

Cashier

# 1986-87 Budget



Revised 6/2/86

RESOLUTION NO. 1075-R

A RESOLUTION ADOPTING THE 1986/87 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1986 AND ENDING JUNE 30, 1987.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1986/87 budget to the City Council; and

WHEREAS, the City Council has held a public hearing on this preliminary 1986/87 budget; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1075-R".

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1986 and ending June 30, 1987.

Section 3. The following appropriations are hereby made for each fund:

General Fund	\$ 4,664,219
Sales Tax Fund	3,020,225
Federal Revenue Sharing Fund	438,994
Debt Service Fund	997,545
Hospital Construction Fund	345,000
School Construction Fund	1,557,200
1984 Bond Improvement Fund	132,556
Electric Utility Fund	3,446,681
Water Utility Fund	1,229,927
Wastewater Utility Fund	1,325,921
Sanitation Utility Fund	245,837
Small Boat Harbor Fund	315,381
Port Facility Fund	35,545
Motor Pool Fund	392,500
Elderly Housing Fund	249,001

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 2 day of June, 1986.

*Thomas J. DeStefano*  
Mayor

ATTEST

*Leticia Curtis*  
City Clerk

RESOLUTION NO. 1076-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1987.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real and personal property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real and personal property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas without water or sewer service shall be 80% of the rate in effect for the remainder of the City.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. The general property tax levy for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1987 shall be \$ 736,202.00.

Section 2. The tax rate shall be Seven (7) mills upon each dollar of value of assessed taxable real and personal property for areas within the city limits which received full municipal services.

Section 3. The tax rate shall be Five and six-tenths (5.6) mills upon each dollar of assessed taxable real and personal property for the areas within the city limits which do not received water or sewer services.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 2 day of June, 1986.

  
Mayor

ATTEST

  
City Clerk

April 18, 1986

Mayor and Members of the City Council  
City of Petersburg  
Petersburg, Alaska

Dear Mayor and Councilmembers:

In accordance with Chapter XI Section 11 of the Home Rule Charter of the City of Petersburg, the budget is herewith transmitted for your review, revision and final adoption.

The General Fund Budget, as presented, is balanced by using a six mill levy based on an assessed value of \$110,653,560. It totals \$5,228,023 with a reserve of \$603,515 or 13%. As you are all aware, the revenues in this fund are extremely sensitive to oil price fluctuations. Consequently, we have used very conservative revenue projections for this fund. According to our latest information from the Governor's office, Municipal Assistance will be down by approximately 10% and State Shared Revenue by 11.5%.

Sales Tax revenues are much more consistent with a good beginning fund balance. This fund is used to fund an operating grant to the Petersburg School District for \$654,000, Debt Service of \$887,625, and capital expenditures for streets, water and sewer for \$1,468,600.

Our Water and Sewer Utility Funds are balanced with reserves in the 25% range. There are considerable projects in both funds and a healthy reserve is appropriate.

The Electric Utility Fund is balanced with a 10% reserve. This should not be allowed to get any lower. Consequently, we should watch the beginning fund balance adjustments.

The Sanitation Utility Fund is balance only with a subsidy from Federal Shared Revenue. We need to take a look at the rates in this utility during the coming year.

A six year Capital Improvement Plan (CIP) has also been incorporated as part of this budget document. The purpose of this exercise is to identify funding sources and needs in the future rather than from year to year. No appropriation is needed for this section as it is only for planning purposes.

The major assumption that is reflected in this budget is that the economy is beginning a contraction. The extent of this contraction is not clear and the extent of its impact on revenues is not known at this time.

The major elements that have emerged as a result of this assumption are as follows:

- . All revenues have been projected conservatively and I have attempted to maintain reserves in each fund.
- . No new full-time positions are recommended.
- . No new major projects are recommended without 100% categorical grant or bond funding.
- . The budget assumes several major cost containment measures, i.e. medical insurance will be changed from Blue Cross to Aetna (State Plan I).
- . Several issues that were to be addressed in the

preliminary budget have not been funded. They include, compensation for boards & commissions and reimbursement for lost wages, dual advertising, and proposals for land acquisition for the museum.

The budget does provide for the following new major expenditures:

- . A 3.6% increase for employee wages (exclusive of people on contract). This is mandated by Ordinance No. 537 which sets a three year pay plan and calls for cost of living increases based on the U.S. Consumer Price Index.
- . The budget provides for a \$120,000 loan from the Sales Tax Fund to the Sewer Fund for design work on the primary treatment facility.

The budget currently represents a relatively balanced approach to budgeting in light of the existing economic situation. However, should revenues decline more than currently anticipated, we should not wait until next year to make the appropriate expenditure adjustments.

Should you have any questions about this document, please feel free to contact me.

This document is the product of much staff work and deserves careful consideration. It is hoped that it will be understandable to the City Council as well as the general public. Should you have any suggestions for improving it, please let me know.

Sincerely,

Ed Pefferman  
City Manager

1987/88 BUDGET  
CITY OF PETERSBURG

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Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget year Approved
<u>GENERAL FUND 001</u>						
<u>REVENUES</u>						
<u>BEGINNING FUND BALANCE</u>		1258230	1681294	1100000	1100000	1357343
<u>TAXES</u>						
311.01	Area #1	511151	507184	522311	522311	604965
311.02	Area #2	103803	107428	113288	113288	131237
318.10	Motor Vehicle Registration	26000	435	25000	25000	25000
319.10	Penalty & Interest	2000	2550	2500	2500	2500
TAXES SUBTOTAL		647959	617597	663099	663099	763702
<u>LICENSES &amp; PERMITS</u>						
321.10	Solicitors/Itinerant Merchants	300	30	150	150	150
322.10	Building Permits	5000	3341	5500	5500	5500
322.30	Animal Licenses	2000	321	2000	2000	2000
LICENSES SUBTOTAL		10992	3692	7650	7650	7650
<u>STATE SHARED REVENUE</u>						
334.01	Municipal Assistance	465214	0	425000	418692	418692
334.02	Games of Skill & Chance	1000	0	600	600	600
334.03	Raw Fish Tax	380000	0	350000	350000	350000
334.04	Liquor Licenses	11000	0	10000	10000	10000
334.05	State Revenue Sharing	390045	202275	365000	363207	363207
STATE SHARED REVENUE SUBTOTAL		1247259	202275	1150600	1143099	1143099
<u>STATE GRANTS FOR OPERATING EXPENSES</u>						
335.01	State Aid for Roads	24945	12441	23000	21549	21549
335.02	State Aid for Hospitals	240086	119746	220000	207413	207413
335.03	State Aid for Health Care Fac.	23048	11495	20000	19911	19911
335.04	Day Care Assistance	39738	32732	80764	30764	80764
335.05	Library Grant	10000	5000	5000	5000	5000
STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL		387817	181464	348764	334637	334637
<u>STATE CHARGES FOR SERVICES</u>						
338.10	Jail Contract	108500	45833	100000	100000	100000
338.20	State Road Maintenance	2000	0	500	500	500
338/90	Other Charges for Services	100	0	100	100	100

STATE CHARGES FOR SERVICES SUBTOTAL	110600	45833	100600	100600	100600
STATE REVENUES SUBTOTAL	2404627	1050861	1599964	1578336	1578336

CHARGES FOR SERVICES

341.30	Deposits for Sale/Lease of Lands	20000	2281	5000	5000	5000
341.82	Zoning/Subdivision Fees	3000	0	1000	1000	1000
341.83	Plan Check Fees	2000	35	500	500	500
341.84	Map Sales/Publications	100	64	100	100	100
341.86	<del>Public Safety</del> Copy Charges	100	26	100	100	100
342.10	Police Services	4000	2956	5000	5000	5000
342.50	Emergency Management Assistance	2500	0	2000	2000	2000
342.60	Ambulance Fees	6000	3163	6000	6000	6000
342.70	Work Release Program	2100	1599	2500	2500	2500
342.90	Public Safety Charges/Public Works	2000	1834	2000	2000	2000
343.10	Contract Work	7000	939	2500	2500	2500
343.20	Crushed Rock Sales	50000	71589	50000	50000	50000
343.30	Tent City Charges	12000	5891	10000	10000	10000
343.40	Park Maintenance Charges	100	500	500	500	500
343.80	Cemetery	6000	825	5000	5000	5000
343.90	Other Public Works Charges/Culture & Rec	10000	1752	5000	5000	5000
347.20	Library Sales	1000	1178	1500	1500	1500
347.30	Recreational Activity Fees	6000	1237	5000	5000	5000
347.40	Swimming Pool Fees	13000	4182	8000	8000	8000
CHARGES FOR SERVICES SUBTOTAL	146900	100101	111700	111700	111700	

FINES & FORFEITS

350.10	Court Fines/Forfeitures	15000	14493	20000	20000	20000
350.20	Library Fines	800	377	800	800	800
350.40	Animal Impounds	2600	813	2000	2000	2000
FINES & FORFEITS SUBTOTAL	18400	15683	22800	22800	22800	

MISCELLANEOUS REVENUES

360.10	Interest Earnings	105000	54775	75000	75000	75000
360.20	Rents & Royalties	8500	200	5000	5000	5000
360.50	Library Donations	300	483	500	500	500
360.90	Other Miscellaneous	2000	0	500	500	500



MISCELLANEOUS REVENUES SUBTOTAL	115800	55458	81000	81000	81000
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PROCEEDS OF GENERAL FIXED ASSETS

395.10	Sales of Land/Buildings	50000	6542	10000	10000	10000
395.20	Cemetery Sales	3000	600	1000	1000	1000
395.30	Material Sales	100	0	0	0	0
395.40	Equipment Sales	100	0	0	0	0
395.90	Comp./Loss of Fixed Assets	0	0	0	0	0
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL	53200	7142	11000	11000	11000	

GENERAL FUND OVERHEAD CHARGES

374.02	Sales Tax Fund	60000	30000	63000	63000	63000
374.11	Electric Fund	55354	27677	58121	58121	58121
374.12	Water Fund	32758	16379	34395	34395	34395
374.13	Sewer Fund	31103	15551	32658	32658	32658
374.14	Sanitation Fund	0	0	6300	63	63 <i>slb 6300</i>
374.15	Harbor Fund	10349	5174	10866	10866	10866
374.16	Port Fund	650	325	682	682	682
374.17	Elderly Housing Fund	4539	2269	4766	4766	4766
374.18	Motor Pool Fund	34719	17359	36454	36454	36454
GENERAL FUND OVERHEAD CHARGES SUBTOTAL	229472	114734	247242	241005	241005 <i>241212</i>	

PUBLIC WORKS OPERATIONS OVERHEAD

374.19	Water/Public Works Operations (10%)			22779	22779	22779
374.20	Sewer/Public Works Operations (20%)			45559	45559	45559
374.21	Sanitation/Public Works Operations (20%)			45559	45559	45559
374.22	Motor Pool/Public Works Operations (20%)			45559	45559	45559
374.23	Engineering Direct Project Support			75000	75000	75000
PUBLIC WORKS OPERATIONS OVERHEAD SUBTOTAL	0	0	234456	234456	234456	

INTERGOVERNMENTAL TRANSFERS

Sales Tax			940600	940600	656461
Federal Revenue Sharing			236377	236377	306371

INTERGOVERNMENTAL TRANSFERS SUBTOTAL			1176977	1176977	962832
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GENERAL FUND REVENUES TOTAL	4226629	3025273	5255888	5228023	5371824
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Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>						
<u>EXPENDITURES</u>						
<u>CITY COUNCIL</u>						
511 10 10 00		SALARIES & WAGES				
511 10 11 00	Regular Pay	18215	7637	22500	22500	22500
SALARIES & WAGES SUBTOTAL		18215	7637	22500	22500	22500
511 10 20 00		PERSONNEL BENEFITS				
511 10 21 00	Pension	1532	231	1000	1000	1000
PERSONEL BENEFITS SUBTOTAL		1532	231	1000	1000	1000
511 10 30 00		SUPPLIES				
511 10 32 00	Operating Supplies	1800	761	2000	2000	2000
SUPPLIES SUBTOTAL		1800	761	2000	2000	2000
511 10 40 00		OTHER SERVICES & CHARGES				
511 10 41 00	Advertising & Printing	7100	3062	8000	8000	8000
511 10 43 00	Travel & Training	5000	7968	10000	10000	10000
511 10 49 00	Miscellaneous	20500	6072	18000	18000	18000
OTHER SERVICES & CHARGES SUBTOTAL		32600	17102	36000	36000	36000
CITY COUNCIL TOTAL		54147	25371	61500	61500	61500

City Council Narrative

511 10 11 00 City Council Pay: Mayor \$4500; Councilmembers \$3000/each.

511 10 21 00 City Council Pension (PERS); Currently one Councilmember on PERS

511 10 32 00 Operating Supplies Coffee supplies, Legal publications & supplements

511 10 41 00 Advertising & Printing Legal publications, ordinance codification, election advertising & printing

511 10 43 00 Travel & Training Council travel/per diem, personnel interview expenses

511 10 49 00 Miscellaneous Election expenses, dues, subscriptions, publications

CITY MANAGER'S OFFICE

The purpose of this department is to centralize the administration of the city and to provide for professional management of all city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council. The City Manager's Office is responsible for the efficient, effective implementation of all city policies, programs and priorities. The City Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises nine department heads and provides direction, support and "room" to implement policies, programs and projects direct by the City Council.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>						
<u>EXPENDITURES</u>						
<u>CITY MANAGER</u>						
512 10 10 00		SALARIES & WAGES				
512 10 11 00	Regular Pay	92989	36798	99778	99632	99632
512 10 12 00	Overtime Pay	89	203	361	500	500
SALARIES & WAGES SUBTOTAL		93078	37001	100139	100132	100132
512 10 20 00		PERSONNEL BENEFITS				
512 10 21 00	Pension	15523	5357	16874	16847	16847
512 10 23 00	Health Insurance	4158	1040	5502	5502	5502
512 10 24 00	Life Insurance	54	14	54	50	50
512 10 25 00	Workers Compensation	1080	410	1226	1184	1184
512 10 26 00	Unemployment Compensation	1397	555	1502	1500	1500
PERSONNEL BENEFITS SUBTOTAL		22212	7376	25158	25083	25083
512 10 30 00		SUPPLIES				
512 10 31 00	Office Supplies	7500	4759	8000	8000	8000
512 10 32 00	Operating Supplies	300	76	600	600	600
512 10 34 00	Small Tools & Equipment	500	140	10000	10000	10000
SUPPLIES SUBTOTAL		8300	4975	18600	18600	18600
512 10 40 00		OTHER SERVICES & CHARGES				
512 10 41 00	Professional Services	20000	3420	20000	12000	12000
512 10 42 00	Communications	5300	3383	5500	5500	5500
512 10 43 00	Travel & Training	6000	893	6000	4000	4000
512 10 44 00	Advertising & Printing	500	86	500	500	500
512 10 45 00	Rentals & Leases	1000	100	1500	1500	1500
512 10 48 00	Repairs & Maintenance	1500	673	2000	2000	2000
512 10 49 00	Miscellaneous	500	240	500	500	500
OTHER SERVICES & CHARGES SUBTOTAL		34200	8795	36000	26000	26000
512 10 60 00		CAPITAL OUTLAYS				
512 10 64 00	Machinery & Equipment	13500	12570			
CAPITAL OUTLAYS SUBTOTAL		13500	12570			
CITY MANAGER TOTAL		171890	70717	179897	169815	169815

Account Code

NARRATIVE DETAIL

512 00 00 00

City Manager's Office

512 10 11 00

Regular Pay

City Manager	55,016 Contract
City Clerk	37,398 Base + 3.6% per Ord. 537
W.S. Student	<u>7,218</u>
TOTAL	\$99,632

512 10 12 00

Overtime Pay x.f.

512 10 21 00

Pension PERS @ 18.23% of gross wage

512 10 23 00

Medical Insurance \$2751/employee annually; assumes switching to State GHCL Plan I

512 10 24 00

Life Insurance \$15/employee for \$3000 additional life insurance coverage

512 10 25 00

Workers Compensation 1.21% for C/M; 1.09% for C/C and W.S. Student

512 10 26 00

Unemployment Compensation 1.5% of gross wage

512 10 31 00

Office Supplies Copy paper, stationary, forms, pens, pencils, etc.

512 10 32 00

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

512 10 34 00

Small Tools & Equipment File cabinets, furniture, computer software, calculators,  
computer networking

512 10 41 00

Professional Services Surveys, appraisals, consultant studies

512 10 42 00

Communications Telephone & mail

512 10 43 00

Travel & Training Travel expenses, per diem, training seminars

512 10 44 00

Advertising & Printing Legal ads, job ads

512 10 45 00

Rentals & Leases Car allowance, postage meter lease

512 10 48 00

Repairs & Maintenance Maintenance agreements and work done by outside contractor

512 10 49 00

Miscellaneous Dues, subscriptions (ie. ICCA dues, ICMA dues, ICMA publications, technical publications)

512 10 64 00

Machinery & Equipment Copiers, computer hardware, typewriters, recording equipment

### City Attorney's Office

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council." Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City, and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and other legal documents and assists in contract negotiation and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

<u>CITY ATTORNEY</u>						
513 10 40 00						
	OTHER SERVICES & CHARGES					
513 10 41 00	Professional Service	30000	41848	80000	75000	75000
	OTHER SERVICES & CHARGES TOTAL	30000	41848	80000	75000	75000
	CITY ATTORNEY TOTAL	30000	41848	80000	75000	75000



City Attorney Narrative

513 10 41 00 Professional Services The law firm of Birch, Horton, Bittner, Pestinger and Anderson provides legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is not insurance coverage and are informed of the status where there is insurance coverage.

## FINANCE DEPARTMENT

THE FINANCE DEPARTMENT IS RESPONSIBLE FOR THE CITY OF PETERSBURGS FISCAL AFFAIRS. THE DUTIES OF COLLECTING AND RECEIVING REVENUE AND OTHER MONEY FOR THE CITY; THE CUSTODY, SAFEKEEPING, DEPOSIT AND DISBURSEMENT OF MONEY; AND THE MAINTAINING OF A GENERAL ACCOUNTING SYSTEM FOR THE CITY ARE ALSO FUNCTIONS OF THE FINANCE DEPARTMENT. THE DEPARTMENT PROVIDES FINANCIAL DATA FOR MANAGEMENT AT ALL LEVELS, GENERATES REVENUES THROUGH BILLING AND COLLECTION OF ACCOUNTS RECEIVABLE, LOCAL TAXES AND UTILITY CHARGES. THE DEPARTMENT IS TO MAINTAIN THE CITY'S FINANCIAL OPERATIONS WITHIN THE LIMITS PRESCRIBED BY LAW AND IN ACCORDANCE WITH GUIDELINES ESTABLISHED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

CITY FINANCE

514 10 10 00		SALARIES & WAGES				
514 10 11 00	Regular Pay	165180	75677	181657	174173	174173
514 10 12 00	Overtime Pay	5438	11700	6989	6618	6618
	SALARIES & WAGES TOTAL	170668	87377	188646	180791	180791
514 10 20 00		PERSONNEL BENEFITS				
514 10 21 00	Pension	26494	11417	34390	31887	31387
514 10 23 00	Health Insurance	12474	3226	19259	19255	19255
514 10 24 00	Life Insurance	162	88	191	125	125
514 10 25 00	Workers Compensation	1697	2088	2056	1971	1971
514 10 26 00	Unemployment Insurance	2336	1295	2830	2712	2712
	PERSONNEL BENEFITS SUBTOTAL	43163	18114	58726	55950	55950
514 10 30 00		SUPPLIES				
514 10 31 00	Office Supplies	4500	2857	5300	5300	5300
514 10 32 00	Operating Supplies	300	77	600	600	600
514 10 34 00	Small Tools & Equipment	2500	1327	6200	6200	6200
	SUPPLIES SUBTOTAL	7300	4261	12100	12100	12100
514 10 40 00		OTHER SERVICES & CHARGES				
514 10 41 00	Professional Services	13000	2429	5000	5000	5000
514 10 41 01	Accounting & Auditing Se	45000	20500	45000	45000	45000
514 10 41 02	Appraisal & Tax Assess.	20000	0	45000	40000	40000
514 10 42 00	Communications	11200	8297	13000	13000	13000
514 10 43 00	Travel & Training	2000	832	2000	2000	2000
514 10 44 00	Advertising & Printing	500	212	500	500	500
514 10 45 00	Rentals & Leases	200	96	500	500	500
514 10 48 00	Repairs & Maintenance	18500	10450	13000	13000	13000

Account Code

NARRATIVE DETAIL

514 00 00 00 Finance Office

514 10 11 00 Regular Pay

City Treasurer	41.870	Base + 3.6% per Ord.	537
Data Proc. Super.	28.496	Base + 3.6% per Ord.	537
Accountant	27.997	Base + 3.6% per Ord.	537
A/C Pay. Clerk	22.422	Base + 3.6% per Ord.	537
A/C Rec. Clerk	21.362	Base + 3.6% per Ord.	537
A/C Rec. Clerk	20.582	Base + 3.6%	
Clerk/Cashier	<u>11.506</u>	Base + 3.6% per Ord.	537
TOTAL		\$174.173	

514 10 12 00 Overtime Pay 5% of reg. pay. City Treasurer = 0

514 10 21 00 Pension FERS @ 18.23% of gross wage

514 10 23 00 Medical Insurance: \$2751/annual per employee; assumes switching to State GHCL Plan I

514 10 24 00 Life Insurance \$15/employee annually for \$3000 additional life coverage

514 10 25 00 Workers Compensation 1.09% of gross wage

514 10 26 00 Unemployment Compensation 1.5% of gross wage

514 10 31 00 Office Supplies Stationary, forms, pens pencils, etc.

514 10 32 00 Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

514 10 33 00 Small Tools & Equipment Xerox copier & stand-\$3,000; Sales Tax software-\$1,200; Check signing machine-\$1500; Decollator-\$500

514 10 41 00 Professional Services Surveys, appraisals

514 10 41 01 Accounting & Auditing Services Annual audit of City & School funds

514 10 41 02 Appraisal & Tax Assessment Services Year 1 of 2 year cycle, complete assessment of all properties

514 10 42 00 Communications Telephone & Mail

514 10 43 00 Travel & Training Travel expenses, per diem, training seminars

514 10 44 00 Advertising & Printing Legal ads, job ads

514 10 45 00 Rentals & Leases Pitney Bowes postage machine & car/Motor Pool

514 10 48 00 Repairs & Maintenance Maintenance agreements. Point 4-\$6,000; IBM-\$5250; Xerox-\$600; & Misc. repairs

514 10 49 00	Miscellaneous	500	136	1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		110900	41002	125000	120000	120000
514 10 60 00	CAPITAL OUTLAYS					
514 10 64 00	Machinery & Equipment	0	0	49600	49600	49600
CAPITAL OUTLAYS SUBTOTAL				49600	49600	49600
CITY FINANCE TOTAL		332031	150754	434072	418441	418441

514 10 49 00  
514 10 64 00

Miscellaneous Dues, subscriptions, court costs & bank fees  
Machinery & Equipment File cabinets, tables, chairs, shelving, computer stands for new areas.  
\$7,600: Computer equipment to phase out Point 4 system-\$30,000: General Ledger  
A/C Payable, Payroll & A/C Receivable-\$12,000

## DEPARTMENT PURPOSE AND MISSION

This department constitutes an organization whose very existence is justified solely on the basis of community service. Although departmental regulations provide a working pattern, our official activity must not be confined within the limited orbit described by them. Actually, that portion of police service dealing with real criminals is only a small part of our overall responsibility. The greater percentage of our time and energy is expended on noncriminal service functions and in dealing with law abiding citizens of the community. We should consider it our duty and privilege, not only to protect our citizens from the criminal but also to protect and defend the rights guaranteed under our structure of government. It may be said that matters of civil law are not a basic police responsibility and within reasonable limits, we should attempt to avoid becoming entangled in them. However, many situations can best be served only when we assist in such matters. Our broad philosophy must embrace a wholehearted determination to protect and support individual rights while at all times providing for the security of persons and property in the community. In meeting this objective, it is our duty to operate as a public service organization.

The mission of this department is to serve and protect persons and property in the City of Petersburg, Alaska. The responsibilities associated with this mission are many. They include enforcement of city ordinances, federal and state law; protecting the property and personal safety; and generally assisting citizens in urgent situations. In joining this department, employees make its responsibilities their own. They are expected to carry out these responsibilities diligently and courteously and to take pride in the services they provide.

PETERSBURG POLICE DEPARTMENT

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

POLICE DEPARTMENT

521 10 10 00		SALARIES & WAGES				
521 10 11 00	Regular Pay	353720	169561	416107	382360	332360
521 10 12 00	Overtime Pay	30833	23238	49215	43541	43541
521 10 17 00	Shift Differential	5519	1876	5729	5717	5717
	SALARIES & WAGES SUBTOTAL	390072	194675	471051	431618	431618
521 10 20 00		PERSONNEL BENEFITS				
521 10 21 00	Pension	66388	28816	83686	78682	78682
521 10 23 00	Health Insurance	25965	10315	41265	39829	39829
521 10 24 00	Life Insurance	378	170	405	264	264
521 10 25 00	Workers Compensation	20502	8951	24636	22625	22625
521 10 26 00	Unemployment Compensat	5852	2920	7066	6471	6471
	PERSONNEL BENEFITS SUBTOTAL	119085	51172	157058	147931	147931
521 10 30 00		SUPPLIES				
521 10 31 00	Office Supplies	3500	3850	5000	5000	5000
521 10 32 00	Operating Supplies	2900	10033	14000	14000	14000
521 10 33 00	Maintenance Supplies	1000	1335	1600	1600	1600



ACCOUNT CODE	NARRATIVE DETAIL			
521 00 00 00	<u>Police Department</u>			
521 10 11 00	Regular Pay	Chief of Police 47.008	Chief Clk Dis.	28.496
		Capt of Police 39.146	Clk Dis II	23.005
		Sgt of Police 37.398	Clk Dis II	21.362
		Police Officer 33.550	Clk Dis II	19.906
		Police Officer 32.552	Clk Dis I P.T.	7.666
		Police Officer 32.552	Clk Dis I P.T.	7.666
		Police Officer 32.552	Clk Dis I P.T.	7.666
		Parking Att. P.T. 11.835		

TOTAL 382.360

Regular Pay = Base pay + 3.6% per Ord. 537

Regular pay reflects the following changes: An upgrade of the public safety officer position to that of police officer. The upgrade of the public safety officer position is necessary to have the existing position more flexible in assignment and scheduling.

521 10 12 00 Quartime Pay is figured at 15% This includes end of shift work, court time, training, special investigations, administrative, and for budget purposes pay for holidays worked. Previously holiday pay for days worked was not reflected in the budget.

521 10 17 00 Shift Differential paid at the rate of \$.20 per hour for swing shift (1600 to 2359) and \$.35 per hour for graveyard (0001 to 0800)

521 10 21 00 Pension FERS at 18.23% of gross wage.

521 10 23 00 Medical Insurance \$2.751/annual per employee / State GHCL Plan 1

521 10 24 00 Life Insurance \$15/ per employee for \$3000 life insurance coverage

521 10 25 00 Workers Compensation 4.6% of gross wage for officers/1.8% of gross wage for dispatchers

521 10 26 00 Unemployment Compensation 1.5% of gross wage

521 10 31 00 Office Supplies stationary, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes (5,000)

521 10 32 00 Operating Supplies animal food, cleaning and sanitation supplies, uniform clothing, chemicals for destruction of animals, fuel, oil and lubricants, ammunition, targets (14,000)

521 10 33 00 Maintenance Supplies building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, motor vehicle repair materials and supplies, audio visual equipment, light bulbs (1,600)

521 10 34 00	Small Tools & Equipmen	4700	3721	16970	10000	10000
521 10 34 01	Small Tools & Equip-Amb.			5500	5500	5500
SUPPLIES SUBTOTAL		19100	18939	43070	36100	36100
521 10 40 00	OTHER SERVICES & CHARGES					
521 10 41 00	Professional Services	600	215	800	800	800
521 10 42 00	Communications	4500	1827	4500	4500	4500
521 10 43 00	Travel & Training	9000	8242	18960	12600	12600
521 10 43 01	Travel & Training-Amb			9340	9340	9340
521 10 44 00	Advertising & Printing	1000	377	1200	1200	1200
521 10 45 00	Rentals & Leases	32652	15590	15672	15672	15672
521 10 47 00	Utilities	6300	3609	7500	7500	7500
521 10 48 00	Repairs & Maintenance	5500	5105	5750	5750	5750
521 10 49 00	Miscellaneous	11500	1100	13390	9000	9000
521 10 49 20	Motor Pool Charges			26760	26760	26760
OTHER SERVICES & CHARGES TOTAL		71052	36065	103872	93122	93122
521 10 60 00	CAPITAL OUTLAYS					
521 10 64 11	Other Improvements	15212	29134	20000	20000	20000
521 10 64 12	Radio Pagers for EMTS			1600	1600	1600
521 10 64 13	Copy Machine			3985	3985	3985
521 10 64 14	Filing Cabinets			1600	1600	1600
521 10 64 15	Weapons			1000	0	0

521 10 34 00 Small Tools and Equipment hand tools, power tools, tape recorders, (1) Panasonic video camera to replace the present one which is 5 yrs old (1,200) (1) TX903 concealable transmitter to replace the present one which is 3 yrs old and beginning to malfunction (1) TX728 extra small concealable transmitter in order to provide extra protection for drug agents (985) Syntax Computer Programs (Ticket & Citation \$2000) (Evidence & Property \$3,000)(Animal Control \$500)(Crime Analysis \$1,500) Portable radios, office chairs (16,970)

521 10 34 01 Small Tools and Equipment-Amb. mast trousers, splinting devices, suction devices (1) VHS video recorder/ player to use in place of the DUI recorder so that recorder can be used for EMT training (5,500)

521 10 41 00 Professional Services polygraph exams, medical exams, dental and hospital services, veterinary services (300)

521 10 42 00 Communications postage, telephone (4500)

521 10 43 00 Travel and Training travel expenses, per diem, training seminars, (1) IACP meeting-Chief(\$1,000) (4) Quarterly Chief's meetings-\$2,500, (1) drug training class-\$2,400, (4) dispatcher user group computer seminars-\$2400, (1)two week interview and interrogation course \$1,500, Witness travel-\$1500, Professional services travel-\$500, Animal Control Seminar-\$800 (\$18,960)

521 10 43 01 Travel and Training-Amb (6) EMT's to Annual EMS Conference in Anchorage-\$5280, (6) EMT's to S.E. EMS workshop in Sitka-\$1860, EMT texts-\$600, (4) EMT dinners-\$1600 (9,340)

521 10 44 00 Advertising and Printing auction ads, snow removal, 4th of July, Halloween, parking enforcement, EMT ads for volunteers, police department personnel ads, tent city ads (1,200)

521 10 45 00 Rentals and Leases (4) police vehicles-\$1206 mo., Chief's car-\$100 mo. (15,672)

521 10 47 00 Utilities (Electric) police department, dog pound, ambulance bay, jail (Water) police department, dog pound, ambulance bay, jail (Waste Disposal) dog pound, police department, ambulance bay, jail (7,500)

521 10 48 00 Repairs and Maintenance computer maintenance, typewriter maintenance, copy machine maintenance, audio visual equipment maintenance, electronic equipment maintenance, appliance maintenance, weapon maintenance, building maintenance (5,750)

521 10 49 00 Miscellaneous undercover drug operations-\$12,000: dues, subscriptions and memberships (1) IACP-\$75, (2) Alaska Chiefs of Police-\$100, (8) Alaska Police Officers Association-\$280, (1) National Academy FBI -\$15, (30) National Registry of EMTs-\$450: magazine subscriptions-law enforcement, emergency medical services and computer-\$330 general overhead expenses, (other contractual services-computer software maintenance, (13,390)

521 10 49 20 Motor Pool Charges maintenance on 4 police vehicles-figured at 85% replacement cost + insurance includes gas, oil, repairs, shop time (26,760)

521 10 64 11 Other Improvements finish area over jail into a training room. (20,000)

521 10 64 12 Radio Pagers (4) pagers for EMTs-\$1600

521 10 64 13 Copy Machine (1) Xerox 1038 needed to replace the present copy machine which is costing more to repair annually than it cost to buy. Also due to the high volume a larger model is needed.(\$3985)

521 10 64 14 Filing Cabinets (6) legal size needed to enable easy access to last three years police files these are the main files referred to on a regular basis(\$1600)

521 10 64 15 Weapons (1) rifle needed for anti-sniper/hostage emergencies only but without one in the department it is impossible to train and document proficiency. When the need arises it will be too late and lack of the department to impact this type of situation properly can be very costly. (1,000)

521 10 64 16	Mobile Radio			3000	3000	3000
521 10 64 17	Polygraph Machine			5000	0	0
521 10 64 18	Panasonic low light video/sound camera			7000	0	0
CAPITAL OUTLAYS SUBTOTAL		15212	29134	43185	30185	30185

POLICE DEPARTMENT SUBT		613521	329935	818236	738956	738956
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JAIL

523 10 10 00	SALARIES & WAGES					
523 10 11 00	Regular Pay				18447	
523 10 12 00	Overtime Pay				1161	
SALARIES & WAGES SUBTOTAL					19608	

523 10 20 00	PERSONNEL BENEFITS					
523 10 21 00	Pension				3111	
523 10 23 00	Health Insurance				968	
523 10 24 00	Life Insurance				13	
523 10 26 00	Unemployment Compensation				294	
PERSONNEL BENEFITS TOTAL					4387	

523 10 30 00	SUPPLIES					
523 10 31 00	Office Supplies	700	13	700	700	700
523 10 32 00	Operating Supplies	2000	3717	7400	7400	7400
523 10 33 00	Maintenance Supplies	1000	710	1000	1000	1000
513 10 34 00	Small Tools & Equipmen	2000	709	2000	2000	2000
SUPPLIES SUBTOTAL		11700	5149	11100	11100	11100

523 10 40 00	OTHER SERVICES & CHARGES					
523 10 41 00	Professional Services	750		750	750	750
523 10 42 00	Communications	1500	820	1500	1500	1500
523 10 43 00	Travel & Training	2000		2000	2000	2000
523 10 46 00	Insurance			12500	12500	12500
523 10 47 00	Utilities	1600	3609	1600	1600	1600
523 10 48 00	Repairs & Maintenance	2500	397	2500	2500	2500
523 10 49 00	Miscellaneous	200	15	800	800	800
OTHER SERVICES & CHARGES SUBTOTAL		8550	4241	21650	21650	21650

523 10 60 00	CAPITAL OUTLAYS					
523 10 62 00	Buildings	8000	604			
523 10 62 01	Jail Windows	10000	4126			
523 10 62 02	Electrical & Heating Systems					

521 10 64 16 Mobile Radio replacement for police vehicle being replaced.(\$3000)  
 521 10 64 17 Polygraph  
 521 10 64 18 Panasonic Low Light video/sound camera  
  
 523 00 00 00 JAIL  
 523 10 10 00 Salaries and Wages Police officers and dispatchers includes benefits (\$71.150) based on amount of time devoted to jail upkeep. monitoring visits. feeding. cooking. showering. trips to court and to airport or from airport to jail or court. monitoring prisoners in cell, trips to dentist. doctor. hospital, booking time. court waiting time - This figure is shown here for information purposes only. The police department budget is where this money is actually located. This sum is not double budgeted.  
 523 10 31 00 Office Supplies Forms. stationary. pens, pencils etc. (\$700)  
 523 10 32 00 Operating Supplies Food for jail, household and institutional supplies, clothing, misc. operating supplies (\$7400)  
 523 10 33 00 Maintenance Supplies Building materials & supplies, paints and painting supplies. plumbing supplies. electrical supplies and other repair and maintenance supplies (\$1000)  
 523 10 34 00 Small Tools and Equipment Power tools. hand tools. appliances for kitchen and laundry and jail (\$2000)  
 523 10 41 00 Professional Services Medical, Dental, and Hospital services, architectural and engineering services. other professional services (\$750)  
 523 10 42 00 Communications Postage, Telephone (Mail and phone costs related to jail (\$1500)  
 523 10 43 00 Travel and Training Meetings and training related to jail operations (\$2000)  
 523 10 46 00 Insurance All types related to jail - Estimate taken from total insurance cost raised 25% over 1986 estimate (\$12500)  
 523 10 47 00 Utilities Water. electric. and heat related to jail (\$1600)  
 523 10 48 00 Repairs and Maintenance Contractual work to electricians, plumbers, contractors to repair and maintain facility (\$2500)  
 523 10 49 00 Miscellaneous General overhead expenses, other contractual services (TV) (\$800)

523 10 62 03	Kitchen Remodeling			8000	2000	8000
523 10 62 04	Remodeling/lighting improvements			8000	8000	8000
CAPITAL OUTLAYS	SUBTOTAL	18000	5430	8000	8000	8000
	JAIL SUBTOTAL	38250	39415	40750	40750	40750
	POLICE DEPARTMENT SUBT	613521	329985	818236	738956	738956
PUBLIC SAFETY	TOTAL	651771	369400	858986	779706	779706

523 10 62 03      Remodeling Electrical lighting improvement (\$8000)

"STATEMENT OF MISSION"

PETERSBURG VOLUNTEER FIRE DEPARTMENT

The purpose of this department is to protect lives and property of our residents and visitors from destructive losses due to fire and other catastrophic events, both minor and major. The department provides fire ground training to it's members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and for developing and implementing the annual operation budget. The Chief provides direction and support to forty fire fighters.



Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND 001</u>						
<u>EXPENDITURES</u>						
<u>FIRE DEPARTMENT</u>						
525 10 10 00		SALARIES & WAGES				
525 10 11 00	Regular Pay	80563	33963	93850	90679	90679
525 10 12 00	Overtime Pay	3187	1333	3611	3597	3597
	SALARIES & WAGES SUBTOTAL	83750	35296	97461	94276	94276
525 10 20 00		PERSONNEL BENEFITS				
525 10 21 00	Pension	11389	3620	13824	14113	14113
525 10 23 00	Health Insurance	4158	1389	5502	5502	5502
525 10 24 00	Life Insurance	54	18	54	54	54
525 10 25 00	Workers Compensation	5208	4755	5847	5340	5340
525 10 26 00	Unemployment Compensation	1004	413	1137	1160	1160
	PERSONNEL BENEFITS SUBTOTAL	21813	10195	26364	26169	26169
525 10 30 00		SUPPLIES				
525 10 31 00	Office Supplies	200	97	400	400	400
525 10 32 00	Operating Supplies	12000	916	15065	14000	14000
525 10 33 00	Maintenance Supplies	700	1303	1175	1175	1175
525 10 34 00	Small Tools & Equipment	5500	37	12931	7500	7500
	SUPPLIES TOTAL	18400	2353	29571	23075	23075
525 10 40 00		OTHER SERVICES & CHARGES				
525 10 42 00	Communications	900	575	1000	1000	1000
525 10 43 00	Travel & Training	15000	7988	16000	16000	16000
525 10 45 00	Rentals & Leases	41988	20528	33539	33539	33539
525 10 47 00	Utilities	1000	866	1200	1200	1200

Account Code      NARRATIVE DETAIL

525 10 10 00      Fire Department  
 Regular Pay = Base + 3.6% per Ord. 537

525 10 11 00	Fire Chief (Vol)	\$	4800
	Assist. Chief		39645
	Assist. Chief (Vol)		2400
	Firefighter		34174
	Supplemental Pay		9660
	TOTAL	\$	89679

525 10 12 00      Overtime Pay based on 5% e.f.  
 525 10 20 00      Personnel Benefits  
 525 10 21 00      Pension PERS @ 18.23 % of gross wage  
 525 10 23 00      Medical Insurance - \$2751 per employee / State GHCL Plan I  
 525 10 24 00      Life Insurance - \$15 each for additional \$3000 life insurance coverage  
 525 10 25 00      Workers Compensation - 6.31% of gross wage  
 525 10 26 00      Unemployment Compensation-1.5% of gross wage  
 525 10 30 00      Supplies  
 525 10 31 00      Office Supplies: Stationary, writing materials,tape etc.  
 525 10 32 00      Operating supplies: Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film, computer software, fuel oil for scowbay station.  
 525 10 33 00      Maintenance supplies: Extinguisher & air-bak maintenance, nuts & bolts, spray paint, paint & brushes, light ballasts & bulbs.  
 525 10 34 00      Small tools & equipment: 4 constavolts for trucks, safety gas cans, pager parts & batteries, flamable liquids cabinet, small tools, computer table, electric cord reels, knox box sentralok key security for trucks, life lines & bag, rope, mobile radio charger, carpet for office replace 2 float pumps, G.E. radio for #7, bunker gear, hose. Note: hose, bunker gear & radio were under account # 64 in the 84-85 budget. We also absorbed Emergency Services from the Police Department.  
 525 10 40 00      Other Services & Charges  
 525 10 42 00      Communications:Phones,Phone calls, charges for fire siren & harbor fire phones.  
 525 10 43 00      Travel & training: Six people to State Firefighters Conference, two people to Fire & Arson school, two people to officer training class, usually three or four other special training classes that are offered. Educational training aids.  
 525 10 45 00      Rentals & leases: Vehical replacement.  
 525 10 47 00      Utilities: Both stations.

525 10 48 00	Repairs & Maintenance	2300	2115	4860	4860	4860
525 10 49 00	Miscellaneous	1500	827	1800	1800	1800
525 10 49 20	Motor Fuel Charges			11738	11738	11738
OTHER SERVICES & CHARGES SUBTOTAL		62688	32899	70137	70137	70137
525 10 60 00		CAPITAL OUTLAYS				
525 10 62 00	Buildings					
525 10 62 01	New Fire Station	99000	55985	146000		
525 10 64 00	Machinery & Equipment	12925	5003	7500	7500	7500
CAPITAL OUTLAYS SUBTOTAL		111925	60988	153500	7500	7500
FIRE DEPARTMENT TOTAL		298576	141731	377033	221157	221157

525 10 48 00 Repairs & maintenance: Office equipment, radio repair, hydrostat pressure vessels,  
computer maintenance & network.  
525 10 49 00 Miscellaneous: x.f. Unexpected repair for radios, electron encoder, portable pumps  
& power tools. dues to Alaska State Fire Fighters Association for all volunteers.  
Alaska Fire Chiefs Association, NFPA, several magazines ie. Firehouse, Fire Chief,  
Jems, Fire Command, postage.  
525 10 60 00 Capital Outlays:  
525 10 62.01 New Fire Station phase 1.  
525 10 64 00 Machinery & equipment: Three 125 lb fire extinguishers for the boat harbors.

\*This budget year the costs for Emergency Services (Civil Defense) was included in our budget. Also, the plan of purchasing an Aerial Firefighting Apparatus has been delayed until next fiscal year. Those funds originally programmed have been budgeted under #525 10 62 01 - New Fire Station Phase 1.

PUBLIC WORKS DEPARTMENT  
STATEMENT OF MISSION

The Public Works Department is responsible for all construction, maintenance, repairs & operation of municipal Public Works projects, including Public buildings, streets, water & sewer system upgrades. The Public Works Department is presently planning & coordinating street upgrades for paving & installation of sidewalks. The Public Works Department is responsible for controlling snow & ice removal, traffic signs, storm drain maintenance, and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration department is responsible for billing, inventory control, purchasing & receiving, record keeping and map updates. At present Public Works Superintendent supervises 25 employees, 4 office personnel, 3 sanitation workers, 5 full time street maintenance personnel, 8 part time capital improvement personnel, 3 motor pool personnel, 2 water/sewer utility personnel.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND - 001</u>						
<u>EXPENDITURES</u>						
<u>PUBLIC WORKS OPERATIONS OFFICE</u>						
531 10 10 00		SALARIES & WAGES				
531 10 11 00	Regular Pay	66960	44640	70283	70120	70120
531 10 12 00	Overtime Pay	1958	622	2120	1056	1056
	SALARIES & WAGES SUBTOTAL	68918	45262	72403	71176	71176
531 10 20 00		PERSONNEL BENEFITS				
531 10 21 00	Pension	36759	6807	11729	12975	12975
531 10 23 00	Health Benefits	12474	3117	4158	5502	5502
531 10 24 00	Life Insurance	162	51	54	30	30
531 10 25 00	Workers Compensation	41519	12026	9636	6416	6416
531 10 26 00	Unemployment Compensation	3370	856	946	1068	1068
	PERSONNEL BENEFITS SUBTOTAL	94784	22857	26523	25991	25991
531 10 30 00		SUPPLIES				
531 10 31 00	Office Supplies	2300	350	2300	2300	2300
531 10 32 00	Operating Supplies	56103	54994	11500	11500	11500
531 10 33 00	Maintenance Supplies	1500	557	3100	3100	3100
531 10 34 00	Small Tools & Equipment	2500	3368	10000	10000	10000
	SUPPLIES SUBTOTAL	62403	59269	26900	26900	26900
531 10 40 00		OTHER SERVICES & CHARGES				
531 10 41 00	Professional Services	22000	3155	24500	20000	20000
531 10 42 00	Communications	1500	1146	2000	2000	2000
531 10 43 00	Travel & Training	3000	1573	3500	3500	3500
531 10 44 00	Advertising & Printing	200	66	300	300	300
531 10 45 00	Rentals & Leases	34766	3277	1446	1446	1446
531 10 47 00	Utilities	20500	16482	23000	23000	23000
531 10 48 00	Repairs & Maintenance	4400	2083	6600	6600	6600
531 10 49 00	Miscellaneous	1400	730	1400	1400	1400

ACCOUNT CODE

NARRATIVE DETAIL

531 Public Works - Operations  
531 10 11 00 Regular Pay Superintendent 49005 Secretary 21115  
TOTAL 70.120  
Regular Pay = Base + 3.6% per Ord. 537

531 10 12 00 Overtime Pay 5% of Secretary Time  
531 10 21 00 PERS 18.23%  
531 10 23 00 Medical Insurance \$2751 per employee annually / State GHCL Plan 1  
531 10 24 00 Life Insurance \$15 per employee for \$3000 Life Insurance Coverage  
531 10 25 00 Workers Compensation 12.8% for Superintendent; 1.09% for Secretary  
531 10 26 00 Unemployment Compensation 1.5% of Gross Wages

531 10 31 00 Office Supplies: Stationary forms, invoices, local purchase orders.  
531 10 32 00 Operating: Building Admin, Tent City operating materials:  
Keys, film, safety supplies, coffee other gen. operating supplies.  
531 10 33 00 Maintenance: Building Admin, Quarry, Cemetery, Tent City, and Ground Maint.:  
Building materials, electrical supplies, paint and painting supplies, other repair  
and maintenance supplies.  
531 10 34 00 Small tools & Equipment: Mower, Hand tools, pumps, computer accesories, chainsaw  
computer software

531 10 41 00 Professional Services: Engineering and surveying services & consulting.  
531 10 42 00 Communications: Telephone and postage.  
531 10 43 00 Travel & Training: All training expenses: travel cost, per diem, lodging, enrollment.  
Computer courses, Management courses, Secretarial & Maintenance.

531 10 44 00 Advertising & Printing: Public Notices, Time sheets, Bid advertisement & labor ads.  
531 10 45 00 Rentals & leases: Vehicle replacement cost & Insurance.  
531 10 47 00 Utilities: Electricity  
531 10 48 00 Repairs & Maintenance: Small contract charges, cleaning of office machines; maintenance  
agreement, remove KFSK radio tower.  
531 10 49 00 Miscellaneous: Any emergency items not covered above.

531 10 49 02	Motor Pool Charges		4168	1100	1100	1100
OTHER SERVICES & CHARGES SUBTOTAL		87766	28512	62746	58246	58246
531 10 60 00		CAPITAL OUTLAYS				
531 10 63 01	Mapping Updates	31000	1472	12000	12000	12000
531 10 63 02	Machinery & Equipment	0	0	6000	6000	6000
531 10 63 03	New Public Works Office	0	0	20000	20000	20000
CAPITAL OUTLAYS SUBTOTAL		31000	1472	38000	38000	38000
P/W OPERATIONS SUBTOTAL		344871	157372	226572	220313	220313
<u>PUBLIC WORKS/STREETS</u>						
534 10 10 00		SALARIES & WAGES				
534 10 11 00	Regular Pay	238862	55012	308271	134711	134711
534 10 12 00	Overtime Pay	10149	622	30827	13471	13471
SALARIES & WAGES SUBTOTAL		249011	55634	339098	148182	148182
534 10 20 00		PERSONNEL BENEFITS				
534 10 21 00	Pension	36759	6807	46820	27015	27015
534 10 23 00	Health Insurance	12474	3117	20633	15132	15132
534 10 24 00	Life Insurance	162	51	203	100	100
534 10 25 00	Workers Compensation	41519	12026	31681	18967	18967
534 10 26 00	Unemployment Compensation	3870	856	3852	2222	2222
PERSONNEL BENEFITS SUBTOTAL		94784	22857	103189	63436	63436
534 10 30 00		SUPPLIES				
534 10 31 00	Office Supplies	0	0	0		
534 10 32 00	Operating Supplies	0	0	0		
534 10 33 00	Maintenance Supplies	14300	8546	21000	20000	20000
534 10 34 00	Small Tools & Equipment	2500	2137	7000	5000	5000
SUPPLIES SUBTOTAL		16800	10683	28000	25000	25000
534 10 40 00		OTHER SERVICES & CHARGES				
534 10 41 00	Professional Services	0	0	0	0	0
534 10 42 00	Communications	0	0	2100	2100	2100
534 10 43 00	Travel & Training	3000	1573	1500	1500	1500
534 10 44 00	Advertising & Printing	200	66	200	200	200
534 10 45 00	Rentals & Leases	34766	79209	96583	96583	96583
534 10 47 00	Utilities	0	0	0	0	0
534 20 48 00	Repairs & Maintenance	75	750	2150	2150	2150
534 20 49 00	Miscellaneous	0	0	1000	1000	1000
534 20 49 02	Motor Pool Charges	0	102200	16902	16902	16902





OTHER SERVICES & CHARGES SUBTOTAL	38041	183798	120435	120435	120435
534 10 60 00					
	CAPITAL OUTLAYS				
534 10 61 00 Quarry Shot Rock Blasting			60000	60000	60000
534 10 62 00 Right-of-Way Acquisition			50000	50000	50000
534 10 64 00 Machinery & Equipment	0	0	20000	20000	20000
534 10 65 00 Construction Projects	100000	24	0	0	0
534 10 65 01 Wesley Street	0	0	32000	32000	32000
534 10 65 02 Lumber Street	0	0	40000	40000	40000
534 10 65 03 Lumber Street Relief Road			50000	50000	50000
534 10 65 04 1st Dst to Nordic	0	0	20000	20000	20000
534 10 65 05 2nd Dst to Cst	0	0	16000	16000	16000
534 10 65 06 Gauffin Street	0	0	44000	44000	44000
534 10 65 07 Cornelius Road	0	0	113200	113200	113200
534 10 65 08 Frederick Pt. Boardwalk			13000	13000	13000
534 10 65 09 Downtown Streets & Sidewalks			330000	330000	330000
534 10 65 10 Parking Shed Expansion	100000	0	100000	30000	30000
CAPITAL OUTLAYS SUBTOTAL	200000	24	888200	818200	818200
P/W STREETS SUBTOTAL	598636	272996	1478922	1175253	1175253
P/W OPERATIONS SUBTOTAL	344871	157372	226572	220313	220313
PUBLIC WORKS TOTAL	943507	430368	1705494	1395566	1395566

CAPITAL OUTLAYS

534 10 61 00 Quarry Shot Rock Blasting  
534 10 62 00 Right-of-Way Acquisition  
534 10 64 00 Machinery & Equipment: Small tracked backhoe for Cemetery & Public Works.  
534 10 65 01 Wesley Street: Sidewalk, storm drain, complete excavation to hardpan. (Sales Tax)  
534 10 65 02 Lumber Street: Sidewalk, storm drain, complete excavation to hardpan. (Sales Tax)  
534 10 65 03 Lumber Street relief road: to provide alternative access to Lumber Street (Sales Tax)  
534 10 65 04 1st Dolphin to Nordic: Sidewalk, storm drain, complete excavation to hardpan.  
534 10 65 05 2nd Dolphin to Charles W.: Sidewalk, storm drain, complete excavation to hardpan.  
534 10 65 06 Gauffin Street: Sidewalk, storm drain, complete excavation to hardpan. (Sales Tax)  
534 10 65 07 Cornelius Road: Widening of existing R-W to handle to way traffic. (Sales Tax)  
534 10 65 08 Frederick Point Boardwalk (LSR&T Funds)  
534 10 65 09 Downtown Streets & Sidewalks: 1st Street, Excel Street, Fran Street, Harbor Way, Gjoa Street,  
sing Lee Alley, Cheif John Lott Street, Dolphin Street (Sales Tax)  
534 10 65 10 Parking Shed Expansion: Covered storage for equipment, without concrete floor (Sales Tax)

## CITY ENGINEER

The Engineering Department is responsible for planning, design and construction relating to implementation of the City's Capital Improvement Program. The scope of the department's activities include, but are not limited to: schools, hospitals, and other municipal buildings; streets, roads, trails and highway; park and recreation facilities; electric, water and sewer utilities; harbor and port facilities. The department provides staff assistance to the City Manager, other operating department and organizational units of the City so that the most effective degree of unified action may be attained in the achievement of City Government objectives.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>PUBLIC WORKS/ENGINEERING</u>						
536 60 10 00		SALARIES & WAGES				
536 60 11 00	Regular Pay	106221	7524	141710	95139	95139
536 60 12 00	Overtime Pay	9667	72	2647	1266	1266
SALARIES & WAGES SUBTOTAL		115888	7596	144357	96405	96405
536 60 20 00		PERSONNEL BENEFITS				
536 60 21 00	Pension			26316	17574	17574
536 60 23 00	Health Insurance			11004	8253	8253
536 60 24 00	Life Insurance			108	100	100
536 60 25 00	Workers Compensation			5891	3687	3687
536 60 26 00	Unemployment Compensation			2165	1446	1446
PERSONNEL BENEFITS SUBTOTAL				45484	31060	31060
536 60 30 00		SUPPLIES				
536 60 31	Office Supplies			1400	1400	1400
536 60 34	Sm. Tools & Equip.			1500	1500	1500
536 60 49	Miscellaneous			1000	1000	1000
SUPPLIES SUBTOTAL				3900	3900	3900
536 60 40 00		OTHER SERVICES & CHARGES				
536 60 41 00	Professional Services			5000	5000	5000
536 60 42 00	Communications			1000	1000	1000
536 60 43 00	Travel & Training			2500	2500	2500
536 60 45 00	Rentals & Leases			1000	1000	1000
536 60 47 00	Utilities			2000	2000	2000
OTHER SERVICES & CHARGES SUBTOTAL				11500	11500	11500
ENGINEERING TOTAL		115888	7596	205241	142865	142865

Account Code

NARRATIVE DETAIL

536 60 00 00

ENGINEERING

536 60 11 00

Regular Pay City Engineer       \$ 52915 Contract  
Engineering Sec.       21112 Base + 3.6% per Ord. 537  
Inspector               21112 Base + 3.6% per Ord. 537  
TOTAL                   95139

536 60 12 00

Overtime Pay x.f. 3%

536 60 21 00

Pension PERS @ 18.23% of gross wage

536 60 23 00

Medical Insurance: \$2.751/annual per employee; assumes switching to State GHCL Plan I

536 60 24 00

Life Insurance: \$15/employee annually for \$3000 additional life coverage

536 60 25 00

Workers Compensation Engineer & Inspector = 4.6%, Sec. = 1.09%

536 60 26 00

Unemployment Compensation 1.5% of gross wage

536 60 31 00

Office Supplies Filing, Typing, Drafting Materials; Coffee; Cleaning Supplies.

536 60 34 00

Small Tools & Equipment Reference Table, Software

536 60 41 00

Professional Services Surveys, Appraisals, Consultant Studies

536 60 42 00

Communication Telephone & Mail

536 60 43 00

Travel & Training Travel Expenses, Per Diem, Seminars.

536 60 45 00

Rentals & Leases Car Rental from PW

536 60 47 00

Utilities

536 60 49 00

Miscellaneous Advertisements, Publications

BUILDING OFFICIAL - CITY PLANNER

The purpose of this office is two-fold. The Building Official/Planner's Office provides staff support to the Planning Commission of the City which performs the areawide functions of planning, platting and zoning for the City. Staff functions include preparation from time to time of plans for systematic development of the city of a place of residence and business, to investigate and prepare the Commission's recommendations on a capital improvements program, to investigate and recommend to the council for adoption by ordinance, such published codes of technical regulations as relate to the functions of planning and zoning. Further staff functions for the Planning Commission include preparation of Zoning amendments and recommendations from the Commission to the council, development of Subdivision control ordinances for presentation to the council, notifying parties concerned in regards to public hearings held by the commission for requests of variances, special use permits and conditional use permits. The Building Official's office is further responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinances. The Building Official reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and State agencies. The Building Official's office conducts various construction inspections during all phases of a project, and completes inspection reports, and issues correction notices if applicable.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

CITY PLANNER/BUILDING OFFICIAL

538 10 10 00		SALARIES & WAGES				
538 10 11 00	Regular Pay	33155	15331	34466	34341	34341
538 10 12 00	Overtime Pay	1658	1220	2757	1717	1717
	SALARIES & WAGES SUBTOTAL	34813	16551	37223	36058	36058
538 10 20 00		PERSONNEL BENEFITS				
538 10 21 00	Pension	5925	3090	6786	6573	6573
538 10 23 00	Health Insurance	2079	1102	2751	2751	2751
538 10 24 00	Life Insurance	27	11	27	15	15
538 10 25 00	Workers Compensation	1608	971	1720	1666	1666
538 10 26 00	Unemployment Compensation	522	269	558	541	541
	PERSONNEL BENEFITS SUBTOTAL	10161	5443	11842	11546	11546
538 10 30 00		SUPPLIES				
538 10 31 00	Office Supplies	300	41	600	600	600
538 10 32 00	Operating Supplies	150	41	125	125	125
538 10 34 00	Small Tools & Equipment	1700	549	1500	1500	1500
	SUPPLIES TOTAL	2650	631	2225	2225	2225
538 10 40 00		OTHER SERVICES & CHARGES				
538 10 41 00	Professional Services	2500	244	2000	2000	2000
538 10 42 00	Communications	1000	448	1000	1000	1000
538 10 43 00	Travel & Training	2250	1223	2600	2600	2600
538 10 44 00	Advertising & Printing	500	520	500	500	500
538 10 45 00	Rentals & Leases	1320	330	1320	1320	1320
538 10 48 00	Repairs and Maintenance			475	475	475
538 10 49 00	Miscellaneous	200	3	150	150	150
538 10 49 20	Motor Pool Charges			462	462	462
	OTHER SERVICES & CHARGES SUBTOTAL	7770	3268	8507	8507	8507
	Bid./Plan. Total	55394	25893	59797	58336	58336



Building Official/Planner

Account Code	NARRATIVE DETAIL
538 00 00 00	City Planner/Building Official
538 10 10 00	Salaries and Wages
538 10 11 00	Regular Pay \$34,341 Base + 3.6% per Ord. 537
538 10 12 00	Overtime Pay \$1717 Revised to 5% from 8% x.f.
538 10 20 00	Personnel benefits
538 10 21 00	Pension PERS @ 18.23% of gross wage
538 10 23 00	Medical Insurance - \$2751 annual; assumes switching to State GHCL Plan I
538 10 24 00	Life Insurance - \$15 annual per employee for \$3000 life insurance coverage
538 10 25 00	Workers Compensation - 4.62% of gross wage
538 10 26 00	Unemployment Compensation - 1.5% of gross wage
538 10 30 00	Supplies
538 10 31 00	Office Supplies: Stationary, forms, writing materials, drawing aids, notebooks, cassette tapes, file folders, film.
538 10 32 00	Operating Supplies: Paper towels, coffee cups, cleaning and sanitation supplies.
538 10 34 00	Small tools and Equipment: File cabinet, computer software, furniture, calculator.
538 10 40 00	Other services & charges
538 10 41 00	Professional services: Mapping, surveys, plan reviews, legal consultant services.
538 10 42 00	Communications: Telephone & mail.
538 10 43 00	Travel & training: Travel expenses, per diem, seminar expenses on building and planning related issues. (certification exam for plan review, field inspection seminar. SE I.C.B.O. annual meeting, Ak. Muncipale League)
538 10 44 00	Advertising & printing: Legal aids, public notices, building forms, construction handouts.
538 10 45 00	Rentals & leases of Chevrolet Pick-up.
538 10 48 00	Repairs and maintenance: Computer maintenance for office computer.
538 10 49 00	Miscellaneous: Dues, subscriptions, (I.C.B.O., Zoning Bulletin, Construction magazines)
538 10 49 20	Motor pool charges : Based on 35% x.f.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND 001

EXPENDITURES

<u>HEALTH &amp; WELFARE</u>		<u>OTHER SERVICES &amp; CHARGES</u>				
560 10 40 00						
560 10 41 01	Professional Services-Day Care	11474	5481	11474	11474	11474
560 10 49 02	Day Care Subsidies	80764	29818	80764	80764	80764
560 10 49 03	Petersburg Indian Assn	6000		6000	6000	6000
560 10 49 04	Petersburg Youth Center	9000	9000	10000	10000	10000
560 10 49 05	Public Health Nurse	5125	5125	15400	17400	17400
560 10 49 06	Community Mental Health	11883	6594	11883	11883	11883
560 10 49 07	Alcoholism & Drug Abuse	7683	3841	5000	12683	12683
560 10 49 08	Petersburg Hospital Operating Grant	0	0	220000	207413	207413
	HEALTH & WELFARE TOTAL	131929	59359	360521	357617	357617

Account Code	Narrative Detail
560 10 40 00	HEALTH & WELFARE
560 10 40 01	Day Care Program Administrator - 10% of State Grant plus \$2500 local contribution
560 10 49 02	State Day Care Program Grant - pass through to providers
560 10 49 03	Head Start Program - local contribution
560 10 49 04	Youth Program - local contribution
560 10 49 05	Public Health Nurse - lease of new facility - State Revenue Sharing & local contribution
560 10 49 06	Community Mental Health - travel & training and lease of facility - State Revenue Sharing & local contribution
560 10 49 07	Alcoholism & Drug Abuse - State Revenue Sharing
560 10 49 08	Petersburg General Hospital Operating Grant - Pass through from State Revenue Sharing

PETERSBURG PUBLIC LIBRARY

The purpose of the public library is to acquire, organize and disseminate information in order to:

- Serve as a source of reliable information to the community, meeting recreation and informational library needs
- Provide an opportunity for all people to educate themselves throughout their lives
- Cooperate with libraries in the state and region to provide quality library services to all Alaskans as efficiently as possible
- Provide a place where enquiring minds may encounter diverse ideas, essential to a society that depends for its survival on free competition in ideas
- Promote an enlightened citizenry.

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Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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GENERAL FUND - 001

EXPENDITURES

LIBRARY

572 10 10 00		SALARIES & WAGES				
572 10 11 00	Regular Pay	59913	28068	61872	61641	61641
572 10 12 00	Overtime Pay			715	712	712
SALARIES & WAGES SUBTOTAL		59913	28068	62587	62353	62353
572 10 20 00		PERSONNEL BENEFITS				
572 10 21 00	Pension	9597	3374	10741	10702	10702
572 10 23 00	Health Insurance	5190	1977	8253	8253	8253
572 10 24 00	Life Insurance	81	27	81	81	81
572 10 25 00	Workers Compensation	653	638	682	679	679
572 10 26 00	Unemployment Compensation	899	421	939	935	935
PERSONNEL BENEFITS SUBTOTAL		16420	6437	20696	20650	20650
572 10 30 00		SUPPLIES				
572 10 31 00	Office Supplies	2100	428	2500	2500	2500
572 10 32 00	Small Tools & Equipment	400	234	5350	2500	2500
572 10 32 01	Books	20500	8662	24000	22550	22550
572 10 32 02	Periodicals	4400	613	5000	5000	5000
572 10 32 03	A/V Materials	375	152	375	375	375
SUPPLIES SUBTOTAL		27775	10089	37225	32925	32925
572 10 40 00		OTHER SERVICES & CHARGES				
572 10 41 00	Professional Services			5000	5000	5000
572 10 41 01	WLN Network			2350	2300	2300
572 10 42 00	Communications	1300	633	2850	2000	2000
572 10 43 00	Travel & Training	1500	25	1500	1500	1500
572 10 48 00	Repairs & Maintenance	2400	1000	2000	2000	2000
572 10 49 00	Miscellaneous	600	7	475	475	475
OTHER SERVICES & CHARGES SUBTOTAL		5800	1665	14175	13275	13275

Account Code

NARRATIVE DETAIL

572 10 10	Library		
572 10 11	Regular Pay	Librarian	\$ 29494 Base + 3.6% per Ord. 537
		Library Technician	21112 Base + 3.6% per Ord. 537
		Library Clerks	8158 Base + 3.6% per Ord. 537
		Library Page	2877 Base + 3.6% per Ord. 537
		TOTAL	\$ 61641

572.10.12 OVERTIME--Added to conform with new overtime law. For use when shortstaffed due to illness, vacation, etc.

572 10 21 PENSION - PERS 18.23% of gross wages

572 10 23 MEDICAL INSURANCE - \$2751 per employee, State GHCL Plan 1

572 10 24 LIFE INSURANCE - \$15 per employee for \$3000 additional coverage

572 10 25 WORKERS COMPENSATION -

572 10 26 UNEMPLOYMENT INSURANCE - 1.5% of gross wages

572.10.31 OFFICE SUPPLIES--Catalog cards, processing materials, paper, pens, computer supplies, etc.

572.10.32 BOOKS--Fill gaps shown in collection assessment

572.10.32 PERIODICALS--Add regional newspapers, computer and financial magazine. Incl. Magazine Index @\$2000.

572.10.32 SMALL TOOLS AND EQUIPMENT--Typewriter, record & cassette player, shelving, CD-ROM player for computer, Bookcart, Computer cart.

572.10.41 PROFESSIONAL SERVICES--Architectural services to develop Preliminary Facility Program

572.10.41 WLN--(Western Library Network) Recon charges to convert card catalog to machine readable format (Partially reimbursed by state grant). Subscription to WLN database in CD-ROM format.

572.10.42 COMMUNICATIONS--Library rate postage increasing 25%. Telephone and telecommunications costs

572.10.49 MISCELLANEOUS--Now includes Advertising and Printing and Maintenance Supplies

572 10 60 00		CAPITAL OUTLAYS				
572 10 64 00	Machinery & Equipment	2200	2320	0	0	0
572 10 64 01	Shelving & Furniture					
CAPITAL OUTLAYS SUBTOTAL		2200	2320	0	0	0
LIBRARY TOTAL		112108	48579	134683	129203	129203

572 10 60

CAPITAL OUTLAYS

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## CITY PARKS AND RECREATION

The purpose of this department is to administer and coordinate the development of recreational facilities and activities, to enhance the quality of life for all age groups within the Petersburg service area. The Parks and Recreation Director reports directly to the City Manager, and provides staff support to the Parks and Recreation Advisory Board, and the City Council. The Parks and Recreation Office is responsible for the content, quality, and effective implementation of the various leisure oriented classes and activities offered throughout the year. The Parks and Recreation Office is also responsible for developing and implementing the annual operating budgets and capital improvements related to the swimming pool, old gymnasium, parks and playground facilities. The Parks and Recreation Director supervises two full time, eight permanent part time, and ten seasonal employees.

Account Code Description	Current Year Budget	Current Year To Date	Budget Year Requested	Current Year Recommended	Current Year Approved
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EXPENDITURES

Account Code Description	Current Year Budget	Current Year To Date	Budget Year Requested	Current Year Recommended	Current Year Approved
<u>PARKS &amp; RECREATION</u>					
574 10 10 00					
SALARIES & WAGES					
574 10 11 00 Regular Pay	69846	33180	80827	80748	80748
574 10 12 00 Overtime Pay					
SALARIES & WAGES SUBTOTAL	69846	33180	80827	80748	80748
574 10 20 00					
PERSONNEL BENEFITS					
574 10 21 00 Pension	12085	3110	12085	12077	12077
574 10 23 00 Health Insurance	5754	2015	7565	8253	8253
574 10 24 00 Life Insurance	102	21	74	50	50
574 10 25 00 Workers Compensation*	2718	3655	3227	3203	3203
574 10 26 00 Unemployment Compensation	1049	567	1212	1211	1211
PERSONNEL BENEFITS SUBTOTAL	21708	9368	24794	24794	24794
574 10 30 00					
SUPPLIES					
574 10 31 00 Office Supplies	1500	803	1500	1500	1500
574 10 32 00 Operating Supplies	3925	1741	3925	3925	3925
574 10 33 00 Maintenance	3800	3739	3800	3800	3800
574 10 34 00 Small Tools & Equipment	3765	1024	3765	3765	3765
SUPPLIES SUBTOTAL	12990	7307	12990	12990	12990
574 10 40 00					
OTHER CHARGES & SERVICES					
574 10 41 00 Professional Services			8000	0	0
574 10 42 00 Communications	1664	497	1950	1950	1950
574 10 43 00 Travel & Training	2850	513	2200	2200	2200
574 10 44 00 Advertising & Printing	900	271	1600	1600	1600
574 10 45 00 Rental & Leases	1620	855	1200	1200	1200
574 10 47 00 Utilities	1670	779	4500	4500	4500
574 10 48 00 Repairs & Maintenance	14200	1202	10500	10500	10500
574 10 48 01 Repairs & Main. - Museum			500	500	500
574 10 49 00 Miscellaneous	525	41	350	350	350
573 10 49 02 Motor Pool			1785	1785	1785
OTHER SERVICES & CHARGES SUBTOTAL	23429	4158	32585	24585	24585
574 10 60 00					
CAPITAL OUTLAYS					
574 10 62 01 Old Gym Divider Curtain			5200	5200	5200
574 10 62 02 Fryer Park Shelter			7800	0	0
574 10 63 01 Picnic Tables			5500	5500	5500

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

Regular Pay = Base + 3.6% per Ord. 537

574 10 11 00

Director	\$ 33966
Parks & Facility Coord.	19687
Clerk/Typist II	12597
Rec. Leader	4976
Facility Attendant	3432
Laborers	6090

TOTAL \$ 80748

574 10 12 00

Overtime Pay

574 10 21 00

Pension: PERS @ 18.23% of gross wage

574 10 23 00

Blue Cross: \$2.751/annual per employee

574 20 24 00

Life Insurance: \$15 per employee for \$3000 additional coverage

574 10 25 00

Worker's Comp: 4.5% for Dir/P&F Coord/Fac. Att./Laborer/ 1.1% for CTII

574 10 26 00

Unemployment Comp: 1.5% of gross wages

574 10 31 00

Office Supplies: Stationary, forms, pens, pencils, etc.

574 10 32 00

Operating Supplies: Paper towels, toilet paper, soap, cleaning and sanitation supplies, field chalk

574 10 33 00

Maintenance Supplies: Paint, light bulbs, lumber, floor refinish

574 10 34 00

Small Tools & Equipment: File cabinets, furniture, software, hand tools, rakes, shovels, etc.

574 10 41 00

Professional Services: Surveys, Consultant studies

574 10 42 00

Communications: Telephone and mail

574 10 43 00

Travel & Training: Travel expenses, per diem, training seminars

574 10 44 00

Advertising & Printing: Legal ads, job ads, quarterly activity schedules, flyers

574 10 45 00

Rental & Leases: Car Allowance

574 10 46 00

Insurance: Facility and liability

574 10 47 00

Utilities: Garbage Collection, electricity, etc. Old Gym not included

574 10 48 00

Repairs and Maintenance: Repairs/annual maintenance to ballfield/buildings, some by outside contractors

574 10 49 00

Miscellaneous: Dues, subscriptions (i.e. NRPA, AARP dues)

574 10 49 02

Motor Pool: Vehicle O. & M., replacement charges

574 10 60 00

Capital Projects - Old Gym Divider Curtain: Picnic tables/Barbecue for  
installation at Eagle's Roost

574 10 63 02 Water Line/Sandy Beach			7500	7500	7500
574 10 64 00 Machinery & Equipment			1850	1850	1850
CAPITAL OUTLAYS SUBTOTAL			27850	20050	20050
PARKS & RECREATION SUBTOTAL	127973	54013	179046	163167	163167

574 10 63 02  
574 10 64 00

Replace Beach Area Water Line  
Machinery & Equipment: Copiers, computer hardware

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Current Year Recommended	Current Year Approved
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EXPENDITURES

SWIMMING POOL

574 20 10 00						
				SALARIES & WAGES		
574 20 11 00	Regular Pay	45831	18724	37587	37471	37471
574 20 12 00	Overtime Pay		297			
	SALARIES & WAGES SUBTOTAL	69846	19021	37587	37471	37471
574 20 20 00						
				PERSONNEL BENEFITS		
574 20 21 00	Pension	4633	1478	5637	5620	5620
574 20 23 00	Health Insurance	2532	516	8941	8253	8253
574 20 24 00	Life Insurance	60	8	88	50	50
574 20 25 00	Workers Compensation*	2076	0	1703	1686	1686
574 20 26 00	Unemployment Compensation	685	301	565	562	562
	PERSONNEL BENEFITS SUBTOTAL	9986	2303	16934	16171	16171
574 20 30 00						
				SUPPLIES		
574 20 32 00	Operating Supplies	6650	3871	5320	5320	5320
574 20 33 00	Maintenance	5865	3540	4500	4500	4500
574 20 34 00	Small Tools & Equipment	2075	2197	1600	1600	1600
	SUPPLIES SUBTOTAL	14590	9608	11420	11420	11420
574 20 40 00						
				OTHER CHARGES & SERVICES		
574 20 42 00	Communications	312	179	500	500	500
574 20 44 00	Advertising & Printing	100	0	100	100	100
574 20 45 00	Rental & Leases	0	0	0	0	0
574 20 46 00	Insurance	4575	4566	5000	5000	5000
574 20 47 00	Utility Services	0	0	0	0	0
574 10 48 00	Repairs & Maintenance	3000	1454	3000	3000	3000
574 10 49 00	Miscellaneous	100	0	100	100	100
	OTHER SERVICES & CHARGES SUBTOTAL	8087	6199	8700	8700	8700
574 20 60 00						
				CAPITAL OUTLAYS		
574 20 62 00	Buildings					
574 20 62 01	Pool Renovations	225000	2607	225000	225000	225000

574 20 10 00	Swimming Pool		
	Regular Pay = Base + 3.6% per Ord. 537		
574 20 11 00	Pool Manager	\$ 10150	
	Parks & Facility Coord.	6563	(25%0
	Life Guard II	7890	
	Life Guard I	6228	
	Cashier	4610	
	Laborer	2030	
	TOTAL	\$ 37471	
574 20 12 00	Overtime Pay		
574 20 21 00	Pension: PERS @ 18.23% of gross wage		
574 20 23 00	Health Insurance: \$2.751/annual per employer		
574 20 24 00	Life Insurance: Fidelity \$27/\$5,000 coverage		
574 20 25 00	Worker's Comp: All employees 4.5%		
574 20 26 00	Unemployment: 1.5% of gross wage		
574 20 32 00	Operating Supplies: pool chemicals, paper products, cleaning supplies		
574 20 33 00	Maintenance Supplies: filters, lights, replacement valves		
574 20 34 00	Small Tools & Equipment: goggles, kickboards, vacuum parts, hoses, etc.		
574 20 42 00	Communications: Telephone and mail		
574 20 44 00	Advertising and Printing: Passes, miscellaneous forms		
574 20 46 00	Insurance: Facility, liability		
574 20 48 00	Repairs & Maintenance: miscellaneous electrical, plumbing, welding repairs by outside contractor		
574 20 49 00	Miscellaneous: American Red Cross dues, forms		
574 20 62 00	Pool Renovation (Sales Tax)		

574 20 63 00	Other Improvements					
574 20 64 00	Machinery & Equipment					
574 20 64 01	Pool Cover			10250	10250	10250
574 20 64 02	Chemical Controller			5500	5500	5500
CAPITAL OUTLAYS	SUBTOTAL	225000	2607	240750	240750	240750
	SWIMMING POOL SUBTOTAL	327509	39738	315391	314512	314512
	PARKS & RECREATION SUBTOTAL	127973	54013	182139	163167	163167
PARKS & RECREATION	TOTAL	455482	93751	497530	477679	477679



574 20 64 00 Machinery & Equipment  
574 20 64 01 Capital Outlays: Pool cover  
574 20 64 02 Capital Outlays: Chemical controller

Account Code Description	Current Year Budget	Current Year To Date	Year Budget Requested	Year Budget Recommended	Year Budget Approved
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GENERAL FUND 001

EXPENDITURES

FACILITIES & NON-DEPARTMENTAL

576 10 10 00					
576 10 11 00 Regular Pay			73377	59134	59134
576 10 12 00 Overtime Pay			3667	2956	2956
576 10 13 00 Management Incentive Bonus			30000	30000	30000
SALARIES & WAGES SUBTOTAL			107044	92090	92090
576 10 20 00					
576 10 21 00 Pension			13377	11319	11319
576 10 23 00 Health Insurance			3253	8253	8253
576 10 24 00 Life Insurance			50	50	50
576 10 25 00 Workers Compensation			6237	5277	5277
576 10 26 00 Unemployment Compensation			1101	931	931
PERSONNEL BENEFITS SUBTOTAL			29018	25830	25830
576 10 30 00					
576 10 32 00 Operating Supplies			30000	25000	25000
576 10 34 00 Small Tools & Equipment			5000	3000	3000
SUPPLIES SUBTOTAL			35000	28000	28000
576 10 40 00					
576 10 41 00 Professional Services			20000	20000	20000
576 10 43 00 Travel & Training			3000	3000	3000
576 10 45 00 Rentals & Leases/Grds & Cem				880	880
576 10 46 00 Insurance					
576 10 46 01 Liability Insurance			49600	49600	49600
576 10 46 02 Property Insurance			42300	42300	42300
576 10 46 03 Errors & Omissions			5000	5000	5000
576 10 46 04 Bonds			3000	3000	3000
576 10 48 00 Repairs & Maintenance			7000	7000	7000
576 10 49 00 Miscellaneous	33921	31921	40114	40114	40114
576 10 49 20 Motor Pool Charges/Grds & Cem				472	472
576 10 49 01 Refurbish Finance Office			16400	16400	16400
OTHER SERVICES & CHARGES SUBTOTAL			186414	187766	187766
576 10 60 00					
576 10 61 00 Municipal Building Roof			60000	60000	60000
CAPITAL OUTLAYS SUBTOTAL			60000	60000	60000
FACILITIES & NON-DEPARTMENTAL TOTAL			417476	393686	393686

ACCOUNT CODE            NARRATIVE DETAIL

FACILITIES & NON-DEPARTMENTAL

576 10 11 00	Regular Pay	Maintenance Person	\$ 38002
		Cemetery Caretaker	10556
		Grounds Caretaker	10556
576 10 12 00	Overtime Pay: 5% of Gross Wages		
576 10 13 00	Management Incentive Bonus: Finance, Public Works, City Clerk, Police, Parks & Rec, Electric, Harbor Engineering - incentive for employees ineligible for overtime pay.		
576 10 21 00	Pension: PERS @ 18.23% of Gross Wage		
576 10 23 00	Medical Insurance: \$2751 per employee annually, State GHCL Plan I		
576 10 24 00	Life Insurance: \$15 per employee for \$3000 life insurance coverage		
576 10 25 00	Workers Compensation: 8.5% of Gross Wage		
576 10 26 00	Unemployment Compensation: 1.5% of Gross Wage		
576 10 32 00	Operating Supplies: Gardening supplies for cemetery and grounds; Supplies for Municipal Building repairs & maintenance; Main Street beautification (bond proceeds)		
576 10 34 00	Small Tools & Equipment: Small hand tools, gardening tools.		
576 10 41 00	Professional Services: Municipal building janitorial services.		
576 10 43 00	Travel & Training: Building/grounds maintenance training seminar		
576 10 45 00	Rentals & Leases: Vehicle replacement costs and insurance of grounds/maintenance vehicle		
576 10 46 01	Liability Insurance: Based on 1985 budget figures.		
576 10 46 02	Property Insurance: Based on value of property insured.		
576 10 46 03	Errors & Omissions: Public Officials negligent acts.		
576 10 46 04	Bonds: City Manager, Treasurer, general employees bonds.		
576 10 48 00	Repairs & Maintenance: Contract repairs, copier repair/maintenance		
576 10 49 00	Miscellaneous: Chamber of Commerce dues/grant; Museum grant		
576 10 49 20	Motor Pool Charges: Repairs & maintenance of grounds/cemetery vehicle		
576 10 49 01	Refurbish Finance Office: Carpet, counter space, renovate entry ways (Sales Tax)		
576 10 60 01	Municipal Building Roof Resurfacing (Sales Tax)		

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>GENERAL FUND TOTALS</u>						
511	City Council	54147	25371	66000	61500	61500
512	City Manager	419021	193377	179897	169315	169315
513	City Attorney			80000	75000	75000
514	Finance	470521	206300	434072	418441	418441
521/523	Public Safety	950447	509766	858986	763381	763381
525	Fire Department			377033	221130	221130
531/534	Public Works	343507	430368	1224049	1395566	1395566
536	Engineer			205241	142865	142865
538	Planner/Building Official	28657	14240	59797	58336	58336
560	Health & Welfare	131929	59859	140521	357617	357617
572	Library			134683	129203	129203
574	Parks & Rec/Pool	496169	127498	497530	477679	477679
576	Facilities/Non-Departmental			341076	393686	393686
GENERAL FUND RESERVE					607002	707605
GENERAL FUND TOTAL		3394398	1571779	4598885	5271221	5371824

SALES TAX FUND

THE MUNICIPAL CODE STATES THAT SALES TAX MONIES SHALL BE USED FIRST FOR THE PAYMENT OF ANNUAL PRINCIPAL AND INTEREST RETIREMENT FOR SCHOOL BONDS AND OTHER USES AND AMOUNTS AS DETERMINED BY THE CITY COUNCIL. OTHER USES SHALL BE:

1. AMOUNTS AGREED WITH FEDERAL GOVERNMENT REGARDING PUBLIC WORKS.
2. TO OPERATE, CONSTRUCT, MAINTAIN AND REPAIR SCHOOLS AND SCHOOL FACILITIES, TO PAY PRINCIPAL AND INTEREST ON GENERAL OBLIGATION BONDS FOR SCHOOL PURPOSES.
3. TO PLAN, DESIGN AND CONSTRUCT ANY PERMANENT PUBLIC WORKS AND TO PAY INCIDENTAL EXPENSES IN CONNECTION WITH SUCH IMPROVEMENTS.
4. TO PAY PRINCIPAL AND INTEREST ON ANY GENERAL OBLIGATION BONDS OF THE CITY.

THE TAX SHALL BE COLLECTED BY THE CITY TREASURER, ALONG WITH ANY PENALTIES AND INTEREST FROM LATE TAX PAYMENTS. THE MUNICIPAL CODE PROVIDES THE CITY WITH THE ABILITY OF FILING A TAX LIEN AGAINST ALL REAL AND PERSONAL PROPERTY AS A MEANS OF RECOVERING UNPAID SALES TAX. ALSO A SALES TAX INSPECTOR CAN BE APPOINTED BY THE COUNCIL TO PROVIDE THE CITY WITH AUDITS OF LOCAL MERCHANTS TO INSURE COMPLIANCE WITH THE SALES TAX ORDINANCE FOR COLLECTION AND REMITTANCE OF SALES TAX MONIES. THE CODE ALSO STATES THAT SALES TAX MONIES SHALL BE KEPT IN A SEPARATE FUND AND WITHDRAWN ONLY FOR THE PURPOSES MENTIONED IN PARAGRAPH #1.

Account Code	Description	Current Year Budget	Current Year To Date	Requested	Recommended	Approved
<u>SALES TAX - FUND 101</u>						
<u>REVENUES</u>						
<u>BEGINNING FUND BALANCE</u>		982803	2124693	1251949	1251949	967810
313 00 00 00		RETAIL SALES TAXES				
513 10 00 00	Local 5% Sales Tax	1200000	696610	1250000	1250000	1250000
RETAIL SALES TAXES SUBTOTAL		1200000	696610	1250000	1250000	1250000
319 00 00 00		PENALTIES & INTEREST				
319 30 00 00	Retail Sales Tax	6000	2145	5000	5000	5000
PENALTIES & INTEREST SUBTOTAL		6000	2145	5000	5000	5000
360 00 00 00		MISCELLANEOUS REVENUES				
360 10 00 00	Interest Earnings	90000	39872	40000	40000	40000
MISCELLANEOUS REVENUES SUBTOTAL		90000	39872	40000	40000	40000
398 00 00 00		LONG TERM DEBT PROCEEDS				
398 11 00 00	1968 School G.O. Bonds	92745	103050	82720	82720	82720
398 12 00 00	1975 School G.O. Bonds	260784	289760	299332	299332	299332
398 13 00 00	1983 School G.O. Bonds	383283	216782	400765	400765	400765
398 14 00 00	Local Construction Reim	163280	91518	21335	21335	21335
LONG TERM DEBT PROCEEDS SUBTOTAL		900092	701110	804152	804152	804152
REVENUES TOTAL		3173895	3564430	3351101	3351101	3066962

Account Code	Description	Current Year Budget	Current Year To Date	Requested	Recommended	Approved
<u>SALES TAX - FUND 101</u>						
<u>EXPENDITURES</u>						
<u>OTHER SERVICES &amp; CHARGES</u>						
513 20 40 00						
513 20 41 00	Petersburg Public Schools	626837	313418	654000	654000	654000
513 20 49 10	General Admin Overhead	60000	30000	63000	63000	63000
513 20 40 90	Miscellaneous	2000	789	1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		688837	344207	718000	718000	718000
<u>INTERFUND LOAN</u>						
581 00 00 00						
581 20 53 00	Sewer Utility Fund		80291	120000	120000	120000
INTERFUND LOAN SUBTOTAL		0	80291	120000	120000	120000
<u>INTERFUND TRANSFERS OUT</u>						
587 00 00 00						
587 20 50 00	General Fund			940600	940600	656461
587 20 60 00	Debt Service Fund	1020550	558443	997625	997625	997625
587 20 70 00	Sewer Utility Fund	54000	54000	228000	228000	228000
587 20 80 00	Water Utility Fund	300000	0	300000	300000	300000
587 20 90 00					275000	
INTERFUND TRANSFERS SUBTOTAL		1374550	612443	2466225	2741225	2182086
SALES TAX RESERVE		0	0	46876	46876	46876
SALES TAX FUND TOTAL		2063387	1036941	3351101	3626101	3066962

FEDERAL REVENUE SHARING FUND

THE MAJOR PURPOSE OF FEDERAL REVENUE SHARING PROGRAMS IS TO DISBURSE FEDERAL ASSISTANCE TO GOVERNMENTS WITH THE MAXIMUM FLEXIBILITY ON USE, PERMITTING RECIPIENTS TO DETERMINE THE PROGRAMS AND ACTIVITIES WHERE THE MONEY IS MOST NEEDED. THESE MONIES MAY BE USED FOR ANY PURPOSE WHICH IS A LEGAL USE OF THE GOVERNMENTS OWN FUNDS UNDER ITS STATE AND LOCAL LAWS, FOLLOWING BUDGET HEARINGS AND ADOPTION PROCEEDINGS. PUBLIC NOTICE MUST BE GIVEN OF BUDGET HEARINGS AND ALSO AT THE CLOSE OF THE YEAR WHEN THE USE REPORT IS COMPLETED. THE FEDERAL REGULATION REQUIRES THAT THE RECIPIENT GOVERNMENT ESTABLISH A TRUST FUND AND DEPOSIT ALL ENTITLEMENT FUNDS RECEIVED AND ALL INTEREST EARNED IN THE FUND. THESE MONIES MUST BE USED, OBLIGATED OR APPROPRIATED WITHIN 24 MONTHS FROM THE END OF THE APPLICABLE ENTITLEMENT PERIOD.



Account Code	Description	Current Year Budget	Current Year To Date	Requested	Recommended	Approved
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FEDERAL SHARED REVENUE - FUND 105

REVENUES

<u>BEGINNING FUND BALANCE</u>		515225	496414	350000	350000	419994
331 00 00 00				FEDERAL SHARED REVENUE		
331 01 00 00	Federal Shared Revenue	196123	48250	19000	19000	19000
	FEDERAL SHARED REVENUE SUBTOTAL	196123	48250	19000	19000	19000
360 00 00 00				MISCELLANEOUS		
360 10 00 00	Interest Earnings	7800	15618			
	MISCELLANEOUS REVENUE SUBTOTAL	7800	15618		369000	438994
	FEDERAL SHARED REVENUE TOTAL	719148	560282	369000	369000	438994

Account Code	Description	Current Year Budget	Current Y To Date	Requested	Recommended	Approved
<u>FEDERAL SHARED REVENUE - FUND 105</u>						
<u>EXPENDITURES</u>						
513 00 00 00						
				<u>GENERAL ADMINISTRATION</u>		
513 10 60 00				<u>CAPITAL OUTLAYS</u>		
513 10 64 02	Computer Equipment	115000	13565			
	CAPITAL OUTLAYS SUBTOTAL	115000	13565	0	0	0
535 00 00 00						
				<u>TRANSPORTATION</u>		
535 30 60 00				<u>CAPITAL OUTLAYS</u>		
535 30 63 01	Scow Bay Area Street Imp.	261550	63074			
	CAPITAL OUTLAYS SUBTOTAL	261550	63074	0	0	0
587 10 50 00						
				<u>INTERFUND TRANSFERS OUT</u>		
587 10 53 00	Sewer Utility Fund	228000		0	0	0
587 10 53 02	Sanitary Utility Fund			132623	132623	132623
587 10 53 01	General Fund			236377	236377	306371
	INTERFUND TRANSFERS SUBTOTAL	228000		369000	369000	438994
	FEDERAL SHARED REVENUE RESERVE			0	0	0
	FEDERAL SHARED REVENUE EXPENDITURES	604550	76639	369000	369000	438994

DEBT SERVICE FUND

THIS FUND IS USED TO ACCOUNT FOR THE ACCUMULATION OF RESOURCES FOR, AND THE PAYMENT OF, GENERAL LONG-TERM DEBT PRINCIPAL AND INTEREST. MONIES COLLECTED IN THE SALES TAX FUND ARE TRANSFERED TO THIS ACCOUNT FOR THE PAYMENT OF GENERAL OBLIGATION BOND PRINCIPAL AND INTEREST PAYMENTS.

Account Code	Description	Current Year Budget	Current Year To Date	Current Year Requested	Recommended	Approved
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DEBT SERVICE - FUND 201

REVENUES

BEGINNING FUND BALANCE		0	0	0		
397 00 00 00						
	OPERATING TRANSFERS IN					
397 02 00 00 Sales Tax Fund	1020550	558443	997545	997545	997545	
OPERATING TRANSFERS IN SUBTOTAL	1020550	558443	997545	997545	997545	
	REVENUES TOTAL	1020550	558443	997545	997545	997545

Account Code	Description	Current Year Budget	Current Year To Date	Budget Requested	Recommended	Approved
<u>DEBT SERVICE - FUND 201</u>						
<u>EXPENDITURES</u>						
<u>LONG TERM DEBT SERVICE</u>						
1968 GENERAL OBLIGATION BONDS						
519 60 00 00						
519 61 00 00						
519 61 71 00	Principal	80000		90000	90000	90000
519 61 72 00	Interest	18600	10500	13500	13500	13500
1968 G.O. BOND	SUBTOTAL	98600	10500	103500	103500	103500
1975 GENERAL OBLIGATION BOND						
519 62 00 00						
519 62 71 00	Principal	125000	125000	135000	135000	135000
519 62 72 00	Interest	162075	83475	151800	151800	151800
1975 G.O. BOND	SUBTOTAL	287075	208475	286800	286800	286800
1983 GENERAL OBLIGATION BONDS						
519 63 00 00						
519 63 71 00	Principal	185000	145000	185000	185000	185000
519 63 72 00	Interest	240870	194468	221445	221445	221445
1983 G.O. BONDS	SUBTOTAL	425870	339468	406445	406445	406445
1984 UTILITY GENERAL OBLIGATIONS BONDS						
519 64 00 00						
519 64 71 00	Principal	65000		65000	65000	65000
519 64 72 00	Interest	144005		135800	135800	135800
1984 UTILITY G.O. BONDS	SUBTOTAL	209005		200800	200800	200800
DEBT SERVICE RESERVE		0	0	0	0	0
DEBT SERVICE	EXPENDITURES TOTAL	1020550	558443	997545	997545	997545

Account Code	Description	Current Year Budget	Current Year To Date	Bu Requested	Recommended	Approved
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HOSPITAL CONSTRUCTION FUND #301

REVENUES

BEGINNING FUND BALANCE		772687	823110	725000	725000	725000
360 00 00 00	Miscellaneous Revenues				.	
360 10 00 00	Interest Earnings	30000	25831	25000	25000	25000
HOSPITAL CONSTRUCTION FUND REVENUES		802687	848941	750000	750000	750000

Account Code	Description	Current Year Budget	To Date	Requested	Recommended	Approved
<u>HOSPITAL CONSTRUCTION FUND #301</u>						
<u>EXPENDITURES</u>						
561.50.62.04	Phase II Hospital Improvements	288863	14205	320000	320000	320000
597.10.59.00	Petersburg Hospital Operating Grant	30000	0	25000	25000	25000
HOSPITAL RESERVE		405000	405000	405000	405000	405000
TOTAL HOSPITAL CONSTRUCTION		723863	419205	750000	750000	750000

Account Code

Narrative Detail

561.50.62.04

Phase II Hospital Improvements Building Modifications \$100,00  
Attic Roof Modifications 75,000  
Pave Parking Lot 40,000

597.10.59.00

Petersburg General Hospital Operating Grant Based on \$405,000 reserve at 6% interest  
Hospital Reserve \$405,000 reserved for operation & maintenance



Account Code Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SCHOOL CONSTRUCTION FUND #302

REVENUES

BEGINNING FUND BALANCE	2784115	2879856	1800000	1800000	1800000
333 02 00 00 Federal Energy Construction Grant	51751	0	7200	7200	7200
333 00 00 00 State Grants	2385881	2081795	0	0	0
360 00 00 00 Interest Earnings	125000	90291	50000	50000	50000
SCHOOL CONSTRUCTION FUND TOTAL	5346747	5051942	1857200	1857200	1857200

Account Code	Description	Current Year C				
		Budget	To Date	Requested	Recommended	Approved
<u>SCHOOL CONSTRUCTION FUND #302</u>						
<u>EXPENDITURES</u>						
571 50 11 00	Regular Pay	38000	3825	40000	40000	40000
511 50 20 00	Personnel Benefits	12000	241	12000	12000	12000
511 50 40 00	Other Services & Benefits	342656	110610	60000	60000	60000
511 50 60 01	Phase II High School Construction	4377055	341623	1318000	1318000	1318000
571 50 60 02	Elementary School Playground	23874	19746	0	0	0
571 50 60 03	Machinery & Equipment	378400	222377	127200	127200	127200
SCHOOL CONSTRUCTION RESERVE				300000	300000	300000
TOTAL SCHOOL CONSTRUCTION		5171985	698422	1857200	1857200	1857200

1984 BOND IMPROVEMENT FUND

ORDINANCE #541 PROVIDED FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS OF THE CITY IN THE AMOUNT OF \$1,350,000 FOR THE PURPOSE OF CONSTRUCTING AN EXTENSION TO THE CITY'S EXISTING SEWER SYSTEM ALONG MITKOF HIGHWAY, CONSTRUCTING AND INSTALLING UTILITY UPGRADES AND RELOCATIONS ON MAIN STREET, AS AUTHORIZED BY THE CITY COUNCIL, AND APPROVED BY THE QUALIFIED VOTERS AT A SPECIAL ELECTION ON 4/17/84. THIS FUND WAS ESTABLISHED TO ACCOUNT FOR THE MONIES RECEIVED FROM THE SALE OF THE GENERAL OBLIGATION BONDS AND FOR THE EXPENDITURE OF THIS MONEY.

1984 BOND IMPROVEMENT FUND

DESCRIPTION	AMOUNT	PERCENTAGE	AMOUNT
GENERAL OBLIGATION BONDS	1,350,000	100%	1,350,000
SALES TAX	1,350,000	100%	1,350,000
TOTAL	2,700,000		2,700,000

THE CITY IN THE AMOUNT OF \$1,350,000 FOR THE PURPOSE OF CONSTRUCTING AN EXTENSION TO THE CITY'S EXISTING SEWER SYSTEM ALONG MITKOF HIGHWAY, CONSTRUCTING AND INSTALLING UTILITY UPGRADES AND RELOCATIONS ON MAIN STREET, AS AUTHORIZED BY THE CITY COUNCIL, AND APPROVED BY THE QUALIFIED VOTERS AT A SPECIAL ELECTION ON 4/17/84. THIS FUND WAS ESTABLISHED TO ACCOUNT FOR THE MONIES RECEIVED FROM THE SALE OF THE GENERAL OBLIGATION BONDS AND FOR THE EXPENDITURE OF THIS MONEY.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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1984 BOND IMPROVEMENT - FUND 307

REVENUES

BEGINNING FUND BALANCE		828700	828700	131556	131556	131556
360 00 00 00				MISCELLANEOUS REVENUES		
360 10 00 00	Interest Income	10500	17751	1000	1000	1000
	MISCELLANEOUS REVENUES SUBTOTAL	10500	17751	1000	1000	1000
1984 BOND IMPROVEMENT FUND TOTAL		839200	846451	132556	132556	132556

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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1984 BOND IMPROVEMENT - FUND 307

EXPENDITURES

535 30 60 00						
				CAPITAL OUTLAYS		
535 30 63 01	Non-participating Main Street Work	219493	11621	132556	132556	132556
535 30 63 01	Main Street Cable TV Relocation	12000	0	0	0	0
535 30 63 02	Main Street Telephone Relocation	40000	0	0	0	0
	CAPITAL OUTLAYS SUBTOTAL	271493	11621	132556	132556	132556
587 10 50						
				INTERFUND TRANSFERS		
587 10 51	Electric Utility Fund - Main Street	40000	0	0	0	0
587 10 52	Water Utility Fund - Main Street	205000	0	0	0	0
	INTERFUND TRANSFERS SUBTOTAL	245000	0	0	0	0
	1984 BOND IMPROVEMENT FUND TOTAL	516493	11621	132556	132556	132556

Account Code	Narrative
1984 Bond Improvement	
535 63 01	Non-participating Main Street - Amount due to State for difference in price between asphalt and concrete
535 63 02	Main Street Cable TV Relocation - Billing of costs from Cablevision for underground relocation
535 63 03	Main Street Telephone Relocation - Billing of costs from General Telephone for underground relocation
587 10 51	Electric Utility - Close out costs on underground relocations on Main Street
587 10 52	Water Utility - Balance of water upgrade in Main Street

## ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the city's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 11.5 employees at present, four perform generation functions; five perform outside line construction projects; one meter reader; and one and one-half office staff personnel.

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	CURRENT YEAR RECOMMENDED	BUDGET YEAR APPROVED
			ELECTRIC - FUND 401			
	BEGINNING FUND BALANCE			1,113,871	1,113,871	1,113,871
			STATE/GRANTS			
336 00 00 00			451,367	356,444		
336 12 00 00	GRANT #7-488 ELECTRIC DIST.	451,367	356,444			
	STATE GRANT SUBTOTAL	451,367	356,444			
			CHARGES FOR SERVICES			
344 00 00 00			825,000	470,308	974,340	974,340
344 11 10 00	RESIDENTIAL SALES	825,000	470,308	974,340	974,340	974,340
344 11 20 00	COMMERCIAL SALES	481,000	263,078	546,010	546,010	546,010
344 11 30 00	INDUSTRIAL SALES	800,000	519,430	870,200	870,200	870,200
344 11 40 00	LOCAL STREET LIGHTING	117,000	10,342	20,000	20,000	20,000
344 11 50 00	FUEL ADJUSTMENT	0	0	0	0	0
344 11 60 00	TYEE ADJUSTMENT	164,288	71,253	0	0	0
344 11 70 00	STATE STREET LIGHTING	20,000	10,875	21,000	21,000	21,000
344 12 40 00	RENT FROM ELECTRIC PROPERTY	7,000	2,230	5,000	5,000	5,000
344 13 00 00	CONTRACT WORK	20,000	2,553	10,000	10,000	10,000
	UTILITY SERVICES SUBTOTAL	2,334,288	1,350,069	2,446,550	2,446,550	2,446,550
			MISCELLANEOUS REVENUES			
360 00 00 00			75,000	41,322	40,000	40,000
360 10 00 00	INTEREST EARNINGS	75,000	41,322	40,000	40,000	40,000
360 40 00 00	PMC REIMBURSEMENTS	30,875	8,359	225,010	225,010	225,010
360 90 00 00	OTHER MISCELLANEOUS REVENUE	1,300	1,296	1,250	1,250	1,250
	MISCELLANEOUS REVENUES SUBTOTAL	107,175	50,977	266,260	266,260	266,260
			NON REVENUES			
380 00 00 00			0	789,250	0	0
384 10 00 00	TIME CERTIFICATES OF DEPOSITS	0	789,250	0	0	0
387 24 00 00	UTILITY BOND IMPROVEMENT FUND	40,000	0	0	0	0
389 40 86 00	ACCOUNT DEPOSITS	0	6,606	0	0	0
389 40 89 00	REIMBURSEMENT REVENUES	0	50	0	0	0
	NON REVENUE SUBTOTAL	40,000	795,906	0	0	0
	ELECTRIC FUND REVENUES TOTAL	2,932,830	2,553,396	3,826,681	3,826,681	3,826,681



## ACCOUNT #

## NARRATIVE DETAIL

Beginning fund balance

336 12 00 00 State of Alaska Grant #7-488 Electric Distribution

344 11 10 00 Residential sales 9,089,000 KWH @ .1072

344 11 20 00 Commercial sales 5,784,000 kwh @ .0944

344 11 30 00 Industrial sales 9,027,000 kwh @ .0964

344 11 40 00 Local street lighting

344 11 50 00 Fuel adjustment

344 11 60 00 Tyee adjustment at present rates any costs above .0584 will be charged to customers as tyee adj.

344 11 70 00 State street lighting

344 12 40 00 Rent from electric property General Telephone and Cablevision pole rentals

344 13 00 00 Contract work line extension revenues and PMP&L work done charged to customer

360 10 00 00 Interest income from investments

360 40 00 00 PMC reimbursements for work done by PMP&L in psg. sub and 69KV line, 200,000 to reduce Psg. sub.

360 90 00 00 Miscellaneous revenues cashier over and shortages, misc.

384 10 00 00 Time certificate of deposits

387 24 00 00 Utility bond improvement fund

389 40 86 00 Account deposits

389 40 89 00 Other than PMC reimbursement income

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
	Administration					
501.10.11	Reg. pay, sick leave, holiday	64909	49353	529531	529531	529531
501.10.12	Overtime pay	2000	440	47055	47055	47055
501.10.14	Vacation	11024	21298	46810	46810	46810
501.10.17	Shift differential	200	0	200	200	200
501.10.10	SALARIES SUBTOTAL	78133	71091	623596	623596	623596
	Personnel benefits					
501.10.20	Personnel benefits					
501.10.21	Pension	105654	42299	105112	105112	105112
501.10.23	Health insurance	27027	11269	34380	34380	34380
501.10.24	Life insurance	351	202	351	351	351
501.10.25	Workers comp.	31101	15883	25197	25197	25197
501.10.26	Unemployment comp.	9903	4378	8649	8649	8649
501.10.20	PERSONNEL BENEFITS SUBTOTAL	174036	74031	173689	173689	173689
	Supplies					
501.10.30	Supplies					
501.10.31	Office supplies	1800	178	1000	1000	1000
501.10.32	Operating supplies	600	229	600	600	600
501.10.33	Maintenance supplies	1000	3	1200	1200	1200
501.10.34	Small tools & equip.	1500	509	3000	3000	3000
501.10.35	Inventory	0	742	0	0	0
501.10.30	SUPPLIES SUBTOTAL	4900	1661	5800	5800	5800
	Professional services					
501.10.41	Professional services	11500	3497	70000	70000	70000
501.10.42	Communications	3500	1601	3800	3800	3800
501.10.43	Travel & training	7500	2835	7500	7500	7500
501.10.44	Printing & advertising	2000	527	2000	2000	2000
501.10.45	Rentals & leases-Motor Pool	34901	30639	86639	86639	86639
501.10.46	Insurance, Property	16000	15983	19800	19800	19800
501.10.46.01	Insurance, Liability			43200	43200	43200
501.10.47	Utilities	1200	524	1200	1200	1200
501.10.48	Repair & Maintenance	1000	0	2000	2000	2000
501.10.49	Miscellaneous	2000	395	2000	2000	2000
501.10.49.10	Overhead Charges	55354	27677	57457	57457	57457
501.10.40	OTHER SERVICES & CHARGES SUBTOTAL	134955	83678	295596	295596	295596

ACCOUNT #	NARRATIVE DETAIL
501 00 00	Electric Utility
501.10.11	<u>Regular pay</u> SEE ATTACHED P/R SHEET
501.10.12	<u>Overtime pay</u> x.f.
501.10.14	<u>Vacation</u> 2 day/month after 1 year of employment
501.10.17	<u>Shift differential</u> additional \$.35 & \$.50 per/hr. for swings, mids.
501.10.21	<u>Pension</u> , PERS @ 18.23% of gross wages
501.10.23	<u>Health insurance</u> , \$2,751/annual per employee
501.10.24	<u>Life insurance</u> Fidelity \$27/\$5000 coverage
501.10.25	<u>Workers comp.</u> 4.37% of gross wages
501.10.26	<u>Unemployment comp.</u> 1.5% of gross wages
501.10.31	<u>Office Supplies</u> Stationary, pens, pencils, forms, copy paper, etc.
501.10.32	<u>Operating Supplies</u> Cleaning supplies, towels, soap typewriter ribbons, tapes, etc.
501.10.33	<u>Maintenance Supplies</u> Light bulbs, paint,
501.10.34	<u>Small tools &amp; equip.</u> Software, calculator, furniture, file cabinets
501.10.35	<u>Inventory</u> Line, engine and hydro materials used for the system
501.10.41	<u>Professional services</u> Audit, Surveys, engineering services, \$55,000-TBC.
501.10.42	<u>Communications</u> Telephone, mail
501.10.43	<u>Travel &amp; Training</u> Per diem and travel for seminars
501.10.44	<u>Printing and Advertising</u> Job and legal ads
501.10.45	<u>Rentals &amp; leases</u> , motor pool charges, 25,000 -1man bucket truck, 12,000-Blaser
501.10.46	<u>Insurance</u> Property insurance for Power & Light, based on property values
501.10.46.01	Insurance, liability based on 1985 budget figures.
501.10.47	<u>Utilities</u> Water, sewer, garbage.
501.10.48	<u>Repair and maintenance</u> repair of calculators, computers, typewriters
501.10.49	<u>Miscellaneous</u> technical publications, dues, certificate of fitness
501.10.49.10	<u>Overhead charges</u> 5% of operating revenues less major expenses.

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
501.10.60	Capital outlays					
501.10.64.03	Poles, towers & fixtures	30000	3751	30000	20000	20000
501.10.64.04	Overhead conductors & devices	10000	870	10000	8000	8000
501.10.64.05	Underground conduits	1000	0	1000	1000	1000
501.10.64.06	Underground conductors & devices	12000	290	4000	3000	3000
501.10.64.07	Line Transformers	30000	2382	25000	20000	20000
501.10.64.08	Services	10000	7328	15000	10000	10000
501.10.64.09	Meters	5000	2270	5000	5000	5000
501.10.64.12	Street lighting & signal system	10000	41	5000	2500	2500
501.10.64.51	Office furniture	3000	0	23000	23000	23000
501.10.64.53	Stores equipments	5000	0	10000	5000	5000
501.10.64.54	Tools, shop & garage equipment	5000	1880	5000	3000	3000
501.10.64.55	Laboratory equipment	5000	0	5000	3000	3000
501.10.64.57	Communication equipment	9000	1446	20000	10000	10000
501.10.64	MACHINERY & EQUIPMENT SUBTOTAL	135000	20258	158000	113500	113500
501.10.65.00	Work in progress	361000	224984			
501.10.65.03	Mitkof Highway Distribution System	250000	160343	400000	380427	380427
501.10.65.04	Power Factor Metering	2000	0	20400	10400	10400
501.10.65.05	Upgrade Cemetary to Scow Bay	200000	8198	0	0	0
501.10.65.19	Station Batteries	2500	0	5000	0	0
501.10.65.25	24.9 Upgrade Scow Bay Loop	50000	2353	0	0	0
501.10.65.32	Crystal Lake Pump-back System	0	0	150000	0	0
501.10.65.35	399 Generator Overhaul	17600	0	0	0	0
501.10.65.37	Conversion to 4160	40000	24262	25000	20000	20000
501.10.65.38	PCB Disposal	90000	6472	30000	15000	15000
501.10.65.39	Alarm Panel Automation	40000	350	25000	20000	20000
501.10.65.41	Cemetary To Plant distribution line	0	0	150000	150000	150000
501.10.65.42	Black Start For Hydro	0	0	20000	5000	5000
501.10.65.47	Truck Storage Shed	0	0	0	0	0
501.10.65.49	Blind Slough Substation	0	10221	200000	200000	200000
501.10.65.53	Blind Slough Stabilization	5500	0	0	0	0
501.10.65.54	Blind Slough Bldg. Repair	3000	0	0	0	0
501.10.65.55	Insulate Plant Generator Rom	5500	0	0	0	0
501.10.65.57	Spare Distribution Transformers	0	0	0	0	0
501.10.65.58	24.9KV line rebuild	0	0	114072	30000	30000
501.10.67.00	Line Extensions	30000	0	10000	10000	10000
	CAPITAL OUTLAYS SUBTOTAL	1232100	457441	1307472	954327	954327

## ACCOUNT #

## NARRATIVE DETAIL

501.10.60 Capital outlays  
 501.10.64.03 Poles, towers & fixtures, anchors, guys, guards, plates, brackets, etc.  
 501.10.64.04 Overhead conductors & devices, circuit breakers, insulators, arresters.  
 501.10.64.05 Underground conduit, concrete, iron pipe, excavation, lighting systems.  
 501.10.64.06 Underground conductors & devices, armored conductors, submarine, switches  
 501.10.64.07 Line transformers, cut-out boxes, lightning arresters, capacitors.  
 501.10.64.08 Services, brackets, cables & wires, conduit insulators, conduit, etc.  
 501.10.64.09 Meters, watt-hour meters, limiting devices, instrument transf., switches  
 501.10.64.12 Street lighting & signal system, cable vaults, lamp equip., foundations, etc.  
 501.10.64.51 Office furniture and equip., automated meter reading equip., bookcases & shelves, desks, chairs, etc.  
 501.10.64.53 Stores equipment, vans for storage of line material, hoists, scales, shelving, storage bins, handtruck.  
 501.10.64.54 Tools, shop & garage equipment, air compressor, belts, chargers, drills press.  
 501.10.64.55 Laboratory equipment, ammeters, volt meters, frequency changers, meter testing  
 501.10.64.57 Communication equipment, antennae, cables, hand sets, radios, etc.

501.10.65.03 Mitkof Highway Distribution System, undrgrd 14mile-Hydro plant, J. Freeman to Ferry terminal  
 501.10.65.04 Power Factor Metering, install power metering on rest of industrial customers  
 501.10.65.19 Station Batteries, replace battery power at main street plant  
 501.10.65.32 Crystal Lake Pump-back System, pump back into Crystal Lake the water leaking from the dam  
 501.10.65.35 399 Generator Overhaul, will be done before 6/30/86  
 501.10.65.37 Conversion to 4160, convert the distribution voltage from 2400 to 4160.  
 501.10.65.38 PCB Disposal, identify pcb contaminated transformers in the system.  
 501.10.65.39 Alarm Panel Automation, consolidate all generation alarms to one location.

501.10.65.41 Upgrade Cemetary To Plant, rebuild transmission lines from plant to cemetary- CONTRACT  
 501.10.65.42 Black Start For Hydro, install standby generator at Crystal to be capable of starting the hydro  
 501.10.65.49 Blind Slough Substation, rebuild and upgrade the substation at crystal Lake hydro.  
 501.10.65.57 Spare Distribution Transformers, back up transf. for some of our large customers-no back  
 501.10.65.58 24.9KV line rebuild, taps, transformers, services to be build on new lines.  
 501.10.67.00 Line Extensions, customer request for line extension-PMP&L pays first \$1500.00

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
501.10.71.00	Principal	101000	0	188935	188935	188935
501.10.72.00	Interest	114906	53694	80828	80828	80828
501.10.73.00	Service Charges	750	686	750	750	750
	DEBT SERVICE SUBTOTAL	216656	54380	270513	270513	270513
501.20.	Customer Accounts expense					
501.20.11	Regular pay	5880	3062	0	0	0
501.20.12	Overtime pay	0	0	0	0	0
501.20.30	Supplies	500	0	500	500	500
501.20.40	Other services & charges	0	48	0	0	0
501.20.49	Uncollectible accounts	8000	-681	8000	8000	8000
501.20	CUSTOMER ACCOUNT EXPENSE SUBTOTAL	14380	2429	8500	8500	8500
501.30	Hydraulic Power Production					
501.30.11.10	Reg. pay/operation	0	1667	0	0	0
501.30.12.10	Overtime pay./operation	0	0	0	0	0
501.30.30.10	Supplies/operation	550	281	600	600	600
501.30.40.10	Other services & charges	3600	362	3600	3600	3600
501.30.10	HYDRO OPERATING EXPENSE SUBTOTAL	4150	2310	4200	4200	4200
501.30.11.20	Reg. pay/ maint.	25801	1745	0	0	0
501.30.12.20	Overtime pay/Maint.	2580	49	0	0	0
501.30.30.20	Supplies/Maint.	3500	856	10000	10000	10000
501.30.40.20	Other services & charges/maint.	3800	499	6000	6000	6000
501.30.20	HYDRO MAINT. EXPENSE SUBTOTAL	35681	3149	16000	16000	16000
501.30	TOTAL HYDRAULIC POWER PRODUCTION	39831	5459	20200	20200	20200

ACCOUNT #

NARRATIVE DETAIL

501.10.70 Utility long term debt  
501.20 Customer Account Expense for billing, uncollectable accounts  
501.30 Supplies and Other Services & Charges for operation & maint. of Blind Slough Hydro  
  
501.40 Supplies and Other Services & Charges for operation & Maint of Diesel Plant.  
501.50 Cost of Tye power purchased from PMC 15,500,000 x .0584  
501.61 Supplies & Other Services & charges for Psg. Sub. \$200,000-to reduce the sub.  
501.62 Suplies & Other Services & Charges for operation and maint. of 69KV line  
501.72 Operation & Maint of Station, lines, transformers, meters, street lighting, underground.

Administration Subtotal - 501.10.10, 501.10.20, 501.10.30; 501.10.40, 501.20.

Capital Outlay Subtotal - 501.10.64, and 501.10.65.

Debt Service Subtotal - 501.10.70

Hydro Expense Subtotal - 501.30.

Diesel Expense Subtotal - 501.40

Power Purchase Subtotal - 501.50

Transmission Exp. Subtotal 501.61. and 501.62.

Distribution Exp. Subtotal 501.72

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
501.40.10	Diesel Power Production					
501.40.11.10	Reg. pay/operation	0	45	0	0	0
501.40.12.10	Overtime pay/operation	0	349	0	0	0
501.40.30.10	Supplies./operation	7500	665	2500	2500	2500
501.40.30.11	Fuel	50000	8896	20000	20000	20000
501.40.40.10	Other services & charges	500	313	600	600	600
501.40.10	DIESEL OPERATING EXPENSE SUBTOTAL	58000	10268	23100	23100	23100
501.40.11.20	Reg. pay/maint.	20705	2767	0	0	0
501.40.12.20	Overtime pay/maint.	2071	0	0	0	0
501.40.30.20	Supplies/maint.	5000	931	5000	5000	5000
501.40.40.20	Other services & charges	1750	76	2750	2750	2750
501.40.20	DIESEL MAINT. SUBTOTAL	29526	3774	7750	7750	7750
501.40	TOTAL DIESEL POWER PRODUCTION	87526	14042	30850	30850	30850
501.50.40	Type power purchase Purchase power	976773	418133	989400	989400	989400
501.50.49	TYEE NEGOTIATING EXPENSE	40000	95836			
501.50	POWER PURCHASE TOTAL	1163351	535559	989400	989400	989400
501.61.11.10	Operation of transmission plant Reg. pay/operation	0	919	0	0	0
501.61.12.10	Overtime pay/operation	0	182	0	0	0
501.61.30.10	Supplies/operation	300	0	300	300	300
501.61.40.10	Other services & charges/operation	4000	1636	10000	10000	10000
501.61.10	TRANSMISSION PLANT OPERATION SUBTOTAL	4300	2737	10300	10300	10300
501.61.11.20	Maint. of transmission plant Reg. pay/maint.	0	0	0	0	0
501.61.12.20	Overtime pay/maint.	0	0	0	0	0
501.61.30.20	Supplies/maint	0	0	110	110	110
501.61.40.20	Other services & charges/maint.	0	0	0	0	0
501.61.20	TRANSMISSION PLANT MAINT. SUBTOTAL	0	0	110	110	110
501.61	TRANSMISSION PLANT TOTAL	4300	2737	10410	10410	10410



EMPLOYEE	BASE WAGE	OVERTIME	TOTAL	PERS	WORK COM.	ESC	B. CROSS	LIFE INS.	TOTAL WAGES
OPERATOR	44,508	4,451	48,959	8925	2,139	734	2,751	27	63,536
ELECTRICIAN	48,513	4,851	53,364	9,728	2,332	800	2,751	27	69,003
GENERATION FOREMAN	50,704	5,070	55,775	10,168	2,437	837	2,751	27	71,994
MECHANIC	45,007	4,501	49,508	9,025	2,163	743	2,751	27	64,217
LINE FOREMAN	50,704	5,070	55,775	10,168	2,437	837	2,751	27	71,994
LINEMAN	48,513	4,851	53,364	9,728	2,332	800	2,751	27	69,003
APPRENTICE LINEMAN	44,130	4,413	48,543	8,849	2,121	728	2,751	27	63,020
APPRENTICE LINEMAN	43,381	4,338	47,719	8,699	2,085	716	2,751	27	61,998
APPRENTICE LINEMAN	43,132	4,313	47,446	8,649	2,073	712	2,751	27	61,658
OFFICE MANAGER	43,631	4,363	47,994	8,749	2,097	720	2,751	27	62,339
METER READER	6,068	0	6,068	1,106	265	91	2,751	27	10,309
CLERK TYPE I	8,327	833	9,160	1,670	400	137	1,368	27	12,762
SUPT.	52,912	0	52,912	9,646	2,312	794	2,751	27	68,442
<b>TOTALS</b>	<b>529,531</b>	<b>47,055</b>	<b>576,586</b>	<b>105,112</b>	<b>25,197</b>	<b>8,649</b>	<b>34,380</b>	<b>351</b>	<b>750,274</b>

EMPLOYEE	VACATION
OPERATOR	4,108
ELECTRICIAN	4,478
GENERATION FOREMAN	4,680
MECHANIC	4,154
LINE FOREMAN	4,680
LINEMAN	4,478
APPRENTICE LINEMAN	4,074
APPRENTICE LINEMAN	4,004
APPRENTICE LINEMAN	3,981
OFFICE MANAGER	4,028
METER READER	0
CLERK TYPE I	480
SUPT.	3,663
<b>TOTALS</b>	<b>46,810</b>

ACCOUNT #	DESCRIPTION	85/86 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
	Operation of transmission Line					
501.62.11.10	Reg. pay	0	0	0	0	0
501.62.12.10	Overtime	0	0	0	0	0
501.62.30.10	Supplies	0	0	200	200	200
501.62.40.10	Other services & charges	0	0	5000	5000	5000
501.62.10	OPERATION OF TRANSMISSION LINE SUB	0	0	5200	5200	5200
	Maintenance of Transmission Line					
501.62.11.20	Reg. pay	20795	2499	0	0	0
501.62.12.20	Overtime	2080	2035	0	0	0
501.62.30.20	Supplies	2000	806	7800	7800	7800
501.62.40.20	Other services & charges	6000	1800	1600	1600	1600
501.62.20	MAINTENANCE OF TRANSMISSION LINE S	30875	7140	9400	9400	9400
501.62	TRANSMISSION LINE TOTAL	30875	7140	14600	14600	14600
501.72.11	Regular pay	185571	35655	0	0	0
501.72.12	Overtime pay	18558	3523	0	0	0
501.72.30	Supplies	15000	4186	39200	39200	39200
501.72.40	Other services & charges	3000	1794	10000	10000	10000
501.72	LINE & STATION OPERATION SUBTOTAL	222129	45158	49200	49200	49200
	<u>ELECTRIC UTILITY RECAP</u>					
	ADMINISTRATION SUBTOTAL	406404	232890	1107181	1107181	1107181
	CAPITAL OUTLAY SUBTOTAL	1232100	457441	1307472	954327	954327
	DEBT SUBTOTAL	216656	54380	270513	270513	270513
	HYDRO EXPENSE SUBTOTAL	39831	5459	20200	20200	20200
	DIESEL EXPENSE SUBTOTAL	87526	14042	30850	30850	30850
	POWER PURCHASE SUBTOTAL	1016773	513969	989400	989400	989400
	TRANSMISSION EXPENSE SUBTOTAL	35175	9877	25010	25010	25010
	DISTRIBUTION EXPENSE SUBTOTAL	251329	94045	49200	49200	49200
	ELECTRIC UTILITY RESERVE			0	380000	380000
	ELECTRIC UTILITY	3285794	1382103	3799826	3826681	3826681

WATER/WASTEWATER UTILITY  
STATEMENT OF MISSION

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the service be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for that demand.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>WATER - FUND 402</u>						
<u>REVENUES</u>						
<u>BEGINNING FUND BALANCE</u>		497251	1020287	508989	508989	508989
333 03 00 00		FEDERAL/STATE GRANTS				
333 03 01 00	Water Storage Tank (EDA)	340000	56015	100000	100000	100000
333 03 02 00	Water Storage Tank (DEC)	173500	52050	50000	50000	50000
333 03 03 00	Clarifier Improvements (DEC)	300000		300000	300000	300000
FEDERAL/STATE GRANTS SUBTOTAL		813500	108065	450000	450000	450000
344 20 00 00		UTILITY SERVICES				
344 21 00 00	Sales of Water	250000	155369	270000	270000	270000
344 22 30 00	Other Operating Revenue	4200	1160	2700	2700	2700
344 23 00 00	Contract Work	3000	1113	3000	3000	3000
UTILITY SERVICES SUBTOTAL		257200	157642	275700	275700	275700
360 00 00 00		MISCELLANEOUS				
360 10 00 00	Interest Earnings	8000	14781	8000	8000	8000
MISCELLANEOUS SUBTOTAL		8000	14781	8000	8000	8000
387 00 00 00		INTERFUND TRANSFERS				
387 02 00 00	Sales Tax Fund	300000		300000	300000	300000
INTERFUND TRANSFERS SUBTOTAL		300000	0	300000	300000	300000
WATER REVENUES TOTAL		1875951	1300775	1542689	1542689	1542689

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>WATER - FUND 402</u>						
<u>EXPENDITURES</u>						
502 20 10 00		SALARIES & WAGES				
502 20 11 00	Regular Pay	34174	18880	35506	35381	35381
502 20 11 01	Regular Pay			15000	15000	15000
502 20 12 00	Overtime Pay	3417	4450	3551	3538	3538
	SALARIES & WAGES SUBTOTAL	37591	23330	54057	53919	53919
502 20 20 00		PERSONNEL BENEFITS				
502 20 21 00	Pension	6398	3067	9854	9829	9829
502 20 23 00	Health Insurance	2079	560	2751	2751	2751
502 20 24 00	Life Insurance	27	9	27	27	27
502 20 25 00	Workers Compensation	1801	684	8681	8659	8659
502 20 26 00	Unemployment Compensation	564	269	810	808	808
	PERSONNEL BENEFITS SUBTOTAL	10869	4589	22123	22074	22074
502 20 30 00		SUPPLIES				
502 20 31 00	Office Supplies	150	12	150	150	150
502 20 32 00	Operating Supplies	47800	17153	2000	2000	2000
502 20 32 01	Operating Supplies - Plant	0	0	49100	49100	49100
502 20 33 00	Maintenance Supplies	12000	11760	8000	8000	8000
502 20 33 01	Maintenance Supplies - Plant	0	0	13300	13300	13300
502 20 34 00	Small Tools & Equipment	4000	2480	5000	5000	5000
	SUPPLIES SUBTOTAL	63950	31405	77550	77550	77550
502 20 40 00		OTHER SERVICES & CHARGES				
502 20 42 00	Communications	700	840	700	700	700
502 20 43 00	Travel & Training	1500	934	1500	1500	1500
502 20 45 00	Rentals & Leases	28957	5432	14460	14460	14460
502 20 46 00	Insurance - Property	7625	7611	8100	8100	8100

ACCOUNT CODE

NARRATIVE DETAIL

WATER UTILITY

Regular Pay = Base + 3.6% per Ord. 537

502 20 11 00

Water Treatment Plant Operator \$ 35381

502 20 11 01

Public Works Direct Billing 15000

TOTAL 50381

502 20 12 00

Overtime Pay at 10% of Gross Wages

502 20 21 00

Pension: PERS at 18.23% of Gross Wage

502 20 23 00

Medical Insurance: \$2751 annual per employee; State GHCL Plan 1

502 20 24 00

Life Insurance: \$15 per employee for \$3000 life insurance coverage

502 20 25 00

Workers Compensation: 16.06% of Gross Wages

502 20 26 00

Unemployment Compensation: 1.5% of Gross Wages

502 20 31 00

Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils

502 20 32 00

Operating Supplies: Keys, film, safety supplies, row markers, cleaning supplies

502 20 32 01

Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies

502 20 33 00

Maintenance Supplies: Pipe, valves, shoring materials, building repair to water materials storage shed, paint and paint supplies for hydrants, new hydrants.

502 20 33 01

Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays.

503 20 34 00

Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment small power tools

502 20 42 00

Communications: Telephone, mail

502 20 43 00

Travel & Training: Travel expenses, per diem, training seminars

502 20 45 00

Rentals & Leases: Vehicle replacement costs, vehicle insurance

502 20 46 00

Insurance - Property: Based on values of property

502 20 46 01

Insurance - Liability: Based on 1985 budget figures

502 20 47 00

Utilities: Electricity

502 20 48 00

Repairs & Maintenance: Maintenance agreements, work done by outside contractor

502 20 46 01	Insurance - Liability			43200	43200	43200
502 20 47 00	Utilities	9000	4176	11000	11000	11000
502 20 48 00	Repairs & Maintenance	16000	3556	10000	10000	10000
502 20 49 00	Miscellaneous	750	4519	750	750	750
502 20 49 02	Motor Fuel Charges			500	500	500
502 20 49 10	General Fund Overhead			34395	34395	34395
502 20 49 11	Public Works Overhead			22779	22779	22779
OTHER SERVICES & CHARGES SUBTOTAL		64532	27068	147384	147384	147384
OPERATION & MAINTENANCE SUBTOTAL		176942	86392	301114	300927	300927
502 20 60 00		CAPITAL OUTLAYS				
502 20 65 03	Water Storage Tank	638802	118994	200000	200000	200000
502 20 65 04	Clarifier Improvements	600000	15033	520000	520000	520000
502 20 65 06	Main Street H to D	453500	14721			
502 20 65 12	Wesley Street Extension	0	0	29000	29000	29000
502 20 65 13	Neptune Street Upgrade	0	0	0	0	0
502 20 65 14	Lumber St. Upgrade	0	0	44000	44000	44000
502 20 54 15	1st Dst to Nordic	0	0	11000	11000	11000
502 20 65 16	2nd St Dst to Cst	0	0	15000	15000	15000
502 20 65 17	Gauffin St. Upgrade	0	0	40000	40000	40000
502 20 65 18	Water Meter Change-out*	0	0	18000	18000	18000
CAPITAL OUTLAYS SUBTOTAL		1692302	148748	877000	877000	877000
502 20 70 00		DEBT SERVICE				
502 20 71 00	Principle	15000	15000	15000	15000	15000
502 20 72 00	Interest	37750	37750	37000	37000	37000
DEBT SERVICE SUBTOTAL		52750	52750	52000	52000	52000
WATER FUND RESERVE				302762	302762	302762
WATER FUND EXPENDITURES TOTAL		1921994	287890	1532376	1532689	1532689

502 20 49 00	Miscellaneous: Dues. subscriptions
502 20 49 02	Motor Pool: Vehicle operation & maintenance costs (parts & labor)
502 20 49 10	General Fund Overhead: 5% billing & customer service
502 20 49 11	Public Works Overhead: 10% of Public Works Operations, supervision, management & support
502 20 65 03	Water Storage Tank
502 20 65 04	Clarifier Improvements
502 20 65 06	Main Street, Haugen to Dolphin
502 20 65 12	Wesley St.: Cost for 400 feet of water line extension.
502 20 65 13	Neptune Street Upgrade
502 20 65 14	Lumber St.: Cost for 500 feet of water line upgrade.
502 20 65 15	1st, Dolphin to Nordic: Cost for 150 feet of water line upgrade.
502 10 65 16	2nd, Dolphin to Charles W. St.: Cost for 200 feet of water line upgrade.
502 10 65 17	Gauffin St.: Cost for 550 feet of water line upgrade.
502 10 65 18	Water Meter change-out*: This will be done in house by W.P. Plant crew.

Note: These cost are part of a complete street upgrade for Complete street upgrade for capital improvements. Total cost includes all labor and materials.  
Total gross pay is approximately 49% of total cost of project and is equal to five workmen.



Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SEWER - FUND 403</u>						
<u>REVENUES</u>						
BEGINNING FUND BALANCE		402215	1130242	535000	535000	535000
330 00 00 00				FEDERAL/STATE GRANTS		
330 01 00 00	Treatment Plant (EPA)	384809	98389	150000	150000	150000
336 40 00 00	Treatment Plant (DEC)	64135	73225	25000	25000	25000
336 43 00 00	Scow Bay Area Sewers (DEC)	165000		165000	165000	165000
336 46 00 00	Hammer Slough Sewer (DEC)	114000		114000	114000	114000
336 47 00 00	Mill Slough Sewer (DEC)	114000		114000	114000	114000
FEDERAL/STATE GRANTS SUBTOTAL		841944	171614	568000	568000	568000
344 00 00 00				UTILITY SERVICES		
344 31 00 00	Sewer Charges	192000	97481	210000	210000	210000
344 32 30 00	Other Operating Revenue	1700	1021	1500	1500	1500
344 33 00 00	Contract Work	2000	283	1500	1500	1500
UTILITY SERVICES SUBTOTAL		195700	98785	213000	213000	213000
360 00 00 00				MISCELLANEOUS REVENUES		
360 10 00 00	Interest Earnings	19200	19003	15000	15000	15000
MISCELLANEOUS REVENUES SUBTOTAL		19200	19003	15000	15000	15000
387 00 00 00				INTERFUND TRANSFERS		
387 02 00 00	Sales Tax Fund Loan	54000	54000	120000	120000	120000
387 02 00 00	Sales Tax Fund Transfer			228000	228000	228000
387 03 00 00	Federal Revenue Sharing	228000		0	0	0
INTERFUND TRANSFERS SUBTOTAL		282000	54000	348000	348000	348000
SEWER REVENUES TOTAL		1741059	1473644	1679000	1679000	1679000

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SEWER - FUND 403</u>						
<u>EXPENDITURES</u>						
503 20 10 00		SALARIES & WAGES				
503 20 11 00	Regular Pay	31928	14840	33176	33051	33051
503 20 11 01	Regular Pay			8000	8000	8000
503 20 12 00	Overtime Pay	3192	1642	3318	3305	3305
	SALARIES & WAGES SUBTOTAL	35120	16482	44494	44356	44356
503 20 20 00		PERSONNEL BENEFITS				
503 20 21 03	Pension	5977	2724	8111	8036	8036
503 20 23 00	Health Insurance	2079	521	2751	2751	2751
503 20 24 00	Life Insurance	27	11	27	27	27
503 20 25 00	Workers Compensation	1738	993	7146	7123	7123
503 20 26 00	Unemployment Compensation	527	247	667	665	665
	PERSONNEL BENEFITS SUBTOTAL	10348	4496	18702	18652	18652
503 20 30 00		SUPPLIES				
503 20 32 00	Operating Supplies	4500	5255	7000	7000	7000
503 20 32 01	Operating Supplies-Plant	0	0	55300	55300	55300
503 20 33 00	Maintenance Supplies	8000	4950	8000	8000	8000
503 20 33 01	Maintenance Supplies-Plant	0	0	1900	1900	1900
503 20 34 00	Small Tools & Equipment	2500	2987	8000	8000	8000
	SUPPLIES SUBTOTAL	15000	13192	80200	80200	80200
503 20 40 00		OTHER SERVICES & CHARGES				
503 20 42 00	Communications	1300	392	700	700	700
503 20 43 00	Travel & Training	1500	876	1500	1500	1500
503 20 45 00	Rentals & Leases	29456	4525	1446	1446	1446

ACCOUNT CODE

NARRATIVE DETAIL

WASTEWATER UTILITY

Regular Pay = Base + 3.6% per Ord. 537

503 20 11 00	Utility Work/Plant Manager	33051
503 20 11 01	Public Works Direct Billing	8000
	TOTAL	41051

503 20 12 00	Overtime Pay at 10% of Gross Wages
503 20 21 00	Pension: PERS at 18.23% of Gross Wage
503 20 23 00	Medical Insurance: \$2751 annually per employee State GHCL Plan 1
503 20 24 00	Life Insurance: \$15 per employee for \$3000 life insurance coverage
503 20 25 00	Workers Compensation: 16.06% of Gross Wages
503 20 26 00	Unemployment Compensation: 1.5% of Gross Wages
503 20 32 00	Operating Supplies: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts, concrete
503 20 32 01	Operating Supplies - Plant: electrical relays, cleaning supplies, chemicals.
503 20 33 00	Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC & DI fittings, manholes, shoring materials
503 20 33 01	Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds
503 20 34 00	Small Tools & Equipment: Hand tools, office furniture computer software, office equipment, pipe cleaner head
503 20 42 00	Communications: Telephone, mail
503 20 43 00	Travel & Training: Travel expenses, per diem, training seminars
503 20 45 00	Rentals & Leases: Vehicle replacement costs, vehicle insurance
503 20 46 00	Insurance - Property: Based on values of property
503 20 46 01	Insurance - Liability: Based on 1985 budget figures

503 20 46 00	Insurance - Property	15225	15222	17100	17100	17100
503 20 46 01	Insurance - Liability			19200	19200	19200
503 20 47 00	Utilities	26000	10389	26000	26000	26000
503 20 48 00	Repairs & Maintenance	14000	540	14000	14000	14000
503 20 49 00	Miscellaneous	50	4	50	50	50
503 20 49 10	General Fund Overhead			32658	32658	32658
503 20 49 11	Public Works Overhead			45559	45559	45559
OTHER SERVICES & CHARGES SUBTOTAL		87531	31948	158213	158213	158213
OPERATION & MAINTENANCE SUBTOTAL		147999	66118	301609	301421	301421
503 20 60 00			CAPITAL OUTLAYS			
503 20 65 01	301 (H) Waiver Application	10000	1186	0	0	0
503 20 65 03	Mitkof Hwy Sewer Extension	330000	8997	300000	300000	300000
503 20 65 04	Treatment Plant Litigation	250000	108280	200000	200000	200000
503 20 65 07	Hammer Slough Extension	228000	1434	108000	108000	108000
503 20 65 08	Mill Slough Extension	114000		108000	108000	108000
503 20 65 16	Lumber Street Rehab *		0	35000	35000	35000
503 20 65 17	1st Dst to Nordic *		0	15000	15000	15000
503 20 65 18	2nd st. Dst to Cst. *		0	17000	17000	17000
503 20 65 19	Guaffin St Rehab *		0	36000	36000	36000
503 20 65 20	Painting of Lift Stations		0	7000	7000	7000
503 20 65 21	Primary Wastewater Treatment Design			120000	120000	120000
503 20 65 22	Alarm System			35000	35000	35000
CAPITAL OUTLAYS SUBTOTAL		932000	119897	981000	981000	981000
503 20 70 00			DEBT SERVICE			
503 20 71 00	Principal	10000	10000	10000	10000	10000
503 20 72 00	Interest	34000	34000	33500	33500	33500
DEBT SERVICE SUBTOTAL		44000	44000	43500	43500	43500
SEWER FUND RESERVE				353079	353079	353079
SEWER FUND EXPENDITURES TOTAL		1123999	230015	1679188	1679000	1679000

503 20 47 00	Utilities: Electricity, water, sewer
503 20 48 00	Repairs & Maintenance: Maintenance, work done by outside contractor
503 20 49 00	Miscellaneous: Dues, subscriptions
503 20 49 10	General Fund Overhead: 5% billing & customer service
503 20 49 11	Public Works Overhead: 20% Public Works Operations, supervision, management & support
503 20 65 01	301(h) Waiver Application
503 20 65 03	^Mitkof Highway Sewer Extension
503 20 65 04	Treatment Plant Litigation
503 20 65 07	^Hammer Slough Extension
503 20 65 08	^Mill Slough Extension
503 20 65 16	*Lumber Street Rehab: Cost of Sewer upgrade for 500 feet.
503 20 65 17	*1st. Dolphin to Nordic: Cost for sewer upgrade for 600 feet.
503 20 65 18	*2nd St. Dolphin to Charles W. : Cost for sewer upgrade for 200 feet.
503 20 65 19	*Gauffin St. Rehab: Cost for sewer upgrade 550 feet.
503 20 65 20	Painting of sewer lift stations
503 20 65 21	Primary wastewater treatment facility construction
503 20 65 21	Alarms for sewer collection system; high water, fault indicators, pump station failure
503 20 71 00	Debt Service Payment - Principle:
503 20 72 00	Debt Service Payment - Interest:

\*  
 Note: These cost are part of a complete street upgrade for Capital Improvements. Total cost includes all labor and material.  
 Total gross pay is approximately 49% of total cost for project and is equal to five workmen.

Note: This is contract work.

SANITATION UTILITY  
STATEMENT OF MISSION

The purpose of the sanitation utility department is to provide a reliable service to the community. Sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. personnel consists of 2-collectors, 1- landfill operator and public works clerk typist. The operation capacity consists of 2-16yd. packers, 1-pick-up, with a customer list of 1500. The landfill site handles 500 cubic yards of waste per week.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SANITARY UTILITY - FUND 404</u>						
<u>REVENUES</u>						
BEGINNING FUND BALANCE		0		1000	1000	1000
344 00 00 00				UTILITY SERVICES		
344 41 00 00	Refuse Collection Charges	24877		92740	92740	92740
344 42 00 00	Landfill Charges	4268		20000	20000	20000
	UTILITY SERVICES SUBTOTAL	29145		112740	112740	112740
360 00 00 00				MISCELLANEOUS REVENUES		
360 10 00 00	Interest Earnings	59		800	800	800
	MISCELLANEOUS REVENUES SUBTOTAL	59		800	800	800
337 00 00 00				INTERFUND TRANSFERS		
327 00 00 00	Federal Revenue Sharing			132623	132623	132623
	INTERFUND TRANSFERS SUBTOTAL			132623	132623	132623
	SANITARY UTILITY REVENUES TOTAL	29204		247163	247163	247163

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SANITATION UTILITY - FUND 404

EXPENDITURES

504 20 10 00						
	SALARIES & WAGES					
504 20 11 00	Regular Pay	20084		37058	86726	86726
504 20 11 01	Regular Pay				5000	5000
504 20 12 00	Overtime Pay	1039		8705	8673	8673
	SALARIES & WAGES SUBTOTAL	21123		95763	100399	100399
504 20 20 00						
	PERSONNEL BENEFITS					
504 20 21 00	Pension	1104		17457	18302	18302
504 20 23 00	Health Insurance	1447		9629	9629	9629
504 20 24 00	Life Insurance	16		94	94	94
504 20 25 00	Workers Compensation			8618	8169	8169
504 20 26 00	Unemployment Compensation	311		1447	1505	1505
	PERSONNEL BENEFITS SUBTOTAL	2878		37245	37699	37699
504 20 30 00						
	SUPPLIES					
504 20 32 00	Operating Supplies	1444		9700	9700	9700
504 20 33 00	Maintenance Supplies	1252		8500	8500	8500
504 20 34 00	Small Tools & Equipment	549		300	300	300
	SUPPLIES SUBTOTAL	3245		18500	18500	18500
504 20 40 00						
	OTHER SERVICES & CHARGES					
504 20 41 00	Professional Services			100	100	100
504 20 45 00	Rentals & Leases	3257		10928	10928	10928
504 20 46 00	Insurance - Liability			4800	4800	4800
504 20 48 00	Repairs & Maintenance	1026		10945	10945	10945
504 20 49 00	Miscellaneous	0		0	0	0
504 20 49 02	Motor Pool Charges	0		7607	7607	7607
504 20 49 10	General Fund Overhead			6300	6300	6300
504 20 49 11	Public Works Overhead			45559	45559	45559
	OTHER SERVICES & CHARGES SUBTOTAL	4283		86239	86239	86239
	OPERATION & MAINTENANCE SUBTOTAL	31529		237747	242837	242837
504 20 60 00						
	CAPITAL OUTLAYS					
504 20 60 01	Landfill Improvements	0		3000	3000	3000



CAPITAL OUTLAYS TOTAL	0	3000	3000	3000
SANITATION UTILITY RESERVE		0	1326	1326
SANITATION UTILITY EXPENDITURES TOTAL	31529	240747	247163	247163

ACCOUNT CODE

NARRATIVE DETAIL

REFUSE COLLECTION/LANDFILL

504 20 11 00

Regular Pay = Base + 3.6% per Ord. 537

Utility Worker	34549
Laborers(2)	42224
Clerk Typist II	9953
Public Works Direct Billing	5000
TOTAL	91.726

504 20 11 01

504 20 12 00

Overtime Pay: 10% of Gross Wage

504 20 21 00

Pension: 18.23% of Gross Wage

504 20 23 00

Medical Insurance: \$2751 annually per employee State GHCL Plan I

504 20 24 00

Life Insurance: \$15 annually for \$3000 life insurance coverage

504 20 25 00

Workers Compensation: 9% of Gross Wage

504 20 26 00

Unemployment Compensation: 1.5% of Gross Wage

504 20 32 00

Operating Supplies: Dumpsters and painting supplies

504 20 33 00

Maintenance Supplies: Shot rock cover for landfill site

504 20 34 00

Small Tools & Equipment: Small hand tools for clean-up and dumpster repair

504 20 41 00

Professional Services: Survey, inspections.

504 20 45 00

Rentals & Leases: Vehicle replacement and insurance

504 20 46 01

Insurance - Liability: Based on 1985 budget figures

504 20 48 00

Repairs & Maintenance: Dumpsters, landfill site

504 20 49 00

Miscellaneous:

504 20 49 02

Motor Pool: Vehicle repair & maintenance, direct costs of parts & labor

504 20 49 10

General Fund Overhead: 5% Billing & customer service

504 20 49 11

Public Works Overhead: 20% Public Works Operations, supervision, management & support

504 20 60 01

Capital Improvements: Landfill fencing

## HARBOR DEPARTMENT

The purpose of the Harbor Department is to administer to the needs and requirements of the Petersburg Small Boat Harbor. The Harbor Department provides staff which is responsible for operations and maintenance of all Harbor Department facilities. The Harbor department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, City Ordinance and the Harbor Advisory Board's recommendations. The Harbor Department's major responsibilities include: assignment and regulation of moorage space, harbor security (fire, theft etc.), departmental finances and bookkeeping (billing, collections, reporting, deposits etc.), maintenance and repairs, policing and safety and etc. The handling of harbor revenues is addressed in the City's harbor lease agreement with the State of Alaska, section 9, paragraph (c): "All usage fees collected by the Operator in connection with the Harbor shall be accounted for as a special fund established by the Operator. Said fund shall be used exclusively for the administration, maintenance and operation of the Harbor by the Operator including overhead costs incurred by the municipality."

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>SMALL BOAT HARBOR - FUND 405</u>						
<u>REVENUES</u>						
BEGINNING FUND BALANCE		0	0	138000	138000	138000
340 00 00 00						
CHARGES FOR SERVICES						
345 00 00 00						
HARBOR & PORT CHARGES						
345 10 00 00	Moorage Fees	158000	94588	189000	185000	185000
345 20 00 00	Transient Fees	11000	9119	18000	14000	14000
345 30 00 00	Grid Use Fees	5000	914	3000	3000	3000
345 40 00 00	Live Aboard Fees	6000	2185	6000	4500	4500
345 50 00 00	Float Side Fees	5000	2229	5000	6000	6000
345 90 00 00	Miscellaneous Charges	3000	800	3000	1500	1500
CHARGES FOR SERVICES SUBTOTAL		188000	109835	224000	214000	214000
360 00 00 00						
MISCELLANEOUS REVENUES						
360 10 00 00	Interest Earnings	8000	4341	9000	6400	6400
360 20 00 00	Chamber of Commerce Rental	2400	600	2400	2400	2400
360 90 00 00	Miscellaneous	6000	2901	6000	5000	5000
MISCELLANEOUS REVENUES SUBTOTAL		16400	7842	17400	13800	13800
SMALL BOAT HARBOR REVENUES TOTAL		204400	117677	379400	365800	365800

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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SMALL BOAT HARBOR - FUND 405

EXPENDITURES

535 40 00 00						
	SALARIES & WAGES					
535 40 11 00	Regular Pay	112124	53518	108649	106980	106980
535 40 12 00	Overtime Pay	3712	314	3574	3562	3562
535 40 17 00	Shift Differential		427	1349	1342	1342
	SALARIES & WAGES SUBTOTAL	115836	54259	113572	111834	111884
535 40 20 00						
	PERSONNEL BENEFITS					
535 40 21 00	Pension	19383	7862	18532	18477	18477
535 40 23 00	Health Insurance	8094	3030	10345	10345	10345
535 40 24 00	Life Insurance	132	40	132	132	132
535 40 25 00	Workers Compensation	12103	6488	11504	11472	11472
535 40 26 00	Unemployment Compensation	1738	813	1778	1678	1678
	PERSONNEL BENEFITS SUBTOTAL	41450	18233	42291	42104	42104
535 40 30 00						
	SUPPLIES					
535 40 31 00	Office Supplies	1500	252	1800	1800	1800
535 40 32 00	Operating Supplies	4000	1667	4200	4200	4200
535 40 33 00	Maintenance Supplies	1500	1150	1800	1800	1800
535 40 34 00	Small Tools & Equipment	10000	1276	8200	8200	8200
	SUPPLIES SUBTOTAL	17000	4345	16000	16000	16000
535 40 40 00						
	OTHER SERVICES & CHARGES					
535 40 41 00	Professional Services	2500		2500	2500	2500
535 40 42 00	Communications	1100	346	1155	1155	1155
535 40 43 00	Travel & Training	2500	2146	4000	4000	4000
535 40 44 00	Advertising & Printing	200		200	200	200
535 40 45 00	Rentals & Leases	1200	475	1200	1200	1200
535 40 46 00	Insurance - Property	2000	951	2000	2000	2000
535 40 46 01	Insurance - Liability			72000	72000	72000
535 40 47 00	Utilities	16000	6731	16800	16800	16800
535 40 48 00	Repairs & Maintenance	18900	43	25000	25000	25000
535 40 49 00	Miscellaneous	200	1	200	200	200
535 40 49 10	General Fund Overhead	10349	5174	10866	10866	10866

Account Code

Narrative

535 40 00 00

BOAT HARBORS

535 40 11 00

REGULAR PAY = Base + 3.6% per Ord. 537

Harbormaster 35.749

Asst Harbormaster 28.247

Harbor Officer 24.325

Part Time (2 emp) 13.331

Temp 6/15 - 9/15 5.278

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\$106.980

535 40 12 00

OVERTIME PAY x.f.

535 40 17 00

SHIFT DIFFERENTIAL compensation for swing and graveyard shifts

535 40 21 00

PENSION PERS @ 18.23% of gross wage

535 40 23 00

HEALTH INSURANCE \$2751/annual per employee

535 40 25 00

WORKERS COMPENSATION 10.45% per employee

535 40 26 00

UNEMPLOYMENT COMPENSATION 1.5% of gross wage

535 40 31 00

OFFICE SUPPLIES stationary, pens, pencils, forms, etc

535 40 32 00

OPERATING SUPPLIES paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc

535 40 33 00

MAINTENANCE SUPPLIES paint, light bulbs, nails, wood, plumbing parts, etc

535 40 34 00

SMALL TOOLS & EQUIPMENT hand & power tools, snowblower, outboard, radios, software

535 40 41 00

PROFESSIONAL SERVICES consultant studies, janitorial

535 40 42 00

COMMUNICATIONS telephone & mail

535 40 43 00

TRAVEL & TRAINING travel expenses, per diem, training seminars, harbor conferences

535 40 44 00

ADVERTISING & PRINTING legal ads, job ads

535 40 45 00

RENTALS & LEASES Vehicle replacement costs and insurance

535 40 46 00

INSURANCE PROPERTY Based on actual property valuation.

535 40 46 01

INSURANCE LIABILITY Based on latest quote.

535 40 47 00

UTILITIES water, elec, garbage

535 40 48 00

REPAIR & MAINTENANCE contracted work, state requires 15% of revenue to R & M

535 40 49 00

MISCELLANEOUS dues, subscriptions, technical publications

535 40 49 10

GENERAL FUND OVERHEAD: 5% revenues gen. administration (City Manager, City Clerk, etc.)

535 40 49 20

MOTOR POOL CHARGES: Repairs & maintenance of vehicle



535 40 63 02 . CAPITAL IMPROVEMENT small pick-up truck



## PORT DEPARTMENT

The purpose of the Port Department is the acquisition of upland leases, providing wharfage, docking of tour ships and providing storage area for marine related items. The operation and maintenance of the Port Department is provided by the Harbor Department. Laws, rules and guidelines governing the administration of the Port Department are provided by City Ordinance, the Harbor Advisory Board and various State and Federal regulations.

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Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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PORT FACILITIES - FUND 406

REVENUES

BEGINNING FUND BALANCE		0	0	60000	60000	60000
345 00 00 00						
	CHARGES FOR SERVICES					
345 10 00 00	Moorage Fees	1000	540	1000	1000	1000
345 60 00 00	Wharfage Fees	500		200	500	500
345 90 00 00	Storage Charges	4000	773	3000	1500	1500
CHARGES FOR SERVICES SUBTOTAL		5500	1313	4200	3000	3000
360 00 00 00						
	MISCELLANEOUS REVENUES					
360 10 00 00	Interest Earnings	3000	1375	3000	2500	2500
360 20 00 00	Rents & Royalties	21659	8281	21659	20000	20000
360 90 00 00	Miscellaneous	1000	903	1000	1500	1500
MISCELLANEOUS REVENUE SUBTOTAL		1462563	591304	25659	24000	24000
387 00 00 00						
	INTERFUND TRANSFERS IN					
387	Sales Tax Fund			275000	0	0
INTERFUND TRANSFERS IN SUBTOTAL		0	0	275000	0	0
PORT FACILITY REVENUES TOTAL		1468063	592617	364859	87000	87000

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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PORT FACILITIES - FUND 406

EXPENDITURES

535 50 10 00				SALARIES & WAGES		
535 50 11 00	Regular Pay	4066	1720	6318	6309	6309
SALARIES & WAGES SUBTOTAL		4066	1720	6318	6309	6309
535 50 20 00				PERSONNEL BENEFITS		
535 50 21 00	Pension	692	294	1152	1150	1150
535 50 23 00	Health Insurance	208	89	275	275	275
535 50 24 00	Life Insurance	3	1	3	3	3
535 50 25 00	Workers Compensation	425	719	660	659	659
535 50 26 00	Unemployment Compensation	61	26	95	95	95
PERSONNEL BENEFITS SUBTOTAL		1389	1129	2185	2182	2182
535 50 40 00				OTHER SERVICES & CHARGES		
535 50 41 00	Professional Services	3000		3000	3000	3000
535 50 45 00	Rentals & Leases		125	600	600	600
535 50 46 00	Insurance - Property	4575	4566	1000	1000	1000
535 50 46 01	Insurance - Liability			8000	8000	8000
535 50 47 00	Utilities	900	216	600	600	600
535 50 48 00	Repairs & Maintenance	1500		1500	1500	1500
535 50 49 00	Miscellaneous	200		525	525	525
535 50 49 10	General Fund Overhead	650	325	682	682	682
OTHER SERVICES & CHARGES SUBTOTAL		10825	5232	15907	15907	15907
535 50 60 00				CAPITAL OUTLAYS		
535 50 63 01	Chevron Dock Repairs	275000	24	275000	0	0
535 50 63 02	Dredging & Fill of Bulkhead					
CAPITAL OUTLAYS SUBTOTAL		275000	24	275000	0	0

Account Code	Narrative
535 50 00 00	<u>PORT FACILITY</u>
535 50 11 00	REGULAR PAY        15% of harbormaster wages
535 50 21 00	<u>PENSION</u> PERS @ 18.23% of regular pay
535 50 23 00	<u>HEALTH INSURANCE</u> 15% of \$2751 annual
535 50 24 00	<u>LIFE INSURANCE</u> 15% of \$27
535 50 25 00	<u>WORKERS COMPENSATION</u> 10.45% per employee
535 50 26 00	<u>UNEMPLOYMENT COMPENSATION</u> 1.5% of regular pay
535 50 41 00	<u>PROFESSIONAL SERVICES</u> consultants, studies
535 50 45 00	<u>RENTALS &amp; LEASES</u> 15% of car allowance
535 50 46 00	<u>INSURANCE PROPERTY</u> Based on actual property valuation
535 50 46 01	<u>INSURANCE LIABILITY</u> Based on latest quote.
535 50 47 00	<u>UTILITIES</u> electricity, water
535 50 48 00	<u>REPAIR &amp; MAINTENANCE</u> all repairs to port (contract)
535 50 49 00	<u>MISCELLANEOUS</u> misc
535 50 49 10	<u>OVERHEAD CHARGES</u> 5% to general administration
535 50 63 03	<u>DOCK EXPANSION</u> as per contract with standard oil

535 50 70 00		DEBT SERVICE			
535 50 71 00	Principle	10000	10000	10000	10000
535 50 72 00	Interest	1913	1147	1147	1147
DEBT SERVICE SUBTOTAL		11913	11147	11147	11147

PORT RESERVES				51455	51455
PORT EXPENDITURES TOTAL		303193	19252	310557	87000

MOTOR POOL DEPARTMENT  
STATEMENT OF MISSION

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 1-heavy equipment mechanic and 1-light equipment mechanic, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 60 pieces of rolling stock with an estimated value of \$4,000,000.00.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>MOTOR POOL - FUND 501</u>						
<u>REVENUES</u>						
BEGINNING FUND BALANCE				10000	10000	10000
360 00 00 00				MISCELLANEOUS REVENUES		
360 10 00 00	Interest Earned	50000	20109	30000	30000	30000
360 20 00 00	Rents & Royalties	12000	5294	12000	12000	12000
	MISCELLANEOUS REVENUES SUBTOTAL	62000	25403	42000	42000	42000
373 00 00 00				MOTOR POOL CHARGES		
373 60 00 01	Operation & Maintenance		6071	143625	143625	143625
373 60 00 02	Replacement	358078	174494	211145	211145	211145
	MOTOR POOL CHARGES SUBTOTAL	358078	180565	354770	354770	354770
395 00 00 00				PROCEEDS OF GENERAL FIXED ASSETS		
395 40 00 00	Equipment Sales		19500	15000	15000	15000
	PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		19500	15000	15000	15000
	REVENUES SUBTOTAL	420078	225468	421770	421770	421770

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
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MOTOR POOL - FUND 501

EXPENDITURES

535 60 10 00				SALARIES & WAGES		
535 60 11 00	Regular Pay	96782	45291	112840	112434	112434
535 60 12 00	Overtime Pay	9673	4247	11284	11243	11243
SALARIES & WAGES SUBTOTAL		106460	49538	124124	123677	123677
535 60 20 00				PERSONNEL BENEFITS		
535 60 21 00	Pension	15886	6997	22628	22546	22546
535 60 23 00	Health Insurance	5198	2059	9628	9628	9628
535 60 24 00	Life Insurance	67	24	95	95	95
535 60 25 00	Workers Compensation	11120	5710	12532	12486	12486
535 60 26 00	Unemployment Compensation	1596	753	1862	1855	1855
PERSONNEL BENEFITS SUBTOTAL		33867	15543	46745	46610	46610
535 60 30 00				SUPPLIES		
535 60 31 00	Office Supplies	400	291	500	500	500
535 60 32 00	Operating Supplies	37000	20678	39000	39000	39000
535 60 33 00	Maintenance Supplies	40000	30515	45000	45000	45000
535 60 34 00	Small Tools & Equipment	3000	1759	3000	3000	3000
SUPPLIES SUBTOTAL		80400	53243	48500	48500	48500
535 60 40 00				OTHER SERVICES & CHARGES		
535 60 43 00	Travel & Training	17500	100	5000	5000	5000
535 60 46 00	Insurance	28500	13119	36000	36000	36000
535 60 43 00	Repairs & Maintenance	500	175	500	500	500
535 60 49 00	Miscellaneous	200	72	200	200	200
535 60 49 10	General Fund Overhead	34719	17359	36454	36454	36454
535 60 49 11	Public Works Overhead			45559	45559	45559
OTHER SERVICES & CHARGES SUBTOTAL		81419	30825	123713	123713	123713
535 60 60 00				CAPITAL OUTLAYS		
535 60 62 00	Buildings					
535 60 64 00	Machinery & Equipment	98078	76500	50000	50000	50000
535 60 64 10	Replace Hough Loader Tires	16000	31	0	0	0
535 60 64 11	Replace Dump Truck Boxes	15000	52	0	0	0



ACCOUNT CODE

NARRATIVE DETAIL

535 60 11 00

Regular Pay = Base pay + 3.6% per Ord. 537

Motor Pool Foremen	39894
Heavy Equipment Mechanic	34840
Light Equipment Mechanic	27747
Clerk Typist	9953
TOTAL	112434

535 60 31 00

Office Supplies: Motor Pool invoices.

535 60 32 00

Operating Supplies: Vehicle Registration, Coveralls, oxygen, gasoline, freight charges, oil and grease, lights and general shop supplies.

535 60 33 00

Maintenance: Parts and materials for equipment inventory.

535 60 34 00

Small tools & Equipment: Hand tool replacement, shop diagnostic machine.

535 60 43 00

Travel & Training: Mechanic training seminars and maintenance schooling.

535 60 46 00

Insurance: Building Insurance, shop and parking garage.

535 60 48 00

Repairs & Maintenance: Labor and supplies furnished by contractor, furnace repair and electrical rewiring.

535 60 49 10

General Fund Overhead: 5% Accounting

535 60 49 11

Public Works Overhead: 20% of Public Works Operations, supervision, management & support

535 60 64 12	Replace Pick-up #86	11000	10867	0	0	0
535 60 64 13	Replace Street Sweeper		35712	0	0	0
535 60 64 14	Replace Pick-up #88	11000	9346	0	0	0
535 60 64 15	Pick-up Truck Lift	6000	108	0	0	0
535 60 64 16	Replace Vehicle #96 (Police)	17500	15842	0	0	0
CAPITAL OUTLAYS SUBTOTAL		174578	148458	50000	50000	50000
MOTOR POOL RESERVE				29270	29270	29270
MOTOR POOL EXPENDITURES TOTAL		476724	348201	329464	421770	421770

CAPITAL OUTLAYS

535 60 64 00

Machinery & Equipment:	Cemetery Pick-up	9000
	Motor Pool 4x4	17000
	Public Works Van	17000
	Landfill Pick-up	7000
	Total	51000

#### ELDERLY HOUSING FUND

The purpose of the Elderly Housing Fund is for the operation and maintenance of Mountain View Manor. An annual contract is signed with the manager of the facility. The facility is a twenty-four unit apartment complex and senior center with all common areas; landscaping and maintenance of grounds and parking area. The manger is responsible for complying with all city, Farmers Home Administration and HUD policies and regulations. The manager is also responsible for collecting rents and security deposits, billing HUD for rent subsidies and operating within the income budget.

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>						
<u>REVENUES</u>						
<u>BEGINNING FUND BALANCE</u>		0	0	60000	60000	60000
332 00 00 00		FEDERAL GRANTS FOR OPERATING EXPENSES				
332 01 00 00	Elderly Housing Rent Subsidies	134140	53840	109054	109054	109054
FEDERAL GRANTS FOR OPERATING EXPENSES		134140	53840	109054	109054	109054
360 00 00 00		MISCELLANEOUS REVENUES				
360 10 00 00	Interest Earnings	21000	7212	9500	9500	9500
360 20 00 00	Rents & Royalties	69000	41483	82000	82000	82000
360 90 00 00	Miscellaneous Revenues	4000	2130	4000	4000	4000
MISCELLANEOUS REVENUES		94000	50825	95500	95500	95500
REVENUES TOTAL		228140	104665	264554	264554	264554

Account Code	Description	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
<u>ELDERLY HOUSING - FUND 407</u>						
<u>EXPENDITURES</u>						
SUPPLIES						
550 40 30 00						
550 40 31 00	Office Supplies	300	4	300	300	300
550 40 32 00	Operating Supplies	16000	4687	17600	17600	17600
550 40 33 00	Maintenance Supplies	1000	1000	2000	2000	2000
550 40 34 00	Small Tools & Equipment	500	259	500	500	500
SUPPLIES SUBTOTAL		17800	5950	20400	20400	20400
OTHER SERVICES & CHARGES						
550 40 40 00						
550 40 41 00	Management Contract	37280	17784	37451	37451	37451
550 40 42 00	Communications	1300	586	1300	1300	1300
550 40 43 00	Travel & Training	1000		1000	1000	1000
550 40 44 00	Advertising & Printing	100		100	100	100
550 40 46 00	Insurance	8375	8372	10000	10000	10000
550 40 47 00	Utilities	23100	10752	23100	23100	23100
550 40 48 00	Repairs & Maintenance	5000	453	5000	5000	5000
550 40 49 00	Miscellaneous	1600	49	1600	1600	1600
550 40 49 10	General Fund Overhead	4539	2269	4766	4766	4766
OTHER SERVICES & CHARGES SUBTOTAL		82294	40265	84317	84317	84317
CAPITAL OUTLAYS						
550 40 60 00						
550 40 61 00	Vehicle			15000	15000	15000
550 40 62 00	Replacement Equipment	5000		5000	5000	5000
550 40 63 00	Boiler System Extension			5000	5000	5000
550 40 64 00	Screen Doors			4000	4000	4000
CAPITAL OUTLAYS SUBTOTAL		5000		29000	29000	29000
DEBT SERVICE						
550 40 70 00						
550 40 71 00	Principal	2059	1036	2247	2247	2247
550 40 72 00	Interest	113225	37391	113037	113037	113037
DEBT SERVICE SUBTOTAL		115284	38427	115284	115284	115284
SENIOR CITIZENS RESERVE				15553	15553	15553
SENIOR CITIZENS EXPENDITURES TOTAL		220378	84642	264554	264554	264554

ACCOUNT CODE

NARRATIVE

SENIOR CITIZENS

550 40 31 00 Office Supplies: Stationary, forms, pens, pencils  
550 40 32 00 Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies,  
grounds maintenance supplies, light bulbs, paper products.  
550 40 33 00 Maintenance Supplies: Boiler parts, equipment repair, appliance repair.  
550 40 34 00 Small Tools & Equipment: Small hand tools, gardening tools.  
550 40 41 00 Management Contract: Annual contract for facility management - 3.8% increase  
550 40 42 00 Communications: Telephone, cablevision, publications, postage.  
550 40 43 00 Travel & Training: Annual HUD training session  
550 40 44 00 Advertising & Printing: Advertisement for vacancies.  
550 40 46 00 Insurance: Property & liability insurance.  
550 40 47 00 Utilities: Electricity, water, sewer, garbage.  
550 40 48 00 Repairs & Maintenance: Contract repairs.  
550 40 49 00 Miscellaneous: Boiler, fire, elevator, food service inspections  
550 40 40 10 Overhead Charges: 5% Administrative fee  
550 40 61 00 Vehicle: Purchase of van  
550 40 62 00 Equipment Replacement: Appliances, mechanical systems, emergency systems.  
550 40 63 00 Boiler System Extension: Extending boiler system under building to prevent freezing.  
550 40 64 00 Screen/Storm Doors: Installation of screen/storm doors for winter insulation and summer pest control.  
550 40 71 00 Principle: Farmers Home Administration Debt Retirement  
550 40 72 00 Interest: Farmers Home Administration Debt Retirement

SIX YEAR  
CAPITAL IMPROVEMENT PROGRAM  
1987 - 1992

CITY OF PETERSBURG, ALASKA



1986/87 CAPITAL IMPROVMENT PROGRAM

PROJECT	COST	FINANCING	DESCRIPTION
<u>Public Works/Streets</u>			
Lumber Street Relief	50000	Sales Tax	Alternate access to residential areas. Excavate, backfill and reconstruct to geometric standard.
Lumber Street-Nordic to Lansing	40000	Sales Tax	Excavate, backfill and reconstruct to geometric standards
Wesley Street	29000	Sales Tax	Excavate, backfill and reconstruct to geometric standards
Gauffin & Aaslaug Streets	44000	Sales Tax	Excavate, backfill and reconstruct to geometric standards
First Street, Dolphin to Nordic	16000	General Fund	Excavate, backfill and reconstruct to geometric standards
<u>Sewer</u>			
Lumber Street, Nordic to Lansing	35000	Sewer Fund	Remove and replace undersized and deteriorated main and service lines
Mill Slough Extension	228000	ADEC/Sales Tax	Service main extensions to residential areas. 50% ADEC funding for contract construction.
Scow Bay Extension	850000	ADEC/Sales Tax	Interceptor main extension south from cemetery. 50% ADEC funding for contract construction.
Gauffin & Aaslaug Streets	36000	Sewer Fund	Remove and replace undersized and deteriorated main and service lines
First Street, Dolphin to Nordic	15000	Sewer Fund	remove and replace undersized and deteriorated main and service lines
<u>Water</u>			
Lumber Street, Nordic to Lansing	44000	Water Fund	Remove and replace undersized and deteriorated main and service lines
Wesley Street	32000	Water Fund	Remove and replace undersized and deteriorated main and service lines
Gauffin & Aaslaug Streets	40000	Water Fund	Remove and replace undersized and deteriorated main and service lines
Water Treatment Plant Phase II	480000	ADEC/Sales Tax	Flocculation basin, increased filter capacity. 50% ADEC contract construction.
First Street, Dolphin to Nordic	11000	Water Fund	Removed and replace undersized and deteriorated main and service lines
PUBLIC WORKS SUBTOTAL	1950000		\$779000 ADEC FUNDING
<u>Power and Light</u>			
Mitkof Highway	400000	Revenue/State Gr	24.9 KV line from 14 mile to Blind Slough: Hydro plant cost figures for contract construction.
24.0 KV transmission line/Cemetery to power plant	150000	Revenue/State Gr	4 wire system cemetery to Main Street plant
Blind Slough substation	200000	Revenue	Rebuild & upgrade Blind Slough substation
Black Start Crystal Lake Hydro	20000	Revenue	Install standby generator at Blind Slough substation with remote control at downtown powerhouse
Crystal Lake pump-back system	150000	Revenue/Federal	Install pumping facilities to return water leadage to containment
PCB disposal	30000	Revenue/EPA Gran	Sample existing transformers. Ship contaminants to disposal site.
Alarm panel automation	25000	Revenue	Consolidate all generation alarms to downtown powerhouse and police dispatch
Power factor metering	20400	Revenue	Install power factor metering on industrial loads
24.9 KV distribution system upgrade	114072	Revenue	Install transformers, service & taps off new transmission line
4160 Y conversion	25000	Revenue	Convert portion of 2400 Delta system to 4160 Y distribution system
POWER & LIGHT SUBTOTAL	1134472		
TOTAL CAPITAL IMPROVEMENT PROGRAM FOR 1986/87	3084472		

1987/88 CAPITAL IMPROVEMENT PROGRAM

PROJECT	COST	FINANCING	DESCRIPTION
<u>Public Works/Streets</u>			
Lumber Street, Lansing to Pearl F.	72000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards.
Tango Street	40000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards.
Middleton Street	44000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards.
Second Street, Charles W. to Dolphin	16000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards.
<u>Sewer</u>			
Lumber Street, Lansing to Pearl F.	63000	Sewer	Removed and replace undersized and deteriorated main and service lines.
Tango Street	17500	Sewer	Removed and replace undersized and deteriorated main and service lines.
Second Street, Charles W. to Dolphin	14000	Sewer	Removed and replace undersized and deteriorated main and service lines.
<u>Water</u>			
Treatment Plant	361000	ADEC/Sales Tax	Modify existing clarifier to backwash clearwell. Increase capacity to full
Lumber Street, Lansing to Pearl F.	79200	Water/Sales Tax	Remove & replace undersized and deteriorated main and service lines.
Middleton St.	48400	Water/Sales Tax	Remove & replace undersized and deteriorated main and service lines.
Second Street, Charles W. to Dolphin	17600	Water/Sales Tax	Remove & replace undersized and deteriorated main and service lines.
PUBLIC WORKS SUBTOTAL	772700		180500 from ADEC Grant Funds
<u>Power &amp; Light</u>			
Increase Crystal Lake	100000	Electric Revenue	Install new rotator coils to increase hydro generator capacity
EMD Thermocouples	10000	Electric Revenue	Install thermocouples to indicate temperature variations in cylinders
Exhaust System	15000	Electric Revenue	Replace deteriorated exhaust systems on 3 generator units
Crystal Lake Hydro Rehab	30000	Electric Revenue	Repair penstock
Crystal Lake Hydro Rehab	250000	Electric Revenue	Rehabilitate 400 KW Hydro Unit to increase output. Rebuild and repair unit
4160 Y Conversion	80000	Electric Revenue	Continue conversion - portion of 2400 Delta system to 4160 y
PCB Removal	30000	Electric Revenue/EPA Grant	Continue sampling transformers. Ship contaminants.
POWER & LIGHT SUBTOTAL	515000		
<u>General Government</u>			
Fire Station	2217000	State Capital Budget	Based on estimated design costs
Old Gym	1025000	Bond	Based on Old Gym report (renovation costs estimated at \$600,000)
GENERAL GOVERNMENT SUBTOTAL	3242000		
TOTAL CAPITAL IMPROVEMENT PROGRAM FOR 1987/88	4529700		

1988/89 CAPITAL IMPROVEMENT PROGRAM

PROJECT	COST	FINANCING	DESCRIPTION
<u>Public Works/Streets</u>			
Surf Street	36000	General Fund/Sales Tax/Assessment	Excavate & backfill; rebuild to geometric standards.
Harder Street	16000	General Fund/Sales Tax/Assessment	Excavate & backfill; rebuild to geometric standards.
Dolphin Street, 2nd to 5th	72000	General Fund/Sales Tax/Assessment	Excavate & backfill; rebuild to geometric standards.
Baltic Street	20000	General Fund/Sales Tax/Assessment	Excavate & backfill; rebuild to geometric standards.
<u>Sewer</u>			
Surf Street	31500	Sewer	Remove & replace undersized & deteriorated main & service lines.
Harder Street	14000	Sewer	Remove & replace undersized & deteriorated main & service lines.
Dolphin Street, 2nd to 5th	17500	Sewer	Remove & replace undersized & deteriorated main & service lines.
Baltic Street	17500	Sewer	Remove & replace undersized & deteriorated main & service lines.
<u>Water</u>			
Surf Street	39600	Water	Remove & replace undersized & deteriorated main & service lines.
Harder Street	17600	Water	Remove & replace undersized & deteriorated main & service lines.
Dolphin Street, 2nd to 5th	22000	Water	Remove & replace undersized & deteriorated main & service lines.
PUBLIC WORKS SUBTOTAL	303700		
<u>Power &amp; Light</u>			
Air Filter & Cooling	25000	Electric Revenue	Crystal Lake Hydro building to reduce building temperature; increase output.
Repair Tailrace	30000	Electric Revenue/State Grant	Repair leak & reroute portion; increase turbine efficiency, additional water to hatch
4160 Y Conversion	100000	Electric Revenue	Continue conversion; portion of 2400 V delta to 4160 Y.
PCB Disposal	30000	Electric Revenue/EPA Grant	Continue sampling of transformers and shipment of contaminants
Dam Safety Report	25000	Electric Revenue	Consultant safety inspection & report of Crystal Lake Dam per FERC license.
POWER & LIGHT SUBTOTAL	210000		
<u>General Government</u>			
Harbor Electric Improvements	550000	State DOT	Electrical distribution system in north & middle harbors
Wrangell Avenue Reconstruction	500000	State DOT	Excavate and rebuild base; water, sewer & storm drain
GENERAL GOVERNMENT SUBTOTAL	1050000		
CAPITAL IMPROVEMENT PROGRAM FOR 1988/89	1563700		

1989/90 CAPITAL IMPROVEMENT PROGRAM

PROJECTS	COST	FINANCING	DESCRIPTION
<u>Public Works/Streets</u>			
Second Street, Haugen Drive to City Shop	80000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards
Excel Street. Fram to Gjoa, 1st to 3rd	80000	General Fund/Sales Tax/Assessment	Excavate and backfill. Reconstruct to geometric standards
<u>Sewer</u>			
Fran Street & Gjoa from 1st to 3rd	35000	Sewer	Remove & replace undersized& deteriorated main & service lines
<u>Water</u>			
Second Street, Haugen Drive to City Shop	88000	Water/Sales Tax	Remove & replace undersized & deteriorated main & service lines
Fram & Gjoa from 1st to 3rd	44000	Water	Remove & replace undersized & deteriorated main & service lines
PUBLIC WORKS SUBTOTAL	327000		
<u>Power &amp; Light</u>			
SCADA	75000	Electric Revenue	Update Tie-in of Hydro. diesel plant & IBM/AT with monitoring in office
Nordic Drive	180000	Revenue/Spec. I.D.	Continue existing V.G. facility increace primary voltage from 2400 Delta to 4160 Y
Airport Runway	150000	Electric Revenue	Reconductor - U.G. facilities
24.9 KV Back Feeder	200000	Electric Revenue	Rebuild Existing 24.9 KV feeder in muskeg as second feeder to downtown
PCB Removal	30000	Revenue/EPA Grant	Continue transformer inspection & shipment of contaminants
4160 Y Conversion	100000	Electric Revenue	Continue conversion - portion of 2400 Delta system to 4160 Y
POWER & LIGHT SUBTOTAL	735000		
TOTAL CAPITAL IMPROVEMENT PROGRAM FOR 1989/90	1062000		

1990/91 CAPITAL IMPROVEMENT PROGRAM

PROJECTS	COST	FINANCING	DESCRIPTION
<u>Public Works Streets</u>			
2nd Street. Dolphin to Haugen Drive	64000	General Fund/Sales Tax/Assessment	Excavate & backfill. Reconstruct to geometric standards
Valkyrie St.	80000	General Fund/Sales Tax/Assessment	Excavate & backfill. Reconstruct to geometric standards
Unimak St.	40000	General Fund/Sales Tax/Assessment	Excavate & backfill. Reconstruct to geometric standards
<u>Sewer</u>			
2nd Street. Dolphin to Haugen Drive	17500	Sewer	Remove & replace undersized & deteriorated main & service lines
Unimak St.	17500	Sewer	Remove & replace undersized & deteriorated main & service lines
<u>Water</u>			
2nd Street. Dolphin to Haugen Drive	13200	Water	Remove & replace undersized & deteriorated main & service lines
Valkyrie St.	88000	Water	Remove & replace undersized & deteriorated main & service lines
Unimak St.	44000	Water	Remove & replace undersized & deteriorated main & service lines
PUBLIC WORKS SUBTOTAL	364200		
<u>Power &amp; Light</u>			
PCB Disposal	30000	Electric Revenue/EPA Grant	Continue transformer sampling & shipment of contaminants
4160Y Conversion	250000	Electric Revenue	Continue conversion. Portion of 2400 Delta system to 4160 Y
Foundation Stabilization & Reconstruction	200000	Electric Revenue	Reconstruct foundations under diesel plant to improve stability
POWER & LIGHT SUBTOTAL	480000		
TOTAL CAPITAL IMPROVEMENT PROGRAM FOR 1990/91	844200		

1991/92 CAPITAL IMPROVMENT PROGRAM

PROJECT	COST	FINANCING	DESCRIPTION
<u>Public Works/Streets</u>			
Odin Street, Wesley to Surf	52000	General Fund/Sales Tax/Assessment	Excavate & backfill. Reconstruct to geometric standards.
Galveston & Lake Streets	120000	General Fund/Sales Tax/Assessment	Excavate & backfill. Reconstruct to geometric standards.
<u>Sewer</u>			
Odin Street, Wesley to Surf	21000	Sewer	Remove & replace undersized & deteriorated main & service lines
Galveston & Lake Streets	49000	Sewer	Remove & replace undersized & deteriorated main & service lines
<u>Water</u>			
Odin Street, Wesley to Surf	44000	Water	Remove & replace undersized & deteriorated main & service lines
Galveston & Lake Streets	132000	Water	Remove & replace undersized & deteriorated main & service lines
PUBLIC WORKS SUBTOTAL	418000		
 <u>Power &amp; Light</u>			
TOTAL 1991/92	418000	Electric Revenue	

ORDINANCE NO. 583

A SPECIAL ORDINANCE MAKING REVISIONS TO THE BUDGET FOR THE 1986/87 FISCAL YEAR.

Whereas, anticipated revenues from the State of Alaska have been reduced by 10%; and

Whereas, a 10% reduction in State Revenues represents an anticipated shortfall of \$284,987 in the General Fund for the City of Petersburg and a 10% reduction in Debt Service Payments from the State of Alaska in the amount of \$80,416.

Therefore Be It Resolved by the City Council of the City of Petersburg, Alaska as follows:

Section 1. Classification. This Ordinance is of a temporary and impermanent nature and shall therefore not be codified in the Petersburg Municipal Code.


Section 2. Purpose. The purpose of this Ordinance is reduce General Fund expenditures in anticipation of State Revenue reductions and reallocate proceeds from the Sales Tax Fund to the Debt Service Fund to offset State Revenue reductions.

Section 3. Substantive Provisions. Revisions are hereby made to the FY 86/87 Budget as set forth on Exhibit A, a copy of which is attached hereto and incorporated herein by reference.

Section 4. Severability. If any provision of this Ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 5. Effective Date. This Ordinance shall become effect the third day after passage, excluding the day of enactment.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 2 day of September, 1986.

  
Mayor

ATTEST:

  
City Clerk

## EXHIBIT A

Acct. #	Description	Approved Budget	Revised Budget
GENERAL FUND			
REVENUES			
001-311.10	Taxes Area #1	\$604,965	\$579,511
001-311.20	Taxes Area #2	131,237	118,592
001-318.10	Mtr. Vehicle Tax	25,000	23,000
001-334.01	Municipal Assistance	418,692	359,474
001-334.04	Liquor Licenses	10,000	8,500
001-334.05	State Revenue Sharing	363,807	327,427
001-335.01	State Aid for Roads	21,549	19,395
001-335.02	State Aid for Hosptl.	207,413	186,672
001-335.03	St. Aid/Hlth Care Fac	19,911	17,920
001-335.04	Day Care Assistance	80,764	67,935
001-338.10	Jail Contract	100,000	93,500
001-397.02	Sales Tax Transfer	656,461	543,261
	Total Revenues	\$2,639,799	\$2,345,187
EXPENDITURES			
CITY COUNCIL			
001-511.10.43	Travel & Training	\$ 10,000	\$ 7,000
CITY MANAGER			
001-512.10.31	Office Supplies	8,000	5,000
001-512.10.34	Small Tools & Equip.	10,000	7,000
001-512.10.42	Communication	5,500	5,000
001-512.10.43	Travel & Training	4,000	3,000
001-512.10.45	Rentals & Leases	1,500	1,000
001-512.10.48	Repairs & Maintenance	2,000	1,500
CITY FINANCE			
001-514.10.64	Machinery & Equipment	49,600	28,600
POLICE DEPT.			
001-521.10.11	Regular Pay	382,360	361,875
001-521.10.64.11	Other Improvements	20,000	1,500
FIRE DEPT.			
001-525.10.32	Operating Supplies	14,000	12,500
001-525.10.34	Small Tools & Equip.	7,500	444
001-525.10.64	Machinery & Equip.	7,500	5,000
PUBLIC WORKS			
001-534.10.62.00	Right/Way Acquisition	50,000	20,000
001-534.10.65.07	Cornelius Road	113,200	-0-
CITY ENGINEER			
001-536.60.31	Office Supplies	1,400	1,000
001-536.60.41	Professional Services	5,000	500
001-536.60.43	Travel & Training	2,500	500
001-536.60.49	Miscellaneous	1,000	750
HEALTH/WELFARE			
001-560.10.49.01	Prof. Serv.-Day Care	11,474	8,914
001-560-10.49.02	Day Care Subsidies	80,764	67,935
001-560.10.49.05	Public Health Nurse	17,400	16,736
001-560.10.49.06	Com. Mental Health	11,883	11,219
001-560.10.49.07	Alcohol/Drug Abuse	12,683	12,019
001-560.10.49.08	Hospital Op. Grant	207,413	186,672
LIBRARY			
001-572.10.11	Regular Pay	61,641	60,316
001-572.10.31	Office Supplies	2,500	2,000
001-572.10.32.01	Books	22,550	20,715
001-572.10.34	Small Tools & Equip.	2,500	2,000
001-572.10.41	Professional Services	5,000	4,500
001-572.10.41.01	WLN Network	2,300	1,000
001-572.10.42	Communications	2,000	1,800
001-572.10.48	Repairs & Maintenance	2,000	1,700
PARKS & RECREATION			
001-574.10.31	Office Supplies	1,500	1,000
001-574.10.34	Small Tools & Equip.	3,925	2,500
001-574.10.42	Communications	1,950	1,250



001-574.10.48	Repairs & Maintenance	10,500	8,000
001-574.10.62.01	Divider Curtain/O Gym	5,200	-0-
001-574.10.63.01	Picnic Tables	5,500	-0-
001-574.10.63.02	Water Line/Sandy Bch	7,500	-0-
SWIMMING POOL			
001-574.20.11	Regular Pay	37,471	35,941
001-574.20.34	Small Tools & Equip.	1,600	600
001-574.20.62.01	Pool Renovation	225,000	200,000
001-574.20.64.02	Chemical Controller	5,500	-0-
FACILITIES & NON-DEPT.			
001-576.10.11	Regular Pay	59,134	57,134
001-576.10.13	Mgmt. Incentive Bonus	30,000	20,000
001-576.10.32	Operating Supplies	25,000	20,000
001-576.10.43	Travel & Training	3,000	1,000
	Total Expenditures	\$1,559,948	\$1,207,120

SALES TAX FUND

Revenues			
101-398.11	1968 School G.O. Bond	\$ 82,720	\$ 74,448
101-398.12	1975 School G.O. Bond	299,332	269,400
101-398.13	1983 School G.O. Bond	400,765	360,688
101-398.14	Lcl Const. Re-imburse	<u>21,335</u>	<u>19,200</u>
	Total Revenues	\$ 804,152	\$ 723,736

Expenditures			
101-597.10.01	General Fund Transfer	\$ 656,461	\$ 543,261