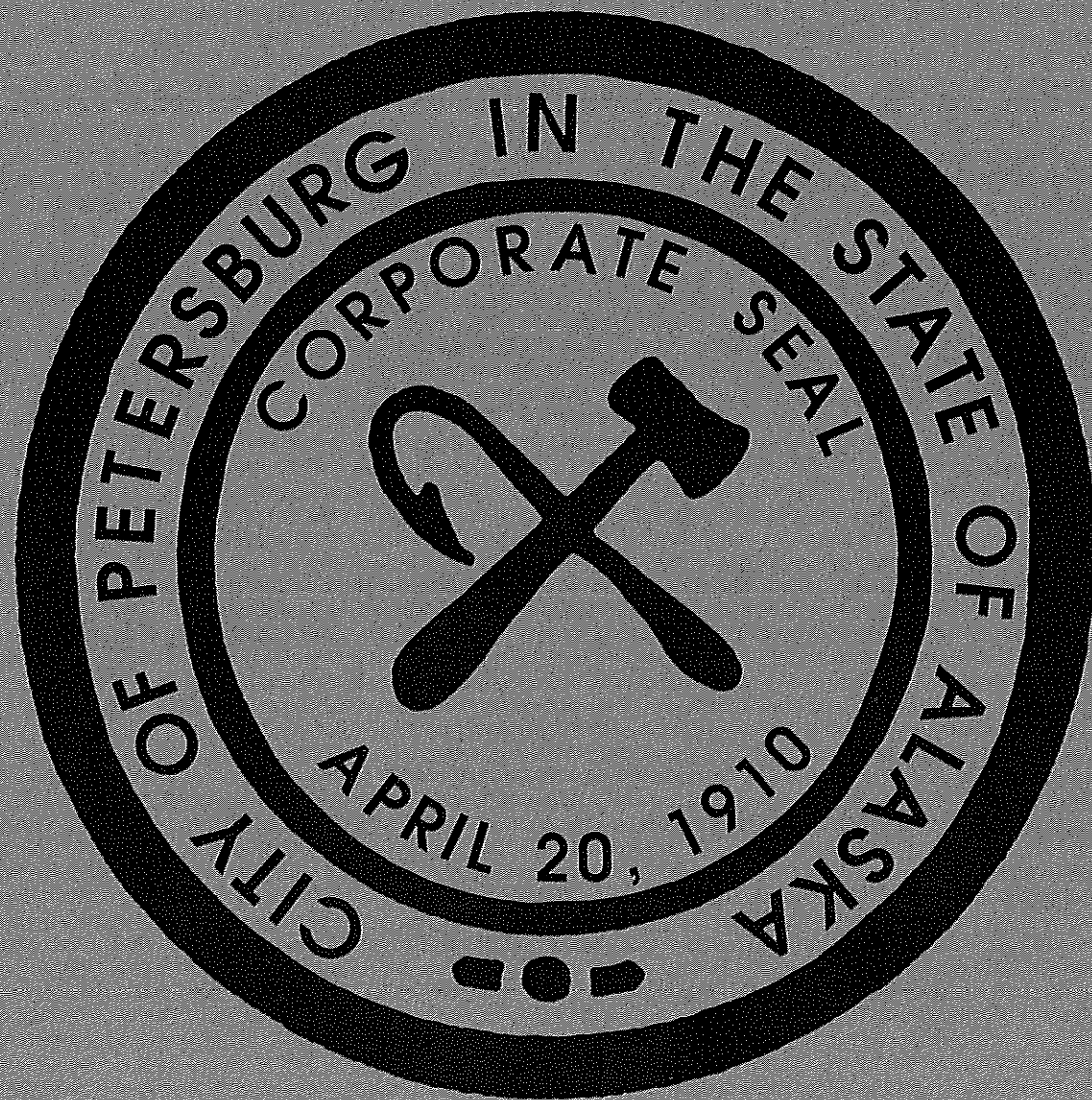


# 1993-94 Budget



CITY OF PETERSBURG 1993/94 BUDGET  
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RESOLUTION NO. 1325-R

A RESOLUTION ADOPTING THE 1993/94 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1993 AND ENDING JUNE 30, 1994.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1993/94 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1325-R.

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1993 and ending June 30, 1994.

Section 3. The following appropriations are hereby made for each fund:

General Fund	3,856,686
Sales Tax Fund	3,187,529
Debt Service Fund	1,128,285
Hospital Trust Fund	21,445
School Construction Fund	12,500
Electric Utility Fund	3,621,737
Water Utility Fund	1,993,474
Wastewater Utility Fund	550,768
Sanitation Utility Fund	2,291,828
Harbor & Port Enterprise Fund	559,855
Harbor & Port Replacement Reserve Trust	20,000
Motor Pool Fund	710,784
Elderly Housing Fund	255,708
Self Insurance Reserve	0
Building Maintenance Fund	152,135
School Reserve Fund	250,000
Streets/Roads Reserve Fund	21,435
Land Development Fund	28,300

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 7 day of June, 1993.

ATTEST

*Patricia Curtis*  
City Clerk

  
\_\_\_\_\_  
Mayor

RESOLUTION NO. 1326-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1994.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas in Area III shall be 60% of the rate in effect for Areas I & II.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

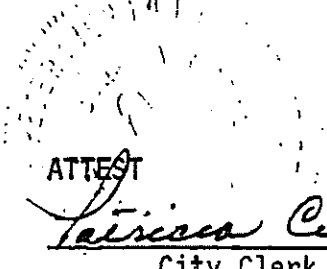
Section 1. The assessed value of real property for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1994 shall be \$138,777,100.

Section 2. The tax rate shall be 10 mills upon each dollar of value of assessed taxable real property for Areas I & II within the city limits.

Section 3. The tax rate shall be 6 mills upon each dollar of assessed taxable real property for Area III within the city limits.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 7 day of June, 1993.

ATTEST

  
Patricia Curtis  
City Clerk

  
\_\_\_\_\_  
Mayor



# CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

TELECOPIER (907) 772-3759

June 7, 1993  
(revised)

Mayor and Members of the Petersburg City Council  
City of Petersburg  
Petersburg, Alaska 99833

D.A. Coon, Mayor  
Ted Smith, Mayor Pro Tem  
Paul Anderson  
Dave Carlson  
Brian Lynch  
Syd Wright  
Jeff Meucci

City administration respectfully submits this amended proposed and balanced municipal budget for the 1993/94 fiscal year (July 1, 1993 through June 30, 1994) for City Council review and adoption.

The budget has been amended and includes both the additions and further deletions that have been made by a consensus of the City Council since the original budget submittal on April 5, 1993 and as a result of the many budget work sessions that have been held during the months of April and May. A public hearing was held on the draft budget on May 3, 1993 at 7:30 PM and subsequently all verbal and written communication concerning the budget have been considered by the City Council and city administration.

The proposed amended expenditures budget for FY 93/94 submitted for the City Council adoption this evening totals \$18,662,469. This compares to the FY 1993/94 budget submitted on April 5, 1993 at \$18,679,679 (\$17,210 decrease). Resolution No. 1325-R lists the appropriations by fund. A comparison of proposed fund expenditures for the April 5, 1993 and the June 7, 1993 budget follows:

<u>Fund</u>	<u>April 5, 1993</u>	<u>June 7, 1993</u>	<u>Change</u>
General Fund	3,955,627	3,856,686	(98,941)
Sales Tax Fund	3,126,289	3,187,529	61,240
Debt Service Fund	1,128,285	1,128,285	
Hospital Trust Fund	21,445	21,445	

School Constr. Fund	12,500	12,500	
Electric Utility Fund	3,611,737	3,621,737	10,000
Water Utility Fund	1,994,474	1,993,474	(1,000)
Wastewater Utility Fund	551,768	550,768	(1,000)
Sanitation Utility Fund	2,294,544	2,291,828	(2,716)
Harbor & Port Enterprise	563,623	559,855	(3,768)
Harbor & Port Replacement	0	20,000	20,000
Motor Pool Fund	731,809	710,784	(21,025)
Elderly Housing Fund	255,708	255,708	
Self Insurance Reserve	0	0	
Building Maintenance Fund	157,135	152,135	(5,000)
School Reserve Fund	250,000	250,000	
Streets/Roads Reserve	21,435	21,435	
Land Development Fund	3,300	28,300	25,000
	18,679,679	18,662,469	(17,210)

As reflected, the additional changes to the expenditure budget has resulted in a \$17,210 decrease to the over-all budget for FY 1993/94. Expenditures in the General Fund were reduced an additional \$98,941; while Sales Tax Fund expenditures were increased \$61,240.

City administration has compiled the General Fund budget with the primary goal of attempting to maintain the current levels of service and to maintain a General Fund cash reserve projected to June 30, 1994 of approximately \$500,000.

That projection is currently for a General Fund cash reserve of \$544,844. Accordingly, special care has been exercised in the preparation of the entire city budget to avoid any decline in the Sales Tax Fund cash reserves below the projected level anticipated on June 30, 1993 of \$2,115,295. The projected anticipated Sales Tax Fund cash reserves for June 30, 1994 are now estimated to be \$2,123,835.

This budget is recommended for City Council adoption. Considering the projected combined revenues and expenditures of the General Fund and Sales Tax Fund, the proposed FY 1993/94 budget is a balanced budget which requires the continuation of the 10 mill property tax and the six percent (6%) city sales tax.

City administration and staff will be pleased to administer the new budget.

Sincerely,

*William R. Robinson*

William R. Robinson  
City Manager



## CITY OF PETERSBURG

P.O. BOX 329 • PETERSBURG, ALASKA 99833

TELEPHONE (907) 772-4511

TELECOPIER (907) 772-3759

April 5, 1993

Mayor and City Council  
City of Petersburg  
Petersburg, Alaska 99833

Re: 1993/94 Municipal Budget Message

D.A. Coon - Mayor  
Ted Smith - Mayor Pro Tem  
Dave Carlson  
Paul Anderson  
Brian Lynch  
Syd Wright  
Jeff Meucci

City Administration respectfully submits this proposed balanced and detailed Municipal Budget for the 1993/1994 fiscal year (July 1, 1993 through June 30, 1994) for City Council's review and consideration.

The budget document includes a budget message and eighteen (18) independent funds with revenue and expenditure detail and supplementary information. This budget is based on assumptions that attempt to predict both revenues and expenditures for the coming year. It is also partly based on assumptions that attempt to predict revenues and expenditures for the balance of the 1992/1993 fiscal year which ends on June 30, 1993. Estimates of revenues and expenditures are based upon a number of factors which include financial data from previous years, State funding trends, and local and State economic projections.

The City Council has continued to stress the importance of maintaining strong financial reserves and to manage and budget the City's needs with a lessening dependence on State revenue sharing. This budget is premised on that theory and has been prepared with those goals in mind.

Revenue projections in this budget have been estimated conservatively to avoid being caught in a shortfall if intangible revenue sources should vary significantly during the year as has been the case in previous years. The raw fish tax is a good example. On the other hand, budgeted expenditures for FY 1993/94 have been held very close to FY 1992/93 levels which has required

reductions of costs in many line items of expense to offset anticipated cost increases in other areas such as negotiated wage and salary increases for contract and non-represented employees. It should be clearly understood that City Administration has made many line item cuts in all funds and that any further cuts or additions be carefully evaluated as they may have a significant impact on especially the General Fund and Sales Tax Fund reserves. They may also considerably impact the current level of city services funded from the General Fund. In the preparation of the 1993/1994 budget a very significant problem has come to the forefront. The problem is the General Fund's inability to generate sufficient revenues to adequately finance the City's services which are funded out of the General Fund. These departments and associated services include City Council, City Administration, Finance Department, Police, Fire, Public Works, Streets, Library, Parks and Recreation, Community Development and Human and Community Services. The General Fund revenues are primarily derived from local property taxes, State revenue sharing and municipal assistance, service charges and the raw fish tax. A review of these sources indicates the following:

1. Raw Fish Tax receipts vary considerably from year to year and are currently declining;
2. State Revenue Sharing and Municipal Assistance continue to decline. These revenues are expected to diminish an additional 15% during FY 1993/94;
3. The local property tax revenues are limited by a ten (10) mill cap and personal property tax has been eliminated;
4. Service charges generate less than \$200,000 per year of the \$3.3 million general fund revenues required prior to interfund transfers.

Dramatic decline has occurred to the General Fund cash reserves of the city since the 1991/92 budget. (Attachment 1). In the 1991/92 budget, raw fish tax revenues were estimated at \$850,000. Accordingly, the General Fund reserves were estimated to be \$1,456,405 on June 30, 1992. Raw fish tax revenues actually received in August of 1992 (attributable to FY 1991/92 budget) came in at \$599,500 (\$250,500 less than budgeted). Additionally, the FY 1992/93 adopted General Fund budget included approximately \$700,000 of cash reserves to balance, thus projecting a \$510,664 cash reserve on June 30, 1993. On March 1, 1993, the City Council adopted Ordinance No. 698 "The Supplemental Budget" for the 92/93 fiscal year. The net effect of the supplemental budget adjustments of unanticipated revenues and unanticipated expenditures further adjust the projected General Fund cash reserve anticipated for June 30, 1993 downward to \$442,410. Another factor which has required an adjustment and which has impacted the General Fund revenues during the current year is the



projected \$250,000 rock quarry reserves. Quarried materials are stockpiled and available at the city quarry. This asset will eventually become a city revenue.

The proposed 1993/94 municipal expenditure budget totals \$18,679,679. This compares to the municipal expenditures budget for 1992/93 adopted by Resolution No. 1285-R in June, 1992 at \$18,422,488. The major funds comprising the budget and the respective amounts are shown on Attachment II. Also shown for comparative purposes are the amended appropriations for 1992/93 as provided for in Ordinance No. 698.

Other assumptions and recommendations used in the development of the 1993/94 budget include:

1. Property taxes are uniform at 10 mills throughout the City;
2. There are no personal property tax revenues projected for this budget;
3. Budgeted raw fish tax revenues for 1992/93 have been reduced from \$700,000 to \$600,000 and \$600,000 has been budgeted for 1993/94;
4. A General Fund 5% overhead charge is included and charged to the Sales Tax Fund and the enterprise funds;
5. The school local funding request for 1993/94 of \$1,563,166 is recommended to be funded at \$1,363,166. A local school financial support analysis has been prepared and is attached hereto for reference.
6. The Engineering Department and the Community Development Department continue to be combined. The department is administered by the Director of Community Development. The department will continue to operate with one less employee at an estimated annual savings of approximately \$60,000.
7. The Motor Pool equipment replacement fund continues to be funded at the lower level of funding initiated in FY 1992/93 except a 5% increase to offset rising replacement costs;
8. No capital street projects have been budgeted for 1993/94. \$55,000 is budgeted in Public Works Maintenance Supplies for the Birch Street redecking materials.
9. Major capital projects remaining in the budget are:
  - A. Solid Waste Management Program \$1,828,942  
(Baler, compactor/recycle/landfill/  
balefill project)
  - B. Cabin Creek Water Supply \$ 300,000  
(Dam, reservoir, pipeline and  
road)

- |  |             |
|--|-------------|
| C. Upgrades to Water Treatment Facility                                    | \$1,165,000 |
| D. Electric Utility projects   | \$ 913,000  |
| E. Second Street Waterline Replacement, SCADA additions and utility meters | \$ 134,000  |
10. Additionally, the following recommendations and actions are incorporated in the budget:
- A. No General Fund transfer of \$60,000 in FY 1992/93 to the Water Fund attributable to raw fish tax;
  - B. No General Fund transfer of \$119,902 in FY 1992/93 to the Harbor & Port Replacement Fund Reserve attributable to raw fish tax;
  - C. No General Fund/raw fish tax transfer in FY 1993/94 to the Water Fund (\$60,000) and to the Harbor & Port Replacement Fund Reserve (\$120,000);
  - D. Public Works street lighting expenditure of \$36,000 eliminated and off-setting revenue loss in the Electric Utility.

In conclusion, the proposed FY 93/94 General Fund budget is submitted for Council review and consideration at \$3,955,627. This compares to an adopted FY 92/93 General Fund budget of \$4,421,769 and an amended FY 92/93 General Fund budget of \$4,728,178. City Administration has compiled the General Fund budget with the primary goal of attempting to maintain the current levels of service and to maintain a General Fund cash reserve projected to June 30, 1994 of approximately \$500,000. Transfers from the Sales Tax Fund for FY 93/94 to the General Fund operating budget in the amount of \$600,000 are included in this budget recommendation and are required to accomplish this perceived minimum cash reserve goal. Accordingly, special care has been exercised in the preparation of the entire city budget to avoid any decline in the Sales Tax Fund cash reserves below the projected level anticipated on June 30, 1993 of \$2,115,295. The projected anticipated Sales Tax Fund cash reserves for June 30, 1994 are estimated to be \$2,185,075.

Major capital projects funding continuation is incorporated in the 93/94 budget for the Cabin Creek Water Supply development, the Compactor/Recycle/Landfill/Balefill modifications and for the Water Treatment Plant upgrades which are to be funded from grants and G.O. bond proceeds. Progress is being made on all of these projects and construction on several of the projects is anticipated during FY 93/94.

Sincerely,

*William R. Robinson*

William R. Robinson  
City Manager

GENERAL FUND

FY 1993/94 Budget Summary

Beginning Cash Reserve	561,467
Charges for Services	660,770
Other Revenues	<u>3,174,315</u>
TOTAL REVENUES	4,396,552
=====	
O & M Expense	3,856,686
Capital Expenditures	<u>-0-</u>
TOTAL EXPENSES	3,856,686
=====	
ENDING CASH RESERVE	539,866

Account Code	Description	Actual (FY 91/92)	Budget (FY 92/93)	To Date (12/31/92)	Requested (FY 93/94)	Recommended (FY 93/94)	Approved (FY 93/94)
GENERAL FUND 001							
REVENUES							
BEGINNING FUND BALANCE		0	1224671	0	442210	561467	561467
<b>TAXES</b>							
31100 10	Area #1	1104086	1024397	1019427	1081126	1100100	1077834
31100 20	Area #2	287425	298977	293909	297538	297538	297492
31100 30	Area #3	10470	11729	10032	12445	12445	7467
31100 40	Sr.Citz./D.Vet. tax not reimbursed	-94472	-100000	-8811	-109350	-109350	-135213
31100 80	Motor Vehicle Registration	31210	35000	15737	32000	32000	32000
31100 90	Penalty & Interest	10122	8000	6112	9000	9000	9000
TAXES SUBTOTAL		1348841	1278103	1336406	1322759	1341733	1288580
<b>LICENSES &amp; PERMITS</b>							
32200 10	Building Permits	6254	8000	2938	6000	6000	6000
32200 20	Solicitors/Itinerant Merchants	225	200	90	200	200	200
32200 30	Animal Licenses	1393	500	499	1000	1000	1000
32200 90	Building Permit Penalty	268	500	0	200	200	200
LICENSES SUBTOTAL		8140	9200	3527	7400	7400	7400
<b>STATE SHARED REVENUE</b>							
33400 01	Municipal Assistance	282869	258542	0	187080	200000	200000
33400 02	Games of Skill & Chance	528	700	0	500	500	500
33400 03	Raw Fish Tax	599514	600000	0	600000	600000	600000
33400 04	Liquor Licenses	10100	10000	0	15000	15000	15000
33400 05	State Revenue Sharing	265458	233725	233725	156785	175000	175000
STATE SHARED REVENUE SUBTOTAL		1158469	1102967	233725	959365	990500	990500
<b>STATE GRANTS FOR OPERATING EXPENSES</b>							
33500 01	State Aid for Roads	14584	13335	13335	8945	10000	10000
33500 02	State Aid for Hospitals	120033	109751	109751	73620	85000	85000
33500 03	State Aid for Health Care Fac.	11523	10536	10536	7070	8000	8000
33500 04	Day Care Assistance	46410	45650	9931	20000	20000	20000
33500 05	Library Grant	8705	9000	8615	8000	8000	8000
33500 06	Juvenile Services Grant	3181	0	1472	0	0	0
33500 09	Day Care Assistance TCC	6581	10000	949	12000	12000	12000
33500 11	DEC Grant LEPC	0	61800	0	53800	53800	53800
33500 12	Day Care Assist. Blk Grt	0	17000	1724	8500	8500	8500
STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL		211017	277072	156313	191935	205300	205300

STATE GRANTS FOR CAPITAL OUTLAYS

33600 11	Psbq Child Ctr - DOA	36116	0	0	0	0	0
33600 12	Equip Shelter - DOA	25000	0	0	0	0	0
33600 14	Wrangell Ave Upgrd - DOA	1826	51000	0	0	0	0
33600 19	DOA Tent City Parking #9/93-002	0	5000	1000	4000	4000	4000
33600 20	DOA Sandy Beach Imp. #9/93-003	0	30000	6000	24000	24000	24000
STATE GRANTS FOR CAPITAL OUTLAYS SUBTOTAL		62942	86000	7000	28000	28000	28000

STATE CHARGES FOR SERVICES

33800 10	Jail Contract	150000	158500	79300	155000	155000	155000
33800 20	State Road Maintenance	5947	0	0	0	0	0
33800 90	Other Charges for Services-H.C. Janitor	2220	0	0	0	0	0
STATE CHARGES FOR SERVICES SUBTOTAL		158167	158500	79300	155000	155000	155000

STATE REVENUES SUBTOTAL		1590595	1624539	476338	1334300	1378800	1378800
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CHARGES FOR SERVICES

34100 30	Fees for Survey, Appraisal & Filing	2050	4000	1263	1500	1500	1500
34100 90	Miscellaneous Adminstration Charges	5197	2000	482	1000	1000	1000
34200 10	Police Services	17603	8000	3363	6500	10000	10000
34200 20	Fire Dept. Charges	968	500	60	0	0	0
34200 50	Emergency Management Assistance	3750	5000	2500	5000	5000	5000
34200 60	Ambulance Fees	2056	3000	200	1500	1500	1500
34200 80	Federal Seizure/Forfeiture	0	1100	0	1000	1000	1000
34200 90	Other Public Safety Charges	549	1200	0	500	500	500
34300 10	Contract Work	11297	15000	15047	15000	15000	15000
34300 20	Crushed Rock Sales	83926	250000	18804	17000	17000	17000
34300 30	Tent City Charges	6062	17000	6936	15000	15000	15000
34300 80	Cemetery	3150	3000	2250	3000	3000	3000
34400 90	Other Public Works Charges	35301	5000	954	2000	2000	2000
34700 20	Library Sales	2860	2500	1020	2000	2000	2000
34700 30	Recreational Activity Fees	17873	15000	7763	20000	20000	20000
34700 40	Swimming Pool Fees	15308	23000	11598	25000	25000	25000
34700 50	Comm Gym Rev	83055	85000	36411	80000	80000	80000
CHARGES FOR SERVICES SUBTOTAL		291005	440300	108651	196000	199500	199500

FINES & FORFEITS							
35000 10	Court Fines/Forfeitures	9530	8500	6080	10000	10000	10000
35000 20	Library Fines	1548	1500	662	1500	1500	1500
35000 40	Animal Impounds	1518	1500	1232	1500	1500	1500
FINES & FORFEITS SUBTOTAL		12596	11500	7974	13000	13000	13000

MISCELLANEOUS REVENUES							
36000 10	Interest Earnings	49163	34000	12276	20000	25000	25000
36000 20	Rents & Royalties	0	100	0	100	100	100
36000 30	Leases of Land	10350	11000	5687	11000	11000	11000
36000 50	Library Donations	6937	1700	863	1500	1500	1500
36000 51	A/R Service Charge	60	500	170	300	300	300
36000 80	Misc. Memorial Donations	195	200	50	100	100	100
36000 82	Pt. Fred Brdwlk Donations	2460	0	0	0	0	0
36000 83	Public Safety Donations (Drug dog)	7643	0	0	0	0	0
36000 84	Tent City Donations		10000	10000	0	0	0
36000 85	Donations for DARE Program	2450	2000	1721	500	500	500
36000 90	Other Miscellaneous	2209	1500	1104	2000	2000	2000
MISCELLANEOUS REVENUES SUBTOTAL		81467	61000	31871	35500	40500	40500
PROCEEDS OF GENERAL FIXED ASSETS							
39500 20	Cemetery Sales	4000	5000	1650	3000	3000	3000
39500 40	Equipment Sales	0	0	157	0	0	0
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		4000	5000	1807	3000	3000	3000
GENERAL FUND OVERHEAD CHARGES							
37400 02	Sales Tax Fund		0	0	100550	100550	100550
37400 11	Electric Fund	81791	90226	45113	91500	91500	91500
37400 12	Water Fund	15000	14700	7350	19200	19200	19200
37400 13	Sewer Fund	18000	18384	9192	22025	22025	22025
37400 14	Sanitation Fund	12960	18000	9000	18000	19000	19000
37400 15	Harbor Fund	10956	17124	8562	18100	18100	18100
37400 16	Port Fund	1500	2220	1110	2875	2875	2875
37400 17	Elderly Housing Fund	4620	4621	2310	4620	4620	4620
37400 21	Sanitation/PW	4999	5000	2500	5000	5000	5000
37400 23	Engineering Services	43670	0	0	0	0	0
GENERAL FUND OVERHEAD CHARGES SUBTOTAL		193496	170275	85137	281870	282870	282870
GENERAL FUND REVENUES SUBTOTAL		3530140	3599917	2051711	3193829	3266803	3213650
OTHER INTERFUND TRANSFERS							
39710 02	Sales Tax	550000	191000	0	0	600000	600000
39710 05	Elementary School Repairs	0	0	0	0	0	0
38710 54	Sanitation/Equip Bldg Storage	0	0	0	0	0	0
397 10 59 05	Timber Receipts Streets & Roads Reserve	0	55000	0	0	21435	21435
INTERGOVERNMENTAL TRANSFERS SUBTOTAL		550000	246000	0	0	621435	621435
CURRENT REVENUES & TRANSFERS TOTAL		4080140	3845917	2051711	3193829	3888238	3835085
GENERAL FUND REVENUES TOTAL		4080140	5070588	2051711	3636039	4449705	4396552

**CITY COUNCIL**

**The City Council is the governing body of the City of Petersburg, a home rule, first class municipality in the State of Alaska. The City Council has all the powers and duties established by the Charter of the City of Petersburg.**

**D.A Coon, Mayor**

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date (12/31/92)	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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GENERAL FUND - 001

EXPENDITURES

CITY COUNCIL

CITY COUNCIL							
511 10 10 00				SALARIES & WAGES			
511 10 11 00	Regular Pay	18625	22500	8562	22500	22500	22500
SALARIES & WAGES SUBTOTAL		18625	22500	8562	22500	22500	22500
511 10 20 00				PERSONNEL BENEFITS			
511 10 21 00	Pension	2881	3629	1179	3000	3000	3000
511 10 22 00	Medicare	0	326	0	0	0	0
511 10 23 00	Health Insurance	0	0	0	0	0	0
511 10 26	Unemployment Comp	0	112	0	0	0	0
PERSONEL BENEFITS SUBTOTAL		2881	4067	1179	3000	3000	3000
511 10 30 00				SUPPLIES			
511 10 31 00	Office Supplies	6	100	0	100	100	100
511 10 32 00	Operating Supplies	299	500	136	500	500	500
SUPPLIES SUBTOTAL		305	600	136	600	600	600
511 10 40 00				OTHER SERVICES & CHARGES			
511 10 41 00	Professional Services		0	0	0	0	0
511 10 42 00	Communications		0	1	0	0	0
511 10 43 00	Travel & Training	5760	7000	2368	6000	6000	6000
511 10 44 00	Advertising & Printing	8195	8000	349	8000	2000	2000
511 10 49 00	Miscellaneous	8497	30000	10390	20000	10000	10000
OTHER SERVICES & CHARGES SUBTOTAL		22452	45000	13107	34000	18000	18000
OPERATION & MAINTENANCE SUBTOTAL		44263	72167	22984	60100	44100	44100
511 10 60 00				CAPITAL OUTLAYS			
511 10 61 00	Machinery & Equipment	0	0	0	0	0	0
511 10 64 00	Capital Outlays	3774	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		3774	0	0	0	0	0
CITY COUNCIL TOTAL		48037	72167	22984	60100	44100	44100



1993/94

City Council Narrative

511 10 11 00	City Council Pay: Mayor \$4500; Councilmembers \$3000/each.
511 10 21 00	City Council Pension (PERS); 16.13% or Social Security 6.2%
511 10 22 00	Medicare 1.45%
511 10 23	Health Insurance
511 10 26 00	Unemployment Compensation: .5% of gross wage
511 10 32 00	<u>Operating Supplies</u> Coffee supplies, light bulbs, Legal publications & supplements
511 10 44 00	<u>Advertising &amp; Printing</u> Codification of Ordinances; Code Book Covers; Legal advertisements; publications, printing
511 10 43 00	<u>Travel &amp; Training</u> Alaska Municipal League and Southeast Conference
511 10 49 00	<u>Miscellaneous</u> Election expenses; AML dues; Mayor's Assoc.; S.E.Conf.;
511 10 64 00	<u>Machinery &amp; Equipment:</u>

#### CITY MANAGER'S OFFICE

The purpose of the City Manager's Office is to centralize the administration of the City and to provide for the professional management of all city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council.

The City Manager's Office is responsible for the efficient and effective implementation of all city policies, programs and priorities. The City Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises twelve department heads and provides direction, support and "room" to implement policies, programs and projects directed by the City Council.

Bill Robinson, City Manager

Account	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>CITY MANAGER</u>							
		SALARIES & WAGES					
512 10 10 00							
512 10 11 00	Regular Pay	113047	133391	66030	129646	129646	129646
512 10 12 00	Overtime Pay	57	0	103	150	150	150
SALARIES & WAGES SUBTOTAL		113104	133391	66133	129796	129796	129796
		PERSONNEL BENEFITS					
512 10 20 00							
512 10 21 00	Pension	14076	21516	6031	20689	20689	20689
512 10 22 00	Medicare	828	1934	539	1882	1882	1882
512 10 23 00	Health Insurance	4343	9798	3487	7333	7333	7333
512 10 24 00	Life Insurance	1249	60	14	46	46	46
512 10 25 00	Workers Compensation	955	872	570	1140	1140	1140
512 10 26 00	Unemployment Compensation	680	902	0	649	649	649
512 10 27 00	FICA	1687	756	1777	500	500	500
PERSONNEL BENEFITS SUBTOTAL		23818	35838	12418	32240	32240	32240
		SUPPLIES					
512 10 30 00							
512 10 31 00	Office Supplies	1737	1500	1547	2000	1800	1800
512 10 32 00	Operating Supplies	95	300	136	300	200	200
512 10 34 00	Small Tools & Equipment	378	300	29	300	200	200
SUPPLIES SUBTOTAL		2210	2100	1712	2600	2200	2200
		OTHER SERVICES & CHARGES					
512 10 40 00							
512 10 41 00	Professional Services	211	500	203	500	500	500
512 10 42 00	Communications	5174	5000	2201	5000	5000	5000
512 10 43 00	Travel & Training	9036	15000	5316	10000	10000	10000
512 10 44 00	Advertising & Printing	913	1000	75	500	500	500
512 10 45 00	Rentals & Leases	550	1200	600	1200	1200	1200
512 10 48 00	Repairs & Maintenance	839	500	0	500	500	500
512 10 49 00	Miscellaneous	733	1000	363	1000	1000	1000
OTHER SERVICES & CHARGES SUBTOTAL		17456	24200	8758	18700	18700	18700
OPERATIONS & MAINTENANCE SUBTOTAL		156588	195529	89021	183336	182936	182936
		CAPITAL OUTLAYS					
512 10 60 00							
512 10 64 00	Machinery & Equipment	0	6000	621	2000	0	0
CAPITAL OUTLAYS SUBTOTAL		0	6000	621	2000	0	0
CITY MANAGER TOTAL		156588	201529	89642	185336	182936	182936

FY 1993/94

Account Code

NARRATIVE DETAIL

512 00 00 00  
512 10 11 00

City Manager's Office  
Regular Pay

	<u>FTE</u>	
City Manager	1	72,009.60
City Clerk	1	49,628.80
Dep. City Clerk	.25	8,008.00
TOTAL		\$ 129,646.40

Total FTE: 2.25

512 10 12 00  
512 10 21 00  
512 10 22 00  
512 10 23 00  
512 10 24 00  
512 10 25 00  
512 10 26 00  
512 10 27 00  
512 10 31 00  
  
512 10 32 00  
512 10 34 00  
512 10 41 00  
  
512 10 42 00  
512 10 43 00  
512 10 44 00  
512 10 45 00  
512 10 48 00  
512 10 49 00  
512 10 64 00

Overtime Pay x.f.  
Pension PERS @ 15.94% of gross wage  
Medicare @ 1.45% of gross wage  
Medical Insurance \$3,217/employee only; \$4,116/employee & spouse  
Life Insurance \$15.12/employee  
Workers Compensation .94% (mgr) & .47% (clk) of gross wage  
Unemployment Compensation .5% of gross wage  
Social Security 6.2% employees not covered by PERS  
Office Supplies Letterhead & envelopes; pens; hanging file folders and file folders;  
computer ribbons, & disks; scotch tape & staples; copy paper.  
Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies  
Small Tools & Equipment Computer software/enhancements; calculator; recording equipment  
Professional Services Surveys, appraisals, consultant, mapping, pass through for real property sales  
fees (surveys, appraisals, advertising)  
Communications Telephone & express mail  
Travel & Training Manager: AML & AMMA, Legislative; Clerk/Dep. Clk: AML & AAMC;  
Advertising & Printing Legal advertisements, position advertisements  
Rentals & Leases Car allowance, postage meter lease  
Repairs & Maintenance computer repair & maintenance  
Miscellaneous Dues for Manager: AMMA & ICMA; Clerk: AAMC.; Subscriptions  
Machinery & Equipment:

### CITY ATTORNEY

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council". Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City, and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and other legal documents and assists in contract negotiations and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

City Attorney

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date (12/31/92)	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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GENERAL FUND - 001

EXPENDITURES

CITY ATTORNEY

OTHER SERVICES & CHARGES

513 10 40 00							
513 10 41 00	Professional Services	24585	30000	11335	40000	30000	30000
<u>OTHER SERVICES &amp; CHARGES TOTAL</u>		24585	30000	11335	40000	30000	30000
<u>CITY ATTORNEY TOTAL</u>		24585	30000	11335	40000	30000	30000

1993/94

City Attorney Narrative

513 10 41 00 Professional Services The law firm of Bliss & Riordan provides general legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is no insurance coverage.

The law firm of Davis Wright & Jones provides specific legal services in the field of employment law such as chief negotiator or advisor during negotiations, contract interpretations, representation in arbitration and grievances and overall guidance in equitable, legal pay plan revisions.

**CITY FINANCE DEPARTMENT**

The Finance Department is responsible for the City of Petersburg's fiscal affairs. The duties of collecting and receiving revenue and other money for the City; the custody, safekeeping, deposit and disbursement of money; and, the maintaining of a general accounting system for the City are also functions of the Finance Department. The department provides financial data for management at all levels, generates revenues through billing and collection of accounts receivable, local taxes and utility charges. The department is charged with maintaining the City's financial operations within the limits prescribed by law and in accordance with guidelines established by generally accepted accounting principles.

**Jodell Jones, Treasurer**



Acct	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
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GENERAL FUND - 001

EXPENDITURES

CITY FINANCE

		SALARIES & WAGES					
514 10 10 00							
514 10 11 00	Regular Pay	161401	147850	74926	152797	152797	152797
514 10 12 00	Overtime Pay	701	5300	220	5142	5142	5142
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>162102</b>	<b>153150</b>	<b>75146</b>	<b>157939</b>	<b>157939</b>	<b>157939</b>

		PERSONNEL BENEFITS					
514 10 20 00							
514 10 21 00	Pension	27284	24703	11460	25176	25176	25176
514 10 22 00	Medicare	507	2221	388	2290	2290	2290
514 10 23 00	Health Insurance	10640	8111	5206	10931	10931	10931
514 10 24 00	Life Insurance	52	60	24	64	64	64
514 10 25 00	Workers Compensation	877	1011	677	742	742	742
514 10 26 00	Unemployment Insurance	910	766	0	790	790	790
514 10 27 00	FICA	500	300	234	0	0	0
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>40770</b>	<b>37171</b>	<b>17989</b>	<b>39993</b>	<b>39993</b>	<b>39993</b>

		SUPPLIES					
514 10 30 00							
514 10 31 00	Office Supplies	7823	9000	4438	8500	8500	8500
514 10 32 00	Operating Supplies	171	400	57	200	200	200
514 10 33 00	Maintenance Supplies	11		9	50	50	50
514 10 34 00	Small Tools & Equipment	394	2000	0	1200	750	750
<b>SUPPLIES SUBTOTAL</b>		<b>8399</b>	<b>11400</b>	<b>4504</b>	<b>9950</b>	<b>9500</b>	<b>9500</b>

		OTHER SERVICES & CHARGES					
514 10 40 00							
514 10 41 00	Professional Services	94	500	225	450	450	450
514 10 41 02	Appraisal & Tax Assess. Services	23528	25000	5000	22500	22500	22500
514 10 41 03	Accounting & Auditing Services	31847	25000	17931	25000	25000	25000
514 10 42 00	Communications	15192	15000	7430	15000	15000	15000
514 10 43 00	Travel & Training	673	1500	523	2000	1500	1500
514 10 44 00	Advertising & Printing	615	1000	620	1000	750	750
514 10 45 00	Rentals & Leases	283	600	198	300	400	400
514 10 47 00	Utilities	47		0	50	0	0
514 10 48 00	Repairs & Maintenance	9005	11150	5027	9300	9300	9300
514 10 49 00	Miscellaneous	1319	800	250	500	500	500
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>82603</b>	<b>80550</b>	<b>37204</b>	<b>76100</b>	<b>75400</b>	<b>75400</b>

1993/94  
 Account Code

NARRATIVE DETAIL

514 00 00 00  
 514 10 11 00

Finance Office  
Regular Pay

	<u>FTE</u>	
City Treasurer	1	49,940.80
Accountant	1	36,504.00
Data Proce./Acct.Pay.	1	32,240.00
Payroll Clerk	.25	8,008.00
Clerk/Cashier	1	<u>26,104.00</u>
Total		\$152,796.80

(.5 in Sales Tax Fund, .25 Dep. Clerk)

Total FTE: 4.25

514 10 12 00

Overtime Experience Factor = 5%

514 10 21 00

Pension PERS @ 15.94% of gross wage

514 10 22 00

Medicare 1.45% for all employees

514 10 23 00

Aetna \$ 2,572/annual per individual employee

514 10 24 00

Life Insurance Fidelity \$15 premium per employees

514 10 25 00

Workers Compensation .47% of gross wage

514 10 26 00

Unemployment Compensation .5% of gross wage

514 10 27 00

FICA Tax 6.2% for employees not covered by PERS

514 10 31 00

Office Supplies Stationary, forms, pens pencils, etc.

514 10 32 00

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

514 10 33 00

Maintenance Supplies Paint, Light bulbs

514 10 34 00

Small Tools & Equipment Computer prog. & updates =500; Replace 2 adding machines =250, office chairs =450

514 10 41 00

Professional Services Surveys & title searches

514 10 41 03

Accounting & Auditing Services Annual audit of City funds (includes single audits)- 25,000

514 10 41 02

Appraisal & Tax Assessment Services Year 2 of 2 year cycle, includes area 2 & Fredrick Pt.

514 10 42 00

Communications Telephone & Mail

514 10 43 00

Travel & Training Municipal Finance Officers Association - \$1000 each - fall & spring meet - Anchorage,

514 10 44 00

Advertising & Printing Legal notices & ads

514 10 45 00

Rentals & Leases Pitney Bowes postage meter & car/Motor Pool

514 10 48 00

Repairs & Maintenance Maintenance agreements: MOM-\$4000; IBM-\$3500; Printers-\$700;  
 Repairs: Xerox-\$800

514 10 49 00

Miscellaneous Dues, subscriptions, court costs & ba

OPERATION & MAINTENANCE SUBTOTAL	293874	282271	134843	283982	282832	282832
CAPITAL OUTLAYS						
514 10 60 00				11000	11000	11000
514 10 64 00 Machinery & Equipment	0	0	0	11000	11000	11000
CAPITAL OUTLAYS SUBTOTAL	0	0	0	11000	11000	11000
CITY FINANCE TOTAL	293874	282271	134843	294982	293832	293832

514 10 64 00

Machinery & Equipment

\$5800 = Replace accountant's 7 year old computer, recent problems diagnosed as soon to be major. \$5,200 = Replace tape back-up for main computer, would allow back-up at night saving 185 hours/year work time. At \$15.50 /hour, savings = \$2800/year.

## CITY POLICE DEPARTMENT

This Department constitutes an organization whose very existence is justified solely on the basis of community service. Although departmental regulations provide a working pattern, our official activity must not be confined within the limited orbit described by them. Actually, that portion of police service dealing with real criminals is only a small part of our overall responsibility. The greater percentage of our time and energy is expended on noncriminal service functions and dealing with law abiding citizens of the community. We should consider it our duty and privilege, not only to protect our citizens from the criminal but also to protect and defend the rights guaranteed under our structure of government. It may be said that matters of civil law are not a basic police responsibility and within reasonable limits, we should attempt to avoid becoming entangled in them. However, many situations can best be served only when we assist in such matters. Our broad philosophy must embrace wholehearted determination to protect and support individual rights while at all times providing for the security of persons and property in the community. In meeting this objective, it is our duty to operate as a public service organization.

The mission of this department is to serve and protect persons and property in the City of Petersburg, Alaska. The responsibilities associated with this mission are many. They include enforcement of city ordinances, federal and state law, protecting property and personal safety and, generally assisting citizens in urgent situations. In joining this department, employees make its responsibilities their own. They are expected to carry out these responsibilities diligently and courteously and to take pride in the services they provide. A major objective in the coming year will be to maintain the existing level of service while reducing expenditures to under the appropriation level.

Marv Ronimous, Chief of Police

Description	Prior Year Actual FY 91/92	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>GENERAL FUND - 001</u>						
<u>EXPENDITURES</u>						
<u>POLICE DEPARTMENT</u>						
<u>SALARIES &amp; WAGES</u>						
521 10 10 00						
521 10 11 00	Regular Pay	324736	320906	173020	355881	347851
521 10 12 00	Overtime Pay	34064	27000	21796	27000	27000
521 10 17 00	Shift Differential	5316	6040	2866	4530	4530
<u>SALARIES &amp; WAGES SUBTOTAL</u>		<u>364116</u>	<u>353946</u>	<u>197682</u>	<u>387411</u>	<u>379381</u>
<u>PERSONNEL BENEFITS</u>						
521 10 20 00						
521 10 21 00	Pension	58579	57091	27048	61741	60473
521 10 22 00	Medicare	3257	5132	1933	5616	5501
521 10 23 00	Health Insurance	31868	40592	16476	39816	41471
521 10 24 00	Life Insurance	116	148	59	148	148
521 10 25 00	Workers Compensation	6679	11484	7690	12791	10376
521 10 26 00	Unemployment Compensation	2096	1800	0	1937	1897
521 10 27 00	FICA	3854	5269	1187	4362	4362
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>106449</u>	<u>121517</u>	<u>54393</u>	<u>126411</u>	<u>124228</u>
<u>SUPPLIES</u>						
521 10 30 00						
521 10 31 00	Office Supplies	2138	3300	1708	3300	2900
521 10 32 00	Operating Supplies	9674	12215	5991	12215	11000
521 10 33 00	Maintenance Supplies	839	1000	268	1000	700

1993/1994

ACCOUNT CODE      NARRATIVE DETAIL  
521 00 00 00      Police Department  
521 10 10 00      Regular Pay

	FTE		FTE		
Chief of Police	1	53,019.20	Chief Clerk/Coor.	1	35,442.40
Captain of Police	1	45,468.80	Clk Dis/Corr II	1	28,516.80
Sgt of Police	1	42,494.40	Clk Dis/Corr II	1	28,516.80
Police Officer	1	38,958.40	Clk Dis/Corr II	1	28,516.80
Police Officer	1	38,958.40	PT Clk Dis/Corr II	.80	22,813.44
Police Officer	1	38,958.40	PT Clk Dis/Corr II	.60	17,110.08
Jail Guard	.50	<u>13,759.20</u>	Animal/Parking Control	.25	<u>6,069.00</u>
		271,616.80			166,985.32
			Total:		438,602.12

328,951.59 in Police Department  
109,650.53 in Jail  
438,602.12

Total FTE 12.65

521 10 11 00 Includes \$ 1997 longevity pay  
521 10 12 00 Experience factor. This includes end of shift work, court time, training, special investigations, mandated safety meetings, holidays worked, emergency callouts and shift coverage. (\$27000)  
521 10 17 00 Shift Differential paid at the rate of \$.35 per hour for swing shift (1600 to 0000) and \$.50 per hour for graveyard (0000 to 0800) (\$4530)  
521 10 21 00 Pension PERS at 15.94% of gross wage  
521 10 22 00 Medicare 1.45%  
521 10 23 00 Medical Insurance, Actual cost per employee  
521 10 24 99 Life Insurance \$ 15.12 per employee  
521 10 25 00 Workers Compensation at 5% of gross wage for officers and .47% of gross wage for dispatchers  
521 10 26 00 Unemployment Compensation .5% of gross wage  
521 10 31 00 Office Supplies: stationery, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes, copier supplies for police department; includes \$100 for Civil Defense office supplies. (\$3300)  
521 10 32 00 Operating supplies: Animal food, cleaning supplies, uniform clothing allowances for officers and jail guard (\$3600), reserve officer uniforms, ammunition, batteries, photography supplies, photo development, fingerprint supplies, chemicals for destruction of animals; includes \$300 for Civil Defense Supplies. (\$12,215)  
521 10 33 00 Maintenance Supplies: Building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, light bulbs. (\$1000)

521 10 34 00	Small Tools & Equipment	4268	6250	1837	6250	5000	5000
521 10 34 01	Designated Rev Exp	3477	1100	0	0	0	0
SUPPLIES SUBTOTAL		20396	23865	9804	22765	19600	19600
OTHER SERVICES & CHARGES							
521 10 40 00							
521 10 41 00	Professional Services	1235	4000	1773	4000	4000	4000
521 10 42 00	Communications	4912	4600	2739	5400	5400	5400
521 10 43 00	Travel & Training	5712	7000	2344	12282	10000	10000
521 10 43 01	Public Safety Expenses (Drug Dog)	6866	600	154	600	500	500
521 10 44 00	Advertising & Printing	3230	2000	1022	3000	2500	2500
521 10 45 00	Rentals & Leases	950	2400	600	2400	2400	2400
521 10 45 01	Vehicle Replacement	5823	5062	2531	8666	5315	5315
521 10 47 00	Utilities	6682	7200	2569	7200	7000	7000
521 10 48 00	Repairs & Maintenance	12776	10000	3431	12000	10000	10000
521 10 49 00	Miscellaneous	14473	8000	-341	8000	8000	8000
521 10 49 02	Juvenile Services	130		0	0	0	0
521 10 49 06	DARE Program	1600		988	600	600	600
521 10 49 20	Motor Pool O/M	10669	15000	8025	15000	15000	15000
OTHER SERVICES & CHARGES TOTAL		75058	65862	25835	79148	70715	70715
OPERATIONS & MAINTENANCE SUBTOTAL		566019	565190	287714	615735	593924	569687
CAPITAL OUTLAYS							
521 10 60 00							
521 10 62 18	Police Dept. Remodel	0	0	0	0	0	0
521 10 64 01	Other Equipment	0	3300	0	3300	0	0
521 10 64 02	Computer Equipment	0	0	0	15155	15155	15155
521 10 64 51	Office Equipment	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	3300	0	18455	15155	15155
POLICE DEPARTMENT SUBTOTAL		566019	568490	287714	634190	609079	584842
JAIL SALARIES							
523 10 10 00							
523 10 11 00	Regular Pay	96084	110187	47247	118627	115950	109651
523 10 12 00	Overtime Pay	5295	9000	3066	9000	7000	7000
523 10 17 00	Shift Differential	0	0	0	1510	1510	1510
SALARIES & WAGES SUBTOTAL		101379	119187	50313	129137	124460	118161



521 10 34 00 Small Tools and Equipment: Two new dispatch office chairs, adding machine, printer, replace other police department equipment that cannot be repaired. (\$6250)  
 521 10 41 00 Professional Services: Polygraph exams, medical exams and hospital services related to investigations, and exams as required by Alaska Police Standards Council for new hires, janitorial services contracted (\$4600). (\$6600)  
 521 10 42 00 Communications: Postage, telephone; includes \$100 for Civil Defense postage and telephone calls (\$5400)  
 521 10 43 00 Travel and Training: Travel expenses, per diem, training seminars. Unknown amount of travel related to investigations (\$3000), (4) SEANET and (2) SEACAP meetings (\$1200), Powerphone Training for all Dispatchers (\$3500) (1) Recertification Class for K-9 Officer (\$3318) Recertification Intoximeter 3000 Instructor (\$1264) (\$12282)  
 521 10 44 00 Advertising and Printing: Auction ads, snow removal, 4th of July, Halloween, graduation, parking enforcement, Police Department personnel ads, animal control, dog licensing and crime prevention (\$3000)  
 521 10 45 00 Rentals and Leases: Car allowance (\$1200), Defensive Driving (\$1200) (\$2400)  
 521 10 45 01 Vehicle Replacement: Police Vehicles (\$8666)  
 521 10 47 00 Utilities (electric): Police department, dog pound, jail, waste disposal. (\$7200)  
 521 10 48 00 Repairs and Maintenance: Syntax programs support (\$1733) Software maintenance (\$1155), Copier maintenance (\$2176), console, vehicle radio and portable service agreement (\$3880), repairs to other misc. police equipment and building and office supply equipment including but not limited to typewriters, Intoximeter, video equipment, surveillance equipment and other equipment used in police department investigations (\$12000)  
 521 10 49 00 Miscellaneous: Undercover drug operations, dues, subscriptions and memberships (1) IACP, (2) Alaska Chiefs of Police Assn., (6) Alaska Peace Officers Assn., (1) National Academy FBI, (1) Association Public Communications Officer membership, magazine subscriptions relating to law enforcement, dispatching, emergency medical services and computers; includes (200) for Civil Defense related publications. (\$8000)  
 521 10 49 06 D.A.R.E. program supplies (\$600)  
 521 10 49 20 Motor Pool Operations/Maintenance (\$15000)  
 521 10 64 01 Other Equipment: Two replacement portable radios (\$3300)  
 521 10 64 02 Computer Equipment: System upgrade (\$15155)  
 521 10 64 51 Office Equipment: (\$0)  
 523 00 00 00 JAIL  
 523 10 10 00 Salaries and Wages: Police officer and dispatcher salaries and benefits figured on percentage of time spent on jail upkeep, grocery shopping, paperwork, cooking and serving meals to prisoners, monitoring visits, showers, yard time, escorting prisoners to doctors and dentists for medical attention, picking up and escorting prisoners arriving and departing from and to other institutions. (\$115,950)  
 523 10 11 00 Overtime Pay: Experience factor for holidays worked and shift coverage (\$9000)  
 523 10 17 00 Shift Differential (\$1510)

		PERSONNEL BENEFITS					
523 10 20 00							
523 10 21 00	Pension	17559	19225	7958	18909	18482	17478
523 10 22 00	Medicare	1017	1729	568	1720	1681	1590
523 10 23 00	Health Insurance	12208	13531	6149	13272	13824	13171
523 10 24 00	Life Insurance	38	49	19	49	49	49
523 10 25 00	Workers Compensation	3710	3767	2522	4263	5048	5048
523 10 26 00	Unemployment Compensation	629	597	0	507	596	252
523 10 27 00	FICA	1391	1631	279	2182	2182	2182
PERSONNEL BENEFITS TOTAL		36552	40529	17495	40902	41863	39770

		SUPPLIES					
523 10 30 00							
523 10 31 00	Office Supplies	495	500	60	500	500	500
523 10 32 00	Operating Supplies	12156	15000	5009	15000	12000	12000
523 10 33 00	Maintenance Supplies	688	500	20	500	0	0
513 10 34 00	Small Tools & Equipment	582	500	-225	2400	2000	2000
SUPPLIES SUBTOTAL		13921	16500	4864	18400	14500	14500

		OTHER SERVICES & CHARGES					
523 10 40 00							
523 10 41 00	Professional Services	661	2500	454	2500	2500	2500
523 10 42 00	Communications	1162	1275	856	1600	1400	1400
523 10 43 00	Travel & Training		600	0	2795	1000	1000
523 10 46 01	Insurance - Law Enforcement Liabi	23571	25928	24228	25000	25000	25000
523 10 47 00	Utilities	1672	3000	269	3000	2000	2000
523 10 48 00	Repairs & Maintenance	1165	1500	519	3500	1500	1500
523 10 49 00	Miscellaneous	956	900	79	900	900	900
523 10 49 02	Non Secure Juvenile Care	1104	0	0	0	0	0
523 10 49 03	Commissary Expense	0	750	0	750	750	750
OTHER SERVICES & CHARGES SUBTOTAL		30291	36453	26405	40045	35050	35050

OPERATIONS & MAINTENANCE SUBTOTAL		182143	212669	99077	228484	215873	207481
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		CAPITAL OUTLAYS					
523 10 60 00							
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0	0	0

JAIL SUBTOTAL		182143	212669	99077	228484	215873	207481
POLICE DEPARTMENT SUBTOTAL		566019	568490	287714	634190	609079	584842

PUBLIC SAFETY TOTAL		748162	781159	386791	862674	824952	792323
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523 10 31 00 Office Supplies: Forms, stationery, pens, pencils, etc. (\$500)  
 523 10 32 00 Operating Supplies: Jail groceries and institutional supplies, clothing, misc. operating supplies, prisoner medications. (\$15000)  
 523 10 33 00 Maintenance Supplies: Building material and supplies, paints and painting supplies, plumbing supplies, electrical tools and other repair and maintenance supplies (\$500)  
 523 10 34 00 Small Tools and Equipment: Replace washer and dryer (\$1000) stand up freezer (\$800) garbage disposal (\$200) replace other appliances as needed which cannot be repaired (\$2400)  
 523 10 41 00 Professional Services: Medical, dental, psychiatric, and hospital services. Some costs are reimbursed by state above contract (\$2500), janitorial contract (\$1200). (\$2500)  
 523 10 42 00 Communications: Postage, telephone (mail and phone costs related to jail). (\$1600)  
 523 10 43 00 Travel and Training: Meetings and training related to jail operations (\$2000) Lockup USA Video Training Program (\$795) (\$2795) (  
 523 10 46 00 Insurance required by jail contract \$2 million (\$24228)  
 523 10 47 00 Utilities: Water, electricity and heat related to jail operations. (\$3000)  
 523 10 48 00 Repairs and Maintenance: Contractual work to electricians, plumbers, contractors to repair and maintain facility and appliances. Includes % of cost for office equipment (\$3500)  
 523 10 49 00 Miscellaneous: General overhead expenses, other contractual services (t.v.) (\$900)  
 523 10 49 03 Work Center Commissary Funds: This money is being budgeted to allow funds for work performed by prisoners within department confines to earn money for commissary items as provided for in Jail Manual within state guidelines for sentenced prisoners. Hourly amount varies from .50 to .65 cents per hour. (\$750)

## CITY FIRE DEPARTMENT

The purpose of this department is to protect the lives and property of our residents and visitors from destructive losses due to fire and other catastrophic events, both minor and major. The department provides fire ground training to its' members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The department also provides emergency medical services to our residents and visitors. Training for this service is provided by the department for its members. The department also provides a variety of emergency medical training for the general public. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and for developing and implementing the annual operational budget. The Chief provides direction and support to sixty five department members.

Norm Fredricksen, Fire Chief

Account #	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>GENERAL FUND 001</u>							
<u>EXPENDITURES</u>							
<u>FIRE DEPARTMENT</u>							
				<u>SALARIES &amp; WAGES</u>			
525 10 10 00							
525 10 11 00	Regular Pay	90673	94003	46908	95563	95563	95563
525 10 12 00	Overtime Pay	578	500	586	2142	2142	2142
<u>SALARIES &amp; WAGES SUBTOTAL</u>		<u>91251</u>	<u>94503</u>	<u>47494</u>	<u>97705</u>	<u>97705</u>	<u>97705</u>
				<u>PERSONNEL BENEFITS</u>			
525 10 20 00							
525 10 21 00	Pension	14873	15243	7013	13657	13657	13657
525 10 22 00	Medicare		1370	0	1243	1243	1243
525 10 23 00	Health Insurance	7096	7791	3710	9791	9791	9791
525 10 24 00	Life Insurance	23	30	11	30	30	30
525 10 25 00	Workers Compensation	8282	12706	8508	11991	11991	11991
525 10 26 00	Unemployment Compensation	470	473	0	428	428	428
525 10 27 00	Vol. Pension						
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>30744</u>	<u>37613</u>	<u>19242</u>	<u>37140</u>	<u>37140</u>	<u>37140</u>
				<u>SUPPLIES</u>			
525 10 30 00							
525 10 31 00	Office Supplies	107	200	0	250	250	250
525 10 32 00	Operating Supplies	13591	14100	3141	15233	15000	14983
525 10 33 00	Maintenance Supplies	979	3000	325	2980	2500	2500
525 10 34 00	Small Tools & Equipment	9612	8815	5025	28578	20000	11831
<u>SUPPLIES TOTAL</u>		<u>24289</u>	<u>26115</u>	<u>8491</u>	<u>47041</u>	<u>37750</u>	<u>29564</u>

FY 1993/94

Account Code  
525 10 00 00  
525 10 11 00

NARRATIVE DETAIL  
Fire Department  
Regular Pay

	<u>FTE</u>	
Fire Chief (Vol)	.09	\$ 6,180.00
Assist. Chief	1	46,716.90
Firefighter/EMT	1	38,958.40
Assist. Chief (Vol)	.06	<u>3,708.00</u>

Total \$ 95,563.30  
Total FTE: 2.15

525 10 12 00  
525 10 21 00  
525 10 22 00  
525 10 23 00  
525 10 24 00  
525 10 25 00  
525 10 26 00  
525 10 31 00  
525 10 32 00

Overtime Pay Experience factor 2.5%

Pension PERS @ 15.94% of gross wage

Medicare

Medical Insurance computed on actual per employee

Life Insurance \$15.12 per employee

Workers Compensation 6.6% of gross wage + volunteer coverage (40 firemen & 22 EMT's)

Unemployment Compensation .5% of gross wage

Office Supplies Stationary, writing materials, tape etc.

Operating supplies Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film and development, copy machine supplies, fuel oil for Scow Bay station, defib pads, misc. bandaging/splinting/ replacement, CPR supplies, blankets/towels/sheets, 0-2 masks, air ways, clothing allowance, Universal Protection, V-Vac Cartridges & Suction Canisters, Bandaging supplies, Gloves, Backboard straps/Head rest.

525 10 33 00  
525 10 34 00

Maintenance Supplies Air-pak maintenance, batteries, spray paint, nuts & bolts, BP cuff.  
brushes, light bulbs, pager & radio batteries, portable suction batteries, annie maint.

Small Tools & equipment--4-sets protective clothing, 4-blue lights, 6-helmets, UniMac Washing machine, Bag valve mask, EMS vehicle placards, 12" butterfly valve, 1600' 2 1/2" hose, 800' 1 3/4" hose, 8-fir cylinder brackets, 1-TFT foam nozzle tip, 1-replacement automatic 1 1/2" nozzle, 1-fire craft water flow test kit, 1-Q C test kit, 1-zico quick lift ladder system, 1-ea-Hurst hose reel with 100' hose, hose manifold, 16' hose, 1-hooligan tool, & bracket, 1-power cord reel, 1-sawzal, 3-bolt cutters, 1-ea-Maxi Force controls, 16' hose, air bag- 36" x 36", pressure regulator, 2-ea-32" hoses, Hannay electric cable reel with 300' 14 gauge wire, 1- carbide tip chainsaw chain, chalk board, 1-mobile radio, 2-back boards, 1-D oxygen cylinder and bracket, 1-Resusci Jr., 1-Incident Command kit, 4-SCBA dual

525 10 40 00							
525 10 41 00	Professional Services	573	1600	1	1750	1500	1500
525 10 42 00	Communications	1252	1400	616	1400	1400	1400
525 10 43 00	Travel & Training	13631	19226	5270	29460	20000	28130
525 10 44 00	Advertising & Printing	129	200	0	200	200	200
525 10 45 00	Rentals & Leases	1200	1200	600	1200	1200	1200
525 10 45 01	Vehicle Replacement	0	47202	23601	55200	49562	49562
525 10 47 00	Utilities	8140	8000	3647	8000	8000	8000
525 10 48 00	Repairs & Maintenance	1267	1500	1363	4180	3180	3180
525 10 49 00	Miscellaneous	2639	2010	1588	1850	1850	1850
525 10 49 20	Motor Pool Charges	19041	31000	23781	30000	30000	30000
OTHER SERVICES & CHARGES SUBTOTAL		47872	113338	60467	133240	116892	125022
OPERATIONS & MAINTENANCE SUBTOTAL		194156	271569	135694	315126	289487	289431
525 10 60 00		CAPITAL OUTLAYS					
525 10 62 00	Buildings	0	0	0	2200000	0	0
525 10 62 01	New Fire Station	0		0	70000	0	0
525 10 64 01	Other Equipment	10291		0	8000	0	0
CAPITAL OUTLAYS SUBTOTAL		10291	0	0	2278000	0	0
FIRE DEPARTMENT TOTAL		204447	271569	135694	2593126	289487	289431

525 10 41 00 Professional Services Hepatitis vaccination, breathing air testing.  
 525 10 42 00 Communications Phones, Phone calls, charges for fire siren & harbor fire phones, postage.  
 525 10 43 00 Travel & Training 1- Fire & Arson trng. Kenai, Chief - Mid year Conference - Anch., 6- Firefighters  
 Conference-Valdez, conference registration, 8 - EMS Symposium - Sitka, 4 - unscheduled trng. Juneau, Haz-Mats,  
 First responder training, EMT Class-94, ASFA Board meeting (per diem), 10 essentials training manuals, 12 blank  
 video tapes, Pediatrics Advanced Life Support class, Medical control Physician quarterly review for State Certified  
 Ambulance service.  
 525 10 44 00 Advertising and Printing Auctions, Public safety training.  
 525 10 45 00 Rentals & Leases Chief's vehicle.  
 525 10 45 01 Vehicle Replacement E-4, E5, E-6, E-8, Staff-1, Squad-1, Tanker-1, Medic-1, Ladder-1  
 525 10 47 00 Utilities Both stations.  
 525 10 48 00 Repairs & Maintenance Office equipment, radio & pager repairs, hydro-static test air tanks/extinguishers,  
 EMS training aid repair, computer maintenance, Life-Pac 200/300.  
 525 10 49 00 Miscellaneous Dues to ASFA, ASFC and NFPA and subscriptions - Jems, Fire Command, Fire Engineering,  
 Fire Chief & Fire House  
 525 10 49 20 Motor Pool Charges  
 525 10 60 00 Capital Outlays  
 525 10 62 00 Buildings  
 525 10 62 01 New Fire Station: Waiting for Capital Projects Funding, Training tower, Pump service test facility, Training  
 room completion.  
 525 10 64 01 Other Equipment:



## CITY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for all construction, maintenance, repairs and operation of municipal Public Works projects, streets, water & sewer system and water and sewer property services. The Public Works Department is responsible for controlling snow and ice removal, traffic signs, storm drain maintenance and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration is responsible for billing, inventory control, purchasing and receiving, record keeping and map updates. At present, the Public Works Superintendent supervises seventeen employees; two office personnel, three sanitation workers, five full time street maintenance personnel, three motor pool personnel and one groundskeeper, and three temporary sewer inflow & infiltration repair personnel.

Eli Lucas, Public Works Superintendent

## Description

Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
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## GENERAL FUND - 001

## EXPENDITURES

## PUBLIC WORKS OPERATIONS OFFICE

		Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
531 10 10 00		SALARIES & WAGES					
531 10 11 00	Regular Pay	77869	76167	42849	86195	86195	86195
531 10 12 00	Overtime Pay	1339	1118	1554	2769	2769	0
SALARIES & WAGES SUBTOTAL		79208	77285	44403	88964	88964	86195
531 10 20 00		PERSONNEL BENEFITS					
531 10 21 00	Pension	13821	12466	6543	14181	14181	13739
531 10 22 00	Medicare	0	1121	5	1290	1290	1250
531 10 23 00	Health Benefits	6530	7362	3570	8180	8180	8180
531 10 24 00	Life Insurance	23	28	13	30	30	30
531 10 25 00	Workers Compensation	3247	5305	3552	5468	5468	5468
531 10 26 00	Unemployment Compensation	454	386	0	445	445	445
531 10 27 00	FICA	0	0	22	0	0	0
PERSONNEL BENEFITS SUBTOTAL		24075	26668	13705	29594	29594	29112
531 10 30 00		SUPPLIES					
531 10 31 00	Office Supplies	1301	1300	1138	1500	1300	1300
531 10 32 00	Operating Supplies	2062	2000	662	2000	2000	2000
531 10 32 01	Safety Supplies/Classes	493	500	80	500	400	400
531 10 33 00	Maintenance Supplies	96	350	49	350	200	200
531 10 34 00	Small Tools & Equipment	3862	1000	963	1000	1000	1000
SUPPLIES SUBTOTAL		7814	5150	2892	5350	4900	4900
531 10 40 00		OTHER SERVICES & CHARGES					
531 10 41 00	Professional Services	5506	4500	2189	4500	4500	4500
531 10 42 00	Communications	2654	2500	1391	2500	2700	2700
531 10 43 00	Travel & Training	3386	1500	1153	2500	1500	1500
531 10 44 00	Advertising & Printing	608	500	52	500	500	500
531 10 45 00	Rentals & Leases		0	0	0	0	0
531 10 45 01	Vehicle Replacement	1352	972	486	1700	1239	1239
531 10 47 00	Utilities	2013	2000	958	2000	2000	2000

1993/94

ACCOUNT CODE

NARRATIVE DETAIL

531	Public Works - Operations	<u>FTE</u>		
531 10 11 00	Regular Pay	1	58,510.40	
	Secretary	.66	18,516.45	(.33 in Sanitation)
	Secretary	.33	<u>9,168.39</u>	(.66 in Community Development)
	TOTAL		86,195.24	

Total FTE: 2

531 10 12 00	Overtime Pay -
531 10 21 00	PERS 15.94%
531 10 22 00	Medicare 1.45% of gross wage
531 10 23 00	Medical Insurance: computed actual for each employee
531 10 24 00	Life Insurance \$15.12 per employee annually
531 10 25 00	Workers Compensation 9.1% for Superintendent;.47% for Secretary:
531 10 26 00	Unemployment Compensation .5% of Gross Wages
531 10 27 00	FICA 6.2%for temporary/part-time employees not covered by PERS
531 10 31 00	Office Supplies: General office supplies.
531 10 32 00	Operating Supplies: Keys, film, coffee, other general operating supplies.
531 10 32 01	Safety Supplies and class materials bought: programs, rental and purchase of tapes.
531 10 33 00	Maintenance: Paint and painting supplies, other maintenance materials.
531 10 34 00	Small tools & Equipment: Office equipment & software.
531 10 41 00	Professional Services: Engineering, surveying, consulting services & Janitorial Services for 1/2 P.W. Office.
531 10 42 00	Communications: Telephone/computer line & mail.
531 10 43 00	Travel & Training: Public Works Conference has training on equipment and new products and new methods used in public works field, per diem, air fare, Conference cost. Also for in-house training.
531 10 44 00	Advertising & Printing: Public Notices, Time cards, Bid advertisement & labor ads.
531 10 45 00	Rentals & Leases: Leasing of any equipment or vehicle.
531 10 45 01	Vehicle Replacement: Replacement cost for PW vehicle.
531 10 47 00	Utilities for Public Works

531 10 48 00	Repairs & Maintenance	702	750	38	750	700	700
531 10 49 00	Miscellaneous	260	300	86	300	300	300
531 10 49 20	Motor Pool Charges	3265	3000	1638	4000	3000	3000
OTHER SERVICES & CHARGES SUBTOTAL		19746	16022	7991	18750	16439	16439

OPERATIONS & MAINTENANCE SUBTOTAL		130843	125125	68991	142658	139897	136646
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CAPITAL OUTLAYS

531 10 64 01	Mapping Updates	0	10000	0	20000	0	0
531 10 64 02	Machinery & Equipment	0	2000	499	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	12000	499	20000	0	0

P/W OPERATIONS SUBTOTAL		130843	137125	69490	162658	139897	136646
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PUBLIC WORKS/STREETS

SALARIES

534 10 10 00							
534 10 11 00	Regular Pay	218170	240155	131207	212914	212914	212914
534 10 11 01	Regular Pay - Rock Crushing		32438	14899	16770	6760	6760
534 10 12 00	Overtime Pay	39642	26227	18706	21415	21415	21415
SALARIES & WAGES SUBTOTAL		257812	298820	164812	251099	241089	241089

534 10 20 00 PERSONNEL BENEFITS

534 10 21 00	Pension	40530	58950	24975	36769	36769	36769
534 10 22 00	Medicare	3967	5299	2498	3773	3773	3773
534 10 23 00	Health Insurance	19311	32380	13081	20642	20642	20642
534 10 24 00	Life Insurance	77	146	47	87	87	87
534 10 25 00	Workers Compensation	12198	31771	21274	34489	34489	34489
534 10 26 00	Unemployment Compensation	2343	1827	0	1301	1301	1301
534 10 27 00	FICA	10916	1344	4463	1831	1831	1831
PERSONNEL BENEFITS SUBTOTAL		89342	131717	66338	98892	98892	98892

534 10 30 00 SUPPLIES

534 10 31 00	Office Supplies		0				
534 10 32 00	Operating Supplies (Grounds Keeper)	6660	9000	2440	9000	9000	9000
534 10 32 01	Safety Supplies (Street Crew)	2223	2000	1885	2500	2000	2000

531 10 48 00  
531 10 49 00  
531 10 49 20

Repairs & Maintenance: Small contract charges, cleaning and maintenance of office machines, maintenance agreements.  
Miscellaneous: Any emergency items not covered above.  
Motor Pool Charges: Repairs, operation and parts charges for vehicle.

CAPITAL OUTLAYS

531 10 64 01  
531 10 64 02  
  
534 10 00 00  
534 10 11 00

Mapping Updates:  
Machinery & Equipment:

STREETS		FTE	
Regular Pay	Street Maint. Crew:		
	Foreman	1	44,221
	Heavy Equip. Op.	1	41,288
	Utility Workers	2	72,800
	Laborer II	1	31,200
			<u>\$189,509</u>

Total FTE Maint.Crew 5 \$189,508

Cemetery/Grounds	.75 (3/4 Year)	\$21,151.75
Temp. Laborer (1 month)		<u>2,253.29</u>
		\$23,405.04

534 10 11 01

Quarry Rock Crushing: Temp. Laborer (2 Months) 6,760.00

534 10 12 00  
534 10 21 00  
534 10 22 00  
534 10 23 00  
534 10 24 00  
534 10 25 00  
534 10 26 00  
534 10 27 00  
534 10 32 00  
534 10 32 01

Total FTE for Public Works Street Department 5.75 FTE  
Overtime Pay 10% of gross wages for Maintenance Crews & 5% for Cemetery Grounds  
Pension: PERS at 15.94%  
Medicare: 1.45% of Gross wage  
Medical Insurance: actual cost for each employee.  
Life Insurance \$15.12 per employee annual  
Workers Comp 9.1% of Gross Wages for Crew, 5.9% for Grounds Keeper + 11,000 subject of Pre-Audit.  
Unemployment Insurance .5% of Gross Wages  
FICA - for temporary/part-time employees not covered by PERS 6.2% of gross wage.  
Operating Supplies(Grounds Keeper): Cemetery/Grounds operating supplies, plants, soil, seeds, etc.  
Safety Supplies (Crew): Safety Gear, Rain Gear, Coveralls, Gloves, Ear Plugs, Goggles and other

534 10 33 00	Maintenance Supplies	36827	30000	22965	94000	94000	94000
534 10 34 00	Small Tools & Equipment	3338	4000	3352	4000	3500	3500
SUPPLIES SUBTOTAL		49048	45000	30642	109500	108500	108500
OTHER SERVICES & CHARGES							
534 10 40 00							
534 10 41 00	Professional Services	70	0	930	18500	18500	18500
534 10 42 00	Communications	552	0	0	2000	1000	1000
534 10 43 00	Travel & Training	100	0	0	3000	1000	1000
534 10 44 00	Advertising & Printing	1332	750	235	500	500	500
534 10 45 00	Rentals & Leases	0	0	1075	10000	10000	10000
534 10 45 01	Vehicle Replacement	122549	77313	38656	92798	81179	81179
534 10 47 00	Utilities	5988	6000	2774	6000	6000	6000
534 10 47 01	Utilities/Street Lighting	33111	36000	15313	36000	0	0
534 10 47 02	Utilities/Main St. G-Cans	3102	3200	1570	3200	3200	3200
534 10 48 00	Repairs & Maintenance		0	0	0	0	0
534 10 48 01	Facilities Repair/Improvements	16379	2500	0	2500	1500	1500
534 10 48 03	Snow Removal		0	0	0	0	0
534 10 49 00	Miscellaneous		0	229	0	0	0
534 10 49 20	Motor Pool Charges	349619	284000	185259	315000	293000	263000
OTHER SERVICES & CHARGES SUBTOTAL		532802	409763	246041	489498	415879	385879
OPERATIONS & MAINTENANCE SUBTOTAL		929004	885300	507833	948989	864360	834360
CAPITAL OUTLAYS							
53410 6000							
53410 6101	Quarry Shot Rock Blasting	84822	212675	212674	0	0	0
53410 6206	Storage Building/DOA	26963	0	0	0	0	0
53410 6319	Street Paving Project	0	191000	160676	0	0	0
53410 6502	Lumber Street	48069	100000	95681	0	0	0
53410 6511	Surf St Construction	3188	0	0	0	0	0
53410 6513	Birch Street Redecking		5000	274	0	0	0
53410 6515	Dolphin Street	136294	0	0	0	0	0
53410 6519	3rd & 5th - Excel to Dolphin	77540	0	551	0	0	0
53410 6531	Cemetery Expansion	24836	25000	3900	0	0	0
53410 6569	Wrangell Avenue Upgrade/DOA	1827	51000	45	0	0	0
CAPITAL OUTLAYS SUBTOTAL		403539	584675	473801	0	0	0
INTERFUND TRANSFERS							
59710 58	Motor Pool for Grasscutter/Snowblower				14000	0	0
INTERFUND TRANSFER SUBTOTAL					14000	0	0
P/W STREETS SUBTOTAL		1332543	1469975	981634	962989	864360	834360
P/W OPERATIONS SUBTOTAL		130843	137125	69490	162658	139897	136646
PUBLIC WORKS TOTAL		1463386	1607100	1051124	1125647	1004257	971006

534 10 33 00 Maintenance Supplies: Traffic Paint \$2000, Miscellaneous Materials \$2500, Calcium \$5,000,  
Traffic Safety Materials \$4500, Lumber and Culvert \$10,000,  
Bid items: Street Sanding \$15,000, \$55,000 for materials needed to redeck  
Birch Street Bridge.

534 10 34 00 Small Tools & Equipment: Replacement and purchase of small tools.

534 10 41 00 Professional Services: Contracted Snow Removal & Survey and Appraisal work for Wetlands Permit at  
the Rock Quarry.

534 10 42 00 Communications: Purchase remote pagers for standby personnel. Purchase radio for #77

534 10 43 00 Travel & Training: Training for maintenance personnel, all training expenses, per diem, and  
tuition.

534 10 44 00 Advertising & Printing: Public Notices: street closure announcements & snow removal announcements.

534 10 45 00 Rentals & Leases: Rental of equipment; Grader replacement while engine is being repaired.

534 10 45 01 Vehicle Replacement: Replacement cost for Public Works Streets Equipment.

534 10 47 00 Utilities: Electricity bill for Public Works Garage.

534 10 47 01 Utilities: This is the remaining balance that is not picked-up by State DOT for Streets Lighting  
and Cemetery Electricity

534 10 47 02 Utilities: Main Street Refuse collection.

534 10 48 00 Repairs & Maintenance: Labor & Supplies furnished by specialized personnel.

534 10 48 01 Facilities Repair/Improvements: Repairs to existing facilities and fencing.

534 10 49 00 Miscellaneous: Any emergency items not covered above

534 10 49 20 Motor Pool Charges: Direct cost for Insurance, labor and parts for Public Works Equipment.  
#50 Crusher, Engine Rebuild - \$6,000; #81 Cone, Engine Rebuild - \$10,000;

CAPITAL OUTLAYS

INTERFUND TRANSFER

## Department of Community Development

The Department of Community Development is responsible for City Planning, Zoning Enforcement, and Building Code Enforcement for the City of Petersburg. The department also provides Building Maintenance and Engineering Technical Assistance for all city departments.

The City Planner/Building Official provides staff support to the Planning Commission of the city which performs the areawide functions of planning, platting and zoning for the city. Staff functions include preparation from time to time of plans for the systematic development of the city as a place of residence and business; to investigate and prepare the Commission's recommendations on a capital improvements program; to investigate and recommend to the Council for adoption by ordinance, such published codes of technical regulations as relate to the functions of planning and zoning. Further staff functions for the Planning Commission include preparation of zoning amendments and recommendations from the Commission to the Council; development of subdivision control ordinances for presentation to the Council; notifying parties concerned in regards to public hearings held by the Commission for requests of variances, special use permits, conditional use permits, and major and minor subdivisions. Staff functions also include the preparation of an Overall Economic Development Plan with the assistance of the Economic Development Commission and the Planning Commission; maintenance of the official zoning maps for the city; maintaining a record of the numerous subdivision plats which have been filed on the Petersburg Recording District; the preparation of census districts and populations estimation studies which are used in calculating various amounts of revenue sharing monies.

The City Planner/Building Official is responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinance. The Building Official reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and state agencies. The Building Official's office conducts various inspections during all phases a project, completes inspection reports, and issues correction notices if applicable.

The Department of Community Development has one person on staff to maintain the 25 buildings housing various city functions. The department anticipates maintenance projects for city-owned facilities and submits the Building Maintenance Service budget to the Council for approval. The Building Maintenance Specialist also responds to unanticipated or emergency maintenance needs. This maintenance person also will conduct inspections on various construction projects throughout the city when the department head is not available.

The Engineering Technician provides staff engineering assistance to the City Manager and other department and organizational units of the city, reviews utility and subdivision plans, inspects public and private utility and roadway construction projects, and prepares construction estimates, bid requests and specifications at the direction of the department head.



Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Ye Approved FY 93/94
<b>COMMUNITY DEVELOPMENT</b>							
<b>536 60 10 00 SALARIES &amp; WAGES</b>							
536 60 11 00	Regular Pay		141593	67527	143628	143628	143628
536 60 12 00	Overtime Pay		1000	2217	2000	2000	2000
<b>SALARIES &amp; WAGES SUBTOTAL</b>			<b>142593</b>	<b>69744</b>	<b>145628</b>	<b>145628</b>	<b>145628</b>
<b>536 60 20 00 PERSONNEL BENEFITS</b>							
536 60 21 00	Pension		23000	11363	23213	23213	23213
536 60 22 00	Medicare		2068	486	2112	2112	2112
536 60 23 00	Health Insurance		15120	7404	15920	15920	15920
536 60 24 00	Life Insurance		60	23	55	55	55
536 60 25 00	Workers Compensation		11485	7690	8369	8369	8369
536 60 26 00	Unemployment Compensation		713	0	728	728	728
536 60 27 00	FICA			100	0	0	0
<b>PERSONNEL BENEFITS SUBTOTAL</b>			<b>52446</b>	<b>27066</b>	<b>50397</b>	<b>50397</b>	<b>50397</b>
<b>536 60 30 00 SUPPLIES</b>							
536 60 31	Office Supplies		1000	666	1200	1000	1000
536 60 32	Operating Supplies		800	69	600	600	600
536 60 34	Sm. Tools & Equip.		5000	4667	5000	4500	4500
<b>SUPPLIES SUBTOTAL</b>			<b>6800</b>	<b>5402</b>	<b>6800</b>	<b>6100</b>	<b>6100</b>
<b>536 60 40 00 OTHER SERVICES &amp; CHARGES</b>							
536 60 41 00	Professional Services		1000	317	1000	1000	1000
536 60 42 00	Communications		1000	1032	2000	2000	2000
536 60 43 00	Travel & Training		2000	402	3000	1000	1000
536 60 44 00	Adver/Printing		500	0	500	500	500
536 60 45 00	Rentals & Leases		1200	600	1200	0	0
536 60 45 01	Vehicle Replacement		1761	881	3150	2720	2720
536 60 47 00	Utilities		1100	486	1500	1300	1300
536 60 48 00	Repairs & Maintenance		500	20	500	300	300
536 60 49 00	Miscellaneous		500	99	10500	500	500
536 60 49 01	Reimbursable Expenses		500	0	500	500	500
536 60 49 20	Motor Pool O & M		5000	1245	4000	4000	4000
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>			<b>15061</b>	<b>5082</b>	<b>27850</b>	<b>13820</b>	<b>13820</b>
<b>COMMUNITY DEVELOPMENT TOTAL</b>			<b>216900</b>	<b>107294</b>	<b>230675</b>	<b>215945</b>	<b>215945</b>

1993/94

Account Code

NARRATIVE DETAIL

536 60 00 00

Community Development

Regular Pay

Director

48,276.80

Maintenance Specialist

40,601.60

Engineer Tech

36,400.00

Secretary (.66)

18,350.01

143,628.41

536 60 11 00

536 60 12 00

Overtime Pay: after-hours call out for building maintenance.

536 60 21 00

Pension: PERS @ 15.94% of gross wages.

536 60 22 00

Medicare: @ 1.45% Of gross wages.

536 60 23 00

Medical Insurance: Director \$5218 ; Inspector \$3683 ; Maintenance \$5218 ; Secretary \$1801.

536 60 24 00

Life Insurance: \$15\_/employee/annually.

536 60 25 00

Workers Compensation: Director, Inspector & Maintenance @ 6.5%; Secretary .47% of gross wages.

536 60 26 00

Unemployment Compensation: .5% of gross wages.

536 60 31 00

Office Supplies: Paper, pens, drafting materials and other general office supplies.

536 60 32 00

Operating Supplies: batteries, film, misc. carpentry supplies, blue print machine supplies, other gen. operating supplies.

536 60 34 00

Small Tools & Equipment: Drafting and surveying equipment, building maintenance tools, \$1600 for surveying level.

536 60 41 00

Professional Services: Janitorial services, surveys, appraisals, plan reviews, attorney fees, project engineering.

536 60 42 00

Communication: Telephone & Mail, Express Mail.

536 60 43 00

Travel & Training: Technical/professional training.

536 60 45 00

Rentals & Leases: Engineering Tech. car allowance.

536 60 45 01

Vehicle Replacement: Rate for 1987 Chev S-10 and 1992 Ford van.

536 60 47 00

Utilities: Estimated backcharge from Public Works total.

536 60 48 00

Repairs and Maintenance: Repairs and maintenance of office and maintenance equipment.

536 60 49 00

Miscellaneous: Advertisements, publications, unanticipated non-project expenses; I.C.B.O. Dues, subscriptions (Zoning Bulletin, Construction magazines, Trade Journals), \$10,000 for CAD mapping system equipment.

536 60 49 01

Reimbursable Expenses: Inspection of subdivisions.

536 60 49 20

Motor Pool O & M: Actual shop costs per hour plus\ gas and oil, insurance, parts and freight.

#### HUMAN AND COMMUNITY SERVICES

This department basically consists of various agencies including the Petersburg General Hospital and other social service related agencies which address community needs. There is no formal department head as most funds are passed through from the State or city to the service agencies. The agencies generally have their own directors and boards to oversee expenditures.

Account	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
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GENERAL FUND 001

EXPENDITURES

HUMAN & COMMUNITY SERVICES		OTHER SERVICES & CHARGES					
560 10 40 00							
560 10 49 31	Professional Services-Day Care Adm	7368	8000	5150	5000	6600	6600
560 10 49 32	Day Care Subsidies	42200	45650	10442	20000	20000	20000
560 10 49 33	LEPC Grant		61800	0	58300	58300	58300
560 10 49 34	Petersburg Youth Center	10200	15000	15000	20000	15000	15000
560 10 49 35	Public Health Nurse	19143	15254	0	17075	15375	15375
560 10 49 36	Community Mental Health	7881	7712	4840	22990	7750	22990
560 10 49 37	Alcoholism & Drug Abuse	13841	18512	18452	25000	18550	18550
560 10 49 41	Transitional Child Care/Adm	743	1304	177	1665	1665	1665
560 10 49 42	Transitional Child Care/Subsidy	4950	8696	1182	10435	10435	10435
560 10 49 43	Mtn. View Manor Food Service Inc.	2000	2000	2000	2000	2000	2000
560 10 49 44	Petersburg Childrens Center/DOA Grant	36116	3884	0	0	0	0
560 10 49 51	Human Services Block Grant Adm			576	850	850	850
560 10 49 52	Human Services Block Grant Subsidy			1735	7650	7650	7650
Subtotal		144442	187812	59554	190965	164175	179415
597 10 57	Elderly Housing Fund	4000	3000	0	4000	3000	3000
597 10 59	Psbq General Hospital/State Rev Shar	120033	109751	109751	73620	85000	85000
	HUMAN & COMMUNITY SERVICES TOTAL	268475	300563	169305	268585	252175	267415

1993/94

Account Code

Narrative Detail

560 10 40 00

HUMAN & COMMUNITY SERVICES

560 10 49 31

Day Care Program Administrator - 18% of State Grant plus \$3000 local contribution

560 10 49 32

State Day Care Program Grant - pass through to providers

560 10 49 33

LEPC - \$53,800 '94 Grant; \$3,500 '92 Grant

560 10 49 34

Youth Program - local contribution \$20,000

560 10 49 35

Public Health Nurse - \$11,763 (local) + \$3,611 (state) for \$15,375 lease

560 10 49 36

Community Mental Health - \$3,611 State share and local contribution of \$19,379

560 10 49 37

Alcoholism & Drug Abuse - \$3,611 State share; local share \$14,939 Administrator

560 10 49 41

Transitional Child Care Program - 15% of State Grant

560 10 40 42

Transitional Child Care Program - pass through to providers

560 10 49 43

Mt. View Manor Food Services - \$2,000 request

560 10 49 44

Petersburg Children's Center - DOA Grant

560 10 49 51

Human Services Block Grant - Admin 11.1%

560 10 49 52

Human Service Block Grant - Subsidy

597 10 57 00

Petersburg Elderly Housing - \$3,000 local contribution - Operating Grant

597 10 59 00

Petersburg General Hospital Operating Grant - State Revenue Sharing

CITY LIBRARY DEPARTMENT

The purpose of the public library is to acquire, organize and disseminate information in order to serve as a source of reliable information for the community, meeting recreational and informational library needs; providing an opportunity for all people to educate themselves throughout their lives; cooperating with libraries in the state and region to provide quality library services to all Alaskans as efficiently as possible; providing a place where enquiring minds may encounter diverse ideas, essential to a society that depends for its survival on free competition in ideas; and, promote an enlightened citizenry.

Joyce Jenkins, Librarian

Account Code	Description	Prior Year Actual (FY 91/92)	Current Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<b>LIBRARY</b>							
<b>SALARIES &amp; WAGES</b>							
572 10 10 00							
572 10 11 00	Regular Pay	81586	72852	31580	78551	78551	78551
572 10 12 00	Overtime Pay	0	0	0			
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>81586</b>	<b>72852</b>	<b>31580</b>	<b>78551</b>	<b>78551</b>	<b>78551</b>
<b>PERSONNEL BENEFITS</b>							
572 10 20 00							
572 10 21 00	Pension	12210	11766	3976	12662	12662	12662
572 10 22 00	Medicare	560	1056	458	1137	1137	1137
572 10 23 00	Health Insurance	7712	7800	1225	10268	10268	10268
572 10 24 00	Life Insurance	33	60	6	45	45	45
572 10 25 00	Workers Compensation	602	342	148	369	369	369
572 10 26 00	Unemployment Compensation	437	364	158	393	393	393
572 10 27 00	Social Security	860	484	428	803	803	803
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>22414</b>	<b>21872</b>	<b>6399</b>	<b>25677</b>	<b>25677</b>	<b>25677</b>
<b>SUPPLIES</b>							
572 10 30 00							
572 10 31 00	Office Supplies	2193	2000	835	2000	1500	1500
572 10 32	Operating Supplies	5	100	12	100	100	100
572 10 32 11	Books	16528	15000	7029	15000	15000	15000
572 10 32 12	Periodicals	6366	4500	2819	4500	4500	4500
572 10 32 13	A/V Materials	1025	1300	-128	1300	1300	1300
572 10 34 00	Small Tools & Equipment	719	300	61	300	300	300
<b>SUPPLIES SUBTOTAL</b>		<b>26836</b>	<b>23200</b>	<b>10628</b>	<b>23200</b>	<b>22700</b>	<b>22700</b>
<b>OTHER SERVICES &amp; CHARGES</b>							
572 10 40 00							
572 10 41 00	Professional Services		0		0	0	0
572 10 41 11	WLN Network	2031	2400	254	2400	2400	2400
572 10 42 00	Communications	1961	2100	767	1900	1900	1900
572 10 43 00	Travel & Training	1811	1800	0	1800	1000	1000
572 10 44 00	Advertising & Printing	180	300	40	300	200	200
572 10 48 00	Repairs & Maintenance	5653	5200	3046	5400	5200	5200
572 10 49 00	Miscellaneous	1450	1400	756	700	700	700
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>13086</b>	<b>13200</b>	<b>4863</b>	<b>12500</b>	<b>11400</b>	<b>11400</b>
<b>OPERATIONS &amp; MAINTENANCE SUBTOTAL</b>		<b>143922</b>	<b>131124</b>	<b>53470</b>	<b>139928</b>	<b>138328</b>	<b>138328</b>
<b>CAPITAL OUTLAYS</b>							
572 10 60 00							
572 10 64 00	Machinery & Equipment	0	0	0	5000	5000	5000
572 10 64 01	Shelving & Furniture	0	0	0			
<b>CAPITAL OUTLAYS SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>5000</b>	<b>5000</b>	<b>5000</b>
<b>LIBRARY TOTAL</b>		<b>143922</b>	<b>131124</b>	<b>53470</b>	<b>144928</b>	<b>143328</b>	<b>143328</b>

1993/94

Account Code

NARRATIVE DETAIL

572 10 10

LIBRARY

572 10 11

Regular pay

Librarian

FTE

1

\$ 44,075.20

Library Technician

.83

21,217.45

Library Clerk

.62

13,527.90

Library Page

0

572 10 17

Swing shift

TOTAL

78,550.55

Total FTE:

2.45

572 10 21

Pension PERS 15.94% of gross wage

572 10 22

Medicare 1.45% of gross wage

572 10 23

Medical Insurance \$4,107/2.45 employees annually

572 10 24

Life Insurance \$15.12/employee

572 10 25

Workers Compensation .47% of gross wage

572 10 26

Unemployment .5% of gross wage

572 10 27

Social security 6.2% of gross for nonPERS employees

572 10 31

Office Supplies Paper, computer supplies, book jackets & labels, etc.

572 10 32 11

Books The basic information resource of the library. This includes \$7,200 from the Alaska State Library Public Library Assistance Grant. \$500 for rebinding worn books is in this line item.

572 10 32 12

Periodicals Magazines and newspapers and the public computer index to magazines

572 10 32 13

Audiovisual materials Cassette tapes and videos. Includes \$800 State Library Public Library Assistance grant funds.

572 10 34

Small tools Computer maintenance tools, small equipment items like cassette players, microform readers, etc.

572 10 41 11

Western Library Network Membership and fees for the Northwest's bibliographic database and our subscription to their records CD-ROM format. Used daily in many ways: 1) to locate and borrow library materials not available locally, 2) to download cataloging records to our local system, 3) to maintain a machine readable record of our holdings. This is a crucial safeguard for insurance purposes.

572 10 42

Communications Postage, telephone, and a modem line for telecommunications

572 10 43

Travel & Training Alaska Lib. Assn. Conference and Southeast public librarians' meeting. Memberships in the Alaska Lib. Assn. and American Library Trustee Association which provide training materials for board and staff.

572 10 44

Advertising & Printing Mailings, ads, printing for the children's bookmark contest, and other public relations costs

572 10 48

Repairs & Maintenance \$1,200 copier maintenance. \$1500 software maintenance, \$2,500 hardware maintenance. \$200 parts, shipping, etc on other equipment

572 10 49

Miscellaneous Programming, prizes, interlibrary loan fees, etc.

572 10 64

Machinery & Equipment Replace the present office PC with a 486 computer and two CD-ROM drives. This will be required to run software as of January 1994. The current PC is twelve years old and was donated in 1989.

572 10 64 01

Furniture None



## CITY PARKS & RECREATION DEPARTMENT

The purpose of this department is to provide for community residents the opportunity to engage in recreation, sport and culture. The department does this through the operation, staffing and maintenance of a public swimming pool, a new community gym/recreational facility, and several neighborhood parks and ballfields. The department is now also responsible for staffing and overall management of "Tent City" Campground. Parks & Recreation Staff are responsible for the content, quality and effective implementation of a variety of leisure oriented programs and activities that are responsive to community needs on a year-round basis, and the department is the sponsor or driving force behind many major community-wide issues/programs (i.e. Community Health Fair, employee wellness programs, etc.)

The Parks and Recreation Director reports directly to the City Manager and provides staff support to the Parks & Recreation Advisory Board and the City Council. The Director supervises one full-time Parks & Facilities Maintenance position, one full-time Facility Coordinator/Pool Manager position, four permanent part-time Facility Attendant positions, approximately six permanent part-time Pool Lifeguards and Cashiers, one seasonal part-time Campground Manager, and several program/activity Instructors, Coaches and Volunteers.

Bill Musson, Parks & Recreation Director

Actual (FY 91/92)	Budget FY 92/93	To Date 12/31/92	Requested FY 93/94	Recommended FY 93/94	Approved FY 93/94
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GENERAL FUND 001  
EXPENDITURES

PARKS & RECREATION

		SALARIES & WAGES				
574 10 10 00						
574 10 11 00	Regular Pay	110101	127395	66159	138111	138111
574 10 12 00	Overtime Pay	2031	1305	680	735	735
574 10 17 00	Shift Differential	1302	801	863	1440	1440
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>113434</b>	<b>129501</b>	<b>67702</b>	<b>140286</b>	<b>140286</b>

		PERSONNEL BENEFITS				
574 10 20 00						
574 10 21 00	Pension	14282	18977	7850	22101	22101
574 10 22 00	Medicare	1731	2085	998	2010	2010
574 10 23 00	Health Insurance	9680	22995	7137	26091	26091
574 10 24 00	Life Insurance	37	95	22	95	95
574 10 25 00	Workers Compensation*	4885	7334	4911	8180	8180
574 10 26 00	Unemployment Compensation	664	719	0	693	693
574 10 27 00	FICA	2469	4116	1189	3473	3473
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>33748</b>	<b>56321</b>	<b>22107</b>	<b>62643</b>	<b>62643</b>

		SUPPLIES				
574 10 30 00						
574 10 31 00	Office Supplies	890	1000	798	1000	1000
574 10 32 00	Operating Supplies Gym/Rec	1492	2000	1514	2500	2000
574 10 32 01	Safety Supplies	0	0	0	250	250
574 10 32 03	Children's Recreation Programs	12218	10000	2705	10000	10000
574 10 32 20	Operating Supplies-Parks		2000	718	2000	2000
574 10 33 00	Maintenance Gym/Rec	3607	9500	2744	8500	8500
574 10 33 20	Maintenance-Parks		1000	480	1000	1000
574 10 34 00	Small Tools & Equip - Gym/Rec	5215	1500	1065	3500	3500
574 10 34 20	Small Tools & Equipment-Parks		1000	95	1500	1500
<b>SUPPLIES SUBTOTAL</b>		<b>23422</b>	<b>28000</b>	<b>10119</b>	<b>30250</b>	<b>29750</b>

		OTHER SERVICES & CHARGES				
574 10 40 00						
574 10 41 00	Professional Services	17455	0	0	0	0
574 10 42 00	Communications	1351	1500	788	1500	1500
574 10 43 00	Travel & Training	2467	2000	1694	2000	2000
574 10 44 00	Advertising & Printing	918	1500	453	500	500
574 10 45 00	Rentals & Leases	800	1200	600	1200	1200
574 10 45 01	Vehicle Replacement	1608	957	479	1600	1544

1993/94

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

574 10 11 00

Director

FTE

1

\$ 39,998.40

Park & Rec Fac. Coord

.75

27,300.00

Fac. Coord/Pool Mgr

.50

15,340.00

Facility Attendants

2.67

55,473.00

three - 29hr/wk permanent part-time positions  
one - 20hr/wk permanent part-time

TOTAL

\$138,111.00

Total FTE:

4.92

574

574 10 21 00

Pension: PERS @ 15.94% of gross wage

574 10 22 00

Medicare: 1.45%

574 10 23 00

AETNA: \$434.86 @ 100%, \$326.14 @ 75% (Desk Attendant Staff) for covered employees

574 10 24 00

Life Insurance \$15.12 covered employee

574 10 25 00

Worker's Comp: 5.9% for all except clerical @ .47%

574 10 26 00

Unemployment Comp: .5% of gross wages

574 10 27 00

FICA @ 6.2%

574 10 31 00

Office Supplies: Copy paper, schedule supplies, pens, pencils, etc

574 10 32 00

Operating Supplies-Gym/Rec: Paper Towels, toilet paper, soap, cleaning supplies, etc.

574 10 32 01

Safety Supplies: Gloves, earplugs, goggles, MSDS supplies

574 10 32 03

Special Recreation: Funds for program instructors, special events and class supplies (offset by revenues)

574 10 32 20

Operating Supplies-Parks: Paper Towels, toilet paper, soap, cleaning supplies, field chalk, etc.

574 10 33 00

Maintenance Supplies-Gym/Rec: Filters, lightbulbs, floor refinishing, major/minor replacement.

574 10 33 20

Maintenance Supplies-Parks: Paint, lightbulbs, landscaping materials, play equipment maint.

574 10 34 00

Small Tools & Equipment-Gym/Rec: Balls, nets, replace copier

574 10 34 20

Small Tools & Equipment-Parks: Picnic Tables, benches, equipment.

574 10 42 00

Communications: Telephone and mail

574 10 43 00

Travel and Training: Travel to ARPA Conference, ARPA Board Mtgs,  
First Aid & CPR training for staff.

574 10 44 00

Advertising and Printing: Legal ads, job ads, activity schedules, gym passes

574 10 45 00

Rentals and Leases: Car Allowance

574 10 45 01

Vehicle Replacement: Vehicle replacement rate only Replace Dept. Pick-up schedule

574 10 47 00	Utilities - Parks	2246	3500	1535	3500	3300	3300
574 10 47 03	Utilities/Gym	12082	0	0	0	0	0
574 10 48 00	Repairs & Maintenance	337	0	693	1000	500	500
574 10 49 00	Miscellaneous	2331	350	222	350	350	350
574 10 49 20	Motor Pool	1322	3500	989	3500	3500	3500
OTHER SERVICES & CHARGES SUBTOTAL		42917	14507	7453	15150	14394	14394
OPERATIONS & MAINTENANCE SUBTOTAL		213521	228329	107381	248329	247073	247073
574 10 60 00		CAPITAL OUTLAYS					
574 10 61 05	Sandy Beach Site Development	0	30000	0	29500	29500	29500
574 10 63 00	Eagles Roost Park	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	30000	0	29500	29500	29500
PARKS & RECREATION SUBTOTAL		213521	258329	107381	277829	276573	276573
574 20 10 00		SWIMMING POOL					
574 20 11 00		SALARIES & WAGES					
574 20 11 00	Regular Pay	29533	47306	24551	53056	53056	53056
574 20 12 00	Overtime	767	518	160	0	0	0
574 20 17 00	Shift Differential	449	1092	437	1158	1158	1158
SALARIES & WAGES SUBTOTAL		30749	48916	25148	54214	54214	54214
574 20 20 00		PERSONNEL BENEFITS					
574 20 21 00	Pension	2852	3692	2120	3896	3896	3896
574 20 22 00	Medicare	418	709	377	786	786	786
574 20 23 00	Health Insurance	2602	3727	2068	3914	3914	3914
574 20 24 00	Life Insurance	7	11	6	11	11	11
574 20 25 00	Workers Compensation*	1646	2287	1531	2885	2885	2885
574 20 26 00	Unemployment Compensation	129	245	0	271	271	271
574 20 27 00	FICA	883	1614	874	1846	1846	1846
PERSONNEL BENEFITS SUBTOTAL		8537	12285	6976	13609	13609	13609
574 20 30 00		SUPPLIES					
574 20 31 00	Office Supplies	0	100	100	100	100	100
574 20 32 00	Operating Supplies	5543	4500	3510	4500	4500	4500
574 20 33 00	Maintenance	3520	5000	3560	3500	3500	3500
574 20 34 00	Small Tools & Equipment	4331	1500	1323	500	500	500
SUPPLIES SUBTOTAL		13394	11100	8493	8600	8600	8600

574 10 47 20 Utilities: Garbage Collection, electricity, etc.  
 574 10 49 00 Miscellaneous: Dues, subscriptions (i.e. NRPA, ARPA dues)  
 574 10 49 20 Motor Pool: Vehicle O. & M.

574 10 61 05 Sandy Beach Site Development: DOA Grant

Account Code NARRATIVE DETAIL

574 20 11 00	Regular Pay	Facilities Coordinator/Pool Manager	<u>FTE</u>	\$	
		Facilities Maintenance	.50	15,340	
		Life Guard II	.25	9,100	
		Life Guard I	.68	12,638	600 hours annually
		Cashier	.63	10,475	1000 hours annually
			.46	<u>5,503</u>	400 hours annually
		TOTAL		\$ 53,056	

Total FTE: 2.52

574 20 21 00 Pension: PERS @ 15.94% of gross wages  
 574 20 22 00 Medicare: 1.45%  
 574 20 23 00 Health Insurance: \$434.86 per covered employee  
 574 20 24 00 Life Insurance: Fidelity \$15.12 per covered employee  
 574 20 25 00 Worker's Comp: 5.9% for all except cashier @ .47%  
 574 20 26 00 Unemployment: .5% of gross wages  
 574 20 27 00 FICA @ 6.2%

574 20 31 00 Office Supplies: Copy paper for schedules, pencils, clipboards, markers, etc.  
 574 20 32 00 Operating Supplies: pool chemicals, paper products, cleaning supplies, etc.  
                     Gas Chlorine, water test (State requirement)  
 574 20 33 00 Maintenance Supplies: filters, lights, replacement parts  
 574 20 34 00 Small Tools & Equipment: goggles, kickboards, vacuum parts,

574 20 40 00			OTHER SERVICES & CHARGES			
574 20 41 00	Professional Services	0	0			
574 20 42 00	Communications	559	480	327	580	580
574 20 43 00	Travel & Training	909	800	746	1000	800
574 20 44 00	Advertising & Printing	161	340	163	200	200
574 20 48 00	Repairs & Maintenance	229	300	364	1000	1000
574 20 49 00	Miscellaneous	50	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		1908	1920	1600	2780	2580
OPERATIONS & MAINTENANCE SUBTOTAL		54588	74221	42217	79203	79003
574 20 60 00			CAPITAL OUTLAYS			
574 20 62 10	Pool Renovation	0	0	0		
574 20 63 02	Pool Repairs	0	0	0		
574 20 64 01	Pool Vacuum	2911	0	0		
CAPITAL OUTLAYS SUBTOTAL		2911	0	0	0	0
SWIMMING POOL SUBTOTAL		57499	74221	42217	79203	79003
TENT CITY CAMPGROUND						
			SALARIES & WAGES			
574 30 10 00						
574 30 11 00	Regular Pay	0	7500	3901	7670	7670
574 30 12 00	Overtime	0	0	0	0	0
574 30 17 00	Shift Differential	0	182	47	91	91
SALARIES & WAGES SUBTOTAL		0	7682	3948	7761	7761
574 30 20 00						
			PERSONNEL BENEFITS			
574 30 21 00	Pension	0	1239	0	0	0
574 30 22 00	Medicare	0	111	64	113	113
574 30 23 00	Health Insurance	0	1242	0	1305	1305
574 30 24 00	Life Insurance	0	16	0	16	16
574 30 25 00	Workers Compensation*	0	392	262	458	458
574 30 26 00	Unemployment Compensation	0	38	0	39	39
574 30 27 00	FICA	0	0	274	481	481
PERSONNEL BENEFITS SUBTOTAL		0	3039	600	2412	2412
574 30 30 00						
			SUPPLIES			
574 30 31 00	Office Supplies	0	100	45	100	100
574 30 32 00	Operating Supplies	0	2500	955	2000	2000
574 30 33 00	Maintenance	0	1000	227	1000	1000
574 30 34 00	Small Tools & Equip.	0	172	35	150	150
574 30 44 00	Advertising/Printing	0	0	0	50	50
SUPPLIES SUBTOTAL		0	3772	1262	3250	3250

574 20 41 00 Professional Services  
 574 20 42 00 Communications: Telephone and mail  
 574 20 43 00 Travel & Training: Travel Expenses, per diem, training seminars required for certification  
 574 20 44 00 Advertising and Printing: Passes, miscellaneous forms, job & legal ads  
  
 574 20 48 00 Repairs & Maintenance: Miscellaneous electrical, plumbing, welding repairs by outside contractors  
 574 20 49 00 Miscellaneous

Tent City Campground Narrative

574 30 11 Regular Pay Campground Manager .25 FTE \$7,670 - Part-time permanent seasonal position  
 574 30 17 Shift Differential: Swing shift @ .35/hr.  
  
 574 30 21 PERS @ 15.94%  
 574 30 22 Medicare at 1.45%  
 574 30 23 Health Insurance: Figured at single employee/6 months \$214.37  
 574 30 24 Life Insurance : \$15.12  
 574 30 25 Workers Comp @ 5.9%  
 574 30 26 Unemployment @ .5%  
 574 30 27 FICA 6.2%  
  
 574 30 31 Office Supplies: Copy paper, receipt books, clip board, pens & pencils  
 574 30 32 Operating Supplies: Toilet paper, cleaning & sanitation supplies, fire wood  
 574 30 33 Maintenance: Tent pad repairs, paint, light bulbs  
 574 30 34 Small Tools & Equip: Fire grates, wood cutting tools, plumbing repair parts  
 574 30 44 Advertising and Printing: Job ads, etc.

574 30 40 00		OTHER SERVICES & CHARGES					
574 30 47 00	Utilities	0	2500	1969	3500	3500	3500
574 30 49 00	Miscellaneous	0	0	0	0	0	0
574 30 61 05	Tent City Site Development	0	5000	0	5000	5000	5000
574 30 63 04	Building Improvements			7439	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		0	7500	9408	8500	8500	8500
OPERATIONS & MAINTENANCE SUBTOTAL		0	21993	15218	21923	21923	21923
TENT CITY CAMPGROUND SUBTOTAL		0	21993	15218	21923	21923	21923
PARKS & RECREATION SUBTOTAL		213521	258329	107381	277829	276573	276573
SWIMMING POOL SUBTOTAL		57499	74221	42217	79203	79003	79003
TENT CITY CAMPGROUND SUBTOTAL		0	21993	15218	21923	21923	21923
PARKS & RECREATION TOTAL		271020	354543	164816	378955	377499	377499



574 30 47 Utilities: Electricity for lights and water heater, water & sewer & garbage  
574 30 49 Miscellaneous:  
574 30 61 05 Tent City Site Development: DOA Grant for Parking  
574 30 63 04 Building Improvements: Donations

CITY NON DEPARTMENTAL

This department is used to fund those items required for general fund services that generally do not fall in one of the traditional departmental categories.

Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>GENERAL FUND 001</u>						
<u>EXPENDITURES</u>						
<u>NON-DEPARTMENTAL</u>						
<u>SALARIES &amp; WAGES</u>						
576 10 11 00 Salaries	50	0	0	0	0	0
Salaries & Wages Subtotal	50	0	0	0	0	0
<u>Personnel Benefits</u>						
576 10 20 00						
576 10 19 01 Employee Incentive/Safety	5765	3500	0	3500	3500	3500
576 10 19 02 Wages & benefits clearing accoun	0	0	0	98500	65000	25000
576 10 21 00 Pension	175	0	-1454	0	0	0
576 10 22 00 Medicare	114	0	0	0	0	0
576 10 27 00 FICA	489	0	0	0	0	0
SALARIES & WAGES SUBTOTAL	6543	3500	-1454	102000	68500	28500
<u>SUPPLIES</u>						
576 10 30 00						
576 10 31 00 Office Supplies	175	0	0	0	0	0
576 10 32 00 Operating Supplies	8551	8000	2679	0	8000	8000
SUPPLIES SUBTOTAL	8726	8000	2679	0	8000	8000
<u>OTHER SERVICES &amp; CHARGES</u>						
576 10 40 00						
576 10 41 00 Professional Services	25080	25000	8230	22000	22000	22000
576 10 42 00 Communications	144	0	123	300	300	300
576 10 43 00 Travel & Training	612	0	0	0	0	0
576 10 44 00 Advertising/Printing	51	0	0	0	0	0
576 10 45 00 Rentals & Leases	3682	4000	3856	4000	4000	4000
576 10 46 01 Liability Insurance	42154	63726	46759	58734	58734	58734
576 10 46 00 Property Insurance	41206	45809	35375	46837	46837	46837
576 10 46 04 Public Officials	10811	11400	11851	12000	12000	12000
576 10 46 05 Bonds	995	2000	200	2000	2000	2000
576 10 46 06 Insurance Brokers Fee	15916	22000	14003	20000	20000	20000
576 10 47 00 Utilities	14235	15000	6896	15000	15000	15000
576 10 48 00 Repairs & Maintenance	4198	3000	1099	3000	3000	3000

FY 1993/94

ACCOUNT CODE  
NON-DEPARTMENTAL

NARRATIVE DETAIL

576 10 11 00	
576 10 19 01	Employee incentive/safety program
576 10 19 02	Wages & benefits for non-represented employees
576 10 31 00	Office Supplies: Main copier supplies
576 10 32 00	Operating Supplies: Heating Oil for City Building
576 10 41 00	Municipal Building Janitorial Contract
576 10 42 00	Communications: Emergency telephone in municipal building elevator
576 10 43 00	Travel & Training: City wide training seminars
576 10 44 00	Advertising & Printing:
576 10 45 00	Rentals & Leases - Leases for parking lots from First Bank & Hammers; park from PFI
576 10 46 02	Insurance Liability: Includes general liability 55% of premium \$36,734; emergency services (ambulance malpractice excess liability) \$18,000; \$_____premium in motor pool for emergency vehicles); and volunteer firemen's accident \$4,000.
76 10 46 03	Insurance Property: Includes scheduled equipment (computer hardware, software, valuable papers, impound lot) \$5,000; boilers \$3,000; property 56% of premium \$26,837.
576 10 46 04	Public Officials Liability \$12,000
576 10 46 05	Bonds (finance director, fidelity, employee blanket) \$1,200
576 10 46 06	Insurance Brokers Fee: Management services for insurance program
576 10 47 00	Utilities: For City Building (Electrical, Water, Sewer, & Garbage)
576 10 48 00	Repair and Maintenance: Contract repair, copier maintenance

576 10 49 00 Miscellaneous	18279	500	849	1000	1000	1000
576 10 49 12 Tent City	5395	0	0	0	0	0
576 10 49 14 Museum O & M Grant	20000	22500	22500	34500	22500	22500
576 10 49 49 Bad Debt Accounts	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL	202758	214935	151741	219371	207371	207371

576 10 60 00	CAPITAL OUTLAYS					
576 10 64 00 Machinery & Equipment	0	4995	4916	0	0	0
576 10 65 08 Frederick Pt. Boardwalk	17062	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL	17062	4995	4916	0	0	0
SUBTOTAL	235139	231430	157882	321371	283871	243871

INTERFUND TRANSFERS						
59710 52 00 Water Fund/Raw Fish Tax	0	0	0	60000	0	0
59710 59 01 Harbor/Port Trust	160000	0	0	120000	0	0
59710 55 00 Harbor/Port-Refuse	5000	5000	0	5000	5000	5000
59710 57 00 Elderly Housing	4000					
59710 59 00 Hospital O & M Grant						
59710 59 06 Land Devel Fd. - Sandy Bch Devel	0	5000	0			
INTERFUND TRANSFERS TOTAL	169000	10000	0	185000	5000	5000

NON-DEPARTMENTAL TOTAL	404139	241430	157882	506371	288871	248871
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576 10 49 00  
576 10 49 14  
576 10 64 00  
587 10 59 01  
597 10 55 00

Miscellaneous:  
Museum O&M Grant: Museum grant -  
Machinery & equipment -  
Raw Fish Tax Revenues to Harbor/Port Trust Fund - 20% of anticipated revenues  
Harbor & Port Transfer to cover excess refuse collection from non-harbor users

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 1992/93	Current Year To Date 12/31/92	Budget Year Requested FY 1993/94	Budget Year Recommended FY 1993/94	Budget Year Approved FY 1993/94
<b>GENERAL FUND TOTALS</b>							
511	City Council	48037	72167	22984	60100	44100	44100
512	City Manager	156588	201529	89642	185336	182936	182936
513	City Attorney	24585	30000	11335	40000	30000	30000
514	Finance	293874	282271	134843	294982	293832	293832
521/523	Police Dept/Jail	748162	781159	386791	864561	824952	792323
525	Fire Department	204449	271569	135694	315126	289487	289431
531/534	Public Works Oper/Streets	1463386	1607100	1051124	1125647	1016267	971006
536	City Engineer	79858	0	0	0	0	0
538	Community Development	0	218400	107294	230675	215945	215945
536	Planner/Building Official	140465	0	0	0	0	0
560	Human & Community Services	268475	300563	169305	268585	252175	267415
572	Library	143921	130484	53204	144231	143328	143328
574	Parks & Rec/Pool	271020	390533	164816	378955	377499	377499
576	Non-Departmental	404139	446332	277784	506371	288871	248871
<b>GENERAL FUND EXPENDITURES TOTAL</b>		<b>4246959</b>	<b>4732107</b>	<b>2604816</b>	<b>4414569</b>	<b>3959392</b>	<b>3856686</b>
<b>GENERAL FUND APPROPRIATION</b>		<b>4246959</b>	<b>4732107</b>		<b>4414569</b>	<b>3959392</b>	<b>3856686</b>
<b>GENERAL FUND RESERVE</b>			<b>200326</b>		<b>-778530</b>	<b>490313</b>	<b>539866</b>
<b>Rock Quarry Reserve</b>			<b>250000</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>GENERAL FUND TOTAL</b>		<b>4080140</b>	<b>5182433</b>		<b>3636039</b>	<b>4449705</b>	<b>4396552</b>

SALES TAX FUND

The Municipal Code states that sales tax monies shall be used first for the payment of annual principal and interest retirement of school bonds and other uses and amounts as determined by the City Council. Other uses shall be:

1. Amounts agreed with the federal government regarding public works;
2. To operate, construct, maintain and repair schools and school facilities, to pay principal and interest on general obligation bonds for school purposes;
3. To plan, design and construct any permanent public works and to pay incidental expenses in connection with such improvements;
4. To pay principal and interest on any general obligation bonds of the City;
5. To provide for general government operations.

The tax shall be collected by the City Treasurer, along with any penalties and interest from late tax payments. The Municipal Code provides the City with the ability of filing a tax lien against all real and personal property as a means of recovering unpaid sales tax. Also a sales tax inspector may be appointed by the Council to provide the City with audits of local merchants to insure compliance with the sales tax ordinance for collection and remittance of sales tax monies. The Municipal Code also states that sales tax monies shall be kept in a separate fund and withdrawn only for the purposes mentioned above.

FY 1993/94 Budget Summary

Beginning Cash Reserve	2,106,062
Charges for Services	2,350,000
Other Revenues	<u>855,302</u>
<b>TOTAL REVENUES</b>	<b>5,311,364</b>
O & M Expense	1,341,662
Capital Expenditures (Transfers to Other Funds)	<u>1,845,867</u>
<b>TOTAL EXPENSES</b>	<b>3,187,529</b>
	Council Designated Reserve 875,500
	Ending Cash Reserve 1,114,435
	Municipal Bldg. Reserve <u>133,900</u>
=	<b>TOTAL ENDING CASH RESERVE 2,123,835</b>



Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
<u>SALES TAX - FUND 101</u>							
<u>REVENUES</u>							
BEGINNING CASH RESERVE		0	536277	0	1171978	1126062	1126062
Municipal Building Reserve		0	130000	0	130000	130000	130000
Council Designated Reserve		0	850000	0	850000	850000	850000
					2151978	2106062	2106062
313 00 00 00		<u>RETAIL SALES TAXES</u>					
313 00 10 00 Local 6% Sales Tax		1964327	2100000	1231487	2250000	2250000	2250000
313 00 30 00 Transient Occupancy Tax		27166	30000	20211	35000	35000	35000
311 00 90 00 A/R Penalties (Retail & TRT)		19400	15000	12016	20000	20000	20000
RETAIL SALES TAXES SUBTOTAL		2010893	2145000	1263714	2305000	2305000	2305000
360 00 00 00		<u>MISCELLANEOUS REVENUES</u>					
360 00 10 00 Interest Earnings		61274	43000	22107	45000	45000	45000
MISCELLANEOUS REVENUES SUBTOTAL		61274	43000	22107	45000	45000	45000
OPERATING TRANSFERS							
39710 05 Facility Construction		38903	0	11587	0	0	0
OPERATING TRANSFERS SUBTOTAL		38903	0	11587	0	0	0
398 00 00 00		<u>LONG TERM DEBT PROCEEDS</u>					
398 12 00 00 1975 School G.O. Bonds*		274928	271700	0	250038	250038	250038
398 13 00 00 1983 School G.O. Bonds*		280802	251815	0	236629	236629	236629
398 14 00 00 Local Construction Reimbursement*		379841	0	0	164790	164790	164790
398 15 00 00 1989 Sch/Comm Gym G.O. Bonds*		212474	200670	163188	203845	203845	203845
LONG TERM DEBT PROCEEDS SUBTOTAL		1148045	724185	163188	855302	855302	855302
CURRENT REVENUES		3259115	2912185	1460596	3205302	3205302	3205302
REVENUES TOTAL		3259115	4428462	1460596	5357280	5311364	5311364

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SALES TAX - FUND 101

EXPENDITURES

Salaries & Wages							
513 20 1100	Regular Pay	15891	15645	9124	16016	16016	16016
513 20 1200	Overtime Pay	46	780	124	802	802	802
<b>Salaries &amp; Wages Total</b>		<b>15937</b>	<b>16425</b>	<b>9248</b>	<b>16818</b>	<b>16818</b>	<b>16818</b>
Personnel Benefits							
513 20 2100	Pension	2739	2650	1386	2680	2680	2680
513 20 2200	Medicare		0		0	0	0
513 20 2300	Health Insurance	1171	1207	612	1286	1286	1286
513 20 2400	Life Insurance	5	8	3	8	8	8
513 20 2500	Workers Comp	84	85	57	80	80	80
513 20 2600	Unemployment Compensation	83	80	0	84	84	84
<b>Personnel Benefits Total</b>		<b>4082</b>	<b>4030</b>	<b>2058</b>	<b>4138</b>	<b>4138</b>	<b>4138</b>
Supplies							
513 20 3100	Office Supplies	449	800	567	800	800	800
513 20 3200	Operating Supplies	0	200	0	100	100	100
513 20 3400	Small Tools & Equipment	0	0	0	50	50	50
<b>Supplies Total</b>		<b>449</b>	<b>1000</b>	<b>567</b>	<b>950</b>	<b>950</b>	<b>950</b>
Other Services & Charges							
513 20 41	Professional Services	676	0	0	100	100	100
513 20 4103	Sales Tax Audits	4956	6000	179	5000	5000	5000
513 20 44	Advertising/Printing	391	800	264	500	500	500
513 20 48	Repair & Main	591	300	0	300	300	300
513 20 49	Miscellaneous	4331	1000	495	900	900	900
513 20 4910	Gen. Fnd. Overhead Charge	0	0	0	100550	100550	100550
513 20 4921	Petersburg Public Schools	230724	932309	603654	1313166	1113166	1179406
513 20 4928	Other Trans Rm Tax Recip.	7800	9500	0	10000	10000	10000
513 20 4929	Chamber of Commerce	20307	20340	14881	23000	23000	23000
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>269776</b>	<b>970249</b>	<b>619473</b>	<b>1453516</b>	<b>1253516</b>	<b>1319756</b>

1993/94

Account Code

Narrative Detail

51320 11 00

Sales Tax administration - wages

Sales Tax Clerk	<u>FTE</u> .50	\$ 16,016
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Total Payroll		\$ 16,016
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Total FTE: .50

51320 2100

Pension - PERS @ 15.94%

51320 2200

Medicare @ 1.45%

51320 2300

Health Insurance @ \$2572 full coverage X .5 employee

51320 2400

Life Insurance @ \$15 X .5 employee

51320 2500

Worker's Comp @ .47%

51320 2600

Unemployment Insurance @ .5%

51320 2700

FICA @ 6.2%

51320 31

Office Supplies - Forms

51320 32

Operating Supplies

51320 34

Small Tools & Equipment - Updates to computer program

51320 41

Professional Services

51320 4103

Sales Tax Audits - Annual audits of compliance with ordinances.

51320 44

Advertising/Printing - Publishing notices

51320 48

Repairs & Maintenance - Computer equipment upkeep

51320 49

Miscellaneous - Sr. Citizens ID cards, court costs, filing fees

51320 4910

General Fund Overhead Charges - Financial support services & customer service.

51320 4921

Local contribution to School District

51320 4928

Visitor related grant to approved agency

51320 4929

Chamber of Commerce Grant from Transient Room Tax Receipts

513 20 64 00 Machinery & Equipment	0	7750	0	0	0	0
<b>CAPITAL OUTLAYS SUBTOTAL</b>	<b>0</b>	<b>7750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<hr/>						
597 00 0000						
597 10 01 General Fund - Op	550000	0	0	0	600000	600000
597 10 03 Debt Service Fund - Op	1026796	1005868	476008	983022	983022	983022
597 10 52 Water Utility Fund	0	0	0	0	0	0
597 10 53 Sewer Utility Fund	83562	165000	0	250000	100000	100000
597 10 54 Sanitation Fund		40000	40000	0	0	0
597 10 57 Elderly Housing				25000	25000	25000
597 10 58 Motor Pool	305848	0	0	0	0	0
597 10 5801 Building Maintenance Fund	272209	81745	51400	206635	142845	137845
<b>INTERFUND TRANSFERS SUBTOTAL</b>	<b>2238415</b>	<b>1292613</b>	<b>567408</b>	<b>1464657</b>	<b>1850867</b>	<b>1845867</b>
<hr/>						
<b>SALES TAX FUND EXPENDITURES TOTAL</b>	<b>2528659</b>	<b>2292067</b>	<b>1198754</b>	<b>2940079</b>	<b>3126289</b>	<b>3187529</b>
<hr/>						
<b>SALES TAX APPROPRIATION</b>	<b>2528659</b>	<b>2292067</b>	<b>1198754</b>	<b>2940079</b>	<b>3126289</b>	<b>3187529</b>
<b>RESERVE FOR MUNI BLDG</b>		<b>130000</b>		<b>133900</b>	<b>133900</b>	<b>133900</b>
<b>COUNCIL DESIGNATED RESERVE</b>		<b>850000</b>		<b>875500</b>	<b>875500</b>	<b>875500</b>
<b>SALES TAX RESERVE</b>		<b>1156395</b>		<b>1407801</b>	<b>1175675</b>	<b>1114435</b>
<b>SALES TAX TOTAL</b>		<b>4428462</b>		<b>5357280</b>	<b>5311364</b>	<b>5311364</b>

51320 6400

Machinery & Equipment -

59710 01

General fund operations

59710 03

Debt Service payments on General Obligation bonds

59710 52

Water Utility Fund - Capital project

59710 53

Sewer Utility Fund - Capital projects I & I

59710 54

Sanitation Utility -

59710 58

Motor Pool -

59710 5801

Building Maintenance Fund - Maintenance projects

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest. Monies collected in the sales tax fund are transferred to this account for the payment of general obligation bond principal and interest payments.

FY 1993/94 Budget Summary

Beginning Cash Reserve	63,500
Charges for Services	1,128,285
Other Revenues	1,746
<b>TOTAL REVENUES</b>	<b>1,193,531</b>
=====	
O & M Expense	<u>1,128,285</u>
Capital Expenditures	
<b>TOTAL EXPENSES</b>	<b>1,128,285</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>65,246</b>

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
<u>DEBT SERVICE - FUND 201</u>							
<u>REVENUES</u>							
<b>BEGINNING FUND BALANCE</b>		0	81250	0	63500	63500	63500
		<u>MISCELLANEOUS REVENUES</u>					
360 00 00							
360 00 10	Interest Earnings	3763	3160	1012	1746	1746	1746
<b>MISCELLANEOUS SUBTOTAL</b>		3763	3160	1012	1746	1746	1746
		<u>OPERATING TRANSFERS IN</u>					
397 00 00 00							
397 10 02 00	Sales Tax Fund	1026796	1005868	476008	983022	983022	983022
397 10 34	Sanitary Utility	146162	143222	51611	145263	145263	145263
<b>OPERATING TRANSFERS IN SUBTOTAL</b>		1172958	1149090	527619	1128285	1128285	1128285
<b>TOTAL CURRENT REVENUES</b>		1176721	1152250	528631	1130031	1130031	1130031
<b>TOTAL DEBT SERVICE FUND</b>		1176721	1233500	528631	1193531	1193531	1193531

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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DEBT SERVICE - FUND 201

EXPENDITURES

519 60 00 00							
519 62 00 00							
519 62 71 00	Principal	200000	215000	215000	235000	235000	235000
519 62 72 00	Interest	85600	69000	38800	51000	51000	51000
1975 G. O. BONDS	SUBTOTAL	285600	284000	253800	286000	286000	286000
519 63 00 00							
519 63 71 00	Principal	185000	185000	0	185000	185000	185000
519 63 72 00	Interest	127002	109520	54760	91760	91760	91760
1983 G.O. BONDS	SUBTOTAL	312002	294520	54760	276760	276760	276760
519 64 00 00							
519 64 71 00	Principal	78000	79000	79000	80000	80000	80000
519 64 72 00	Interest	81751	74705	39127	67469	67469	67469
1984 UTILITY G.O. BONDS	SUBTOTAL	159751	153705	118127	147469	147469	147469
519 65 00 00							
519 65 71 00	Principal	40000	40000	0	45000	45000	45000
519 65 72 00	Interest	106162	103222	51611	100263	100263	100263
1989 INCINERATOR GO BOND	SUBTOTAL	146162	143222	51611	145263	145263	145263
519 66 00 00							
519 66 71 00	Principal	160000	175000	0	185000	185000	185000
519 66 72 00	Interest	109442	98643	49321	87793	87793	87793
1989 COMM/SCH GO BONDS	SUBTOTAL	269442	273643	49321	272793	272793	272793
DEBT SERVICE EXPENDITURES TOTAL		1172957	1149090	527619	1128285	1128285	1128285
DEBT SERVICE APPROPRIATION		1172957	1149090	527619	1128285	1128285	1128285
DEBT SERVICE ENDING CASH RESERVE			84410		65246	65246	65246
DEBT SERVICE TOTAL			1233500		1193531	1193531	1193531



HOSPITAL TRUST FUND #621

The purpose of the Hospital Trust Fund is to establish a self insurance reserve (SIR) account for the purpose of self insuring the hospital for liability. The Hospital Trust is also set up to complete any remaining capital projects the City Council & Hospital Board deem part of the original scope of the Hospital Construction Project. Authority for the Fund was established by Ordinance #595 of the City of Petersburg adopted April 20, 1987.

FY 1993/94 Budget Summary

Beginning Cash Reserve	699,013
Charges for Services	-0-
Other Revenues	<u>21,445</u>
TOTAL REVENUES	720,458
=====	
O & M Expense	21,445
Capital Expenditures	<u>-0-</u>
TOTAL EXPENSES	21,445
=====	
ENDING CASH RESERVE	699,013

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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HOSPITAL TRUST FUND # 621

REVENUES

<u>Beginning Fund Balance (SIR)</u>		0	698073	0	708579	699013	699013
36000 10	Interest Earnings	32951	30000	10102	21445	21445	21445
39710 59	Hospital SIR Contribution	50000	50000	16751	0	0	0
<u>CURRENT REVENUES</u>		82951	80000	26853	21445	21445	21445
<u>HOSPITAL TRUST FUND TOTAL</u>		82951	778073	26853	730024	720458	720458

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
<u>HOSPITAL TRUST FUND</u>							
<u>EXPENDITURES</u>							
51310 41	City Attorney/Professional	0	0	2429			
59710 59	Hospital O & M Grant	35221	30000	16617	21445	21445	21445
HOSPITAL EXPENDITURES TOTAL		35221	30000	19046	21445	21445	21445
HOSPITAL TRUST TOTAL EXPENDITURES		35221	30000	19046	21445	21445	21445
HOSPITAL TRUST APPROPRIATIONS		35221	30000	19046	21445	21445	21445
HOSPITAL TRUST RESERVE			748073		708579	699013	699013
HOSPITAL TRUST TOTAL			778073		730024	720458	720458

1993/94

**Narrative Detail**

**Hospital O & M Grant:** This is an annual operational and maintenance grant for the Hospital. It is based on the current interest that is earned by this fund.

**Hospital SIR:** Self Insurance Reserve for claims against the Hospital.

SCHOOL CONSTRUCTION FUND

The School Construction Fund was established in accordance with State of Alaska Department of Education grant agreements. The fund has had both grant funds, bond funds, and remaining interest in it. The purpose of the fund is to provide a construction fund for school capital projects.

FY 1993/94 Budget Summary

Beginning Cash Reserve	17,000
Charges for Services	-0-
Other Revenues	15,000
<b>TOTAL REVENUES</b>	<b>32,000</b>
<hr/> <hr/>	
O & M Expense	
Capital Expenditures	12,500
<b>TOTAL EXPENSES</b>	<b>12,500</b>
<hr/> <hr/>	
<b>ENDING CASH RESERVE</b>	<b>19,500</b>

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SCHOOL CONSTRUCTION FUND #302

REVENUES

BEGINNING CASH RESERVE			44059	0	17000	17000	17000
33600 05 DOE Grant #13-90 Elem Sprinkler		12310	15000	0	15000	15000	15000
36000 10 Interest Income		1165	500	691	0	0	0
39710 02 Sales Tax Transfer		0	14710	0	0	0	0
39710 60 Pshq Public Schools		0	14710	14710	0	0	0
SCHOOL CONSTRUCTION FUND TOTAL		13475	88979	15401	32000	32000	32000

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SCHOOL CONSTRUCTION FUND #302

EXPENDITURES

57140 11	Regular Pay	39		0			
57140 12	Overtime Pay			0			
57140 2100	Psbq Public Schools Pension	522		0			
57140 2200	Psbq Public Schools Medicare	13		0			
57140 2300	Psbq Public Schools Health Insur	197		0			
57140 2400	Psbq Public Schools Life Insura	1		0			
57140 2600	Psbq Public Schools Unempl Expe	79		0			
57140 2700	FICA	182		0			
57140 6007	Psbq Public Schools Elem Sprklr	627		0			
57140 6009	Thermal Barrier			0			
57140 6223	School Repairs	10650	40000	1037	12500	12500	12500
57140 6319	School Paving Project		29420	29420			
<b>SCHOOL CONSTRUCTION EXPENDITURES TOTAL</b>		<b>12310</b>	<b>69420</b>	<b>30457</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>
<b>TOTAL SCHOOL CONSTRUCTION APPROPRIATIONS</b>		<b>12310</b>	<b>69420</b>	<b>30457</b>	<b>12500</b>	<b>12500</b>	<b>12500</b>
<b>TOTAL SCHOOL CONSTRUCTION ENDING CASH RESERVE</b>			<b>19559</b>		<b>19500</b>	<b>19500</b>	<b>19500</b>
<b>TOTAL SCHOOL CONSTRUCTION</b>			<b>88979</b>		<b>32000</b>	<b>32000</b>	<b>32000</b>

1993/94

**Narrative Detail**

57140 6223

**Petersburg School District: \$5000 for ventilation systems;  
\$7,500 for electrical upgrades (code requirements)**



ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the City's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 10 employees at present.

ELECTRIC UTILITY 93/94 BUDGET SUMMARY

Beginning Fund Balance		1,700,000
Sales of Electricity	2,900,000	
Contract Work	22,850	
Other Revenues	144,000	
		-----
TOTAL REVENUES	3,066,850	4,766,850
=====		
Power Purchase Expenses	1,468,740	
Debt Service	75,500	
Other O & M Expenditures	1,164,497	
		-----
TOTAL O&M EXPENSES	2,708,737	2,708,737
Capital Expenditures		913,000
		-----
TOTAL EXPENSES		3,621,737
=====		
ENDING FUND BALANCE		1,145,113

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
ELECTRIC - FUND 401							
	BEGINNING FUND BALANCE	1,800,000	1,500,000	1,642,895	1,700,000	1,700,000	1,700,000
32200 1000	Building Permits	0	1,000	230	1,000	1,000	1,000
34411 1000	Residential Sales	1,008,150	990,000	508,390	1,000,000	1,000,000	1,000,000
34411 2000	Small Commercial Sales	575,230	440,000	239,506	500,000	500,000	500,000
34411 3000	Large Commercial Sales	1,086,359	1,300,000	758,830	1,200,000	1,200,000	1,200,000
34411 4000	Local Street Lighting	54,853	37,422	19,292	37,400	0	36,000
34411 5000	Fuel Adjustment Charges	0	0	0	0	0	0
34411 6000	Tyre Adjustment Charges	105,558	110,000	65,576	110,000	110,000	110,000
34411 7000	State Street Lighting	19,190	17,850	8,500	17,850	17,850	17,850
34411 8000	Harbor Sales	108,037	80,000	52,036	90,000	90,000	90,000
34412 3000	Other Operating Revenues	0	45,960	1,450	46,000	46,000	46,000
34412 4000	Rent From Electric Property	12,656	10,000	13,272	13,000	13,000	13,000
34412 5000	Other Electric Revenue	4,472	2,500	700	2,500	2,500	2,500
34413 1000	Contract Work	77,870	71,000	74,627	5,000	5,000	5,000
340	CHARGES FOR SERVICES SUBTOTAL	3,052,375	3,105,732	1,742,409	3,022,750	2,985,350	3,021,350
MISCELLANEOUS REVENUES							
360							
36000 1000	Interest Earnings	155,216	40,000	22,465	40,000	40,000	40,000
36000 5100	A/Rec'd Penalties	4,553	4,000	2,850	4,000	4,000	4,000
36000 9000	Miscellaneous	3,595	1,500	537	1,500	1,500	1,500
36900 81	Over & Short	(50)	0	(105)	0	0	0
360	MISCELLANEOUS REVENUES SUBTOTAL	163,314	45,500	25,747	45,500	45,500	45,500
387							
387	City Mapping System	0	0	0	50,000	0	0
38710 5500	Wrg. Ave. & Dump Hill Rd	0	150,000	0	0	0	0
	TOTAL INTERFUND TRANSFERS	0	150,000	0	50,000	0	0
	CURRENT REVENUES	3,215,689	3,301,232	1,768,156	3,118,250	3,030,850	3,066,850
	ELECTRIC FUND REVENUES TOTAL	5,015,689	4,801,232	3,411,051	4,818,250	4,730,850	4,766,850

34400 0000

32200 1000 Electrical Permit fees.  
34411 1000 Residential Sales of 10,250,980 KWH @ .0975, service charges and block rate average.  
34411 2000 Small Commercial Sales 5,575,000 KWH @ .0897, service charges and block rate average.  
34411 3000 Large Commercial Sales 13,000,000 KWH @ .0923, service charges and block rate average  
34411 4000 Local Street Lighting, general fund support for City Street Lights.  
34411 5000 Fuel Adjustment Charges  
34411 6000 Tyee adjustment-Ord. 14.16.730 cost of wholesale power purchases above \$.0584/KWH.  
34411 7000 State Street Lighting per Dot/pf contract.  
34411 8000 Harbor Sales of 680,000 KWH @ .1324, service charges and block rate average.  
34412 3000 Water, sewer & garbage billing charges to other departments  
34412 4000 Rent From Electric Property- General Telephone and Cablevision pole rentals  
34412 5000 Other Electric Revenue- Connect and Re-Connect Fees  
34413 1000 Contract Work,  
340 CHARGES FOR SERVICES SUBTOTAL

360

36010 0000 Interest Income from Investments  
36050 0000 A/Rec'd Penalties  
36090 0000 Other Miscellaneous Revenue- cashier over and shortages, misc.  
360 MISCELLANEOUS REVENUES SUBTOTAL

387

387 Transfer from other City Departments for City Mapping System  
38710 5500 Wrg. Ave. (Reimburse form DOT), Dump Hill Rd (in Solid Waste & Water Projects.

CURRENT REVENUES

ELECTRIC FUND REVENUES TOTAL

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50110 10	Administration						
50110 11	Administration Regular Pay	74551	95000	42602	95000	95000	95000
50110 12	Overtime Pay	2221	2500	480	2500	2500	2500
50110 13	Holidays	22083	20640	13858	24950	24950	24950
50110 14	Vacation	50681	52980	31082	54575	54575	54575
50110 15	Sick Leave	19753	24494	11592	25230	25230	25230
50110 17	Shift Differential	101	100	105	150	150	150
50110 10	<b>ADMIN. SALARIES SUBTOTAL</b>	<b>169390</b>	<b>195714</b>	<b>99719</b>	<b>202405</b>	<b>202405</b>	<b>202405</b>
50110 20	Personnel Benefits	-84880					
50110 2100	Pension	48325	49062	16707	50533	50533	50533
50110 2200	Medicare	708	4410	332	4542	4542	4542
50110 2300	Health Insurance	18367	20317	5885	20926	20926	20926
50110 2400	Life Insurance	69	91	22	94	94	94
50110 2500	Workers Comp.	23150	30927	20709	33977	33977	33977
50110 2600	Unemployment Comp.	1820	1521	0	1600	1600	1600
50110 2700	Fica	1081	0	55	100	100	100
50110 20	<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>8640</b>	<b>106328</b>	<b>43710</b>	<b>111772</b>	<b>111772</b>	<b>111772</b>
50110 31	Office Supplies	1729	1000	1305	2000	2000	2000
50110 32	Operating Supplies	1924	500	18	500	500	500
50110 33	Maintenance Supplies	0	500	0	500	500	500
50110 34	Small Tools & Equip.	3148	3000	241	3000	3000	3000
50110 35	Inventory	-48258	0	6917	20000	15000	15000
50110 30	<b>SUPPLIES SUBTOTAL</b>	<b>-41457</b>	<b>5000</b>	<b>8481</b>	<b>26000</b>	<b>21000</b>	<b>21000</b>
50110 40	Other Services & Charges						
50110 41	Professional Services	26436	40000	2067	50000	40000	40000
50110 42	Communications	6325	5000	2508	5000	5000	5000
50110 43	Travel & Training	7598	15000	4814	15000	15000	15000
50110 44	Printing & Advertising	2239	2500	404	1500	1500	1500
50110 4501	Vehicle Replacement	51212	24983	12492	35900	26235	26235
50110 4502	Equip/Work Orders	-35210	0	0	0	0	0
50110 46	Insurance, Property	26270	30000	23887	25000	25000	25000
50110 4601	Insurance, Liability	22765	41000	23158	26000	26000	26000
50110 47	Utilities	2220	3000	953	3000	3000	3000
50110 48	Repair & Maintenance	3310	4000	1991	4000	4000	4000
50110 49	Miscellaneous	1121	0	0	500	500	500
50110 4910	Overhead Charges	81791	90226	45113	71465	91500	91500
50110 4920	Motor Pool Operations & Maintenance	24938	25000	13885	25000	25000	25000
50110 40	<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>221015</b>	<b>280709</b>	<b>131272</b>	<b>262365</b>	<b>262735</b>	<b>262735</b>

ACCOUNT #	NARRATIVE DETAIL
50110	ELECTRIC UTILITY
50110 11	Regular pay, Supt., Supt. Secretary, Office Manager.
50110 12	Overtime for the PMP&L Administration.
50110 13	Holiday Pay for PMP&L employees
50110 14	Vacation pay for PMP&L employees
50110 15	Sick Leave Pay for PMP&L employees
50110 17	Shift Differential - per IBEW agreement art. 11.8.
50110 2100	Pension, PERS @ 15.94% of gross wages.
50110 2200	Medicare, .0145% of gross wages for employees.
50110 2300	Health Insurance.
50110 2400	Life Insurance, Transamerica Insurance Co. \$15.12/yr. per employee.
50110 2500	Workers Compensation, 6.4% of gross wages of all employees, except clerical use .47%, Supt .97%.
50110 2600	Unemployment Compensation, rate is .5% on gross wages per employee.
50110 2700	FICA
50110 31	Office Supplies, stationary, pens, pencils, forms, copy paper, computer disks, file fldrs, printer ribbons, paper.
50110 32	Operating Supplies, cleaning supplies, towels, soap, sanitation supplies, film.
50110 33	Maintenance Supplies, light bulbs, paint, copier developer, rug cleaner.
50110 34	Small Tools & Equipment, software, calculator, file cabinets, drafting supplies, administrative equipment.
50110 35	Inventory shows actual expenditures for replacement into inventory.
50110 41	Professional Services, audit, surveyors and engineering services, attorney fees, bid specs, software.
50110 42	Communication, telephone and mailing expenses.
50110 43	Travel & Training, UB & Supt NWPPA, Lineman Schl, Supt State Mgrs, Ruralite safety prgrm, see addendum for travel.
50110 44	Printing & Advertising, legal advertising, public service ads.
50110 4501	Vehicle replacement cost (submitted by motor pool).
50110 46	Property Insurance and AML JIA insurance costs for the Electric Utility.
50110 4601	Liability Insurance cost for the Electric Utility, including Crystal Lake dam.
50110 47	Utilities, water, sewer and garbage costs (shows anticipated increase.)
50110 48	Maintenance & service contracts with Radix, OTC, Xerox.
50110 49	Miscellaneous Expenses.
50110 4910	Electrical sales less Power Purchase costs times .05%
50110 4920	Motor pool O&M, actual costs of insurance, gas, oil, parts, freight.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50110 60	Capital Outlays						
50110 64	Machinery & Equipment						
50110 6403	Poles, Towers & Fixtures	19746	10000	3754	10000	10000	10000
50110 6404	Overhead Conductors & Devices	3734	5000	850	5000	5000	5000
50110 6405	Underground Conduit	15797	5000	485	5000	5000	5000
50110 6406	Underground Conductors & Devices	23657	6000	656	5000	5000	5000
50110 6407	Line Transformers	22230	50000	1464	30000	30000	30000
50110 6408	Services	25574	15000	12216	20000	20000	20000
50110 6409	Meters	8526	5000	591	5000	5000	5000
50110 6412	Street Lighting & Signal System	333	1000	3199	2500	2500	2500
50110 6451	Office Furniture & Equipment	1952	10000	3880	20000	10000	10000
50110 6453	Stores Equipment	0	1000	0	1000	1000	1000
50110 6454	Tools, Shop & Garage Equipment	5385	5000	0	5000	5000	5000
50110 6455	Laboratory Equipment	0	4000	2539	4500	4500	4500
50110 6457	Communication Equipment	769	10000	960	15000	10000	10000
50110 64	<b>MACHINERY &amp; EQUIPMENT SUBTOTAL</b>	<b>127703</b>	<b>127000</b>	<b>30594</b>	<b>128000</b>	<b>113000</b>	<b>113000</b>
50110 65	Work in Progress		0	0	0	0	0
50110 6562	Automatic Load Control	16436	60000	0	50000	50000	50000
50110 6563	Pump-Back System, Crystal Lake Hydro	0	400000	9990	330000	330000	330000
50110 6564	Generation, Distribution Facilities	296365	60000	35437	20000	20000	20000
50110 6569	Wrangell Ave Upgrade	514	75000	1005	50000	50000	50000
50110 6570	Elec. Line Rebuild To Solid Waste Fac	0	35000	0	0	0	0
50110 6571	Water Treatment Elec. Line Rebuild	0	35000	0	0	0	0
50110 6573	Phase II 24.9 KV Line Rebuild	138523	315000	30510	275000	275000	275000
50110 6575	Point Fredrick Extension	0	0	0	0	0	0
50110 65	GIS-Mapping System	0	0	0	100000	0	0
50110 65	Crystal Lake FERC Safety Inspection	0	0	11	75000	75000	75000
50110 65	Equipment Storage Building	0	0	0	500000	0	0
	<b>WORK IN PROGRESS</b>	<b>451838</b>	<b>980000</b>	<b>76953</b>	<b>1400000</b>	<b>800000</b>	<b>800000</b>
50110 65							
50110 60	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>579541</b>	<b>1107000</b>	<b>107547</b>	<b>1528000</b>	<b>913000</b>	<b>913000</b>

## ACCOUNT #

## NARRATIVE DETAIL

50110 60 Capital outlays

50110 6403 Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire, x-arms for blanket work order svcs.  
50110 6404 Overhead conductors and devices, circuit breakers, insulators, arresters for blanket work order services.  
50110 6405 Underground conduit, concrete, iron pipe, excavation, lighting systems, vaults for blanket work order services.  
50110 6406 Underground conductors & devices, armored conductors, submarine cable, switches, 24.9 cable for Indian St. rebld.  
50110 6407 Line Transformers, fuse holders, lighting arresters, capacitors.  
50110 6408 Services, brackets, cables, and wire, conduit insulators, conduit, etc. for services (secondary).  
50110 6409 Meters, watt-hour meters, limiting devices, instrument transformers, switches.  
50110 6412 Street lighting and signal system, cable vaults, lamp equipment, foundations, etc.  
50110 6451 Office furniture and equipment, copier to replace 1025, plan copier, desk, chairs, tables.  
50110 6453 Stores Equipment, pallet jack, shelving for material storage, roto bin.  
50110 6454 Shop and garage tools and equipment, chargers, air compressor, all tools signed out by employees.  
50110 6455 Laboratory Equipment, meter testing equipment, voltage & frequency recorder, pentameter #835110.  
50110 6457 Communication Equipment, repeater for scada, solar panels, cables, radios for vehicles.

50110 6562 Automatic Load Control, to tie Scada systems together with Hydro, Diesel and Petersburg (AEA) Sub.  
50110 6563 Crystal Lake Pump-Back System  
50110 6564 Generation, Distribution Facilities, demolish Swainson Bldg, construct garage at City Shop.  
50110 6569 Wrangell Ave Electrical Upgrade  
50110 6570 Rebuild Power line to facilitate new solid waste facility (contract work revenue).  
50110 6571 Rebuild Power line to the City water treatment plant (contract work revenue).  
50110 6573 Phase II, 24.9KV Line Rebuild.  
50110 6575 Point Fredrick Line Extension  
50110 65 GIS- Mapping System for the City  
50110 65 Crystal Lake FERC Dam Safty Inspection by Contractor  
50110 65 Equipment Storage Shed

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50110 70	Debt Service						
50110 71	Principal	0	40358	0	40358	40358	40358
50110 72	Interest	38769	34642	11435	34642	34642	34642
50110 73	Service Charges	502	500	0	500	500	500
50110 70	<b>DEBT SERVICE SUBTOTAL</b>	<b>39271</b>	<b>75500</b>	<b>11435</b>	<b>75500</b>	<b>75500</b>	<b>75500</b>
50120	Customer Accounts Expense						
50120 11	Regular Pay	42885	45000	14992	35000	35000	35000
50120 12	Overtime Pay	937	1000	38	1000	1000	1000
50120 2100	Customer Accts. Pension	9328	7420	2672	5500	5500	5500
50120 2200	Customer Accts. Medicare	120	667	59	150	150	150
50120 2300	Customer Health Insurance	4307	3073	1688	3300	3300	3300
50120 2400	Customer Accts. Life Insurance	19	14	7	15	15	15
50120 2600	Customer Accts. Unempl. Expense	347	230	0	220	220	220
50120 30	Supplies	8372	3500	1314	2915	2915	2915
50120 40	Other Services & Charges	2509	3000	4010	4000	4000	4000
50120 49	Uncollectible Accounts - Bad Debt	3372	15000	0	20000	15000	15000
50120	<b>CUSTOMER ACCOUNT EXPENSE SUBTOTAL</b>	<b>72196</b>	<b>78904</b>	<b>24780</b>	<b>72100</b>	<b>67100</b>	<b>67100</b>
50130	Hydraulic Power Production						
50131	Hydro Operating Expense						
50131 11	Reg. Pay/ Operation	2649	3600	1429	5000	5000	5000
50131 12	Overtime Pay/ Operation	1241	1500	145	1500	1500	1500
50131 2100	Hydro Operating Pension Exp.	333	822	233	822	822	822
50131 2200	Hydro Operating Medicare Exp.	6	74	1	7	7	7
50131 2300	Hydro Operating Health Insurance Exp.	100	340	105	238	238	238
50131 2400	Hydro Operating Life Insurance Exp.	1	2	1	8	8	8
50131 2600	Hydro Operating Unempl. Expense	9	25	0	25	25	25
50131 30	Hydro Supplies	959	2500	535	2500	2500	2500
50131 40	Other Services & Charges	12138	25000	7471	25000	20000	20000
50131	<b>HYDRO OPERATING EXPENSE SUBTOTAL</b>	<b>17436</b>	<b>33863</b>	<b>9920</b>	<b>35100</b>	<b>30100</b>	<b>30100</b>



## ACCOUNT #

## NARRATIVE DETAIL

50110 71 Principal on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).  
50110 72 Interest on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).  
50110 73 Bank service charges.

50120 11 Meter reading, labor needed for meter reading.  
50120 12 Meter reading overtime required to read meters.  
50120 2100 Payroll burden for pension  
50120 2200 Payroll burden for medicare  
50120 2300 Payroll burden for Health Insurance  
50120 2400 Payroll burden for insurance  
50120 2600 Payroll burden for Unemployment compensation  
50120 30 Meter reading supplies, Radix batteries, utility bills.  
50120 40 Other Services and charges, billing Software upgrades  
50120 49 Uncollectible accounts, electric bills not collected.

50130 Blind Slough Hydro Operations.  
50131 11 Regular pay labor for the operation of Blind Slough Hydro Unit.  
50131 12 Overtime needed to operate the Blind Slough Hydro Unit.  
50131 2100 Payroll burden for pension  
50131 2200 Payroll burden for medicare  
50131 2300 Payroll burden for Health Insurance  
50131 2400 Payroll burden for insurance  
50131 2600 Payroll burden for Unemployment compensation  
50131 30 Hydraulic oil, turbine oil, sorbent, rags and distilled water for batteries.  
50131 40 Annual land & admin chgs for Federal Proj 201, monthly charges for scade radio link to Blind Slough.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50132	Hydro Maintenance Expense						
50132 11	Reg. Pay/ Maintenance	7526	25000	4158	15000	15000	15000
50132 12	Overtime Pay/ Maintenance	595	1500	96	1500	1000	1000
50132 2100	Hydro Maintenance Pension Exp.	1762	4274	847	2130	2130	2130
50132 2200	Hydro Maintenance Medicare Exp.	6	384	10	150	150	150
50132 2300	Hydro Maintenance Health Ins. Exp.	618	1770	331	500	500	500
50132 2400	Hydro Maintenance Life Insurance Exp.	2	8	1	5	5	5
50132 2600	Hydro Maintenance Unempl. Expense	46	132	0	15	15	15
50132 30	Supplies/ Maintenance	6433	12000	699	10000	7500	7500
50132 40	Other Services & Charges/ Maint.	98	2500	2013	4500	4500	4500
50132	<b>HYDRO MAINT. EXPENSE SUBTOTAL</b>	<b>17086</b>	<b>47568</b>	<b>8155</b>	<b>33800</b>	<b>30800</b>	<b>30800</b>
50130	<b>TOTAL HYDRAULIC POWER PRODUCTION</b>	<b>34522</b>	<b>81431</b>	<b>18075</b>	<b>68900</b>	<b>60900</b>	<b>60900</b>
50140	Diesel Power Production						
50141	Diesel Operating Expense						
50141 11	Reg. Pay/ Operation	6689	12000	4175	20000	17000	17000
50141 12	Overtime Pay/ Operation	2450	6000	878	6000	3000	3000
50141 2100	Diesel Operation Pension Exp.	1309	2903	697	2903	2903	2903
50141 2200	Diesel Operation Medicare Exp.	26	261	0	250	250	250
50141 2300	Diesel Operation Health Insurance Exp	670	1202	362	732	732	732
50141 2400	Diesel Operation Life Insurance Exp.	2	5	2	5	5	5
50141 2600	Diesel Operation Unempl. Expense	35	90	0	10	10	10
50141 30	Diesel Supplies/ Operation	422	500	0	500	500	500
50141 3501	Diesel Fuel	37690	55000	16094	55000	45000	55000
50141 40	Other Services & Charges	0	15000	0	15000	8000	8000
50141	<b>DIESEL OPERATING EXPENSE SUBTOTAL</b>	<b>49293</b>	<b>92961</b>	<b>22208</b>	<b>100400</b>	<b>77400</b>	<b>87400</b>
50142	Diesel Maintenance						
50142 11	Reg. Pay/ Maintenance	4800	5000	8078	20000	20000	20000
50142 12	Overtime Pay/ Maintenance	1752	2000	611	2000	2000	2000
50142 2100	Diesel Maintenance Pension Exp.	1132	1129	1641	3500	3500	3500
50142 2200	Diesel Maintenance Medicare Exp.	0	102	1	20	20	20
50142 2300	Diesel Maintenance Health Ins. Exp.	187	468	651	1290	1290	1290
50142 2400	Diesel Maintenance Life Insurance Exp	1	2	2	5	5	5
50142 2600	Diesel Maintenance Unempl. Expense	23	35	0	35	35	35
50142 30	Supplies/ Maintenance	2731	1200	2655	5000	4000	4000
50142 40	Other Services & Charges	0	500	140	500	300	300
50142	<b>DIESEL MAINT. SUBTOTAL</b>	<b>10626</b>	<b>10436</b>	<b>13779</b>	<b>32350</b>	<b>31150</b>	<b>31150</b>
99	<b>TOTAL DIESEL POWER PRODUCTION</b>	<b>59919</b>	<b>103397</b>	<b>35987</b>	<b>132750</b>	<b>108550</b>	<b>118550</b>

## ACCOUNT #

## NARRATIVE DETAIL

50132 11 Reg. pay labor to repl conduit & pwr cable to Bl Slough Dam, hydro maint, dam face clearing, mastic, ROW clearing.  
 50132 12 Overtime pay labor for Blind Slough Hydro maintenance.  
 50132 2100 Payroll burden for pension  
 50132 2200 Payroll burden for medicare  
 50132 2300 Payroll burden for Health Insurance  
 50132 2400 Payroll burden for life insurance  
 50132 2600 Payroll burden for Unemployment compensation  
 50132 30 Maint. supplies used at Bl Slough Hydro, paint, station batteries, brushes, clips, oxygen, acetylene, nitrogen.  
 50132 40 Repair bearing housing gate, dam handrail, Temsco flights to dam for maint. of dam site.

50130 Blind Slough Hydro total expenses.

50140 Downtown Diesel Plant.

50141 11 Operator regular pay for the operation of the diesel plant, training of diesel operators.  
 50141 12 Operator overtime pay for the operation of the diesel plant.  
 50141 2100 Payroll burden for pension  
 50141 2200 Payroll burden for medicare  
 50141 2300 Payroll burden for Health Insurance  
 50141 2400 Payroll burden for insurance  
 50141 2600 Payroll burden for Unemployment compensation  
 50141 30 Operation supplies for plant, grease, lube oil, cleaning rags, log books.  
 50141 3501 Diesel plant fuel for operation calculated at \$1.50/Gal.  
 50141 40 Air Quality control permit fees - D.E.C.

50142 11 Regular pay needed for the maintenance of diesel plant.  
 50142 12 Overtime pay for diesel plant maintenance.  
 50142 2100 Payroll burden for pension  
 50142 2200 Payroll burden for medicare  
 50142 2300 Payroll burden for Health Insurance  
 50142 2400 Payroll burden for insurance  
 50142 2600 Payroll burden for Unemployment compensation  
 50142 30 Materials used in the maintenance of diesel plant, paint, brushes, generator cleaner, rags.  
 50142 40 Repair voltage regulators, relays, magnetic starters & thermal heaters for superior.

50140 Total diesel costs, operation and maintenance.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50150 2100	Tyee Power Purchase Pension Exp.	1966	2823	1741	3500	3500	3500
50150 2200	Tyee Power Purchase Medicare Exp.	50	254	62	120	120	120
50150 2300	Tyee Power Purchase Health Ins. Exp.	887	1169	1073	2100	2100	2100
50150 2400	Tyee Power Purchase Life Ins. Exp.	3	5	4	10	10	10
50150 2600	Tyee Power Purchase Unempl. Exp.	44	88	0	5	5	5
50150 2700	Tyee Power Purchase Fica	87	0	0	5	5	5
50150 5101	Power Purchase Costs	720313	834650	476645	859650	859650	859650
50150 5102	Wrangell/TBPC Net Billable Expense	548308	525350	197056	525350	525350	525350
50150 5103	NON-BILLABLE TBPC Expenses- Psg Share	41298	50000	5992	50000	50000	50000
50150 5104	Petersburg Net Billable Expenses	27397	20000	14605	30000	28000	28000
50150	<b>POWER PURCHASE TOTAL</b>	<b>1340353</b>	<b>1434339</b>	<b>697178</b>	<b>1470740</b>	<b>1468740</b>	<b>1468740</b>
50172	Line & Station Operation						
50172 11	Regular Pay	48345	55000	33969	68000	68000	68000
50172 12	Overtime Pay	6478	7500	3008	7500	6500	6500
50172 2100	Line/Station Operation Pension Exp.	10445	9275	6325	12500	10000	10000
50172 2200	Line/Station Medicare Exp.	304	834	171	350	350	350
50172 2300	Line/Station Operation Health Ins Exp	3338	3841	2494	5000	5000	5000
50172 2400	Line/Station Operation Life Ins. Exp.	13	17	9	20	20	20
50172 2600	Line/Station Operation Unempl. Exp.	351	287	0	10	10	10
50172 2700	Line/Station Operation Fica.	87	0	10	20	20	20
50172 30	Supplies	11031	8000	6142	12000	10000	10000
50172 40	Other Services & Charges	7887	10000	5224	10000	10000	10000
50172	<b>LINE &amp; STATION OPERATION SUBTOTAL</b>	<b>88279</b>	<b>94754</b>	<b>57352</b>	<b>115400</b>	<b>109900</b>	<b>109900</b>
50173 11	Regular Pay	3614	4500	3627	6500	6500	6500
50173 12	Overtime Pay	0	200	43	200	200	200
50173 2100	Street Lighting Maint. Pension Exp.	714	758	718	1500	1500	1500
50173 2200	Street Lighting Maint. Medicare Exp.	26	68	30	65	65	65
50173 2300	Street Lighting Maint. Health Ins Exp	210	314	310	620	620	620
50173 2400	Street Lighting Maint. Life Ins. Exp.	1	2	1	5	5	5
50173 2600	Street Lighting Maint. Unempl. Exp.	19	23	0	5	5	5
50173 2700	Street Lighting Maint. Fica	19	0	0	5	5	5
50173 30	Supplies	1865	1500	828	2000	1500	1500
50173 40	Other Services & Charges	0	100	0	100	100	100
50173	<b>STREET LIGHTING MAINTENANCE</b>	<b>6468</b>	<b>7465</b>	<b>5557</b>	<b>11000</b>	<b>10500</b>	<b>10500</b>

ACCOUNT #	NARRATIVE DETAIL
50150 2100	Payroll burden for pension
50150 2200	Payroll burden for medicare
50150 2300	Payroll burden for Health insurance
50150 2400	Payroll burden for insurance
50150 2600	Payroll burden for Unemployment compensation
50150 2700	Fica
50150 5101	Estimated 21,250,000KWH at \$.068 less estimated Psg share of Tyee operating and maintenance costs .
50150 5102	Petersburg's share of TBPA O & M of Tyee that are net billable expenses from purchased power costs.
50150 5103	Petersburg's share of TBPA expenses that are not reimbursable from purchased power, Wrg. & Psg. shared costs.
50150 5104	PMP&L expenditures that are net billable, PMC travel & per diem, operation Psg Sub, line patrol.
50172 11	Regular pay labor involved in the distribution lines and station operation.
50172 12	Overtime involved in the distribution lines and station.
50172 2100	Payroll burden for pension
50172 2200	Payroll burden for medicare
50172 2300	Payroll burden for Health insurance
50172 2400	Payroll burden for insurance
50172 2600	Payroll burden for Unemployment compensation
50172 2700	Fica
50172 30	Zep & Chemsearch supplies for general plant.
50172 40	Certificate of Fitness fees, volt meter calibration, boom truck insulation testing, raingear.
50173 11	Regular pay labor involved with the maintenance of street lighting.
50173 12	Overtime involved with the maintenance of street lighting.
50173 2100	Payroll burden for pension
50173 2200	Payroll burden for medicare
50173 2300	Payroll burden for Health insurance
50173 2400	Payroll burden for insurance
50173 2600	Payroll burden for Unemployment compensation
50173 2700	Fica
50173 30	Lamps, wire, fuses, photo cells, lens, etc.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50174 11	Regular Pay/ Operation	11449	10000	7607	15000	15000	15000
50174 12	Overtime/ Operation	79	500	36	500	500	500
50174 2100	Meter Maint. Pension Exp.	2760	1694	1495	3000	3000	3000
50174 2200	Meter Maint. Medicare Exp.	16	152	22	150	150	150
50174 2300	Meter Maint. Health Insurance Exp.	1098	702	665	1200	1200	1200
50174 2400	Meter Maint. Life Ins. Exp.	3	3	2	5	5	5
50174 2600	Meter Maint. Unempl. Exp.	75	52	0	5	5	5
50174 2700	Meter Maint. Fica	18	0	0	5	5	5
50174 30	Supplies	628	165	220	500	500	500
50174 40	Other Services & Charges	60	100	165	100	100	100
50174	<b>METERS MAINTENANCE</b>	<b>16186</b>	<b>13368</b>	<b>10212</b>	<b>20465</b>	<b>20465</b>	<b>20465</b>
50175 11	Regular Pay/ Operation	13646	12000	8975	15000	15000	15000
50175 12	Overtime/ Operation	906	2000	222	2000	2000	2000
50175 2100	Customer Instal. Pension Exp.	2643	2258	1812	3500	3000	3000
50175 2200	Customer Instal. Medicare Exp.	9	203	27	50	50	50
50175 2300	Customer Instal. Health Insurance Exp	596	935	593	1000	1000	1000
50175 2400	Customer Instal. Life Ins. Exp.	2	4	2	5	5	5
50175 2600	Customer Instal. Unempl. Exp.	79	70	0	5	5	5
50175 2700	Customer Instal. Fica	20	0	0	5	5	5
50175 30	Supplies	5196	500	607	1000	1000	1000
50175 40	Other Services & Charges	0	500	0	100	100	100
50175	<b>CUSTOMER INSTALLATIONS</b>	<b>23097</b>	<b>18470</b>	<b>12238</b>	<b>22665</b>	<b>22165</b>	<b>22165</b>
50176 11	Regular Pay/ Maintenance	52409	50000	34018	65000	65000	65000
50176 12	Overtime	3100	500	1327	3000	3000	3000
50176 2100	Struct/Equip. Pension Exp.	11939	8145	6839	13000	13000	13000
50176 2200	Struct/Equip. Medicare Exp.	157	732	135	275	275	275
50176 2300	Struct/Equip. Health Insurance Exp.	3950	3373	2594	5000	5000	5000
50176 2400	Struct/Equip. Life Ins. Exp.	15	15	10	20	20	20
50176 2600	Struct/Equip. Unempl. Exp.	331	253	0	5	5	5
50176 2700	Struct/Equip. Fica	159	0	47	100	100	100
50176 30	Supplies	4280	5000	1048	5000	5000	5000
50176 40	Other Services & Charges	481	500	758	500	500	500
50176	<b>STRUCTURE &amp; EQUIPMENT MAINTENANCE</b>	<b>76821</b>	<b>68518</b>	<b>46776</b>	<b>91900</b>	<b>91900</b>	<b>91900</b>

ACCOUNT #	NARRATIVE DETAIL
50174 11	Regular pay for meter testing checks, line orders.
50174 12	Overtime pay for line orders and meter testing
50174 2100	Payroll burden for pension
50174 2200	Payroll burden for medicare
50174 2300	Payroll burden for Health insurance
50174 2400	Payroll burden for life insurance
50174 2600	Payroll burden for Unemployment compensation
50174 2700	Fica
50174 30	Fuses, connectors, tape, meter seals, meter boots & sealing rings.
50174 40	Meter tests performed by others, repair meter elements.
50175 11	Labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 12	Overtime labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 2100	Payroll burden for pension
50175 2200	Payroll burden for medicare
50175 2300	Payroll burden for Health insurance
50175 2400	Payroll burden for insurance
50175 2600	Payroll burden for Unemployment compensation
50175 2700	Fica
50175 30	Supplies, rock, anchors, wire, insulators, guys, anchors slugs, poles, x-arms, charged to others.
50175 40	Other services & charges, cranes, specialized equipment needed.
50176 11	Labor involved with the maintenance of PMP&L equipment and structures.
50176 12	Overtime labor involved with the maintenance of PMP&L equipment and structures.
50176 2100	Payroll burden for pension
50176 2200	Payroll burden for medicare
50176 2300	Payroll burden for Health insurance
50176 2400	Payroll burden for insurance
50176 2600	Payroll burden for Unemployment compensation
50176 2700	Fica
50176 30	Oil, grease, paint, batteries, oxygen, lumber for repairs.
50176 40	Cylinder demurrage, outside welders & equipment.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR RECOMMENDE
50177 11	Regular Pay/ Maintenance	10353	35000	9791	35000	35000	35000
50177 12	Overtime	331	500	127	500	500	500
50177 2100	Line Maint. Pension Exp.	2269	5726	2000	5725	5725	5725
50177 2200	Line Maint. Medicare Exp.	67	515	81	525	525	525
50177 2300	Line Maint. Health Insurance Exp.	917	2371	882	2375	2375	2375
50177 2400	Line Maint. Life Ins. Exp.	3	10	3	10	10	10
50177 2600	Line Maint. Unempl. Exp.	69	177	0	20	20	20
50177 2700	Line Maint. Fica	69	0	13	20	20	20
50177 30	Supplies	5072	3000	166	2000	2000	2000
50177 40	Other Services & Charges	3244	250	0	100	100	100
50177	<b>LINE MAINTENANCE</b>	<b>22394</b>	<b>47549</b>	<b>13063</b>	<b>46275</b>	<b>46275</b>	<b>46275</b>
50178 11	Regular Pay/ Maintenance	464	1000	3498	5000	4000	4000
50178 12	Overtime	36	250	0	250	250	250
50178 2100	Transformer Maint. Pension Exp.	88	201	698	825	825	825
50178 2200	Transformer Maint. Medicare Exp.	1	18	19	30	30	30
50178 2300	Transformer Maint. Health Ins. Exp.	5	84	417	425	425	425
50178 2400	Transformer Maint. Life Ins. Exp.	1	1	1	5	5	5
50178 2600	Transformer Maint. Unempl. Exp.	2	7	0	5	5	5
50178 2700	Transformer Maint. Fica	2	0	0	5	5	5
50178 30	Supplies	859	500	0	100	100	100
50178 40	Other Services & Charges	0	100	0	100	100	100
50178	<b>TRANSFORMER MAINTENANCE</b>	<b>1458</b>	<b>2161</b>	<b>4633</b>	<b>6745</b>	<b>5745</b>	<b>5745</b>
50179 11	Regular Pay/ Maintenance	5099	7500	2848	7500	7500	7500
50179 12	Overtime	0	250	0	250	250	250
50179 2100	Distribution Pension Exp.	1186	1250	536	1000	1000	1000
50179 2200	Distribution Medicare Exp.	24	112	17	25	25	25
50179 2300	Distribution Health Insurance Exp.	317	518	105	200	200	200
50179 2400	Distribution Life Ins. Exp.	1	2	1	5	5	5
50179 2600	Distribution Unempl. Exp.	29	39	0	5	5	5
50179 2700	Distribution Fica Exp.	27	0	3	5	5	5
50179 30	Supplies	102	33	373	500	500	500
50179 40	Other Services & Charges	0	0	0	0	0	0
50179	<b>MISCELLANEOUS DISTRIBUTION EXPENSE</b>	<b>6785</b>	<b>9704</b>	<b>3883</b>	<b>9490</b>	<b>9490</b>	<b>9490</b>



ACCOUNT #	NARRATIVE DETAIL
50177 11	Regular labor involved in the maintenance of distribution lines.
50177 12	Overtime labor involved in the maintenance of distribution lines.
50177 2100	Payroll burden for pension
50177 2200	Payroll burden for medicare
50177 2300	Payroll burden for Health insurance
50177 2400	Payroll burden for insurance
50177 2600	Payroll burden for Unemployment compensation
50177 2700	Fica
50177 30	Supplies, insulators, anchors, guys, bolts, wire, poles, x-arms used in line maintenance.
50177 40	Other services & charges, clearing power line right of way.
50178 11	Labor involved with distribution transformers.
50178 12	Overtime labor involved with distribution transformers.
50178 2100	Payroll burden for pension
50178 2200	Payroll burden for medicare
50178 2300	Payroll burden for Health insurance
50178 2400	Payroll burden for insurance
50178 2600	Payroll burden for Unemployment compensation
50178 2700	Fica
50178 30	Supplies, paint, oil, numbers, fuses, wire, etc.
50178 40	Other services & charges, transformer oil testing.
50179 11	Labor involved with miscellaneous plant distribution, Christmas lights, Chamber of Commerce, etc.
50179 12	Overtime labor involved with miscellaneous plant distribution, Christmas lights.
50179 2100	Payroll burden for pension
50179 2200	Payroll burden for medicare
50179 2300	Payroll burden for Health insurance
50179 2400	Payroll burden for insurance
50179 2600	Payroll burden for Unemployment compensation
50179 2700	Fica
50179 30	Miscellaneous supplies not chargeable to other accounts.
50179 40	Other services & charges.

ACCOUNT #	DESCRIPTION	91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50180 11	Regular Pay/ Maintenance	259	1000	0	1000	1000	1000
50180 12	Overtime	0	250	0	250	250	250
50180 2100	Underground Maint. Pension Exp.	48	201	0	200	200	200
50180 2200	Underground Maint. Medicare Exp.	2	18	0	20	20	20
50180 2300	Underground Maint. Health Ins Exp.	35	8	0	10	10	10
50180 2400	Underground Maint. Life Ins. Exp.	1	1	0	5	5	5
50180 2600	Underground Maint. Unempl. Exp.	1	7	0	5	5	5
50180 2700	Underground Maint. Fica Exp.	6	0	0	5	5	5
50180 30	Supplies	2982	3000	0	2000	2000	2000
50180 40	Other Services & Charges	0	0	0	100	100	100
50180	<b>UNDERGROUND MAINTENANCE</b>	<b>3334</b>	<b>4485</b>	<b>0</b>	<b>3595</b>	<b>3595</b>	<b>3595</b>
58710	Inter Fund Transfer						
58710 58	Transf to Motor Pool For New Vehicles	28386	0	0	0	0	0
58710	<b>INTER FUND TRANSFER</b>	<b>28386</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>50100 00</b>	<b>ELECTRIC FUND EXPENDITURES TOTAL</b>	<b>2756598</b>	<b>3734796</b>	<b>1331898</b>	<b>4278067</b>	<b>3611737</b>	<b>3621737</b>
	<b>ELECTRIC FUND APPROPRIATIONS</b>	<b>2770701</b>	<b>3734796</b>	<b>1402870</b>	<b>4278067</b>	<b>3611737</b>	<b>3621737</b>
	<b>ELECTRIC FUND RESERVE</b>	<b>277070</b>	<b>373480</b>	<b>140287</b>	<b>427807</b>	<b>361174</b>	<b>362174</b>
	<b>ELECTRIC CONSTRUCTION RESERVE</b>	<b>1676814</b>	<b>626956</b>	<b>1923318</b>	<b>112376</b>	<b>793939</b>	<b>782939</b>
	<b>ELECTRIC FUND TOTAL</b>	<b>4724585</b>	<b>4735232</b>	<b>3466475</b>	<b>4818250</b>	<b>4766850</b>	<b>4766850</b>

ACCOUNT #

NARRATIVE DETAIL

50180 11	Labor involved with the maintenance of underground facilities.
50180 12	Overtime labor involved with the maintenance of underground facilities.
50180 2100	Payroll burden for pension
50180 2200	Payroll burden for medicare
50180 2300	Payroll burden for Health insurance
50180 2400	Payroll burden for insurance
50180 2600	Payroll burden for Unemployment compensation
50180 2700	Fica
50180 30	Supplies, underground splices, connectors, pvc, etc.
50180 40	Other services & charges, backhoes, trucks, etc. owned by others.

Total Budgeted Electric Utility Expenses.

Electric Reserve Fund is 10% of Total Elec. Appropriations, used for emergency operation & maint. of Elec Util.  
Construction Reserve Fund = Total Reserves less Elec Reserve Fund, used for new Construc. & depreciated assets.

ELECTRIC UTILITY RECAP		91/92 ACTUAL	92/93 BUDGET YEAR APPROVED	92/93 CURRENT YEAR TO DATE	93/94 BUDGET YEAR REQUESTED	93/94 BUDGET YEAR RECOMMENDED	93/94 BUDGET YEAR APPROVED
50110 10	ADMINISTRATION SUBTOTAL (50110 10+10 20+10 30+10 40+50120)	429784	666655	307962	674642	665012	665012
50110 60	CAPITAL OUTLAY SUBTOTAL (50110 64+50110 65)	579541	1107000	107547	1528000	913000	913000
50110 70	DEBT SUBTOTAL	39271	75500	11435	75500	75500	75500
50130	HYDRO EXPENSE SUBTOTAL (50131+50132)	34522	81431	18075	68900	60900	60900
50140	DIESEL EXPENSE SUBTOTAL (50141+50142)	59919	103397	35987	132750	108550	118550
50150	POWER PURCHASE SUBTOTAL	1340353	1434339	697178	1470740	1468740	1468740
50170	DISTRIBUTION EXPENSE SUBTOTAL (50172+73+74+75+76+77+78+79+50180)	244822	266474	153714	327535	320035	320035
58710	INTERFUND TRANSFERS	28386	0	0	0	0	0
	TOTAL UTILITY EXPENSES	2756598	3734796	1331898	4278067	3611737	3621737
	ELECTRIC UTILITY RESERVE	275660	373480	133190	427807	361174	362174
	ELECTRIC CONSTRUCTION RESERVE	1140603	626956	1855564	112376	793939	782939
	ELECTRIC UTILITY	4172861	4735232	3320652	4818250	4766850	4766850

PETERSBURG MUNICIPAL POWER & LIGHT  
 FOUR YEAR PROJECTED CAPITAL PROJECTS

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION
AUTOMATIC LOAD CONTROL	93/94	50,000	Revenue	Consolidate all generation alarms to downtown power house and police dispatcher, to tie SCADA system together with Hydro, Diesel and Petersburg (APA) Sub.
PUMP-BACK SYSTEM- CRYSTAL LAKE	93/94	350,000	Revenue	Pump Crystal Lake Dam water leakage back into the penstock
WRANGELL AVE UPGRADE	93/94	50,000	Revenue	Rebuild power lines to 24.9KV on Wrangell Ave.
24.9KV LINE REBUILD	93/94	275,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
GIS MAPPING	93/94	100,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to
DAM SAFETY INSPECTION	93/94	75,000	Revenue	FERC License #201 requires a safety inspection by an engineering consultant- every five years.
Equipment Storage Building	93/94	500,000	Revenues	Excavation and installation of new building for equipment storage - Engineers estimate.
D STREET SUBSTATION	94/95	500,000	Shared Cost/ PMP&L & Customer	Build substation to service additional load at PFI and Silver Lining Seafoods.
INCREASE CRYSTAL LAKE GENERATION CAPACITY	94/95	200,000	Revenue	New coils in rotator (increase KVA size of hydro generator.)
24.9KV LINE REBUILD	94/95	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
GIS MAPPING	94/95	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION
24.9KV LINE REBUILD	95/96	275,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
NORTH NORDIC DRIVE	95/96	200,000	Revenue/L.I.D.	Underground continuation of existing underground facilities for two blocks and increase primary voltage.
24.9KV BACK FEEDER	95/96	200,000	Revenue	Rebuild existing 24.9KV feeder in muskeg for second feeder to downtown. To provide continuity of service.
2ND STREET UPGRADE (DOLPHIN TO HAUGEN STS.)	95/96	100,000	Cost included in electrical design	Conform with Public Works 6 year street upgrade
POINT FREDRICK EXTENSION	95/96	700,000	FAA/CABIN CREEK	Power line extension from Sandy Beach Rd to Point Fredrick - Contract Work
GIS MAPPING	95/96	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to
24.9KV LINE REBUILD	96/97	250,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
24.9KV BACK FEEDER	96/97	150,000	Revenue	Rebuild existing 24.9KV feeder in muskeg for second feeder to downtown. To provide continuity of service.
AIR FILTER & COOLING HYDRO BUILDING	96/97	50,000	Revenue	Reduce building temp. to increase Crystal Lake Hydro
24.9KV LINE REBUILD	97/98	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
400KW HYDRO UNIT REHABILITATION	97/98	250,000	Revenue	Increase output of Crystal Lake Hydro facilities, also repair and rebuild housing facilities for 400KW unit.
ROADWAY ACCESS	97/98	300,000	Revenue	Roadway access to new equipment facilities.
AIRPORT RUNWAY	97/98	150,000	Revenue	Reconductor underground facilities at end of airport runway.
GIS MAPPING	97/98	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to

WATER/WASTEWATER UTILITY

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the services be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for the demand.

FY 1993/94 Budget Summary

	<u>Wastewater</u>		<u>Water</u>	
Operations Reserve		52,320	Operations Reserve	
Beginning Cash Reserve - Capital		41,849	Beginning Cash Reserve - Capital	99,133
Charges for Services	496,000		Charges for Services	418,000
Other Revenues	<u>104,000</u>	Other Revenues	<u>2,256,670</u>	
TOTAL REVENUES	694,169	TOTAL REVENUES	3,336,521	
=====				
O & M Expense	416,268	O & M Expense	393,974	
Capital Expenditures	134,500	Capital Expenditures	1,599,500	
TOTAL EXPENSES	550,768	TOTAL EXPENSES	1,993,474	
=====				
ENDING CASH RESERVE - Operating	136,052	ENDING CASH RESERVE - Operating	123,759	
Capital	7,349	Capital	1,219,288	

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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WATER - FUND 402

REVENUES

BEGINNING CASH FUND BALANCE		0	301335	0	1126269	1066270	661851
Operational Reserve		0	120463		249145	189146	99133
Capital Reserve		0	180872		877124	877124	562718
GRANTS							
33200 03	Federal Grant - EDA	0	100000	0	0	0	0
33600 07	State Grant - DOA #4/91-903	0	633000	6753	269820	269820	269820
33600 08	State Grant - DOA # 4/92-002	0	520000	0	520000	520000	520000
33600 09	DEC Grant #68523 Water Expan		400000	0	400000	400000	400000
33600 18	DOA Grant #4/93-001 Water Tx Plt		1315000	263000	1052000	1052000	1052000
GRANTS TOTAL		0	2968000	269753	2241820	2241820	2241820
UTILITY SERVICES							
344 20 00 00							
34100 90	Misc Admin Charges	2	0		0	0	0
34300 90	Other Public Works Chgs	403	0	23	0	0	0
34411 10	Sales of Water Residential	176383	202904	88915	178000	178000	178000
34411 20	Sales of Water Commercial	206106	237096	16286	232000	232000	232000
34412 30	Other Operating Revenue	1875	6500	6146	2000	2000	2000
34413	Contract Work	0	10000	0	0	0	0
34413 10	Water Delivery			6393	6000	6000	6000
UTILITY SERVICES SUBTOTAL		384769	456500	117763	418000	418000	418000
MISCELLANEOUS							
360 00 00 00							
360 00 10	Interest Earnings	15360	5000	7591	14250	14250	14250
360 00 51	A/R Service Chg	116	0	-39	100	100	100
360 00 90	Misc Revenues	9747	50	579	500	500	500
MISCELLANEOUS SUBTOTAL		25223	5050	8131	14850	14850	14850
INTERFUND TRANSFERS							
387 00 00 00							
387 01 00 00	General Fund / Raw Fish Tax	0	60000	0	60000	0	0
387 02 00 00	Sales Tax Fund	0	0	0	0	0	0
INTERFUND TRANSFERS SUBTOTAL		0	60000	0	60000	0	0
CURRENT REVENUES		409992	3489550	395647	2734670	2674670	2674670
WATER REVENUES TOTAL			3790885		3860939	3740940	3336521



Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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WATER - FUND 402

EXPENDITURES

		SALARIES & WAGES					
502 20 10 00							
502 20 11 00	Regular Pay	71230	69864	35702	98363	98363	98363
502 20 11 01	Regular Pay	7152	6500	3868	6500	6500	6500
502 20 12 00	Overtime Pay	5408	2690	2143	5239	5239	5239
502 20 19 02	Wage & Benefit Clearing Account				3591	3591	3591
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>83790</b>	<b>79054</b>	<b>41713</b>	<b>113693</b>	<b>113693</b>	<b>113693</b>

		PERSONNEL BENEFITS					
502 20 20 00							
502 20 21 00	Pension	12900	14801	6065	17550	17550	17550
502 20 22 00	Medicare	247	1508	132	1596	1596	1596
502 20 23 00	Health Insurance	5349	7366	2843	8097	8097	8097
502 20 24 00	Life Insurance	21	30	11	45	45	45
502 20 25 00	Workers Compensation	2715	5580	3736	5946	5946	5946
502 20 26 00	Unemployment Compensation	512	520	0	550	550	550
502 20 27 00	FICA	735	933	335	419	419	419
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>22479</b>	<b>30738</b>	<b>13122</b>	<b>34203</b>	<b>34203</b>	<b>34203</b>

		SUPPLIES					
502 20 30 00							
502 20 31 00	Office Supplies	340	300	196	500	500	500
502 20 32 00	Operating Supplies	1062	2000	12	2000	2000	2000
502 20 32 01	Safety Supplies	399	2000	579	2000	2000	2000
502 20 32 02	Operating Supplies - Plant	68458	70000	36026	75000	72000	72000
502 20 33 00	Maintenance Supplies	16312	15000	8236	15000	15000	15000
502 20 33 01	Maintenance Supplies - Plant	12065	15000	2429	15000	15000	15000
502 20 34 00	Small Tools & Equipment	994	1500	423	2500	2000	2000
502 20 35 00	Inventory	1821	0	1648	0	0	0
<b>SUPPLIES SUBTOTAL</b>		<b>101451</b>	<b>105800</b>	<b>49549</b>	<b>112000</b>	<b>108500</b>	<b>108500</b>

		OTHER SERVICES & CHARGES					
502 20 40 00							
502 20 41 00	Professional Services	1923	6000	1781	4000	6000	6000
502 20 42 00	Communications	1439	1500	904	1500	1500	1500
502 20 43 00	Travel & Training	889	2500	2334	2500	2500	2500
502 20 44 00	Advertising & Printing	354	1000	174	4000	3000	3000
502 20 45 00	Rentals & Leases	137	0	0	0	0	0
502 20 45 01	Vehicle Replacement	8641	4321	2160	6200	4550	4550
502 20 46 00	Insurance - Property	3712	4012	3000	2900	3500	3500
502 20 46 01	Insurance - Liability	834	827	849	950	950	950

1993/94

ACCOUNT CODE

NARRATIVE DETAIL

502 20 11 00

WATER UTILITY

	<u>FTE</u>	
Superintendent	.5	\$ 23,525
Utility Worker	1	38,958
Laborer	1	29,120 @ \$14.00 Hr.
Temp Laborer	.25	6,760
Total		<u>\$ 98,363</u>

Total FTE: 2.5  
Temp: .25

502 20 11 01

Public Works Direct Billing 6,500

502 20 12 00

Overtime Pay at 7% of Gross Wages

502 20 19 02

Wage and Benefit per negotiated union contract / non-represented employees

502 20 21 00

Pension: PERS at 15.94% of Gross Wage

502 20 22 00

Medicare: 1.45% of gross wage

502 20 23 00

Medical Insurance: Annual per employee/figured actual

502 20 24 00

Life Insurance: \$15.12 annual per employee

502 20 25 00

Workers Compensation: 5.4% of Gross Wages

502 20 26 00

Unemployment Compensation: .5% of Gross Wages

502 20 31 00

Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils

502 20 32 00

Operating Supplies: Keys, film, safety supplies, row markers, cleaning supplies

502 20 32 01

Safety Supplies: Chlorine Leak Monitor.

502 20 32 02

Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies

502 20 33 00

Maintenance Supplies: Main waterline Pipe, valves, shoring materials, building repair to water materials storage shed, paint and paint supplies for hydrants, new hydrants

502 20 33 01

Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays, paint & paint supplies.

503 20 34 00

Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment small power tools

502 20 41 00

Professional Services: Lab Testing

502 20 42 00

Communications: Telephone, mail

502 20 43 00

Travel & Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees

502 20 44 00

Advertising & Printing: Public Notices & Flyers

502 20 45 00

Rentals & Leases: Rental or lease of any vehicle or equipment

502 20 45 01

Vehicle & Generator Replacement Cost (Vehicle #78A)

502 20 46 00

Insurance - Property: Based on values of property

502 20 46 01

Insurance - Liability:

502 20 46 05	Insurance - FHA Bond	0	366	366	370	370	370
502 20 47 00	Utilities	9700	10000	3959	10000	10000	10000
502 20 48 00	Repairs & Maintenance	8315	9000	3442	8000	8000	8000
502 20 49 00	Miscellaneous	201	500	233	1000	750	750
502 20 49 10	General Fund Overhead	15000	14700	7350	19218	19218	19218
502 20 49 18	Water Delivery		7500	15316	5000	5000	5000
502 20 49 20	Motor Pool Charges	5575	8000	2182	8000	7000	7000
502 20 49 49	Bad Debt	1281	250	0	0	250	250
OTHER SERVICES & CHARGES SUBTOTAL		58001	70476	44050	73638	72588	72588
OPERATION & MAINTENANCE SUBTOTAL		265721	286068	148434	333534	328984	328984
502 20 60 00		CAPITAL OUTLAYS					
502 20 62 08	Water Plt Upgrade		1315000	304	1165000	1165000	1165000
502 20 64 00	Machinery & Equipment	9347	0	0			
502 20 64 01	Other Equipment		13500		4500	4500	4500
503 20 64 09	Utility Meters	3862	0	0	10000	10000	10000
502 20 64 56	SCADA Additions		30000	12678	30000	30000	30000
502 20 65 02	Lumber St. Upgrade	15105	10000	18620	0	0	0
502 20 65 28	Hydrant Replacement	-507	0		0	0	0
502 20 65 72	Water Supply Project (Dam)	157900	922548	20040	300000	300000	300000
502 20 65	2nd Street Water Line	0	0	0	90000	90000	90000
CAPITAL OUTLAYS SUBTOTAL		185707	2291048	51642	1599500	1599500	1599500
502 20 70 00		DEBT SERVICE					
502 20 71 00	Principle	0	20000	20000	20000	20000	20000
502 20 72 00	Interest	32875	32500	32500	31500	31500	31500
DEBT SERVICE SUBTOTAL		32875	52500	52500	51500	51500	51500
59710.51	Electric Fund	0	35000	0	0	0	0
59710.58 01	Building Maintenance				13490	13490	13490
INTERFUND TRANSFERS TOTAL		0	35000	0	13490	13490	13490
WATER FUND EXPENDITURES TOTAL		484303	2664616	252576	1998024	1993474	1993474
WATER FUND APPROPRIATION		484303	2664616	252576	1998024	1993474	1993474
WATER FUND RESERVE CAPITAL			661754		1688194	1688194	1688194
WATER FUND RESERVE OPERATIONS			-397805		174721	59272	59272
WATER FUND TOTAL			2928565		3860939	3740940	3740940

502 20 47 00  
502 20 48 00  
  
502 20 49 00  
502 20 49 10  
502 20 49 20

Utilities: Electricity  
Repairs & Maintenance: Maintenance agreements, work done by outside contractor  
& Building Maintenance Specialist  
Miscellaneous: Dues, subscriptions  
General Fund Overhead: 5% billing & customer service  
Motor Pool: Vehicle operation & maintenance costs (parts, labor & insurance)

502 20 62 08  
502 20 64 00  
502 20 64 01  
502 20 64 09  
502 20 64 56  
502 20 65 02  
502 20 65 12  
502 20 65 28  
502 20 65 72

Water Plant Upgrade  
Machinery & Equipment/Plant  
Other Equipment - Xerox 5034 copier (50% water & 50% wastewater)  
Utility Meters  
Continuous Monitoring Equipment (SCADA) to comply with EPA Surface Water Treatment regulations.  
Lumber St. Upgrade  
2nd Street Waterline: Replacement of 6" asbestos waterline from Haugen Drive to City Shop.  
Hydrant Replacement  
Water Supply Project (Dam)

597 10 51  
597 10 58 01

Transfer to Electric Utility for power lines to water plant  
Transfer to Building Maintenance for listed projects

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
<b>SEWER -- FUND 403</b>							
<b>REVENUES</b>							
<b>BEGINNING CASH RESERVE</b>							
	Operating	0	284930	0	94169	94169	94169
	Capital	0	29081		52320	52320	52320
	EPA	0	134849		41849	41849	41849
		0	130000		0	0	0
32200 10	Building Permits						
		376		153	300	300	300
33600 13	DOA #4/92-003 Mitkof Hwy Laterals	0	59500	304	0	0	0
34100 90	Misc Admin Chgs	1			0	0	0
34300 90	Other Public Wrks Chags	287		60	0	0	0
	<b>REVENUES SUBTOTAL</b>	664	59500	517	300	300	300
344 00 00 00							
<b>UTILITY SERVICES</b>							
34410	Sewer Charges Residential	331765	197792	169391	340000	340000	340000
34420	Sewer Charges Commercial	101233	232908	76177	155000	155000	155000
34412 30	Other Operating Revenue	7500	1000	450	1000	1000	1000
34413	Contract Work	0	0	0	0	0	0
	<b>UTILITY SERVICES SUBTOTAL</b>	441826	431700	246018	496000	496000	496000
360 00 00 00							
<b>MISCELLANEOUS REVENUES</b>							
360 00 00 51	A/R Service Charge	26	150	3	100	100	100
360 10 00 00	Interest Earnings-O & M	17541	8000	4634	1800	1800	1800
360 10 00 01	Interest Earnings-Capital	0	0		1800	1800	1800
360 90 00 00	Misc Revenues	0	0	0	0	0	0
	<b>MISCELLANEOUS REVENUES SUBTOTAL</b>	17567	8150	4637	3700	3700	3700
397 00 00 00							
<b>INTERFUND TRANSFERS</b>							
397 10 02 00	Sales Tax Fund Transfer (I & I)	83562	165000	0	250000	100000	100000
	<b>INTERFUND TRANSFERS SUBTOTAL</b>	83562	165000	0	250000	100000	100000
<b>CURRENT REVENUES</b>		543619	664350	251172	750000	600000	600000
<b>SEWER REVENUES TOTAL</b>		543619	949280	251172	844169	694169	694169

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SEWER - FUND 403

EXPENDITURES

		SALARIES & WAGES					
503 20 10 00							
503 20 11 00	Regular Pay	104313	107792	53358	112507	112507	112507
503 20 11 01	Regular Pay/PW Direct Billing	1878	3500	1294	3500	3500	3500
503 20 12 00	Overtime Pay	6321	5345	4026	6910	6910	6910
503 20 19 02	Wage & Benefit Clearing Account				4009	4009	4009
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>112512</b>	<b>116637</b>	<b>58678</b>	<b>126926</b>	<b>126926</b>	<b>126926</b>

		PERSONNEL BENEFITS					
503 20 20 00							
503 20 21 00	Pension	18795	20892	8818	19593	19593	19593
503 20 22 00	Medicare	1881	1987	843	1782	1782	1782
503 20 23 00	Health Insurance	10008	13008	5839	9638	9638	9638
503 20 24 00	Life Insurance	34	45	18	45	45	45
503 20 25 00	Workers Compensation	4203	6611	4427	4917	4917	4917
503 20 26 00	Unemployment Compensation	872	685	0	615	615	615
503 20 27 00	FICA	2759	466	1091	671	671	671
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>38552</b>	<b>43694</b>	<b>21036</b>	<b>37261</b>	<b>37261</b>	<b>37261</b>

		SUPPLIES					
503 20 30 00							
503 20 31 00	Office Supplies	228	300	129	500	500	500
503 20 32 00	Operating Supplies	0	3000	12	2500	2500	2500
50320 3201	Safety Supplies	941	1000	0	1000	1000	1000
50320 3202	Operating Supplies-Plant	17608	30000	13002	30000	30000	30000
503 20 33 00	Maintenance Supplies	5498	5000	229	5000	5000	5000
503 20 33 01	Maintenance Supplies-Plant	14419	15000	10485	15000	15000	15000
503 20 34 00	Small Tools & Equipment	1142	2500	0	2500	2000	2000
503 20 35 00	Inventory	4074	0	-1637	0	0	0
<b>SUPPLIES SUBTOTAL</b>		<b>43910</b>	<b>56800</b>	<b>22220</b>	<b>56500</b>	<b>56000</b>	<b>56000</b>

		OTHER SERVICES & CHARGES					
503 20 40 00							
503 20 41 00	Professional Services	10303	8000	4231	8000	8000	8000
503 20 41 05	Other Legal Services		0		0	0	0
503 20 42 00	Communications	901	1500	621	1500	1500	1500
503 20 43 00	Travel & Training	387	2500	2891	3500	3500	3500
503 20 44 00	Advertising & Printing	0	0	0	1000	500	500
503 20 45 00	Rentals & Leases	137	0	0	0	0	0

1993/94  
ACCOUNT CODE

NARRATIVE DETAIL

503 20 11 00	SEWER UTILITY		
	Regular Pay	Superintendent	<u>FTE</u> .5 \$ 23,525
		Utility Worker	2 78,166
		Temp Laborer	.40 <u>10,816</u>
		Total	112,507
		Total FTE:	2.5
		Temp:	.40
503 20 11 01	Regular Pay - Public Works Direct Billing		\$ 3,500
503 20 12 00	Overtime Pay at 7% of Gross Wages		
503 20 21 00	Pension: PERS at 15.94% of Gross Wage		
503 20 22 00	Medicare: 1.45% of gross wage		
503 20 23 00	Medical Insurance: annually per employee; computed on actual coverages		
503 20 24 00	Life Insurance: \$15.12 annually per employee		
503 20 25 00	Workers Compensation: 4% of Gross Wages		
503 20 26 00	Unemployment Compensation: .5% of Gross Wages		
503 20 31 00	Office Supplies: Stationary forms, invoices, pens, pencils, paper and other general office supplies.		
503 20 32 00	Public Works Operating Supplies: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts and concrete.		
503 20 32 01	Safety Supplies: Sewer manhole purge blower, warning lights.		
503 20 32 02	Operating Supplies - Plant: Electrical relays, cleaning supplies, chemicals		
503 20 33 00	Public Works Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC & DI fittings, manholes.		
503 20 33 01	Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds.		
503 20 34 00	Small Tools & Equipment: Hand tools, and new diaphragm pump		
503 20 41 00	Professional Services: Lab Testing and 301 (H) Waiver monitoring contract with URS (NPDES Requirement)		
503 20 42 00	Communication: Telephone, mail		
503 20 43 00	Travel and Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees.		
503 20 44 00	Advertising & Printing: NPDES Requirements, Flyers & Public Notices		
503 20 45 00	Rentals & Leases: Rental or lease of vehicles and		

503 20 45 01	Vehicle Replacement	26020	18186	9093	18301	18301	18301
503 20 46 00	Insurance - Property	6899	7517	5623	5435	5435	5435
503 20 46 01	Insurance - Liability	834	827	849	950	950	950
503 20 46 05	Insurance - FHA Bonds	0	366	366	370	370	370
503 20 47 00	Utilities	74306	68000	35042	72000	72000	72000
503 20 48 00	Repairs & Maintenance	3281	10000	6156	10000	10000	10000
503 20 49 00	Miscellaneous	273	500	129	1000	750	750
503 20 49 10	General Fund Overhead	18000	18384	9192	22025	22025	22025
503 20 49 20	Motor Pool Charges	6771	9000	4853	9000	8000	8000
503 20 49 49	Bad Debt Account	925	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		149037	144780	79046	153081	151331	151331
OPERATION & MAINTENANCE SUBTOTAL		344011	361911	180980	373768	371518	371518
503 20 60 00		CAPITAL OUTLAYS					
503 20 63 10	Manhole Rehab and I & I Reduction	71240	150000	66924	250000	100000	100000
503 20 63 18	Sewer Lateral - Mitkof Highway	89879	59500	304	0	0	0
503 20 64 01	Machinery & Equipment	600	41000	6096	34500	34500	34500
503 20 65 02	Lumber Street Rehab *	5595	10000	5410	0	0	0
503 20 65 22	Alarm System	6727	0	0	0	0	0
503 20 65 30	Phase 4 Scow Bay Sewer	38337	53000	53000	0	0	0
CAPITAL OUTLAYS SUBTOTAL		212378	313500	131734	284500	134500	134500
503 20 70 00		DEBT SERVICE					
503 20 71 00	Principal	0	15000	15000	15000	15000	15000
503 20 72 00	Interest	30375	30000	30000	29250	29250	29250
DEBT SERVICE SUBTOTAL		30375	45000	45000	44250	44250	44250
503 20 70 00		INTERFUND TRANSFERS					
INTERFUND TRANSFERS		0	0	0	0	0	0
59710 5801	Bldg Main Fund				500	500	500
INTERFUND TRANSFERS SUBTOTAL		0	0	0	500	500	500
SEWER FUND EXPENDITURES TOTAL		586764	720411	357714	703018	550768	550768
SEWER FUND APPROPRIATION		586764	720411	357714	703018	550768	550768
SEWER FUND RESERVE-OPERATING			40581		141151	98775	98775
SEWER FUND RESERVE-CAPITAL						43646	43646
EPA RESERVE			130000		0	0	0
SEWER FUND TOTAL			890992		844169	694169	694169



503 20 45 01	Vehicle & Generator Replacement Costs (Vehicle #79A)
503 20 46 00	Insurance - Property: Based on property values
503 20 46 01	Insurance - Liability
503 20 46 05	Insurance - FHA Bonds
503 20 47 00	Utilities: Electricity, water, sewer
503 20 48 00	Repairs & Maintenance: \$10,000 for plant and pump station electrical and mechanical repair by outside contractor
503 20 49 00	Miscellaneous: Dues, subscriptions, utility membership.
503 20 49 10	General Fund Overhead: financial support services & customer service
503 20 49 20	Motor Pool Charges: Repairs, operation and parts charges for vehicles.
503 20 63 10	Manhole Rehab and I & I Reduction
503 20 63 18	Sewer Lateral - Mitkof Highway (Scow Bay Fire Station connect; 2nd Street & Mill Slough)
503 20 64 01	Machinery & Equipment - SCADA additions (monitoring & control); Xerox 3450 copier (50% water & 50% wastewater)
503 20 65 02	Lumber Street Rehab
503 20 65 22	Alarm System
503 20 65 30	Phase IV, Scow Bay Sewer System (Ritchie Construction)
503 20 71 00	Debt Service Payment - Principle
503 20 72 00	Debt Service Payment - Interest

SANITATION UTILITY

The purpose of the sanitation utility department is to provide a reliable service to the community. The sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. Personnel consists of two collectors, one landfill operator, a part-time laborer, and a part time clerical position. The operation capacity consists of one Evo Mag 20 for residential pick-up and one 16 yard packer truck for commercial dumpster pick-up, one pick-up truck and a customer list of approximately 1700. The landfill site handles approximately 10,200 cubic yards annually.

FY 1993/94 Budget Summary

Beginning Cash Reserve	0	Beginning Bond Reserve	1,190,205
Charges for Services		405,000	
Other Revenues		789,000	
Total Current Revenues		1,194,000	
TOTAL REVENUES			2,384,205
=====			
O & M Expense		317,623	
Capital Expenditures		1,828,942	
Debt Payment (Interest)		145,263	
TOTAL EXPENSES			
=====			
ENDING CASH RESERVE	87,377	BOND RESERVE	5,000

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SANITARY UTILITY - FUND 404

REVENUES

BEGINNING FUND BALANCE

Operations			-61796		0	0	0
Bond Reserve			1190205		1190205	1190205	1190205

STATE GRANTS FOR CAPITAL OUTLAYS

33600	DEC Grant for Incinerator 1988	0	0	0			
33600 04 01	DEC Grant for Incinerator 1989	0	800000	0	784000	784000	784000
33600	Grant - Balefill Monitoring 93	0	0	5750			
33600 06	Hazard Materials	0	10000	0			
STATE GRANTS FOR CAPITAL PROJECTS SUBTOTAL		0	810000	5750	784000	784000	784000

34400 00 00

UTILITY SERVICES

34300 90	Other Public Works Charges	2508	3000	2050	0	0	0
34400 41	Refuse Collection Charges	316404	345000	173407	325000	330000	330000
34400 42	Landfill Charges	59022	95000	47064	75000	75000	75000
UTILITY SERVICES SUBTOTAL		377934	443000	222521	400000	405000	405000

36000 00 00

MISCELLANEOUS REVENUES

36000 10	Interest Earnings/Bond	14498	2000	0	0	0	0
36000 11	Bond Interest	50973	24000	14126	0	5000	5000
36000 51	A/R Service Charge	73	100	-2	0	0	0
MISCELLANEOUS REVENUES SUBTOTAL		65544	26100	14124	0	5000	5000

38700 00 00

INTERFUND TRANSFERS

38710 02	Sales Tax Fund	0	40000	40000	0	0	0
38710 58	Resid Eqty Tr. - Motor Pool	0	0	0	0	0	0
39000	Other Funding Sources	65424		0	0	0	0
INTERFUND TRANSFERS SUBTOTAL		65424	40000	40000	0	0	0

SANITARY UTILITY CURRENT REVENUES TOTAL		508902	1319100	282395	1184000	1194000	1194000
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SANITARY UTILITY REVENUES TOTAL		508902	2447509	282395	2374205	2384205	2384205
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Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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SANITATION UTILITY - FUND 404

EXPENDITURES

		SALARIES & WAGES					
504 20 10 00							
504 20 11 00	Regular Pay	100414	108892	57070	110839	110839	110839
504 20 11 01	Regular Pay	15540	10000	6173	10000	10000	10000
504 20 12 00	Overtime Pay	15705	7514	5644	8082	8082	8082
504 20 19 02	Wages & benefits clearing account				7599	7599	7599
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>131659</b>	<b>126406</b>	<b>68887</b>	<b>136520</b>	<b>136520</b>	<b>136520</b>
		PERSONNEL BENEFITS					
504 20 20 00							
504 20 21 00	Pension	21200	18777	10014	18956	18956	18956
504 20 22 00	Medicare	271	1688	183	1724	1724	1724
504 20 23 00	Health Insurance	13543	15402	7301	16171	16171	16171
504 20 24 00	Life Insurance	40	51	21	51	51	51
504 20 25 00	Workers Compensation	8093	8715	5836	8722	8722	8722
504 20 26 00	Unemployment Compensation	785	583	0	595	595	595
504 20 27 00	FICA	862	0	211	500	500	500
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>44794</b>	<b>45216</b>	<b>23566</b>	<b>46719</b>	<b>46719</b>	<b>46719</b>
		SUPPLIES					
504 20 30 00							
504 20 31 00	Office Supplies	352	500	32	500	300	300
504 20 32 00	Operating Supplies	19407	15000	5481	20000	15000	15000
504 20 32 01	Safety Supplies/Classes	310	1500	450	1500	1500	1500
504 20 33 00	Maintenance Supplies	4124	5000	3577	5000	5000	5000
504 20 33 01	Landfill Cover Material	67896	15000	13487	0	5000	5000
504 20 34 00	Small Tools & Equipment	60	2300	2000	500	500	500
<b>SUPPLIES SUBTOTAL</b>		<b>92149</b>	<b>39300</b>	<b>25027</b>	<b>27500</b>	<b>27300</b>	<b>27300</b>
		OTHER SERVICES & CHARGES					
504 20 40 00							
504 20 41 00	Professional Services	737	2000	701	2000	2000	2000
504 20 42 00	Communications	303	500	153	550	550	550
504 20 43 00	Travel & Training	1544	3000	1981	3000	2500	2500
504 20 44 00	Advertising & Printing	929	1000	347	1000	1000	1000
504 20 45 00	Rentals & Leases		0	0	0	0	0

1993/94

ACCOUNT CODE

NARRATIVE DETAIL

REFUSE COLLECTION/LANDFILL

504 20 11 00

Regular Pay

Sanitation Drivers	<u>FTE</u>	
Secretary (1/3) Time	3	103,417.20
Total	.33	<u>9,356.26</u>
		\$112,773.46

Total FTE 3.33

504 20 11 01

Regular Pay - Public Works Direct Billing 10,000

504 20 12 00

Overtime Pay: 10% of Gross Wage for Sanitation Drivers - 5% for Secretary

504 20 21 00

Pension: 15.94% of Gross Wage

504 20 22 00

Medicare: 1.45% of Gross Wage

504 20 23 00

Medical Insurance: Actual cost per employee

504 20 24 00

Life Insurance: \$15.12 annually per employee

504 20 25 00

Workers Compensation: 7% of Gross Wage for Drivers, 9.8% Landfill Operator & .52% for Secretary.

504 20 26 00

Unemployment Compensation: .5% of Gross Wage

504 20 31 00

Office Supplies: Receipt books, invoices and other general office supplies

504 20 32 00

Operating Supplies: Replacement of Dumpsters/Containers:

3 Yd Dumpsters  
1 1/2 Yd Dumpsters  
64 & 90 Gallon Containers

504 20 32 01

Safety Supplies/Classes: Mandatory Safety Supplies/gear, classes and materials.

504 20 33 00

Maintenance Supplies: Public Works materials charges for maintenance of the Landfill and cost of other general maintenance supplies, ie. signs, fencing, etc.

504 20 33 01

Landfill Cover: Cover material for the Landfill will be from City owned gravel pit.

504 20 34 00

Small Tools & Equipment: Small hand tools for clean-up and dumpster repair.

504 20 41 00

Professional Services: Cost of Survey's & State Inspections for Landfill site.

504 20 42 00

Communications: Phone & Postage.

504 20 43 00

Travel & Training: HazMat Training for Operator of Landfill required by the State & EPA

504 20 44 00

Advertising & Printing: Public Notices on Recycling and Schedule changes.

504 20 45 00

Rentals & Leases: Rental/lease of equipment.

504 20 45 01	Vehicle Replacement	40735	17857	8928	21300	18750	18750
504 20 47 00	Utilities	404	1000	114	500	500	500
504 20 48 00	Repairs & Maintenance	49	500	0	0	0	0
504 20 49 00	Miscellaneous	238	500	142	500	500	500
504 20 49 10	General Fund Overhead	12960	18000	9000	18000	19000	19000
504 20 49 11	Public Works Overhead	5000	5000	2500	5000	5000	5000
504 20 49 13	Haz Mat Clean-up	953	10000	0	12000	12000	12000
504 20 49 16	Recycling Expense	1249	1500	0	1500	1500	1500
504 20 49 17	Groundwater monitoring		3500	2058	11500	11500	11500
504 20 49 20	Motor Pool Charges	42282	33298	19478	39000	32284	32284
504 20 49 49	Bad Debts	2063	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		109446	97655	45402	115850	107084	107084
OPERATION & MAINTENANCE SUBTOTAL		378048	308577	162882	326589	317623	317623
504 20 60 00		CAPITAL OUTLAYS					
504 20 60 02	Solid Waste Study	19041	0	0	0	0	0
504 20 60 10	Ground Water Monitoring	10152	0	0	0	0	0
504 20 60 06	Baler Facility		1952130	2374	1828942	1828942	1828942
CAPITAL OUTLAYS TOTAL		29193	1952130	2374	1828942	1828942	1828942
58310 63		INTERFUND TRANSFERS					
58310 63	Depreciation Other Imp	2201	0				
58310 64	Depreciation Machine & Equip	5356	0				
58310 66	Depreciation C.I.A.C.	-2014	0				
58800	Prior Year Expense	197375					
59710 03	Debt Service Fund	146162	143223	51611	145263	145263	145263
58710 58	Interfund Transfer - To Motor Pool	16146	0				
58710 01	Interfund Transfer - To General Fund		0				
59710 51	Electric Fund		35000	0	0	0	0
INTERFUND TRANSFERS TOTAL		365226	178223	51611	145263	145263	145263
SANITATION UTILITY EXPENDITURES TOTAL		772467	2438930	216867	2300794	2291828	2291828
SANITATION UTILITY APPROPRIATION			2438930	216867	2300794	2291828	2291828
SANITATION UTILITY RESERVE			3579		73411	92377	87377
SANITATION UTILITY INCINERATOR BOND RESERVE			5000		0	0	5000
SANITATION UTILITY TOTAL			2447509		2374205	2384205	2384205

504 20 45 01	Vehicle Replacement: Money paid into replacement fund for Sanitation Vehicles.
504 20 47 00	Utilities: Utility charges for Landfill Shack.
504 20 48 00	Repairs & Maintenance: Direct Billing by Other Departments. Radio repairs.
504 20 49 00	Miscellaneous: Any Emergency Items not covered above and Subscriptions to Solid Waste Magazines
504 20 49 10	General Fund Overhead: 5% Billing & customer service
504 20 49 11	Public Works Overhead: 20% Public Works Operations, supervision, management & support
504 20 49 13	Hazardous Material Clean-up: Regional shared cost for contractor to collect Hazardous Waste and ship out of town.
504 20 49 17	Ground Water Monitoring: Cost of monitoring ground water at the landfill site as required by the State. (State Grant Funds)
504 20 49 16	Recycling Expense: Freight costs not able to recover from recycle-ables.
504 20 49 20	Motor Pool Charges: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil, vehicle insurance
504 20 60 06	Solid waste baler and bale fill facility - paid by bond proceeds and DEC Grant
597 10 03	Debt Service for Bond payments - paid by bond proceeds
597 10 51	Electric line to solid waste baler and bale fill facility - paid

HARBOR & PORT ENTERPRISE FUND

The purpose of the Harbor & Port Department is to administer to the needs and requirements of the Petersburg Boat Harbors and Port Facility. The staff is responsible for operations and maintenance of all harbor and port facilities. The department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, and the Harbor and Port Advisory Board's recommendations. The major responsibilities include: assignment and regulation of moorage space, harbor security, departmental finances and bookkeeping, maintenance and repairs of facilities, policing and safety, acquisition of upland leases, wharfage operations, tour ship accommodations and providing storage space for marine related materials.

FY 1993/94 Budget Summary

Beginning Cash Reserve		271,685
Charges for Services	486,484	
Other Revenues	<u>40,000</u>	
TOTAL REVENUES	526,484	798,169
=====		
O & M Expense	461,854	
Capital Expenditures	78,000	
Replacement Reserve Trust	20,000	
TOTAL EXPENSES		559,854
=====		
ENDING CASH RESERVE		238,315



Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 1993/94)	Budget Year Recommended (FY 1993/94)	Budget Year Approved (FY 1993/94)
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**HARBOR & PORT ENTERPRISE FUND**  
**REVENUES**

<b>HARBOR BEGINNING BALANCE</b>		0	147904		161360	213662	213662
<b>33600 16 DOT #70556-N. Hbr Float</b>							
<b>340 00 00 00</b>							
				<b>CHARGES FOR SERVICES</b>			
<b>34100 30</b>	<b>Survey, Appraisal &amp; Filing</b>			5310	100	100	100
<b>345 00 00 00</b>	<b>Harbor</b>						
<b>345 10 00 00</b>	<b>Moorage Fees</b>	250021	264600	130414	275184	275184	275184
<b>345 20 00 00</b>	<b>Transient Fees</b>	68078	80000	33810	80000	80000	80000
<b>345 30 00 00</b>	<b>Grid Use Fees</b>	8863	8000	4518	9000	9000	9000
<b>345 40 00 00</b>	<b>Live Aboard Fees</b>	6412	6000	3606	7000	7000	7000
<b>345 50 00 00</b>	<b>Float Side Fees</b>	9190	4000	8969	9000	9000	9000
<b>345 60 00 00</b>	<b>Launching Fees</b>	6030	5000	1160	5000	5000	5000
<b>345 90 00 00</b>	<b>Miscellaneous Charges</b>	14618	8000	9521	10000	10000	10000
<b>CHARGES FOR SERVICES SUBTOTAL</b>		<b>363212</b>	<b>375600</b>	<b>197308</b>	<b>395284</b>	<b>395284</b>	<b>395284</b>
<b>360 00 00 00</b>							
				<b>MISCELLANEOUS REVENUES</b>			
<b>360 10 00 00</b>	<b>Interest Earnings</b>	10530	15000	2966	7000	7000	7000
<b>360 20 00 00</b>	<b>Rents &amp; Royalties</b>	2005	0		0	0	0
<b>360 51 00 00</b>	<b>A/R Service Charge</b>	0	0		0	0	0
<b>360 90 00 00</b>	<b>Miscellaneous</b>	7490	8000	6305	8000	8000	8000
<b>MISCELLANEOUS REVENUES SUBTOTAL</b>		<b>20025</b>	<b>23000</b>	<b>9271</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>
<b>397 00</b>							
				<b>INTERFUND TRANSFERS</b>			
<b>397 1001</b>	<b>General Fund</b>	5000	5000	0	5000	5000	5000
<b>39710 5901</b>	<b>Harbor Replacement Fund</b>		20000	0	20000	20000	20000
<b>INTERFUND TRANSFERS SUBTOTAL</b>		<b>5000</b>	<b>25000</b>	<b>0</b>	<b>25000</b>	<b>25000</b>	<b>25000</b>
<b>HARBOR REVENUES TOTAL</b>		<b>388237</b>	<b>423600</b>	<b>206579</b>	<b>435284</b>	<b>435284</b>	<b>435284</b>

PORT BEGINNING BALANCE	0	44695	44695	58023	58023	58023
355 00 00 00 Port						
			CHARGES FOR SERVICES - PORT			
355 10 00 00 Moorage Fees	1060	100	0	100	100	100
355 20 00 00 Leases	40335	48000	35406	75000	75000	75000
355 60 00 00 Wharfage Fees		100	0	100	100	100
355 90 00 00 Storage Charges	15902	16000	8088	16000	16000	16000
CHARGES FOR SERVICES SUBTOTAL	57297	64200	43494	91200	91200	91200
PORT REVENUES TOTAL	57297	64200	43494	91200	91200	91200
PORT & HARBOR CURRENT REVENUES	445534	487800	250073	526484	526484	526484
HARBOR REVENUES TOTAL	388237	571504		596644	648946	648946
PORT REVENUES TOTAL	57297	108895		149223	149223	149223
PORT & HARBOR REVENUES TOTAL	445534	680399		745867	798169	798169

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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HARBOR & PORT ENTERPRISE FUND

EXPENDITURES

		SALARIES & WAGES					
535 40 00 00	Harbor						
535 40 11 00	Regular Pay	176389	161182	96012	204573	204573	204573
535 40 12 00	Overtime Pay	6208	9120	2687	6200	6200	6200
535 40 17 00	Shift Differential	2938	2808	1590	3200	3200	3200
535 40 19 02	Wages & benefits clearing account				7565	7565	7565
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>185535</b>	<b>173110</b>	<b>100289</b>	<b>221538</b>	<b>221538</b>	<b>221538</b>
		PERSONNEL BENEFITS					
535 40 20 00							
535 40 21 00	Pension	31274	25998	13452	35313	35313	35313
535 40 22 00	Medicare	975	1500	454	3212	3212	3212
535 40 23 00	Health Insurance	17539	18406	8923	22000	22000	22000
535 40 24 00	Life Insurance	64	100	32	100	100	100
535 40 25 00	Workers Compensation	12813	9300	6227	13292	13292	13292
535 40 26 00	Unemployment Compensation	1127	1700	0	1108	1108	1108
535 40 27 00	Social Security	2297	2000	887	2000	2000	2000
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>66089</b>	<b>59004</b>	<b>29975</b>	<b>77025</b>	<b>77025</b>	<b>77025</b>
		SUPPLIES					
535 40 30 00							
535 40 31 00	Office Supplies	1349	2500	1234	2500	2500	2500
535 40 32 00	Operating Supplies	5752	4000	2646	4500	4500	4500
535 40 33 0	Maintenance Supplies	4292	4000	784	4500	4000	4000
535 40 34 00	Small Tools & Equipment	8264	12000	779	18000	12000	12000
<b>SUPPLIES SUBTOTAL</b>		<b>19657</b>	<b>22500</b>	<b>5443</b>	<b>29500</b>	<b>23000</b>	<b>23000</b>
		OTHER SERVICES & CHARGES					
535 40 40 00							
535 40 41 00	Professional Services	512	1000	1550	1500	1500	1500
535 40 42 00	Communications	1230	1500	615	1500	1500	1500
535 40 43 00	Travel & Training	2527	3000	2701	3000	3000	3000
535 40 44 00	Advertising & Printing	495	400	107	500	400	400
535 40 45 00	Rentals & Leases		300	0	300	0	0
535 40 45 01	Vehicle Replacement	4134	2540	1270	4134	3895	3895
535 40 46 00	Insurance - Property	1687	1687	1388	1687	1687	1687
535 40 46 01	Insurance - Liability	758	684	771	758	758	758
535 40 47 00	Utilities	18240	25000	10599	25000	25000	25000
535 40 47 00	Utilities - Garbage	25948	30000	20937	30000	30000	30000
535 40 48 00	Repairs & Maintenance	18180	62500	3119	20000	20000	20000

## Account Code

## Narrative

535 40 00 00

BOAT HARBORS

535 40 11 00

REGULAR PAY

	<u>FTE</u>	
Harbormaster	.75	39,140.40
Asst Harbormaster	1	37,315.20
Harbor Officers	2	69,347.20
Part Time	1.5	52,010.40
Temp Laborer	.25	<u>6,760.00</u>
Total		\$ 204,573.20

Total FTE:	5.5
Temp:	.25

535 40 12 00

OVERTIME PAY x.f.

535 40 17 00

SHIFT DIFFERENTIAL compensation for swing and graveyard shifts

535 40 21 00

PENSION PERS @ 15.94 of gross wage

535 40 22 00

MEDICARE 1.45% of gross wages

535 40 23 00

HEALTH INSURANCE calculated actual per current employees

535 40 24 00

LIFE INSURANCE \$15.12 annually per employee

535 40 25 00

WORKERS COMPENSATION 6% of gross wage per employee

535 40 26 00

UNEMPLOYMENT COMPENSATION .5% of gross wages per employee

535 40 27 00

SOCIAL SECURITY 6.2% (temporary and seasonal employees)

535 40 31 00

OFFICE SUPPLIES stationary, pens, pencils, forms, etc

535 40 32 00

OPERATING SUPPLIES paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc

535 40 33 00

MAINTENANCE SUPPLIES paint, light bulbs, nails, wood, plumbing parts, etc

535 40 34 00

SMALL TOOLS & EQUIPMENT hand & power tools, snowblower, outboard, radios, software

535 40 41 00

PROFESSIONAL SERVICES consultant studies, janitorial, grounds maintenance, Harbor Marketing Program

535 40 42 00

COMMUNICATIONS telephone & post office fees

535 40 43 00

TRAVEL & TRAINING travel expenses, per diem, training seminars, harbor conferences

535 40 44 00

ADVERTISING & PRINTING legal ads, job ads

535 40 45 00

RENTALS & LEASES Equipment rental/lease

535 40 45 01

VEHICLE REPLACEMENT Vehicle # 104

535 40 46 00

INSURANCE PROPERTY Based on actual property valuation per department

535 40 46 01

INSURANCE LIABILITY Based on latest quote spread per exposure

535 40 47 00

UTILITIES water, elec, garbage & harbor lighting

535 40 48 00

REPAIR & MAINTENANCE South Harbor dredging; contract work/dock repair

535 40 49 00	Miscellaneous	280	200	100	200	200	200
535 40 49 10	General Fund Overhead	10956	17124	8562	18110	18110	18110
535 40 49 20	Motor Pool Charges	1547	3000	3056	5000	4000	4000
535 40 49 49	Bad Debt	8418	0	0	5000	2500	2500
OTHER SERVICES & CHARGES SUBTOTAL		94912	148935	54775	116689	112550	112550

OPERATIONS & MAINTENANCE SUBTOTAL		366193	403549	190482	444752	434113	434113
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535 40 60 00		CAPITAL OUTLAYS					
535 40 63 16	Electrical Upgrade	6637	0	0			
535 40 63 17	Stall Addition-North Harbor	81844	0	0			
535 40 63 18	Harbor Maintenance Dredging				68000	68000	68000
535 40 64 00	Machine & Equip		0	0			
535 40 64 01	Equipment Repair		6000	0			
535 40 64 02	Ramp Rug Replacement			0	5000	5000	5000
CAPITAL OUTLAYS SUBTOTAL		88481	6000	0	73000	73000	73000

		RESIDUAL EQUITY TRANSFER OUT					
597 10 51	Electric Fund		0				
597 10 58	Motor Pool		0				
587 10 59 01	Replacement Reserve Trust Fund	20000	0				
OPERATING TRANSFER OUT SUBTOTAL		20000	0	0			

HARBOR EXPENDITURES SUBTOTAL		474674	409549	190482	517752	507113	507113
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535 50 10 00		SALARIES & WAGES					
535 50 11 00	Regular Pay	8543	20854	6881	13047	13047	13047
SALARIES & WAGES SUBTOTAL		8543	20854	6881	13047	13047	13047

535 50 20 00		PERSONNEL BENEFITS					
535 50 21 00	Pension	1441	1800	1051	2080	2080	2080
535 50 22 00	Medicare	0	200	0	189	189	189
535 50 23 00	Health Insurance	798	300	621	800	800	800
535 50 24 00	Life Insurance	3	10	2	2	10	10
535 50 25 00	Workers Compensation	974	2000	1339	65	65	65
535 50 26 00	Unemployment Compensation	30	600	0	0	0	0
PERSONNEL BENEFITS SUBTOTAL		3246	4910	3013	3136	3144	3144

535 50 40 00		OTHER SERVICES & CHARGES					
535 50 32 00	Operating Supplies	15	1000	20	1000	500	500
535 50 34 00	Small Tools & Equip.	591	1500	0	1500	1000	1000
535 50 41 00	Professional Services		1500	5910	1500	1500	1500
535 50 43 00	Travel and Training	400	2000	0	2000	2000	2000

535 40 49 00  
535 40 49 10  
535 40 49 20

MISCELLANEOUS dues, subscriptions, technical publications  
GENERAL FUND OVERHEAD: 5% revenues gen. administration  
MOTOR POOL CHARGES: Repairs & maintenance of vehicle, gas & oil, insurance

535 40 60 00  
535 40 63 16  
535 40 63 17  
535 40 63 18  
535 40 63 19  
535 40 64 00  
535 40 64 01  
535 40 64 02

CAPITAL IMPROVEMENT  
Electrical Upgrade  
Expansion N.H. Additional 22 new tie up spots. (stalls)  
Maintenance Dredging - South Harbor  
Computer Upgrade  
Machine & Equipment  
Equipment Repair - Fire valves South Harbor; computer upgrade  
Replacement of Four Ramp Rugs

587 10 51 00  
587 10 59 01

ELECTRIC FUND Middle Harbor etc. upgrade  
REPLACEMENT RESERVE TRUST FUND

535 50 00 00  
535 50 11 00  
535 50 21 00  
535 50 22 00  
535 50 23 00  
535 50 24 00  
535 50 25 00  
535 50 26 00  
535 50 41 00  
535 50 43 00

PORT FACILITY  
REGULAR PAY 25% of Harbormaster wages \$13,046.80  
PENSION PERS @ 15.94% of regular pay  
MEDICARE 1.45% of gross wages  
HEALTH INSURANCE @ 25% of \$5218 annually per employee  
LIFE INSURANCE 25% of \$15.12  
WORKERS COMPENSATION 6% per employee  
UNEMPLOYMENT COMPENSATION 00% of regular pay  
PROFESSIONAL SERVICES consultants, studies, Port Marketing Program  
TRAVEL & TRAINING port leases and promotion

535 50 44 00	Advertising and Printing	24	500	69	500	500	500
535 50 45 00	Rentals & Leases		200	0	200	200	200
535 50 45 01	Vehicle Replacement		0		0	0	0
535 50 46 00	Insurance - Property	133	133	109	100	150	150
535 50 46 01	Insurance - Liability	500	450	508	600	600	600
535 50 47 00	Utilities	609	600	192	600	600	600
535 50 48 00	Repairs & Maintenance		1500	884	1500	1500	1500
535 50 49 00	Miscellaneous		100	0	100	100	100
535 50 49 10	General Fund Overhead	1500	2220	1110	2900	2900	2900
OTHER SERVICES & CHARGES SUBTOTAL		3772	11703	8802	12500	11550	11550
OPERATIONS & MAINTENANCE SUBTOTAL		15561	37467	18696	28683	27741	27741
		CAPITAL OUTLAYS					
535 50 60 00							
535 50 61 05	Site Development	7417	0	1125	5000	5000	5000
CAPITAL OUTLAYS SUBTOTAL		7417	0	1125	5000	5000	5000
		RESIDUAL EQUITY TRANSFERS OUT					
DEPRECIATION							
58310 62	Buildings	7826					
58310 63	Other Improvements	72618					
58310 64	Machinery & Equipment	11330					
58310 66	CIAC	-49601					
DEPRECIATION SUBTOTAL		42173	0	0	0	0	0
597 10 58	Oper Trans-Out Motor Pool	0	4000	0			
597 10 59 02	Replacement Reserve Trust	20000	10000	10000	20000	20000	20000
RESIDUAL EQUITY TRANSFER OUT SUBTOTAL		20000	14000	10000	20000	20000	20000
PORT EXPENDITURES SUBTOTAL		42978	51467	29821	53683	52741	52741
PORT & HARBOR EXPENDITURES TOTAL		559825	461016	220303	571436	559855	559855
HARBOR & PORT APPROPRIATIONS		559825	461016	220303	571436	559855	559855
HARBOR ENDING BALANCE			161360		84242	146625	141833
PORT ENDING BALANCE			58023		87921	87921	96482
HARBOR & PORT TOTAL			680399	680399	743599	794401	798170

535 50 44 00 ADVERTISING & PRINTING promoting and leases  
535 50 45 00 RENTALS & LEASES equipment lease/rental  
535 50 46 00 INSURANCE PROPERTY Based on actual property valuation per department  
535 50 46 01 INSURANCE LIABILITY Based on latest quote spread per exposure  
535 50 47 00 UTILITIES electricity, water

535 50 48 00 REPAIR & MAINTENANCE all repairs to port (contract)  
535 50 49 00 MISCELLANEOUS misc  
535 50 49 10 OVERHEAD CHARGES 5% to general administration  
535 50 49 30 INSURANCE TRUST FUND 1% SIR assessment

535 50 60 03 Corps of Engineers Permit for dredging  
535 50 61 05 Site Development - Port RV staging area/labor & materials

535 50 71 00 DEBT SERVICE Principle payment  
535 50 72 00 DEBT SERVICE Interest payment

587.10.59.02 REPLACEMENT RESERVE TRUST FUND  
587 10 59 02 REPLACEMENT RESERVE TRUST FUND



HARBOR & PORT REPLACEMENT RESERVE

The purpose of the Harbor & Port Replacement Reserve Trust Fund is to accumulate reserve funds to finance the scheduled Replacement of Harbor & Port facilities. Authority for this fund is City of Petersburg's Ordinance No. 596 adopted April 20, 1987.

FY 1993/94 Budget Summary

Beginning Cash Reserve	861,350
Charges for Services	
Other Revenues	45,000
TOTAL REVENUES	906,350
=====	
O & M Expense	-0-
Capital Expenditures	20,000
TOTAL EXPENSES	20,000
=====	
ENDING CASH RESERVE	886,350

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>HARBOR &amp; PORT REPLACEMENT RESERVE TRUST - FUND 622</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		0	804000		954672	861350	861350
36000 10	Interest Income	35176	40000	9988	25000	25000	25000
39710 01	Oper Trans General Fund	160000	0	0	120000	0	0
39710 56	Oper Trans Hbr/Prt Trust	40000	10000	10000	20000	20000	20000
<b>Harbor &amp; Port Reserve Current Revenues</b>		<b>235176</b>	<b>50000</b>	<b>19988</b>	<b>165000</b>	<b>45000</b>	<b>45000</b>
<b>HARBOR &amp; PORT RESERVE TOTAL REVENUES</b>		<b>235176</b>	<b>854000</b>	<b>19988</b>	<b>1119672</b>	<b>906350</b>	<b>906350</b>

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>HARBOR &amp; PORT REPLACEMENT RESERVE TRUST</u>							
<u>EXPENDITURES</u>							
597.10.55	Harbor Replacement / Dredging	0	20000	0	0	0	20000
597.10.56	Port Replacement						
<b>HARBOR &amp; PORT REPLACEMENT RESERVE EXPENDITURES TOTAL</b>		<b>0</b>	<b>20000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20000</b>
<b>HARBOR &amp; PORT REPLACEMENT RESERVE APPROPRIATION</b>		<b>0</b>	<b>20000</b>		<b>0</b>	<b>0</b>	<b>20000</b>
<b>HARBOR &amp; PORT REPLACEMENT RESERVE</b>			<b>953902</b>		<b>1119672</b>	<b>906350</b>	<b>886350</b>
<b>HARBOR &amp; PORT TOTAL</b>			<b>973902</b>		<b>1119672</b>	<b>906350</b>	<b>906350</b>

1993/94

Narrative Detail

Harbor & Port Replacement Reserve Expenditures

MOTOR POOL DEPARTMENT

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 2 equipment mechanics, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 66 pieces of rolling stock with an estimated value of \$1,100,100.00

FY 1993/94 Budget Summary

Beginning Cash Reserve	1,327,796
Charges for Services	631,644
Other Revenues	<u>55,000</u>
TOTAL REVENUES	2,014,440
=====	
O & M Expense	407,784
Capital Expenditures	303,000
TOTAL EXPENSES	710,784
=====	
ENDING CASH RESERVE	1,303,656

	Actual (FY 91/92)	Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<b>MOTOR POOL - FUND 501</b>						
<b>REVENUES</b>						
BEGINNING CASH RESERVE	0	0		5000	5000	5000
Beginning Building Reserve				35502	35502	35502
BEGINNING REPLACEMENT RESERVE	0	1072752		1287294	1287294	1287294
<b>36000 00 00 MISCELLANEOUS REVENUES</b>						
36000 10 00 Interest Earned	76436	62604	14518	50000	50000	50000
36000 20 00 Rents & Royalties		5000	1300	0	0	0
36000 90 00 Miscellaneous	36	0	0	0	0	0
MISCELLANEOUS REVENUES SUBTOTAL	76472	67604	15818	50000	50000	50000
<b>37300 00 00 MOTOR POOL CHARGES</b>						
37300 61 Operation & Maintenance	544984	529000	264619	452500	402784	402784
37300 62 Replacement	269620	218938	101800	252310	215860	215860
37300 63 Fuel Surcharge (for MP Capital Imp)	24599	25000	13358	26716	13000	13000
MOTOR POOL CHARGES SUBTOTAL	839203	772938	379777	731526	631644	631644
<b>39700 51 55 RESIDUAL EQUITY TRANSFERS IN</b>						
39700 51 Electric	28386	0	0	0	0	0
39700 54 Sanitation Fund	16146	0	0	0	0	0
39700 55 Harbor Fund		4000	0	0	0	0
39700 10 01 General Fund/Public Works	0	0	0	14000	0	0
TRANSFERS SUBTOTAL	44532	4000	0	14000	0	0
<b>39500 00 00 PROCEEDS OF GENERAL FIXED ASSETS</b>						
39500 40 Equipment Sales	5456	3500	6055	5000	5000	5000
39710 02 Operating Transfer - Sales Tax	305848			0	0	0
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL	311304	3500	6055	5000	5000	5000
CURRENT REVENUES	1271511	848042	401650	800526	686644	686644
CURRENT O & M REVENUES TOTAL		529000	279277	452500	402784	402784
CURRENT BUILDING REPLACEMENT		25000		26716	13000	13000
CURRENT REPLACEMENT TOTALS		285042	289042	321310	270860	270860
TOTAL O & M REVENUES		529000		457500	407784	407784
TOTAL BUILDING REPLACEMENT		25000		62218	48502	48502
TOTAL REPLACEMENT		1357794		1608604	1558154	1558154
REVENUES TOTAL		1911794	1688944	2128322	2014440	2014440

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
<u>MOTOR POOL - FUND 501</u>							
<u>EXPENDITURES</u>							
<b>SALARIES &amp; WAGES</b>							
535 60 10 00							
535 60 11 00	Regular Pay	130629	121379	60435	123718	123718	123718
535 60 12 00	Overtime Pay	21262	6069	3000	7252	7252	7252
535 60 19 02	Wage & Benefit Clearing Account				3274	3274	3274
<b>SALARIES &amp; WAGES SUBTOTAL</b>		<b>151891</b>	<b>127448</b>	<b>63435</b>	<b>134244</b>	<b>134244</b>	<b>134244</b>
<b>PERSONNEL BENEFITS</b>							
535 60 20 00							
535 60 21 00	Pension	22739	20558	10232	21398	21398	21398
535 60 22 00	Medicare	1028	1848	296	1947	1947	1947
535 60 23 00	Health Insurance	11067	12585	5992	13214	13214	13214
535 60 24 00	Life Insurance	37	46	19	46	46	46
535 60 25 00	Workers Compensation	6939	14296	4520	12114	12114	12114
535 60 26 00	Unemployment Compensation	1004	638	0	671	671	671
535 60 27 00	FICA	1816	0	0	0	0	0
<b>PERSONNEL BENEFITS SUBTOTAL</b>		<b>44630</b>	<b>49971</b>	<b>21059</b>	<b>49390</b>	<b>49390</b>	<b>49390</b>
<b>SUPPLIES</b>							
535 60 30 00							
535 60 31 00	Office Supplies	717	500	25	500	500	500
535 60 32 00	Operating Supplies	14024	8000	6761	8000	8000	8000
535 60 32 01	Safety Supplies	415	500	72	500	500	500
535 60 33 00	Maintenance Supplies	3468	5000	1768	5000	5000	5000
535 60 34 00	Small Tools & Equipment	4944	6000	4441	6000	6000	6000
535 60 35 00	Parts & Fuel Charge Out	196192	267533	107330	180205	180205	141180
<b>SUPPLIES SUBTOTAL</b>		<b>219760</b>	<b>287533</b>	<b>120397</b>	<b>200205</b>	<b>200205</b>	<b>161180</b>
<b>OTHER SERVICES &amp; CHARGES</b>							
535 60 40 00							
535 60 41 00	Professional Services	0	0	0	0	0	0
535 60 42 00	Communications	795	1000	275	1000	1000	1000
535 60 43 00	Travel & Training	1382	2000	0	2000	1800	1800
535 60 45 00	Rentals/Leases	0	0	0	0	0	0
535 60 45 01	Vehicle Replacement	3961	2446	1223	3600	2570	2570
535 60 46 00	Insurance	30942	37000	35922	37000	37000	37000
535 60 47 00	Utilities	8902	8000	4245	8000	8000	8000
535 60 48 00	Repairs & Maintenance	162	2000	65	500	500	500
535 60 48 01	Building Repair	5274	5000	0	5000	4000	4000
535 60 49 00	Miscellaneous		100	31	100	100	100
535 60 49 20	Motor Pool O & M	9261	10000	9766	10000	8000	8000
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>		<b>60679</b>	<b>67546</b>	<b>51527</b>	<b>67200</b>	<b>62970</b>	<b>62970</b>

ACCOUNT CODE

NARRATIVE DETAIL

Regular Pay	Motor Pool Foreman	<u>FTE</u>	
	Motor Pool Mechanic	1	42,640
	Motor Pool Mechanic	1	41,038
	Motor Pool Mechanic	1	<u>40,040</u>
	TOTAL		\$ 123,718
	Total FTE: 3		

535 60 12 00

Overtime Pay: 5% of Gross Wages

535 60 21 00

Pension: 15.94% of Gross Wages

535 60 22 00

Medicare: 1.45% of Gross Wages

535 60 23 00

Medical Insurance: Employers contribution at the current rate per individual

535 60 24 00

Life Insurance: \$15.12 annually per employee

535 60 25 00

Workers Compensation: Foreman (Steve) & Mechanic (Hoy Yi) 6.4% of gross wage,  
Mechanic (Palmer) 4.2% of Gross Wage + 4,500 subject of Pre-Audit.

535 60 26 00

Unemployment Compensation: .5% of Gross Wages

535 60 27 00

FICA: For temporary part-time employees not covered by PERS

535 60 31 00

Office Supplies: Motor Pool invoices, Work Orders, & other general office supplies.

535 60 32 00

Operating Supplies: Oxygen, lights, paper products, soaps, heating fuel and other  
general shop cleaning/operating supplies.

535 60 32 01

Safety Supplies: Welding goggles/helmets, protective aprons, coveralls and other required safety gear.

535 60 33 00

Maintenance Supplies/Shop Inventory: Parts and materials for shop inventory (Equipment Cleaners, Bolts, washers, nuts,  
iron materials, supplies, O-Rings, & Paints.

535 60 34 00

Small tools & Equipment: Hand tool replacement, Air Hammer-\$180, Tapered Remers-\$300, Taper Shank Bits-\$400,  
4 1/2" Grinder-\$160, Torque Wrench-\$480, Multiplier 1"-\$500, Drill 3/8" Drive-\$150, Drill 1/2"  
Drive-\$200 and unanticipated tools.

535 60 35 00\*

Parts & Fuel Charge Out: All costs such as, vehicle registration, gasoline, freight charges, oil, grease, labor  
charges, parts and materials for equipment maintenance are billed to the department which uses that item.

535 60 42 00

Communications: Phone bill and postage for the Motor Pool Department.

535 60 43 00

Travel & Training: Mechanic training seminars and maintenance schooling: Vehicle Maintenance Management Conference

535 60 45 00

Rentals & Leases: Rental of equipment needed.

535 60 45 01

Vehicle Replacement: Replacement cost for Motor Pool vehicles.

535 60 46 00

Insurance: Vehicles insurance for the Motor Pool fleet.

535 60 47 00

Utilities: Electricity for Motor Pool Shop Building.

535 60 48 00

Repairs & Maintenance: Labor and supplies furnished by contractor, furnace repair and electrical rewiring.

535 60 48 01

Facilities Repairs: Improvements to existing Motor Pool Facilities.

535 60 49 00

Miscellaneous: Any emergency items not covered above.

535 60 49 20

Motor Pool Charges: Operation & Maintenance cost fo



<b>OPERATIONS AND MAINTENANCE SUBTOTAL</b>		<b>476960</b>	<b>532498</b>	<b>256418</b>	<b>451039</b>	<b>446809</b>	<b>407784</b>
535 60 60 00							
535 60 64 00	Machinery & Equipment						
535 60 64 01	Other Machinery	0	4800	1735	0	0	0
535 60 64 30	Replace Vehicle #99 (Power & Light)	88263	0	0	0	0	0
535 60 64 31	Replace Vehicle #102 (Power & Light)	137186	0	20	0	0	0
535 60 64 34	Replace Patrol Blazer #105 (Police)	25970	0	0	0	0	0
535 60 64 38	Rebuilt Crusher (Public Works)	146855	0	0	0	0	0
535 60 64 39	Replace Garbage Truck #89(Sanitation)	117459	0	0	0	0	0
535 60 64 40	Replace Snow Plow #2 (Public Works)	54080	0	0	0	0	0
535 60 64 41	Replace Sander #41 (Public Works)	11017	0	0	0	0	0
535 60 64 42	Replace Maintenance Van #107 (Building)	17801	0	0	0	0	0
535 60 64 43	Replace Backhoe #29A (Public Works)	52457	0	0	0	0	0
535 60 64 44	Overhaul D-7 Cat	17329	0	0	0	0	0
535 60 64 45	Track Loader for Sanitation	112488	0	0	0	0	0
535 60 64 46	Dump Truck	74501	0	0	0	0	0
535 60 64 47	690 Backhoe	129873	0	0	0	0	0
535 60 64 48	Hough Loader - new engine	30000	0	0	0	0	0
535 60 64 49	Replace Vehicle #104 (Harbors)	0	20000	16805	0	0	0
535 60 64 50	Replace Vehicle #80 Forklift (Wastewater)	0	25000	20155	0	0	0
535 60 64 61	Replace Vehicle #78 Pickup (Wastewater)	0	24000	23352	0	0	0
535 60 64 62	76 Dodge 4x4 PU (Motor Pool)	0	700	700	0	0	0
535 60 64 63	Replace #FD6 (Fire Dept) Fire Truck	0	0	0	180000	180000	180000
535 60 64 64	Replace #92 (Police Dept) Police Special	0	0	0	24000	24000	24000
535 60 64 65	Replace #67 (Public Works) Plow Truck	0	0	0	60000	60000	60000
535 60 64 66	Replace #22 (Sanitation Dept) Pickup	0	0	0	19000	19000	19000
535 60 64 67	Addition of Snowblower/Grasscutter Unit (PW)		0	0	14000	0	0
535 60 64 68	Replace grader engine					0	20000
<b>CAPITAL OUTLAYS SUBTOTAL</b>		<b>1015279</b>	<b>74500</b>	<b>62767</b>	<b>297000</b>	<b>283000</b>	<b>303000</b>
<b>INTERFUND TRANSFERS</b>							
397 10 00							
58310 64	Depreciation	212066	0	0	0	0	0
<b>INTERFUND TRANSFERS TOTAL</b>		<b>212066</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MOTOR POOL EXPENDITURES TOTAL</b>		<b>1704305</b>	<b>606998</b>	<b>319185</b>	<b>748039</b>	<b>729809</b>	<b>710784</b>
<b>MOTOR POOL APPROPRIATION</b>			<b>606998</b>	<b>319185</b>	<b>748039</b>	<b>729809</b>	<b>710784</b>
<b>OPERATING RESERVE</b>			0		6461	8691	-0
<b>BUILDING RESERVE</b>			16502		62218	62218	48502
<b>REPLACEMENT RESERVE</b>			1554222		1311604	1311604	1255154
<b>MOTOR POOL TOTAL</b>			<b>2177722</b>		<b>2128322</b>	<b>2112322</b>	<b>2014440</b>

CAPITAL OUTLAYS

535 60 64 00  
535 60 64 01  
535 60 64 63  
535 60 64 64  
535 60 64 65  
535 60 64 66  
535 60 64 67

Machinery & Equipment  
Other Machinery:  
Replace 1968 #FD6 Firetruck for Fire Department  
Replace 1988 #92A Police Special for Police Department\*  
Replace 1973 #67 Plowtruck for Public Works  
Replace 1985 #22 Pickup for Sanitation Department  
Purchase Snowblower/grasscutter for Public Works

\* Police Dept. will keep #92A for canine unit, will not pay replacement on the unit. The funds in the #92A (\$26,000) account will be used for the Police special unit; remaining funds will be used for the new replacement fund for the new unit.

Actual (FY 91/92)	Budget (FY 92/93)	To Date 12/31/92	Requested FY 93/94	Recommended FY 93/94	Approved FY 93/94
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ELDERLY HOUSING - FUND 407

REVENUES

BEGINNING CASH RESERVE	0	77311		53625	73830	73830
Capital Reserve	0	230000		253000	253000	253000
332 00 00 00						
332 01 00 00 Elderly Housing Rent Subsidies	129090	130000		61711	122000	122000
FEDERAL GRANTS FOR OPERATING EXPENSES	129090	130000		61711	122000	122000
360 00 00 00						
360 10 00 00 Interest Earnings	14985	11200		3710	8500	8500
360 20 00 00 Rents & Royalties	88140	87000		48363	95000	95000
360 90 00 00 Miscellaneous Revenues	5086	4300		3693	5000	5000
MISCELLANEOUS REVENUES	108211	102500		55766	108500	108500
397 10 01 01 General Fund	4000	3000		0	4000	3000
397 10 02 Sales Tax					25000	25000
OPERATING TRANSFERS	4000	3000		0	29000	28000
CURRENT REVENUES	241301	235500		117477	259500	258500
REVENUES TOTAL	241301	542811		566125	586330	585330

Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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ELDERLY HOUSING - FUND 407  
EXPENDITURES

SALARIES & WAGES						
550 40 10 00						
550 40 11 00 Regular Pay	45031	46484	25165	46030	46030	46030
550 40 12 00 Overtime Pay	0	0	0	0	0	0
<b>SALARIES &amp; WAGES SUBTOTAL</b>	<b>45031</b>	<b>46484</b>	<b>25165</b>	<b>46030</b>	<b>46030</b>	<b>46030</b>
BENEFITS						
550 40 20 00						
550 40 21 00 Pension	7050	7498	3675	7337	7337	7337
550 40 22 00 Medicare	646	674	365	667	667	667
550 40 23 00 Health Insurance	2343	2448	1225	2572	2572	2572
550 40 24 00 Life Insurance	10	16	5	16	16	16
550 40 25 00 Workers Compensation	2203	2928	1961	2946	2946	2946
550 40 26 00 Unemployment Compensation	227	232	0	230	230	230
550 40 27 00 FICA	167	50	44	0	0	0
<b>PERSONNEL BENEFITS SUBTOTAL</b>	<b>12646</b>	<b>13847</b>	<b>7275</b>	<b>13769</b>	<b>13769</b>	<b>13769</b>
SUPPLIES						
550 40 30 00						
550 40 31 00 Office Supplies	107	200	274	275	275	275
550 40 32 00 Operating Supplies	14127	15000	4755	16000	16000	16000
550 40 33 00 Maintenance Supplies	4020	1800	1256	2300	2300	2300
550 40 34 00 Small Tools & Equipment	445	1000	96	2000	1500	1500
<b>SUPPLIES SUBTOTAL</b>	<b>18699</b>	<b>18000</b>	<b>6381</b>	<b>20575</b>	<b>20075</b>	<b>20075</b>
OTHER SERVICES & CHARGES						
550 40 40 00						
550 40 42 00 Communications	1043	1000	496	1000	1000	1000
550 40 43 00 Travel & Training	685	500	0	500	500	500
550 40 44 00 Advertising & Printing	401	450	0	400	400	400
550 40 45 00 Vehicle Expenses		500	37	1500	1000	1000
550 40 46 00 Property Insurance	913	1000	751	726	800	800
550 40 46 01 Liability Insurance	817	800	831	930	930	930
550 40 47 00 Utilities	25902	25000	12640	25000	26000	26000
550 40 48 00 Repairs & Maintenance	5141	4000	689	4500	4500	4500
550 40 49 00 Miscellaneous	116	200	352	300	300	300
550 40 49 10 General Fund Overhead	4621	4621	2310	4888	4888	4888
<b>OTHER SERVICES &amp; CHARGES SUBTOTAL</b>	<b>39639</b>	<b>38071</b>	<b>18106</b>	<b>39744</b>	<b>40318</b>	<b>40318</b>

ACCOUNT CODE

NARRATIVE

SENIOR CITIZENS

555 00 00 00  
555 40 11 00

Regular Pay                      Elderly Housing Supervisor                      \$ 46,030.40

555 40 21 00

Pension PERS @ 15.94% of gross wage

555 40 22 00

Medicare @1.45 of gross wage

555 40 23 00

Medical Insurance \$2,572/employee annually

555 40 24 00

Life Insurance \$15/employee

555 40 25 00

Workers Compensation 6.4% of gross wage

555 40 26 00

Unemployment Compensation .5% of gross wage

550 40 31 00

Office Supplies: Stationary, forms, pens, pencils

550 40 32 00

Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies, grounds maintenance supplies, light bulbs, paper products, painting supplies.

550 40 33 00

Maintenance Supplies: Boiler parts, equipment repair, appliance repair.

550 40 34 00

Small Tools & Equipment: Small hand tools, gardening tools, Apartment unit equipment replacement/refrigerators, stoves, etc. HUD required computer system.

550 40 42 00

Communications: Telephone, cablevision, publications, postage.

550 40 43 00

Travel & Training:

550 40 44 00

Advertising & Printing: Advertisement for vacancies.

550 40 45 00

Vehicle expenses: Repaint 1985 van (rust protection)

550 40 46 00

Insurance: Property & liability insurance.

550 40 47 00

Utilities: Electricity, water, sewer, garbage.

550 40 48 00

Repairs & Maintenance: Contract repairs. Repair facility sign.

550 40 49 00

Miscellaneous: Boiler, fire, elevator, food service inspections

550 40 49 10

General Fund Overhead - 5% of revenues

OPERATIONS & MAINTENANCE SUBTOTAL	116015	116402	56927	120118	120192	120192
550 40 60 00	CAPITAL OUTLAYS					
550 40 62 00 Replacement Equipment	0	1500	0			
550 40 62 05 Electrical Upgrade	0		0			
550 40 62 06 Carport				25000	25000	25000
CAPITAL OUTLAYS SUBTOTAL	0	1500	0	25000	25000	25000
550 40 70 00	DEBT SERVICE					
550 40 71 00 Principal	0	24000	0	30000	30000	30000
550 40 72 00 Interest	114498	79510	50732	80516	80516	80516
DEBT SERVICE SUBTOTAL	114498	103510	50732	110516	110516	110516
DEPRECIATION						
5831062 Buildings	63835					
5831063 Other Improvements	2408					
5831064 Machinery & Equipment	7093					
5831066 CIAC	-33784					
58800 57 PERS Prior Year Expense		27840				
59710 5801 IFTR Bldg Maintenance		9825				
DEPRECIATION SUBTOTAL	39552	37665	0	0	0	0
SENIOR CITIZENS EXPENDITURES TOTAL	270065	259077	107659	255634	255708	255708
SENIOR CITIZENS APPROPRIATION	270065	259077		255634	255708	255708
SENIOR CITIZENS ENDING CASH RESERVE		14223		50491	70622	69622
SENIOR CITIZENS CAPITAL RESERVE		239200		260000	260000	260000
SENIOR CITIZENS TOTAL		512500		566125	586330	585330

550 40 62 00  
550 40 62 01  
550 40 62 06  
550 40 71 00  
550 40 72 00

Replacement equipment:  
Electrical upgrades  
Construct eight unit carport for tenants.  
Principal: Farmers Home Administration Debt Retirement  
Interest: Farmers Home Administration Debt Retirement

SELF INSURED RESERVE FUND

The purpose of the Self Insured Reserve Fund is for payment of uninsured claims against the City.

FY 1993/94 Budget Summary

Beginning Cash Reserve	254,000
Charges for Services	-0-
Other Revenues	<u>7,600</u>
<b>TOTAL REVENUES</b>	<b>261,600</b>
=====	
O & M Expense	-0-
Capital Expenditures	<u>-0-</u>
<b>TOTAL EXPENSES</b>	<b>-0-</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>261,600</b>



Account Code	Description	Prior Year Actual FY 91/92	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>SELF INSURANCE RESERVE FUND # 502</u>							
<u>REVENUES</u>							
	Beginning Fund Balance	0	260095		254000	254000	254000
36000 10	Interest Income	12242		2492	7600	7600	7600
39710 51	Electric Fund						
39710 52	Water Fund						
39710 53	Sewer Fund						
39710 54	Sanitation Fund						
39710 55	Harbor & Port Fund						
39710 57	Elderly Housing Fund						
39710 58	Motor Pool Fund						
39710 01	General Fund						
39710 02	Sales Tax Fund						
	<b>SUBTOTALS</b>	<b>12242</b>	<b>0</b>		<b>7600</b>	<b>7600</b>	<b>7600</b>
	<b>TOTAL SIR FUND</b>	<b>12242</b>	<b>260095</b>		<b>261600</b>	<b>261600</b>	<b>261600</b>

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
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SELF INSURANCE RESERVE FUND # 502  
EXPENDITURES

51920 41	Legal Expenses	0	0		0	0	0
51920 4600	Settlement Expenses			0	0	0	0
51920 4626	Marks Claim	1000	0		0	0	0
51920 4627	Jackson Claim		10000	10000	0	0	0
	SIR FUND EXPENDITURES	1000	10000	10000	0	0	0
					0	0	0
	SIR FUND APPROPRIATION	1000	10000			0	0
	SIR ENDING FUND BALANCE		250095		261600	261600	261600
	SIR FUND TOTAL		260095		261600	261600	261600

BUILDING MAINTENANCE FUND

FY 1993/94 Budget Summary

Beginning Cash Reserve	-0-
Charges for Services	300
Other Revenues	<u>151,835</u>
TOTAL REVENUES	152,135
=====	
O & M Expense	152,135
Capital Expenditures	-0-
TOTAL EXPENSES	152,135
=====	

Account CDescription	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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**FUND #503 BUILDING MAINTENANCE FUND**

**REVENUES**

<b>BEGINNING FUND BALANCE</b>	0	0	0	0	0	0
<b>36000 10 Interest Earned</b>	858	0	165	0	0	0
<b>36000 84 Tent City Donations</b>	22000					
<b>37200 10 Building Maintenance Charges</b>	8982	0	0	300	300	300
<b>Building Maintenance Charges Total</b>	31840	0	165	300	300	300
<b>397 10 02 Sales Tax</b>	272209	81745	51400	206635	142845	137845
<b>397 10 52 Water Fund</b>				13490	13490	13490
<b>397 10 53 Wastewater Fund</b>				500	500	500
<b>39710 57 IFTR Elderly Housing</b>		9825		0	0	0
<b>TRANSFERS IN TOTAL</b>	272209	91570	51400	220625	156835	151835
<b>Building Maintenance Fund Revenues Total</b>	304049	91570	51565	220925	157135	152135
<b>REVENUES TOTAL</b>	304049	91570	51565	220925	157135	152135

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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Fund #503 BUILDING MAINTENANCE FUND

EXPENDITURES

CAPITAL OUTLAYS

53810 6207	Petersburg General Hospital		0		300	300	300
53810 6208	Water Utility		0		13490	13490	13490
53810 6209	Wastewater Utility	3983	0	757	500	500	500
53810 6211	Public Works	756	4880	45	45920	3920	3920
53810 6212	Clausen Museum	5124	2500	19	6000	6000	0
53810 6213	Parks & Rec	725	27062	8466	40990	22500	22500
53810 6214	Administration	7955	3850	3675	11350	8050	8050
53810 6215	Library	3394	7400	183	800	800	800
53810 6216	Finance	0	1100	0	3500	3500	3500
53810 6217	Miscellaneous	484	4600	2958	2000	2000	2000
53810 6218	Police Dept.	915	12820	1463	19100	19100	19100
53810 6219	Fire Dept.	357	11500	1424	5000	5000	5000
53810 6223	School Repairs	8982	0	0	0	0	0
53810 6225	Elderly Housing Maintenance	4366	9825	4015	1475	1475	1475
53810 6226	Engineering	0	1000	169	1500	1500	1500
57420 6210	Swimming Pool Renovations	227635	0	46	70000	70000	70000
<b>BUILDING MAINTENANCE PROJECTS SUBTOTAL</b>		<b>242739</b>	<b>86537</b>	<b>10075</b>	<b>221925</b>	<b>158135</b>	<b>152135</b>

Building Maintenance Service Fund  
1993/94

Account #	Narrative
53810 6207	Petersburg General Hospital: Replace cabinet/countertop.
53810 6208	Water Utility: Replace ceiling in chemical treatment room, construct building to protect vaults at water storage tanks.
53810 6209	Wastewater Utility: Repair floor in screening room.
53810 6000	Building Maintenance Projects
53810 6211	Public Works: [Insulate parking garage- \$42,000], replace damaged window and door at shop, install shelving and lighting fixtures.
53810 6212	Clausen Museum: Remodel entry area, general maintenance.
53810 6213	Parks and Recreation: [Install wallcovering at pool- \$9090], replace pool decking and supports, pump repair, [replace cabinets in pool office-\$9400], concession stand wall upgrade, Tent City wall upgrade.
53810 6214	Administration: [Soundproofing and repairs to City Managers office-\$3300], repair side entryway to Municipal Building, door closers for Council Chambers, elevator maintenance.
53810 6215	Library: Install door to newspaper storage area.
53810 6216	Finance: Repaint finance offices, boiler repair and maintenance.
53810 6217	Miscellaneous Building Expense: non-anticipated costs for necessary or emergency maintenance items.
53810 6218	Police Department: Install air-handling system for dispatch and cell area, replace entry door, repair snow-damaged fence, relocate cell bunks.
53810 6219	Fire Department: Repair door at Scow Bay Fire Hall, repair main fire hall restroom, replace door at ambulance bay.
53810 6225	Elderly Housing: Replace broken windows.
53810 6226	Engineering/Community Development: Install openable windows in shop area, replace shop heater.
57420 62 10	Swimming Pool - Roof replacement

**SCHOOL RESERVE FUND**  
**FY 1993/94 Budget Summary**

Beginning Cash Reserve	-0-
Timber Receipts Revenue	250,000
Other Revenues	<u>-0-</u>
<b>TOTAL REVENUES</b>	<b>250,000</b>
=====	
O & M Expense	250,000
Capital Expenditures	-0-
<b>TOTAL EXPENSES</b>	<b>250,000</b>
=====	
<b>ENDING CASH RESERVE</b>	<b>-0-</b>

Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
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SCHOOL RESERVE FUND - FUND 624

REVENUES

<u>BEGINNING FUND BALANCE</u>		0	0	0	0	0	0
<u>33500 10</u>	<u>Timber Receipts Revenue</u>	<u>880193</u>	<u>289157</u>	<u>0</u>	<u>250000</u>	<u>250000</u>	<u>250000</u>
<u>36000 10</u>	<u>Interest Income</u>	<u>5467</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>RESERVE REVENUES</u>		<u>885660</u>	<u>289157</u>	<u>0</u>	<u>250000</u>	<u>250000</u>	<u>250000</u>

Rev: 4/13/92



Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested FY 93/94	Budget Year Recommended FY 93/94	Budget Year Approved FY 93/94
<u>SCHOOL RESERVE FUND - 624</u>							
<u>EXPENDITURES</u>							
51330 4921	Operations-Petersburg School District Maintenance	885660	289157	0	250000	250000	250000
<u>RESERVE EXPENDITURES TOTAL</u>		<u>885660</u>	<u>289157</u>	<u>0</u>	<u>250000</u>	<u>250000</u>	<u>250000</u>
<u>ENDING FUND BALANCE</u>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>RESERVE APPROPRIATION</u>		<u>885660</u>	<u>289157</u>	<u>0</u>	<u>250000</u>	<u>250000</u>	<u>250000</u>
<u>SCHOOL RESERVE</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>
<u>SCHOOL RESERVE TOTAL</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>

1993/94

Narrative Detail

Reserve Expenditures: School district operations

STREETS & ROAD RESERVE FUND

FY 1993/94 Budget Summary

Beginning Cash Reserve	13,635
Timber Receipts Revenue	7,500
Other Revenues	<u>300</u>
TOTAL REVENUES	21,435
=====	
O & M Expense	-0-
Capital Expenditures	21,435
TOTAL EXPENSES	21,435
=====	
ENDING CASH RESERVE	-0-

Account Code	Description	Prior Year Actual (FY 91/92)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/92	Budget Year Requested (FY 93/94)	Budget Year Recommended (FY 93/94)	Budget Year Approved (FY 93/94)
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LAND DEVELOPMENT FUND #626

EXPENDITURES

53910 41	Land Development Professional	6535	4350	350	2500	2500	27500
53910 44	Land Development Advertising/Printi	0	0	444	800	800	800
53910 6105	Site Development	0	68694	0	0	0	0
<b>LAND DEVELOPMENT EXPENDITURES TOTAL</b>		<b>6535</b>	<b>73044</b>	<b>794</b>	<b>3300</b>	<b>3300</b>	<b>28300</b>
<b>LAND DEVELOPMENT APPROPRIATION</b>		<b>6535</b>	<b>73044</b>	<b>794</b>	<b>3300</b>	<b>3300</b>	<b>28300</b>
<b>LAND DEVELOPMENT RESERVE</b>			<b>67156</b>		<b>49200</b>	<b>49200</b>	<b>24200</b>
<b>LAND DEVELOPMENT TOTAL</b>			<b>140200</b>		<b>52500</b>	<b>52500</b>	<b>52500</b>

1993/94

Narrative Detail

53910 4100  
53910 6105

Appraisal services -  
Site Development -