B GO-Chas	45,000	45,000	45,000
55040 72	Interest 1992 B GO-Chase	68,330	66,590	63,891
55040 74	Bond Issue	1,196	-	
Subtotal		114,526	111,590	108,891
Interfund Transfers				
59710 01	Building Maintenance		-	
59710 07	Self Insured Reserve	1,942	2,476	2,276
Subtotal		1,942	2,476	2,276
Expenditures Total		284,464	295,432	297,522
Budget Basis Income (Loss)		12,533	(13,532)	(11,022)
Less Depreciation		(41,815)	(41,815)	(41,815)
Add Debt Service Principal		46,196	45,000	45,000
Add Capital Outlays		9,204	-	-
Contribution To (From) Retained Earnings		26,118	(10,347)	(7,837)
Beginning Retained Earnings		194,128	220,246	209,899
Ending Retained Earnings		220,246	209,899	202,062

407 - Enterprise Fund - Elderly Housing

Account #	Description	Narrative
55040 11	Salaries & Wages:	
	Manager	\$ 48,456
	Maintenance	\$ 15,444
55041 1102	Temporary Pay	\$ 1,717 Vacation relief for Manager
	Total	<u>\$ 65,617</u>
55040 12		
55040 2100	PERS	Public Employees Retirement System contribution
55040 2200	Medicare	Federal Contribution
55040 2300	Aetna	Health Insurance
55040 2400	Life Insurance	Life Insurance
55040 2500	Workers Comp	Workers Compensation Insurance
55040 2600	Unemployment Ins	Unemployment Insurance
55040 2700	FICA	Social Security for employees not covered by PERS
55040 31	Office Supplies	General office supplies
55040 32	Operating Supplies	Heating fuel, propane, janitorial supplies
55040 33	Maintenance Supplie	Machinery/appliance repair/parts, painting
55040 34	Small Tools/Equipme	Small tools and equipment
55040 41	Professional Services	Legal fees; RentRoll License; Commercial Kitchen License
55040 42	Communications	Telecommunications, cablevision, postage, fire alarm phone line, networking costs
55040 43	Travel & Training	HUD training requirements
55040 44	Advertising & Printing	Advertisements for vacancies/newspaper ad
55040 4501	Vehicle Replacement	Motor pool replacement
55040 47	Utilities	Electricity, water, sewer & refuse
55040 48	Repair & Maintenan	Contracted repairs,heating system upgrade, inspections, carpet
55040 49	Miscellaneous	Unanticipated expenses, AHMI subscription
55040 4910	Gen Fund Overhead	Indirect costs
55040 4920	Motor Pool O & M	Motor pool operating & Maintenance, insurance, fuel
55041 63	Other Improvements	
55042 71	Principal	Bond issue principal payment
55040 72	Interest	Bond issue interest payment
55040 74	Bond Issue	Insurance expense
59710 01	Interfund Transfers	Building maintenance- minor repairs
59710 07	Interfund Transfers	Self Insured Reserve - Property and Liability Insurance



**501 Internal Service Fund
Motor Pool**

Program Description

The purpose of the Motor Pool Reserve Fund is to account for the accumulation of resources transferred to the fund by various City departments to be retained for the maintenance, repair, replacement and disposal of city vehicles, motorized equipment, and miscellaneous portable and stationary equipment.

Goals

The goal of the department is to provide motor vehicles in excellent condition to ensure the safety of the operator and to achieve the optimum use of the vehicle with minimal vehicle downtime.

Objectives

- * To provide information to user departments regarding the operation and maintenance of motor vehicles.
- * Preventive Maintenance and safety inspections to ensure proper operation.
- * Implement the Computerized Fleet Analysis Inventory Module to its full capability.

Performance Indicators:

	FY 99	FY 00	FY 01 1/2 yr	Projected FY 02
Scheduled Repairs	978	2089	1145	2113
Non-Scheduled Repairs	124	251	123	198
Emergency Repairs	0	1	0	0

**501 - Internal Service Fund
Motor Pool Revenue**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Motor Pool Charges				
47300 61	Operation & Maintenance Charge	343,813	384,296	378,719
47300 62	Replacement Reserve Charges	434,425	501,411	534,685
Subtotal		778,238	885,707	913,404
Miscellaneous				
46000 10	Investment Income		-	
44100 90	Misc Admin Charge		-	
Subtotal			-	-
Operating Transfers In				
49710 01	General Fund		-	-
49710 51	Electric Fund	30,675	-	-
49710 52	Water Fund		-	-
49710 54	Sanitation		-	-
49710 55	Port Authority		-	-
49710	Wastewater Utility		-	-
Subtotal		30,675	-	-
Equipment Sales				
49500 40	Equipment Sales	21,901	20,000	25,000
Subtotal		21,901	20,000	25,000
Revenues Total		830,814	905,707	938,404

**501 - Internal Service Fund
Motor Pool Expenditures**

		Prior Year	Current Year	Adopted
Account		Actual	Budget	Budget
Number	Description	FY 99/00	FY 00/01	FY 01/02
Salaries & Wages Motor Pool				
53560 11	Regular Pay	163,605	170,812	167,075
53560 12	Overtime	1,489	750	750
Subtotal		165,094	171,562	167,825
Personnel Benefits				
53560 2100	Pension	25,238	25,614	25,056
53560 2200	Medicare	1,433	2,488	2,433
53560 2300	Health Insurance	15,772	22,269	27,110
53560 2400	Life Insurance	33	57	51
53560 2500	Workers' Comp	3,430	7,139	6,233
53560 2600	Unemployment	1,724	1,716	1,678
53560 2700	FICA	-	-	-
Subtotal		47,630	59,283	62,562
Materials & Supplies				
53560 31	Office Supplies	610	325	748
53560 32	Operating Supplies	9,954	7,554	9,718
53560 3201	Safety Supplies	714	1,075	1,972
53560 33	Maint Supplies	2,347	3,570	3,117
53560 34	Small Tools & Equip	1,735	2,250	2,079
53560 35	Inventory	80,970	90,000	90,000
Subtotal		96,330	104,774	107,634
Services & Charges				
53560 41	Professional Services	925	800	1,000
53560 42	Communication	1,977	2,000	1,700
53560 4201	Communication Equip	-	-	-
53560 43	Travel & Training	395	1,000	1,000
53560 44	Advertising	526	200	150
53560 46	Insurance - Property	-	-	1,500
53560 4601	Insurance-Liability	20,662	20,000	25,000
53560 47	Utilities	10,589	8,000	12,000

**501 - Internal Service Fund
Motor Pool Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
53560 48	Repairs & Maint	3,289	3,000	1,000
53560 4801	Building Repairs		-	-
53560 49	Miscellaneous	108	150	100
53560 4911	PW Overhead		-	-
53560 3501	Fuel	28,681	25,000	35,000
Subtotal		67,152	60,150	78,450
Motor Pool Charges				
53560 4501	Vehicle Replacement	4,284	3,765	2,414
53560 4920	Motorpool O&M	12,722	5,033	10,280
Subtotal		17,006	8,798	12,694
Capital Outlays				
53560 6401	Other Equipment		1,250	1,800
53560 6402	Computer Equipment		1,600	-
53560 64??	#10 S-10 Blazer		-	28,000
53560 64??	#113 Pickup 4x4 Harbor		-	29,500
53560 64??	#86 Ford Expedition PD		-	41,500
53560 64??	#FD8 Pumper FD		-	249,000
53560 64??	#83 Pickup 4x4 WTR		-	29,500
53560 6491	#8 MP Shop Truck		39,500	
53560 6492	#77 Undercarriage		15,000	
53560 6493	#79 WW Vactor		180,000	
53560 6494	#103 P&L Shop Truck		33,600	
53560 6495	#100 PW Loader		195,000	
53560 6496	#GEN3 WW		7,000	
53560 64??	#FD4 Pumper FD		-	9,000
53560 64??	#FD6 Pumper FD		-	9,000
53560 64??	Truck Lift		-	11,000
53560 6479	1997 Intl Garbg		-	
53560 64??	#97 Forklift SAN		-	7,200
53560 64??	#107 Lodal Gbg Trk		-	2,900
53560 6488	#73 Street sweeper		-	

*No extensions on
for each piece
all grouped
under
53560 64*

**501 - Internal Service Fund
Motor Pool Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
53560 6484	#1 Chevy S-10		-	
53560 6485	#9 Chevy Blazer		-	
53560 6490	#8 MP Vehicle		-	
53560 6495	Loader		-	
	99/00 Purchases	546,017		
Capital Outlays Subtotal		546,017	472,950	418,400
Interfund Transfer Out				
59710 01	Trans to General Fund	100,000	-	
Motor Pool Total		1,039,229	877,517	847,566
Budget Basis Income (Loss)		(208,415)	28,190	90,838
Less Depreciation		(225,577)	(225,577)	(225,577)
Add Capital Outlays		546,017	472,950	418,400
Contribution To (From) Retained Earnings		112,025	275,563	283,661
Beginning Retained Earnings		1,878,039	1,990,064	2,265,627
Ending Retained Earnings		1,990,064	2,265,627	2,549,288

**501 Internal Service Fund
Motor Pool**

Account #	Description	Narrative
53560 10	Salaries & Wages:	
	PW Director	\$ 17,695 25% of Total Salary
	Motor Pool Foreman	\$ 48,901
	Two Mechanics	\$ 91,582
	Secretary II	\$ 8,897 25% of Total Salary
53560 1200	Overtime	\$ 750
	TOTAL	\$ 167,825
53560 2100		Public Employees Retirement System contribution
53560 2200	Medicare	Federal contribution
53560 2300	Health Insurance	Health insurance
53560 2400	Life Insurance	Life insurance
53560 2500	Workers' Comp	Worker's Compensation
53560 2600	Unemployment	Unemployment insurance
53560 2700	FICA	Social Security for employees not covered by PERS
53560 31	Office Supplies	General office supplies
53560 32	Operating Supplies	Paper products, cleaning supplies, heating fuel, general operating supplies
53560 3201	Safety Supplies	Coveralls, Goggles, Earplugs, Gloves, Flash Lights, Raingear
53560 33	Maint Supplies	Paint, nuts, bolts, general maintenance supplies
53560 34	Small Tools & Equip	Hand & power tools, software
53560 35	Inventory	Parts & material for equipment repairs, billed back to department users
53560 3501	Fuel	Gasoline & diesel
53560 41	Professional Services	Maintenance Agreements and Consultant fees
53560 42	Communication	Telephone & postage & Telephone Equipment
53560 4201	Communication Equip	
53560 43	Travel & Training	Travel expense, per diem, training seminars, Safety Meeting Materials & VCR Tapes
53560 44	Advertising	Legal advertisement
53560 4501	Vehicle Replacement	Replacement cost for Motor Pool vehicle
53560 46	Insurance-Liability	Motor Pool Fleet Insurance
53560 47	Utilities	Electrical/Water/Sewer charges
53560 48	Repairs & Maint	Electrician
53560 4801	Building Repairs	Improvements to Motor Pool facilities
53560 49	Miscellaneous	Miscellaneous expenses
53560 4911	PW Overhead	



**501 Internal Service Fund
Motor Pool**

Account #	Description	Narrative
53560 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance
53560 6401	Other Equipment	Clothes washer and dryer
53560 6402	Computer Equipment	
53560 64??	#10 S-10 Blazer	Replacement of Community Development Vehicle
53560 64??	#113 Pickup 4x4 Harbor	Replacement of Harbor Department Vehicle
53560 64??	#86 Ford Expedition PD	Replacement of Police Department Patrol Vehicle
53560 6498	#FD8 Pumper FD	Replacement of Fire Department Pumper Truck
53560 6474	#83 Pickup 4x4 WTR	Replacement of Water Department Vehicle
53560 64??	#FD4 Pumper FD	Exhaust system improvements to Fire Department Pumper truck
53560 6463	#FD6 Pumper FD	Exhaust system improvements to Fire Department Pumper truck
53560 64??	Truck Lift	Replacement of Vehicle Truck Lift in the Motor Pool Shop
53560 6479	1997 Intl Garbg	
53560 64??	#97 Forklift SAN	Install certified scales on Fork Lift
53560 6482	#107 Lodal Gbg Trk	Replacement of can tipper

Program Description

The purpose of the Self Insurance Reserve Fund is to account for resources transferred by various city departments to be retained for the payment of certain insurance policies and for settling claims against the City including legal costs and claims adjusting.



502 - Internal Service Fund - Self Insurance Fund

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
Interfund Transfers				
49710 01	General Fund	102,066	130,125	140,752
49710 51	Electric Fund	34,276	43,699	38,960
49710 52	Water Fund	3,685	4,698	4,414
49710 53	Wastewater Fund	8,569	10,925	10,347
49710 54	Sanitation Fund	1,790	2,282	2,080
49710 55	Harbor/Port Fund	2,057	2,622	2,348
49710 57	Elderly Housing	1,942	2,476	2,276
Interfund Transfers Subtotal		154,385	196,826	201,176
Miscellaneous				
46000 10	Investment Income	2,501	-	-
Miscellaneous Subtotal		2,501	-	-
Revenues Total		156,886	196,826	201,176
Expenditures				
51920 41	Legal Expenses		-	-
51920 4628	Settlement Expenses		-	-
51920 46	Property	65,020	65,000	69,645
51920 4601	Liability	82,505	102,000	79,429
51920 4604	Errors/Omissions		8,500	31,723
51920 4605	Bonds	2,750	2,426	2,379
51920 4606	Broker's Fee	14,945	18,900	18,000
Expenses Total		165,220	196,826	201,176
Budget Basis Income (Loss)		(8,334)	0	0
Beginning Retained Earnings		(5,705)	(14,039)	(14,039)
Ending Retained Earnings		(14,039)	(14,039)	(14,039)

502 - Internal Service Fund - Self Insurance Fund

Description	Narrative							
			Property		Liability	Errors &		
	Totals		01/02		01/02	Omissions	Bonds	Broker Fee
General Fund	\$140,752	47.8405%	\$33,319	70.6692%	\$56,132	\$31,723	\$1,579	\$18,000
Electric Utility	\$38,960	27.9070%	\$19,436	24.5806%	\$19,524			
Water Utility	\$4,414	4.7841%	\$3,332	0.8583%	\$682		\$400	
Wastewater Utility	\$10,347	13.2890%	\$9,255	0.8706%	\$691		\$400	
Sanitation Utility	\$2,080	1.9934%	\$1,388	0.8706%	\$691			
Harbor & Port	\$2,348	1.7940%	\$1,249	1.3827%	\$1,098			
Elderly Housing	\$2,276	2.3920%	\$1,666	0.7681%	\$610			
	\$201,176	100.0000%	\$69,645	100.0000%	\$79,429	\$31,723	\$2,379	\$18,000





201 - Debt Service Fund

Program Description

The debt service fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessments levies when the government is obligated in some manner for the payment.

201 - Debt Service Fund

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
41100 11	Property Tax			29,159
Subtotal				29,159
Interfund Transfers				
49710 01	Gen Fund/Non-Dept.	106,671	108,690	93,343
Subtotal		106,671	108,690	93,343
Revenues Total		106,671	108,690	122,502
Expenditures				
1993 GO Bond, Series A first Issue, Refunding				
51964 71	Principal	85,000	85,000	80,000
51964 72	Interest	21,671	23,690	13,343
Subtotal		106,671	108,690	93,343
Alaska Muni Bond Bank, Series 2000D - Pool portion = \$300,000 principal				
51967 71	Principal		-	8,335
51967 72	Interest		-	20,824
Subtotal				29,159
Expenses Total		106,671	108,690	122,502
Net Revenue over Expenses		0	0	0
Beginning Fund Balance		85,696	85,696	85,696
Projected Ending Fund Balance		85,696	85,696	85,696

201 - Debt Service Fund

Description Narrative

Revenue:

Property Tax	\$	29,159	Voter approved levy for debt service on pool replacement.
Revenue	\$	93,343	General Fund Transfer to pay principal & interest on 1993 GO bond
Total Revenue	\$	122,502	

Expenditures:

			1993 GO Bond, Series A first Issue, Refunding to refinance old School Bonds
Principal	\$	80,000	Pay-off 2005
Interest	\$	13,343	
	\$	93,343	
			Alaska Muni Bond Bank, Series 2000D - Pool portion = \$300,000 principal
Principal	\$	8,335	Pay-off 2021
Interest	\$	20,824	
	\$	29,159	
Total Expenditures	\$	122,502	

624 - Special Revenue Fund - School Timber Receipts

The purpose of the School Timber Receipts Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to school district expenses.



624 - Special Revenue Fund - School Timber Receipts

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
43500 10	Timber Receipts Revenue	182,026	187,560	696,213
State Aid Subtotal		182,026	187,560	696,213
46000 10	Interest Earned	-	-	
Revenues Total		182,026	187,560	696,213
Expenditures				
51330 4921	School O & M	-	-	
51330 6581	School Capital Improvements	-	-	
59710 01	Interfund Transfer to General Fund	230,459	187,560	696,213
Expenditures Total		230,459	187,560	696,213
Net Revenue over Expenditures		(48,433)	0	0
Beginning Fund Balance		230,459	182,026	182,026
Projected Ending Fund Balance		182,026	182,026	182,026
Account # Description				
59710 01	Public Schools			

**625 - Special Revenue Fund
Streets and Roads Timber Receipts**

Program Description

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and roads capital and maintenance projects.



**625 - Special Revenue Fund
Streets and Roads Timber Receipts**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
43500 10	Timber Receipts	16,546	11,011	61,111
46000 10	Investment Income		-	
49710 63	Operating Transfer		-	
			-	
Revenues Total		16,546	11,011	61,111
Expenditures				
53410 41	Professional		-	
Interfund Transfers				
59710 01	General Fund		-	-
59710 06	Capital Project Fund	83,916	-	
Expenditures and Transfer Total		83,916	-	-
Net Revenue over Expenditures		(67,370)	11,011	61,111
Beginning Fund Balance		83,916	16,546	27,557
Projected Ending Fund Balance		16,546	27,557	88,668

Program Description

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. They are used primarily to provide separate accounting for grant funds.

Goals

The goal in providing this separate accounting procedure is to clearly distinguish between funds necessary for operation and maintenance of city functions and funds received for specific purposes.



**105 - Special Revenue Fund - Miscellaneous Grants
Revenue and Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues:				
43200 11	Local Law Enforcement Block Grant	27,578	17,500	17,017
49710 01	City Share of LLBG	2,200	4,036	1,891
43500 08	AK Coastal Management Grant	857	500	
43500 10	Emergency Mgt Assistance Grant		-	8,000
43500 11	DES Grant LEPC	1,469	10,500	7,000
Subtotal		32,104	32,536	33,908
			-	
43500 12	Day Care Assist. Block Grant		21,743	20,000
43500 04	Pass II Day Care Assistance (DEED)	46,254	41,958	44,600
43500 14	Pass III Day Care Grant (DEED)	12,300	10,370	11,400
43500 15	Day Care Administration (DEED)		74,071	76,000
Day Care Subtotal		58,554	74,071	76,000
Revenues Total		90,658	106,607	109,908

**105 - Special Revenue Fund - Miscellaneous Grants
Revenue and Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Expenditures:				
52110 3405	Local Law Enforcement Block Grant	34,820	17,500	18,908
53660 4301	Community Development Travel Grant	864	-	
56010 4933	DES Grant LEPC	1,512	-	7,000
56010 4934	Emergency Mgt Assistance Grant		-	8,000
Subtotal		37,196	17,500	33,908
56010 4931	Day Care Assistance Admin	12,300	10,370	11,400
56010 4932	Day Care Subsidy (Pass II & III)		63,166	64,600
56010 4942	Day Care Assistance TCC	9,795	-	
Day Care Subtotal		22,095	73,536	76,000
56010 4952	Human Services Blk Grt		-	
56010 4953	Human Services Pass III Grant Admin		-	
56010 4954	Human Services Pass III Grant	36,497	-	
Human Services Subtotal		36,497	-	-
Expenditures Total		95,788	91,036	109,908
Net Revenue over Expenditures		(5,130)	0	0
Beginning Fund Balance		2,930	0	0
Transfer from General Fund		2,200		
Projected Ending Fund Balance		0	0	0

105 - Special Revenue Fund - Miscellaneous Grants

Account #	Description	Narrative
52110 3405	Local Law Enforcement Block Grant	Federal & City Share
53660 4301	Ak Coastal Management Grant	Travel expenses for annual meeting
56010 4931	Day Care Assistance Admin	Day care assistance pass through
56010 4932	Day Care Subsidy	Day care assistance pass through
56010 4933	DES Grant LEPC	Fire Dept. Local Emergency Planning Committee expenses
56010 4941	Day Care Assistance TCC Admin	Day care assistance pass through
56010 4942	Day Care Assistance TCC	Day care assistance pass through
56010 4953	Human Services ARA Grant Admin	Day care assistance pass through
56010 4954	Human Services ARA Grant	Day care assistance pass through

Program Description

The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.

Goals

- To upgrade existing facilities.
- To construct new facilities.

Objectives

- To provide facilities which address the present and future needs of the boating public.
- To procure additional lands for future facility development.
- To increase the fund balance through wise investments, grants, revenue sharing and Harbor Fund proceeds.

Performance Indicators

- Securing funding from various sources.
- Present short and long term plans/programs for City Council, Harbor Advisory Board and public.



**622 - Trust Fund - Harbor and Port
Revenues and Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
PORT TRUST REVENUES				
46000 10	Investment Income		73,375	170,000
46000	Federal Disaster Relief	2,000,000	1,000,000	
46000 1001	Investment Income	106,470	-	
			-	
Revenues Total		2,106,470	1,073,375	170,000
PORT TRUST EXPENSES				
Debt Service				
51967 71	Principal			41,665
51967 72	Interest			104,093
Subtotal - Debt Service		-	-	145,758
59710 06	Capital Construction	-	3,000,000	
59710 55	Oper Trans-out	-	-	
Subtotal - Cap Outly & Transfers		-	3,000,000	-
Expenses Total		-	3,000,000	145,758
Net Revenue over Expenditures		2,106,470	(1,926,625)	24,242
Beginning Fund Balance		1,071,930	3,178,400	1,251,775
Ending Fund Balance		3,178,400	1,251,775	1,276,017

622 - Trust Fund - Harbor and Port

Account #	Description	Narrative
Revenue:		
43200 20	SE AK Federal Disaster Re	Public Law 104-134, Section 101c
46000 10	Investment Income	Earnings on fund principal.
Expenditures:		
	Debt Service Principal	AK Muni Bond Bank Series 2000D - Harbor Project
	Debt Service Interest	AK Muni Bond Bank Series 2000D - Harbor Project
59710 06	Capital Construction	Trust Fund used for expansion, land aquisition, etc.
59710 55	Oper trans-out	For South Harbor Expansion Project.



106 - Trust Fund - Economic Fund

Program Description

Funding for the Southeast Alaska Economic Fund has been provided by Congress.

The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification.

**106 - Trust Fund
Economic Fund - Revenue and Expenditures**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
REVENUE				
43200 07	USDA S.E. AK Economic		-	
46000 10	Investment Income	429,139	350,000	305,000
Revenues Total		429,139	350,000	305,000
EXPENSE				
51510 31	Office Supplies		-	
51510 41	Professional Services		100,000	
51510 4110	Investment Manager Fees		-	27,000
51510 43	Travel & Training		-	
51510 44	Advertising & Printing	1,355	3,000	3,000
51510 4910	Gen. Fund Administration	10,000	10,000	10,000
51510 4924	City Grants	180,587	65,000	100,000
59710 52	Inter Fund Trans-Water Fund		165,000	165,000
Expenditures Total		191,942	343,000	305,000
Net Revenue over Expenditures		237,197	7,000	0
Beginning Fund Balance		6,822,957	7,060,154	7,067,154
Projected Ending Fund Balance		7,060,154	7,067,154	7,067,154
Account #	Description			
51510 41	Professional Services			
	Investment Manager Fees			
51510 4910	Gen. Fund Administration			
51510 4924	City Grants			
59710 52	Inter Fund Trans-Water			

454 - Capital Project Fund
Street Paving

Program Description - Street Paving

This project is ongoing and will eventually result in surfacing or resurfacing approximately nineteen miles of gravel roads within the city.

Goals

To establish a maintenance and improvement program for City of Petersburg streets, which ensures community safety.

Objectives

Streets currently ready for a surface application are Wesley Way, Skylark Way, Dock Street, Surf Street and Lumber Street.

**454 - Capital Project Fund
Street Paving**

Account Number	Description	Prior Years	Current Year	Adopted
		Actual FY 99/00	Budget FY 00/01	Budget FY 01/02
46000 90	Misc Revenue		21,005	
49710	Xfer from Hospital Complex Proj		114,941	
49710	Xfer from Queen Street LID	1,616	-	
49710 63	Xfer From Cabin Creek Construction	17,494	-	
49710 5905	Transfer from Street/Road Fund	83,916	-	
Revenues Total		103,026	135,946	-
Expenditures				
53410 11	Salaries & Benefits		-	
53410 31	Supplies		-	
53410 34	Small Tools & Equipment		-	
53410 36	Materials		50,063	
53410 41	Professional Services	218,000	-	
53410 4101	Architects/Engineers		-	
53410 4104	Inspection		-	
53410 4108	Contractor		-	
53410 42	Communications		-	
53410 43	Travel		-	
53410 44	Printing & Advertising		-	
53410	Xfer to Gen Fund		-	
Expenditures Total		218,000	50,063	-
Current Year Net		(114,974)	85,883	0
Beginning Fund Balance		118,590	3,616	89,499
Ending Fund Balance		3,616	89,499	89,499

**455 - Capital Project Fund
Scow Bay Fire Substation**

Program Description - Scow Bay Fire Substation

The renovation of the Scow Bay Fire Substation.

Goals

To repair and strengthen damaged entry roofs by closing in active area.

The addition of a third bay to the substation.

Objectives

Renovate the existing facility to address aging and growth, through the process of:

1. Developing bid specifications.
2. Advertising request for bids.
3. Awarding contract.

**455 - Capital Project Fund
Scow Bay Fire Substation**

Account Number	Description	Cummulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
49710	Interfund Transfers	19,482		
Revenues Total		19,482	-	-
Expenditures				
57420 11	Salaries & Benefits			
57420 31	Supplies			
57420 32	Operating Expenses		500	
57420 34	Small Tools & Equipment			
57420 41	Professional Services			
57420 4101	Architects/Engineers			
57420 4104	Inspection			
57420 4108	Contractor Sevc		18,982	
57420 42	Communications			
57420 43	Travel			
57420 44	Printing & Advertising			
57420 45	Rentals & Leases			
57420 49	Miscellaneous			
57420 4909	Contingency			
57420 4804	Permitting			
57420 35	Materials			
Expenditures Total		-	19,482	-
Current Year Net		19,482	(19,482)	0
Beginning Fund Balance		0	19,482	0
Ending Fund Balance		19,482	0	0



**458 - Capital Project Fund
School Roof Project**

Program Description - School Roof Project

Replace the Petersburg High/Middle School Roof.

Goals

Replacement of five school roofs which are leaking and are in need of replacement, as well as, replacement of the old parapet cap which is rusty and has been previously removed and reinstalled during the replacement of the soffit around the building.

Enhance the look of the building and improve roof performance.

Complete the project during the school summer vacation time.

Objectives

1. Removal and disposal of the existing EPDM membrane roofing system down to the existing steel roof decking.

**458 - Capital Project Fund
School Roof Project**

43600
49710 01

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
43600-37	State of Alaska DOE Grant	20,675	136,829	52,502
43600-	Match from General Fund			90,003
Revenues Total		20,675	136,829	142,505
Expenditures				
51610 11	Salaries & Benefits			
51610 31	Supplies			
51610 34	Small Tools & Equipment			
51610 41	Professional Services		22,330	
51610 4101	Architects/Engineers			39,430
51610 4104	Inspection			
51610 4108	Contractor		134,266	103,075
51610 42	Communications			
51610 43	Travel			
51610 44	Printing & Advertising		908	
Expenditures Total		-	157,504	142,505
Net Revenue over Expenditures		20,675	(20,675)	0
Beginning Fund Balance		0	20,675	0
Ending Fund Balance		20,675	0	0

**460 - Waste Water Fund Capital Project
Scow Bay Sewer Extension**

Program Description

The Scow Bay Sewer Extension was started in 1983 to provide sewer service to all residential, commercial and industrial users in the area of Scow Bay.

Goals

Complete the sewer extension into the Scow Bay area.

Objectives

This final phase of the project will connect the laterals installed in the previous phases. It will also extend the main and laterals to 4.5 Mitkof Highway with two additional lift stations.

**460 - Waste Water Fund Capital Project
Scow Bay Sewer Extension**

Account Number	Description	Cumulative Prior Years Actuals	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
Grants				
43601 36	DEC Grant	0	0	915,000
Subtotal		0	0	915,000
Loans				
43600 39	DEC LOAN #685011			392,200
Subtotal		0	0	392,200
Revenues Total		0	0	1,307,200
Expenditures				
50320 11 08	Salaries & Benefits			-
50320 31 99	Supplies			150
50320 34	Small Tools & Equipment			-
50320 41	Professional Services			5,000
50320 4101	Architects/Engineers			98,212
50320 4104	Inspection			75,000
50320 4108	Contractor			750,000
50320 42	Communications			1,000
50320 43	Travel			1,000
50320 44	Printing & Advertising			1,000
50320 45	Rentals & Leases			-
50320 49	Miscellaneous			250
50320 4909	Contingency			-
50320 4804	Permitting			500
Expenditures Total		0	0	932,112
Net Revenue over Expenses		0	0	375,088
Project Cash Reserves Beginning		0	0	0
Project Cash Reserves Ending		0	0	375,088

43600

43601

**461 - Electric Fund Capital Project
Electric Auto Control System**

Program Description - Electric Auto Control System

Install automatic reclosures at specific locations within the electrical system.

Install automatic radio control to operate the reclosures with existing SCADA at the power plant.

Goals

Reduce outage time during emergency outages for customers.

Recover electrical sales faster during emergency conditions.

Objectives

Install reclosures as per the Power Engineering, Inc. and SSR coordination studies of the Tyee and local electrical system.

Install the reclosures radio control into the present SCADA system.

**461 - Electric Fund Capital Project
Electric Auto Control System**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Interfund Transfers				
49710 51	From Electric Utility	199,288	25,000	30,000
Revenues Total		199,288	25,000	30,000
Expenditures				
50110 11	Salaries & Benefits	6,114	-	
50110 31	Supplies	-	-	
50110 34	Small Tools & Equipment	-	-	
50110 35	Materials	73,570	-	23,000
50110 41	Professional Services	79,859	19,000	7,000
50110 4101	Architects/Engineers	-	-	
50110 4104	Inspection	-	-	
50110 4108	Contractor	-	6,000	
50110 42	Communications	-	-	
50110 43	Travel	-	-	
50110 44	Printing & Advertising	-	-	
50110 45	Rentals & Leases	-	-	
50110 49	Miscellaneous	765	-	
50110 61	Miscellaneous-Land Purchase	-	-	
50110 4909	Contingency	-	-	
50110 4804	Permitting	-	-	
50110 6403	Poles, Twrs, Fixt	38,980	-	
50110 6406	Underground CDT	-	-	
50110 6567	Crystal Lake SCADA	-	-	
Expenditures Total		199,288	25,000	30,000
Net Revenue over Expenses		0	0	0
Project Cash Reserves Beginning		0	0	0
Project Cash Reserves Ending		0	0	0

**462 - Water Fund Capital Project
Scow Bay Water Extension**

Program Description

Phase 3 of the Scow Bay Water Extension.

Homes and businesses in the Scow Bay area are not supplied with public water services. Residents of the area rely on individual wells or small, unprotected surface sources of water. The Scow Bay water project will provide city water service to the area.

Goals

To extend the public water system to the Scow Bay Area.

Objectives

The water system extension will consist of 1) a new water main from the existing water storage tanks to a new 2 million gallon water storage tank on a hill near the Water Treatment Plant, 2) the new water storage tank, 3) a new main from the existing tank to Mitkof Highway, 4) a new main along the Mitkof Highway from the existing City system at the State Ferry Terminal to the new main from the new water tank and south to mile 4.5 of the Mitkof Highway, 5) side lateral mains on King's Row, Cornelius road, Lyon's road, Hungerford Hill road, and Scow Bay Loop road. The water system will include fire hydrants along the mains, service connections to users and all required valves and fittings. The water system will be capable of providing adequate fire flows to the areas served in addition to normal daily consumption. The system is to provide a safe and dependable water supply in the Scow Bay area and to make the existing system in Petersburg more reliable. The new tank will provide additional storage. The new main along Mitkof Highway will supply the downtown Petersburg area from the new tank.

**462 - Water Fund Capital Project
Scow Bay Water Extension**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Revenues				
Grants				
	Federal Govt.	1,303,703		
	State of Alaska	778,888		
43600 22	DOA 4/94-006	250,000		
43600 34	DEC LOAN #685031(disadv)	-		
43600 35	DEC Grant #68525	-	803,600	
43600 48	DEC Grant # 68526	-	1,722,000	
43600 36	DEC Grant # 68527	-	1,741,500	
43600	DEC Grant	-	-	1,690,000
Subtotal		2,332,591	4,267,100	1,690,000
Loans				
43600 39	DEC LOAN #685041	652,788	231,250	635,134
Subtotal		652,788	231,250	635,134
Interfund Transfers				
49710 01	From General Fund	31,320	-	
49710 52	From Water Fund	-	-	
49710	Other	1,845	-	
Subtotal		33,165	-	-
Revenues Total		3,018,544	4,498,350	2,325,134
Expenditures				
50220 11 08	Salaries & Benefits	31,871	-	-
50220 31	Office Supplies	-	150	150
50220 34	Small Tools & Equipment	-	-	-
50220 41	Professional Services	769,678	5,000	5,000
50220 4101	Architects/Engineers	-	75,000	98,212
50220 4104	Inspection	-	160,000	150,000

43601

**462 - Water Fund Capital Project
Scow Bay Water Extension**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
	Construction & Contractors	2,207,582	-	
50220 4108	Contractor/Phase 1A	-	2,400,000	2,500,000
50220 42	Communications	-	500	1,000
50220 43	Travel	-	1,000	1,000
50220.44	Printing & Advertising	-	-	1,000
50220 45	Rentals & Leases	-	-	-
50220 49	Miscellaneous	9,413	250	250
50220 4909	Contingency	-	-	-
50220 4804	Permitting	-	500	500
		-	-	
Expenditures Total		3,018,544	2,642,400	2,757,112
	Net Revenue over Expenses	0	1,855,950	(431,978)
	Project Cash Reserves Beginning	0	0	1,855,950
	Project Cash Reserves Ending	0	1,855,950	1,423,972

463 Electric Fund Capital Project
24.9 Electric Rebuild

Program Description - 24.9 Electric Rebuild

This project is ongoing and will result in the rebuilding of the old existing delta system with new wye system.

Goals

- To relieve electrical harmonics from the system.
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

Objectives

- Remove 2400/4160 volt circuits from the system.
- Install new 14,400/24940 volt wye system.



**463 - Electric Fund Capital Project
24.9 Electric Rebuild**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Interfund Transfers				
49710 51	From Electric Utility	154,028	90,000	50,000
Revenues Total		154,028	90,000	50,000
Expenditures				
50110 11	Salaries & Benefits	101,333	16,416	
50110 31	Supplies	-	-	
50110 34	Small Tools & Equipment	-	-	4,200
50110 35	Materials/Inventory	38,510	-	45,000
50110 41	Professional Services	-	-	
50110 4101	Architects/Engineers	-	6,758	
50110 4104	Inspection	-	-	
50110 4108	Contractor	-	64,114	
50110 42	Communications	-	-	
50110 43	Travel	-	-	
50110 44	Printing & Advertising	-	-	
50110 45	Rentals & Leases	-	-	
50110 61	Miscellaneous-Land Purchase	-	-	
50110 4909	Contingency	-	-	
50110 4804	Permitting	-	-	800
50110 6403	Poles, Twrs, Fixt	-	2,712	
50110 6406	Underground CDT	-	-	
	Other	14,185	-	
		-	-	
		-	-	
Expenditures Total		154,028	90,000	50,000
Net Revenue over Expenses		0	0	0
Project Cash Reserves Beginning		0	0	0
Project Cash Reserves Ending		0	0	0

**464 Sewer Fund Capital Project
Airport Sewer Improvement**

Program Description - Airport Sewer Improvement

Construction of gravity sewer service to existing James A. Johnson Airport businesses and operations, as well as currently undeveloped airport lease lots.

Goals

To provide reliable wastewater disposal critical to public health and safety.
To encourage commercial development.

Objectives

Construct sanitary sewers with funds from the State of Alaska.



**464 - Sewer Fund Capital Project
Airport Sewer Improvement**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Loans				
43600 38	DEC Loan #685011	42,350		
Interfund Transfers				
49710 01	General Fund/Cash Reserves			
Revenues Total		42,350	0	0
Expenditures				
50320 11	Salaries & Benefits	-		
50320 31	Supplies	-		
50320 34	Small Tools & Equipment	-		
50321 41	Professional Services	20,028		
50322 4101	Architects/Engineers	21,198		
50320 4104	Inspection	-		
50320 4108	Contractor	-		
50320 42	Communications	-		
50320 43	Travel	-		
50320 44	Printing & Advertising	-		
50320 45	Rentals & Leases	-		
50320 49	Miscellaneous	-		
50320 4909	Contingency	-		
50320 4804	Permitting	1,124		
		-		
		-		
Expenditures Total		42,350	0	0
Net Revenue over Expenses		0		0
Project Cash Reserves Beginning		0		0
Project Cash Reserves Ending		0		0

465 - Harbor and Port Fund Capital Project
South Harbor Expansion

Program Description - Harbor Expansion & Renovation

Phase 2 of the Harbor Expansion & Renovation

Expand and renovate the small boat harbors in the City of Petersburg.

Goals

To upgrade existing facilities, provide additional moorage space, additional parking, accommodations for tour ships, create commercial dock facilities, and vehicle access float.

Objectives

Phase 1. Boat Launch and Parking

Phase 2. Demolish Timber Dock & Dredge Float Area.

Phase 3. A, B, & C Float extensions without Utilities.

Phase 4. Install Utilities , Dredge Dock Area, Staging Area Fill

Phase 5. Commercial Dock Completion & Vehicle Access Float.



**465 - Harbor and Port Capital Project
South Harbor Expansion**

Account		Cumulative	Current Year	Adopted
Number	Description	Prior Year	Budget	Budget
		Actual	FY 00/01	FY 01/02
Revenues				
Grants				
43600 26	Matching Grant '94	142,634		
43601 27	Matching Grant '95	133,224		
43600 28	Matching Grant '96	126,976		
43600 29	Matching Grant '97	84,003		
43600 31	Matching Grant '98	84,180		
43600 36	Matching Grant '99	58,117	26,000	
43600 49	Matching Grant '00	-	84,633	
43600 43	Matching Grant '01	-	83,675	
43600 50	AK Dept Fish & Game Coop Ag	-	500,000	
43300 93	Federal Grants	3,694	-	2,186,650
Subtotal		632,828	694,308	2,186,650
46000 10	Investment Income	1,674	35,912	
49300 53	Harbor Bond Proceeds	-	1,500,000	
Subtotal		1,674	1,535,912	-
Interfund Transfers				
49710 5516	Port Authority	2,900		
49710 5116	Electric Utility	41,456		
49710 5901	Port/Harbor Trust	122,001	3,000,000	
Subtotal		166,357	3,000,000	-
Revenues Total		800,859	5,230,220	2,186,650
Expenditures				
53520 11	Salaries & Benefits	19,083		-
53520 31	Supplies	355	150	150
50220 34	Small Tools & Equipment	-	-	-
53520 41	Professional Services	775,522	288,795	5,000
53520 4101	Architects/Engineers	-	10,000	27,500

43300

**465 - Harbor and Port Capital Project
South Harbor Expansion**

Account Number	Description	Cumulative Prior Year Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
53520 4104	Inspection	-	130,000	150,000
53520 4108	Contractor	-	4,800,000	2,000,000
53520 42	Communications	-	500	1,000
53520 43	Travel	796	1,500	1,500
53520 44	Printing & Advertising	-	-	1,000
53520 45	Rentals & Leases	-	-	-
53520 49	Miscellaneous	3,878	500	500
53520 4909	Contingency	-	-	-
53520 4804	Permitting	-	-	-
		-	-	-
Expenditures Total		799,634	5,231,445	2,186,650
	Net Revenue over Expenses	1,225	(1,225)	0
	Project Cash Reserves Beginning	0	1,225	0
	Project Cash Reserves Ending	1,225	0	0



**467 Electric Fund Capital Project
- Power Plant Relocation**

Program Description - Power Plant Relocation

Relocate Power Plant from aging 1928 building to a structure providing for the future needs of the community

Goals

Relocate Power Plant from current congested downtown location, eliminating noise pollution.

Increase power generation capacity to meet current demand. Meet ADA and building code requirements

Objectives

Relocation of the Power Plant should be able to accommodate the following:

1. The existing downtown facility.
2. A material storage facility.
3. An equipment storage facility.
4. A new substation.
5. Increased firm diesel generation.

**467 - Electric Fund Capital Project
Power Plant Relocation**

Account		Prior Year	Current Year	Adopted
Number	Description	Actual	Budget	Budget
		FY 99/00	FY 00/01	FY 01/02
Interfund Transfers				
49710 51	From Electric Utility	107,248	362,000	350,000
Revenues Total		107,248	362,000	350,000
Expenditures				
50110 11	Salaries & Benefits	142		
50110 31	Supplies			
50110 34	Small Tools & Equipment			
50110 35	Materials			
50110 41	Professional Services	91,307	5,000	50,000
50110 4101	Architects/Engineers	4,231	20,000	
50110 4104	Inspection			
50110 4108	Contractor			250,000
50110 42	Communications			
50110 43	Travel		2,000	
50110 44	Printing & Advertising			
50110 45	Rentals & Leases			
50110 61	Miscellaneous-Land Purchase		300,000	
50110 4909	Contingency		35,000	
50110 4804	Permitting			50,000
50110 6406	Underground CDT	11,568		
50142 30	Diesel Maint Supplies			
50142 40	Diesel Maint Other Serv/Chg			
Expenditures Total		107,248	362,000	350,000
Net Revenue over Expenses		0	0	0
Project Beginning Cash Reserves		0	0	0
Project Ending Cash Reserves		0	0	0



**470 - Electric Fund Capital Project
Street Lights Installation**

Program Description - Street Lights Installation

City and State project to install street lighting.

Goals

Increase the lighting on City Streets.

Objectives

To utilize combined funding for improvements to street lighting on Haugen Drive.

**470 - Electric Fund Capital Project
Street Lights Installation**

Account Number	Description	Prior Years Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Interfund Transfers				
49710 51	From Electric Utility	6,501	4,504	-
Revenues Total		6,501	4,504	-
Expenditures				
50110 11	Salaries & Benefits	264	3,905	
50110 31	Supplies			
50110 34	Small Tools & Equipment			
50110 35	Materials	6,237		
50110 41	Professional Services			
50110 4101	Architects/Engineers			
50110 4104	Inspection			
50110 4108	Contractor			
50110 42	Communications			
50110 43	Travel			
50110 44	Printing & Advertising			
50110 45	Rentals & Leases			
50110 61	Miscellaneous-Land Purchase			
50110 4909	Contingency			
50110 4804	Permitting			
50110 6403	Poles, Twrs, Fixt			
50110 6406	Underground CDT			
50110 6567	Crystal Lake SCADA			
50110 6412	Street Lights & Signals		599	
Expenditures Total		6,501	4,504	-
Net Revenue over Expenses		0	0	0
Project Cash Reserves Beginning		0	0	0
Project Cash Reserves Ending		0	0	0

471 - Capital Project Fund
Community Pool Replacement

Program Description - Community Swimming Pool

Replace Aging Swimming Pool Complex

Goals

Provide a facility for healthy recreation, broaden the school's physical education, and provide a training facility for competitive swim teams.

Objectives

To construct a facility designed with the technological advances of today to be safer, costly to maintain and be built to meet the needs of the community for many years to

**471 - Capital Project Fund
Community Pool Replacement**

Account Number	Description	Prior Years Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
49300 54	Bond Proceeds		300,000	
46000 10	Investment Earnings		1,260	1,300
43600	State Matching Grants			192,000
Revenues Total		-	301,260	193,300
Expenditures				
57420 11	Salaries & Benefits			
57420 31	Supplies			
57420 34	Small Tools & Equipment			
57420 41	Professional Services	31,369		
57420 4101	Engineers/Design		71,000	200,191
57420 4104	Inspection			
57420 4108	Contractor Services			
57420 42	Communications			
57420 43	Travel			
57420 44	Printing & Advertising			
57420 45	Rental/Leases			
57420 49	Miscellaneous			
57420 4909	Contingency			
57420 4804	Permitting			
57420 35	Materials			
Expenditures Total		31,369	71,000	200,191
Net Revenue over Expenditures		(31,369)	230,260	(6,891)
Beginning Fund Balance		0	(31,369)	198,891
Ending Fund Balance		(31,369)	198,891	192,000

472 - Capital Projects Fund
Public Safety Building

Program Description - Public Safety Building

Construction of a new Public Safety Building to replace the aging 1959 building, which will provide for the future needs of the community.

Goals

Construct a new Public Safety facility ensuring compliance with Building, OSHA, UBC, and ADA Requirements.

Objectives

To provide the Police and Fire Departments with additional space for protective and emergency services of personnel and equipment, adequate parking, and safety in employing emergency vehicles.

**472 - Capital Project Fund
Public Safety Building**

Account Number	Description	Prior Year Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
46000 83	Donation		3,000	
49710 01	Trnsfer From Gen Fund			40,000
Revenues Total		-	3,000	40,000
Expenditures				
52410 4101	Design Phase			43,000
52410 11	Salaries & Benefits			
52410 31	Supplies			
52410 34	Small Tools & Equipment			
52410 41	Professional Services			
52410 4101	Architects/Engineers			
52410 4104	Inspection			
52410 4108	Contractor			
52410 42	Communications			
52410 43	Travel			
52410 44	Printing & Advertising			
52410 45	Rentals/ Leases			
52410 49	Miscellaneous			
52410 4909	Contingency			
52410 4804	Permitting			
52410 35	Materials			
Expenditures Total		-	-	43,000
Net Revenue over Expenses		0	3,000	(3,000)
Beginning Fund Balance		0	0	3,000
Projected Ending Fund Balance		0	3,000	0

**473 - Capital Project Fund
Mountain View Manor Expansion**

Program Description - Mountain View Manor Expansion

To Develop a 20-unit senior facility adjacent to the existing Mountain View Manor Facility.

Goals

Expand the senior housing facility to accommodate the demand for space, as well as, provide a senior assisted living facility for the community.

Objectives

To expand the existing senior citizen housing facility by adding 16 single bedroom units and 4 two-bedroom units. Ten of the single bedroom units are designed for assisted living, while the remainder of the units are for independent living.

**473 - Elderly Housing Fund Capital Project
Mountain View Manor Expansion**

Account Number	Description	Prior Year	Current Year	Adopted
		Actual FY 99/00	Budget FY 00/01	Budget FY 01/02
46000 86	Donations		125	
	Pre-development Grant	25,000		
43600	AHFC Grant			828,667
43602	Construction Loan Proceeds			460,333
	Equity Xfer for Property Costs	200,315		
	Permanent Loan Proceeds			
49710	Interfund Transfer			
Revenues Total		225,315	125	1,289,000
Expenditures				
55040 11	Salaries & Benefits			
55040 31	Supplies			
55040 34	Small Tools & Equipment			
55040 35	Materials			
55040 41	Professional Services	25,000		
55040 4101	Architects/Engineers		57,000	186,000
55040 4104	Construction Admin			46,000
55040 4108	Construction Costs			1,000,000
55040	Construction Loan Interest			
55040 5906	Property Costs	200,315		
55040	Other Project Costs			
55040 43	Travel			
55040 44	Printing & Advertising			
55040 45	Rentals/Leases			
55040 4804	Permitting			
55040 49	Miscellaneous		125	
55040 4909	Contingency			
Expenditures Total		225,315	57,125	1,232,000
Net Revenue over Expenses		0	(57,000)	57,000
Project Cash Reserves Beginning		6,000	6,000	(51,000)
Project Cash Reserves Ending		6,000	(51,000)	6,000

**474 Electric Fund Capital Project
Crystal Lake Dam Retaining Wall**

Program Description - Crystal Lake Dam Retaining Wall

Build a spillway wall to meet FERC regulatory requirements.

Goals

Complete the construction prior to FERC annual inspection.

Objectives

Divert spillway water so the foot of the dam is not undermined.

**474 - Electric Fund Capital Project
Crystal Lake Dam Retaining Wall**

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 00/01	Adopted Budget FY 01/02
Interfund Transfers				
49710 51	From Electric Utility		-	100,000
Revenues Total		-	-	100,000
Expenditures				
50110 11	Salaries & Benefits			
50110 31	Supplies			
50110 34	Small Tools & Equipment			
50110 35	Materials			
50110 41	Professional Services			
50110 4101	Architects/Engineers			
50110 4104	Inspection			
50110 4108	Contractor		-	100,000
50110 42	Communications			
50110 43	Travel			
50110 44	Printing & Advertising			
50110 45	Rentals & Leases			
50110 61	Miscellaneous-Land Purchase			
50110 4909	Contingency			
50110 4804	Permitting			
50110 6406	Underground CDT			
Expenditures Total		-	-	100,000
Net Revenue over Expenses		0	0	0
Project Cash Reserves Beginning		0	0	0
Project Cash Reserves Ending		0	0	0

**475 - Capital Project Fund
Hungry Point Trail**

Program Description - Hungry Point Trail

Continue construction of the trail from the ball fields to Hungry Point

Goals & Objectives

Continue to use volunteer labor for the construction of the majority of the path. Complete the project by June 1, 2002.

**475 - Capital Project Fund
Hungry Point Trail**

Account Number	Description	Prior Years Actual FY 99/00	Current Year Budget FY 00/01	Adopted Budget FY 01/02
46000 60	Donations	19,039		
49710 01	Xfer from General Fund			
Revenues Total		19,039	-	-
Expenditures				
57440 11	Salaries & Benefits		-	
57440 32	Supplies		-	
57440 34	Small Tools & Equipment		-	
57440 41	Professional Services		-	
57440 4108	Contractor	8,295	10,744	
57440 42	Communications		-	
57440 43	Travel		-	
57440 44	Printing & Advertising		-	
57440 49	Miscellaneous		-	
Expenditures Total		8,295	10,744	-
Current Year Net		10,744	(10,744)	0
Beginning Fund Balance		0		
Ending Fund Balance		10,744	(10,744)	

06/26/01

CITY OF PETERSBURG

**EMPLOYEE FACT SHEET
JULY 1, 2001**

1. <u>SOCIAL SECURITY</u>	% of Gross	Gross Wages	Max. Deduct.
Social Security	6.20	\$76,200	\$4,200
Medicare	1.45	All Wages	No Limit

City matches employee contribution.

2. **PERS CONTRIBUTIONS (State Retirement)**

Percentage of gross wages (not subject to Federal tax)

All employees after first six months of employment (except temporary hires or part-time employees working less than 15 hours p/wk) – 6.75%.

Police & Fire – 7.5% Employer – 14.24%

3. **INSURANCE – MEDICAL, DENTAL AND VISION – AETNA HEALTH**

City pays full premium coverage for employee and 50% of dependent premium coverage (except for temporary hires), up to A.P.E.A. limit of \$425.00:

Employee Only - \$416.25 Employee and Spouse - \$664.50

Employee and Children - \$596.00 A.P.E.A. Employee and Family - \$841.25

I.B.E.W. & Administration Employee and Family - \$844.38

The above figures represent the City's portion only.*

4. **LIFE INSURANCE**

City provides \$5,000 policy to all full time employees (except temporary hires).

5. **DEFERRED COMPENSATION**

All employees (except temporary hires) are eligible to enroll in the voluntary retirement deferred compensation plan. Up to 25% of gross wages, not to exceed \$8,500 per year, can be deferred from income tax.

6. **PAY RANGES**

See the following Schedule.

7. **LONGEVITY PAY**

A.P.E.A. – Contract effective 4/1/01 and shall continue in effect until 3/31/04.

Beginning on January 1, 1997 and completion of (5) years of employment, employees will be paid an additional twenty-five cents (\$.25).

Beginning on January 1, 1997 and completion of (10) years of employment, employees will be paid an additional fifty cents (\$.50).

I.B.E.W. – Contract effective 4/1/01 and shall continue in effect until 3/31/04.

06/26/01

8. HOLIDAYS

All Employees receive the following holidays:

<i>New Years Day</i>	<i>January 1</i>
<i>President's Day</i>	<i>Third Monday in February</i>
<i>Seward's Day</i>	<i>Last Monday in March</i>
<i>Memorial Day</i>	<i>Last Monday in May</i>
<i>Independence Day</i>	<i>July 4</i>
<i>Labor Day</i>	<i>First Monday in September</i>
<i>Alaska Day</i>	<i>October 18</i>
<i>Thanksgiving Day</i>	<i>Fourth Thursday in November</i>
<i>Christmas Day</i>	<i>December 25</i>

In addition to the above holidays, employees covered by the A.P.E.A. contract and non-represented staff receive Martin Luther King Day (third Monday in January) and Veteran's Day (November 11). Employees covered by the I.B.E.W. Contract receive three (3) floating holidays per calendar year.

9. ANNUAL LEAVE

All employees (except temporary hires) accrue leave hours per month.

<u>LENGTH OF CONTINUOUS SERVICE</u>	<u>VACATION ACCRUED ANNUALLY</u>
Less than 2 years	12 days
3 rd through 5 th year	18 days
6 th through 9 th year	21 days
Beginning 10 th year	30 days

Employees working less than 40 hours per week accrue annual leave based on hours of work and length of continuous service.

10. SICK LEAVE

Employees (except temporary hires) accrue sick leave at the rate of 8 hours per month. Employees working less than 40 hours per week accrue sick leave based on actual hours worked.

A.P.E.A. AND NON-REPRESENTED EMPLOYEES – There is no cap for sick leave.
I.B.E.W. – An employee covered by the I.B.E.W. contract may accrue sick leave up to a maximum of sixty (65) days. Upon termination, the employee shall be paid 50% of accrued but unused sick leave. Upon retirement, the employee shall be paid 100% of accrued, but unused sick leave.

CITY OF PETERSBURG
 COMPARISON OF REGULAR PERSONNEL
 AS STATED IN ADOPTED ANNUAL BUDGETS
 FTE EQUIVALENTS

FISCAL YEAR	1995	1996	1997	1998	1999	2000	2001	2002
Administration	2.25	2.25	2.25	2.25	2.25	2.25	2.25	3
Finance	4.75	4.75	4.75	4.75	4.75	4.95	4.95	5
Police	13.98	14.75	15	14.6	14.6	13.25	13.25	14
Fire	2	2	2	2	2	2	2	2
Public Works	7.75	6.63	7	7.17	7.17	5.75	5.75	7
Engineering	0	1	1	1	1.5	0	0	0
Community Development	3.66	3.66	3.91	2.67	2.67	2.25	2.25	2.25
Building Maintenance				1	1	1	1	1.5
Library	2.6	2.6	2.6	2.75	2.75	2.5	2.5	2.5
Parks & Recreation	7.89	8.02	8.3	8.1	8.1	7.7	7.7	7.7
Non Departmental								1
Electric	11	11	11	11	11	11	11	11
Water/Wastewater	6	6.25	7	6.12	6.12	5.5	5.5	6
Sanitation	3.33	3.33	3.33	4.6	4.6	3.75	4.75	4.5
Boat Harbors & Port	5.47	5.6	5.62	6.42	6.42	6.42	6.5	5.92
Motor Pool	3	3	3	3	3	3.75	3.75	3.5
Elderly Housing	1	1.13	1.13	1.63	1.63	1.63	1.5	1.5
	74.68	75.97	77.89	79.06	79.56	73.7	74.65	78.37

6/26/01

CITY OF PETERSBURG
APEA EMPLOYEES
2001-2002 WAGE SCHEDULE

Effective 6/01/01 thru 3/31/02 Job Classification	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120	121+ mos
	90%	95%	100%	\$0.25	\$0.50
Accountant & A/R Prop. Tax	17.70	18.69	19.67	19.92	20.17
Accounts Payable/Rec-Inv.	15.81	16.69	17.57	17.82	18.07
Assistant Grounds Keeper	13.37	14.11	14.85	15.10	15.35
Chief Clerk Dispatcher/Corr.	16.97	17.91	18.85	19.10	19.35
Clerk Disp/Corr. Off	14.08	14.86	15.64	15.89	16.14
Computer Technician	25.61	27.03	29.02	28.70	29.05
EMS Coor /Firefighter	18.97	20.03	21.08	21.33	21.58
Facility Attendent	10.41	10.99	11.57	11.82	12.07
Finance Clerk	13.60	14.35	15.11	15.36	15.61
Fire Marshall/EMT-D	21.45	22.64	23.83	24.08	24.33
Grounds Keeper	15.57	16.44	17.30	17.55	17.80
Harbor Office Clerk	15.73	16.61	17.83	17.73	17.98
Harbor Security Officer I	13.93	14.71	15.48	15.73	15.98
Harbor Security Officer II	16.97	17.91	18.85	19.10	19.35
Harbor Security Officer III	18.43	19.46	20.89	20.73	20.98
Maintenance/Harbor Security II	16.97	17.91	18.85	19.10	19.35
Heavy Equipment Operator	19.48	20.56	21.64	21.89	22.14
Jail Guard	13.60	14.35	15.11	15.36	15.61
Laborer I	13.37	14.11	14.85	15.10	15.35
Laborer II	15.33	16.18	17.03	17.28	17.53
Library Clerk	10.93	11.53	12.14	12.39	12.64
Library Page	6.23	6.57	6.92	7.17	7.42
Library Tech I	13.60	14.35	15.11	15.36	15.61
Library Tech II	15.40	16.25	17.11	17.36	17.61
Lifeguard I	8.44	8.91	9.38	9.63	9.88
Lifeguard II	10.41	10.99	11.57	11.82	12.07
Maintenance Assistant	13.37	14.11	14.85	15.10	15.35
Maintenance Spec. - P&CD	19.75	20.84	21.94	22.19	22.44
Maintenance/Grndskpr - Mt. View	13.37	14.11	14.85	15.10	15.35
Motor Pool Foreman	20.71	21.86	23.01	23.26	23.51
Motor Pool Mechanic	19.48	20.56	21.64	21.89	22.14
Parking & Vehicle Req Enforce	11.48	12.11	12.75	13.00	13.25
Parks & Facility Maintenance	17.78	18.76	19.75	20.00	20.25
Plant Operator I - WA/WW	13.37	14.11	14.85	15.10	15.35
Plant Operator II - WA/WW	15.33	16.18	17.03	17.28	17.53
Plant Operator III - WA/WW	18.97	20.03	21.08	21.33	21.58
Plant Operator IV - WA/WW	19.48	20.56	21.64	21.89	22.14
Planning Development Tech.	19.75	20.84	21.94	22.19	22.44
Police Captain	21.45	22.64	23.83	24.08	24.33
Police Sergeant	20.63	21.77	22.92	23.17	23.42
Police Officer	18.97	20.03	21.08	21.33	21.58
Pool Cashier	6.29	6.64	6.99	7.24	7.49
Public Works Foreman	21.45	22.64	23.83	24.08	24.33
Recreation Facilities Supervisor	16.26	17.17	18.07	18.32	18.57
Recreation Leader	10.41	10.99	11.57	11.82	12.07
Sanitation Baler/Landfill Operator	15.96	16.84	17.73	17.98	18.23

6/26/01

CITY OF PETERSBURG
 APEA EMPLOYEES
 2001-2002 WAGE SCHEDULE

Effective 6/01/01 thru 3/31/02	Step A	Step B	Step C	Step D	Step E
Job Classification	0 - 6 mos 90%	7 - 12 mos 95%	13 - 60 mos 100%	61 - 120 \$0.25	121+ mos \$0.50
Sanitation Driver/Baler Asst.	15.96	16.84	17.73	17.98	18.23
Sanitation Operations Supervisor	19.12	20.18	21.24	21.49	21.74
Secretary I	13.60	14.35	15.11	15.36	15.61
Secretary II	15.40	16.25	17.11	17.36	17.61
Tax/Payroll Clerk	16.77	17.70	18.63	18.88	19.13
Tent City Campground Manager	15.08	15.92	16.76	17.01	17.26
Utility Worker	17.78	18.76	19.75	20.00	20.25
Wastewater Operations Supervisor	20.71	21.86	23.01	23.26	23.51
Water Operations Supervisor	20.71	21.86	23.01	23.26	23.51

CITY OF PETERSBURG
 IBEW EMPLOYEES
 2001-2002 WAGE SCHEDULE

Effective 4/10/01 thru 3/31/02	
Job Classification	
Customer Service Rep.	19.50
<i>Electrician</i>	30.00
Electrician/Operator~	31.50
<i>Electrician/Operator*</i>	32.25
Groundsman	19.50
Groundsman/Operator~	21.00
<i>Laborer</i>	15.00
Lead Lineman	31.50
Lineman	30.00
Lineman/Operator~	31.50
<i>Lineforeman</i>	33.00
<i>Lineforeman*</i>	33.48
<i>Mechanic</i>	28.50
Mechanic/Operator~	30.00
<i>Meter Reader</i>	18.00
<i>Meter Reader/CAD</i>	19.50
Meter Reader/CAD/Operator~	21.00
Office Manager	28.50
<i>Powerhouse Operator</i>	29.10
Secretary I	15.00

* Position currently filled with employee receiving longevity being phased out

~ \$1.50 per hour compensation for Operator training/experience

Italic currently unfilled position

6/26/01

CITY OF PETERSBURG
ADMINISTRATIVE EMPLOYEES
2001-2002 WAGE SCHEDULE

Job Classifications	Fiscal Year 2001-2002 Salary
Chief of Police	64,228.12
City Manager	76,000.00
City Clerk	57,002.00
Finance Director	59,100.00
Harbormaster	66,033.15
Librarian	54,153.95
Mt. View Manor Manager	48,456.61
Parks & Recreation Director	43,200.00
Personnel Officer/Deputy Clerk	40,000.00
Planning & Community Development	58,874.70
Power & Light Superintendent	78,907.32
Public Works Superintendent	70,780.93

RESOLUTION # 1657:

**Offered by: Anderson
Supported by: Sarff**

**A RESOLUTION ADOPTING THE 2001/02 BUDGET FOR THE CITY OF PETERSBURG AND
SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2001 AND ENDING
JUNE 30, 2002.**

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 2001/02 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

THEREFORE BE IT RESOLVED by the City Council of the City of Petersburg Alaska,:

1. This resolution shall be cited as "Budget and Appropriations Resolution No.1657.
2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 2001 and ending June 30, 2002.
3. The following appropriations are hereby made for each fund:

General Fund	\$7,309,609
Enterprise Funds:	
Electric Utility	\$4,564,644
Water Utility	\$875,110
Wastewater Utility	\$583,601
Sanitation Utility	\$870,959
Harbor and Port Facilities	\$704,595
Elderly Housing	\$297,522
Internal Service Funds:	
Motor Pool	\$847,566
Self Insured Reserve	\$201,176
Debt Service Fund	\$122,502
Special Revenue Funds:	
School Timber Receipts	\$696,213
Streets & Roads Timber Receipts	\$0
Special Revenue Fund	\$109,908
Trust Funds:	
Harbor & Port	\$145,758
Economic Fund	\$305,000
Capital Projects Fund	\$385,696
Capital Projects - Enterprise Funds	\$7,697,874
Totals	\$25,717,733

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 18th day of June, 2001.

ATTEST


City Clerk


Mayor

