

CITY OF PETERSBURG, ALASKA

*BUDGET*



Preliminary Budget for  
Fiscal Year 02/03



INDEX  
CITY OF PETERSBURG BUDGET  
FOR FISCAL YEAR 2002/2003

City Manager's Message 1

**GENERAL FUND**

Summary of Revenues and Expenditures  
 Revenues G 1  
 City Council G 5  
 Administration G 7  
 Attorney G 9  
 Finance G 11  
 Police G 13  
 Fire G 18  
 Public Works - Streets and Administration G 20  
 Community Development G 22  
 Community Services G 27  
 Library G 28  
 Parks and Recreation G 30  
 Non-Departmental G 37

**ENTERPRISE FUNDS**

Electric Utility E 1  
 Water Utility E 7  
 Wastewater Utility E 12  
 Sanitation Utility E 16  
 Harbor and Port Facilities E 20  
 Elderly Housing E 26

**INTERNAL SERVICE FUNDS**

Motor Pool M 1  
 Self Insured Reserve M 6

**DEBT SERVICE FUND**

Debt Service M 7

**CAPITAL PROJECTS**

Street Paving C 1  
 Scow Bay Fire Substation C 2  
 Scow Bay Sewer Extension C 4  
 Electric Auto Control C 5  
 Scow Bay Water Extension C 7  
 Electric Rebuild C 8  
 Airport Sewer Improvement C 9  
 South Harbor Expansion C 10  
 Power Plant Relocation C 12  
 Street Lights Installation C 13  
 Community Swimming Pool C 14  
 Public Safety Building C 15  
 Mountain View Manor Expansion C 16  
 Crystal Lake Dam Retaining Wall C 17  
 Hungry Point Trail C 18  
 Water Treatment Plant Upgrade C 19  
 Chatham Straits Dock Reconductoring C 20

**SPECIAL REVENUE FUNDS**

School timber Receipts S 1  
 Streets & Roads Timber Receipts S 1  
 Various City Grants S 2

**TRUST FUNDS**

Harbor and Port S 3  
 Economic Development S 4

**MISCELLANEOUS INFORMATION**

Budget Resolution S 5  
 Organization Chart S 6  
 Budget to Personnel S 7  
 Administrative Employees S 8  
 APEA/AFT Pay Schedule S 9  
 IBEW Pay Schedule S 12





## CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

TELECOPIER (907) 772-3759

May 20, 2002

Mayor Ted Smith, Councilors, Citizens of Petersburg

In accordance with the City Charter and the Alaska Statutes, I am pleased to present the annual consolidated operating and capital budget for Fiscal Year 2003. The budget document is presented as a working document for projected financial operations. This budget projects the planned, estimated operating budgets for the General Fund, six Enterprise Funds, two Internal Service Funds, one Debt Service Fund, three Special Revenue Funds, two Trust Funds, and nineteen Capital Projects.

### General Overview

This FY03 budget includes salary and wage increases as negotiated and approved during the last labor negotiations. Health insurance premiums only increased by 5%, but a 63% increase in vehicle liability elevated operation and maintenance costs for departments this year.

This is a status quo budget overall. There are no new general government services or cuts to existing services. No special appropriation from reserves is required to balance the budget.

We hope that you like the new format for this year's budget. Our Finance Director, Jean Mack, suggested changes to the format to make the final document more reader friendly. I think that you will find it easier to read and tie items together for a better overall picture of projected City finances.

### General Fund

Revenues in the General Fund continue to be at a reduced level. Fortunately, last year's change in federal law allows for an increased, stable source of funds from the National Forest Receipts through FY07. This year's budget includes a contribution to the schools, at the requested level, of \$1,979,029. Local tax revenue will provide \$1,283,029 or approximately 65% of the total appropriation. Timber receipts fills out the contribution with \$696,000.

Unlike last year, the General Fund budget is expecting to receive less revenue overall. In order to balance this budget several Department budgets were requested to make up the difference. Those Departments are the Police Department for \$65,000, Parks & Recreation for \$27,500, Facility Maintenance for \$21,000, and Public Works for \$55,660. These funds came, primarily from their planned Capital Outlays.

We have been encouraged by House Bill 20. This Bill would create a Municipal Dividend for all communities in the State. This Bill passed out of the House with a vote of 30 – 9. If the Senate passes this Bill the City would receive approximately \$498,000 in its first municipal dividend. At this writing, it is highly unlikely that it will pass and become law this session. If it does, however, I would like to reinstate those capital outlays that the General Fund Departments gave up to help balance the budget.

### **Enterprise Funds**

The Electric Utility continues to increase its retained earnings while funding operations and maintenance, and capital projects, out of revenues and reserves.

The Water Utility is in a steady, slow climb out of its deficit. The process will continue to be slow as the Utility continues to replace old asbestos cement water lines with newer ductile iron mains. Once these lines have been replaced contributions to retained earnings will increase steadily as the utility continues to grow.

The Wastewater Utility is moving in the same direction as the Water Utility. It has the advantage of not having a lot of debt or urgent maintenance requirements. It too, funds an annual replacement project to reduce unscheduled maintenance costs.

The Sanitation Utility is inching its way out of its ever occurring deficit. Controlling expenditures will greatly assist in this endeavor. A major contributing factor is the two give away programs that occur every year, Clean-up Week and the Household Hazardous Waste Collection event. These two programs cost the utility over \$50,000 each year. These funds would really help draw the deficit down over time. The Utility Board will be working on ways to fund these two programs in their meetings this coming year. The Household Hazardous Waste Program in FY03 is budgeted in the General Fund, Non-Departmental budget to relieve the burden from Sanitation this next year.

Harbor and Port Facilities will see an increase to their operating funds due to a scheduled increase in moorage space. An effort by the department, with assistance from the Finance Department, to improve collections and the implementation of accepting payments by credit card should also improve receipting of operating funds. During this budget year completion of the one hundred new moorage stalls will boost revenues even further. Careful planning and budgeting of these increased revenues may boost earnings over depreciation, and begin to increase the departments retained earnings in FY04.

### **Internal Service Funds**

The Motor Pool internal service fund is used to project both motor pool departmental operations and citywide rolling stock replacement costs. The annual financial audit adjusts and reflects motor pool department operations on a cost-reimbursement basis, without a consistent profit or loss, which is appropriate for internal service funds. Motor Pool retained earnings reflect funds in reserve for citywide rolling stock replacements. An increase in liability insurance of almost 63% this year impacted the individual department budgets considerably for motor pool operations and maintained charges.

The self-insurance internal service fund is used to project and allocate the costs of all city insurance policies. Funds are transferred from various departments to be retained for the payment of insurance policies and for settling claims against the City for such things as legal costs and claims adjustment. There is a need to increase the retained earnings of this fund for the purpose of settling small uninsured claims against the City.

### **Debt Service Fund**

The Debt Service Fund contains new revenue and expense line items to account for the receipt of a small property tax increase sufficient to repay the debt service expense on the Swimming Pool Replacement bond proceeds of \$300,000 at 5.5% over twenty years. The remaining portion of this bond repayment, the \$1,500,000 for the South Harbor Expansion Project, is found as an expense in the Harbor and Ports facilities trust fund.

### **Special Revenue Funds**

The Special Revenue Fund contains the receipt and expense of National Forest Receipts. These funds are classified separately in the special revenue fund as (a) school timber receipts and (b) streets and roads timber receipts. While all of the school timber receipts are budgeted for transfer out to the General Fund, the streets and roads portion is budgeted to stay in the special revenue fund for accumulation until sufficient funds are built up for future street paving work.

### **Trust Funds**

The Harbor and Port Facilities Trust Fund was created to accumulate resources needed for harbor and port development projects. The fund has grown to the point where it can sufficiently support its debt service obligation for the South Harbor Expansion Project.

The Economic Trust Fund is used to account for money from the Federal government for Southeast Alaska (economic) Disaster Assistance. This fund was established by Chapter 4.40 of the Petersburg Municipal code (PMC) to preserve the principle of the fund, use

investment returns to increase the fund, and utilize fund earnings to “engender economic development and job creation within the City.”

The newly formed Economic Development Council will actively pursue economic development in and for Petersburg. The Council’s next goal will be to hire a Director to plan, organize, coordinate and direct economic development programs, and promote the goals and objectives established by the Economic Development Council, including active efforts to bring in new revenue.

### **Capital Project Funds**

Thanks to the lobbying efforts of the Mayor and City Council, our lobbyist in Juneau and Washington, D.C. we are aggressively pursuing our Capital Improvements Plan again this year. The ongoing projects in this FY03 Budget, although some are not receiving funding this year, are the Street Paving Project, the Scow Bay Fire Substation, Scow Bay Water/Sewer Extension Project, Phase IV, the Electrical Auto Control System, the 24.9 Electric rebuild, The airport Sewer Improvements, the South Harbor Expansion Project, Phase III and IV, Power Plant Relocation, Street Light Installation, the Community Pool Replacement, the Public Safety Building, Mountain View Manor Expansion Project, Crystal Lake Dam Retaining Wall, Hungry Point Trail, The Water Treatment Plant Upgrade, and the Chatham Straits Dock Reconductoring Project.

There are many projects included in the Capital Improvements Plan, but due to funding limitations, they have not all been budgeted. Some of these include, but are not limited to; New Municipal Building, Street Improvements (including utilities), Airport Improvements, a number of School Projects, and the Petersburg Cultural Center.

### **Conclusion**


Developing a budget is time consuming and, at times, stressful and difficult. Our desire to provide all the services we can often exceeds anticipated funding. As mentioned previously in this message, the Department Heads submitted budgets they felt would meet the demand and still stay within projected funding. Despite this I was still forced to modify some of them to fit the goal of balancing the budget without requesting additional appropriations from reserves. I would like to express my appreciation for the assistance of Jean Mack, Kathy O’Rear, Stacy Kittams and the entire Finance Department staff during this budget preparation. Department Heads also have my appreciation for their cooperative effort to make this budget balance.

During this upcoming budget year staff and I will explore a number of cost cutting options open to us. One such option is refinancing some debt in both the Water and Wastewater Utilities. Both have loans on projects completed in the 1980’s. Refinancing at a rate of 2.5% would save the utilities close to \$150,000 in interest and pay the loans off a year earlier.



My goal for next year is to present a performance based budget. Departments will develop meaningful mission statements that will be tied to established performance indicators so they may be tracked in subsequent budget years. It is also my goal to present a bi-annual budget. The FY04 budget will be presented for Council's approval and FY05 will be presented with a request for approval, in concept. The purpose will be to reduce the annual expenditure of time required to put budgets together.

Respectfully,

A handwritten signature in black ink, appearing to read "Bruce R. Jones", with a long horizontal flourish extending to the right.

Bruce R. Jones  
City Manager



001 - General Fund  
Revenues

Account Number	Description	Prior Year	Prior Year	Requested	Adopted	Requested
		Actual FY 99/00	Actual FY 00/01	Budget FY 01/02	Budget FY 01/02	Budget FY 02/03
<b>State Charges for Services</b>						
43800 10	Jail Contract	163,223	162,173	159,000	159,000	159,000
<b>Subtotal</b>		<b>163,223</b>	<b>162,173</b>	<b>159,000</b>	<b>159,000</b>	<b>159,000</b>
<b>Charges for Services</b>						
44100 30	Fees for Survey & Appraisal	3,422	4,312	1,500	3,000	3,000
44100 90	Miscellaneous Administration	3,701	3,383	2,500	2,500	2,500
44200 10	Police Services	14,751	13,663	14,000	14,000	14,000
44200 50	Emergency Management Assist	11,250	-	8,000	-	-
44200 60	Ambulance Fees	3,056	4,355	6,000	3,500	15,000
44200 80	Drug Seizure/Forfeiture	2,728	100	2,500	-	-
44200 90	Other Public Safety Charges	1,010	619	500	500	500
44200 91	Donation to PD		4,137			-
44300 10	Contract Work		773			-
44300 20	Rock Sales	45,801	21,262	25,000	25,000	39,200
44300 80	Cemetery	2,948	6,766	5,000	5,000	6,000
44300 90	Other Public Works Charges	5,404	1,000			2,000
44700 20	Library Sales	1,383	1,051	2,000	1,000	-
44700 30	Recreational Activity Fees	48,984	39,900	42,000	42,000	40,000
44700 40	Swimming Pool Fees	31,212	40,689	30,000	35,000	39,000
44700 50	Community Gym Revenues	41,365	53,025	45,000	50,000	45,000
44700 60	Tent City Charges	12,365	6,029	5,000	5,000	8,000
44700 80	Parks		635			
<b>Subtotal</b>		<b>229,380</b>	<b>201,699</b>	<b>189,000</b>	<b>186,500</b>	<b>214,200</b>
<b>Fines &amp; Forfeits</b>						
45000 10	Court Fines/forfeitures	10,656	9,469	10,000	10,000	10,000
45000 20	Library Fines	1,543	1,391	1,300	1,300	1,300
45000 40	Animal/Vehicle Impounds	1,343	795	1,000	1,000	1,000
<b>Subtotal</b>		<b>13,542</b>	<b>11,655</b>	<b>12,300</b>	<b>12,300</b>	<b>12,300</b>
<b>Miscellaneous Revenues</b>						
46000 10	Interest Earnings	283,062	447,270	300,000	300,000	300,000
46000 20	Rents & Royalties	1,457	1,516	500	500	500
46000 30	Leases of Land	52,715	46,004	14,000	14,000	14,000
46001 31	Leases Romiad		-	29,700	29,700	34,000
46000 51	RV Staging Area Rents		55			55
46000 50	Library Donations		500	500	500	500
46000 51	A/R Services Charges	45	100	75	75	75
46000 60	Parks & Rec Donations	19,039	-	500	500	500
46000 90	Other Miscellaneous	26,422	79,694	500	500	500
46900 81	Cash Over/Short		(26)			-
<b>Subtotal</b>		<b>382,740</b>	<b>575,113</b>	<b>345,775</b>	<b>345,775</b>	<b>350,130</b>



001 - General Fund  
Revenues

Account Number	Description	Prior Year Actual FY 99/00	Prior Year Actual FY 00/01	Requested Budget FY 01/02	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>General Fund Overhead</b>						
47400 11	Electric Fund	145,466	125,206	125,206	129,318	131,599
47400 12	Water Fund	33,969	44,667	51,222	62,017	63,110
47400 13	Sewer Fund	39,065	38,451	39,046	40,437	41,237
47400 14	Sanitation Fund	45,815	46,134	56,674	55,874	56,656
47400 15	Harbor Fund	35,784	33,566	39,300	36,606	37,292
47400 16	Port Fund	6,849	7,800	7,800	9,295	9,323
47400 17	Elderly Housing Fund	7,215	7,248	7,250	9,263	9,323
47400 24	Economic Development Fund	10,000	10,000	10,000	10,000	10,040
<b>Subtotal</b>		<b>324,163</b>	<b>313,072</b>	<b>336,498</b>	<b>352,809</b>	<b>358,580</b>
<b>Revenues Subtotal</b>		<b>6,738,337</b>	<b>5,886,262</b>	<b>6,321,610</b>	<b>6,464,336</b>	<b>6,465,540</b>
<b>Proceeds of General Fixed Assets</b>						
49500 20	Cemetery Plot Sales	2,825	2,800	3,000	3,000	3,500
49500 40	Land/Equipment Sales		21,925			-
<b>Subtotal</b>		<b>2,825</b>	<b>24,725</b>	<b>3,000</b>	<b>3,000</b>	<b>3,500</b>
<b>Interfund Transfers</b>						
49710 51	Electric Fund					
49710 52	Water Fund			4,800	4,800	
49710 53	Sewer Fund					
49710 55	Harbor/Port Fund					
49710 57	Elderly Housing					
49710 58	Motor Pool	100,000				
49710 5904	Timber Receipts Schools	230,459	213,137	207,452	696,213	696,000
<b>Subtotal</b>		<b>330,459</b>	<b>213,137</b>	<b>212,252</b>	<b>701,013</b>	<b>696,000</b>
	Fund Balance Applied		-		141,260	-
<b>Revenues &amp; Transfers Total</b>		<b>7,071,621</b>	<b>6,124,124</b>	<b>6,536,862</b>	<b>7,309,609</b>	<b>7,165,040</b>

001 - General Fund  
City Council Expenditures

**Program Description**

The City Council is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Charter of the City of Petersburg. The City Council is charged with balancing desires of the city's residents.

**Goals**

To provide financial security and economic stability for the City of Petersburg, which is planned and directed, independent and sustainable, and which maintains and improves the quality of life.

To provide comprehensive planning which is continuous, flexible, and participatory.

To support and plan for continued slow and steady population growth in terms of land use, affordable housing, and employment opportunities.

To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbor expansion, street paving, traffic flow and parking.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
51110	Salaries & Wages:	
51110 31	General office supplies	Meeting Materials
51110 32	Operating Supplies	Light bulbs, coffee supplies,
51110 41	Professional Services	50% of the cost of DC Lobbyist (\$25,200), 50% of the State Lobbyist (\$20,000) plus expenses
51110 43	Travel & Training	AML, SEC, Mayor's Confer. and lobbying delegation
51110 44	Advertising & Printing	Ordinance codification, advertising, printing.
51110 49	Miscellaneous	AML, SEC, Mayor's Conference, lobbying delegation, etc.
51110 4908	Election Expenses	Supplies, legal advertisements, judges

001 - General Fund  
City Council Expenditures

		Prior Year	Current	Requested
Account		Actual	Budget	Budget
Number	Description	FY 00/01	FY 01/02	FY 02/03
<b>Salaries &amp; Wages</b>				
51110 11	Salaries	19,000	20,000	27,000
51110 20	Benefits	2,316	2,350	3,796
<b>Subtotal</b>		<b>21,316</b>	<b>22,350</b>	<b>30,796</b>
<b>Supplies</b>				
51110 31	Office Supplies	95	300	300
51110 32	Operating Supplies	6	100	8,100
<b>Subtotal</b>		<b>101</b>	<b>400</b>	<b>8,400</b>
<b>Services &amp; Charges</b>				
51110 41	Professional Services	37,313	43,000	47,200
51110 42	Communication	-	1,500	500
51110 43	Travel & Training	18,752	20,000	24,000
51110 44	Advertising	6,550	8,000	7,000
51110 49	Miscellaneous	8,549	12,000	-
51110 4908	Election Expenses	8,760	10,000	10,000
<b>Subtotal</b>		<b>79,924</b>	<b>94,500</b>	<b>88,700</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>101,341</b>	<b>117,250</b>	<b>127,896</b>
<b>City Council Total</b>		<b>101,341</b>	<b>117,250</b>	<b>127,896</b>

001 - General Fund  
Administrative Expenditures

**Program Description**

The City Manager is the chief administrative officer and head of the administrative branch of city government. The Manager is responsible for government administration under the ordinances and policies established by the City Council in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

**Goals**

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
51210	Salaries & Wages	
51210 31	Office Supplies	Office, paper and computer supplies.
51210 32	Operating Supplies	Recording tapes, maintenance supplies, dues, other expenses
51210 34	Small Tools/Equipment	Calculator, Computer Add-ons
51210 42	Communications	Telephone, postage, fax
51210 43	Travel & Training	Professional Meetings & Training
51210 44	Advertising & Printing	Legal advertisements
51210 45	Rentals/Leases	Car allowance
51210 48	Repairs/Maintenance	Office machine repairs and maintenance
51210 6402	Computer Equipment	Replace clerk's PC



001 - General Fund  
Administration Expenditures

Account Number	Description	Prior Year Actural FY 00/01	Current Year Budget FY 01/02	Requested Budget FY02/03
<b>Salaries &amp; Wages</b>				
51210 11	Regular Pay	150,806	174,758	174,758
51210 20	Benefits	38,644	68,427	60,077
<b>Subtotal</b>		189,450	243,185	234,835
<b>Supplies</b>				
51210 31	Office Supplies	4,011	3,000	3,000
51210 32	Operating Supplies	1,356	1,500	3,800
51210 34	Small Tools/Equipment	850	1,000	500
<b>Subtotal</b>		6,217	5,500	7,300
<b>Services &amp; Charges</b>				
51210 41	Professional Services	298		
51210 42	Communications	4,752	6,000	6,000
51210 43	Travel & Training	4,682	4,500	8,000
51210 44	Advertising/Printing	55	200	200
51210 45	Rentals/Leases	1,200	1,200	1,200
51210 48	Repairs/Maintenance		200	200
51210 49	Miscellaneous	2,007	2,000	
51210 4925	New Hire Search	8,789		
<b>Subtotal</b>		21,783	14,100	15,600
<b>Operations &amp; Maintenance Subtotal</b>		217,450	262,785	257,735
<b>Capital Outlays</b>				
51210 64	Machinery & Equipment	13,308	-	
51210 6402	Computer Equipment	1,582		1500
<b>Subtotal</b>		14,890		1,500
<b>Administration Total</b>		232,340	262,785	259,235

001 - General Fund  
City Attorney Expenditures

**Program Description**

The City Attorney acts as the legal advisor to the City Council, the City Manager, and the City Clerk.  
The City Attorney represents the city in civil litigation and administrative proceedings.  
The City Attorney is responsible for preparing contract documents and ordinance review.

**Goals**

To provide professional legal services to the City of Petersburg, prosecute and defend the city's interests in all court proceedings.

**Objectives**

To provide expert legal counseling to the city in a timely manner.  
To prosecute actions and defend the city.

001 - General Fund  
 City Attorney Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Services</b>				
51310 41	Professional Services	20,826	23,000	20,000
51310 4105	Other Legal Services	12,896	8,000	7,000
51310 4149	Miscellaneous	490		
<b>Subtotal</b>		<b>34,212</b>	<b>31,000</b>	<b>27,000</b>
<b>Attorney Total</b>		<b>34,212</b>	<b>31,000</b>	<b>27,000</b>

001 - General Fund  
Finance Department Expenditures

**Program Description**

The finance department is responsible for recording and reporting the financial transactions of the city. This includes such activities as auditing, budgeting, accounts payable, accounts receivable, and tax administration

**Goals**

To accomplish all financial transactions in a timely and efficient manner.  
To review the city budget and report to city departments on the status of the budget.

**APPROPRIATION NARRATIVE**

**34 Small Tools and Equipment**

Purchase computer upgrades, new monitors, and equipment as needed  
May need to replace copier at the front desk.

**41 Professional services**

Accounting software support, tax information in regard to title changes

**4102 Tax Assessor**

The contract is up for renewal and we need to do a review of the city property

**4103 Acctg & Auditing Services**

Annual audit of financial records and sales tax.

**42 Communications**

Phone and mail expenses

**43 Travel & Training**

AGFOA conferences twice a year, annual GFOA meeting and other staff training

**44 Advertising & Printing**

Legal notices and ads

**45 Rents & Leases**

Monthly charge on postage meter

**48 Repairs & Maintenance**

Printers, copiers, postage machine, computers etc.

001 - General Fund  
Finance Department Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Prior Year Actual FY 02/03
<b>Salaries &amp; Wages</b>				
51410 11	Regular Pay	204,044	208,297	220,228
51410 12	Overtime Pay	5,244	3,730	3,756
51410 20	Benefits	54,580	70,304	75,899
<b>Subtotal</b>		<b>263,868</b>	<b>282,331</b>	<b>299,882</b>
<b>Supplies</b>				
51410 32	Operating	10,578	8,900	9,500
51410 34	Small Tools & Equip.	458	500	6,000
<b>Subtotal</b>		<b>11,036</b>	<b>9,400</b>	<b>15,500</b>
<b>Services &amp; Charges</b>				
51410 41	Professional Services	2,156	14,705	15,000
51410 4102	Tax Assessor	15,000	21,000	35,000
51410 4103	Acctg/Auditing	44,868	36,500	40,000
51410 4110	Invest. Manage. Service	39,335	30,000	-
51410 42	Communications	17,255	16,000	16,000
51410 43	Travel & Training	3,262	4,000	5,000
51410 44	Advertising & Printing	774	1,000	1,000
51410 45	Rentals/Leases	801	900	1,000
51410 48	Repairs & Maintenance	11,125	3,000	3,000
51410 49	Miscellaneous	710	750	-
51410 4925	New Hire Search	3,922	-	-
<b>Subtotal</b>		<b>139,208</b>	<b>127,855</b>	<b>116,000</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>414,112</b>	<b>419,586</b>	<b>431,382</b>
<b>Capital Outlays</b>				
51410 64	Machinery & Equipment	36,533	-	15,000
	Office Furniture	-	-	-
		-	-	-
		-	-	-
<b>Subtotal</b>		<b>36,533</b>	<b>-</b>	<b>15,000</b>
<b>Finance Total</b>		<b>450,645</b>	<b>419,586</b>	<b>446,382</b>



001 - General Fund  
Police Department Administration

**Program Description**

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

**Goals**

To provide public safety services that are responsive to the needs of the community.

**Objectives**

To accomplish, within the constraints of a restricted budget, the following:

- Pursue aggressive Drug Enforcement
- Maintain a Drug Investigator position in Petersburg by accessing outside grant funding for majority of cost
- Continue to facilitate the establishment and implementation of a citizen-owned "Crime Stoppers" Program.
- Continue to address critical training requirements, while implementing innovative "in-house" training for Officers and Dispatchers, by increasing the number of Department members certified to instruct by Alaska Police Standards Council (APSC).

<b>Performance Indicators</b>	<b>FY 99</b>	<b>FY 00</b>	<b>FY 01</b>	<b>Projected FY 02</b>	<b>Projected FY 03</b>
Drug Cases	23*	17*	60*	60*	80*
		12 in Psg	11 in Psg	12 in Psg	20 in Psg
DARE Officer in School	Yes	No**	No	No	No
Grant Funded Drug Investigator	No	Yes	Yes	Yes	Yes
Facilitating Crime Stoppers	Yes (1/2 yr.)	Yes	Yes	Yes	Yes
Number of Instructor Certificates	8	10	12	12	12

\* Calendar Year

\*\*Alternative Drug Ed program (Quest) adopted by school system

001 - General Fund  
Police Department Administration

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
52110 11	Salaries and Wages:	Salaries are 75% of total, 25% budgeted to jail (except drug officer)
52110 31	Office Supplies	Officer, paper and computer supplies
52110 32	Operating Supplies	Quartermaster, batteries, film, photo development, ammunition, etc.
52110 33	Maintenance Supplies	Building materials, paints & supplies, plumbing supplies, electrical supplies
52110 34	Small Tools/Equipment	Cameras, cassette recorders, office chairs, file cabinets
52110 3401	Designated Renov. Exp.	
52110 4100	Professional Services	Medical exams, hospital services, Local Law Enforcement Block Grant match
52110 4200	Communications	Telephone, fax, cell phones, pagers, modem, 911 lines, radio repeater charges
52110 4201	FEMA Communications	Fire Dept. Has FEMA responsibilities
52110 4300	Travel and Training	Travel and training expenses including per diem and fees for schools
52110 4400	Advertising/Printing	Auction ads, other public notices
52110 4500	Rentals and Leases	Vehicle Allowance
52110 4501	Vehicle Replacement	Motorpool
52110 4700	Utilities	Police Department
52110 4800	Repairs/Maintenance	Office and police equipment which needs maintenance/repairs
52110 4900	Miscellaneous	Drug operations, dues, memberships, publications
52110 4906	DARE Program	School instituted alternative program FY 00
52110 4906	State Surcharge	State traffic ticket surcharge is collected and forwarded to Police Standards Council
52110 4920	Motor Pool O/M	Motor Pool Operations/Maintenance
52110 64	Machinery & Equipment	Nothing budgeted FY 02



001 - General Fund  
Police Department Administration

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
52110 11	Salaries	404,571	451,836	464,165
52110 12	Overtime	51,247	40,347	40,901
52110 17	Shift Differential	6,548	8,063	8,063
52110 20	Benefits	141,386	187,575	183,039
<b>Subtotal</b>		<b>603,752</b>	<b>687,821</b>	<b>696,168</b>
<b>Supplies</b>				
52110 3100	Office Supplies	2,649	1,950	1,950
52110 3200	Operating Supplies	9,467	15,000	16,500
52110 3300	Maintenance	131	600	600
52110 3400	Small Tools/Equip	5,660	2,900	2,900
52110 3401	Seizure/Forfeit	-	-	-
<b>Subtotal</b>		<b>17,907</b>	<b>20,450</b>	<b>21,950</b>
<b>Services &amp; Charges</b>				
52110 41	Professional Services	3,427	4,000	4,000
52110 42	Communications	11,662	10,000	10,000
52110 4201	Comm/FEMA	-	-	-
52110 43	Travel and Training	8,194	13,000	15,000
52110 4301	Travel Grant	-	-	-
52110 44	Advertising/Printing	1,900	1,000	1,000
52110 45	Rentals/Leases	1,200	1,200	1,200
52110 4501	Vehicle Replacement	30,817	36,245	36,245
52110 47	Utilities	1,960	2,500	2,500
52110 48	Repairs/Maintenance	9,146	8,000	8,000
52110 49	Misc.	2,652	6,000	3,000
52110 4960	Evidence Holding	100	-	-
52110 4907	State Surcharge	340	1,000	1,000
52110 4920	Motorpool O&M Charges	19,946	25,299	15,046
52110 4925	New Hire Search	3,171	-	-
<b>Subtotal</b>		<b>94,515</b>	<b>108,244</b>	<b>96,991</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>716,174</b>	<b>816,515</b>	<b>815,109</b>
<b>Capital Outlays</b>				
52110	Alarm Panel	-	-	-
52110	CRIS Window	-	-	-
52110 64	Machinery/Equipment	21,957	-	-
<b>Subtotal</b>		<b>21,957</b>	<b>-</b>	<b>-</b>
<b>Police Dept Admin Total</b>		<b>738,131</b>	<b>816,515</b>	<b>815,109</b>

001 - General Fund  
Police Department - Jail Expenditures

## Program Description

To provide a secure, safe facility for the incarceration of prisoners.

## Goals

To address liability and efficiency concerns of current facility through on-going review and consideration of cost effective improvements.

To improve efficiency and service, and limit potential liabilities through continued in-service training of officers and dispatchers.

## Objectives

To maintain level of in-service jail training for all jail personnel.

To conduct regular review of facility in areas of safety, service and efficiency and initiate or recommend cost effective improvements when needed, with consideration for budgetary constraints.

## Performance Indicators

	FY 99	FY 00	FY 01	FY 02
1) Facility reviews conducted	3	2	3	3
2) Training hours conducted	40	40	40	40

Account #	Description	Narrative
52310 11	Salaries & Wages	25% of Police
52310 31	Office Supplies	Office, paper and computer supplies
52310 32	Operating Supplies	Jail food, toiletry items, laundry supplies, bedding, clothing
52310 33	Maintenance Supplies	Maintenance supplies for jail
52310 34	Small Tools/Equipment	Replacement
52310 41	Professional Services	Medical, dental, psychiatry services not covered by contract
52310 42	Communications	Jail telephone and fax
52310 43	Travel and Training	Corrections Officer School (airfare only)
52310 47	Utilities	Jail/Based on actual
52310 48	Repairs/Maintenance	Related to Jail Facility and equipment
52310 49	Miscellaneous	Publications, Writing Supplies
52310 6401	Capital Outlay	No capital outlays

001 - General Fund  
Police Department - Jail Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Proposed Budget FY 02/03
<b>Salaries &amp; Wages</b>				
52310 11	Salaries	130,587	136,431	137,127
52310 12	Overtime	17,130	11,703	11,775
52310 17	Jail Shift Differential	2,180	2,688	2,688
52310 20	Benefits	45,468	57,381	52,759
<b>Subtotal</b>		<b>195,365</b>	<b>208,203</b>	<b>204,349</b>
<b>Supplies</b>				
52310 31	Office Supplies	536	300	400
52310 32	Operating Supplies	13,559	11,000	11,000
52310 33	Jail Maintenance	80	400	400
52310 34	Jail Small Tools/Equip	1,160	800	800
<b>Subtotal</b>		<b>15,335</b>	<b>12,500</b>	<b>12,600</b>
<b>Services &amp; Charges</b>				
52310 41	Professional Services	73	500	1,000
52310 42	Jail Communications	1,846	2,300	2,300
52310 43	Jail Travel/Training	-	800	800
52310 44	Advertising & Printing			
52310 47	Jail Utilities	1,960	2,500	2,500
52310 48	Jail Repair/Maint.	443	500	500
52310 49	Jail Miscellaneous	685	400	500
52310 4925	Jail New Hire Search	809		
<b>Subtotal</b>		<b>5,816</b>	<b>7,000</b>	<b>7,600</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>216,516</b>	<b>227,703</b>	<b>224,549</b>
<b>Capital Outlays</b>				
52310 6401	Equipment	-		-
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Police Dept Jail Total</b>		<b>216,516</b>	<b>227,703</b>	<b>224,549</b>
<b>Police Dept. Admin. Total</b>		<b>738,131</b>	<b>816,515</b>	<b>815,109</b>
<b>Police Total</b>		<b>954,647</b>	<b>1,044,218</b>	<b>1,039,658</b>

001 - General Fund  
Fire Department Expenditures

**Program Description**

The Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophic events. The department is charged with the provision of pre-hospital emergency medical care and transport. The department provides its members with the necessary training to do the job effectively and safely. The Fire Department is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches.

**Goals**

- Provide the community with well-trained, professional emergency service personnel.
- Work accident free.
- Respond to all emergency aid requests.
- Maintain an adequate number of volunteer emergency service providers.

**Objectives**

- Teach 1 ETT class each year
- Teach 1 EMT-I class each year
- Teach 1 EMT-II class every 2 years
- Teach 1 EMT-I recertification class each year
- Teach 1 Firefighter-I class each year
- Teach 24 EMS continuing medical education class each year
- Teach 36 Fire drills each year
- Teach "Learn Not To Burn" at the Elementary school
- Review all building permits within the city for compliance with fire code
- Teach 36 Search and Rescue (SAR) drills each year

Account #	Description	Narrative
52510	Regular Pay & Benefits for	Chief, Fire Marshall, Ems Cood, 2 assistant chiefs
52510 31	Office Supplies	Paper, pens, copying expenses
52510 32	Operating Supplies	Dinners, coffee, chemicals, fuel , clean supplies, foam, EMS protective clothing
52510 33	Maintenance Supplies	Radio, pager, & defibrillator batteries, defib maint., paint, nuts & bolts
52510 34	Small Tools & Equipment	Firefighter protective clothing, EMS equipment, pagers, air tanks, hi-pressure regulators SAR equipment (\$7k), attack nozzles, defensive hi-voI nozzles, 3 EMS training gear boxes.
52510 41	Professional Services	Hepatitis vacine (Hep A & B), test SCBA breathing air, print EMS report forms.
52510 42	Communications	Postage & phone, ambulance cell phone (based on actual)
52510 43	Travel & Training	Fire & EMS conferences, EMT-I class, fire investigation trng., text books, EMT Symposium Firefighter training, Officer training, In-house training materials, SAR training
52510 44	Advertising & Printing	Training, auctions, RFP's.
52510 45	Rentals & leases	Chief's car, rent for Scow Bay fire hall site.
52510 4501	Vehicle replacement	All rolling stock.
52510 47	Utilities	Main station, Scowbay station and float sheds.
52510 48	Repairs & Maintenance	Repairs & maintenance
52510 49	Miscellaneous	Organizational dues and magazine subscriptions
52510 4920	Motor Pool O&M	Motor Pool Operations & Maintenance.
52510 64	Machinery/Equipment	Firefighter Training CD-ROM's

001 - General Fund  
Fire Department Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Personnel</b>				
52510 11	Salaries	101,566	104,835	111,537
52510 12	Overtime	2,730	3,500	2,266
52510 20	Benefits	35,814	37,799	57,710
<b>Personnel Subtotal</b>		<b>140,110</b>	<b>146,134</b>	<b>171,513</b>
<b>Supplies</b>				
52510 31	Office Supplies	648	700	900
52510 32	Operating Supplies	13,930	17,500	26,535
52510 33	Maint. Supplies	948	2,500	2,645
52510 34	Small Tools	36,529	65,000	57,571
<b>Subtotal</b>		<b>52,055</b>	<b>85,700</b>	<b>87,651</b>
<b>Services &amp; Charges</b>				
52510 41	Professional Services	1,483	2,000	7,385
52510 42	Communications	4,329	3,200	3,500
52510 43	Travel & Training	28,203	31,000	30,000
52510 44	Advertising	-	100	200
52510 45	Rentals & leases	16,450	16,400	16,363
52510 4501	Vehicle replacement	104,818	120,878	113,960
52510 47	Utilities	7,456	9,000	9,000
52510 48	Repairs & Maint.	1,048	2,500	1,900
52510 49	Miscellaneous	3,830	3,000	6,500
52510 4920	Motor pool Charges	30,534	19,694	35,385
52510 4925	New Hire Search	775		
52510 4957	EMA Expenses	3,884		
<b>Subtotal</b>		<b>202,810</b>	<b>207,772</b>	<b>224,193</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>394,975</b>	<b>439,606</b>	<b>483,357</b>
<b>Capital Outlays</b>				
52510 64	Machinery & Equip	-	-	5,000
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>5,000</b>
<b>Fire Department Total</b>		<b>394,975</b>	<b>439,606</b>	<b>488,357</b>

001 - General Fund  
Public Works - Streets and Administration

**Program Description**

The mission of the Public Works Department is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of City streets and roadways, water distribution system, wastewater collection system, the collection and disposal of solid waste and acquisition, disposal, and maintenance of the City owned, equipment fleet.

**Goals**

To provide quality services for the citizens of Petersburg.

**Objectives**

To maintain streets and roadways at the highest level possible with existing personnel and available funding.  
To provide a safe and adequate water distribution and wastewater collection system.

**Performance Indicators**

	FY 99	FY 00	FY 01	FY 02 (1/2 yr)	Est FY 03
Street Maintenance	5,274	5,273	4,423	2,349	5,500
Water Distribution System	1,699	1,367	1,721	1,451	2,000
Wastewater Collection System	317	445	107	51	1,500
Capital Projects	-	-	-	-	-
Groundskeeping/Cemetery	2,413	1,494	1,584	912	1,600

Reflects average based on history of hours

Account #	Description	Narrative
53410 11	Salaries & Wages:	
53410 31	Office Supplies	General Office Supplies,maintenance software
53410 32	Operating Supplies	Paper Products, Soap, Coffee, keys, film, Other General Operating Supplies
53410 3201	Safety Supplies	Safety Gear, Rain Gear, Jackets, Coveralls, Gloves, Ear Plugs, Online safety program
53410 3205	Grounds Supplies	Landscaping/Cemetery Supplies - Operating Supplies, Plants, Soil, Seeds
53410 33	Maintenance Supplies	Culvert, Calcium, Paint, Lumber, Batteries, Cement, Tarps
53410 3303	Parking Maintenance	Signage, paint, safety materials
53410 34	Small Tools/Equipment	Cut off saw, Chain saw, Hand tool replacement
53410 36	Street Materials	Shot Rock, Crushed Rock, Lignosite, Sand, Birch St. planking
53410 41	Professional Services	Legal, surveyors, janitorial
53410 42	Communications	Telephone and pagers
53410 43	Travel & Training	Certifications and conferences
53410 44	Advertising & Printing	Public Notices
53410 4501	Vehicle Replacement	Replacement Cost for Public Works Street Equipment
53410 47	Utilities	Electric for Public Works Garage
53410 4701	Utilities	Street Lights/Cemetery Electricity
53410 4702	Utilities	Main Street Refuse Collection
53410 48	Repairs/Maintenance	Snowgates
53410 4801	Building Repair	Facilities Repair/Improvement
53410 4804	Permit Expense	Move Permits, State Permits, CDL
53410 49	Miscellaneous	Miscellaneous, dues & subscriptions
53410 4920	Motor Pool Charges	Insurance, Fuel, Labor, Parts for Public Works Equipment
53410 62	Buildings	Quonset Hut for sand and crushed rock storage
53410 6401	Other Equipment	Computer

001 - General Fund  
Public Works - Streets and Administration

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
53410 11	Regular Pay	241,622	268,634	279,764
53410 12	Overtime Pay	14,998	12,253	12,812
53410 20	Benefits	96,260	111,852	115,788
<b>Subtotal</b>		<b>256,620</b>	<b>280,887</b>	<b>292,576</b>
<b>Supplies</b>				
53409 31	Office Supplies	1,500	1,500	4,500
53410 32	Operating Supplies	2,355	1,400	1,500
53410 3201	Safety Supplies	4,150	4,100	4,200
53410 3205	Grounds Supplies	6,675	5,500	6,000
53410 33	Maint. Supplies	38,127	42,407	42,000
53410 3303	Parking Maintenance	2,630	2,500	2,500
53410 34	Small Tools	3,840	4,000	5,000
53410 36	Street Materials	120,375	110,000	130,000
<b>Subtotal</b>		<b>179,652</b>	<b>171,407</b>	<b>195,700</b>
<b>Services &amp; Charges</b>				
53410 41	Professional Services	2,000	2,000	3,200
53410 42	Communication	5,750	2,800	2,800
53410 43	Travel & Training	3,000	2,500	3,000
53410 44	Advertising & Printing	200	200	500
53410 4501	Vehicle Replacement	177,642	181,494	177,636
53410 47	Utilities	5,200	5,000	5,000
53410 4701	Utilities-St Light	33,000	30,456	28,000
53410 4702	Utilities-Garbage	9,500	8,748	8,500
53410 48	Repairs & Maintenance	7,000	1,000	1,500
53410 4804	Permit Expense	700	700	700
53410 49	Miscellaneous	750	500	750
53410 4920	Motor Pool Charges	252,714	219,786	227,930
53410 4925	New Hire Search	-	-	-
<b>Subtotal</b>		<b>497,456</b>	<b>455,184</b>	<b>459,516</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>933,728</b>	<b>907,478</b>	<b>947,792</b>
<b>Capital Outlays</b>				
53410 64	Machinery and Equipment			
53410 6401	Other Equipment	13,500	9,000	1,200
53410 6105	Site Development	-	-	-
53410 62	Buildings	-	-	-
53410 6569	RV Parking	-	-	-
<b>Subtotal</b>		<b>13,500</b>	<b>9,000</b>	<b>1,200</b>
<b>Public Works Streets/Admin Total</b>		<b>947,228</b>	<b>916,478</b>	<b>948,992</b>

001 - General Fund  
Community Development Expenditures

**Program Description**

The Community Development Department is responsible for community development, city planning, zoning regulation, and building code enforcement for the city. The department also provides staff support to the Planning and Zoning Commission and assists in the review of the Comprehensive Plan and the preparation of Petersburg Municipal Code changes. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, city mapping, preparing the annual Overall Economic Development Plan, and assistance to other city departments with state and federal regulations and permitting requirements.

**Goals**

To promote the safe and orderly development of the city in conformance with the Uniform Building Code and Municipal Code regulations governing building and land use development. To provide assistance to city departments and the public in understanding and adapting to changing federal and state building and land use regulations.

**Objectives**

- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist city departments by recording changes in development, land ownership and platting.
- To update and maintain the urban base maps and city zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, COE 404 permit reviews, ACMP consistency reviews, and other P&Z business.
- To review and approve all building projects within the city for conformance with the Uniform Building Code, Uniform Plumbing Code, the Uniform Mechanical Code and the Zoning Ordinance.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
53660 1100	Salaries & Wages:	
53660 3100	Office Supplies	Office, paper, and computer and blue print machine supplies; mapping supplies
53660 3200	Operating Supplies	Supplies, recording tapes, film and operating supplies; mapping supplies
53660 3201	Safety Equipment	Safety equipment
53660 3300	Maintenance Supplies	Paint, light bulbs, etc.
53660 3400	Small Tools and Equip	Drafting and surveying equipment, small tools, digitizer and mapping equipment
53660 4100	Professional Services	Janitorial services, mapping system expenses
53660 4200	Communications	Telephone, postage and fax machine.
53660 4300	Travel & Training	ICBO seminars, Alaska Planners conference, technical/professional (Autocad and GIS) training;
53660 4303	Travel _ P&Z Commission	Training for Planning and Zoning Commission members.
53660 4400	Advertising & Printing	Newspaper notices, printing expenses.
53660 4500	Rentals and Leasing	Engineering Technician - car allowance.
53660 4700	Utilities	Utility charges for Community Development office.
53660 4800	Repairs and Maintenance	Repairs and maintenance of copy machine, office, and mapping equipment.
53660 4900	Miscellaneous	ICBO and APA dues, newspaper and publications, unanticipated expenses.
53660 4901	Reimbursable Expenses	Subdivision inspections.
53660 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts and freight.
53660 6400	Machinery & Equipment	Computer and mapping equipment upgrades.



001 - General Fund  
Community Development Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
53660 11	Regular Wages	112,334	113,407	114,345
53660 12	Overtime	211	1,363	1,387
53660 20	Benefits	35,646	43,033	41,871
<b>Subtotal</b>		<b>148,191</b>	<b>157,803</b>	<b>157,603</b>
<b>Supplies</b>				
53660 31	Office Supplies	2,011	1,000	1,000
53660 32	Operating Supplies	1,527	1,500	1,500
53660 3201	Safety Supplies		100	100
53660 33	Maintenance Supplies		300	300
53660 34	Small Tools and Equipment	1,787	3,000	3,000
<b>Subtotal</b>		<b>5,325</b>	<b>5,900</b>	<b>5,900</b>
<b>Services &amp; Charges</b>				
53660 41	Professional Services	580	500	3,000
53660 42	Communications	1,455	2,000	2,000
53660 43	Travel & Training	4,177	4,000	4,000
53660 4301	Travel Grant			
53660 4303	Travel / P&Z Commission			
53660 44	Advertising & Printing	1,382	300	500
53660 45	Rentals and Leases		200	100
53660 4501	Vehicle Replacement		3,369	2,260
53660 47	Utilities	2,023	2,000	2,000
53660 48	Repairs and Maintenance	1,333	800	800
53660 49	Miscellaneous	1,633	1,000	1,000
53660 4901	Reimbursable Expenses	-		
53660 4920	Motor Pool O & M	1,038	1,368	1,866
<b>Subtotal</b>		<b>13,621</b>	<b>15,537</b>	<b>17,526</b>
<b>Operations and Maintenance Subtotal</b>		<b>167,137</b>	<b>179,240</b>	<b>181,029</b>
<b>Capital Outlays</b>				
53660 64	Machinery & Equipment	2,001	8,500	3,500
<b>Subtotal</b>		<b>2,001</b>	<b>8,500</b>	<b>3,500</b>
<b>Community Development Total</b>		<b>169,138</b>	<b>187,740</b>	<b>184,529</b>

001 - General Fund  
Facilities Maintenance

**Program Description**

Facilities Maintenance is responsible for maintenance of the 25 buildings in various city departments. The department coordinates additions and alterations to existing buildings, along with construction of smaller city improvements. In addition, this division assists other non-departmental entities with the maintenance of their city-owned buildings.

**Goals**

- Provide building maintenance for city departments.
- Assist other non-departmental entities with maintenance of city-owned buildings.

**Objectives**

- Initiate a systematic program for the maintenance of city-owned buildings.
- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for city departments.
- Perform unscheduled non-emergency maintenance items.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
53810 1100	Salaries & Wages:	
53810 3100	Office Supplies	Office Supplies
53810 3200	Operating Supplies	Carpentry & Maintenance supplies
53810 3201	Safety Supplies	Safety Supplies
53810 3300	Maintenance Supplies	Custodial supplies
53810 3400	Small Tools & Equipment	Maintenance tools & equipment
53810 4100	Professional Services	Elevator, boiler and sprinkler inspections
53810 4200	Communications	Telephone & postage fees
53810 4300	Travel and Training	ICBO examination
53810 4400	Advertising and Printing	Advertising and Printing
53810 4500	Rentals and Leasing	Rentals and Leasing
53810 4501	Vehicle Replacement	Replacement contributions for Maintenance Van
53810 4700	Utilities	Utilities
53810 4800	Repairs and Maintenance	Repairs and Maintenance
53810 4900	Miscellaneous	ICBO dues & misc. expenses
53810 4920	Motor Pool O&M	Actual shop costs, gas/oil, insurance, parts.
53810 6204	Municipal Building	Replace fire escape walkway, exhaust fan and general maintenance
53810 6208	Water Utility	Repair roof and general maintenance
53810 6209	Wastewater Utility	Fix pumpstation columns and general maintenance
53810 6211	Public Works	Remodel MP bathroom, replace flooring in MP office, lunchroom & PW offices, garage door openers and general maint.
53810 6212	Clausen Museum	Replace roof and general maintenance
53810 6213	Parks & Recreation	General maintenance
53810 6214	Administration	Window treatment and general maintenance
53810 6215	Library	Storage room shelving, light replacement and general maintenance
53810 6216	Finance	Recarpet finance offices and general maintenance
53810 6217	Miscellaneous	Unanticipated maintenance
53810 6218	Police Department	General maintenance
53810 6219	Fire Department	Remodel dayroom kitchen, carpet in office &, shelving & gen maint
53810 6226	Community Development	General maintenance.
53810 6231	Romiad Building	Replace roof

001 - General Fund  
Facilities Maintenance

Account		Prior Year	Current Year	Requested
Number	Description	Actual	Budget	Budget
		FY 00/01	FY 01/02	FY 02/03
<b>Salaries and Wages</b>				
53810 11	Regular Pay	46,267	67,272	70,035
53810 12	Overtime Pay	295	4,000	1,751
53810 20	Benefits	18,995	34,625	30,362
<b>Subtotal</b>		<b>65,557</b>	<b>105,897</b>	<b>102,148</b>
<b>Supplies</b>				
53810 31	Office Supplies	125	500	500
53810 32	Operating Supplies	255	600	600
53810 3201	Safety Supplies		200	200
53810 33	Maintenance Supplies	13	200	200
53810 34	Small Tools and Equip	1,307	1,000	1,000
<b>Subtotal</b>		<b>1,700</b>	<b>2,500</b>	<b>2,500</b>
<b>Services and Charges</b>				
53810 41	Professional Services	1,859	2,500	2,500
53810 42	Communications	995	2,000	1,000
53810 43	Travel and Training	2,104	2,000	2,000
53810 45	Rentals and Leasing		200	200
53810 4501	Vehicle Replacement	3,313	3,313	3,313
53810 47	Utilities	531	400	400
53810 48	Repairs and Maintenance	74	200	200
53810 49	Miscellaneous	740	1,000	1,000
53810 4920	Motor Pool O&M	3,269	1,855	1,855
<b>Subtotal</b>		<b>12,885</b>	<b>13,468</b>	<b>12,468</b>
<b>Operations and Maintenance Subtotal</b>		<b>80,142</b>	<b>121,865</b>	<b>117,116</b>
<b>Projects</b>				
53810 6204	Municipal Building	1,535	9,400	6,500
53810 6208	Water Utility	-	4,800	3,200
53810 6209	Wastewater Utility	-		3,000
53810 6211	Public Works	7,738	2,100	-
53810 6212	Clausen Museum	6,599	10,000	8,500
53810 6213	Parks & Recreation	5,990	7,500	6,500
53810 6214	Administration	2,637	2,500	2,500
53810 6215	Library	120	1,500	2,600
53810 6216	Finance	501	1,500	5,000
53810 6217	Miscellaneous	18,429	12,000	7,500
53810 6218	Police Department	3,741	8,000	3,500
53810 6219	Fire Department	3,949	71,000	16,500
53810 6226	Community Development	3,330	2,000	2,500
53810 6231	Romiad Building	2,157	2,000	6,000
<b>Building Maintenance Project Subtotal</b>		<b>56,726</b>	<b>134,300</b>	<b>73,800</b>
<b>Building Maintenance Total</b>		<b>136,868</b>	<b>256,165</b>	<b>190,916</b>

001 - General Fund  
Community Services

### Program Description

The Community Services portion of the General Fund budget contributes funding for agencies which provide health, social and community services to the citizens of Petersburg.

### Goals

The goal of the city in providing funding for these agencies is to create a healthy, creative and supportive living environment.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
56010 4914	Clausen Memorial Museum	Local grant
56020 4928	Transient Room Tax Grant	Funded by the collection of room tax
56020 4929	Chamber of Commerce Grant	Local grant and Transient Room Tax Grant
56010 4931	Day Care Administrative Subsidy	Local grant
56010 4934	Petersburg Youth Program	Local grant
56010 4935	Public Health Nurse	State pass through and local grant
56010 4936	Mental Health Services	State pass through and local grant
56010 4937	Alcohol & Drug Abuse Services	State pass through and local grant
56010 4939	Public Radio KFSK	Local operations grant
56010 4943	Senior Citizens Nutrition Program	Local operations grant
56010 4955	Local Day Care Grant	Local grant for day care services
59710 59	Petersburg Medical Center	State pass through and local grant
56010 4921	Petersburg Public School O & M	Local grant
	Petersburg Public School Activities	Additional Funding

001 - General Fund  
Community Services Expenditures

Account Number	Description	Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Grants</b>				
56010 4914	Clausen Museum O & M	36,000	40,000	40,000
56010 4928	Transient Room Tax Grants	14,544	14,400	10,000
56010 4929	Chamber of Commerce Grant (TRT)	31,049	32,800	28,000
56010 4934	Petersburg Youth Program	22,500	25,000	25,000
56010 4935	Public Health Nurse	15,375	16,600	18,800
56010 4936	Petersburg Mental Health Services	45,000	60,000	50,000
56010 4937	Alcohol & Drug Abuse Services	31,500	35,000	35,000
56010 4939	Public Radio KFSK	3,150	3,500	4,000
56010 4943	Senior Citizens Nutrition Program	11,000	8,000	3,000
56010 4931	Day Care Local Admin Subsidy	4,556	4,555	4,500
56010 4955	Local Day Care Grant		8,814	-
56010 4921	Petersburg Public School O & M	1,839,062	1,923,454	1,979,029
	Petersburg Public School Activities	-	165,000	
56010 59	Petersburg Medical Center	62,182	64,438	60,000
<b>Community Services Total</b>		<b>2,115,918</b>	<b>2,401,561</b>	<b>2,257,329</b>

001 - General Fund  
Library

### Program Description

The library acquires, organizes, and provides access to information and library materials

### Goals

To inform, enrich, and empower every citizen in the community by creating and promoting access to a vast array of ideas and information

### Objectives

Loan 20,000 items to the people of Petersburg

Answer hundreds of reference questions

Encourage reading, library use, and information literacy through programs and publicity

Maintain current and useful collections by adding 1200 new books, 45 videos and 80 newspaper and magazine subscriptions.

Provide access to automated information through the Internet and statewide databases

### Performance Indicators

Approximately 20,700 items were loaned in FY 2001

21,200 people came to the library in FY2001

405 new library cards were issued in FY2001.

The library offered 28 programs last year that were attended by 1,082 people

Internet access is in nearly nonstop use from April through September and in heavy use the rest of the year.

Added 1,560 books and withdrew 1,076 for a total of 28,200 volumes held.

Account #	Description	Narrative
57210 31	Office Supplies	Paper, book processing supplies, etc.
57210 32	Operating Supplies	General operating supplies
57210 3211	Books	The most used information resource
57210 3212	Periodicals	Newspapers, magazines
57210 3213	AV materials	Videos, cassettes, books on tape
57210 34	Small Tools & Equip.	
57210 41	Professional Services	Costs for grant specialist, feasibility study, capital development plan and preliminary drawings for new library
57210 4111	OCLC	Subscription to the OCLC bibliographic utility used for cataloging records, interlibrary loan, and backup of our catalog
57210 42	Communications	Postage, telephone, and automation connections, e-mail, etc
57210 48	Repairs & Maintenance	Copier, equipment, software and computer maintenance
57210 49	Miscellaneous	Programming costs, prizes
57210 43	Travel & Training	Alaska Library Assn. Conference, computer training
57210 44	Advertising	Advertising open positions and programs
57210 64	Machinery & Equipment	Upgrade two work stations
57210 6401	Other equipment	Shelving

001 - General Fund  
Library Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
57210 11	Salaries	101,054	100,824	97,654
57210 12	Overtime Pay	19	1,167	1,087
57210 17	Shift Differential	653		
<b>Subtotal</b>		<b>101,726</b>	<b>101,991</b>	<b>98,741</b>
<b>Personnel Benefits</b>				
57210 20	Benefits	21,865	26,903	27,513
<b>Subtotal</b>		<b>21,865</b>	<b>26,903</b>	<b>27,513</b>
<b>Supplies</b>				
57210 31	Office Supplies	1,771	2,100	2,100
57210 32	Operating Supplies	331	50	50
57210 3211	Books	29,225	25,000	25,250
57210 3212	Periodicals	5,521	4,000	4,000
57210 3213	AV materials	297	1,200	2,500
57210 34	Small Tools & Equip.	777	150	300
<b>Subtotal</b>		<b>37,922</b>	<b>32,500</b>	<b>34,200</b>
<b>Services &amp; Charges</b>				
57210 41	Professional Services	2,204	5,000	8,000
57210 4111	OCLC		2,300	2,400
57210 42	Communications	1,591	3,000	3,200
57210 43	Travel & Training	1,415	1,300	1,400
57110 44	Advertising & Printing	197	140	150
57210 48	Repairs & Maintenance	2,705	7,000	7,000
57210 49	Miscellaneous	544	900	900
<b>Subtotal</b>		<b>8,656</b>	<b>19,640</b>	<b>23,050</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>170,169</b>	<b>181,034</b>	<b>183,504</b>
<b>Capital Outlays</b>				
57210 64	Machinery & Equipment	10,459	3,000	4,000
57210 6401	Library Other Equipment	6,498	2,000	4,000
<b>Subtotal</b>		<b>16,957</b>	<b>5,000</b>	<b>8,000</b>
<b>Library Total</b>		<b>187,126</b>	<b>186,034</b>	<b>191,504</b>

001 - General Fund  
Parks and Recreation - Administration

### Program Description

The Parks & Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city's parks, facilities, programs and services.

### Goals

The Parks and Recreation Department mission statement is "To promote and provide safe, economical, well maintained accessible facilities and a wide variety of quality programs for all ages."

### Objectives

To implement the recommendations of the Parks & Recreation Advisory Board.

To provide the broadest range of services to the community within budgetary limitations.

<b>Account</b>	<b>Description</b>	<b>Narrative</b>
57410 11	Regular Pay & Benefits	
57410 31	Office Supplies	General office supplies and connection to City Network
57410 32	Operating Supplies	Cleaning supplies, paper towels, toilet paper, garbage bags, etc
57410 3201	Safety Supplies	Gloves, earplugs, goggles, MSDS supplies, etc.
57410 3203	Special Recreation	Funds for programs, special events, league expenses (offset by revenues)
57410 3220	Op. Supplies-Parks	Field chalk, garbage bags, TP, soap, cleaning supplies, etc.
57410 33	Maintenance Supplies	Filters, lightbulbs, floor refinishing, major/minor replacement
57410 3320	Maint. Supplies-Parks	Paint, lightbulbs, landscaping materials, equipment & facility maintenance
57410 34	Sm Tools/Equipment	Balls, nets, cleaning equipment, office needs, signage, etc.
57410 3420	Sm Tools/Equip-Parks	Picnic tables, benches, field supplies, brooms, rakes, etc. equipment
57410 41	Professional Services	Hepatitis B shots, consultants
57410 42	Communications	Telephone and mail
57410 43	Travel & Training	Dir & Rec Supv travel to ARPA Conference, First Aid & CPR staff training
57410 44	Advertising & Printing	Legal ads, job ads, gym passes, program promotion
57410 45	Rentals/Leases	Director car allowance, photocopier lease
57410 4501	Vehicle Replacement	Dept. Pick-up replacement rate only
57410 47	Utilities	Garbage collection, sewer, water, electricity for park facilities
57410 48	Repair & Maintenance	Contract repair, copier maintenance
57410 49	Miscellaneous	Dues, subscriptions (i.e. NRPA, ARPA dues)
57410 4920	Motor Pool	Vehicle O. & M.
57410 4925	New Hire	Director replacement costs
57410 64	Capital Projects	Ball Field Expansion



001 - General Fund  
Parks and Recreation - Administration Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
57410 11	Salaries	144,329	165,669	184,502
57410 12	Overtime	2,230	3,062	3,572
57410 17	Shift Differential	1,216	1,500	2,000
57410 20	Benefits	45,594	66,058	77,771
<b>Subtotal</b>		<b>193,369</b>	<b>236,289</b>	<b>267,845</b>
<b>Supplies</b>				
57410 31	Office Supplies	2,270	2,500	2,250
57410 32	Operating Supplies	2,726	3,500	3,500
57410 3201	Safety Supplies	639	300	250
57410 3203	Special Recreation	25,237	25,000	25,000
57410 3220	Op. Supplies-Parks	64	1,000	1,000
57410 33	Maintenance Supplies	5,389	5,000	6,500
57410 3320	Maint. Supplies-Parks	1,541	1,500	2,500
57410 34	Sm Tools/Equipment	17,492	12,000	12,000
57410 3409	Ball Field Expansion	24,656	15,000	5,000
57410 3420	Sm Tools/Equip-Parks	790	300	1,000
<b>Subtotal</b>		<b>80,804</b>	<b>66,100</b>	<b>59,000</b>
<b>Services &amp; Charges</b>				
57410 41	Professional Services	954	1,000	750
57410 42	Communications	2,354	2,600	2,000
57410 43	Travel & Training	5,634	5,000	2,500
57410-44	Advertising	1,746	750	1,500
57410 45	Rentals/Leases	1,469	4,440	4,440
57410 4501	Vehicle Replacement	4,213	11,187	7,956
57410 47	Utilities	5,696	7,540	7,000
57410 48	Repair & Maintenance	3,124	2,000	2,000
57410 49	Miscellaneous	491	500	2,000
57410 4904	Gun Range	-	-	-
57410 4905	Haugen Rec. Area	1,027	2,500	3,000
57410 4920	Motor Pool	2,671	4,776	6,989
57410 4925	New Hire Search	166	-	-
57410 4948	Credit Card Fee	89	-	-
<b>Subtotal</b>		<b>29,634</b>	<b>42,293</b>	<b>40,135</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>303,807</b>	<b>344,682</b>	<b>366,980</b>
<b>Capital Outlays</b>				
57410 64	Machinery & Equipment	-	-	-
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Parks &amp; Rec Admin Total</b>		<b>303,807</b>	<b>344,682</b>	<b>366,980</b>

- 235,629

001 - General Fund  
Parks and Recreation - Pool Expenditures

**Program Description**

The Parks & Recreation Department is responsible for operations and maintenance of the Melvin Roundtree Memorial Swimming Pool. Programs and services include open swim, public school use, swim meets and competitions, classes, rentals and special events.

**Goals**

The goal of the division is to provide a safe and well-maintained facility for the health and enjoyment of the community and offer a wide variety of programs to meet as many of the needs of the community as possible.

To begin construction on the new aquatic facility.

To increase the number of trained staff available for lifeguard positions and continue to support the importance of ongoing inservice training and independent safety audits.

**Performance Indicators**

Revenue for the swimming pool has increased almost \$10,000 per year for the past three years.

The School District continues to use the pool between 8 am and 3pm.

Viking Swim Club rents the pool from 3-6pm.

<b>Account Description</b>	<b>Narrative</b>
57420 11 Regular Pay and Benefits	
57420 31 Office Supplies	Copier toner, copy paper, pens, pencils, notebooks, etc.
57420 32 Operating Supplies	Pool chemicals, test kits, gas chlorine, cleaning supplies, paper products
57420 33 Maintenance Supplies	Safety Supplies, filters, light bulbs, major/minor replacement, chlorine regulators
57420 34 Sm tools/Equipment	Water test equipment, kickboards, safety signs
57420 41 Professional Services	Water sample tests at Psg. Medical Center (ADEC requirement)
57420 42 Communications	Telephone, chlorine leak auto-dialer, and mail
57420 43 Travel & Training	Lifeguard licensing, First Aid/CPR staff training
57420 44 Advertising & Printing	Legal ads, job ads, pool passes, program promotion
57420 48 Repair & Maintenance	Contract repair; sprinkler/fire inspection alarm system, based on actual cost
57420 49 Miscellaneous	Ellis & Assoc. annual client fee, two annual safety audits

001 - General Fund  
Parks and Recreation - Pool Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Proposed Budget FY 02/03
<b>Salaries &amp; Wages</b>				
57420 11	Salaries	65,479	68,535	80,479
57420 12	Overtime	908	1,713	2,037
57420 17	Shift Differential	1,341	1,600	1,000
57420 20	Benefits	15,597	17,519	23,628
<b>Subtotal</b>		<b>83,325</b>	<b>89,367</b>	<b>107,144</b>
<b>Supplies</b>				
57420 31	Office Supplies	39	250	250
57420 32	Operating Supplies	2,767	4,500	6,000
57420 33	Maintenance Supplies	1,566	2,600	4,500
57420 34	Sm Tools/Equipment	21,279	5,000	5,000
<b>Subtotal</b>		<b>25,651</b>	<b>12,350</b>	<b>15,750</b>
<b>Services &amp; Charges</b>				
57420 41	Professional Services	1,200	1,500	750
57420 42	Communications	627	700	700
57420 43	Travel & Training	225	2,000	2,000
57420 44	Advertising & Printing	28	100	
57420 48	Repair & Maintenance	626	1,500	3,500
57420 49	Miscellaneous	396	800	800
<b>Subtotal</b>		<b>3,102</b>	<b>6,600</b>	<b>7,750</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>112,078</b>	<b>108,317</b>	<b>130,644</b>
<b>Capital Outlays</b>				
57420 64	Machinery & Equipment	-	-	-
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Parks &amp; Rec Pool Total</b>		<b>112,078</b>	<b>108,317</b>	<b>130,644</b>

+800

-800

001 - General Fund  
Parks and Recreation - Tent City Campground Expenditures

**Program Description**

Tent City provides temporary camping facilities for transient workers from May - September. Facilities include 50 tent pads, restrooms, showers, cooking grills and a pavilion. A Tent City Manager is hired to work during the summer operation.

**Goals**

To provide a safe and affordable resident camping facility for transient workers and visitors.

**Objectives**

Implement the Tent City Master Plan.  
Provide additional space for short-term, campers and visitors.  
To provide consistent management, enforcement of rules and regulations  
To improve recovery of operating expenses.

**Performance Indicators**

Attendance of cannery workers continues to decline.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
57430 11	Salaries & Wages:	
57430 31	Office Supplies	Receipt books, paper, pens, etc
57430 32	Operating Supplies	Toilet paper, cleaning supplies, firewood
57430 33	Maintenance Supplies	Light bulbs, paint, major/minor replacement
57430 34	Sm Tools/Equipment	Woodchopping tools, trash cans, rakes, brooms, etc
57430 44	Advertising & Printing	Job ads, notices, etc
57430 45	Rentals/Leases	Car allowance for manager
57430 47	Utilities	Electricity for lights and water heater, water, sewer, garbage
57430 48	Repair & Maintenance	Contract repair; electrical, plumbing etc.
57430 6105	Site Development	Repair of 8 tent pads, conversion of 2 tent pads to accessible, construction of gravel paths, addition of lockers, and renovating restrooms to comply with ADA standards.

001 - General Fund  
Parks and Recreations - Tent City Campground Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
57430 11	Salaries	13,537	11,631	10,577
57430 12	Overtime	950	291	264
57430 17	Shift Differential	66		
57430 20	Benefits	4,393	5,190	3,965
<b>Subtotal</b>		<b>18,946</b>	<b>17,112</b>	<b>14,806</b>
<b>Supplies</b>				
57430 31	Office Supplies	-	30	-
57430 32	Operating Supplies	44	500	250
57430 33	Maintenance Supplies	246	200	400
57430 34	Sm Tools/Equipment	-	-	100
<b>Subtotal</b>		<b>290</b>	<b>730</b>	<b>750</b>
<b>Services &amp; Charges</b>				
57430 42	Communications	370	360	150
57430 44	Advertising & Printing	-	100	-
57430 45	Rentals/Leases	270	500	600
57430 47	Utilities	1,938	3,000	3,000
57430 48	Repair & Maintenance	-	-	1,000
<b>Subtotal</b>		<b>2,578</b>	<b>3,960</b>	<b>4,750</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>21,814</b>	<b>21,802</b>	<b>20,306</b>
<b>Capital Outlays</b>				
57430 610	Site Development	-	11,000	-
<b>Subtotal</b>		<b>-</b>	<b>11,000</b>	<b>-</b>
<b>Parks &amp; Rec Tent City Total</b>		<b>21,814</b>	<b>32,802</b>	<b>20,306</b>
<b>Parks &amp; Rec Admin Subtotal</b>		<b>303,807</b>	<b>344,682</b>	<b>366,980</b>
<b>Swimming Pool Subtotal</b>		<b>112,078</b>	<b>108,317</b>	<b>130,644</b>
<b>Tent City Campground Subtotal</b>		<b>21,814</b>	<b>32,802</b>	<b>20,306</b>
<b>PARKS &amp; RECREATION TOTAL</b>		<b>437,699</b>	<b>485,801</b>	<b>517,930</b>

001 - General Fund  
Non-Departmental Expenditures

**Program Description**

This budget provides funding for general, city-wide support functions which are not solely applicable to any specific department. The Non-Departmental budget also includes funding through inter-fund transfer for maintenance projects in various city departments and for general fund support for capital projects.

<b>Account #</b>	<b>Description</b>	<b>Narrative</b>
57610 11	Regular Pay	Information Services Manager
57610 31	Office Supplies	Main copier supplies
57610 32	Operating Supplies	Municipal building heating fuel
57610 34	Small Tools/Equipment	Various items as needed
57610 41	Professional Services	Janitorial services, Consultants, Haz Mat cleanup
57610 4107	Drug & Alcohol Testing	Required drug testing
57610 42	Communications	Emergency telephone in municipal building elevator
57610 43	Travel & Training	Local training and materials; city wide computer training
57610 44	Advertising & Printing	Unanticipated expenses, Recruitment
57610 45	Rentals/Leases	Lease of parking space/PFI; Lease/purchase new copier
57610 47	Utilities	Municipal building water, sewer, electric and refuse
57610 4701	Utilities Romiad Building	Romiad building water, sewer, electric, refuse
57610 48	Repairs/Maintenance	Main copier, MIS, etc.
57610 49	Miscellaneous	Now in operating
59610 4909	Reserve for Contingency	Department account balancing
57610 58 01	Building Maintenance	Blank
57610 6402	Mgt Info System Upgrade	Technology upgrades
	Personnel	Safety/Incentive Program
59710 03	Debt Service	GO Bond payment = \$82,338 Refinancing 1986 Bonds
59710 07		initially for School Construction Project
59710 09	Self Insured Reserve	Property, liability, errors & omissions insurance and bonds
	Special Revenue	Transfer

001 - General Fund  
Non-Departmental

Account Number	Description	Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY02/03
<b>Personnel</b>				
57610 11	Regular Pay		49,982	49,982
57610 20	Benefits	285	14,832	19,315
<b>Personnel Subtotal</b>		285	64,814	69,297
<b>Supplies</b>				
57610 31	Office Supplies	2,083	1,000	1,000
57610 32	Operating Supplies	12,388	7,800	11,500
57610 33	Maintenance & Supplies	88		1,000
57610 34	Small Tools/Equipment			3,500
<b>Subtotal</b>		14,559	8,800	17,000
<b>Services &amp; Charges</b>				
57610 41	Professional Services	29,748	30,000	45,000
57610 4107	Alcohol and Drug Testing	4,204	5,000	3,500
57610 42	Communications	413	600	2,000
57610 43	Travel & Training	711	7,000	7,000
57610 44	Advertising & Printing	36	5,000	1,500
57610 45	Rentals/Leases	8,342	8,500	8,500
57610 47	Utilities	22,903	23,000	23,000
57610 4701	Utilities Romiad Bldg	4,823	6,000	6,000
57610 48	Repairs/Maintenance	667	3,000	1,000
57610 49	Miscellaneous	12,045	3,000	-
57610 4925	New Hire	490		-
57610 64	Machine & Equip	525		-
57610 4909	Contingency		180	-
57610 5801	Building Maintenance	290		-
57610 6402	Mgt Info System Upgrade	8,738	15,000	15,000
57610 19 01	Safety Incentive Program	6,907	5,000	5,000
<b>Subtotal</b>		100,842	111,280	117,500
<b>Operations Subtotal</b>		115,686	184,894	203,797
<b>Interfund Transfers/Operations</b>				
59710 03	Debt Service	94,826	93,343	82,338
59710 06	Capital Construction	19,039		-
59710 07	Insured Self	130,125	140,752	190,016
59710 09	Special Revenue		1,891	-
<b>Subtotal</b>		243,990	235,986	272,354
<b>Interfund Transfers/Capital Projects</b>				
	Cap Proj / Public Safety Bldg		40,000	-
<b>Subtotal</b>			40,000	
<b>Transfers Subtotal</b>		243,990	275,986	272,354
<b>Non-Departmental Total</b>		359,676	460,881	476,151





**ENTERPRISE**

**FUNDS**

401 - Enterprise Fund  
Electric Utility

### **Program Description**

The electric utility is responsible for the establishment of reliable electric service to the community at a reasonable rate that will enhance economic growth for the community.

The electric utility operates and maintains a hydro project at Blind Slough, a diesel generation plant, and an electrical distribution system with 4 rate classifications: residential, small commercial, harbor and large commercial. It purchases wholesale energy from the Four Dam Pool.

### **Goals**

To provide the safest, most cost-effective electrical service to our customers.

Maintain a reasonable retail rate for economic growth.

Implement 20-Yr. plan by Power Engineers Inc.

### **Objectives**

Continue to upgrade the electrical distribution system to 24940/14400.

Relocate the existing Power Plant and Facilities.

Continue to train employees to enhance their skills and knowledge.

Meet other agencies' requirements.

Continue to work toward keeping the wholesale and retail power rate reasonable.

### **Performance Indicators**

RFP for design and layout of new facilities.

Continue the 10 year process of major relicensing of Crystal Lake Dam Project FERC #201.

Employee quarterly safety training with Integrity Technical Services.

Establish and encourage interruptable energy sales.

401 - Enterprise Fund  
 Electric Utility Revenue

		Prior Year	Adopted	Requested
		Actual	Budget	Actual
Account #	Description	FY 00/01	FY 01/02	FY 02/03
<b>Utility Services</b>				
42200 11	Electrical Permits	891	500	500
44411 10	Residential Sales	1,250,086	1,250,000	1,200,000
44411 20	Commercial Sales	535,373	550,000	520,000
44411 30	Industrial Sales	1,485,996	1,550,000	1,515,000
44411 40	Local Street Lighting	38,583	38,500	38,500
44411 60	Tyee Adjustment Chgs	240,355	198,000	268,800
44411 70	State Street Lighting	17,000	17,850	17,850
44411 80	Harbor Sales	127,629	125,000	118,000
44412 30	Other Operating Fees	19,464	2,500	2,500
44413	Utility Contract Work	16,738	5,000	2,000
46000 51	A/R Service Chgs.		9,000	9,000
44412 50	Electric Reconnect Fees	75	100	100
<b>Subtotal</b>		<b>3,732,190</b>	<b>3,746,450</b>	<b>3,692,250</b>
<b>Miscellaneous Revenue</b>				
46600 10	Investment Income	275,389	100,000	35,000
44412 40	Pole Rental	17,816	18,000	17,104
46000 90	Charges for Services	4,268	3,000	2,000
<b>Subtotal</b>		<b>297,473</b>	<b>121,000</b>	<b>54,104</b>
<b>Revenues Total</b>		<b>4,029,663</b>	<b>3,867,450</b>	<b>3,746,354</b>

401 - Enterprise Fund  
Electric Utility

Account #	Description	Narrative
50110 11	<b>Salaries &amp; Wages:</b>	
	<b>Supplies</b>	
50110 30	Office Supplies	Paper, pens, forms, copy paper, computer disks, cleaning supplies, batteries, backup tapes
50131-42 30	Power Production Supplies	Hydro, Diesel Plant supplies, Diesel Fuel -25 days.
50172-80 30	Power Distribution Supplies	Dist.& Plant O&M supplies, lumber, safety supplies, rain gear, nuts & bolts.
	<b>Services &amp; Charges</b>	
50110 41	Professional Services	Surveyor & engineering svcs, attorney fees, FERC relicensing, ARECA mbrship, SE intertie mbrship dues, rate review/ rate study.
50110 42	Communications	Communication, telephone and mailing expenses, internet, cell phone charges, scada upgrade.
50110 43	Travel & Training	Integrity Technical Svc quarterly OSHA & Safety Meetings, training & classes.
50110 44	Advertising & Printing	Printing & Advertising, legal advertising, public service ads.
50110 45	Vehicle Replacement	Vehicle replacement cost (submitted by motor pool).
50110 47	Utilities	Utilities, water, sewer and garbage costs for the electric utility.
50110 48	Repair & Maintenance	Maintenance & service contracts with Radix and Canon.
50110 49	Community Service	Community Service, street decorations and supplies.
50110 4910	Overhead Charges	Budgeted FY02/03 Revenues less Power Purchases & Net Billable * 6.5%
50110 4920	Motor Pool Charges-O&M	Motor pool O&M, costs of insurance, gas, oil, parts, freight.
50120 40	Cust. Acct. Serv./Chgs.	Billing Program modifications by CWS, work management program.
50131-42 40	Power Production Srv/Chgs	Bl. Slough hydro land fees, FERC inspections, dam survey, demurrage, flights to Crystal Lake, air qual. permit fees, diesel engine emission fees, oil & anti-freeze sample tests, overhaul cats. Cert. of fitness, cdl renewals, technical assistance, pcb testing.
50172-80 40	Power Distribution Srv/Chg	
	<b>Power Purchase Costs</b>	
50150 5101	Power Purchase Cost	Tyee purchase of 28,520,556kwh purchased at \$.04 debt service.
50150 5102	Wrangell/TBPC Net Billable	Tyee net billable TBPA O&M expenses: 28,520,556kwh at \$.028
50150 5103	Non Billable TBPC Exp.	TBPA non billable O&M expenses, shared with Wrangell.
50150 5104	Psbg Net Billable Exp.	PMP&L net billable expenses
50150 5105	Divestiture Billable Expense	Divestiture Expenses net billable.
	<b>Debt Service</b>	
50110 71	Principal	Note payable to State of Alaska, final payment 2005.
50110 72	Interest	Interest payable on above note to Alaska
	<b>Capital Outlays</b>	
50110 6402	Computer Equip & Software	Upgrade computers
50110 6403	Poles, Towers, Fixtures	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire.
50110 6404	OH Conductor, Devices	Overhead conductors and devices, circuit breakers, insulators.
50110 6405	Urg. Conduit, Etc.	Underground conduit, concrete, pvc conduit, excavation, vaults.
50110 6406	Urg. Conductor, Devices	Underground conductors & devices, submarine cable, switches, 24.9 cable.
50110 6407	Line Transformers	Line Transformers to replace transformer >2ppm pcb for shipment.
50110 6408	Services	Services, brackets, cables, and wire, conduit insulators, conduit for service
50110 6409	Meters	Meters, watt-hour meters, limiting devices, instrument transformers, switches.
50110 6412	St. Lights & Signals	Street lighting and signal system, cable vaults, lamp equipment, foundations
50110 6451	Office Furniture & Equip.	Office furniture and equipment.
50110 6454	Tools, Shop & Garage	Shop, garage tools and equipment, chargers, air compressor, snowblower & trailer, manlift.
50110 6455	Laboratory Equipment	Laboratory Equipment, test metering equipment.
50110 6457	Communication Equipment	Communication Equipment, cables, radios for vehicles, upstairs base radio.
	<b>Interfund Transfers/Operations</b>	
59710 58	Motor Pool	Funds transferred for PMP&L vehicle replacement
59710 07	Self Insured Reserve	Property and liability insurance cost for the electric utility
	<b>Interfund Transfers/Capital Projects</b>	
59710 5909	Street Lights	Install Street Lights- Haugen Drive to Airport
59710 5910	PMP&L Relocate	Relocate power plant at new site
59710 5961	Auto Load Control	Automate the distribution reclosers into the scada system
59710 5963	24.9KV Line Rebuild	Upgrade PMP&L distribution lines to 24.9KV- H St. circuit, airport
59710 5974	Crystal Lake Dam Retaining V	Spillway stabilization per 5 year FERC inspection
59710 5977	Chatham Str Dock Reconduct	Reconducting at Chatham Strait Dock to minimize electrocution of raptors.

401 - Enterprise Fund  
Electric Utility Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
50110 11	Salaries	465,580	676,865	665,582
50110 12	Overtime	25,186	37,582	36,755
50110 17	Shift Differential	257	259	259
50110 21 - 27	Benefits	178,035	236,415	220,802
<b>Subtotal</b>		<b>669,058</b>	<b>951,121</b>	<b>923,398</b>
<b>Supplies</b>				
50110 31	Office Supplies	1,460	2,500	3,000
50110 32	Operating Supplies	875	1,000	1,200
50110 33	Maintenance Supplies	-	500	500
50110 34	Small Tools	957	4,000	4,000
50110 35	Inventory	61,072	35,000	35,000
50120 30	Customer Account Supplies	2,394	2,000	1,000
<b>Subtotal</b>		<b>66,758</b>	<b>45,000</b>	<b>44,700</b>
<b>Services &amp; Charges</b>				
50110 41	Professional Services	220,766	320,000	306,000
50110 42	Communications	7,356	7,500	46,500
50110 43	Travel & Training	17,951	30,000	30,000
50110 44	Advertising & Printing	1,941	2,500	2,500
50110 45	Vehicle Replacement	63,666	63,721	65,589
50110 47	Utilities	3,535	5,000	5,000
50110 48	Repair & Maintenance	1,600	4,000	6,000
50110 49	Miscellaneous	146	500	500
50110 4910	Overhead Charges	125,206	129,318	117,452
50110 4920	Motor Pool Charges-O&M	43,994	23,003	52,188
50120 40	Cust. Acct. Serv./Chgs.	5,766	5,000	10,000
<b>Subtotal</b>		<b>491,927</b>	<b>590,542</b>	<b>641,729</b>
<b>Power Purchase Costs:</b>				
50150 5101	Power Purchase Cost	1,127,027	1,051,732	1,140,822
50150 5102	Wrangell/TBPC Net Billable	401,907	736,213	798,576
50150 5103	Non Billable TBPC Exp.	32,058	50,000	45,000
50150 5104	Psbg Net Billable Exp.	8,807	15,000	15,000
50150 5105	Divestiture Billable Expense	16,627	25,000	0
<b>Subtotal</b>		<b>1,586,426</b>	<b>1,877,945</b>	<b>1,999,398</b>
<b>Other Power Production Costs</b>				
50131 - 4230	Power Production	235,437	213,000	210,500
50131 - 4240	Power Production Srv/Chgs	28,758	92,500	90,500
<b>Subtotal</b>		<b>264,195</b>	<b>305,500</b>	<b>301,000</b>
<b>Subtotal</b>		<b>Total Power Production</b>	<b>1,850,621</b>	<b>2,183,445</b>
<b>Subtotal</b>				<b>2,300,398</b>



401 Enterprise Fund  
Electric Utility Expenditures

<b>Distribution:</b>				
50172 - 8030	Power Distribution	93,892	75,100	77,100
50172 - 8040	Power Distribution Srv/Chgs	4,770	5,100	83,100
<b>Subtotal</b>	<b>Total Distribution</b>	<b>98,662</b>	<b>80,200</b>	<b>160,200</b>
<b>Debt Service</b>				
50110 71	Principal AK State ADI	59,889	62,601	65,731
50110 72	Interest AK State ADI	15,111	12,399	9,269
<b>Subtotal</b>		<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>3,252,026</b>	<b>3,925,307</b>	<b>4,145,425</b>
<b>Capital Outlays</b>				
50110 6402	Computer Equipment	4,226	10,000	8,000
50110 6403	Poles, Towers, Fixtures	17,114	20,000	23,000
50110 6404	OH Conductor, Devices	4,277	7,500	7,500
50110 6405	Urg. Conduit, Etc.	8,713	10,000	8,000
50110 6406	Urg. Conductor, Devices	5,366	10,000	5,000
50110 6407	Line Transformers	21,454	20,000	18,000
50110 6408	Services	12,171	20,000	20,000
50110 6409	Meters	6,623	7,500	7,000
50110 6412	St. Lights & Signals	3,869	2,500	2,500
50110 6451	Office Furniture & Equip.	384	4,000	4,000
50110 6454	Tools, shop & Garage	2,670	5,000	26,500
50110 6455	Laboratory Equipment	-	5,000	4,000
50110 6457	Communication Equipment	739	2,500	2,500
<b>Subtotal</b>		<b>87,606</b>	<b>124,000</b>	<b>136,000</b>
<b>Interfund Transfers/Operations</b>				
59710 07	Self Insured Reserve	43,699	38,960	52,596
<b>Subtotal</b>		<b>43,699</b>	<b>38,960</b>	<b>52,596</b>
<b>Interfund Transfers/Capital Projects</b>				
59710 5909	Street Light Installation	4,503	-	-
59710 5910	Power Plant Relocation	108,646	350,000	300,000
59710 5961	Auto Load Control	23,902	30,000	100,000
59710 5963	24.9KV Line Upgrade	27,643	50,000	50,000
59710 5974	Crystal Lk Dam Retaining Wall	-	100,000	-
59710 5977	Chatham Str Dock Reconductor	-	-	50,000
<b>Subtotal</b>		<b>164,694</b>	<b>530,000</b>	<b>500,000</b>
<b>Interfund Transfers Total</b>		<b>208,393</b>	<b>568,960</b>	<b>552,596</b>
<b>Expenditures Total</b>		<b>3,548,025</b>	<b>4,618,267</b>	<b>4,834,021</b>
Budget Basis Income (Loss)		(667,509)	(750,817)	(1,087,667)
Less Depreciation		(394,471)	(394,471)	
Add Debt Service Principal		59,889	62,601	65,731
Add Capital Outlays		604,504	654,000	636,000
Contribution To (From) Retained Earnings		(399,365)	(428,687)	(385,936)
Beginning Retained Earnings		11,772,502	11,373,137	10,944,450
Ending Retained Earnings		11,373,137	10,944,450	10,558,514

402 - Enterprise Fund  
Water Utility

**Program Description**

The purpose of the Water Fund is to provide accounting for costs associated with the collection, treatment and distribution of potable water to the community.

The Water Utility operates and maintains the reservoir, dam, treatment plant and distribution system. The Water Department budgets for purchases meters and monitors water quality parameters.

**Goals**

To provide both the residential and industrial community with an adequate supply of water which meets or exceeds water quality standards at rates which allow the utility to operate within acceptable financial parameters.

**Objectives**

Remove or abandon in place asbestos concrete pipelines.

Comply with State and Federal water quality requirements.

Replace Asbestos main on Gauffin St. from Wrangell Ave. to Valkrie St.;

Install main on 2nd St. from D st. to E st.

Maintenance items include meter replacements and various service box replacement city wide, valve exercising and Hydrant Maintenance.

**Performance Indicators**

	<u>Actual FY 01</u>	<u>1/2 FY 02</u>	<u>Projected FY 03</u>
EPA/DEC Drinking Water Criteria met	Yes	Yes	Yes
Water Loss, %	35%	~30%	<28%
Staffed w/certified personnel	Yes	Yes	Yes
Asbestos/concrete pipe replaced or abandoned (ft.)	500 ft	1290 ft	500 ft
Objectives met for previous fiscal year	Yes	Yes	



402 - Enterprise Fund  
Water Utility Revenue

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Services</b>				
44411 10	Residential Sales	302,231	341,000	320,000
44411 20	Commercial Sales	264,692	435,000	340,000
44412 30	Other Operating Revenue	1,188	7,500	3,000
44413 10	Water Delivery	2,369	2,000	1,500
<b>Services Subtotal</b>		<b>570,480</b>	<b>785,500</b>	<b>664,500</b>
<b>Miscellaneous</b>				
44100 90	Miscellaneous Admin Charges	5,889	100	3,500
46000 10	Investment Income	4,143	2,500	750
46000 51	A/R Service Chg	70	1,000	150
46000 90	Misc Revenues	419	-	500
47400 24	Interfund Trans-Economic Fund	165,000	165,000	165,000
<b>Miscellaneous Subtotal</b>		<b>175,521</b>	<b>168,600</b>	<b>169,900</b>
<b>Revenue Total</b>		<b>746,001</b>	<b>954,100</b>	<b>834,400</b>

402 -Enterprise Fund  
Water Utility

Description	Narrative
Salaries & Wages:	
Office Supplies	General office supplies, maintenance software
Operating Supplies	Keys, Locks, Film and Cleaning & Supplies
Safety Supplies	Raingear, Gloves, Dustmask, Respirators, Coveralls, Safety Glasses, Ear Plugs and Boots
Supplies - Plant	Treatment Chemicals, Heating & Generator Fuel, Lab Supplies, glassware, Soaps & Paper Products
Maint. Supplies	Pipes, Valves
Maint. Supplies/plnt	Valves, Lightbulbs, PVC, Oils, Lightbulbs, Maintenance Kits & sweep arm valves
Small Tools & Equip Inventory	Drill Bits, Batteries, Sm Tools, Saw Blades, Jacks, Handheld Radio+C52 Pipe & Materials
Professional Services	Laboratory and Consultants Services, sanitary survey, dam inspection
Other Legal Services	Legal Services
Communications	Telephone, Mail, & Courier Services, IT connection
Travel & Training	Conference Travel & Training Materials
Advertising & Printing	Public Notices
Rentals & Leases	Xerox Copier Lease
Vehicle Replac.	Vehicle Replacement Charges, water delivery tank, generator, share of vactor truck
Insurance - Prop	Property Insurance - Based on Value
Insurance - Liab.	Liability Insurance
Bonds	FHA Bonds
Utilities	Electricity
Repairs & Maint.	Work Performed by outside Contractor - Electrical/Mechanical
Miscellaneous	Dues, Fees, Subscription & Books
Overhead Charges	Indirect costs
Water Delivery	Hose Replacement, Fittings, Pump Repair/Maintenance
Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
Bad Debt Account	
Building Maintenance	Retaining Wall & slab for Loading Dock at Water Plant.
Machinery & Equipment	Replacement Pump & Motors, Chemical feed pumps, effluent valve and actuator
Other Equipment	Effluent flow meter, track vehicle for winter cabin creek access
Meters	Utility Meters
Water Mains	Replace Gauffin St. AC main and install 2nd St. main from Dolphon to Excel
Plant Equipment	
Principal	1974 Revenue Bonds, Water Project
Interest	1974 Revenue Bonds, Water Project
Principal	ADEC Loan - Cabin Creek
Interest	ADEC Loan - Cabin Creek

402 - Enterprise Fund  
Water Utility Expenditure

		Prior Year	Current Year	Requested
Account		Actual	Budget	Budget
Number	Description	FY 00/01	FY 01/02	FY 02/03
<b>Salaries &amp; Wages</b>				
50220 11	Regular Pay	124,648	135,428	137,072
50220 12	Overtime Pay	8,774	5,442	5,619
50220 20	Benefits	42,073	54,953	54,136
<b>Subtotal</b>		<b>175,495</b>	<b>195,823</b>	<b>196,828</b>
<b>Supplies</b>				
50220 31	Office Supplies	910	1,000	1,000
50220 32	Operating Supplies	2,711	2,500	2,800
50220 3201	Safety Supplies	5,183	4,200	5,000
50220 3202	Supplies - Plant	76,248	113,000	119,000
50220 33	Maintenance Supplies	996	2,000	2,000
50220 3301	Maint. Supp. Plant	6,223	11,000	10,600
50220 34	Small Tools/Equipment	3,643	5,000	6,000
50220 35	Inventory	5,738		
<b>Subtotal</b>		<b>101,652</b>	<b>138,700</b>	<b>146,400</b>
<b>Services &amp; Charges</b>				
50220 41	Professional Services	4,332	16,800	11,800
50220 42	Communication	3,071	3,000	6,500
50220 43	Travel & Training	2,411	3,500	4,000
50220 44	Adver/Printing	1,092	1,000	1,300
50220 4501	Vehicle Replacement	20,404	22,129	23,533
50220 47	Utilities	40,259	36,000	50,000
50220 48	Repairs & Maintenance	3,776	4,800	7,000
50220 49	Miscellaneous	1,848	1,000	1,000
50220 4910	Overhead Charges	44,667	62,017	63,110
50220 4918	Water Delivery	201	1,800	1,500
50220 4920	Motor Pool Charges	10,298	12,845	13,128
50220 4949	Bad Debt Account	-	-	
<b>Subtotal</b>		<b>132,359</b>	<b>164,891</b>	<b>182,871</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>409,506</b>	<b>499,414</b>	<b>526,099</b>
<b>Capital Outlays</b>				
50220 64	Machinery & Equipment	13,790	25,000	22,950
50220 6401	Other Equipment	9,409	32,100	14,000
50220 6408	Services		-	-
50220 6409	Meters	6,815	21,860	13,000
50220 6413	Water Mains	14,342	34,899	25,100
	Feasability Study Wtr Trmnt Pit	-	60,000	
<b>Subtotal</b>		<b>44,356</b>	<b>173,859</b>	<b>75,050</b>
<b>Debt Service</b>				
50220 71	Principal 1974 GMAC	23,750	30,000	30,000
50220 72	Interest 1974 GMAC	23,858	22,500	21,000
50220 73	Principal Cabin Creek	95,000	95,000	95,000
50220 74	Interest Cabin Creek	132,193	45,125	42,750
<b>Subtotal</b>		<b>274,801</b>	<b>192,625</b>	<b>188,750</b>



402 - Enterprise Fund  
Water Utility Expenditure

<b>Interfund Transfers/Operations</b>				
59710 58	Motor Pool	-		
59710 5801	Building Maintenance	-	4,800	
59710 5908	Geographic Info System	-		
59710 07	Self Insured Reserve	4,698	4,414	5,958
<b>Subtotal</b>		4,698	9,214	5,958
<b>Interfund Transfers/Capital Projects</b>				
59710 06	Capital Construction	-	-	
<b>Subtotal</b>		-	-	
<b>Total Expenditures</b>		<b>733,361</b>	<b>875,111</b>	<b>795,857</b>
Budget Basis Income (Loss)		78,830	78,989	6,157
Less Depreciation		(158,694)	(158,694)	(158,694)
Add Debt Service Principal		23,750	30,000	30,000
Add Capital Outlays		44,356	173,859	75,050
Contribution To (From) Retained Earnings		(11,758)	124,154	(47,487)
Beginning Retained Earnings		1,036,443	1,024,685	1,148,839
Ending Retained Earnings		1,024,685	1,148,839	1,101,352

403 - Enterprise Fund  
Wastewater Utility

**Program Description**

The purpose of the Wastewater Fund is to provide accounting for costs associated with collection, treatment and discharge of waste water for the community.

The Wastewater Utility operates and maintains 15 pump stations, collection system, wastewater treatment facility and biosolids disposal site.

**Goals**

To provide the community with a safe, clean and reliable system for the collection and discharge of wastewater which meets State and Federal regulations at rates which allow the utility to operate within acceptable financial parameters.

**Objectives**

Continue to operate the treatment facility under 301(h) waiver rules

Re-evaluate infiltration and prioritize high flows for elimination

Investigate beneficial uses of wastewater biosolids

Replace Wastewater collection Main on Gauffin St. and one block of 2nd Street.

**Performance Indicators**

	<u>Actual FY 01</u>	<u>Actual FY 02</u>	<u>Projected FY 03</u>
Meet EPA/DEC regulations	Yes	Yes	Yes
Pass EPA annual inspection	Yes	Yes	Yes
Implement computer Maint. Software	Yes	Yes	Yes
Staffed w/certified Personnel	Yes	Yes	Yes

403 Enterprise Fund  
Wastewater Utility Revenue

		Prior Year	Current Year	Requested
Account		Actual	Budget	Budget
Number	Description	FY 00/01	FY 01/02	FY 02/03
<b>Services</b>				
44411 10	Residential Sales	417,348	448,000	435,000
44411 20	Commercial Sales	137,059	141,000	140,000
44412 30	Other Operating Revenue	750	7,500	5,000
42200 12	Sewer Permits	279	100	250
44100 90	Miscellaneous Admin Charges	1,346	2,500	2,500
<b>Services Subtotal</b>		<b>556,782</b>	<b>599,100</b>	<b>582,750</b>
<b>Miscellaneous</b>				
46000 10	Investment Income	45,585	22,500	7,500
46000 90	Miscellaneous Revenues	378	500	500
<b>Miscellaneous Subtotal</b>		<b>45,963</b>	<b>23,000</b>	<b>8,000</b>
<b>Revenue Total</b>		<b>602,745</b>	<b>622,100</b>	<b>590,750</b>

403 - Enterprise Fund  
Wastewater Utility

Account #	Description	Narrative
50320 11	Salaries & Wages:	
50320 31	Office Supplies	Stationary, forms, invoices, local purchase orders, pens, pencils, paper, disks,
50320 32	Operating Supplies	Sewer Cleaning Materials
50320 3201	Safety Supplies	Gloves, Coveralls, Raingear, Ear Plugs, Respirators, Boots, OSHA Reg. Compliance
50320 3202	Supplies - Plant	Treatment Chemicals, Fuel, Laboratory Supplies
50320 33	Maint. Supplies	Pipes & Fittings
50320 3301	Maint. Supplies/plnt	Paint, Filters, Grease, Oil, Bearings, Switches, Control Panels pump station level controllers, doctor blades, conduit, pump seals
50320 34	Small Tools & Equip	Hand Tools, Saw Blades, Handheld Radio, Drills, Chains & Slings
50320 35	Inventory	Pipe & Materials
50320 41	Professional Services	Laboratory Services
50320 4105	Other Legal Services	Legal Services
50320 4106	Health Officer	Health Officer Investigation & Expenses
50320 42	Communications	Telephone, Fax, Mail, & Courier Services, IT connection
50320 43	Travel & Training	Conference Travel, Asbestos, Electrical & Hazmat Training
50320 44	Advertising & Printing	Public Notices & Public Education Materials
50320 45	Rentals & Leases	Xerox Copier Lease
50320 4501	Vehicle Replac.	Vehicle Replacement Charges
50320 46	Insurance - Prop	Property Insurance - Based on Value
50320 4601	Insurance - Liab.	Liability Insurance
50320 47	Utilities	Electricity & Water
50320 48	Repairs & Maint.	Contractor work - Electrical/Mechanical; Control Panel replacement
50320 49	Miscellaneous	Dues, Fees, Subscription & Books
50320 4910	Overhead Charges	Indirect costs
50320 4913	Haz Mat Cleanup	Hazardous Material Notices
50320 4920	Motor Pool Charges	Labor, Fuel, Lub Oil, Vehicle Repairs
50320 64	Machinery & Equipment	Lab Exhaust Fan
50320 6401	Other Equipment	Pumpstation cabinet replacements
50320 6414	Sewer Lines	Replace Gauffin and 2nd St. mains
50320 71	Principal	1975 GMAC Note - Initial Treatment Plant and some Collection System
50320 72	Interest	1975 GMAC Note - Initial Treatment Plant and some Collection System
50320 58	Motor Pool	
50320 07	Self Insured Reserve	Property and liability insurance and required bond



403 - Enterprise Fund  
Wastewater Utility Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
50320 11	Regular Pay	107,979	127,503	118,757
50320 12	Overtime	9,145	5,046	4,704
50320 20	Benefits	44,874	60,120	47,758
<b>Subtotal</b>		<b>161,998</b>	<b>192,669</b>	<b>171,219</b>
<b>Supplies</b>				
50320 31	Office Supplies	496	500	3,000
50320 32	Operating Supplies	-	-	500
50320 3201	Safety Supplies	3,660	3,955	7,300
50320 3202	Supplies - Plant	13,673	32,177	32,000
50320 33	Maint. Supplies	1,643	1,500	500
50320 3301	Maint. Supplies/plnt	15,435	33,784	25,907
50320 34	Small Tools & Equip	2,527	3,460	2,300
50320 35	Inventory	(387)	-	-
<b>Subtotal</b>		<b>37,047</b>	<b>75,376</b>	<b>71,507</b>
<b>Services &amp; Charges</b>				
50320 41	Professional Services	21,916	6,640	7,500
50320 42	Communications	3,683	3,500	8,000
50320 43	Travel & Training	3,239	3,500	4,000
50320 44	Advertising & Printing		500	800
50320 4501	Vehicle Replac.	35,149	35,149	41,436
50320 47	Utilities	74,914	75,000	70,000
50320 48	Repairs & Maint.	2,453	9,950	11,000
50320 49	Miscellaneous	761	1,000	1,000
50320 4910	Overhead Charges	38,451	40,437	41,237
50320 4913	Haz Mat Notices	0	-	500
50320 4920	Motor Pool Charges	14,018	14,375	21,212
<b>Subtotal</b>		<b>194,584</b>	<b>190,051</b>	<b>206,685</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>393,629</b>	<b>458,096</b>	<b>449,411</b>
<b>Capital Outlays</b>				
50320 64	Machinery & Equipment	740	18,350	500
50320 6401	Other Equipment	5,821	18,300	35,230
50320 6414	Sewer Lines	19,424	36,509	27,100
<b>Subtotal</b>		<b>25,985</b>	<b>73,159</b>	<b>62,830</b>
<b>Debt Service</b>				
50320 71	Principal GMAC	19,000	19,000	25,000
50320 72	Interest GMAC	23,000	23,000	20,750
<b>Subtotal</b>		<b>42,000</b>	<b>42,000</b>	<b>45,750</b>
<b>Interfund Transfers/Operations</b>				
59710 58	Motor Pool		-	
59710 07	Self Insured Reserve	10,925	10,347	13,968
<b>Subtotal</b>		<b>10,925</b>	<b>10,347</b>	<b>13,968</b>
<b>Interfund Transfers/Capital Projects</b>				
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers Total</b>		<b>10,925</b>	<b>10,347</b>	<b>13,968</b>
<b>Total Expenditures</b>		<b>472,539</b>	<b>583,602</b>	<b>571,959</b>
Budget Basis Income (Loss)		93,610	38,499	19,416
Less Depreciation		(176,019)	(176,019)	(176,019)
Add Debt Service Principal		19,000	19,000	25,000
Add Capital Outlays		25,985	73,159	62,830
Contribution To (From) Retained Earnings		(37,424)	(45,361)	(68,773)
Beginning Retained Earnings		4,458,164	4,420,740	4,375,379
Ending Retained Earnings		4,420,740	4,375,379	4,306,606



404 - Enterprise Fund  
Sanitation Utility Revenue

Account Number	Description	Prior Year	Current Year	Requested
		Actual FY 00/01	Budget FY 01/02	Budget FY 02/03
<b>Revenue</b>				
<b>Services</b>				
44400 41	Refuse Collection	618,891	590,000	662,000
44400 42	Baler/Landfill Charges	160,490	220,000	210,000
44400 43	Recycling Revenue	4,219	2,500	3,000
<b>Services Subtotal</b>		<b>783,600</b>	<b>812,500</b>	<b>875,000</b>
<b>Miscellaneous</b>				
46000 51	A/R Service Charge	-	100	100
<b>Miscellaneous Subtotal</b>		<b>-</b>	<b>100</b>	<b>100</b>
<b>Total Revenue</b>		<b>783,600</b>	<b>812,600</b>	<b>875,100</b>

404 - Enterprise Fund  
Sanitation Utility Expenditures

**Program Description**

The Sanitation Utility is responsible for collection and disposal of solid waste for the community.

**Goals**

The goal of the department is to provide safe, reliable service in the collection of solid waste. Disposing of solid waste in a responsible and cost effective manner within the regulations set forth by the State and Federal government.

**Objectives**

Continue to provide collection services in the safest, most cost effective manner possible.  
Continue to work towards a recycling program which will be acceptable to the community and cost effective for the utility. Establish a more effective collection route and implement the Refuse Industry Computer Software program to its full capacity.

Account #	Description	Narrative
50420 11	Salaries & Wages:	
50420 31	Office Supplies	Paper, pens, general office supplies, maintenance software
50420 32	Operating Supplies	Baler wire, Hydraulic Oil, Fuel, Cleaning & Paper Products
50420 3201	Safety Supplies	Safety Gear, Gloves, Earplugs, Dustmasks
50420 33	Maint Supplies	Dumpster Parts, Baler Parts, Plumbing Supplies, Bearings/Springs
50420 3301	Cover Material	
50420 34	Small Tools & Equip	Hand tools, grease guns
50420 41	Professional Services	Consultant fees
50420 42	Communication	Telephone & postage
50420 4202	Communication Equipme	Telephone system, IT connection
50420 43	Travel & Training	Required State & EPA training
50420 44	Advertising	Public notices & schedule changes
50420 4501	Vehicle Replacement	Vehicle replacement costs, Vacuum truck, Compressor system.
50420 46	Property Insurance	Property insurance for baler facility
50420 4601	Liability Insurance	Liability Insurance for Sanitation Utility operations
50420 47	Utilities	Baler utility costs
50420 48	Repairs & Maintenance	Labor and supplies for landfill gate
50420 49	Miscellaneous	Miscellaneous expenses
50420 4910	Overhead Charge	
50420 4913	Haz Mat Clean up	Hazardous materials disposal, Haz Mat Drums
50420 4916	Recycling Expense	Recycables Shipping costs
50420 4917	Grd Water Monitor	DEC required ground water monitoring
50420 4919	Gas Monitor	
50420 4920	Motorpool O&M	Vehicle repairs, maintenance, insurance & fuel, baler included
50420 4921	Bale Disposal	Rabanco Contract
50420 6001	Landfill Improvments	Close out of old landfill per DEC requirements
50420 64	Machinery/Equipment	Automatic landfill gate
50420 6401	Other Equipment	96 and 32 gal. Garbage Cans, 1 1/2 yd dumpsters
50420 6590	Landfill Closure	
50220 71	Principal	1974 Series A second issue - Incinerator
50220 72	Interest	1974 Series A second issue - Incinerator
59710 58	Motor Pool	
59710 5907	Landfill Trust	
59710 07	Self Insured Reserve	Property and liability insurance

404 - Enterprise Fund  
Sanitation Utility Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Prior Year Budget FY 01/02	Requested Budget FY 02/03
<b>Expenditures</b>				
<b>Salaries &amp; Wages Refuse Collection</b>				
50420 11	Regular Pay	164,571	175,146	180,074
50420 12	Overtime	2,513	7,428	7,769
50420 20	Benefits	68,247	88,414	85,392
<b>Subtotal</b>		<b>235,331</b>	<b>270,988</b>	<b>273,235</b>
<b>Supplies</b>				
50420 31	Office Supplies	721	750	500
50420 32	Operating Supplies	9,198	14,245	12,000
50420 3201	Safety Supplies	2,145	6,556	4,300
50420 33	Maintenance Supplies	22,535	14,288	12,000
50420 34	Small Tools & Equip	937	2,310	4,050
<b>Subtotal</b>		<b>35,536</b>	<b>38,149</b>	<b>32,850</b>
<b>Services &amp; Charges</b>				
50420 41	Professional Services	3,922	1,800	2,500
50420 42	Communication	2,266	2,200	2,200
50420 4202	Communication equipment			4,000
50420 43	Travel & Training	4,477	3,000	3,500
50420 44	Advertising	665	300	500
50420 4501	Vehicle Replacement	46,880	46,880	44,498
50420 47	Utilities	31,330	30,000	30,000
50420 48	Repairs & Maint	12,249	8,100	1,000
50420 49	Miscellaneous	604	500	750
50420 4910	Overhead Charge	46,134	55,874	56,656
50420 4913	HazMat Clean-up	23,164	5,500	3,000
50420 4916	Recycling Expense	5,426	4,000	4,000
50420 4917	Grd Water Monitor	41,263	2,500	2,000
50420 4919	Gas Monitor	-	2,000	-
50420 4920	Motorpool O&M	-	33,828	41,558
50420 4948	Credit Card Fees	49	1,000	250
50420 4958	Bale Disposal	199,056	212,000	212,000
<b>Subtotal</b>		<b>417,485</b>	<b>409,482</b>	<b>408,412</b>
<b>Operations Subtotal</b>		<b>688,352</b>	<b>718,619</b>	<b>714,497</b>
<b>Capital Outlays</b>				
50420 64	Machinery/Equipment	-	5,675	
50420 6401	Other Equipment	-	5,000	8,372
<b>Subtotal</b>		<b>-</b>	<b>10,675</b>	<b>8,372</b>
<b>Debt Service</b>				
50420 71	Principal	85,000	90,000	95,000
50420 72	Interest	53,878	49,585	44,950
<b>Subtotal</b>		<b>138,878</b>	<b>139,585</b>	<b>139,950</b>
<b>Interfund Transfers</b>				
59710 07	Self Insured Reserve	2,282	2,080	3,169
<b>Subtotal</b>		<b>2,282</b>	<b>2,080</b>	<b>3,169</b>
<b>Sanitation Total Expenditures</b>		<b>829,512</b>	<b>870,958</b>	<b>865,988</b>
<b>Budget Basis Income (Loss)</b>				
Budget Basis Income (Loss)		4,278	(11,359)	9,112
Less Depreciation		(47,298)	(47,298)	(47,298)
Add Debt Service Principal		80,000	90,000	95,000
Add Capital Outlays		-	10,675	8,372
Contribution To (From) Retained Earnings		36,980	42,018	65,186
Beginning Retained Earnings		(320,987)	(284,007)	(241,989)
Ending Retained Earnings		(284,007)	(241,989)	(176,803)

405 - Enterprise Fund  
Harbor Port Expenditures

**Program Description**

The purpose of the Harbor and Port Fund is to provide accounting for costs associated with the operation of three small boat harbors and the port dock and storage facility.

The Petersburg Harbor and Port Fund provides moorage facilities and amenities to commercial vessels and pleasure boats.

**Goals**

To provide safe, accessible moorage and facilities to the users of the facility.

To promote profitable operations, planning and scheduling for seasonal use.

To maintain current knowledge of Federal, State and Local regulations pertaining to harbor operations, the marine industry and commercial fishing.

**Objectives**

To upgrade existing facilities

To expand moorage and storage facilities.

To maintain fiscal responsibility and judgment in operating as an enterprise fund.

**Performance Indicators**

Secure funding for upgrades and expansion.

Drafting and monitoring annual budget.

Present plans/programs for City Council, Harbor Advisory Board and public review.

405 - Enterprise Fund  
Harbor and Port Facilities Revenue

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Boat Harbors</b>				
<b>Services</b>				
44100 30	Survey & Appraisal	(818)		
44500 10	Moorage Fees	321,002	361,275	404,775
44500 20	Transient Fees	106,264	86,400	86,400
44500 30	Grid Fees	5,796	7,000	7,000
44500 40	Live Aboard	6,866	8,500	8,500
44500 50	Floatside Fees	22,144	16,000	16,000
44500 60	Launch Fees	7,381	10,000	10,000
44500 90	Misc Charges	20,407	24,000	24,000
44500 80	Tourship Moorage	-		12,000
<b>Services Subtotal</b>		<b>489,042</b>	<b>513,175</b>	<b>568,675</b>
<b>Non - Operating</b>				
46000 10	Investment Income	45,151	35,000	35,000
46000 90	Miscellaneous	9,703	15,000	15,000
<b>Miscellaneous Subtotal</b>		<b>54,854</b>	<b>50,000</b>	<b>50,000</b>
<b>Boat Harbors Revenues Total</b>		<b>543,896</b>	<b>563,175</b>	<b>618,675</b>
<b>PORT</b>				
45500 10	Port Moorage Fees	-	3,000	2,000
45500 20	Port Leases	88,784	120,000	102,000
45500 90	Storage Fees	24,973	20,000	25,000
<b>Port Revenues Total</b>		<b>113,757</b>	<b>143,000</b>	<b>129,000</b>
<b>Port and Harbor Revenues Total</b>		<b>657,653</b>	<b>706,175</b>	<b>747,675</b>

405 - Enterprise Fund  
Harbor Port Expenditures

Account #	Description	Narrative
<b>HARBORS</b>		
53540	Salaries & Wages:	
<b>Supplies</b>		
53540 3100	Office Supplies	Stationary, pens, paper, forms, etc.
53540 3200	Operating Supplies	Cleaning supplies, heating fuel, t.p., paper towels, gasoline, etc.
53540 3300	Maintenance Supplies	Wood, paint, nails, plumbing parts, nuts, bolts, repair parts, etc.
53540 3304	Safety Gear	Personal flotation, Protective clothing/Hazmat Waste Oil
53540 3305	Waste Oil Burner	Repair and Maintenance on City Waste Oil Burners
53540 3400	Small Tools	Tools, Snow Blowers, Outboards, Radios, Software, etc.
<b>Services &amp; Charges</b>		
53540 4100	Professional Services	DC Lobbyist (\$25,200), Alaskan Lobbyist (\$15,000)
53540 4200	Communications	Telephone, Computer networking, Post office fees
53540 4300	Travel & Training	Expenses for seminars, Harbormaster conferences, training.
53540 4400	Advertising & Printing	Legal advertising, employment ads, special print jobs, etc.
53540 4500	Rentals & Leases	Equipment rentals or leases; car allowance
53540 4501	Vehicle Replacement	
53540 4700	Utilities	Water, sewer, elect., garbage, Harbor lighting
53540 4704	Cruise Ship Water - S.H	Water
53540 4800	Repair and Maintenance	Contract work/repair-small projects- South Harbor waterline & Float hardware; Renumber stalls
53540 4900	Miscellaneous	Dues, subscriptions, technical publications, etc.
53540 4910	General Fund Overhead	Indirect costs
53540 4920	Motor Pool Charges	Repairs & Maintenance of vehicle, gas, oil, insurance
53540 4948	Credit Card Fee	Harbor Credit Card Service Fee
<b>Capital Outlays</b>		
53540 6400	Machinery/Equipment	Waste Oil Burners/Dock Cranes
53540 6401	Other Equipment	Waste Oil Tanks
<b>Transfers Out</b>		
59710 07	Self Insured Reserve	Property & Liability Insurance



405 - Enterprise Fund  
Harbor Facilities Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>HARBOR</b>				
<b>Salaries &amp; Wages</b>				
53540 11	Regular Pay	282,582	293,352	287,952
53540 1102	Temporary Pay	-	5,000	-
53540 12	Overtime Pay	8,507	9,070	9,070
53540 17	Shift Differential	3,504	5,400	5,400
53540	Benefits	93,817	132,225	122,205
<b>Subtotal</b>		<b>388,410</b>	<b>445,048</b>	<b>424,627</b>
<b>Supplies</b>				
53540 31	Office Supplies	3,996	5,000	5,000
53540 32	Operating Supplies	5,190	5,500	5,500
53540 3205	Grounds Supplies	-	500	500
53540 33	Maintenance Supp	4,359	5,500	5,500
53540 3304	Safety Gear	-	1,500	1,500
53540 3305	Waste Oil Burner Repair & Maint	-	3,500	3,500
53540 34	Small Tool	5,474	4,000	4,000
<b>Subtotal</b>		<b>19,019</b>	<b>25,500</b>	<b>25,500</b>
<b>Services &amp; Charges</b>				
53540 41	Professional Services	45,680	38,000	40,200
53540 42	Communications	2,084	4,000	4,000
53540 43	Travel & Training	3,208	3,000	3,000
53540 44	Advertising & Printing	1,109	400	400
53540 45	Rentals/Leases	1,200	1,200	1,200
53540 4501	Vehicle Replacement	3,605	3,864	7,970
53540 47	Utilities	44,513	35,000	35,000
53540 4702	Utilities - Garbage	32,713	45,000	45,000
53540 4704	Water - Cruise Ships S.H.	297		500
53540 48	Repair & Maint	22,263	30,000	30,000
53540 49	Misc	566	500	500
53540 4910	Overhead Charges	33,566	36,606	37,292
53540 4920	Motor Pool O & M	19,889	9,807	18,000
53540 4948	Harbor Credit Card Fee	1,230	3,500	3,500
53540 4949	Bad Debt Expense	-		
<b>Subtotal</b>		<b>211,923</b>	<b>210,877</b>	<b>226,562</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>619,352</b>	<b>681,425</b>	<b>676,689</b>
<b>Capital Outlays</b>				
53540 64	Machinery & Equip	2,831	12,000	10,000
53540 6402	Computer Equipment	3,639		16,500
<b>Subtotal</b>		<b>6,470</b>	<b>12,000</b>	<b>26,500</b>
<b>Interfund Transfers/Operations</b>				
59710 07	Self Insured Fund	1,748	1,900	3,169
<b>Subtotal</b>		<b>1,748</b>	<b>1,900</b>	<b>3,169</b>
<b>Harbor Total</b>		<b>627,570</b>	<b>695,325</b>	<b>706,358</b>

405 Enterprise Fund  
Harbor Port Expenditures

**Account # Description Narrative**

**PORT FACILITY**

53550 1100 Regular Pay

**Services & Charges**

53550 4100 Professional Services Consultants, studies, Port Marketing Program  
53550 4300 Travel & Training Seminars, classes, Harbormaster Conferences + related expenses  
53550 44 Advertising & Printing Legal advertising, employment ads, special print jobs, etc.  
53550 45 Port rentals/leases Equipment rentals or leases  
53550 46 Insurance Prop Based on actual property valuation per department  
53550 4601 Insurance Liab. Based on latest quote spread per exposure  
53550 47 Utilities Water, sewer, elect., garbage, Harbor lighting  
53550 48 Repair & Maint Contract work/repair-small projects  
53550 4910 Overhead Charges Indirect costs

**Transfers Out**

53550 6105 Site Development  
59710 07 Self Insured Reserve Property & Liability Insurance

405 - Enterprise Fund  
Port Facilities Expenditures

<b>PORT</b>				
<b>Salaries &amp; Wages</b>				
53550 11	Regular Pay	18,847	30,335	30,335
53550 12	Overtime Pay		329	329
53550	Benefits	5,283	10,992	11,658
<b>Subtotal</b>		<b>24,130</b>	<b>41,656</b>	<b>42,322</b>
<b>Supplies</b>				
53550 32	Operating Supplies	80	500	500
53550 34	Small Tool	503	500	500
<b>Subtotal</b>		<b>583</b>	<b>1,000</b>	<b>1,000</b>
<b>Services &amp; Charges</b>				
53550 41	Professional Services	7,293	1,500	1,000
53550 43	Travel & Training	1,000	1,500	1,000
53550 44	Advertising & Printing	117	400	400
53550 45	Port rentals/leases	21	200	200
53550 47	Utilities	345	600	600
53550 48	Repair & Maint	1,409	5,000	1,000
53550 4910	Overhead Charges	7,800	9,295	9,323
<b>Subtotal</b>		<b>17,985</b>	<b>18,495</b>	<b>13,523</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>42,698</b>	<b>61,151</b>	<b>56,845</b>
<b>Capital Outlays</b>				
53550 6105	Site Development	-	318	-
<b>Subtotal</b>		<b>-</b>	<b>318</b>	<b>-</b>
<b>Interfund Transfers/Operations</b>				
59710 07	Self Insured Reserve	874	448	448
<b>Interfund Transfers/Operations Subtotal</b>		<b>874</b>	<b>448</b>	<b>448</b>
<b>Port Expenditure Total</b>		<b>43,572</b>	<b>61,917</b>	<b>57,293</b>
<b>Port and Harbor Expenditures Total</b>		<b>671,142</b>	<b>757,242</b>	<b>738,451</b>
Budget Basis Income (Loss)				
		(34,742)	(51,067)	9,224
Less Depreciation				
		(56,980)	(56,980)	(56,980)
Add Capital Outlays				
		-	318	-
Contribution To (From) Retained Earnings				
		(91,722)	(107,729)	(47,756)
Beginning Retained Earnings				
		808,481	716,759	609,030
Ending Retained Earnings				
		716,759	609,030	561,274

407 - Enterprise Fund  
Elderly Housing

**PROGRAM DESCRIPTION**

The Elderly Housing Department is responsible for the operation and maintenance of Mountain View Manor, a twenty-four unit, HUD subsidized, apartment complex and senior center.

**GOALS**

- Continue to provide a safe, clean and affordable living environment for the senior residents of the facility in compliance with City, State, HUD and AHFC requirements
- Act as Staff representative to Mountain View Food Service
- Proceed with plans for the construction of Senior Housing Addition

**OBJECTIVES**

To maintain and upgrade the facility to meet HUD, AHFC and State requirements.

- (a) Maintain tenant files according to AHFC and HUD requirements
- (b) Paint exterior wood on building
- (c) Replace carpet in apartments as they become vacant

Continue to modify grounds

- (a) Repair lawn where cable was buried, remove winter damaged shrubs and plant new.
- (b) Repair grounds in back of the Manor

Work with MVFS Board to improve Senior Food Program and acquire necessary grants for program.

Work with Engineer, Architect, etc. to complete construction of Senior Housing Addition

**PERFORMANCE INDICATORS**

	98/99	99/00	00/01	01/02	02/03
Management Review by AHFC			1	1	1
Areas Painted (sq. ft)	750	1500	1500	1500	
Carpets replaced (# of apartments)	3	3	1	1	3

Account #	Description	Narrative
55040	Regular Pay and Benefits	
55040 31	Office Supplies	General office supplies
55040 32	Operating Supplies	Heating fuel, propane, janitorial supplies
55040 33	Maintenance Supplies	Machinery/appliance repair/parts, painting
55040 34	Small Tools/Equipment	Small tools and equipment
55040 41	Professional Services	Legal fees; RentRoll License; Commercial Kitchen License
55040 42	Communications	Telecommunications, cablevision, postage, fire alarm phone line, networking costs
55040 43	Travel & Training	HUD training requirements
55040 44	Advertising & Printing	Advertisements for vacancies/newspaper ad
55040 4501	Vehicle Replacement	Motor pool replacement
55040 47	Utilities	Electricity, water, sewer & refuse
55040 48	Repair & Maintenance	Contracted repairs, heating system upgrade, inspections, carpet
55040 49	Miscellaneous	Unanticipated expenses, AHMI subscription
55040 4910	Gen Fund Overhead	Indirect costs
55040 4920	Motor Pool O & M	Motor pool operating & Maintenance, insurance, fuel
55041 63	Other Improvements	
55042 71	Principal	Bond issue principal payment
55040 72	Interest	Bond issue interest payment
55040 74	Bond Issue	Insurance expense
59710 01	Interfund Transfers	Building maintenance- minor repairs
59710 07	Interfund Transfers	Self Insured Reserve - Property and Liability Insurance

407 - Enterprise Fund  
Elderly Housing Revenue

		Prior Year	Current Year	Requested
Account		Actual	Budget	Budget
Number	Description	FY 00/01	FY 01/02	FY 02/03
<b>Operating Revenues</b>				
43200 01	Rent Subsidies	144,104	144,000	147,056
46000 20	Rents & Royalties	108,595	111,500	112,000
<b>Subtotal</b>		<b>252,699</b>	<b>255,500</b>	<b>259,056</b>
<b>Miscellaneous</b>				
46000 10	Investment Income	33,717	21,000	10,000
46000 86	Donations	473	500	500
46000 90	Miscellaneous	9,646	9,500	10,000
<b>Subtotal</b>		<b>43,836</b>	<b>31,000</b>	<b>20,500</b>
<b>Interfund Transfers</b>				
49710 01	Gen Fund - Operating	-		
49710 01	Gen Fund - Bldg Maint	-		
<b>Subtotal</b>		<b>-</b>		
<b>Revenues Total</b>		<b>296,535</b>	<b>286,500</b>	<b>279,556</b>



407 - Enterprise Fund  
Elderly Housing Expenditures

Account Number	Description	Prior Year Actual FY 00/01	Current Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages</b>				
55040 11	Regular Pay	66,481	61,029	61,029
55040 11	Temporary Pay	720	-	-
55040 20	Benefits	20,693	27,026	25,031
<b>Subtotal</b>		<b>87,894</b>	<b>88,055</b>	<b>86,060</b>
<b>Supplies</b>				
55040 31	Office Supplies	715	500	500
55040 32	Operating Supplies	16,954	18,000	18,600
55040 33	Maintenance Supplies	1,796	3,000	3,000
55040 34	Small Tools/Equipment	1,152	700	700
<b>Subtotal</b>		<b>20,617</b>	<b>22,200</b>	<b>22,800</b>
<b>Services &amp; Charges</b>				
55040 41	Professional Services	1,565	1,220	1,400
55040 42	Communications	2,813	2,800	2,900
55040 43	Travel & Training	757	1,000	1,000
55040 44	Advertising & Printing	263	300	300
55040 4501	Vehicle Replacement	4,041	4,042	4,042
55040 47	Utilities	28,484	26,800	26,800
55040 48	Repair & Maintenance	27,226	25,000	17,500
55040 49	Miscellaneous	502	600	0
55040 4910	Overhead Charges	7,248	7,248	9,323
55040 4920	Motor Pool Charges-O&M	1,655	1,803	2,029
<b>Subtotal</b>		<b>74,554</b>	<b>70,813</b>	<b>65,294</b>
<b>Operations &amp; Maintenance Subtotal</b>		<b>183,065</b>	<b>181,068</b>	<b>174,154</b>
<b>Debt Service</b>				
55040 71	Principal 1992 B GO-Chase	45,000	45,000	50,000
55040 72	Interest 1992 B GO-Chase	66,591	63,891	62,541
55040 74	Bond Issue	-	-	-
<b>Subtotal</b>		<b>111,591</b>	<b>108,891</b>	<b>112,541</b>
<b>Interfund Transfers</b>				
59710 01	Building Maintenance	-	-	-
59710	Self Insured Reserve	2,476	2,276	3,073
<b>Subtotal</b>		<b>2,476</b>	<b>2,276</b>	<b>3,073</b>
<b>Expenditures Total</b>		<b>297,132</b>	<b>292,235</b>	<b>289,768</b>
Budget Basis Income (Loss)		(130,532)	(3,739)	(11,935)
Less Depreciation		(41,815)	(41,815)	(41,815)
Add Debt Service Principal		45,000	45,000	50,000
Add Capital Outlays		-	-	-
Contribution To (From) Retained Earnings		(10,347)	(554)	(3,750)
Beginning Retained Earnings		220,246	209,899	209,345
Ending Retained Earnings		209,899	209,345	205,595





501 - Internal Service Fund  
Motor Pool

**Program Description**

The purpose of the Motor Pool Reserve Fund is to account for the accumulation of resources transferred to the fund by various City departments to be retained for the maintenance, repair, replacement and disposal of city vehicles, motorized equipment, and miscellaneous portable and stationary equipment.

**Goals**

The goal of the department is to provide motor vehicles in excellent condition to ensure the safety of the operator and to achieve the optimum use of the vehicle with minimal vehicle downtime.

**Objectives**

- \* To provide information to user departments regarding the operation and maintenance of motor vehicles.
- \* Preventive Maintenance and safety inspections to ensure proper operation.
- \* Implement the Computerized Fleet Analysis Inventory Module to its full capability.

**Performance Indicators:**

	FY 99	FY 01	FY 02 1/2 yr	Projected FY 03
Scheduled Repairs	978	2244	1276	2188
Non-Scheduled Repairs	124	233	141	242
Emergency Repairs	0	1	0	0



501 - Internal Service Fund  
Motor Pool Revenue

Account Number	Description	Prior Year Budget FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Motor Pool Charges</b>				
47300 61	Operation & Maintenance Charge	349,259	378,719	463,200
47300 62	Replacement Reserve Charges	498,310	534,685	538,355
<b>Subtotal</b>		<b>847,569</b>	<b>913,404</b>	<b>1,001,555</b>
<b>Miscellaneous</b>				
46000 10	Investment Income	8,250		
44100 90	Misc Admin Charge	48,052		
<b>Subtotal</b>		<b>56,302</b>	<b>-</b>	<b>-</b>
<b>Operating Transfers In</b>				
49710 01	General Fund		-	
49710 51	Electric Fund		-	
49710 52	Water Fund		-	
49710 54	Sanitation		-	
49710 55	Port Authority		-	
49710	Wastewater Utility		-	
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Equipment Sales</b>				
49500 40	Equipment Sales	20,500	25,000	17,000
<b>Subtotal</b>		<b>20,500</b>	<b>25,000</b>	<b>17,000</b>
<b>Revenues Total</b>		<b>924,371</b>	<b>938,404</b>	<b>1,018,555</b>

501 - Internal Service Fund  
Motor Pool

Account #	Description	Narrative
53560 10	Salaries & Wages:	
53560 31	Office Supplies	General office supplies
53560 32	Operating Supplies	Paper products, cleaning supplies, heating fuel, general operating supplies
53560 3201	Safety Supplies	Coveralls, Goggles, Earplugs, Gloves, Flash Lights, Raingear
53560 33	Maint Supplies	Paint, nuts, bolts, general maintenance supplies
53560 34	Small Tools & Equip	Hand & power tools, software
53560 35	Inventory	Parts & material for equipment repairs, billed back to department users
53560 3501	Fuel	Gasoline & diesel
53560 41	Professional Services	Maintenance Agreements and Consultant fees
53560 42	Communication	Telephone & postage & Telephone Equipment
53560 43	Travel & Training	Travel expense, per diem, training seminars, Safety Meeting Materials & VCR Tapes
53560 44	Advertising	Legal advertisement
53560 4501	Vehicle Replacement	Replacement cost for Motor Pool vehicle
53560 46	Insurance-Liability	Motor Pool Fleet Insurance
53560 47	Utilities	Electrical/Water/Sewer charges
53560 48	Repairs & Maint	Electrician
53560 4801	Building Repairs	Improvements to Motor Pool facilities
53560 49	Miscellaneous	Miscellaneous expenses
53560 4911	PW Overhead	
53560 4920	Motorpool O&M	Vehicle repairs, maintenance & insurance
53560 6401	Other Equipment	Furnace for Motor Pool Shop
53560 6402	Computer Equipment	
53560 6421	4X4 Flatbed WW	New Vehicle for Wastewater
53560 6422	#9 4X4 Pickup PW	Replacement of Public Works Admin Vehicle
53560 6423	#66 Utility Van PW	Replacement of Public Works Vehicle
53560 6424	#106 Forklift PW	Replacement of Public Works Forklift
53560 6425	#GEN2 Generator WW	Replacement of Wastewater Generator
53560 6426	#93 Ford Ranger PMP&L	Replacement of PMP&L vehicle

501 - Internal Service Fund  
Motor Pool

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Salaries &amp; Wages Motor Pool</b>				
53560 11	Regular Pay	162,378	167,075	162,513
53560 12	Overtime	1,134	750	750
53560 20	Benefits	53,322	65,132	60,050
<b>Subtotal</b>		<b>216,834</b>	<b>232,957</b>	<b>223,313</b>
<b>Materials &amp; Supplies</b>				
53560 31	Office Supplies	375	748	1,208
53560 32	Operating Supplies	10,451	9,718	11,129
53560 3201	Safety Supplies	1,070	1,972	2,172
53560 33	Maint Supplies	3,070	3,117	3,452
53560 34	Small Tools & Equip	1,999	2,079	2,000
53560 35	Inventory	74,148	90,000	95,000
<b>Subtotal</b>		<b>91,113</b>	<b>107,634</b>	<b>114,961</b>
<b>Services &amp; Charges</b>				
53560 41	Professional Services	895	1,000	1,000
53560 42	Communication	1,756	1,700	2,000
53560 4201	Communication Equip	-	-	0
53560 43	Travel & Training	1,215	1,000	2,000
53560 44	Advertising	144	150	200
53560 46	Insurance - Property	1,251	1,500	2,100
53560 4601	Insurance-Liability	25,098	25,000	39,767
53560 47	Utilities	11,674	12,000	12,000
53560 48	Repairs & Maint	4,007	1,000	0
53560 4801	Building Repairs	-	-	0
53560 49	Miscellaneous	410	100	100
53560 4911	PW Overhead	-	-	0
53560 3501	Fuel	38,321	35,000	35,000
<b>Subtotal</b>		<b>84,771</b>	<b>78,450</b>	<b>94,167</b>
<b>Motor Pool Charges</b>				
53560 4501	Vehicle Replacement	3,765	2,414	2,414
53560 4920	Motorpool O&M	11,156	10,280	8,740
<b>Subtotal</b>		<b>14,921</b>	<b>12,694</b>	<b>11,154</b>



501 - Internal Service Fund  
Motor Pool

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Capital Outlays</b>				
53560 6401	Other Equipment	1,125	1,800	5,000
53560 6402	Computer Equipment	1,794	-	
53560 64	#10 S-10 Blazer	-	28,000	
53560 64	#113 Pickup 4x4 Harbor	-	29,500	
53560 64	#86 Ford Expedition PD	-	41,500	
53560 64	#FD8 Pumper FD	300	249,000	
53560 64	#83 Pickup 4x4 WTR	-	29,500	
53560 6491	#8 MP Shop Truck	30,699		
53560 6492	#77 Undercarriage	15,063		
53560 6493	#79 WW Vactor	173,121		
53560 6494	#103 P&L Shop Truck	31,232		
53560 6495	#100 PW Loader	192,850		
53560 6496	#GEN3 WW	7,650		
53560 64	#FD4 Pumper FD	-	9,000	
53560 64	#FD6 Pumper FD	-	9,000	
53560 64	Truck Lift	-	11,000	
53560 64	#97 Forklift SAN	-	7,200	
53560 64	#107 Lodal Gbg Trk	-	2,900	
53560 6421	4X4 Flatbed WW	-		33,000
53560 6422	#9 4X4 Pickup PW	-		24,000
53560 6423	#66 Utility Van PW	-		36,035
53560 6424	#106 Forklift PW	-		35,732
53560 6425	#GEN2 Generator WW	-		82,000
53560 6426	#93 Ford Ranger PMP&L			27,140
53560 6427	#12 track vehicle-W--PMP&L			25,000
<b>Capital Outlays Subtotal</b>		<b>453,834</b>	<b>418,400</b>	<b>267,907</b>
<b>Interfund Transfer Out</b>				
59710 01	Trans to General Fund	100,000		
<b>Motor Pool Total</b>		<b>961,473</b>	<b>850,135</b>	<b>711,502</b>
Budget Basis Income (Loss)		28,190	89,983	327,781
Less Depreciation		(307,480)	(307,480)	(307,480)
Add Capital Outlays		453,834	418,400	267,907
Contribution To (From) Retained Earnings		174,544	200,903	288,208
Beginning Retained Earnings		1,990,064	2,164,608	2,549,290
Ending Retained Earnings		2,164,608	2,365,511	2,837,498





502 - Internal Service Fund  
Self Insurance Fund

**Program Description**

The purpose of the Self Insurance Reserve Fund is to account for resources transferred by various city departments to be retained for the payment of certain insurance policies and for settling claims against the City including legal costs and claims adjusting.

Account Number	Description	Prior Year Actual FY 99/00	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>					
<b>Interfund Transfers</b>					
49710 01	General Fund	102,066	130,125	140,752	190,016
49710 51	Electric Fund	34,276	43,699	38,960	52,596
49710 52	Water Fund	3,685	4,698	4,414	5,958
49710 53	Wastewater Fund	8,569	10,925	10,347	13,968
49710 54	Sanitation Fund	1,790	2,282	2,080	2,808
49710 55	Harbor/PortFund	2,057	2,622	2,348	3,169
49710 57	Elderly Housing	1,942	2,476	2,276	3,073
<b>Interfund Transfers Subtotal</b>		<b>154,385</b>	<b>196,827</b>	<b>201,176</b>	<b>271,588</b>
<b>Miscellaneous</b>					
46000 10	Investment Income	2,501			
<b>Miscellaneous Subtotal</b>		<b>2,501</b>			
<b>Revenues Total</b>		<b>156,886</b>	<b>196,827</b>	<b>201,176</b>	<b>271,588</b>
<b>Expenditures</b>					
51920 41	Legal Expenses			-	
51920 4628	Settlement Expenses			-	
51920 46	Property	65,020	68,496	69,645	94,021
51920 4601	Liability	82,505	100,706	79,429	107,229
51920 4604	Errors/Omissions			31,723	42,826
51920 4605	Bonds	2,750		2,379	3,212
51920 4606	Broker's Fee	14,945	14,452	18,000	24,300
<b>Expenses Total</b>		<b>165,220</b>	<b>183,654</b>	<b>201,176</b>	<b>271,588</b>
Budget Basis Income (Loss)		(8,334)		0	
Beginning Retained Earnings		(5,705)		0	
Ending Retained Earnings		(14,039)		-	-



201 Debt Service Fund

**Program Description**

The debt service fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest.

**1993 GO Bond, Series A first Issue, Refunding to refinance old School Bonds**  
Pay-off 2005

**2000 GO BOND, Series D - Pool portion = \$300,000 principal**  
Pay-off 2021

Account Number	Description	Prior Year Actual FY 00/01	Amended Budget FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>				
41100 11	Property Tax		30,842	33,939
41100 40	Senior, Disabled Vet exemption			(2,872)
<b>Subtotal</b>			<b>30,842</b>	<b>33,939</b>
<b>Interfund Transfers</b>				
49710 01	Gen Fund/Non-Dept.	94,826	78,836	82,338
<b>Subtotal</b>		<b>94,826</b>	<b>78,836</b>	<b>82,338</b>
<b>Revenues Total</b>		<b>94,826</b>	<b>109,678</b>	<b>116,277</b>
<b>Expenditures</b>				
<b>1993 GO Bond, Series A first Issue, Refunding</b>				
51964 71	Principal	85,000	80,000	75,000
51964 72	Interest	17,528	13,343	9,351
<b>Subtotal</b>		<b>102,528</b>	<b>93,343</b>	<b>84,351</b>
<b>2000 GO BOND, Series D - Pool portion = \$300,000 principal</b>				
51967 71	Principal		8,335	9,169
51967 72	Interest	12,494	8,329	16,200
<b>Subtotal</b>		<b>12,494</b>	<b>16,664</b>	<b>25,369</b>
<b>Expenses Total</b>		<b>115,022</b>	<b>110,007</b>	<b>109,720</b>
Net Revenue over Expenses		(20,196)	(329)	6,557
Beginning Fund Balance		22,209	2,013	1,684
Projected Ending Fund Balance		2,013	1,684	8,241



454 - Capital Project Fund  
Street Paving

**Program Description - Street Paving**

This project is ongoing and will eventually result in surfacing or resurfacing approximately nineteen miles of gravel roads within the city.

**Goals**

To establish a maintenance and improvement program for City of Petersburg streets, which ensures community safety.

**Objectives**

Streets to be paved in FY 02/03;

- Howkan Street - 12th to 13th
- 12th Street - Haugan Dr. to Howkan Street
- Sandy Beach Rd - Pavement break 820'
- Dock Street, including parking area
- Skylark Street - 270'
- Wesley - S. Nordic to Odin Street
- Surf Street - S. Nordic to Odin Street

Account Number	Description	Prior Years Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
46000 90	Misc Revenue	21,005		
49710	Xfer from Hospital Complex Proj	114,941		
49710	Xfer from Queen Street LID			
49710 63	Xfer From Cabin Creek Construction			
49710 5905	Transfer from Street/Road Fund			102,000
<b>Revenues Total</b>		<b>135,946</b>	<b>-</b>	<b>102,000</b>
<b>Expenditures</b>				
53410 11	Salaries & Benefits			
53410 31	Supplies			
53410 34	Small Tools & Equipment			
53410 36	Materials	50,063		
53410 41	Professional Services	-		
53410 4101	Architects/Engineers			
53410 4104	Inspection			
53410 4108	Contractor			165,500
53410 42	Communications			
53410 43	Travel			
53410 44	Printing & Advertising			
53410	Xfer to Gen Fund			
<b>Expenditures Total</b>		<b>50,063</b>	<b>-</b>	<b>165,500</b>
Current Year Net		85,883	0	(63,500)
Beginning Fund Balance		3,616	89,499	89,499
Ending Fund Balance		89,499	89,499	25,999



455 - Capital Project Fund  
 Scow Bay Fire Substation

NO ACTIVITY THIS YEAR 02/03

Account Number	Description	Prior Years Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
49710	Interfund Transfers			
<b>Revenues Total</b>		-	-	
<b>Expenditures</b>				
57420 11	Salaries & Benefits			
57420 31	Supplies			
57420 32	Operating Expenses			
57420 34	Small Tools & Equipment			
57420 41	Professional Services			
57420 4101	Architects/Engineers			
57420 4104	Inspection			
57420 4108	Contractor Sevc	10,382		
57420 42	Communications			
57420 43	Travel			
57420 44	Printing & Advertising			
57420 45	Rentals & Leases			
57420 49	Miscellaneous			
57420 4909	Contingency			
57420 4804	Permitting			
57420 35	Materials			
<b>Expenditures Total</b>		<b>10,382</b>	-	
Current Year Net		(10,382)	0	
Beginning Fund Balance		19,482	9,100	9,100
Ending Fund Balance		9,100	9,100	9,100





460 - Capital Project Fund  
Scow Bay Sewer Extension

**Program Description**

The Scow Bay Sewer Extension was started in 1983 to provide sewer service to all residential, commercial and industrial users in the area of Scow Bay.

**Goals**

Complete the sewer extension into the Scow Bay area.

**Objectives**

This final phase of the project will connect the laterals installed in the previous phases. It will also extend the main and laterals to 4.5 Mitkof Highway with two additional lift stations.

Account Number	Description	Projected Actual FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>			
<b>Grants</b>			
43601 36	DEC Grant	915,000	
<b>Subtotal</b>		<b>915,000</b>	<b>0</b>
<b>Loans</b>			
43600 39	DEC LOAN #685011.	392,200	
<b>Subtotal</b>		<b>392,200</b>	<b>0</b>
<b>Revenues Total</b>		<b>1,307,200</b>	<b>0</b>
<b>Expenditures</b>			
50320 11 08	Salaries & Benefits	-	
50320 31 08	Supplies		
50320 34	Small Tools & Equipment	-	
50320 41	Professional Services		
50320 4101	Architects/Engineers	98,212	
50320 4104	Inspection		81,000
50320 4108	Contractor		1,068,160
50320 42	Communications		
50320 43	Travel		
50320 44	Printing & Advertising		
50320 45	Rentals & Leases	-	
50320 49	Miscellaneous		
50320 4909	Contingency		
50320 4804	Permitting	1,943	
<b>Expenditures Total</b>		<b>100,155</b>	<b>1,149,160</b>
Net Revenue over Expenses		1,207,045	(1,149,160)
Project Cash Reserves Beginning		0	1,207,045
<b>Project Cash Reserves Ending</b>		<b>1,207,045</b>	<b>57,885</b>



461 - Capital Project Fund  
Electric Auto Control System

**Program Description - Electric Auto Control System**

Install automatic reclosures at specific locations within the electrical system.  
Install automatic radio control to operate the reclosures with existing SCADA at the power plant.

**Goals**

Reduce outage time during emergency outages for customers.  
Recover electrical sales faster during emergency conditions.

**Objectives**

Install reclosures as per the Power Engineering, Inc. and SSR coordination studies of the Tyee and local electrical system.  
Install the reclosures radio control into the present SCADA system.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Requestd Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility	221,697	30,000	100,000
<b>Revenues Total</b>		<b>221,697</b>	<b>30,000</b>	<b>100,000</b>
<b>Expenditures</b>				
50110 11	Salaries & Benefits	6,114		10,000
50110 35	Materials/Inventory	77,021	23,000	80,000
50110 41	Professional Services	98,817	7,000	10,000
50110 49	Miscellaneous	765		
50110 6403	Poles, Twrs, Fixt	38,980		
<b>Expenditures Total</b>		<b>221,697</b>	<b>30,000</b>	<b>100,000</b>
Net Revenue over Expenses				
Project Cash Reserves Beginning			50,409	50,409
Project Cash Reserves Ending		50,409	50,409	50,409

462 - Capital Project Fund  
Scow Bay Water Extension

### **Program Description**

Phase 3 of the Scow Bay Water Extension.

Homes and businesses in the Scow Bay area are not supplied with public water services. Residents of the area rely on individual wells or small, unprotected surface sources of water. The Scow Bay water project will provide city water service to the area.

### **Goals**

To extend the public water system to the Scow Bay Area.

### **Objectives**

The water system extension will consist of 1) a new water main from the existing water storage tanks to a new 2 million gallon water storage tank on a hill near the Water Treatment Plant, 2) the new water storage tank, 3) a new main from the existing tank to Mitkof Highway, 4) a new main along the Mitkof Highway from the existing City system at the State Ferry Terminal to the new main from the new water tank and south to mile 4.5 of the Mitkof Highway, 5) side lateral mains on King's Row, Cornelius road, Lyon's road, Hungerford Hill road, and Scow Bay Loop road. The water system will include fire hydrants along the mains, service connections to users and all required valves and fittings. The water system will be capable of providing adequate fire flows to the areas served in addition to normal daily consumption. The system is to provide a safe and dependable water supply in the Scow Bay area and to make the existing system in Petersburg more reliable. The new tank will provide additional storage. The new main along Mitkof Highway will supply the downtown Petersburg area from the new tank.

462 Capital Project Fund  
Scow Bay Water Extension

Account Number	Description		Projected Actual FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>				
<b>Grants</b>				
		-		
44100 30	Fees			
43600 35	DEC Grant #68525			
43600 48	DEC Grant # 68526			
43600 36	DEC Grant # 68527	-		
43600	DEC Grant	-	1,690,000	
<b>Subtotal</b>		-	1,690,000	-
<b>Loans</b>				
43600 39	DEC LOAN #685041		724,300	732,000
<b>Subtotal</b>		-	724,300	732,000
<b>Interfund Transfers</b>				
49710 01	From General Fund	-		
49710 52	From Water Fund	-		
49710	Other	-		
<b>Subtotal</b>		-	-	-
<b>Revenues Total</b>		-	2,414,300	732,000
<b>Expenditures</b>				
50220 11 08	Salaries & Benefits		-	
50220 31	Office Supplies			
50220 34	Small Tools & Equipment	-	-	
50220 41	Professional Services			40,000
50220 4101	Architects/Engineers		90,588	
50220 4104	Inspection		50,929	160,000
	Construction & Contractors			
50220 4108	Contractor/Phase 1A		565,000	2,313,000
50220 42	Communications			
50220 43	Travel			
50220 44	Printing & Advertising			1,000
50220 45	Rentals & Leases		-	
50220 4804	Permit		3905	
50220 49	Miscellaneous		105	
50220 4909	Contingency		1,886	125,000
50220 4804	Permitting			
<b>Expenditures Total</b>		-	712,413	2,639,000
Net Revenue over Expenses			1,701,887	(1,907,000)
Project Cash Reserves Beginning			2,487,857	4,189,744
Project Cash Reserves Ending		2,487,857	4,189,744	2,282,744



463 - Capital Project fund  
24.9 Electric Rebuild

**Program Description - 24.9 Electric Rebuild**

This project is ongoing and will result in the rebuilding of the old existing delta system with new wye system.

**Goals**

- To relieve electrical harmonics from the system.
- To decrease emergency outage time.
- To reduce operational and maintenance costs.
- To improve overall efficiency of the system.
- To decrease power purchase cost and increase revenues by decreasing line losses.

**Objectives**

- Remove 2400/4160 volt circuits from the system.
- Install new 14,400/24940 volt wye system.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility	181,671	50,000	50,000
<b>Revenues Total</b>		<b>181,671</b>	<b>50,000</b>	<b>50,000</b>
<b>Expenditures</b>				
50110 11	Salaries & Benefits	119,506		37,500
50110 34	Small Tools & Equipment		4,200	2,500
50110 35	Materials/Inventory	41,222	45,000	10,000
50110 41	Professional Services	6,758		
50110 4804	Permitting		800	
	Other	14,185		
<b>Expenditures Total</b>		<b>181,671</b>	<b>50,000</b>	<b>50,000</b>
Net Revenue over Expenses				
Project Cash Reserves Beginning			257,587	257,587
Project Cash Reserves Ending			257,587	257,587





464 - Capital Project Fund  
 Airport Sewer Improvement

**Program Description - Airport Sewer Improvement**

Construction of gravity sewer service to existing James A. Johnson Airport businesses and operations, as well as currently undeveloped airport lease lots.

**Goals**

To provide reliable wastewater disposal critical to public health and safety.  
 To encourage commercial development.

**Objectives**

Construct a sanitary sewer to service properties and businesses at the James A. Johnson Airport.

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
43600 38	DEC Loan #685011			168,032
43600	ADEC Grant			428,000
<b>Revenues Total</b>		<b>0</b>	<b>0</b>	<b>596,032</b>
<b>Expenditures</b>				
50320 11	Salaries & Benefits			
50320 31	Supplies			
50320 34	Small Tools & Equipment			
50321 41	Professional Services			43,032
50322 4101	Architects/Engineers			
50320 4104	Inspection			
50320 4108	Contractor			503,000
50320 42	Communications			
50320 43	Travel			
50320 44	Printing & Advertising			
50320 45	Rentals & Leases			
50320 49	Miscellaneous			
50320 4909	Contingency			50,000
50320 4804	Permitting			
<b>Expenditures Total</b>		<b>0</b>	<b>0</b>	<b>596,032</b>
Net Revenue over Expenses				0
Project Cash Reserves Beginning				
Project Cash Reserves Ending				

## **Program Description - Harbor Expansion & Renovation**

Phase 2 of the Harbor Expansion & Renovation

Expand and renovate the small boat harbors in the City of Petersburg.

### **Goals**

To upgrade existing facilities, provide additional moorage space, additional parking, accommodations for tour ships, create commercial dock facilities, and vehicle access float.

### **Objectives**

Phase 1. Boat Launch and Parking

Phase 2. Demolish Timber Dock & Dredge Float Area.

Phase 3. A, B, & C Float extensions without Utilities.

Phase 4. Install Utilities , Dredge Dock Area, Staging Area Fill

Phase 5. Commercial Dock Completion & Vehicle Access Float.

465 Capital Project Fund  
South Harbor Expansion

Account Number	Description	Prior Year FY 00/01	Projected Actual FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>				
<b>Grants</b>				
43600 33	EDA GRANT		3,000,000	
<b>Subtotal</b>		-	3,000,000	
46000 10	Investment Income			
49300 53	Harbor Bond Proceeds			
<b>Subtotal</b>		-	-	
<b>Interfund Transfers</b>				
49710 5516	Port Authority			
49710 5116	Electric Utility			
49710 5901	Port/Harbor Trust		3,000,000	
<b>Subtotal</b>		-	3,000,000	
<b>Revenues Total</b>		-	6,000,000	
<b>Expenditures</b>				
53520 11	Salaries & Benefits		-	
53520 31	Supplies			
50220 34	Small Tools & Equipment		-	
53520 41	Professional Services		200,000	
53520 4101	Architects/Engineers			130,000
53520 4104	Inspection			320,000
53520 4108	Contractor		2,120,000	3,550,000
53520 42	Communications			
53520 43	Travel			
53520 44	Printing & Advertising		2,000	
53520 45	Rentals & Leases			
53520 49	Miscellaneous		53	
53520 4909	Contingency		-	
53520 4804	Permitting		-	
<b>Expenditures Total</b>		-	2,322,053	4,000,000
Net Revenue over Expenses		0	3,677,947	(4,000,000)
Project Cash Reserves Beginning		0	981,623	4,659,570
Project Cash Reserves Ending		981,623	4,659,570	659,570



### Program Description - Power Plant Relocation

Relocate Power Plant from aging 1928 building to a structure providing for the future needs of the community

### Goals

Relocate Power Plant from current congested downtown location, eliminating noise pollution.  
Increase power generation capacity to meet current demand. Meet ADA and building code requirements

### Objectives

Relocation of the Power Plant should be able to accommodate the following:

1. The existing downtown facility.
2. A material storage facility.
3. An equipment storage facility.
4. A new substation.
5. Increased firm diesel generation.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility	316,644	350,000	300,000
<b>Revenues Total</b>		<b>316,644</b>	<b>350,000</b>	<b>300,000</b>
<b>Expenditures</b>				
50110 11	Salaries & Benefits	142		
50110 31	Supplies	896		
50110 41	Professional Services	91,307	50,000	
50110 4101	Architects/Engineers	110,731		60,000
50110 4108	Contractor		250,000	210,000
50110 61	Miscellaneous-Land Purchase	102,000		
50110 4804	Permitting		50,000	30,000
50110 6406	Underground CDT	11,568		
<b>Expenditures Total</b>		<b>316,644</b>	<b>350,000</b>	<b>300,000</b>
Net Revenue over Expenses				
Project Beginning Cash Reserves			468,892	468,892
Project Ending Cash Reserves		468,892	468,892	468,892



470 - Capital Project Fund  
Street Lights Installation

**NO ACTIVITY THIS YEAR 02/03**

**Program Description - Street Lights Installation**

City and State project to install street lighting.

Increase the lighting on City Streets.

**Objectives**

To utilize combined funding for improvements to street lighting on Haugen Drive.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Adopted Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility	11,004	-	-
<b>Revenues Total</b>		<b>11,004</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>				
50110 11	Salaries & Benefits	4,168	-	-
50110 31	Supplies			
50110 34	Small Tools & Equipment			
50110 35	Materials/Inventory	6,836	-	-
<b>Expenditures Total</b>		<b>11,004</b>	<b>-</b>	<b>-</b>
Net Revenue over Expenses				
Project Cash Reserves Beginning				
Project Cash Reserves Ending				





471 - Capital Project Fund  
Community Pool Replacement

**Program Description - Community Swimming Pool**

Replace Aging Swimming Pool Complex

**Goals**

Provide a facility for healthy recreation, broaden the school's physical education, and provide a training facility for competitive swim teams.

**Objectives**

To construct a facility designed with the technological advances of today to be safer, less costly to maintain and be built to meet the needs of the community for many years to come.

Account Number	Description	Prior Year Actual FY 00/01	Projected Actual FY 01/02	Requested Budget FY 02/03
49300 54	Bond Proceeds	300,000		
46000 10	Investment Earnings	1,260	1,300	1,300
43600 26	State Matching Grants		140,000	
43600 51	State Legislative Grant		83,631	
<b>Revenues Total</b>		<b>301,260</b>	<b>224,931</b>	<b>1,300</b>
<b>Expenditures</b>				
57420 11	Salaries & Benefits			-
57420 31	Supplies			
57420 34	Small Tools & Equipment			
57420 41	Professional Services			
57420 4101	Engineers/Design	72,080	13,010	367,000
57420 4104	Inspection			
57420 4108	Contractor Services			
57420 42	Communications			
57420 43	Travel			
57420 44	Printing & Advertising			
57420 45	Rental/Leases			
57420 49	Miscellaneous			
57420 4909	Contingency			
57420 4804	Permitting			
57420 35	Materials			
<b>Expenditures Total</b>		<b>72,080</b>	<b>13,010</b>	<b>367,000</b>
Net Revenue over Expenditures		229,180	211,921	(365,700)
Beginning Fund Balance		(31,369)	197,811	409,732
Ending Fund Balance		197,811	409,732	44,032

**\*\*STATE MATCHING GRANT City Match is \$20,394**



472 - Capital Project Fund  
Public Safety Building

**Program Description - Public Safety Building**

Construction of a new Public Safety Building to replace the aging 1959 building, which will provide for the future needs of the community.

**Goals**

Construct a new Public Safety facility ensuring compliance with Building, OSHA, UBC, and ADA Requirements.

**Objectives**

To provide the Police and Fire Departments with additional space for protective and emergency services of personnel and equipment, adequate parking, and safety in employing emergency vehicles.

Funds appropriated in FY 03 will be used in schematic design, i.e. construction planning and floor plan definition.

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
46000 83	Donation Trnsfer From Gen Fund		40,000	
<b>Revenues Total</b>		-	<b>40,000</b>	-
<b>Expenditures</b>				
	Design Phase		43,000	
52410 11	Salaries & Benefits			
52410 31	Supplies			
52410 34	Small Tools & Equipment			
52410 41	Professional Services			39,720
52410 4101	Architects/Engineers			
52410 4104	Inspection			
52410 4108	Contractor			
52410 42	Communications			
52410 43	Travel			
52410 44	Printing & Advertising			
52410 45	Rentals/ Leases			
52410 49	Miscellaneous			
52410 4909	Contingency			
52410 4804	Permitting			
52410 35	Materials			
<b>Expenditures Total</b>		-	<b>43,000</b>	<b>39,720</b>
Net Revenue over Expenses		0	(3,000)	(39,720)
Beginning Fund Balance				(3,000)
Projected Ending Fund Balance		0	(3,000)	(42,720)



473 - Capital Project Fund  
Mountain View Manor Expansion

**Program Description - Mountain View Manor Expansion**

To Develop a 20-unit senior facility adjacent to the existing Mountain View Manor Facility.

**Goals**

Expand the senior housing facility to accommodate the demand for space, as well as, provide a senior assisted living facility for the community.

**Objectives**

To expand the existing senior citizen housing facility by adding 16 single bedroom units and 4 two-bedroom units. Ten of the single bedroom units are designed for assisted living, while the remainder of the units are for independent living.

Account Number	Description	Prior Year Actual FY 00/01	Projected Actual FY 01/02	Requested Budget FY 02/03
46000 86	Donations	125	35	
43600 52	AHFC Grant		828,667	
43602	Construction Loan		150,000	
43602	Construction Loan from General Fund			2,500,000
<b>Revenues Total</b>		<b>125</b>	<b>978,702</b>	<b>2,500,000</b>
<b>Expenditures</b>				
55040 11	Salaries & Benefits			
55040 31	Supplies			
55040 34	Small Tools & Equipment			
55040 35	Materials			
55040 41	Professional Services	36,362		
55040 4101	Architects/Engineers		14,130	200,000
55040 4104	Construction Admin		74,642	125,000
55040 4108	Construction Costs			2,450,000
55040	Construction Loan Interest			
55040 5906	Property Costs			
55040	Other Project Costs			
55040 43	Travel	664	1,404	
55040 44	Printing & Advertising			2,500
55040 45	Rentals/Leases			25,000
55040 4804	Permitting		76	
55040 49	Miscellaneous			200,000
55040 4909	Contingency			
<b>Expenditures Total</b>		<b>37,026</b>	<b>90,252</b>	<b>3,002,500</b>
Net Revenue over Expenses		(36,901)	888,450	(502,500)
Project Cash Reserves Beginning		6,000	(30,901)	857,549
Project Cash Reserves Ending		(30,901)	857,549	355,049



474 - Capital Project Fund  
 Crystal Lake Dam Retaining Wall

**Program Description - Crystal Lake Dam Retaining Wall**

Build a spillway wall to meet FERC regulatory requirements.

**Goals**

Complete the construction prior to FERC annual inspection.

**Objectives**

Divert spillway water so the foot of the dam is not undermined.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility		100,000	
<b>Revenues Total</b>		-	<b>100,000</b>	-
<b>Expenditures</b>				
50110 11	Salaries & Benefits			
50110 34	Small Tools & Equipment			
50110 35	Materials/Inventory			
50110 41	Professional Services			
50110 4101	Architects/Engineers			
50110 4104	Inspection			
50110 4108	Contractor		100,000	
<b>Expenditures Total</b>		-	<b>100,000</b>	-
Net Revenue over Expenses				
Project Cash Reserves Beginning				
Project Cash Reserves Ending				





475 - Capital Project Fund  
Hungry Point Trail

NO ACTIVITY PLANNED IN FY 02/03

**Program Description - Hungry Point Trail**

Continue construction of the trail from the ball fields to Hungry Point

**Goals & Objectives**

Continue to use volunteer labor for the construction of the majority of the path.  
Complete the project by June 1, 2002.

Account Number	Description	Prior Years Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
46000 60	Donations			
49710 01	Xfer from General Fund	19,039		
<b>Revenues Total</b>		<b>19,039</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>				
57440 11	Salaries & Benefits			
57440 32	Supplies			
57440 34	Small Tools & Equipment			
57440 41	Professional Services			
57440 4108	Contractor	335		
57440 42	Communications			
57440 43	Travel			
57440 44	Printing & Advertising			
57440 49	Miscellaneous	55		
<b>Expenditures Total</b>		<b>390</b>	<b>-</b>	<b>-</b>
Current Year Net		18,649	0	0
Beginning Fund Balance			18,649	18,649
Ending Fund Balance		18,649	18,649	18,649



476 - Capital Project Fund  
Water Treatment Plant Upgrade

**Program Description - Water Treatment Plant Upgrade**

Improve filtration capacity and private modification to treated water storage.

**Goals**

To improve the Treatment Plant's filtration capacity to 4.0 MGO to meet current and future regulatory requirements. Treated water storage modification will provide the required chlorine

**Objectives**

In FY 03, a consultant will prepare final design and project documents based on results of the treatment plant evaluation recently completed.

Account Number	Description	Prior Year Actual FY 00/01	Current Year Budget FY 01/02	Requested Budget FY 02/03
46000 83	Donation			
49710 52	Trnsfer From Water Fund		60,000	
	ADEC Water Loan			75,000
	EPA Grant			1,746,000
	ADEC Grant			
<b>Revenues Total</b>		-	60,000	1,821,000
<b>Expenditures</b>				
	Design Phase			
52410 11	Salaries & Benefits			
52410 31	Supplies			
52410 34	Small Tools & Equipment			
52410 41	Professional Services		48,240	250,000
52410 4101	Architects/Engineers			
52410 4104	Inspection			
52410 4108	Contractor			
52410 42	Communications			
52410 43	Travel			
52410 44	Printing & Advertising			
52410 45	Rentals/ Leases			
52410 49	Miscellaneous			
52410 4909	Contingency			
52410 4804	Permitting			
52410 35	Materials			
<b>Expenditures Total</b>		-	48,240	250,000
Net Revenue over Expenses		0	11,760	1,571,000
Beginning Fund Balance		0	0	11,760
Projected Ending Fund Balance		0	11,760	1,582,760



477 - Capital Project Fund  
Chatham Straits Dock Reconductoring

**Program Description - Chatham Straits Dock Reconductoring**

Chatham Straits Dock Reconductoring

**Goals**

Minimize electrocution of raptors at Chatham Straits dock.

**Objectives**

Follow U.S. Fish & Wildlife design to reduce electrocution of raptors at Chatham Straits dock.

Account Number	Description	Cumulative Prior Years Actual	Current Year Budget FY 01/02	Requested Budget FY 02/03
<b>Interfund Transfers</b>				
49710 51	From Electric Utility		-	50,000
<b>Revenues Total</b>		-	-	<b>50,000</b>
<b>Expenditures</b>				
50110 11	Salaries & Benefits			10,000
50110 34	Small Tools & Equipment			
50110 35	Materials/Inventory			40,000
50110 41	Professional Services			
50110 4108	Contractor			
<b>Expenditures Total</b>		-	-	<b>50,000</b>
Net Revenue over Expenses				
Project Cash Reserves Beginning				
Project Cash Reserves Ending				



624 625 Special Revenue Funds  
Timber Receipts

**Program Description**

The purpose of the Streets and Roads Reserve Fund is to account for the accumulation of funds received through the Federal Timber Receipts program. These funds are restricted to use for local streets and the local school district.

**FUND 624 - SCHOOL TIMBER RECEIPTS**

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>				
43500 10	Timber Receipts	213,137	696,213	696,213
<b>Revenues Total</b>		<b>213,137</b>	<b>696,213</b>	<b>696,213</b>
<b>Interfund Transfers</b>				
59710 01	to General Fund	213,137	696,213	696,213
<b>Expenditures Total</b>		<b>213,137</b>	<b>696,213</b>	<b>696,213</b>
Net Revenue over Expenditures		0	0	0
Beginning Fund Balance		182,026	182,026	182,026
Projected Ending Fund Balance		182,026	182,026	182,026

**FUND 625 - STREETS/ROADS TIMBER RECEIPTS**

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>Revenues</b>				
43500 10	Timber Receipts	12,524	61,111	62,000
<b>Revenues Total</b>		<b>12,524</b>	<b>61,111</b>	<b>62,000</b>
<b>Interfund Transfers</b>				
59710 01	General Fund	-	-	-
59710 06	Capital Project Fund	-	-	-
<b>Expenditures and Transfer Total</b>		<b>-</b>	<b>-</b>	<b>-</b>
Net Revenue over Expenditures		12,524	61,111	62,000
Beginning Fund Balance		16,546	29,070	90,181
Projected Ending Fund Balance		29,070	90,181	152,181





105 - Special Revenue Fund  
Miscellaneous Grants

**Program Description**

Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds

**Goals**

Separate accounting for grants clearly distinguishes these funds from operation and maintenance of city functions.

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>Revenues:</b>				
43200	Local Law Enforcement Block Grant	17,017	17,017	16,000
49710 01	City Share of LLBG	-	1,891	-
43500 08	AK Coastal Management Grant	452	-	-
43500 10	Emergency Mgt Assistance Grant		8,000	
43500 11	DES Grant LEPC	4,995	7,000	7,000
<b>Subtotal</b>		<b>22,464</b>	<b>33,908</b>	<b>23,000</b>
46000 10	Interest Income	639		
43500 04	Pass II Day Care Assistance (DEED)		20,000	20,000
43500 14	Pass III Day Care Grant (DEED)	31,559	44,600	44,600
43500 15	Day Care Administration (DEED)	11,561	11,400	11,400
<b>Day Care Subtotal</b>		<b>43,759</b>	<b>76,000</b>	<b>76,000</b>
<b>Revenues Total</b>		<b>66,223</b>	<b>109,908</b>	<b>99,000</b>
<b>Expenditures:</b>				
52110 3405	Local Law Enforcement Block Grant	0	18,908	16,000
53660 4301	Community Development Travel Gran	248	-	
56010 4933	DES Grant LEPC	0	7,000	7,000
56010 4934	Emergency Mgt Assistance Grant		8,000	
<b>Subtotal</b>		<b>248</b>	<b>33,908</b>	<b>23,000</b>
56010 4931	Day Care Assistance Admin	12,292	11,400	11,400
56010 4954	Day Care Subsidy (Pass II & III)	34,813	64,600	64,600
56010 4942	Day Care Assistance TCC	4,830	-	
<b>Day Care Subtotal</b>		<b>51,935</b>	<b>76,000</b>	<b>76,000</b>
<b>Expenditures Total</b>		<b>52,183</b>	<b>109,908</b>	<b>99,000</b>
Net Revenue over Expenditures		14,040	0	0
Beginning Fund Balance		0	14,040	14,040
Projected Ending Fund Balance		14,040	14,040	14,040



622 - Trust Fund  
Harbor and Port Facilities

**Program Description**

The purpose of the Harbor and Port Trust Fund is to provide funding for expansion projects, land acquisition and major renovation.

**Goals**

To upgrade existing facilities and construct new facilities.

**Objectives**

To provide facilities for the present and future needs of the boating public in Petersburg.

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>PORT TRUST REVENUES</b>				
46000 10	Investment Income	-	170,000	170,000
46000	Federal Disaster Relief	1,000,000		
46000 1001	Investment Income	219,034		
<b>Revenues Total</b>		<b>1,219,034</b>	<b>170,000</b>	<b>170,000</b>
<b>PORT TRUST EXPENSES</b>				
<b>Debt Service</b>				
51967 71	Principal	41,665	41,665	45,854
51967 72	Interest	62,455	104,093	81,022
<b>Subtotal - Debt Service</b>		<b>104,120</b>	<b>145,758</b>	<b>126,876</b>
59710 06	Capital Construction	-		
59710 55	Oper Trans-out	-		
<b>Subtotal - Cap Outly &amp; Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenses Total</b>		<b>104,120</b>	<b>145,758</b>	<b>126,876</b>
Net Revenue over Expenditures		1,114,914	24,242	43,124
Beginning Fund Balance		3,178,400	4,293,314	4,317,556
Ending Fund Balance		4,293,314	4,317,556	4,360,680



106 - Trust Fund  
Economic Development

**Program Description**

Funding for the Southeast Alaska Economic Fund has been provided by Congress. The citizens of the City of Petersburg established this Fund in order to promote economic development and diversification.

Account Number	Description	Prior Year Actual FY 00/01	Adopted Budget FY 01/02	Requested Budget FY 02/03
<b>REVENUE</b>			-	
46000 1003	Unrealized loss on investmetns	(363,935)		(100,000)
46000 10	Investment Income	314,230	305,000	300,000
<b>Revenues Total</b>		<b>(49,705)</b>	<b>305,000</b>	<b>200,000</b>
<b>EXPENSE</b>				
51510 31	Office Supplies		-	
51510 41	Professional Services	120,000		
51510 4110	Investment Manager Fees	4,835	27,000	
51510 43	Travel & Training	223	-	
51510 44	Advertising & Printing	351	3,000	
51510 4910	Gen. Fund Administration	10,000	10,000	10,040
51510 4924	City Grants	39,160	70,000	
51510 4927	Economic Development		30,000	150,000
59710 52	Inter Fund Trans-Water Fund	165,000	165,000	137,750
<b>Expenditures Total</b>		<b>339,569</b>	<b>305,000</b>	<b>297,790</b>
Net Revenue over Expenditures		(389,274)	7,000	(97,790)
Beginning Fund Balance		7,060,154	6,670,880	6,677,880
Projected Ending Fund Balance		6,670,880	6,677,880	6,580,090









RESOLUTION NO.  
 A RESOLUTION OF THE CITY OF PETERSBURG ADOPTING EXPENDITURE BUDGETS FOR THE FISCAL  
 YEAR JULY 1, 2002 THROUGH JUNE 20, 2003

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of an expenditure budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary budget for Fiscal Year 2002/2003 to the City Council; and

WHEREAS, the city Council has accepted this budget and set appropriation levels.

THEREFORE BE IT RESOLVED by the City Council of the City of Petersburg Alaska;

This resolution shall be cited as "Budget and Appropriations Resolution No.

The City Council hereby adopts this budget for the next fiscal year starting July 2, 2002 and ending June 30, 2003.

The following appropriations are hereby made:

General Fund	\$ 7,155,880
Enterprise Funds:	
Electric Utility	\$ 4,834,021
Water Utility	\$ 795,857
Wastewater Utility	\$ 571,959
Sanitation Utility	\$ 865,988
Harbor and Port Facilities	\$ 738,451
Elderly Housing	\$ 289,768
Internal Service Funds:	
Motor Pool	\$ 711,502
Self Insured Reserve	\$ 271,588
Debt Service Fund	\$ 109,720
Special Revenue Fund	
School Timber Receipts	\$ 696,213
Streets & Roads Timber Receipts	\$ -
Special Revenue	\$ 99,000
Trust Funds	
Harbor and Port Fund	\$ 126,876
Economic Fund	\$ 297,790
Capital Projects Fund	\$ 12,708,912

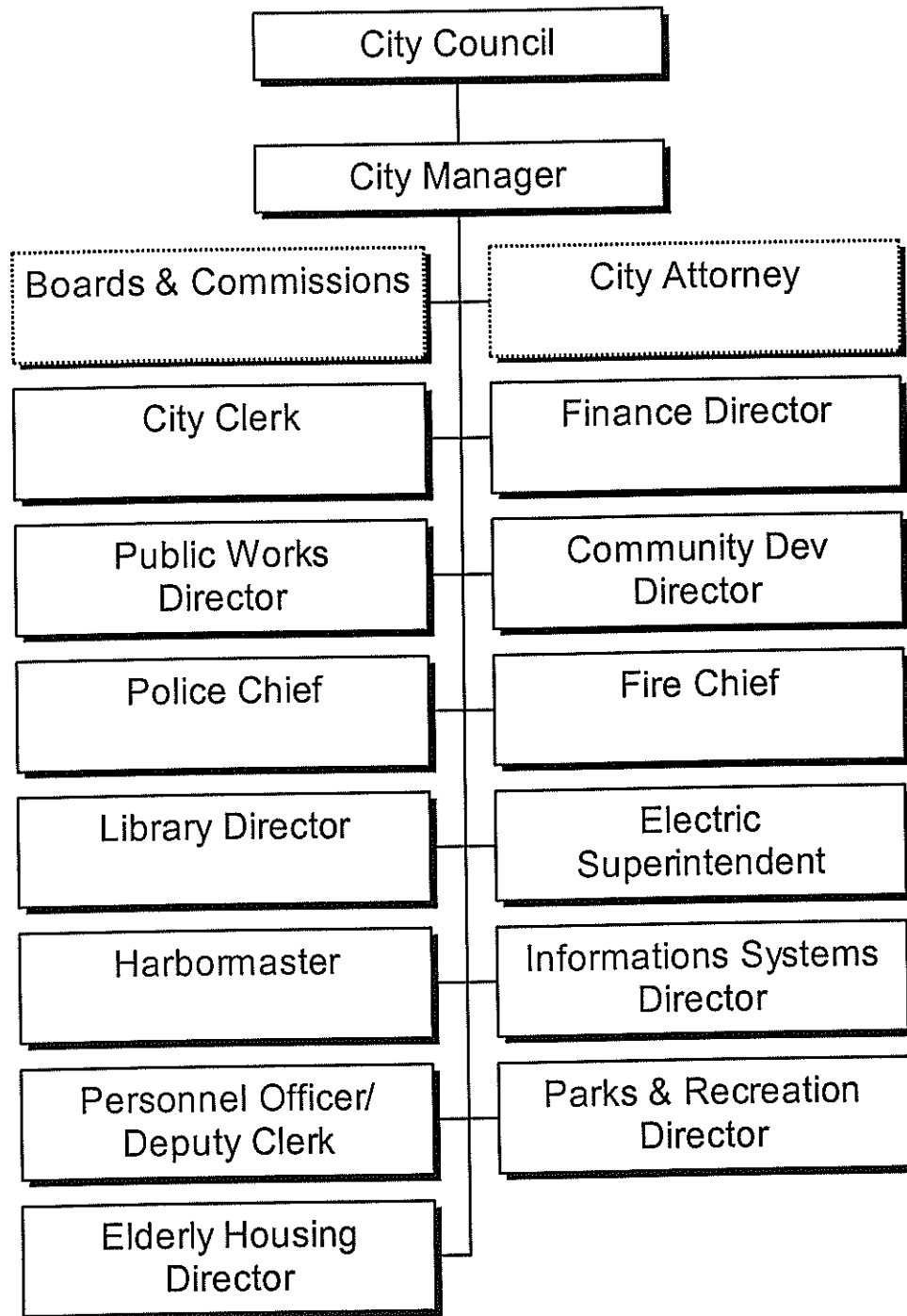
PASSED and APPROVED by the City Council of the City of Petersburg, Alaska  
 this        day of June 2002

\_\_\_\_\_  
 Mayor

ATTEST \_\_\_\_\_  
 City Clerk



# City of Petersburg, Alaska Municipal Organizational Chart FY 2002/2003





**CITY OF PETERSBURG  
LAST FIVE YEARS OF PERSONNEL  
PER ADOPTED ANNUAL BUDGETS**

FISCAL YEAR	1998	1999	2000	2001	2002	2003
<b>GENERAL FUND</b>						
ADMINISTRATION	2.25	2.25	2.25	2.25	3.00	3.00
FINANCE	4.75	4.75	4.95	4.95	5.00	5.00
POLICE	14.60	14.60	13.25	13.25	14.00	14.10
FIRE	2.00	2.00	2.00	2.00	2.00	2.00
PUBLIC WORKS	7.17	7.17	5.75	5.75	7.00	6.60
ENGINEERING	1.00	1.50	0.00	0.00	0.00	0.00
COMMUNITY DEVELOPMENT	2.67	2.67	2.25	2.25	2.25	2.25
BUILDING MAINTENANCE	1.00	1.00	1.00	1.00	1.50	1.60
LIBRARY	2.75	2.75	2.50	2.50	2.50	2.30
PARKS AND RECREATION	8.10	8.10	7.70	7.70	7.70	8.90
NON DEPARTMENTAL	0.00	0.00	0.00	0.00	1.00	1.00
<b>ENTERPRISE FUNDS</b>						
ELECTRIC	11.00	11.00	11.00	11.00	11.00	11.00
WATER/WASTEWATER	6.12	6.12	5.50	5.50	6.00	6.00
SANITATION	4.60	4.60	3.75	4.75	4.50	4.50
PORT AND HARBOR	6.42	6.42	6.42	6.50	5.92	7.40
ELDERLY HOUSING	1.63	1.63	1.63	1.50	1.50	1.40
<b>INTERNAL SERVICE FUND</b>						
MOTOR POOL	3.00	3.00	3.75	3.75	3.50	3.50



**CITY OF PETERSBURG  
ADMINISTRATIVE EMPLOYEES  
2002 -2003 SALARIES**

Title	Salary
City Manager	\$ 78,000
City Clerk	\$ 57,553
Personnel Officer/Deputy	\$ 41,204
Chief of Police	\$ 64,230
Librarian	\$ 54,163
Parks & Recreation Director	\$ 43,631
Community Development Director	\$ 58,874
Information System Manager	\$ 49,982
Finance Director	\$ 70,000
Public Works Director	\$ 62,000
Power & Light Superintendent	\$ 78,906
Harbormaster	\$ 68,702
Mt. View Manor Director	\$ 48,455





COLLECTIVE BARGAINING AGREEMENT  
BY AND BETWEEN  
THE CITY OF PETERSBURG, ALASKA  
AND  
THE PETERSBURG MUNICIPAL EMPLOYEES ASSOCIATION  
REPRESENTED BY  
APEA/AFT

PAY SCHEDULE

On April 1, 2002 Step C shall increase by 1% as follows.					
	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Accountant & A/R Prop. Tax	\$ 17.87	\$ 18.87	\$ 19.86	\$ 20.11	\$ 20.36
Accounts Payable/Rec-Inv.	\$ 15.98	\$ 16.86	\$ 17.75	\$ 18.00	\$ 18.25
Assistant Grounds Keeper	\$ 13.50	\$ 14.25	\$ 15.00	\$ 15.25	\$ 15.50
Chief Clerk Dispatcher/Corr.	\$ 17.14	\$ 18.09	\$ 19.04	\$ 19.29	\$ 19.54
Clerk Disp/Corr Off.	\$ 14.21	\$ 15.00	\$ 15.79	\$ 16.04	\$ 16.29
Computer Technician	\$ 26.38	\$ 27.84	\$ 29.31	\$ 29.56	\$ 29.81
EMS Coord/Firefighter	\$ 19.16	\$ 20.23	\$ 21.29	\$ 21.54	\$ 21.79
Facility Attendent	\$ 10.51	\$ 11.10	\$ 11.68	\$ 11.93	\$ 12.18
Finance Clerk	\$ 13.73	\$ 14.50	\$ 15.26	\$ 15.51	\$ 15.76
Fire Marshall/EMT-D	\$ 21.66	\$ 22.87	\$ 24.07	\$ 24.32	\$ 24.57
Grounds Keeper	\$ 15.72	\$ 16.60	\$ 17.47	\$ 17.72	\$ 17.97
Harbor Office Clerk	\$ 16.21	\$ 17.11	\$ 18.01	\$ 18.26	\$ 18.51
Harbor Security Officer I	\$ 14.08	\$ 14.86	\$ 15.64	\$ 15.89	\$ 16.14
Harbor Security Officer II	\$ 17.14	\$ 18.09	\$ 19.04	\$ 19.29	\$ 19.54
Harbor Security Officer III	\$ 18.99	\$ 20.05	\$ 21.10	\$ 21.35	\$ 21.60
Maintenance/Harbor security II	\$ 17.14	\$ 18.09	\$ 19.04	\$ 19.29	\$ 19.54
Heavy Equipment Operator	\$ 19.67	\$ 20.77	\$ 21.86	\$ 22.11	\$ 22.36
Jail Guard	\$ 13.73	\$ 14.50	\$ 15.26	\$ 15.51	\$ 15.76
Laborer I	\$ 13.50	\$ 14.25	\$ 15.00	\$ 15.25	\$ 15.50
Laborer II	\$ 15.48	\$ 16.34	\$ 17.20	\$ 17.45	\$ 17.70
Library Clerk	\$ 11.03	\$ 11.65	\$ 12.26	\$ 12.51	\$ 12.76
Library Page	\$ 6.28	\$ 6.63	\$ 6.98	\$ 7.23	\$ 7.48
Library Tech I	\$ 13.73	\$ 14.50	\$ 15.26	\$ 15.51	\$ 15.76
Library Tech II	\$ 15.55	\$ 16.42	\$ 17.28	\$ 17.53	\$ 17.78
Lifeguard I	\$ 8.53	\$ 9.01	\$ 9.48	\$ 9.73	\$ 9.98
Lifeguard II	\$ 10.51	\$ 11.10	\$ 11.68	\$ 11.93	\$ 12.18
Maintenance Assistant	\$ 13.50	\$ 14.25	\$ 15.00	\$ 15.25	\$ 15.50
Maintenance Specialist	\$ 19.94	\$ 21.05	\$ 22.16	\$ 22.41	\$ 22.66
Maintenance/Groundskeeper	\$ 13.50	\$ 14.25	\$ 15.00	\$ 15.25	\$ 15.50
Motor Pool Foreman	\$ 20.92	\$ 22.08	\$ 23.24	\$ 23.49	\$ 23.74
Motor Pool Mechanic	\$ 19.67	\$ 20.77	\$ 21.86	\$ 22.11	\$ 22.36
Parking & Vehicle Req Enforce	\$ 11.59	\$ 12.24	\$ 12.88	\$ 13.13	\$ 13.38
Parks & Facility Maintenance	\$ 17.95	\$ 18.94	\$ 19.94	\$ 20.19	\$ 20.44
Plant Operator I - WA/WW	\$ 13.50	\$ 14.25	\$ 15.00	\$ 15.25	\$ 15.50
Plant Operator II - WA/WW	\$ 15.48	\$ 16.34	\$ 17.20	\$ 17.45	\$ 17.70
Plant Operator III - WA/WW	\$ 19.16	\$ 20.23	\$ 21.29	\$ 21.54	\$ 21.79
Plant Operator IV - WA/WW	\$ 19.67	\$ 20.77	\$ 21.86	\$ 22.11	\$ 22.36
Planning Development Tech	\$ 19.94	\$ 21.05	\$ 22.16	\$ 22.41	\$ 22.66
Police Captain	\$ 21.66	\$ 22.87	\$ 24.07	\$ 24.32	\$ 24.57
Police Sergeant	\$ 20.84	\$ 21.99	\$ 23.15	\$ 23.40	\$ 23.65
Police Officer	\$ 19.16	\$ 20.23	\$ 21.29	\$ 21.54	\$ 21.79
Pool Cashier	\$ 6.35	\$ 6.71	\$ 7.06	\$ 7.31	\$ 7.56
Public Works Foreman	\$ 21.66	\$ 22.87	\$ 24.07	\$ 24.32	\$ 24.57
Recreation Facilities Supervisor	\$ 16.43	\$ 17.35	\$ 18.26	\$ 18.51	\$ 18.76
Recreation Leader	\$ 10.51	\$ 11.10	\$ 11.68	\$ 11.93	\$ 12.18
Sanitation Baler/Landfill Operator	\$ 16.11	\$ 17.01	\$ 17.90	\$ 18.15	\$ 18.40
Sanitation Driver/Baler Assistant	\$ 16.11	\$ 17.01	\$ 17.90	\$ 18.15	\$ 18.40
Sanitation Operations Supervisor	\$ 19.31	\$ 20.38	\$ 21.45	\$ 21.70	\$ 21.95
Secretary I	\$ 13.73	\$ 14.50	\$ 15.26	\$ 15.51	\$ 15.76
Secretary II	\$ 15.55	\$ 16.42	\$ 17.28	\$ 17.53	\$ 17.78
Tax/Payroll Clerk	\$ 16.93	\$ 17.87	\$ 18.81	\$ 19.06	\$ 19.31
Tent City Campground Manager	\$ 15.24	\$ 16.08	\$ 16.93	\$ 17.18	\$ 17.43
Utility Worker	\$ 17.95	\$ 18.94	\$ 19.94	\$ 20.19	\$ 20.44
Wastewater Operations Supervisor	\$ 20.92	\$ 22.08	\$ 23.24	\$ 23.49	\$ 23.74
Water Operations Supervisor	\$ 20.92	\$ 22.08	\$ 23.24	\$ 23.49	\$ 23.74

On April 1, 2003 Step C shall increase by 3% as follows.					
	Step A	Step B	Step C	Step D	Step E
	0 - 6 mos	7 - 12 mos	13 - 60 mos	61 - 120 mos	121+mos
	90%	95%	101%	\$ 0.25	\$ 0.50
Job classification					
Accountant & A/R Prop. Tax	\$ 18.41	\$ 19.44	\$ 20.46	\$ 20.71	\$ 20.96
Accounts Payable/Rec-Inv.	\$ 16.45	\$ 17.37	\$ 18.28	\$ 18.53	\$ 18.78
Assistant Grounds Keeper	\$ 13.91	\$ 14.68	\$ 15.45	\$ 15.70	\$ 15.95
Chief Clerk Dispatcher/Corr.	\$ 17.65	\$ 18.63	\$ 19.61	\$ 19.86	\$ 20.11
Clerk Disp/Corr Off.	\$ 14.63	\$ 15.45	\$ 16.26	\$ 16.51	\$ 16.76
Computer Technician	\$ 27.17	\$ 28.68	\$ 30.19	\$ 30.44	\$ 30.69
EMS Coor/Firefighter	\$ 19.74	\$ 20.83	\$ 21.93	\$ 22.18	\$ 22.43
Facility Attendent	\$ 10.83	\$ 11.43	\$ 12.03	\$ 12.28	\$ 12.53
Finance Clerk	\$ 14.15	\$ 14.93	\$ 15.72	\$ 15.97	\$ 16.22
Fire Marshall/EMT-D	\$ 22.31	\$ 23.55	\$ 24.79	\$ 25.04	\$ 25.29
Grounds Keeper	\$ 16.19	\$ 17.09	\$ 17.99	\$ 18.24	\$ 18.49
Harbor Office Clerk	\$ 16.70	\$ 17.62	\$ 18.55	\$ 18.80	\$ 19.05
Harbor Security Officer I	\$ 14.50	\$ 15.30	\$ 16.11	\$ 16.36	\$ 16.61
Harbor Security Officer II	\$ 17.65	\$ 18.63	\$ 19.61	\$ 19.86	\$ 20.11
Harbor Security Officer III	\$ 19.56	\$ 20.64	\$ 21.73	\$ 21.98	\$ 22.23
Maintenance/Harbor security II	\$ 17.65	\$ 18.63	\$ 19.61	\$ 19.86	\$ 20.11
Heavy Equipment Operator	\$ 20.27	\$ 21.39	\$ 22.52	\$ 22.77	\$ 23.02
Jail Guard	\$ 14.15	\$ 14.93	\$ 15.72	\$ 15.97	\$ 16.22
Laborer I	\$ 13.91	\$ 14.68	\$ 15.45	\$ 15.70	\$ 15.95
Laborer II	\$ 15.95	\$ 16.83	\$ 17.72	\$ 17.97	\$ 18.22
Library Clerk	\$ 11.37	\$ 12.00	\$ 12.63	\$ 12.88	\$ 13.13
Library Page	\$ 6.47	\$ 6.83	\$ 7.19	\$ 7.44	\$ 7.69
Library Tech I	\$ 14.15	\$ 14.93	\$ 15.72	\$ 15.97	\$ 16.22
Library Tech II	\$ 16.02	\$ 16.91	\$ 17.80	\$ 18.05	\$ 18.30
Lifeguard I	\$ 8.78	\$ 9.27	\$ 9.76	\$ 10.01	\$ 10.26
Lifeguard II	\$ 10.83	\$ 11.43	\$ 12.03	\$ 12.28	\$ 12.53
Maintenance Assistant	\$ 13.91	\$ 14.68	\$ 15.45	\$ 15.70	\$ 15.95
Maintenance Specialist	\$ 20.54	\$ 21.68	\$ 22.82	\$ 23.07	\$ 23.32
Maintenance/Groundskeeper	\$ 13.91	\$ 14.68	\$ 15.45	\$ 15.70	\$ 15.95
Motor Pool Foreman	\$ 21.55	\$ 22.74	\$ 23.94	\$ 24.19	\$ 24.44
Motor Pool Mechanic	\$ 20.27	\$ 21.39	\$ 22.52	\$ 22.77	\$ 23.02
Parking & Vehicle Reg Enforce	\$ 11.94	\$ 12.61	\$ 13.27	\$ 13.52	\$ 13.77
Parks & Facility Maintenance	\$ 18.49	\$ 19.51	\$ 20.54	\$ 20.79	\$ 21.04
Plant Operator I - WA/WW	\$ 13.91	\$ 14.68	\$ 15.45	\$ 15.70	\$ 15.95
Plant Operator II - WA/WW	\$ 15.95	\$ 16.83	\$ 17.72	\$ 17.97	\$ 18.22
Plant Operator III - WA/WW	\$ 19.74	\$ 20.83	\$ 21.93	\$ 22.18	\$ 22.43
Plant Operator IV - WA/WW	\$ 20.27	\$ 21.39	\$ 22.52	\$ 22.77	\$ 23.02
Planning Development Tech	\$ 20.54	\$ 21.68	\$ 22.82	\$ 23.07	\$ 23.32
Police Captain	\$ 22.31	\$ 23.55	\$ 24.79	\$ 25.04	\$ 25.29
Police Sergeant	\$ 21.46	\$ 22.65	\$ 23.84	\$ 24.09	\$ 24.34
Police Officer	\$ 19.74	\$ 20.83	\$ 21.93	\$ 22.18	\$ 22.43
Pool Cashier	\$ 6.54	\$ 6.91	\$ 7.27	\$ 7.52	\$ 7.77
Public Works Foreman	\$ 22.31	\$ 23.55	\$ 24.79	\$ 25.04	\$ 25.29
Recreation Facilities Supervisor	\$ 16.93	\$ 17.87	\$ 18.81	\$ 19.06	\$ 19.31
Recreation Leader	\$ 10.83	\$ 11.43	\$ 12.03	\$ 12.28	\$ 12.53
Sanitation Baler/Landfill Operator	\$ 16.60	\$ 17.52	\$ 18.44	\$ 18.69	\$ 18.94
Sanitation Driver/Baler Assistant	\$ 16.60	\$ 17.52	\$ 18.44	\$ 18.69	\$ 18.94
Sanitation Operations Supervisor	\$ 19.88	\$ 20.99	\$ 22.09	\$ 22.34	\$ 22.59
Secretary I	\$ 14.15	\$ 14.93	\$ 15.72	\$ 15.97	\$ 16.22
Secretary II	\$ 16.02	\$ 16.91	\$ 17.80	\$ 18.05	\$ 18.30
Tax/Payroll Clerk	\$ 17.43	\$ 18.40	\$ 19.37	\$ 19.62	\$ 19.87
Tent City Campground Manager	\$ 15.70	\$ 16.57	\$ 17.44	\$ 17.69	\$ 17.94
Utility Worker	\$ 18.49	\$ 19.51	\$ 20.54	\$ 20.79	\$ 21.04
Wastewater Operations Supervisor	\$ 21.55	\$ 22.74	\$ 23.94	\$ 24.19	\$ 24.44
Water Operations Supervisor	\$ 21.55	\$ 22.74	\$ 23.94	\$ 24.19	\$ 24.44



IBEW

PAY SCHEDULE



City of Petersburg  
 IBEW Employee  
 2002 -2003 Wage Schedule

Job classification	2002	2003	
Customer Service Rep	\$ 19.70	\$ 19.89	
Electrician	\$ 30.30	\$ 30.60	
Electrician/Operator	\$ 31.80	\$ 32.10	
*Electrician/Operator	\$ 32.57	\$ 32.90	
Groundsman	\$ 19.70	\$ 19.89	
Groundsman/Operator	\$ 21.20	\$ 21.39	
Laborer	\$ 15.15	\$ 15.30	
Lead Lineman	\$ 31.82	\$ 32.13	* Position currently filled with employee receiving longevity being phased out
Lineman	\$ 30.30	\$ 30.60	
Lineman/Operator	\$ 31.80	\$ 32.10	
*Lineforeman	\$ 33.33	\$ 33.66	\$1.50 per hour compensation for Operator training/experience
Lineforeman	\$ 33.81	\$ 34.51	
Mechanic	\$ 58.79	\$ 29.07	
Mechanic/Operator	\$ 30.29	\$ 30.57	
Meter Reader	\$ 18.18	\$ 18.36	
Meter Reader/CAD	\$ 19.70	\$ 19.89	
Meter Reader/CAD/Operator	\$ 21.20	\$ 21.39	
Office Manager	\$ 28.79	\$ 29.07	
Powerhouse Operator	\$ 29.90	\$ 29.68	
Secretary I	\$ 15.15	\$ 15.30	

Shaded area currently unfilled position

