

1994-95 Budget



CITY OF PETERSBURG 1994/95 BUDGET
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RESOLUTION NO. 1362-R

A RESOLUTION ADOPTING THE 1994/95 BUDGET FOR THE CITY OF PETERSBURG AND SETTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1994 AND ENDING JUNE 30, 1995.

WHEREAS, Chapter XI of the Petersburg Municipal Code provides procedures and provisions for the adoption of a budget and the setting of appropriations; and

WHEREAS, the City Manager has presented a preliminary 1994/95 budget to the City Council; and

WHEREAS, the City Council has revised this preliminary budget and set appropriations levels.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. This resolution shall be cited as "Budget and Appropriations Resolution No. 1362-R.

Section 2. The preliminary budget submitted by the City Manager and revised by the City Council is hereby adopted for the next fiscal year starting July 1, 1994 and ending June 30, 1995.

Section 3. The following appropriations are hereby made for each fund:

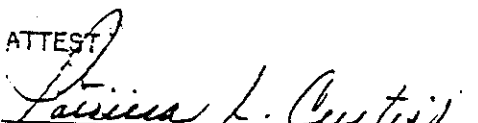
<u>General Fund</u>	<u>4,812,973</u>
<u>Sales Tax Fund</u>	<u>2,938,951</u>
<u>Debt Service Fund</u>	<u>1,093,283</u>
<u>School Construction Fund</u>	<u>118,600</u>
<u>Electric Utility Fund</u>	<u>4,798,713</u>
<u>Water Utility Fund</u>	<u>2,249,931</u>
<u>Wastewater Utility Fund</u>	<u>657,146</u>
<u>Sanitation Utility Fund</u>	<u>1,913,607</u>
<u>Harbor & Port Enterprise Fund</u>	<u>1,109,078</u>
<u>Harbor & Port Replacement Reserve Trust</u>	<u>179,836</u>
<u>Motor Pool Fund</u>	<u>411,742</u>
<u>Elderly Housing Fund</u>	<u>296,476</u>
<u>Self Insurance Reserve</u>	<u>-0-</u>
<u>Building Maintenance Fund</u>	<u>211,551</u>
<u>School Reserve Fund</u>	<u>250,000</u>
<u>Streets/Roads Reserve Fund</u>	<u>21,000</u>
<u>Land Development Fund</u>	<u>26,000</u>

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 27 day of June, 1994.



Mayor

ATTEST



Patricia L. Curtis
City Clerk

RESOLUTION NO. 1359-R

A RESOLUTION TO ESTABLISH THE LEVY AND RATE OF THE GENERAL PROPERTY TAX IN THE CITY OF PETERSBURG, ALASKA FOR THE FISCAL YEAR ENDING JUNE 30, 1995.

WHEREAS, the Petersburg Municipal Code provides that there shall be assessed, levied and collected a general tax for municipal purposes within the incorporated limits of the City; and

WHEREAS, the Assessor has delivered a statement of the total assessed valuation of all real property within the City; and

WHEREAS, the Council shall thereafter, but before June 15, fix by resolution the rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied, and shall levy said tax in accordance therewith; and

WHEREAS, the Council has determined that the tax rate for areas in Area III shall be 60% of the rate in effect for Areas I & II.

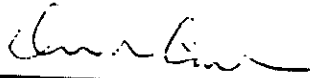
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PETERSBURG, ALASKA AS FOLLOWS:

Section 1. The assessed value of real property for the City of Petersburg for municipal purposes for the fiscal year ending June 30, 1995 shall be \$150,213,300.

Section 2. The tax rate shall be 10 mills upon each dollar of value of assessed taxable real property for Areas I & II within the city limits.

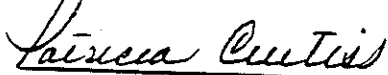
Section 3. The tax rate shall be 6 mills upon each dollar of assessed taxable real property for Area III within the city limits.

PASSED and APPROVED by the City Council of the City of Petersburg, Alaska this 16 day of June, 1994.



Mayor

ATTEST



City Clerk

1994/95	Description Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date (12/31/93)	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
GENERAL FUND 001							
REVENUES							
	BEGINNING FUND BALANCE	0	561467	0	414449	414449	430074
TAXES							
31100 10	Area #1						
31100 20	Area #2	1019427	1077834	1075953	1101872	1112975	1150546
31100 30	Area #3	293909	297492	297492	302866	327241	338590
31100 40	Sr.Citz./D.Vet. tax not reimbursed	10032	7467	6734	7900	7691	7798
31100 80	Motor Vehicle Registration	-113529	-135213	-4360	-150000	-150000	-150000
31100 90	Penalty & Interest	33283	32000	10473	33000	33000	33000
	TAXES SUBTOTAL	9352	9000	5780	10000	10000	10000
		1252474	1288580	1392072	1305638	1340907	1389934
LICENSES & PERMITS							
32200 10	Building Permits	5890	6000	6132	6500	8000	8000
32200 20	Solicitors/Itinerant Merchants	210	200	135	200	200	200
32200 30	Animal Licenses	1585	1000	96	1000	1500	1500
32200 90	Building Permit Penalty	0	200	250	200	200	200
	LICENSES SUBTOTAL	7685	7400	6613	7900	9900	9900
STATE SHARED REVENUE							
33400 01	Municipal Assistance	258542	200000	0	117650	206833	211752
33400 02	Games of Skill & Chance	552	500	0	500	500	500
33400 03	Raw Fish Tax	736308	600000	0	600000	600000	600000
33400 04	Liquor Licenses	8250	15000	300	6500	6500	6500
33400 05	State Revenue Sharing	233725	175000	207577	103800	186980	186820
	STATE SHARED REVENUE SUBTOTAL	1237377	990500	207877	828450	1000813	1005572
STATE GRANTS FOR OPERATING EXPENSES							
33500 01	State Aid for Roads	13335	10000	12359	6200	10000	11124
33500 02	State Aid for Hospitals	109751	85000	100644	50300	80500	90580
33500 03	State Aid for Health Care Fac.	10536	8000	9662	4800	7500	8696
33500 04	Day Care Assistance	25532	20000	9922	27150	27150	18095
33500 05	Library Grant	8615	8000	8033	8000	8000	8000
33500 06	Juvenile Services Grant	222	0	0	0	0	0

33500 09	Day Care Assistance TCC	6476	12000	714	7060	7060	0
33500 11	DEC Grant LEPC	47000	53800	18310	0	0	0
33500 12	Day Care Assist. Blk Grt	14960	8500	4750	14330	14330	19735
STATE GRANTS FOR OPERATING EXPENSES SUBTOTAL		236427	205300	164394	117840	154540	156230

STATE GRANTS FOR CAPITAL OUTLAYS

33600 11	Psbq Child Ctr - DOA	3884	0	0	0	0	0
33600 14	Wrangell Ave Upgrd - DOA	45		0	625000	625000	625000
33600 19	DOA Tent City Parking #9/93-002	0	4000	0	4000	4000	4000
33600 20	DOA Sandy Beach Imp. #9/93-003	400	24000	0	24000	24000	24000
33600 23	DOA Fire Dept. Imp. #5/94-001	0		16000	0	0	0
33600 46	DNR	2733		0	0	0	0
STATE GRANTS FOR CAPITAL OUTLAYS SUBTOTAL		7062	28000	16000	653000	653000	653000

STATE CHARGES FOR SERVICES

33800 10	Jail Contract	158600	155000	39650	155000	155000	155000
STATE CHARGES FOR SERVICES SUBTOTAL		158600	155000	39650	155000	155000	155000

STATE REVENUES SUBTOTAL		1639466	1378800	427921	1754290	1963353	1969802
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CHARGES FOR SERVICES

34100 30	Fees for Survey, Appraisal & Filing	3013	1500	1979	1500	3000	3000
34100 90	Miscellaneous Administration Charges	794	1000	2132	1500	3000	3000
34200 10	Police Services	7980	10000	5429	10000	10000	10000
34200 20	Fire Dept. Charges	60	0	0	0	0	0
34200 50	Emergency Management Assistance	5000	5000	2500	5000	5000	5000
34200 60	Ambulance Fees	200	1500	0	0	9000	9000
34200 80	Federal Seizure/Forfeiture	1002	1000	0	0	0	0
34200 90	Other Public Safety Charges	523	500	0	200	200	200
34300 10	Contract Work	17144	15000	3774	5000	5000	5000
34300 20	Crushed Rock Sales	46962	17000	62704	23500	0	0
34300 80	Cemetery	4050	3000	2700	3000	4000	4000
34300 90	Other Public Works Charges	1834	2000	28	1500	500	500
34700 20	Library Sales	1970	2000	661	1500	1500	1500
34700 30	Recreational Activity Fees	15770	20000	9873	20000	18000	18000
34700 40	Swimming Pool Fees	19680	25000	9479	25000	22000	22000
34700 50	Comm Gym Rev	65870	80000	26293	65000	60000	60000
34700 60	Tent City Chrgs	16441	15000	21647	30000	25000	30000
CHARGES FOR SERVICES SUBTOTAL		208293	199500	149199	192700	166200	171200

FINES & FORFEITS							
35000 10	Court Fines/Forfeitures	11182	10000	10906	15000	15000	15000
35000 20	Library Fines	1390	1500	873	1500	1500	1500
35000 40	Animal Impounds	3325	1500	743	1500	1500	1500
FINES & FORFEITS SUBTOTAL		15897	13000	12522	18000	18000	18000
MISCELLANEOUS REVENUES							
36000 10	Interest Earnings						
36000 20	Rents & Royalties	23424	25000	8683	16000	16000	16000
36000 30	Leases of Land	0	100	2	100	100	100
36000 50	Library Donations	10819	11000	3962	8000	8000	8000
36000 51	A/R Service Charge	863	1500	504	1000	500	500
36000 80	Misc. Memorial Donations	228	300	87	200	200	200
36000 84	Tent City Donations	50	100	0	100	0	0
36000 85	Donations for DARE Program	10000	0	0	0	0	0
36000 90	Other Miscellaneous	2416	500	400	500	500	500
MISCELLANEOUS REVENUES SUBTOTAL		1607	2000	240	1000	500	500
PROCEEDS OF GENERAL FIXED ASSETS		49407	40500	13878	26900	25800	25800
39500 20	Cemetery Sales						
39500 40	Equipment Sales	2725	3000	1500	3000	3000	3000
PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL		157	0	0	0	0	0
GENERAL FUND OVERHEAD CHARGES		2882	3000	1500	3000	3000	3000
37400 02	Sales Tax Fund						
37400 11	Electric Fund	0	100550	50275	109092	0	109092
37400 12	Water Fund	90226	91500	45750	96624	96624	96624
37400 13	Sewer Fund	14700	19200	9609	19512	19512	19512
37400 14	Sanitation Fund	18384	22025	11013	23124	23124	23124
37400 15	Harbor Fund	18000	19000	9500	20400	20400	20400
37400 16	Port Fund	17124	18100	9055	19524	19524	19524
37400 17	Elderly Housing Fund	2220	2875	1450	4692	4692	4692
37400 21	Sanitation/PW	4621	4620	2444	5220	5220	5220
37400 22	Motor Pool/Public Works	5000	5000	2500	5004	5004	5004
GENERAL FUND OVERHEAD CHARGES SUBTOTAL		0	0	0	5004	5004	5004
GENERAL FUND REVENUES SUBTOTAL		170275	282870	141596	5004	5004	5004
		3346379	3213650	2145301	3616624	199104	3895832
OTHER INTERFUND TRANSFERS							

39710 02	Sales Tax	191000	600000	0	0	0	466067
39710 03	Debt Service	18439	0	0	0	0	0
39710 05	Elementary School Repairs	0	0	0	0	0	0
38710 54	Sanitation/Equip Bldg Storage	0	0	0	0	0	0
39710 5905	Timber Receipts Streets & Roads Reserve	55000	21435	0	0	0	21000
INTERGOVERNMENTAL TRANSFERS SUBTOTAL		264439	621435	0	0	0	487067
CURRENT REVENUES & TRANSFERS TOTAL		3610818	3835085	2145301	3616624	3726264	4382899
GENERAL FUND REVENUES TOTAL		3610818	4396552	2145301	4031073	4140713	4812973

FY 1994/95 Budget Summary

GENERAL FUND

Beginning Cash Reserve
Current Revenues

430,074
4,382,899

TOTAL REVENUES

4,812,973

O & M Expense

3,818,573

Capital Expenditures

994,400

TOTAL EXPENSES

4,812,973

ENDING CASH RESERVE

-0-

CITY COUNCIL

The City Council is the governing body of the City of Petersburg, a home rule, first class municipality in the State of Alaska. The City Council has all the powers and duties established by the Charter of the City of Petersburg.

Dave Carlson, Mayor

Account Code 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date (12/31/93)	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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GENERAL FUND - 001

EXPENDITURES

CITY COUNCIL

CITY COUNCIL							
		SALARIES & WAGES					
511 10 10 00							
511 10 11 00	Regular Pay	18250	22500	9187	22500	22500	22500
SALARIES & WAGES SUBTOTAL		18250	22500	9187	22500	22500	22500
		PERSONNEL BENEFITS					
511 10 20 00							
511 10 21 00	Pension	2641	3000	1365	3722	3722	3722
511 10 22 00	Medicare		0	0	326	326	326
511 10 23 00	Health Insurance		0	0			
511 10 26	Unemployment Comp		0	0	225	225	225
PERSONEL BENEFITS SUBTOTAL		2641	3000	1365	4273	4273	4273
		SUPPLIES					
511 10 30 00							
511 10 31 00	Office Supplies	13	100	0	100	50	50
511 10 32 00	Operating Supplies	186	500	193	500	250	250
SUPPLIES SUBTOTAL		199	600	193	600	300	300
		OTHER SERVICES & CHARGES					
511 10 40 00							
511 10 41 00	Professional Services	0	0	0	0	0	0
511 10 42 00	Communications	20	0	0	0	0	0
511 10 43 00	Travel & Training	3298	6000	3470	6000	9000	9000
511 10 43 02	Borough Expenses	0		335	500	500	500
511 10 44 00	Advertising & Printing	1691	2000	2989	2000	1500	2000
511 10 49 00	Miscellaneous	14341	10000	10095	10000	10000	10000
OTHER SERVICES & CHARGES SUBTOTAL		19350	18000	16889	18500	21000	21500
OPERATION & MAINTENANCE SUBTOTAL		40440	44100	27634	45873		
		CAPITAL OUTLAYS					
511 10 60 00							
511 10 64 00	Machinery & Equipment	0	0	0	0	1500	1500
511 10 64 00	Capital Outlays	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0	1500	1500
CITY COUNCIL TOTAL		40440	44100	27634	45873	49573	50073

1994/95

City Council Narrative

511 10 11 00 City Council Pay: Mayor \$4500; Councilmembers \$3000/each.
511 10 21 00 City Council Pension (PERS); 16.54% or Social Security 6.2%
511 10 22 00 Medicare 1.45%
511 10 23 Health Insurance
511 10 26 00 Unemployment Compensation: 1% of gross wage
511 10 32 00 Operating Supplies Coffee supplies, light bulbs, Legal publications & supplements
511 10 44 00 Advertising & Printing Codification of Ordinances; Code Book Covers; Legal advertisements;
511 10 43 00 publications, printing
Travel & Training Alaska Municipal League and Southeast Conference; Lobbying State
511 10 49 00 Legislature
Miscellaneous Election expenses; AML dues; Mayor's Assoc.; S.E.Conf.; subscriptions
511 10 64 00 Machinery & Equipment: Teleconferencing equipment

CITY MANAGER'S OFFICE

The purpose of the City Manager's Office is to centralize the administration of the City and to provide for the professional management of a city resources. The City Manager's Office provides staff support to the policy making legislative body, the City Council.

The City Manager's Office is responsible for the efficient and effective implementation of all city policies, programs and priorities. The Manager's Office is responsible for developing and implementing the annual operating budget and capital improvement program. The City Manager supervises twelve department heads and provides direction, support and "room" to implement policies, programs and projects directed by the Council.

Linda Snow, City Manager

Account FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
GENERAL FUND - 001							
EXPENDITURES							
CITY MANAGER							
SALARIES & WAGES							
512 10 10 00							
512 10 11 00	Regular Pay	132465	129646	69737	136625	131625	131625
512 10 12 00	Overtime Pay	224	150	97	200	100	100
SALARIES & WAGES SUBTOTAL		132689	129796	69834	136825	131725	131725
PERSONNEL BENEFITS							
512 10 20 00							
512 10 21 00	Pension	16531	20689	8792	22631	21770	21770
512 10 22 00	Medicare	1070	1882	563	1984	1908	1908
512 10 23 00	Health Insurance	6974	7333	4132	10338	8271	8271
512 10 24 00	Life Insurance	1260	46	15	46	46	46
512 10 25 00	Workers Compensation	684	1140	1015	1100	1100	1100
512 10 26 00	Unemployment Compensation	1505	649	699	1368	1317	1317
512 10 27 00	FICA	1777	500	779	2500	2500	2500
PERSONNEL BENEFITS SUBTOTAL		29801	32240	15995	39967	36912	36912
SUPPLIES							
512 10 30 00							
512 10 31 00	Office Supplies	1703	1800	1044	2000	2000	2000
512 10 32 00	Operating Supplies	233	200	98	200	200	200
512 10 34 00	Small Tools & Equipment	62	200	0	100	100	100
SUPPLIES SUBTOTAL		1998	2200	1142	2300	2300	2300
OTHER SERVICES & CHARGES							
512 10 40 00							
512 10 41 00	Professional Services	7869	500	20	500	250	500
512 10 42 00	Communications	4042	5000	1733	5000	4000	4000
512 10 43 00	Travel & Training	15545	10000	327	10000	5000	5000
512 10 44 00	Advertising & Printing	206	500	0	100	100	100
512 10 45 00	Rentals & Leases	1200	1200	300	1200	1500	1500
512 10 48 00	Repairs & Maintenance	190	500	57	500	500	500
512 10 49 00	Miscellaneous	1677	1000	456	1000	1000	1000
512 10 49 25	Manager Hire/Moving Exp	0	0	2969	10000	5000	5000
OTHER SERVICES & CHARGES SUBTOTAL		30729	18700	5862	28300	17350	17600
OPERATIONS & MAINTENANCE SUBTOTAL		195217	182936	92833	207392	188287	188537
CAPITAL OUTLAYS							
512 10 60 00							
512 10 64 00	Machinery & Equipment	5960	0	200	0	0	0
CAPITAL OUTLAYS SUBTOTAL		5960	0	200	0	0	0
CITY MANAGER TOTAL		201177	182936	93033	207392	188287	188537

Account Code

NARRATIVE DETAIL

512 00 00 00
512 10 11 00

City Manager's Office
Regular Pay

	<u>FTE</u>	
City Manager	1	70,000.00
City Clerk	1	52,395.00
Dep. City Clerk	.25	<u>9,230.00</u>
TOTAL		\$ 131,625.00

Total FTE: 2.25

512 10 12 00
512 10 21 00
512 10 22 00
512 10 23 00
512 10 24 00
512 10 25 00
512 10 26 00
512 10 27 00
512 10 31 00

512 10 32 00
512 10 34 00
512 10 41 00

512 10 42 00
512 10 43 00
512 10 44 00
512 10 45 00
512 10 48 00
512 10 49 00
512 10 49 25
512 10 64 00

Overtime Pay x.f.
Pension PERS @ 16.54% of gross wage
Medicare @ 1.45% of gross wage
Medical Insurance \$3,153/employee only; \$6,396/employee & family
Life Insurance \$15.12/employee
Workers Compensation 1.04% (mgr) & .52% (clk) of gross wage
Unemployment Compensation 1% of gross wage
Social Security 6.2% employees not covered by PERS
Office Supplies Letterhead & envelopes; pens; hanging file folders and file folders; computer ribbons, & disks; scotch tape & staples; copy paper.
Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies
Small Tools & Equipment Computer software/enhancements; calculator; recording equipment
Professional Services Surveys, appraisals, consultant, mapping, pass through for real property sales fees (surveys, appraisals, advertising)
Communications Telephone & express mail
Travel & Training AML & AMMA, Legislative; Clerk/Dep. Clk: AML & AAMC;
Advertising & Printing Legal advertisements, position advertisements
Rentals & Leases Car allowance, postage meter lease
Repairs & Maintenance computer repair & maintenance
Miscellaneous Dues for Manager: AMMA & ICMA; Clerk: AAMC.; Subscriptions
City Manager hire/moving expenses
Machinery & Equipment:

CITY ATTORNEY

According to City Charter Section 6.7, the City Attorney "shall act as the legal advisor of and be responsible to the City Council". Charter Section 6.7 also indicates that the City Attorney will advise the City Manager and the City Clerk concerning legal problems affecting the City and shall perform such other duties as may be prescribed by the Council and the Mayor. The City Attorney's Office handles civil litigation and administrative proceedings on behalf of the City. Upon request, the Attorney assists in the drafting of ordinances, contracts, leases, and legal documents and assists in contract negotiations and enforcement. The Attorney also provides legal advice relating to City Code and Charter interpretation and enforcement and prepares legal opinions as requested. The Attorney is available for legal consultation to the City Council, City Manager, Clerk and Department Heads, pursuant to the direction of the Council or Manager.

City Attorney

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date (12/31/93)	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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GENERAL FUND - 001

EXPENDITURES

CITY ATTORNEY

<u>CITY ATTORNEY</u>		<u>OTHER SERVICES & CHARGES</u>					
513 10 40 00							
513 10 41 00	Professional Services	31403	30000	24371	50000	40000	
<u>OTHER SERVICES & CHARGES TOTAL</u>		<u>31403</u>	<u>30000</u>	<u>24371</u>	<u>50000</u>	<u>40000</u>	
<u>CITY ATTORNEY TOTAL</u>		<u>31403</u>	<u>30000</u>	<u>24371</u>	<u>50000</u>	<u>40000</u>	

City Attorney Narrative

513 10 41 00 Professional Services The law firm of Cohen & Associates provides general legal services to the City. They review all appropriate ordinances, codes, statutes, contracts, claims, exposures and relationships that expose the city to legal action. They also handle all litigation where there is no insurance coverage.

The law firm of Davis Wright & Jones provides specific legal services in the field of employment law such as chief negotiator or advisor during negotiations, contract interpretations, representation in arbitration and grievances and overall guidance in equitable, legal pay plan revisions.

CITY FINANCE DEPARTMENT

The Finance Department is responsible for the City of Petersburg's fiscal affairs. The duties of collecting and receiving revenue and other money for the City; the custody, safekeeping, deposit and disbursement of money; and, the maintaining of a general accounting system for the are also functions of the Finance Department. The department provides financial data for management at all levels, generates revenues through billing and collection of accounts receivable, local taxes and utility charges. The department is charged with maintaining the City's financial operations within the limits prescribed by law and in accordance with guidelines established by generally accepted accounting principles.

Jodell Jones, Treasurer

Acct	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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GENERAL FUND - 001
EXPENDITURES

CITY FINANCE

514 10 10 00 SALARIES & WAGES							
514 10 11 00	Regular Pay	152090	152797	82766	159740	159740	159740
514 10 12 00	Overtime Pay	289	5142	91	5370	429	429
SALARIES & WAGES SUBTOTAL		152379	157939	82857	165110	160169	160169

514 10 20 00 PERSONNEL BENEFITS							
514 10 21 00	Pension	23686	25176	12691	27078	26268	26268
514 10 22 00	Medicare	799	2290	330	2395	2322	2322
514 10 23 00	Health Insurance	10412	10931	6238	13400	10720	10720
514 10 24 00	Life Insurance	48	64	24	65	65	65
514 10 25 00	Workers Compensation	813	742	698	859	833	833
514 10 26 00	Unemployment Insurance	1757	790	825	1651	1602	1602
514 10 27 00	FICA	234	0	0	0	0	0
PERSONNEL BENEFITS SUBTOTAL		37749	39993	20806	45448	41810	41810

514 10 30 00 SUPPLIES							
514 10 31 00	Office Supplies	5839	8500	2366	8000	6000	6000
514 10 32 00	Operating Supplies	134	200	101	200	200	200
514 10 33 00	Maintenance Supplies	9	50	0	50	50	50
514 10 34 00	Small Tools & Equipment	1339	750	267	1000	1000	1000
SUPPLIES SUBTOTAL		7321	9500	2734	9250	7250	7250

514 10 40 00 OTHER SERVICES & CHARGES							
514 10 41 00	Professional Services	225	450	0	400	400	400
514 10 41 02	Appraisal & Tax Assess. Services	29578	22500	11000	22500	22500	22500
514 10 41 03	Accounting & Auditing Services	23716	25000	19215	27500	27500	27500
514 10 42 00	Communications	15537	15000	8073	16000	16000	16000
514 10 43 00	Travel & Training	1418	1500	919	1800	1800	1800
514 10 44 00	Advertising & Printing	928	750	498	950	950	950
514 10 45 00	Rentals & Leases	518	400	747	400	400	400
514 10 48 00	Repairs & Maintenance	8687	9300	4675	10000	9600	9600
514 10 49 00	Miscellaneous	572	500	237	500	500	500
OTHER SERVICES & CHARGES SUBTOTAL		81179	75400	45364	80050	79650	79650

OPERATION & MAINTENANCE SUBTOTAL		278628	282832	151761	299858	288879	288879
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514 10 60 00 CAPITAL OUTLAYS							
514 10 64 00	Machinery & Equipment	0	11000	0	4500	4500	4500
CAPITAL OUTLAYS SUBTOTAL		0	11000	0	4500	4500	4500

CITY FINANCE TOTAL		278628	293832	151761	304358	293379	293379
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1993/94

Account Code

514 00 00 00

514 10 11 00

NARRATIVE DETAIL

Finance Office

Regular Pay

	<u>FTE</u>	
City Treasurer	1	52,437.00
Accountant	1	39,619.00
Data Proce./Acct.Pay.	1	35,010.00
Payroll Clerk	.25	9,693.00
Clerk/Cashier	1	28,349.00
Total		\$165,108.00

(.5 in Sales Tax Fund, .25 Dep. Clerk)

Total FTE: 4.25

Overtime Experience Factor = 5%

Pension PERS @ 16.54% of gross wage

Medicare 1.45% for all employees

Aetna \$ 3,153/annual per individual employee

Life Insurance Fidelity \$15 premium per employees

Workers Compensation .52% of gross wage

Unemployment Compensation 1.0% of gross wage

FICA Tax 6.2% for employees not covered by PERS

Office Supplies Stationary, forms, pens pencils, etc.

Operating Supplies Paper towels, toilet paper, soap, cleaning & sanitation supplies

Maintenance Supplies Paint, Light bulbs

Small Tools & Equipment Computer prog. & updates =100; Replace 2 office chairs = 900

Professional Services Surveys & title searches

Appraisal & Tax Assessment Services Year 1 of 2 year cycle, includes updating of area 1 & new const.

Accounting & Auditing Services Annual audit of City funds (includes single audits)- 27,500

Communications Telephone & Mail

Travel & Training Municipal Finance Officers Association - \$900 each - fall & spring meet - Anchorage,

Advertising & Printing Legal notices & ads

Rentals & Leases Postage meter & car/Motor Pool

Repairs & Maintenance Maintenance agreements: MOM-\$4300; IBM-\$3500; Printer-\$400; Xerox-\$800; Postage Machine-\$600.

Miscellaneous Dues, subscriptions, court costs & bank fees

Machinery & Equipment \$3000 = Buy-out of Xerox copier, \$1500 = printer for treasurer to replace 7 year old machine.

514 10 12 00

514 10 21 00

514 10 22 00

514 10 23 00

514 10 24 00

514 10 25 00

514 10 26 00

514 10 27 00

514 10 31 00

514 10 32 00

514 10 33 00

514 10 34 00

514 10 41 00

514 10 41 02

514 10 41 03

514 10 42 00

514 10 43 00

514 10 44 00

514 10 45 00

514 10 48 00

514 10 49 00

514 10 64 00

PETERSBURG POLICE DEPARTMENT

The primary function of any municipal law enforcement agency is to ensure the protection of, and to provide all available service to every citizen of that community. Properly administered, a police force is not a restriction of individual freedom, but rather a guarantee that this freedom is enjoyed by all. By properly enforcing the laws and regulations set forth by the U.S. Constitution, in conjunction with guidelines established by regional and local governments, the police department can provide security for a community in which all residents can live, work and prosper in a healthy and secure environment. In addition, the police must be ever cognizant and aware of changing attitudes and current prevailing concerns of the citizens. The police department must incorporate these changes, as much as humanly possible, into its enforcement policies, to continue to serve the public in a timely and proper manner. It is imperative that a close relationship exists between the police department and the public to whom they serve, to allow the growth and prosperity of this community to mature.

The goal of the Petersburg Police Department for 1994/95, will be to establish a more positive and comprehensive relationship with the community; to provide an ever expanding level of service through community education programs, additional employee training and by adopting a policy of direct community input to the administration's governing process. It is recognized that to merely maintain a level of service to the community is unacceptable, but that it is necessary to continually strive to improve the services rendered, based on the ever changing needs and desires expressed by the citizens to whom we are responsible.

Dale Stone, Chief of Police

Description		Prior Year Actual FY 92/93	Current Year Budget FY 92/93	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
FY 1994/95							
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
<u>POLICE DEPARTMENT</u>							
		<u>SALARIES & WAGES</u>					
521 10 10 00							
521 10 11 00	Regular Pay	326376	328952	148396	366194	369174	369174
521 10 12 00	Overtime Pay	35300	27000	19673	35370	27000	27000
521 10 17 00	Shift Differential	5557	4530	2886	5557	5557	5557
<u>SALARIES & WAGES SUBTOTAL</u>		<u>367233</u>	<u>360482</u>	<u>170955</u>	<u>407121</u>	<u>401731</u>	<u>401731</u>
		<u>PERSONNEL BENEFITS</u>					
521 10 20 00							
521 10 21 00	Pension	49514	57461	22159	66768	65884	65884
521 10 22 00	Medicare	3483	5227	1732	5903	5825	5825
521 10 23 00	Health Insurance	31962	39514	17397	53587	42870	42870
521 10 24 00	Life Insurance	113	148	49	174	180	180
521 10 25 00	Workers Compensation	10252	10376	9542	14217	17187	17187
521 10 26 00	Unemployment Compensation	3796	1802	1662	4071	4017	4017
521 10 27 00	FICA	2648	4362	1360	4781	3538	3538
<u>PERSONNEL BENEFITS SUBTOTAL</u>		<u>101768</u>	<u>118890</u>	<u>53901</u>	<u>149501</u>	<u>139501</u>	<u>139501</u>
		<u>SUPPLIES</u>					
521 10 30 00							
521 10 31 00	Office Supplies	2362	2900	482	2900	2900	2900
521 10 32 00	Operating Supplies	10500	11000	4389	11000	11000	11000
521 10 33 00	Maintenance Supplies	459	700	170	700	500	500
521 10 34 00	Small Tools & Equipment	2891	5000	1478	6500	4705	4705
521 10 34 01	Designated Rev Exp	0	0	0	0	0	0
<u>SUPPLIES SUBTOTAL</u>		<u>16212</u>	<u>19600</u>	<u>6519</u>	<u>21100</u>	<u>19105</u>	<u>19105</u>
		<u>OTHER SERVICES & CHARGES</u>					
521 10 40 00							
521 10 41 00	Professional Services	3185	4000	1490	4000	3000	3000
521 10 42 00	Communications	4725	5400	2223	5400	5400	5400
521 10 43 00	Travel & Training	4078	10000	5506	19972	19972	19972
521 10 43 01	Public Safety/Drug Dog	154	500	49	500	250	250

521 10 10 00 Police Department Regular Pay

	FTE			FTE	
Chief of Police	1	53,019	Chief Clerk/Corr.II	1	36,608
Captain of Police	1	46,966	Clk Dis/Corr II	1	29,494
Sgt of Police	1	43,929	Clk Dis/Corr II	1	29,494
Police Officer	1	40,289	Clk Dis/Corr II	1	29,494
Police Officer	1	40,289	PT Clk Dis/Corr II	.80	23,595
Police Officer	1	40,289	PT Clk Dis/Corr II	.60	17,072
Police Officer	1	40,289	PT Clk Dis/Corr I	.33	9,489
			Animal/Parking Control	.25	5,960
			Total:		\$486,276

\$366,194 in Police Department
\$120,082 in Jail
 \$486,276

Total FTE 12.98

- 521 10 11 00 Includes \$ 1997 longevity pay
- 521 10 12 00 Experience factor. 14% for officers, 7% for dispatchers. Includes end of shift work, court time, training, special investigations, mandated safety meetings, holidays worked, emergency callouts and shift coverage. (\$35,370)
- 521 10 17 00 Shift Differential paid at \$.35 per hour for swing shift (1600 to 0000) and \$.50 per hour for graveyard (0000 to 0800) (\$4530)
- 521 10 21 00 Pension PERS at 16.54 % of gross wage
- 521 10 22 00 Medicare 1.45 %
- 521 10 23 00 Medical Insurance, Actual cost per employee
- 521 10 24 99 Life Insurance \$ 15.12 per employee
- 521 10 25 00 Workers Compensation at 5.3 % of gross wage for officers and .47 % of gross wage for dispatchers
- 521 10 26 00 Unemployment Compensation 1 % of gross wage
- 521 10 31 00 Office Supplies: stationery, forms, pens, pencils, blank computer disks, cassette tapes, video VHS tapes, video 3/4" tapes, copier supplies for police department; includes \$100 for Civil Defense office supplies. (\$2900)
- 521 10 32 00 Operating supplies: Animal food, cleaning supplies, uniform clothing allowances for officers and jail guard (\$3600), reserve officer uniforms, ammunition, batteries, photography supplies, photo development, fingerprint supplies, chemicals for destruction of animals; includes \$300 for Civil Defense Supplies. (\$11000)
- 521 10 33 00 Maintenance Supplies: Building materials and supplies, paints and painting supplies, plumbing supplies, electrical supplies, light bulbs. (\$500)
- 521 10 34 00 Small Tools and Equipment: Two new office chairs (\$800), laser printer (\$800), two cassette players (\$290), replace standard to standard cassette copier (\$450), two computer workstations (\$2000)
- 521 10 41 00 Professional Services: Polygraph exams, medical exams and hospital services related to investigations, and exams as required by Alaska Police Standards Council for new hires, janitorial services contracted (\$4600). {\$6600}
- 521 10 42 00 Communications: Postage, telephone; includes \$100 for Civil Defense postage and telephone calls (\$5400)
- 521 10 43 00 Travel and Training: Travel expenses, per diem, training seminars. Unknown amount of travel related to investigations (\$3000), (4) SEANET and (2) SEACAP meetings (\$1200), OCS records manager training for all employees (\$2600), Intoximeter 3000 instructor's recertification training (\$1262), Defensive tactics/Capstun instructor training (\$1771), Reid Interviewing & interrogation school (\$1521), Academy training for Chief and new officer (\$600), Recertification class for K-9 officer (\$3318), Dispatch supervisory training (\$1000), Unscheduled training provided by state (\$1500), training ammunition (\$2200) Total training: (\$19,972)

521 10 44 00	Advertising & Printing	3509	2500	1631	3000	2500	2500
521 10 45 00	Rentals & Leases	1200	2400	0	2400	1200	1200
521 10 45 01	Vehicle Replacement	5062	5315	2658	5580	5580	5580
521 10 47 00	Utilities	5671	7000	2249	7000	6000	6000
521 10 48 00	Repairs & Maintenance	11423	10000	4780	13000	11000	11000
521 10 49 00	Miscellaneous	642	8000	1786	8000	8000	8000
521 10 49 02	Juvenile Services		0	0	0	0	0
521 10 49 06	DARE Program	988	600	706	1900	1900	1900
521 10 49 20	Motor Pool O/M	14252	15000	3371	15000	9000	9000
521 10 49 25	Chief hire/moving expenses	0	0	6308	10000	6000	6000
OTHER SERVICES & CHARGES TOTAL		54889	70715	32757	95752	79802	79802
OPERATIONS & MAINTENANCE SUBTOTAL		540102	569687	264132	673474	640139	640139
		CAPITAL OUTLAYS					
521 10 60 00			0	0	0	0	0
521 10 62 18	Police Dept. Remodel		0	0	0	0	0
521 10 64 01	Other Equipment	2127	0	0	5850	5850	5850
521 10 64 02	Computer Equipment	0	15155	12935	0	0	0
521 10 64 51	Office Equipment	0	0	0	7035	0	0
CAPITAL OUTLAYS SUBTOTAL		2127	15155	12935	12885	5850	5850
POLICE DEPARTMENT SUBTOTAL		542229	584842	277067	686359	645989	645989
		SALARIES					
JAIL							
523 10 10 00							
523 10 11 00	Regular Pay	100180	109651	55917	120082	121031	121031
523 10 12 00	Overtime Pay	6095	7000	5291	11770	6873	6873
523 10 17 00	Shift Differential	0	1510	0	1510	200	200
SALARIES & WAGES SUBTOTAL		106275	118161	61208	133362	128104	128104
		PERSONNEL BENEFITS					
523 10 20 00							
523 10 21 00	Pension	16179	17478	9227	21808	21188	21188
523 10 22 00	Medicare	1184	1590	733	1912	1857	1857
523 10 23 00	Health Insurance	12655	13171	8802	17862	14290	14290
523 10 24 00	Life Insurance	38	49	22	53	53	53
523 10 25 00	Workers Compensation	3538	5048	4496	4730	4241	4241

521 10 44 00 Advertising and Printing: Auction ads, snow removal, 4th of July, Halloween, graduation, parking enforcement, Police
 Department personnel ads, animal control, dog licensing and crime prevention (\$2500)
 521 10 45 00 Rentals and Leases: Car allowance (\$1200), Defensive Driving (\$1200) (\$1200)
 521 10 45 01 Vehicle Replacement: Police Vehicles (\$5580)
 521 10 47 00 Utilities (electric): Police department, dog pound, jail, waste disposal. (\$6000)
 521 10 48 00 Repairs and Maintenance: OCS support and maintenance (\$3000), Copier maintenance (\$2140), console,
 vehicle radio and portable service agreement (\$5580), repairs to other misc. police equipment and building and office supply
 equipment including but not limited to typewriters, Intoximeter, video equipment, surveillance equipment and other equipment
 used in police department investigations (\$11,000)
 521 10 49 00 Miscellaneous: Undercover drug operations, dues, subscriptions and memberships (1) IACP, (2) Alaska Chiefs of
 Police Assn., (6) Alaska Peace Officers Assn., (1) National Academy FBI, (1) Association Public Communications Officer membership,
 magazine subscriptions relating to law enforcement, dispatching, emergency medical services and
 computers; includes (200) for Civil Defense related publications. (\$8000)
 521 10 49 06 D.A.R.E. program supplies - \$1,900 (receipts from court fines intended for drug prevention programs/related use)
 521 10 49 20 Motor Pool Operations/Maintenance (\$15000)
 521 10 49 25 Chief hire/moving expenses
 521 10 64 01 Other Equipment: Replace one portable radio (\$1650), safety vests for officers (\$4200) (\$5850)
 521 10 64 51 Office Equipment:

 523 00 00 00 JAIL
 523 10 10 00 Salaries and Wages: Police officer and dispatcher percentage of salaries and benefits based on time spent on jail duties.(120,08
 523 10 11 00 Overtime Pay: Experience factor for holidays worked and shift coverage (\$7000)
 523 10 17 00 Shift Differential (\$1510)
 523 10 21 00 Pension (25%)
 523 10 22 00 Medicare (25%)
 523 10 23 00 Health Insurance (25%)
 523 10 24 00 Life Insurance (25%)
 523 10 25 00 Workers compensation (25%)

523 10 26 00	Unemployment Compensation	1350	252	652	1319	1281	1281
523 10 27 00	FICA	641	2182	360	1563	1563	1563
PERSONNEL BENEFITS TOTAL		35585	39770	24292	49247	44473	44473
SUPPLIES							
523 10 30 00							
523 10 31 00	Office Supplies	441	500	151	500	300	300
523 10 32 00	Operating Supplies	11239	12000	5110	15000	12000	12000
523 10 33 00	Maintenance Supplies	166	0	0	500	200	200
523 10 34 00	Small Tools & Equipment	1934	2000	2821	2400	1500	1500
SUPPLIES SUBTOTAL		13780	14500	8082	18400	14000	14000
OTHER SERVICES & CHARGES							
523 10 40 00							
523 10 41 00	Professional Services	-1043	2500	253	2500	1500	1500
523 10 42 00	Communications	1764	1400	1016	1600	1600	1600
523 10 43 00	Travel & Training	422	1000	0	2795	1795	1795
523 10 46 01	Insurance - Law Enforcement	24228	25000	25255	28000	27000	27000
523 10 47 00	Utilities	731	2000	232	2000	850	850
523 10 48 00	Repairs & Maintenance	1691	1500	447	3500	2000	2000
523 10 49 00	Miscellaneous	817	900	379	900	900	900
523 10 49 02	Non Secure Juvenile Care	0	0	0	0	0	0
523 10 49 03	Commissary Expense	0	750	229	750	300	300
OTHER SERVICES & CHARGES SUBTOTAL		28610	35050	27811	42045	35945	35945
OPERATIONS & MAINTENANCE SUBTOTAL		184250	207481	121393	243054	222522	222522
CAPITAL OUTLAYS							
523 10 60 00							
CAPITAL OUTLAYS SUBTOTAL		0	0	0	0		
JAIL SUBTOTAL		184250	207481	121393	243054	222522	222522
POLICE DEPARTMENT SUBTOTAL		542229	584842	277067	686359	645989	645989
PUBLIC SAFETY TOTAL		726479	792324	398460	929413	868511	868511

523 10 26 00 Unemployment compensation (25%)
 523 10 31 00 Office Supplies: Forms, stationery, pens, pencils, etc. (\$300)
 523 10 32 00 Operating Supplies: Jail groceries and institutional supplies, clothing, misc. operating supplies, prisoner medications. (\$15000)
 523 10 33 00 Maintenance Supplies: Building material and supplies, paints and painting supplies, plumbing supplies, electrical tools and
 other repair and maintenance supplies (\$500)
 523 10 34 00 Small Tools and Equipment: Replace dishwasher (\$1200) replace other appliances
 as needed which cannot be repaired (\$2400)
 523 10 41 00 Professional Services: Medical, dental, psychiatric, and hospital services. Some costs are reimbursed by state above contract (:
 janitorial contract (\$1200). (\$2500)
 523 10 42 00 Communications: Postage, telephone (mail and phone costs related to jail). (\$1600)
 523 10 43 00 Travel and Training: Meetings and training related to jail operations (\$1000) Lockup USA Video Training Program (\$795) (\$1795)

 g523 10 46 00 Insurance required by jail contract \$2 million (\$28000)
 523 10 47 00 Utilities: Water, electricity and heat related to jail operations. (\$2000)
 523 10 48 00 Repairs and Maintenance: Contractual work to electricians, plumbers, contractors to repair and maintain facility and appliances.
 Includes % of cost for office equipment (\$2000) New washer & dryer
 523 10 49 00 Miscellaneous: General overhead expenses, other contractual services (t.v.) (\$900)
 523 10 49 03 Work Center Commissary Funds: This money is being budgeted to allow funds for work performed by prisoners within department
 confines to earn money for commissary items as provided for in Jail Manual within
 state guidelines for sentenced prisoners. Hourly amount varies from .50 to .65 cents per hour. (\$300)

CITY FIRE DEPARTMENT

The purpose of this department is to protect the lives and property of our residents and visitors from destructive losses due to fire and catastrophic events, both minor and major. The department provides fire ground training to its' members, fire prevention information to the community's residents, and life safety inspections of the community's facilities and buildings to facilitate a fire safe environment. The department also provides emergency medical services to our residents and visitors. Training for this service is provided by the department its members. The department also provides a variety of emergency medical training for the general public. The Chief is responsible for maintaining the abilities and equipment of the department at levels commensurate with the inherent hazards and risks found in the city and f developing and implementing the annual operational budget. The Chief provides direction and support to sixty five department members.

Norm Fredricksen, Fire Chief

Account #	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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GENERAL FUND 001

EXPENDITURES

FIRE DEPARTMENT

		SALARIES & WAGES					
525 10 10 00							
525 10 11 00	Regular Pay	91536	95563	46861	98391	98391	98391
525 10 12 00	Overtime Pay	822	2142	270	4757	391	391
SALARIES & WAGES SUBTOTAL		92358	97705	47131	103148	98782	98782

		PERSONNEL BENEFITS					
525 10 20 00							
525 10 21 00	Pension	14060	13657	7001	16916	16200	16200
525 10 22 00	Medicare	0	1243	0	0	0	0
525 10 23 00	Health Insurance	7420	9791	4446	8681	6945	6945
525 10 24 00	Life Insurance	23	30	11	30	30	30
525 10 25 00	Workers Compensation	8539	11991	10982	10871	10495	10495
525 10 26 00	Unemployment Compensation	1005	428	445	1031	988	988
PERSONNEL BENEFITS SUBTOTAL		31047	37140	22885	37529	34658	34658

SUPPLIES

525 10 30 00							
525 10 31 00	Office Supplies	133	250	25	400	250	250
525 10 32 00	Operating Supplies	12487	14983	2758	14570	14570	14570
525 10 33 00	Maintenance Supplies	1068	2500	248	3280	3280	3280
525 10 34 00	Small Tools & Equipment	6003	11831	2118	25824	23224	23224
SUPPLIES TOTAL		19691	29564	5149	44074	41324	41324

OTHER SERVICES & CHARGES

525 10 40 00							
525 10 41 00	Professional Services	1154	1500	120	1750	1500	1500
525 10 42 00	Communications	1470	1400	912	1700	1700	1700
525 10 43 00	Travel & Training	17681	28130	6937	26609	26609	26609
525 10 44 00	Advertising & Printing	0	200	0	200	200	200

Account Code
 525 10 00 00
 525 10 11 00

NARRATIVE DETAIL
Fire Department
Regular Pay

	<u>FTE</u>	
Fire Chief (Vol)	.09	\$ 6180
Fire Marshal	1	48214
Firefighter/EMT	1	40289
Assist. Chief (Vol 2)	.06	3708

Total \$98391
 Total FTE: 2.15

525 10 12 00
 525 10 21 00
 525 10 22 00
 525 10 23 00
 525 10 24 00
 525 10 25 00
 525 10 26 00
 525 10 31 00
 525 10 32 00

Overtime Pay Experience factor .5%
Pension PERS @ 16.54% of gross wage.
Medicare 1.45% of gross wages.
Medical Insurance computed on actual per employee
Life Insurance \$15.12 per employee
Workers Compensation 8.60% of gross wage + 2000.00 per volunteer, coverage for 51 members.
Unemployment Compensation 1.0% of gross wage.

525 10 33 00
 525 10 34 00

Office Supplies Stationary, writing materials, tape etc.
Operating supplies Monthly fire dinners, coffee, cleaning supplies, chemicals for firefighting, film and development, copy machine supplies, fuel oil for Scow Bay station, defib pads, misc. bandaging/splinting/ replacement, CPR supplies, blankets/towels/sheets, O² masks, air ways, clothing allowance, Universal Protection, V-Vac Cartridges & Suction Canisters, Bandaging supplies, Gloves, Backboard straps/Head rest.
Maintenance Supplies Air-pak maintenance, batteries, spray paint, nuts & bolts, BP cuff.
Small Tools & equipment--4-sets protective clothing, 4-blue lights, 6-helmets, UniMac Washing machine, 600' 2 1/2" hose, 800' 1 3/4" hose, 1-fire craft water flow test kit, 1-ea-Hurst hose reel with 100' hose, hose manifold, 16'hose, 1-mobile radio, 2-back boards, Pediatric mast pants, 14-SCBA dual voicemitters, CO² cartridges, copy machine, couplings for

525 10 41 00
 525 10 42 00
 525 10 43 00

Professional Services Hepatitis vaccination, breathing air testing.
Communications Phones, Phone calls, charges for fire siren & harbor fire phones, postage.
Travel & Training 1- Fire & Arson trng. Fair., Chief - Mid year Conference - Anch., 6- Firefighters Conference-Valdez, conference registration, 8 - EMS Symposium - Sitka, 4 - unscheduled trng. Juneau, EMT II Class-95, ASFA Board meeting (per diem), 6 essentials training manuals, video training tapes, delayed transport class for EMS.

525 10 44 00

Advertising and Printing Auctions, Public safety training.

525 10 45 00	Rentals & Leases	1200	1200	600	1200	1200	1200
525 10 45 01	Vehicle Replacement	47202	49562	24781	60000	50000	50000
525 10 47 00	Utilities	7700	8000	2891	8000	8000	8000
525 10 48 00	Repairs & Maintenance	2391	3180	30	2780	2780	2780
525 10 49 00	Miscellaneous	1761	1850	1775	1850	3050	3050
525 10 49 20	Motor Pool Charges	25239	30000	6742	30000	20000	20000
OTHER SERVICES & CHARGES SUBTOTAL		105798	125022	44788	134089	115039	115039
OPERATIONS & MAINTENANCE SUBTOTAL		248894	289431	119953	318840	289803	289803
525 10 60 00		CAPITAL OUTLAYS					
525 10 62 00	Buildings	0	0	0	2200000	0	0
525 10 62 01	New Fire Station	0	0	0	0	0	0
525 10 62 02	Boiler				210	0	0
525 10 62 03	Scowbay				6110	0	0
525 10 62 04	Bathroom				4500	0	0
525 10 62 05	Appartaus Door				43100	0	0
525 10 62 20	Training Tower	0	0	1962	0	0	0
525 10 64 01	Other Equipment	0	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		0	0	1962	2253920	0	0
FIRE DEPARTMENT TOTAL		248894	289431	121915	2572760	289803	289803

525 10 45 00	<u>Rentals & Leases</u> Chief's vehicle.
525 10 45 01	<u>Vehicle Replacement</u> E-4, E5, E-6, E-8, Staff-1, Squad-1, Tanker-1, Medic-1
525 10 47 00	<u>Utilities</u> Both stations.
525 10 48 00	<u>Repairs & Maintenance</u> Office equipment, radio & pager repairs, hydro-static test air tanks/extinguishers,
525 10 49 00	EMS training aid repair, computer maintenance, Life-Pac 200/300.
525 10 49 20	<u>Miscellaneous</u> Dues to ASEFA, ASFC and NFPA and subscriptions - Jems, Fire Command, Fire Engineering,
525 10 60 00	Fire Chief & Fire House
525 10 62 00	<u>Motor Pool Charges</u>
525 10 62 01	<u>Capital Outlays</u>
525 10 64 01	<u>Buildings</u>
	<u>New Fire Station: Waiting for Capital Projects Funding,</u>
	<u>Other Equipment:</u>

CITY PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for all construction, maintenance, repairs and operation of municipal Public Works projects, streets, water & sewer system and water and sewer property services. The Public Works Department is responsible for controlling snow and ice removal, traffic signs, storm drain maintenance and street cleaning for public safety. It is also responsible for the maintenance of the cemetery, grounds, quarry & rock crushing and streets. The Public Works administration is responsible for billing, inventory control, purchasing and receiving, record keeping and map updates. At present, the Public Works Superintendent supervises seventeen employees; two office personnel, three sanitation workers, five full time street maintenance personnel, three motor pool personnel and one groundskeeper, and three temporary sewer inflow & infiltration repair personnel.

Eli Lucas, Public Works Superintendent

1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
<u>GENERAL FUND - 001</u>							
<u>EXPENDITURES</u>							
PUBLIC WORKS OPERATIONS OFFICE							
531 10 10 00		SALARIES & WAGES					
531 10 11 00	Regular Pay	83131	86195	47146	92560	90139	90139
531 10 12 00	Overtime Pay	2458	0	355	1431	1148	1148
SALARIES & WAGES SUBTOTAL		85589	86195	47501	93991	91287	91287
531 10 20 00		PERSONNEL BENEFITS					
531 10 21 00	Pension	12728	13739	6932	15546	15099	15099
531 10 22 00	Medicare	33	1250	689	1363	1324	1324
531 10 23 00	Health Benefits	6686	8180	4253	8682	8682	8682
531 10 24 00	Life Insurance	24	30	13	45	30	30
531 10 25 00	Workers Compensation	4266	5468	4968	7064	7064	7064
531 10 26 00	Unemployment Compensation	849	445	474	940	913	913
531 10 27 00	FICA	143	0	168	0	0	0
PERSONNEL BENEFITS SUBTOTAL		24729	29112	17497	33640	33111	33111
531 10 30 00		SUPPLIES					
531 10 31 00	Office Supplies	1248	1300	887	1600	1450	1450
531 10 32 00	Operating Supplies	1887	2000	1040	2000	1800	1800
531 10 32 01	Safety Supplies/Classes	325	400	180	400	300	300
531 10 33 00	Maintenance Supplies	410	200	4	200	0	0
531 10 34 00	Small Tools & Equipment	963	1000	625	1000	1000	1000
SUPPLIES SUBTOTAL		4833	4900	2736	5200	4550	4550
531 10 40 00		OTHER SERVICES & CHARGES					
531 10 41 00	Professional Services	5229	4500	2262	5000	4500	4500
531 10 42 00	Communications	2667	2700	1414	2700	2700	2700
531 10 43 00	Travel & Training	1766	1500	522	2000	1500	1500

1994/95

ACCOUNT CODE

NARRATIVE DETAIL

531
531 10 11 00

Public Works - Operations			
Regular Pay	Superintendent	<u>FTE</u>	
	Secretary 1	1	61,435.00
			28,704.00

TOTAL \$90,139.00

Total FTE: 2

531 10 12 00
531 10 21 00
531 10 22 00
531 10 23 00
531 10 24 00
531 10 25 00
531 10 26 00
531 10 27 00
531 10 31 00
531 10 32 00
531 10 32 01
531 10 33 00
531 10 34 00
531 10 41 00

531 10 42 00
531 10 43 00

Overtime Pay - 5 4% of gross wage
PERS 16.54% of gross wage
Medicare 1.45% of gross wage
Medical Insurance: computed actual for each employee
Life Insurance \$ 15.12 per employee annually
Workers Compensation 9.07% for Superintendent; .52% for Secretary:
Unemployment Compensation 1.0% of Gross Wages
FICA 6.2% for temporary/part-time employees not covered by PERS
Office Supplies: General office supplies.
Operating Supplies: Keys, film, coffee, other general operating supplies.
Safety Supplies and class materials bought: programs, rental and purchase of tapes.
Maintenance: Paint and painting supplies, other maintenance materials.
Small tools & Equipment: Office equipment & software.
Professional Services: Engineering, surveying, consulting services & Janitorial Services
for 1/2 P.W. Office.
Communications: Telephone/computer line & mail.
Travel & Training: Public Works Conference has training on equipment and new products and
new methods used in public works field, per diem, air fare, Conference
cost; also for in-house training.

531 10 44 00	Advertising & Printing	281	500	0	500	300	300
531 10 45 00	Rentals & Leases		0	0	0	0	0
531 10 45 01	Vehicle Replacement	972	1239	619	2500	1500	1500
531 10 47 00	Utilities	2215	2000	919	2250	2250	2250
531 10 48 00	Repairs & Maintenance	629	700	537	1500	1500	1500
531 10 49 00	Miscellaneous	281	300	184	300	300	300
531 10 49 20	Motor Pool Charges	3590	3000	970	3000	2500	2500
OTHER SERVICES & CHARGES SUBTOTAL		17630	16439	7427	19750	17050	17050
OPERATIONS & MAINTENANCE SUBTOTAL		132781	136646	75161	152581	145998	145998
		CAPITAL OUTLAYS					
531 10 64 15	Mapping Updates	14157	0	0	5000	5000	5000
531 10 64 02	Computer Equip	1935	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		16092	0	0	5000	5000	5000
P/W OPERATIONS SUBTOTAL		148873	136646	75161	157581	150998	150998
PUBLIC WORKS/STREETS		SALARIES					
534 10 10 00							
534 10 11 00	Regular Pay	239869	212914	122473	223686	220516	220516
534 10 11 01	Regular Pay - Rock Crushing	18771	6760	104	0	0	4650
534 10 12 00	Overtime Pay	37126	21415	9494	21275	18616	18616
SALARIES & WAGES SUBTOTAL		295766	241089	132071	244961	239132	243782
		PERSONNEL BENEFITS					
534 10 20 00							
534 10 21 00	Pension	42479	36769	16721	40517	39552	40322
534 10 22 00	Medicare	3634	3773	1109	3619	3467	3535
534 10 23 00	Health Insurance	22628	20642	9613	18818	18818	18818
534 10 24 00	Life Insurance	83	87	32	91	75	75
534 10 25 00	Workers Compensation	30632	34489	31202	22218	21689	22111
534 10 26 00	Unemployment Compensation	3011	1301	1241	2450	2391	2438
534 10 27 00	FICA	5865	1831	1067	605	867	867
PERSONNEL BENEFITS SUBTOTAL		108332	98892	60985	88317	86860	88165

531 10 44 00 Advertising & Printing: Public Notices, Time cards, Bid advertisement & labor ads.
 531 10 45 00 Rentals & Leases: Leasing of any equipment or vehicle.
 531 10 45 01 Vehicle Replacement: Replacement cost for PW vehicle.
 531 10 47 00 Utilities for Public Works office.
 531 10 48 00 Repairs & Maintenance: Small contract charges, cleaning and maintenance of office machines, maintenance agreements.
 531 10 49 00 Miscellaneous: Any emergency items not covered, above.
 531 10 49 20 Motor Pool Charges: Repairs, operation and parts charges for vehicle.

CAPITAL OUTLAYS

531 10 64 01 Mapping Updates: GIS System
 531 10 64 02 Machinery & Equipment:

534 10 00 00	STREETS		
534 10 11 00	Regular Pay	Street Maint. Crew:	<u>FTE</u>
Foreman	1	45,718.40	
Heavy Equip. Op.	1	43,888.00	
Utility Workers	2	75,296.00	
Laborer II	1	32,261.80	

Total FTE Maint. Crew 5 \$197,164.20

Cemetery/Grounds .75 (3/4 Year) \$ 23,253

534 10 11 01 Miscellaneous Work: Temp. Laborer (2 Months) \$4,650.24

Total FTE for Public Works Street Department 5.75 FTE
 534 10 12 00 Overtime Pay 9% of gross wages for Maintenance Crews & 5% for Cemetery Grounds

534 10 21 00 Pension: PERS at 16.54%
 534 10 22 00 Medicare: 1.45% of Gross wage
 534 10 23 00 Medical Insurance: actual cost for each employee.
 534 10 24 00 Life Insurance \$15.12 per employee annual
 534 10 25 00 Workers Comp 9.07% of Gross Wages for Crew, 7.36% for Grounds Keeper.
 534 10 26 00 Unemployment Insurance 1.0% of Gross Wages
 534 10 27 00 FICA - for temporary/part-time employees not covered by PERS 6.2% of gross wage.

		SUPPLIES					
534 10 30 00							
534 10 31 00	Office Supplies	0	0	0	0	0	0
534 10 32 00	Operating Supplies (Grounds Keeper)	7368	9000	1735	9000	8000	8000
534 10 32 01	Safety Supplies (Street Crew)	2099	2000	1725	2000	2000	2000
534 10 33 00	Maintenance Supplies	29215	94000	79182	39000	39000	39000
534 10 34 00	Small Tools & Equipment	4009	3500	3377	4000	4000	4000
SUPPLIES SUBTOTAL		42691	108500	86019	54000	53000	53000

		OTHER SERVICES & CHARGES					
534 10 40 00							
534 10 41 00	Professional Services	1190	18500	780	10000	10000	10000
534 10 42 00	Communications	0	1000	1122	1000	1000	1000
534 10 43 00	Travel & Training	78	1000	0	1500	500	500
534 10 44 00	Advertising & Printing	938	500	115	500	500	500
534 10 45 00	Rentals & Leases	1075	10000	0	0	0	0
534 10 45 01	Vehicle Replacement	77313	81179	40590	85237	77000	77000
534 10 47 00	Utilities	6380	6000	2990	7000	6500	6500
534 10 47 01	Utilities/Street Lighting	30666	0	15283	38000	38000	38000
534 10 47 02	Utilities/Main St. G-Cans	3238	3200	1667	3500	3500	3500
534 10 48 00	Repairs & Maintenance	0	0	0	0	0	0
534 10 48 01	Facilities Repair/Improvements	0	1500	300	0	0	0
534 10 48 03	Snow Removal, Hospital/School	0	0	0	8000	8000	8000
534 10 48 04	Permit Expense	0	0	504	5000	2000	2000
534 10 49 00	Miscellaneous	229	0	0	0	0	0
534 10 49 20	Motor Pool Charges	327192	263000	115524	300000	240000	240000
OTHER SERVICES & CHARGES SUBTOTAL		448299	385879	178875	459737	387000	387000

OPERATIONS & MAINTENANCE SUBTOTAL		895088	834360	457950	847015	765992	771947
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		CAPITAL OUTLAYS					
53410 6000							
53410 6101	Quarry Shot Rock Blasting	216374	0	0	10000	10000	10000
53410 6319	Street Paving Project	160676	0	0	144721	0	0
53410 6502	Lumber Street	97948	0	0	6000	0	0
53410 6503	Fram & Excel/1st-2nd St And	0	0	0	223283	12000	0
53410 6508	Fredrick Point Boardwalk	0	0	0	5000	0	0
53410 6511	Surf St Construction	0	0	0	383488	250000	0

534 10 32 00 Operating Supplies(Grounds Keeper): Cemetery/Grounds operating supplies, plants, soil, seeds

534 10 32 01 Safety Supplies (Crew): Safety Gear, Rain Gear, Coveralls, Gloves, Ear Plugs, Goggles and other safety gear as required for job.

534 10 33 00 Maintenance Supplies: Traffic Paint \$2000, Miscellaneous Materials \$2500, Calcium \$5,000, Traffic Safety Materials \$4500, Lumber and Culvert \$10,000, Bid items: Street Sanding \$15,000.

534 10 34 00 Small Tools & Equipment: Replacement and purchase of small tools.

534 10 41 00 Professional Services: Contracted Snow Removal & Survey and Appraisal work for Wetlands Permit at the Rock Quarry.

534 10 42 00 Communications:

534 10 43 00 Travel & Training: Training for maintenance personnel, all training expenses, per diem, and tuition.

534 10 44 00 Advertising & Printing: Public Notices: street closure announcements & snow removal announcements.

534 10 45 00 Rentals & Leases: Rental of equipment; Grader replacement while engine is being repaired.

534 10 45 01 Vehicle Replacement: Replacement cost for Public Works Streets Equipment.

534 10 47 00 Utilities: Electricity bill for Public Works Garage.

534 10 47 01 Utilities: This is the remaining balance that is not picked-up by State DOT for Streets Lighting and Cemetery Electricity

534 10 47 02 Utilities: Main Street Refuse collection.

534 10 48 00 Repairs & Maintenance: Labor & Supplies furnished by specialized personnel.

534 10 48 01 Facilities Repair/Improvements: Repairs to existing facilities and fencing.

534 10 48 02 Snow Removal Hospital/School: Charges for cleaning the Hospital and School Parking Lots.

534 10 48 04 Permit Expense: Charges for Move Permits and other State Permits.

534 10 49 00 Miscellaneous: Any emergency items not covered above

534 10 49 20 Motor Pool Charges: Direct cost for Insurance, labor and parts for Public Works Equipment.

CAPITAL OUTLAYS

534 10 61 01 Quarry Shot Rock Improvements: Lease work on the mud dump at the rock pit & mud dump

534 10 63 19 Street Paving Project: Paving of Cemetery, Skylark, Wesley, -Becks-&-Lumber-Street.

534 10 65 02 Lumber Street: Completion of sidewalk up to the entrance of the trailer park.

534 10 65 03 Fram & Excel - 1st to 2nd & 2nd Street - Fram to Dolphin: Estimated cost for Engineering and construction of these streets in preparation for paving.

534 10 65 08 Frederick Point Boardwalk: Request from land owners to Extend the boardwalk to the end of the subdivision. Property owners will pay \$1,200 of the \$5,000 estimated cost.

534 10 65 11 Surf Street Construction: Estimated for construction work, full excavation, all new utilities, 2 sidewalks with a storm drain system, this will be put out to bid. Estimate is at Davis Bacon wages.

53410 6513	Birch Street Redecking	4887	0	0	0	0	0
53410 6518	Surf Street Retaining Walls	0	0	0	80000	0	0
53410 6519	3rd & 5th - Excel to Dolphin	551	0	0	0	0	0
53410 6531	Cemetery Expansion	15666	0	319	0	0	0
53410 6533	Noseeum St, Marian St/Pearl F St	0	0	0	29130	24130	29000
53410 6569	Wrangell Avenue Upgrade/DOA	45	0	294	0	304000	779000
53410 6578	Harder Street (Wrangell Ave)					82000	82000
53410 6579	Baltic Street (Wrangell Ave)					20000	20000
53410 6585	Hammer Slough ROW						24600
CAPITAL OUTLAYS SUBTOTAL		496147	0	613	881622	702130	944600

INTERFUND TRANSFERS

59710 58	MotorPool Grasscutter/Snowblower	0	0	0	0	0	0
INTERFUND TRANSFER SUBTOTAL		0	0	0	0	0	0

	O & M Streets Subtotal	895088	834360	457950	847015	765992	771947
	O & M Operations Subtotal	132781	136646	75161	152581	145998	145998
	O & M Operations & Streets Subtotal	1027869	971006	533111	999596	911991	917946
	Capital Projects Subtotal	512239	0	613	886622	707130	949600
PUBLIC WORKS TOTAL		1540108	971006	533724	1886218	1619121	1867546

534 10 65 18

534 10 65 33

534 10 65 69

534 10 65 78

534 10 65 79

Surf Street Retaining Walls: Engineering and Construction of retaining walls on both sides of Surf Street this will be put out to bid.
Noseeum St., Marian Street & Pearl F. Street: Estimated cost from engineering to build the street to specifications.
Wrangell Avenue Upgrade/DOA
Harder Street - Intersection N. Nordic Drive - Harder Street to intersection, Galveston Street
Baltic Street - Intersection N. Nordic Drive to Baltic to Wrangell Ave to Gauffin St.

INTERFUND TRANSFER

597 10 58

Department of Community Development

The Department of Community Development is responsible for City Planning, Zoning Enforcement, and Building Code Enforcement for the City of Petersburg. The department also provides Building Maintenance and Engineering Technical Assistance for all city departments.

The City Planner/Building Official provides staff support to the Planning Commission of the city which performs the areawide functions of planning, platting and zoning for the city. Staff functions include preparation from time to time of plans for the systematic development of city as a place of residence and business; to investigate and prepare the Commission's recommendations on a capital improvements program; to investigate and recommend to the Council for adoption by ordinance, such published codes of technical regulations as relate to the function of planning and zoning. Further staff functions for the Planning Commission include preparation of zoning amendments and recommendations from Commission to the Council; development of subdivision control ordinances for presentation to the Council; notifying parties concerned in relation to public hearings held by the Commission for requests of variances, special use permits, conditional use permits, and major and minor subdivisions. Staff functions also include the preparation of an Overall Economic Development Plan with the assistance of the Economic Development Commission and the Planning Commission; maintenance of the official zoning maps for the city; maintaining a record of the numerical subdivision plats which have been filed on the Petersburg Recording District; the preparation of census districts and populations estimation studies which are used in calculating various amounts of revenue sharing monies.

The City Planner/Building Official is responsible for implementing and enforcing the Uniform Codes pertaining to construction as specified in Chapter 17 of the Municipal Ordinance. The Building Official reviews all plans for construction in regards to Fire and Life Safety violations. The Building Official coordinates reviews of plans from other local and state agencies. The Building Official's office conducts various inspections during all phases a project, completes inspection reports, and issues correction notices if applicable.

The Department of Community Development has one person on staff to maintain the 25 buildings housing various city functions. The department anticipates maintenance projects for city-owned facilities and submits the Building Maintenance Service budget to the Council for approval. Building Maintenance Specialist also responds to unanticipated or emergency maintenance needs. This maintenance person also will conduct inspections on various construction projects throughout the city when the department head is not available.

The Engineering Technician provides staff engineering assistance to the City Manager and other department and organizational units of the city. reviews utility and subdivision plans, inspects public and private utility and roadway construction projects, and prepares construction estimates, bid requests and specifications at the direction of the department head.

Leo Luczak, Community Development Director

Account Code 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Ye Approved FY 94/95
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COMMUNITY DEVELOPMENT

		SALARIES & WAGES				
536 60 10 00						
536 60 11 00	Regular Pay	140662	143628	71479	147851	138399
536 60 12 00	Overtime Pay	2933	2000	531	4930	937
SALARIES & WAGES SUBTOTAL		143595	145628	72010	152781	139336

		PERSONNEL BENEFITS				
536 60 20 00						
536 60 21 00	Pension	22799	23213	11555	25270	22921
536 60 22 00	Medicare	1019	2112	533	2215	2020
536 60 23 00	Health Insurance	15353	15920	8865	19098	15024
536 60 24 00	Life Insurance	47	55	22	61	61
536 60 25 00	Workers Compensation	9613	8369	7876	8407	8110
536 60 26 00	Unemployment Compensat	1668	728	725	1528	1393
536 60 27 00	FICA	124	0	0	0	882
PERSONNEL BENEFITS SUBTOTAL		50623	50397	29576	56579	50412

		SUPPLIES				
536 60 30 00						
536 60 31	Office Supplies	959	1000	770	1500	1000
536 60 32	Operating Supplies	632	600	540	1000	650
536 60 34	Sm. Tools & Equip.	5105	4500	1329	11000	8500
SUPPLIES SUBTOTAL		6696	6100	2639	13500	10150

		OTHER SERVICES & CHARGES				
536 60 40 00						
536 60 41 00	Professional Services	1560	700	431	1000	700
536 60 42 00	Communications	1994	2000	1213	2400	2250
536 60 43 00	Travel & Training	2094	1300	676	5000	3000
536 60 44 00	Adver/Printing	696	500	0	500	250
536 60 45 00	Rentals & Leases	700	0	500	1200	1200
536 60 45 01	Vehicle Replacement	1761	2720	1360	2856	2856
536 60 47 00	Utilities	1103	1300	471	1200	1200
536 60 48 00	Repairs & Maintenance	406	300	37	300	300
536 60 49 00	Miscellaneous	699	500	307	700	500
536 60 49 01	Reimbursable Expenses	0	500	0	500	0
536 60 49 20	Motor Pool O & M	2251	4000	646	3500	2000
536 60 49 27	Economic Recovery	0	0	1170	0	0
OTHER SERVICES & CHARGES SUBTOTAL		13264	13820	6811	19156	14256

COMMUNITY DEVELOPMENT TOTAL		214178	215945	111036	242016	214154
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1994/95

Account Code

NARRATIVE DETAIL

536 60 00 00

Community Development

Regular Pay

Director	49,250.00
Maintenance Specialist	41,974.40
Engineer Tech	37,648.00
Secretary (.33)	<u>9,526.00</u>
	138,339.00

536 60 11 00

536 60 12 00

536 60 21 00

536 60 22 00

536 60 23 00

536 60 24 00

536 60 25 00

536 60 26 00

536 60 31 00

536 60 32 00

536 60 34 00

Overtime Pay: after-hours call out for building maintenance.

Pension: PERS @ 16.54 % of gross wages.

Medicare: @ 1.45 % Of gross wages.

Medical Insurance: Director \$5,234; Maintenance \$5,234; Engineer Tech \$3,696; Secretary \$860 (1/3)

Life Insurance: \$ 15 /employee/annually.

Workers Compensation: Director & Inspector 5.51%, Maintenance 7.74%, Secretary .52% of gross wages.

Unemployment Compensation: 1.0 % of gross wages.

Office Supplies: Paper, pens, drafting materials and other general office supplies.

Operating Supplies: basic carpentry supplies, blue print machine supplies, film, batteries, general operating suppl

Small Tools & Equipment: Drafting and surveying equipment, building maintenance hand and power tools; \$5,000 for computer upgrade

536 60 41 00

536 60 42 00

536 60 43 00

536 60 45 00

536 60 45 01

536 60 47 00

536 60 48 00

536 60 49 00

Professional Services: Janitorial services, surveys, appraisals, plan reviews, attorney fees, project engineering.

Communication: Telephone & Mail, Express Mail.

Travel & Training: ICBO seminar and certification examinations, Alaskan Planners Conference, necessary travel relat changing land use regulation and ownership issues, technical/professional training.

Rentals & Leases: Engineering Technician - car allowance.

Vehicle Replacement: Rate for 1987 Chev S-10 and 1992 Ford van.

Utilities: Estimated backcharge from Public Works total.

Repairs and Maintenance: Repairs and maintenance of office and maintenance equipment.

Miscellaneous: Advertisements, publications, unanticipated non-project expenses; I.C.B.O. Dues, Construction magazines, subscriptions (Zoning Bulletin, Trade Journals, local and state newspapers).

536 60 49 01

536 60 49 20

Reimbursable Expenses: Inspection of subdivisions.

Motor Pool O & M: Actual shop costs per hour plus\ gas and oil, insurance, parts and freight.

HUMAN AND COMMUNITY SERVICES

This department basically consists of various agencies including the Petersburg General Hospital and other social service related agencies which address community needs. There is no formal department head as most funds are passed through from the State or city to the service agencies. The agencies generally have their own directors and boards to oversee expenditures.

Account FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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GENERAL FUND 001

EXPENDITURES

HUMAN & COMMUNITY SERVICES		OTHER SERVICES & CHARGES					
560 10 40 00							
560 10 49 31	Professional Services-Day Care Adm	8810	6600	4810	9600	9600	5171
560 10 49 32	Day Care Subsidies	19722	20000	9603	17550	17550	15924
560 10 49 33	LEPC Grant	47000	58300	7434			
560 10 49 34	Petersburg Youth Program	15000	15000	15000	25000	25000	25000
560 10 49 35	Public Health Nurse	15375	15375	0	15375	15375	15375
560 10 49 36	Community Mental Health	7932	22990	22599	22500	30000	40000
560 10 49 37	Alcoholism & Drug Abuse	18512	18550	18159	20000	25000	25000
560 10 49 41	Transitional Child Care/Adm	738	1665	0	1060	1060	0
560 10 49 42	Transitional Child Care/Subsidy	5739	10435	1182	6000	6000	0
560 10 49 43	Mtn. View Manor Food Service Inc.	2000	2000	0	2000	3000	3000
560 10 49 44	Petersburg Childrens Center/DOA Grant	3884	0	0			
560 10 49 51	Human Services Block Grant Adm	1348	850	0	1720	1720	2368
560 10 49 52	Human Services Block Grant Subsidy	13638	7650	5760	12610	12610	17367
Subtotal		159698	179415	84547	133415	146915	149205
597 10 57	Elderly Housing Fund	3000	3000	0	3000	3000	3000
597 10 59	Psbq General Hospital/State Rev Shar	109751	85000	100644	50300	90580	90580
	HUMAN & COMMUNITY SERVICES TOTAL	272449	267415	185191	186715	240495	242785

1994/95

Account Code	Narrative Detail
560 10 40 00	HUMAN & COMMUNITY SERVICES
560 10 49 31	Day Care Program Administrator - 18% of State Grant plus \$3000 local contribution
560 10 49 32	State Day Care Program Grant - pass through to providers
560 10 49 33	LEPC - \$53,800 '94 Grant; \$3,500 '92 Grant
560 10 49 34	Youth Program - local contribution \$25,000
560 10 49 35	Public Health Nurse - \$12,477 (local) + \$2,898 (state) for \$15,375 lease
560 10 49 36	Community Mental Health - \$2,898 State share and local contribution of \$37,102
560 10 49 37	Alcoholism & Drug Abuse - \$2,898 State share; local share \$22,102
560 10 49 41	Transitional Child Care Program - 15% of State Grant
560 10 40 42	Transitional Child Care Program - pass through to providers
560 10 49 43	Mt. View Manor Food Services - \$3,000 request
560 10 49 44	Petersburg Children's Center - DOA Grant
560 10 49 51	Human Services Block Grant - Admin 11.1%
560 10 49 52	Human Service Block Grant - Subsidy
597 10 57 00	Petersburg Elderly Housing - \$3,000 local contribution - Operating Grant
597 10 59 00	Petersburg General Hospital Operating Grant - State Revenue Sharing

PETERSBURG PUBLIC LIBRARY

Our mission is to be a dynamic small town library. We inform, enrich, and empower every citizen in our community by creating and promoting free and easy access to a vast array of ideas and information. We support lifelong learning and love of reading. We acquire, organize, and provide relevant library material; insure access to other collections and information sources; service our public with expert and caring assistance, and reach out to all members of our community.

Petersburg Library Board

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
LIBRARY							
SALARIES & WAGES							
572 10 10 00							
572 10 11 00	Regular Pay	69732	78551	39651	83739	84106	84106
572 10 12 00	Overtime Pay	0	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		69732	78551	39651	83739	84106	84106
PERSONNEL BENEFITS							
572 10 20 00							
572 10 21 00	Pension	9142	12662	5400	13456	11283	11283
572 10 22 00	Medicare	718	1137	239	1208	1219	1219
572 10 23 00	Health Insurance	4531	10268	3570	7667	6134	6134
572 10 24 00	Life Insurance	19	45	12	76	60	60
572 10 25 00	Workers Compensation	48	369	311	433	437	437
572 10 26 00	Unemployment Compensation	885	393	396	833	841	841
572 10 27 00	Social Security	786	803	357	820	985	985
PERSONNEL BENEFITS SUBTOTAL		16129	25677	10285	24493	20959	20959
SUPPLIES							
572 10 30 00							
572 10 31 00	Office Supplies	1280	1500	283	1500	1500	1500
572 10 32	Operating Supplies	473	100	52	100	100	100
572 10 32 11	Books	16181	15000	9551	16500	20000	20000
572 10 32 12	Periodicals	4674	4500	1267	4500	4500	4500
572 10 32 13	A/V Materials	306	1300	543	1300	1300	1300
572 10 34 00	Small Tools & Equipment	120	300	0	200	200	200
SUPPLIES SUBTOTAL		23034	22700	11696	24100	27600	27600
OTHER SERVICES & CHARGES							
572 10 40 00							
572 10 41 00	Professional Services		0				
572 10 41 11	WLN Network	1886	2400	182	2200	2200	2200
572 10 42 00	Communications	1729	1900	899	1900	1900	1900
572 10 43 00	Travel & Training	1528	1000	148	1100	1000	1000
572 10 44 00	Advertising & Printing	40	200	93	200	150	150
572 10 48 00	Repairs & Maintenance	4279	5200	2795	5270	5270	5270
572 10 49 00	Miscellaneous	1139	700	1036	700	700	1000
OTHER SERVICES & CHARGES SUBTOTAL		10601	11400	5153	11370	11220	11520
OPERATIONS & MAINTENANCE SUBTOTAL		119496	138328	66785	143702	143885	144185
CAPITAL OUTLAYS							
572 10 60 00							
572 10 64 00	Machinery & Equipment	0	5000	4805	2000	2000	2000
572 10 64 01	Shelving & Furniture				0	1450	1450
CAPITAL OUTLAYS SUBTOTAL		0	5000	4805	2000	3450	3450
LIBRARY TOTAL		119496	143328	71590	145702	147335	147635

1994/95
Account Code

NARRATIVE DETAIL

572 10 10
572 10 11

LIBRARY

Regular pay

	<u>FTE</u>	
Librarian	1	\$46,280
Library Technician	.83	21,810
Library Clerk	.62	12,977
Library Page	.15	1,835

572 10 17

Swing shift 1,104

TOTAL
Total FTE: 2.6 84,106

572 10 21
572 10 22
572 10 23
572 10 24
572 10 25
572 10 26
572 10 27
572 10 31
572 10 32 11

Pension PERS 16.54% of gross wage
Medicare 1.45% of gross wage
Medical Insurance \$3,152-\$4,514 per employee annually (10% over previous year)
Life Insurance \$15.12 /employee
Workers Compensation .52% of gross wage
Unemployment 1% of gross wage
Social security 6.2% of gross for nonPERS employees

572 10 32 12
572 10 32 13
572 10 34
572 10 41 11

Office Supplies Paper, computer supplies, book jackets & labels, etc.
Books The basic information resource of the library. This includes \$7,200 from the Alaska State Library Public Library Assistance Grant. \$500 for rebinding worn books is in this line item.
Periodicals Magazines and newspapers and the public computer index to magazines
Audiovisual materials Cassette tapes and videos. Includes \$800 State Library Public Library Assistance grant funds.
Small tools Computer maintenance tools, small equipment items like cassette players, microform readers, etc.
Western Library Network Membership and fees for the Northwest's bibliographic database and our subscription to their record cataloging records to our local system, 3) to maintain a machine readable record of our holdings. This is a crucial safeguard for insurance purposes.

572 10 42
572 10 43

Communications Postage, telephone, and a modem line for telecommunications
Travel & Training Alaska Lib. Assn. Conference and Southeast public librarians' meeting. Memberships in the Alaska Lib. Assn. and American Library Trustee Association which provide training materials for board and staff.
Advertising & Printing Mailings, ads, printing for the childrens bookmark contest, and other public relations costs

572 10 44
572 10 48

Repairs & Maintenance \$670 copier maintenance, \$1500 software maintenance, \$2,700 hardware maintenance. \$300 for Link terminals (enough for two repairs), and \$100 for other equipment, shipping, etc
Miscellaneous Programming, prizes, interlibrary loan fees, etc.

572 10 49
572 10 64
572 10 64 01

Machinery & Equipment Replace the two public access terminals that have broken down the most in the last year.
Furniture Shelving and furniture

CITY PARKS & RECREATION DEPARTMENT

The purpose of this department is to provide for community residents the opportunity to engage in recreation, sport and culture. The department does this through the operation, staffing and maintenance of a public swimming pool, a new community gym/recreational facility and several neighborhood parks and ballfields. The department is now also responsible for staffing and overall management of "Tent City Campground." Parks & Recreation Staff are responsible for the content, quality and effective implementation of a variety of leisure oriented programs and activities that are responsive to community needs on a year-round basis, and the department is the sponsor or driving force behind many major community-wide issues/programs (i.e. Community Health Fair, employee wellness programs, etc.)

The Parks and Recreation Director reports directly to the City Manager and provides staff support to the Parks & Recreation Advisory Board and the City Council. The Director supervises one full-time Parks & Facilities Maintenance position, one full-time Facility Coordinator/Pool Manager position, four permanent part-time Facility Attendant positions, approximately six permanent part-time Pool Lifeguards and Cashiers, one seasonal part-time Campground Manager, and several program/activity Instructors, Coaches and Volunteers.

Bill Musson, Parks & Recreation Director

FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
GENERAL FUND 001 EXPENDITURES							
PARKS & RECREATION							
SALARIES & WAGES							
574 10 10 00							
574 10 11 00	Regular Pay	133528	138111	67341	143950	142853	142853
574 10 12 00	Overtime Pay	1420	735	802	1600	1600	1600
574 10 17 00	Shift Differential	1744	1440	673	1400	1200	1200
SALARIES & WAGES SUBTOTAL		136692	140286	68816	146950	145653	145653
PERSONNEL BENEFITS							
574 10 20 00							
574 10 21 00	Pension	15992	22101	8908	20000	16638	16638
574 10 22 00	Medicare	1994	2010	1005	2087	2112	2112
574 10 23 00	Health Insurance	14734	26091	9457	20000	16000	16000
574 10 24 00	Life Insurance	47	95	28	95	95	95
574 10 25 00	Workers Compensation*	5897	8180	7384	10595	10720	10720
574 10 26 00	Unemployment Compensation	1571	693	687	1440	1456	1456
574 10 27 00	FICA	2268	3473	774	2000	2000	2000
PERSONNEL BENEFITS SUBTOTAL		42503	62643	28243	56217	49021	49021
SUPPLIES							
574 10 30 00							
574 10 31 00	Office Supplies	946	1000	553	1000	1000	1000
574 10 32 00	Operating Supplies Gym/Rec	2107	2000	1320	2000	2000	2000
574 10 32 01	Safety Supplies	0	250	240	250	250	250
574 10 32 03	Children's Recreation Programs	8346	10000	7193	10000	10000	10000
574 10 32 20	Operating Supplies-Parks	1578	2000	377	2000	1000	2000
574 10 33 00	Maintenance Gym/Rec	6426	8500	5082	8000	7000	8000
574 10 33 20	Maintenance-Parks	1639	1000	522	1000	900	1000
574 10 34 00	Small Tools & Equip - Gym/Rec	1464	3500	3267	3500	3500	3500
574 10 34 20	Small Tools & Equipment-Parks	933	1500	463	1500	1000	1000
SUPPLIES SUBTOTAL		23439	29750	19017	29250	26650	28750
OTHER SERVICES & CHARGES							
574 10 40 00							
574 10 41 00	Professional Services		0	0	0	0	0
574 10 42 00	Communications	1573	1500	689	1500	1500	1500

1994/95

Account Code

NARRATIVE DETAIL

574 00 00 00

Parks and Recreation

574 10 11 00

Director	<u>FTE</u>	
Park & Rec Fac. Coord	1	\$41,500
Fac. Coord/Pool Mgr	.75	28,236
Facility Attendants	.50	15,860
	2.67	58,354

three - 29hr/wk permanent part-time position
one - 20hr/wk permanent part-time

TOTAL

Total FTE: 4.92

574

574 10 21 00
574 10 22 00
574 10 23 00
574 10 24 00
574 10 25 00
574 10 26 00
574 10 27 00

Pension: PERS @ 16.54% of gross wage
Medicare: 1.45 %
AETNA: \$484.56/mo. @ 100%, \$363.42/mo. @ 75% (Desk Attendant Staff) for covered employees
Life Insurance \$15.12 covered employee
Worker's Comp: 7.36 % for all except clerical @ .52 %
Unemployment Comp: 1 % of gross wages
FICA @ 6.2 %

574 10 31 00
574 10 32 00
574 10 32 01
574 10 32 03
574 10 32 20
574 10 33 00
574 10 33 20
574 10 34 00

Office Supplies: Copy paper, schedule supplies, pens, pencils, etc
Operating Supplies-Gym/Rec: Paper Towels, toilet paper, soap, cleaning supplies, etc.
Safety Supplies: Gloves, earplugs, goggles, MSDS supplies
Special Recreation: Funds for program instructors, special events and class supplies (offset by revenues)
Operating Supplies-Parks: Paper Towels, toilet paper, soap, cleaning supplies, field chalk, etc.
Maintenance Supplies-Gym/Rec: Filters, lightbulbs, floor refinishing, major/minor replacement.
Maintenance Supplies-Parks: Paint, lightbulbs, landscaping materials, play equipment maint.
Small Tools & Equipment-Gym/Rec: Balls, nets, replacement Wt. Equip., Vacuum, washing machines, copiers, computers
Small Tools & Equipment-Parks: Picnic Tables, benches, equipment.

574 10 34 20

574 10 42 00

Communications: Telephone and mail

574 10 43 00	Travel & Training	1983	2000	1801	2000	2000	2000
574 10 44 00	Advertising & Printing	1369	500	32	500	300	300
574 10 45 00	Rentals & Leases	1200	1200	600	1200	1200	1200
574 10 45 01	Vehicle Replacement	957	1544	772	2000	1500	1500
574 10 47 00	Utilities - Parks	1972	3300	1742	3300	2600	2600
574 10 47 03	Utilities/Gym		0		0	0	0
574 10 48 00	Repairs & Maintenance	1908	500	138	1000	600	600
574 10 49 00	Miscellaneous	347	350	166	350	350	350
574 10 49 20	Motor Pool	1872	3500	2654	3500	2000	2000
OTHER SERVICES & CHARGES SUBTOTAL		13181	14394	8594	15350	12050	12050

OPERATIONS & MAINTENANCE SUBTOTAL	215815	247073	124670	247767	233374	235474
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574 10 60 00				CAPITAL OUTLAYS			
574 10 61 05	Sandy Beach Site Development	400	29500	0	29500	29500	29500
574 10 63 00	Eagles Roost Park		0	0			
574 10 65 00	Construction in Progress	2732	0	0			
CAPITAL OUTLAYS SUBTOTAL		3132	29500	0	29500	29500	29500

PARKS & RECREATION SUBTOTAL	218947	276573	124670	277267	262874	264974
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SWIMMING POOL				SALARIES & WAGES			
574 20 10 00							
574 20 11 00	Regular Pay	49439	53056	25829	61441	62131	62131
574 20 12 00	Overtime	243	0		883	250	250
574 20 17 00	Shift Differential	863	1158	479	1263	932	932
SALARIES & WAGES SUBTOTAL		50545	54214	26308	63587	63313	63313

				PERSONNEL BENEFITS			
574 20 20 00							
574 20 21 00	Pension	4178	3896	2007	4180	2623	2623
574 20 22 00	Medicare	745	786	399	1101	918	918
574 20 23 00	Health Insurance	4136	3914	2233	4361	3489	3489
574 20 24 00	Life Insurance	12	11	5	11	11	11
574 20 25 00	Workers Compensation*	1839	2885	2580	4673	4659	4659
574 20 26 00	Unemployment Compensation	619	271	275	636	633	633

574 10 43 00
 574 10 44 00
 574 10 45 00
 574 10 45 01
 574 10 47 20
 574 10 49 00
 574 10 49 20
 574 10 61 05

Travel and Training: Travel to ARPA Conference, ARPA Board Mtgs,
 First Aid & CPR training for staff.
 Advertising and Printing: Legal ads, job ads, activity schedules, gym passes
 Rentals and Leases: Car Allowance
 Vehicle Replacement: Vehicle replacement rate only Replace Dept. Pick-up schedule 1995
 Utilities: Garbage Collection, electricity, etc.
 Miscellaneous: Dues, subscriptions (i.e. NRPA, ARPA dues)
 Motor Pool: Vehicle O. & M.
 Sandy Beach Site Development: DOA Grant

Account Code

NARRATIVE DETAIL

574 20 11 00

Regular Pay	Facilities Coordinator/Pool Manager	<u>FTE</u>		
	Facilities Maintenance	.50	\$15,860	
	Life Guard II	.25	9,412	
	Life Guard I	.87	16,601	1809 hours annually
	Cashier	.70	11,697	1445 hours annually
		.65	7,871	1346 hours annually
	TOTAL		\$61,441	

Total FTE: 2.97

574 20 21 00
 574 20 22 00
 574 20 23 00
 574 20 24 00
 574 20 25 00
 574 20 26 00

Pension: PERS @ 16.54% of gross wages
 Medicare: 1.45%
 Health Insurance: \$484.56 per covered employee
 Life Insurance: Fidelity \$15.12 per covered employee
 Worker's Comp: 7.36 % for all except cashier @ .52 %
 Unemployment: 1% of gross wages

574 20 27 00 FICA	1686	1846	918	2369	2868	2868
PERSONNEL BENEFITS SUBTOTAL	13215	13609	8417	17331	15201	15201

SUPPLIES						
574 20 30 00						
574 20 31 00 Office Supplies	100	100	42	100	100	100
574 20 32 00 Operating Supplies	4592	4500	1812	4500	4500	4500
574 20 33 00 Maintenance	4744	3500	1128	3500	3500	3500
574 20 34 00 Small Tools & Equipment	1461	500	474	500	500	500
SUPPLIES SUBTOTAL	10897	8600	3456	8600	8600	8600

OTHER SERVICES & CHARGES						
574 20 40 00						
574 20 41 00 Professional Services						
574 20 42 00 Communications	479	580	274	580	580	580
574 20 43 00 Travel & Training	746	800	600	800	800	800
574 20 44 00 Advertising & Printing	337	200	115	200	200	200
574 20 48 00 Repairs & Maintenance	439	775	180	775	775	775
574 20 49 00 Miscellaneous	0	225	225	225	225	225
OTHER SERVICES & CHARGES SUBTOTAL	2001	2580	1394	2580	2580	2580

OPERATIONS & MAINTENANCE SUBTOTAL	76658	79003	39575	92098	89694	89694
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CAPITAL OUTLAYS						
574 20 60 00						
574 20 62 10 Pool Renovation	0		0	0	0	0
574 20 63 02 Pool Repairs	0		0	0	0	0
574 20 64 01 Pool Vacuum	0		0	0	0	0
CAPITAL OUTLAYS SUBTOTAL	0	0	0	0	0	0

SWIMMING POOL SUBTOTAL	76658	79003	39575	92098	89694	89694
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TENT CITY CAMPGROUND						
SALARIES & WAGES						
574 30 10 00						
574 30 11 00 Regular Pay	9435	7670	8174	15070	15219	15219
574 30 12 00 Overtime	398	0	2667	2000	2000	2000
574 30 17 00 Shift Differential	100	91	107	182	150	150
SALARIES & WAGES SUBTOTAL	9933	7761	10948	17252	17369	17369

574 30 20 00	PERSONNEL BENEFITS					
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64

574 20 27 00 FICA @ 6.2 %
 574 20 31 00 Office Supplies: Copy paper for schedules, pencils, clipboards, markers, etc.
 574 20 32 00 Operating Supplies: pool chemicals, paper products, cleaning supplies, etc.
 Gas Chlorine, water test (State requirement)
 574 20 33 00 Maintenance Supplies: filters, lights, replacement parts
 574 20 34 00 Small Tools & Equipment: goggles, kickboards, vacuum parts, hoses

 574 20 41 00 Professional Services
 574 20 42 00 Communications: Telephone and mail
 574 20 43 00 Travel & Training: Travel Expenses, per diem, training seminars required for certification
 574 20 44 00 Advertising and Printing: Passes, miscellaneous forms, job & legal ads

 574 20 48 00 Repairs & Maintenance: Miscellaneous electrical, plumbing, welding repairs by outside contractors
 574 20 49 00 Miscellaneous - Client fee, risk management fee / Ellis

Tent City Campground Narrative

574 30 11 Regular Pay Campground Manager .50 FTE \$ - Full-time permanent seasonal position (6 mo.)
 574 30 17 Shift Differential: Swing shift @ .35/hr.

574 30 21 00	Pension		0		2493	2493	2493
574 30 22 00	Medicare	171	113	159	219	252	252
574 30 23 00	Health Insurance	326	1305	1199	1956	1565	1565
574 30 24 00	Life Insurance	1	16	3	16	16	16
574 30 25 00	Workers Compensation*	315	458	412	1110	1278	1278
574 30 26 00	Unemployment Compensation	218	39	109	151	173	173
574 30 27 00	FICA	731	481	679	0	0	0
PERSONNEL BENEFITS SUBTOTAL		1762	2412	2561	5945	5777	5777
SUPPLIES							
574 30 30 00							
574 30 31 00	Office Supplies	71	100	28	100	100	100
574 30 32 00	Operating Supplies	2901	2000	1783	2000	2000	1400
574 30 33 00	Maintenance	784	1000	375	1000	1000	1000
574 30 34 00	Small Tools & Equip.	35	150	81	150	150	150
574 30 44 00	Advertising/Printing	294	50	0	50	50	50
574 30 45 00	Rentals and Leases						600
SUPPLIES SUBTOTAL		4085	3300	2267	3300	3300	3300
OTHER SERVICES & CHARGES							
574 30 40 00							
574 30 47 00	Utilities	2254	3500	2176	3500	2500	3500
574 30 48 00	Repairs & Maintenance	0	0	369	0	0	0
574 30 49 00	Miscellaneous						0
574 30 61 05	Tent City Site Development	0	5000	0	5000	5000	5000
574 30 63 04	Building Improvements	9988	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		12242	8500	2545	8500	7500	8500
OPERATIONS & MAINTENANCE SUBTOTAL		28022	21973	18321	34997	33946	34946
TENT CITY CAMPGROUND SUBTOTAL		28022	21973	18321	34997	33946	34946
PARKS & RECREATION SUBTOTAL		218947	276573	124670	277267	262874	264974
SWIMMING POOL SUBTOTAL		76658	79003	39575	92098	89694	89694
TENT CITY CAMPGROUND SUBTOTAL		28022	21973	18321	34997	33946	34946
PARKS & RECREATION TOTAL		323627	377549	182566	404362	386514	389614

574 30 21 PERS @ 16.54 %
574 30 22 Medicare at 1.45 %
574 30 23 Health Insurance: Figured at single employee/6 months \$1955.76
574 30 24 Life Insurance : \$15.12
574 30 25 Workers Comp @ 7.36 %
574 30 26 Unemployment @ 1 %
574 30 27 FICA 6.2 %

574 30 31 Office Supplies: Copy paper, receipt books, clip board, pens & pencils
574 30 32 Operating Supplies: Toilet paper, cleaning & sanitation supplies, fire wood
574 30 33 Maintenance: Tent pad repairs, paint, light bulbs
574 30 34 Small Tools & Equip: Fire grates, wood cutting tools, plumbing repair parts
574 30 44 Advertising and Printing: Job ads, etc.

574 30 47 Utilities: Electricity for lights and water heater, water & sewer & garbage
574 30 49 Miscellaneous:
574 30 61 05 Tent City Site Development: DOA Grant for Parking
574 30 63 04 Building Improvements: Donations

CITY NON DEPARTMENTAL

This department is used to fund those items required for general fund services that generally do not fall in one of the traditional departmental categories.

FY 1994/95	Description	Prior Year	Current Year	Current Year	Budget Year	Budget Year	Budget Year
		Actual (FY 92/93)	Budget FY 93/94	To Date 12/31/93	Requested FY 94/95	Recommended FY 94/95	Approved FY 94/95

GENERAL FUND 001
EXPENDITURES

NON-DEPARTMENTAL

<u>Personnel</u>							
576 10 20 00							
576 10 19 01	Employee Incentive/Safety	3103	3500	326	4000	2000	3500
576 10 19 02	Wages/benefits clearing account	0	25000	0	0	0	0
SALARIES & WAGES SUBTOTAL		3103	28500	326	4000	2000	3500
<u>SUPPLIES</u>							
576 10 30 00							
576 10 31 00	Office Supplies	168	0	585	1000	1000	1000
576 10 32 00	Operating Supplies	7585	8000	2237	8000	7000	7000
576 10 34 00	Small Tools	3000	0	1995	2000	2000	2000
SUPPLIES SUBTOTAL		10753	8000	4817	11000	10000	10000
<u>OTHER SERVICES & CHARGES</u>							
576 10 40 00							
576 10 41 00	Professional Services	18106	22000	9876	25000	25000	25000
576 10 42 00	Communications	270	300	173	300	300	300
576 10 45 00	Rentals & Leases	3856	4000	2236	2236	2236	2236
576 10 46 00	Property Insurance	35375	46837	36887	47000	40000	40000
576 10 46 01	Liability Insurance	48169	58734	43530	59000	50000	50000
576 10 46 04	Public Officials	11851	12000	10158	11000	11000	11000
576 10 46 05	Bonds	1700	2000	0	2000	2000	2000
576 10 46 06	Insurance Brokers Fee	14003	20000	16004	17000	17000	17000
576 10 47 00	Utilities	13935	15000	6805	15000	15000	15000
576 10 48 00	Repairs & Maintenance	2969	3000	5252	6000	7000	7000
576 10 49 00	Miscellaneous	667	1000	469	1000	700	700
576 10 49 14	Museum O & M Grant	22500	22500	22500	22500	22500	32200
576 10 49 49	Bad Debt Accounts		0				
OTHER SERVICES & CHARGES SUBTOTAL		173401	207371	153890	208036	192736	202436
<u>INTERFUND TRANSFERS</u>							
59710 55 00	Harbor/Port-Refuse	5000	5000	0	5000	5000	5000
INTERFUND TRANSFERS TOTAL		5000	5000	0	5000	5000	5000
<u>CAPITAL OUTLAYS</u>							
576 10 60 00							
576 10 64 00	Machinery & Equipment	4916	0				
CAPITAL OUTLAYS SUBTOTAL		4916	0	0	0	0	0
NON-DEPARTMENTAL TOTAL		197173	248871	159033	228036	209736	220936

FY 1994/95

ACCOUNT CODE
NON-DEPARTMENTAL

NARRATIVE DETAIL

576 10 11 00	
576 10 19 01	Employee incentive/safety program
576 10 19 02	Wages/benefits clearing account (non-represented employees)
576 10 31 00	Office Supplies: Main copier supplies
576 10 32 00	Operating Supplies: Heating Oil for City Building
576 10 41 00	Municipal Building Janitorial Contract
576 10 42 00	Communications: Emergency telephone in municipal building elevator
576 10 45 00	Rentals & Leases - Leases for parking lots from park from PFI(\$208)
576 10 46 00	Insurance Property: Includes scheduled equipment (computer hardware, software, valuable papers, impound lot); boilers; property 56% of premium.
576 10 46 01	Insurance Liability: Includes general liability 55% of premium; emergency services (ambulance malpractice excess liability); premium in motor pool for emergency vehicles); and volunteer firemen's accident.
576 10 46 04	Public Officials Liability
576 10 46 05	Bonds (finance director, fidelity, employee blanket)
576 10 46 06	Insurance Brokers Fee: Management services for insurance program
576 10 47 00	Utilities: For City Building (Electrical, Water, Sewer, & Garbage)
576 10 48 00	Repair and Maintenance: Contract repair, copier maintenance
576 10 49 00	Miscellaneous
576 10 49 14	Museum O&M Grant: Museum grant
597 10 55 00	Harbor & Port Transfer to cover excess refuse collection from non-harbor users
576 10 64 00	Machinery & equipment

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 92/93)	Current Year To Date 12/31/93	Budget Year Requested FY 1994/95	Budget Year Recommended FY 1994/95	Budget Year Approved FY 1994/95
GENERAL FUND TOTALS							
511	City Council	48037	44100	27634	45873	49573	50073
512	City Manager	156588	182936	93033	207592	190354	188537
513	City Attorney	24585	30000	24371	50000	40000	40000
514	Finance	293874	293832	151761	304590	294337	293379
521/523	Police Dept/Jail	748162	792324	398460	927729	862471	868511
525	Fire Department	204449	289431	121915	375742	297329	289803
531/534	Public Works Oper/Streets	1463386	971006	548074	1911548	1635395	1867546
536	City Engineer	79858	0				
538	Community Development	0	215945	111036	242016	218742	214154
536	Planner/Building Official	140465	0				
560	Human & Community Services	268475	267415	185191	186715	200215	242785
572	Library	143921	143328	71590	145702	148868	147635
574	Parks & Rec/Pool	271020	377549	216966	404362	391777	389614
576	Non-Departmental	404139	248871	159033	228036	209736	220936
GENERAL FUND EXPENDITURES TOTAL		4246959	3856737	2109064	5029905	4538797	4812973
GENERAL FUND APPROPRIATION		4246959	3856737	2109064	5029905	4538797	4812973
GENERAL FUND RESERVE			539815	36237	-998832	-288992	0
GENERAL FUND TOTAL		4080140	4396552	2145301	4031073	4249805	4812973

SALES TAX FUND

The Municipal Code states that sales tax monies shall be used first for the payment of annual principal and interest retirement of school bonds and other uses and amounts as determined by the City Council. Other uses shall be:

1. Amounts agreed with the federal government regarding public works;
2. To operate, construct, maintain and repair schools and school facilities, to pay principal and interest on general obligation bonds for school purposes;
3. To plan, design and construct any permanent public works and to pay incidental expenses in connection with such improvements;
4. To pay principal and interest on any general obligation bonds of the City;
5. To provide for general government operations.

The tax shall be collected by the City Treasurer, along with any penalties and interest from late tax payments. The Municipal Code provides the City with the ability of filing a tax lien against all real and personal property as a means of recovering unpaid sales tax. Also a sales tax inspector may be appointed by the Council to provide the City with audits of local merchants to insure compliance with the sales tax ordinance for collection and remittance of sales tax monies. The Municipal Code also states that sales tax monies shall be kept in a separate fund and withdrawn only for the purposes mentioned above.

FY 1994/95 Budget Summary

Beginning Cash Reserve	2,275,332
Charges for Services	2,311,000
Other Revenues	<u>716,300</u>
TOTAL REVENUES	5,302,632
=====	
O & M Expense	1,346,200
Capital Expenditures (Transfers to Other Funds)	1,592,751
TOTAL EXPENSES	2,938,951
=====	
Council Designated Reserve	889,500
Ending Cash Reserve	1,336,381
Municipal Bldg. Reserve	<u>137,800</u>
TOTAL ENDING CASH RESERVE	2,363,681
=====	

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
<u>SALES TAX - FUND 101</u>							
<u>REVENUES</u>							
	BEGINNING CASH RESERVE	681347	1126062	1126062	1181505	1181505	1268694
	Municipal Building Reserve	130000	130000	133900	135300	135300	132969
	Council Designated Reserve	850000	850000	875500	876000	876000	873669
		1661347	2106062	2135462	2192805	2192805	2275332
<u>RETAIL SALES TAXES</u>							
313 00 00 00							
313 00 10 00	Local 6% Sales Ta	2055142	2250000	1221591	2260000	2260000	2260000
313 00 30 00	Transient Occupan	27771	35000	19206	37500	37500	35000
311 00 90 00	A/R Penalties (Re	15895	20000	8010	16000	16000	16000
	RETAIL SALES TAXES SUBTOTAL	2098808	2305000	1248807	2313500	2313500	2311000
<u>MISCELLANEOUS REVENUES</u>							
360 00 00 00							
360 00 10 00	Interest Earnings	65867	45000	20409	40000	45000	45000
	MISCELLANEOUS REVENUES SUBTOTAL	65867	45000	20409	40000	45000	45000
<u>OPERATING TRANSFERS</u>							
39710 05	Facility Construc	11587	0	0	0	0	0
	OPERATING TRANSFERS SUBTOTAL	11587	0	0	0	0	0
398 00 00 00							
<u>LONG TERM DEBT PROCEEDS</u>							
39800 12 00	1975 School G.O.	286000	250038	0	255600	255600	255600
39800 13 00	1983 School G.O.	265068	236629	170484	209500	209500	209500
39800 14 00	Local Constructio	17235	164790	0	14000	14000	14000
39800 15 00	1989 Sch/Comm Gym	211234	203845	0	192200	192200	192200
	LONG TERM DEBT PROCEEDS SUBTOTAL	779537	855302	170484	671300	671300	671300
	CURRENT REVENUES	2955799	3205302	1439700	3024800	3029800	3027300
	REVENUES TOTAL	4617146	5311364	3575162	5217605	5222605	5302632

Account FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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SALES TAX - FUND 101

EXPENDITURES

Salaries & Wages

513 20 1100	Regular Pay	18062	16016	10535	18460	18460	18460
513 20 1200	Overtime Pay	182	802	64	400	200	200
Salaries & Wages Total		18244	16818	10599	18860	18660	18660

Personnel Benefits

513 20 2100	Pension	2761	2680	1673	3120	3086	3086
513 20 2200	Medicare		0	8	100	0	0
513 20 2300	Health Insurance	1225	1286	734	1575	1260	1260
513 20 2400	Life Insurance	5	8	3	10	10	10
513 20 2500	Workers Comp	57	80	73	100	100	100
513 20 2600	Unemployment Compensation	201	84	109	190	186	186
Personnel Benefits Total		4249	4138	2600	5095	4642	4642

Supplies

513 20 3100	Office Supplies	638	800	218	500	500	500
513 20 3200	Operating Supplies	0	100	0	50	50	50
513 20 3400	Small Tools & Equipment	54	50	0	50	50	50
Supplies Total		692	950	218	600	600	600

Other Services & Charges

513 20 41	Professional Services	1336	100	1468	2000	2000	2000
513 20 4103	Sales Tax Audits	4579	5000	194	4500	4500	4500
513 20 43	Travel & Training					0	0
513 20 44	Advertising/Printing	587	500	424	700	700	700

FY 1994/95

Account Code

Narrative Detail

51320 11 00

Sales Tax administration - wages

Sales Tax Clerk	<u>FTE</u>	
Overtime	.50	\$ 18,460
Total Payroll		<u>400</u>
		\$ 18,860

Total FTE: .50

51320 2100

Pension - PERS @ 16.54 %

51320 2200

Medicare @ 1.45 %

51320 2300

Health Insurance @ \$ 2,866 full coverage X .5 employee

51320 2400

Life Insurance @ \$ 15 X .5 employee

51320 2500

Worker's Comp @ .52 %

51320 2600

Unemployment Insurance @ 1.0 %

51320 2700

FICA @ 6.2 %

51320 31

Office Supplies - Forms

51320 32

Operating Supplies

51320 34

Small Tools & Equipment - Updates to computer program

51320 41

Professional Services- Legal fees

51320 4103

Sales Tax Audits - Annual audits of compliance with ordinances.

51320 44

Advertising/Printing - Publishing notices

513 20 48	Repair & Main	0	300	0	100	100	100
513 20 49	Miscellaneous	26546	900	315	500	500	500
513 20 4910	Gen. Fnd. Overhead Charge	0	100550	50275	109092	109092	-109092
513 20 4921	Petersburg Public Schools	918152	1179406	714703	1179406	1179406	1179406
513 20 4928	Other Trans Rm Tax Recip.	9900	10000	0	5000	5000	5000
513 20 4929	Chamber of Commerce	19030	23000	19651	21000	21000	21000
OTHER SERVICES & CHARGES SUBTOTAL		980130	1319756	787030	1322298	1322298	1322298
OPERATIONS & MAINTENANCE SUBTOTAL		1003315	1341662	800447	1346853	1346200	1346200
513 20 64 00	Machinery & Equipment	7662	0	0	0	0	0
CAPITAL OUTLAYS SUBTOTAL		7662	0	0	0	0	0
597 00 0000							
597 10 01	General Fund - Op	191000	600000	0			466067
597 10 03	Debt Service Fund - Op	1005867	983022	461910	956783	956783	956783
597 10 04	School Construction	14710	0	0	0	0	0
597 10 05	Facilities Construction	650	0	0	0	0	0
597 10 52	Water Utility Fund		0				
597 10 53	Sewer Utility Fund	148480	100000	70000			
597 10 54	Sanitation Fund	40000	0	0	165000	165000	0
597 10 57	Elderly Housing	0	25000	0	25000	25000	25000
597 10 58	Motor Pool		0				
597 10 5801	Building Maintenance Fund	99400	137845	50000	205090	144901	144901
INTERFUND TRANSFERS SUBTOTAL		1500107	1845867	581910	1351873	1291684	1592751
SALES TAX FUND EXPENDITURES TOTAL		2511084	3187529	1382357	2698726	2637884	2938951
SALES TAX APPROPRIATION		2511084	3187529	1382357	2698726	2637884	2938951
RESERVE FOR MUNI BLDG		130000	133900	135300	137800	137800	137800
COUNCIL DESIGNATED RESERVE		850000	875500	876000	889500	889500	889500
SALES TAX RESERVE		1126062	1114435	1181505	1491579	1552421	1336381
SALES TAX TOTAL		4617146	5311364	3575162	5217605	5217605	5302632

51320 48 Repairs & Maintenance - Computer equipment upkeep
51320 49 Miscellaneous - Sr. Citizens ID cards, court costs, filing fees
51320 4910 General Fund Overhead Charges - Financial support services & customer service.
51320 4921 Local contribution to School District
51320 4928 Visitor related grant to approved agency
51320 4929 Chamber of Commerce Grant from Transient Room Tax Receipts

51320 6400 Machinery & Equipment -
59710 01 General fund operations
59710 03 Debt Service payments on General Obligation bonds
59710 04 School Construction
59710 05 Facilities Construction
59710 52 Water Utility Fund
59710 53 Sewer Utility Fund
59710 54 Sanitation Utility
59710 57 Elderly Housing - Carport
59710 58 Motor Pool -
59710 5801

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest. Monies collected in the sales tax fund are transferred to this account for the payment of general obligation bond principal and interest payments.

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	64,650
Other Revenues	1,093,283
	<u>1,750</u>
TOTAL REVENUES	1,159,683
=====	
O & M Expense	
Capital Expenditures	<u>1,093,283</u>
TOTAL EXPENSES	1,093,283
=====	
ENDING CASH RESERVE	66,400

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
<u>DEBT SERVICE - FUND 201</u>							
<u>REVENUES</u>							
BEGINNING FUND BALANCE		51341	63500	63800	64650	64650	64650
360 00 00							
360 00 10 Interest Earnings		2101	1746	715	1750	1750	1750
MISCELLANEOUS SUBTOTAL		2101	1746	715	1750	1750	1750
397 00 00 00							
397 10 02 00 Sales Tax Fund		1005867	983022	461910	956783	956783	956783
397 10 54 Sanitary Utility		134222	145263	29903	136500	136500	136500
OPERATING TRANSFERS IN SUBTOTAL		1140089	1128285	491813	1093283	1093283	1093283
TOTAL CURRENT REVENUES		1142190	1130031	492528	1095033	1095033	1095033
TOTAL DEBT SERVICE FUND		1193531	1193531	556328	1159683	1159683	1159683

FY 1994/95	Actual (FY 92/93)	Budget (FY 93/94)	To Date 12/31/93	Requested (FY 94/95)	Recommended (FY 94/95)	Approved (FY 94/95)
<u>DEBT SERVICE - FUND 201</u>						
<u>EXPENDITURES</u>						
LONG TERM DEBT SERVICE						
1975 GENERAL OBLIGATION BOND						
519 60 00 00						
519 62 00 00						
519 62 71 00 Principal	215000	235000	235000	235000	250000	250000
519 62 72 00 Interest	69000	51000	63097	51000	31600	31600
1975 G. O. BONDS SUBTOTAL	284000	286000	298097	286000	281600	281600
1983 GENERAL OBLIGATION BONDS						
519 63 00 00						
519 63 71 00 Principal	185000	185000	0	0	185000	185000
519 63 72 00 Interest	109520	91760	45880	45880	73630	73630
1983 G.O. BONDS SUBTOTAL	294520	276760	45880	45880	258630	258630
1984/86/93 UTILITY GENERAL OBLIGATIONS BONDS						
519 64 00 00						
519 64 71 00 Principal	79000	80000	90000	90000	91000	91000
519 64 72 00 Interest	74704	67469	16934	43627	49415	49415
1984 UTILITY G.O. BONDS SUBT	153704	147469	106934	133627	140415	140415
1989 INCINERATOR GO BOND						
519 65 00 00						
519 65 71 00 Principal	40000	45000	0	65000	55000	55000
519 65 72 00 Interest	103222	100263	17806	72614	81500	81500
1989 INCINERATOR GO BOND SUB	143222	145263	17806	137614	136500	136500
1989 COMM/SCH GYM GO BOND						
519 66 00 00						
519 66 71 00 Principal	175000	185000	0	0	200000	200000
519 66 72 00 Interest	98642	87793	43896	43896	76138	76138
1989 COMM/SCH GO BONDS SUBTO	273642	272793	43896	43896	276138	276138
DEBT SERVICE EXPENDITURES TO	1149088	1128285	512613	647017	1093283	1093283
DEBT SERVICE APPROPRIATION	1149088	1128285	512613	647017	1093283	1093283
DEBT SERVICE ENDING CASH RES	63500	65246	43715		66400	66400
DEBT SERVICE TOTAL	1193531	1193531	556328	556328	1159683	1159683

SCHOOL CONSTRUCTION FUND

The School Construction Fund was established in accordance with State of Alaska Department of Education grant agreements. The fund has both grant funds, bond funds, and remaining interest in it. The purpose of the fund is to provide a construction fund for school capital projects.

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	35,600
Other Revenues	-0-
	83,000
TOTAL REVENUES	118,600
=====	
O & M Expense	
Capital Expenditures	118,600
TOTAL EXPENSES	118,600
=====	
ENDING CASH RESERVE	-0-

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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SCHOOL CONSTRUCTION FUND #302

		<u>REVENUES</u>					
BEGINNING CASH RESERVE		-3659					
33600 05	DOE Grant #13-90 Elem Sprinkler	4990	17000	42805	35600	35600	35600
33600 06	DOE Grant #45-94 Code Upgr	0	0	0			
36000 10	Interest Income	1249	0	5205	38000	38000	38000
36000 90				409	0	0	0
39710 02	Sales Tax Transfer	14710	0	0			
39710 60	Psbq Public Schools	14710	0	0	0	0	0
SCHOOL CONSTRUCTION FUND TOTAL		32000	32000	48419	118600	118600	118600

Account Code Description
 FY 1994/95

Prior Year
 Actual
 (FY 92/93)

Current Year
 Budget
 (FY 93/94)

Current Year
 To Date
 12/31/93

Budget Year
 Requested
 (FY 94/95)

Budget Year
 Recommended
 (FY 94/95)

Budget Year
 Approved
 (FY 94/95)

SCHOOL CONSTRUCTION FUND #302

EXPENDITURES

57140 11	Regular Pay						
57140 12	Overtime Pay						
57140 2100	Psbq Public Schools Pension			233			
57140 2200	Psbq Public Schools Medicare			22			
57140 2300	Psbq Public Schools Health Insur			342			
57140 2400	Psbq Public Schools Life Insura			1			
57140 2600	Psbq Public Schools Unempl Expe			15			
57140 2700	FICA						
57140 6007	Psbq Public Schools Elem Sprklr						
57140 6009	Thermal Barrier						
57140 6223	School Repairs	4990	12500	7475	118600	118600	118600
57140 6319	School Paving Project	29420					
SCHOOL CONSTRUCTION EXPENDITURES TOTAL		34410	12500	8088	118600	118600	118600
TOTAL SCHOOL CONSTRUCTION APPROPRIATIONS		34410	12500	8088	118600	118600	118600
TOTAL SCHOOL CONSTRUCTION ENDING CASH RESERVE		-2410	19500	40331	0	0	0
TOTAL SCHOOL CONSTRUCTION		32000	32000	48419	118600	118600	118600

FY 1994/95

Narrative Detail

57140 6223

Petersburg School District; ventilation system upgrade with funds from DOE grant and school district.

ELECTRICAL UTILITY FUND #401

The purpose of the Electrical Utility is to provide reliable electric service to the community. It is the department's responsibility to operate and maintain existing facilities and construct capital work projects in a manner that will keep the electrical rates for the City's customers at a reasonable rate. The capital projects that are planned for the Electrical Department will increase continuity of service and update deteriorating distribution facilities. The Electrical Superintendent supervises 11 employees at present.

ELECTRIC UTILITY 94/95 BUDGET SUMMARY

Beginning Fund Balance		1,853,395
Sales of Electricity	3,413,882	
Contract Work	105,000	
Other Revenues	129,116	
	<u>3,647,998</u>	<u>5,501,393</u>
=====		
Power Purchase Expenses	1,794,973	
Debt Service	75,500	
Other O & M Expenditures	1,258,615	
	<u>3,129,088</u>	<u>3,129,088</u>
Capital Expenditures		1,669,625
		<u>4,798,713</u>
=====		
ENDING FUND BALANCE		702,680

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	CURRENT YEAR TO DATE	BUDGET YEAR REQUESTED	BUDGET YEAR RECOMMENDED	BUDGET YEAR APPROVED
ELECTRIC - FUND 401							
	BEGINNING FUND BALANCE	1,800,000	1,700,000	2,200,000	1,853,395	1,853,395	1,853,395
32200 1000	Building Permits	542	1,000	799	500	1,000	1,000
34411 1000	Residential Sales	1,042,718	1,000,000	500,080	1,050,000	1,110,413	1,110,413
34411 2000	Small Commercial Sales	475,487	500,000	243,014	500,000	518,751	518,751
34411 3000	Large Commercial Sales	1,379,759	1,200,000	783,516	1,300,000	1,399,741	1,399,741
34411 4000	Local Street Lighting	38,583	36,000	19,292	38,500	38,500	38,500
34411 5000	Fuel Adjustment Charges	0	0	0	0	0	0
34411 6000	Tyre Adjustment Charges	120,693	110,000	73,477	266,800	266,800	266,800
34411 7000	State Street Lighting	17,000	17,850	8,500	17,850	17,850	17,850
34411 8000	Harbor Sales	113,316	90,000	50,422	110,000	118,177	118,177
34412 3000	Electrical Connect Fees	8,996	46,000	5,540	2,500	2,500	2,500
34412 4000	Rent From Electric Property	13,272	13,000	13,872	13,766	13,766	13,766
34412 5000	Other Electric Revenue	2,671	2,500	500	500	500	500
34413 1000	Contract Work	74,627	5,000	3,899	5,000	5,000	5,000
340	CHARGES FOR SERVICES SUBTOTAL	3,287,664	3,021,350	1,702,911	3,305,416	3,492,998	3,492,998
MISCELLANEOUS REVENUES							
360							
36000 1000	Interest Earnings	71,397	40,000	8,408	50,000	50,000	50,000
36000 5100	A/Rec'd Penalties	6,845	4,000	2,255	4,000	4,000	4,000
36000 9000	Miscellaneous	1,071	1,500	472	1,000	1,000	1,000
36900 81	Over & Short	(94)	0	(1)	0	0	0
360	MISCELLANEOUS REVENUES SUBTOTAL	79,219	45,500	11,134	55,000	55,000	55,000
387							
387	City Mapping System	0	0	0	0	0	0
38710 5500	Rebuild South Harbor Electrical	0	0	0	100,000	100,000	100,000
	TOTAL INTERFUND TRANSFERS	0	0	0	100,000	100,000	100,000
	CURRENT REVENUES	3,366,883	3,066,850	1,714,045	3,460,416	3,647,998	3,647,998
	ELECTRIC FUND REVENUES TOTAL	5,166,883	4,766,850	3,914,045	5,313,811	5,501,393	5,501,393

34400 0000

32200 1000 Electrical Permit fees.

34411 1000 Residential Sales of 11,319,190 KWH @ .0981, service charges and block rate average.

34411 2000 Small Commercial Sales 5,783,180 KWH @ .0897, service charges and block rate average.

34411 3000 Large Commercial Sales 15,067,180 KWH @ .0929, service charges and block rate average.

34411 4000 Local Street Lighting, general fund support for City Street Lights.

34411 5000 Fuel Adjustment Charges

34411 6000 Cost of wholesale power purchases above \$.0584/KWH, projecting cost of \$.07/KWH. .

34411 7000 State Street Lighting per Dot/pf contract.

34411 8000 Harbor Sales of 913,270 KWH @ .1294, service charges and block rate average.

34412 3000 Electrical Connect Fees for new services

34412 4000 Rent From Electric Property- General Telephone and Cablevision pole rentals

34412 5000 Other Electric Revenue- Re-Connect Fees

34413 1000 Contract Work,

340 CHARGES FOR SERVICES SUBTOTAL

360

36010 0000 Interest Income from Investments

36050 0000 A/Rec'd Penalties

36090 0000 Other Miscellaneous Revenue- cashier over and shortages, misc.

360 MISCELLANEOUS REVENUES SUBTOTAL

387

387

38710 5500 Transfer from other City Departments for City Mapping System

Transfer from Harbor Dept. for Electrical upgrade in South Harbor.

CURRENT REVENUES

ELECTRIC FUND REVENUES TOTAL

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50110 10	Administration						
50110 11	Administration Regular Pay	89614	95000	45102	95000	95000	95000
50110 12	Overtime Pay	1763	2500	2323	2500	2500	2500
50110 13	Holidays	23533	24950	15429	25700	25700	25700
50110 14	Vacation	51781	54575	32944	56200	56200	56200
50110 15	Sick Leave	23800	25230	7561	25000	25000	25000
50110 17	Shift Differential	378	150	0	100	100	100
50110 10	ADMIN. SALARIES SUBTOTAL	190869	202405	103359	204500	204500	204500
50110 20	Personnel Benefits	-46104					
50110 2100	Pension	37854	50533	25751	52050	52050	52050
50110 2200	Medicare	742	4542	710	2500	2500	2500
50110 2300	Health Insurance	13931	20926	8836	21550	21550	21550
50110 2400	Life Insurance	51	94	29	90	90	90
50110 2500	Workers Comp.	18949	33977	30708	26700	26700	26700
50110 2600	Unemployment Comp.	3607	1600	1777	3750	3750	3750
50110 2700	Fica	171	100	243	950	950	950
50110 20	PERSONNEL BENEFITS SUBTOTAL	29201	111772	68054	107590	107590	107590
50110 31	Office Supplies	1324	2000	1079	2000	2000	2000
50110 32	Operating Supplies	30	500	230	500	500	500
50110 33	Maintenance Supplies	36	500	909	1000	1000	1000
50110 34	Small Tools & Equip.	4936	3000	338	2500	2500	2500
50110 35	Inventory	19837	15000	46371	50000	50000	50000
50110 30	SUPPLIES SUBTOTAL	26163	21000	48927	56000	56000	56000
50110 40	Other Services & Charges						
50110 41	Professional Services	2560	40000	2439	100000	75000	75000
50110 42	Communications	5008	5000	2899	6000	5500	5500
50110 43	Travel & Training	6985	15000	6093	15000	10000	10000
50110 44	Printing & Advertising	713	1500	888	1500	1000	1000
50110 45	Rentals & Leases	150	0	1052	2100	2100	2100
50110 4501	Vehicle Replacement	24983	26235	13118	27564	27564	27564
50110 4502	Equip/Work Orders	-30742	0	0	0	0	0
50110 46	Insurance, Property	23887	25000	33377	34000	34000	34000
50110 4601	Insurance, Liability	24153	26000	16171	17000	17000	17000
50110 47	Utilities	2085	3000	1028	2500	2500	2500
50110 48	Repair & Maintenance	2365	4000	2084	4000	4000	4000
50110 49	Miscellaneous	5033	500	98	500	1000	1000
50110 4910	Overhead Charges	90226	91500	45750	96624	96624	96624
50110 4920	Motor Pool Operations & Maintenance	22433	25000	11977	25000	24000	24000
50110 40	OTHER SERVICES & CHARGES SUBTOTAL	179839	262735	136974	331788	300288	300288

ACCOUNT #	NARRATIVE DETAIL
50110	ELECTRIC UTILITY
50110 11	Regular pay, Supt., Customer rep/Supt. Secretary (job sharing), Office Manager.
50110 12	Overtime for the PMP&L Administration.
50110 13	Holiday Pay for PMP&L employees
50110 14	Vacation pay for PMP&L employees
50110 15	Sick Leave Pay for PMP&L employees
50110 17	Shift Differential - per IBEW agreement art. 11.8.
50110 2100	Pension, PERS @ 16.54% of gross wages.
50110 2200	Medicare, 1.45% of gross wages for employees.
50110 2300	Health Insurance.
50110 2400	Life Insurance, Transamerica Insurance Co. \$15.12/yr. per employee.
50110 2500	Workers Compensation, 5.33% of gross wages of all employees, except clerical use .52%, Supt 1.04%.
50110 2600	Unemployment Compensation, rate is 1% on gross wages per employee.
50110 2700	FICA
50110 31	Office Supplies, stationary, pens, pencils, forms, copy paper, computer disks, file fldrs, printer ribbons, .
50110 32	Operating Supplies, cleaning supplies, towels, soap, sanitation supplies, film.
50110 33	Maintenance Supplies, light bulbs, paint, copier developer, rug cleaner.
50110 34	Small Tools & Equipment, software, calculator, file cabinets, drafting supplies, administrative equipment.
50110 35	Inventory shows actual expenditures for replacement into inventory.
50110 41	Professional Services, audit, surveyors and engineering services, attorney fees, bid specs, software, GIS.
50110 42	Communication, telephone and mailing expenses.
50110 43	Travel & Training, UB & Supt NWPPA, Lineman Schl, Supt State Mgrs, Ruralite safety prgrm, see addendum for travel.
50110 44	Printing & Advertising, legal advertising, public service ads.
50110 45	Rentals and Leases, Xerox copier
50110 4501	Vehicle replacement cost (submitted by motor pool).
50110 46	Property Insurance and AML JIA insurance costs for the Electric Utility.
50110 4601	Liability Insurance cost for the Electric Utility, including Crystal Lake dam.
50110 47	Utilities, water, sewer and garbage costs.
50110 48	Maintenance & service contracts with Radix, OTC, Xerox.
50110 49	Miscellaneous Expenses.
50110 4910	92/93 Electrical sales less 92/93 Power Purchase costs times .05%
50110 4920	Motor pool O&M, costs of insurance, gas, oil, parts, freight.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50110 60	Capital Outlays						
50110 64	Machinery & Equipment						
50110 6403	Poles, Towers & Fixtures	8841	10000	5935	10000	10000	10000
50110 6404	Overhead Conductors & Devices	1563	5000	784	5000	3000	3000
50110 6405	Underground Conduit	2321	5000	3314	5000	5000	5000
50110 6406	Underground Conductors & Devices	2703	5000	7348	15000	15000	15000
50110 6407	Line Transformers	12351	30000	31100	50000	40000	40000
50110 6408	Services	28761	20000	13674	20000	20000	20000
50110 6409	Meters	591	5000	32035	16000	16000	16000
50110 6412	Street Lighting & Signal System	3322	2500	0	2500	2500	2500
50110 6451	Office Furniture & Equipment	7430	10000	1345	10000	10000	10000
50110 6453	Stores Equipment	0	1000	0	0	0	0
50110 6454	Tools, Shop & Garage Equipment	512	5000	1208	5000	5000	5000
50110 6455	Laboratory Equipment	3683	4500	1175	7500	7000	7000
50110 6457	Communication Equipment	1804	10000	0	2500	2500	2500
50110 64	MACHINERY & EQUIPMENT SUBTOTAL	73882	113000	97918	148500	136000	136000
50110 65	Work in Progress						
50110 6561	Ferc 5 Yr. Safety	0	75000	877	0	0	0
50110 6562	Automatic Load Control	0	50000	0	50000	50000	50000
50110 6563	Pump-Back System, Crystal Lake Hydro	13533	330000	15687	70000	70000	380000
50110 6564	Generation, Distribution Facilities	71439	20000	5719	0	0	0
50110 6569	Wrangell Ave Upgrade	11216	50000	1430	150000	150000	172500
50110 6570	E. Line Rebuild To Solid Waste Facility	65773	0	0	0	0	0
50110 6571	Water Treatment Elec. Line Rebuild	14636	0	141	0	0	0
50110 6573	Phase II 24.9 KV Line Rebuild	51017	275000	79707	200000	200000	200000
50110 6575	Point Fredrick Extension	0	0	0	400000	0	0
50110 6580	Equipment Storage Building	0	0	0	450000	100000	450000
50110 65	New Generation	0	0	0	200000	0	0
50110 6316	Rebuild South Harbor Electrical System	0	0	0	150000	150000	272500
50110 6585	Hammer Slough Rebuild	0	0	0	0	8625	8625
	WORK IN PROGRESS	227614	800000	103561	1670000	728625	1533625
50110 65							
50110 60	TOTAL CAPITAL EXPENDITURES	301496	913000	201479	1818500	864625	1669625

ACCOUNT #	NARRATIVE DETAIL	
50110 60	Capital outlays	
50110 6403	Poles, towers & fixtures, anchors, guys, guards, plates, brackets, guy wire, x-arms for work order svcs.	
50110 6404	Overhead conductors and devices, circuit breakers, insulators, for work order services.	
50110 6405	Underground conduit, concrete, pvc conduit, excavation, vaults for work order services.	
50110 6406	Underground conductors & devices, submarine cable, switches, 24.9 cable for Indian St. rebuild.	
50110 6407	Line Transformers, fuse holders, lighting arresters, capacitors.	
50110 6408	Services, brackets, cables, and wire, conduit insulators, conduit, for services .	
50110 6409	Meters, watt-hour meters, limiting devices, instrument transformers, switches.	
50110 6412	Street lighting and signal system, cable vaults, lamp equipment, foundations, etc.	
50110 6451	Office furniture and equipment, bar coding copier for billing, desk, chairs, tables.	
50110 6453	Stores Equipment, pallet jack, shelving for material storage, roto bin.	
50110 6454	Shop and garage tools and equipment, chargers, air compressor.	
50110 6455	Laboratory Equipment, 3 phase meter testing equipment, voltage & frequency recorder.	
50110 6457	Communication Equipment, cables, radios for vehicles.	
50110 6561	Crystal Lake FERC Dam Safty Inspection by Contractor.	COMPLETED
50110 6562	Automatic Load Control, to tie Scada systems together with Hydro, Diesel and Petersburg (AEA) Sub.	
50110 6563	Crystal Lake Pump-Back System	
50110 6564	Generation, Distribution Facilities, demolish Swainson Bldg.	COMPLETED
50110 6569	Wrangell Ave Electrical Upgrade	
50110 6570	Rebuild Power line to facilitate new solid waste facility.	COMPLETED
50110 6571	Rebuild Power line to the City water treatment plant.	COMPLETED
50110 6573	Phase II, 24.9KV Line Rebuild, surf street, sandy beach rd.	
50110 6575	Point Fredrick Line Extension, (matching fund - Cabin Creek	
50110 6580	Equipment Storage Building.	
50110 65	New Generation	
50110 6316	Rebuild South Harbor Electrical System	
50110 6585	Rebuild Hammer Slough Electrical,	

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50110 70	Debt Service						
50110 71	Principal	0	40358	0	40358	40358	40358
50110 72	Interest	33097	34642	15783	34642	34642	34642
50110 73	Service Charges	0	500	0	500	500	500
50110 70	DEBT SERVICE SUBTOTAL	33097	75500	15783	75500	75500	75500
50120	Customer Accounts Expense						
50120 11	Regular Pay	31351	35000	14744	32000	32000	32000
50120 12	Overtime Pay	37	1000	0	1000	1000	1000
50120 2100	Customer Accts. Pension	5109	5500	1878	5500	5500	5500
50120 2200	Customer Accts. Medicare	181	150	123	200	200	200
50120 2300	Customer Health Insurance	3252	3300	1451	3300	3300	3300
50120 2400	Customer Accts. Life Insurance	14	15	6	15	15	15
50120 2600	Customer Accts. Unempl. Expense	458	220	167	400	400	400
50120 2700	Customer Accts. Fica	212	0	306	930	930	930
50120 30	Supplies	1768	2915	1035	2000	2000	2000
50120 40	Other Services & Charges	9327	4000	1081	4000	4000	4000
50120 49	Uncollectible Accounts - Bad Debt	19213	15000	0	15000	15000	15000
50120	CUSTOMER ACCOUNT EXPENSE SUBTOTAL	70922	67100	20791	64345	64345	64345
50130	Hydraulic Power Production						
50131	Hydro Operating Expense						
50131 11	Reg. Pay/ Operation	2362	5000	4468	7500	7500	7500
50131 12	Overtime Pay/ Operation	252	1500	10388	12000	12000	12000
50131 2100	Hydro Operating Pension Exp.	273	822	956	1000	1000	1000
50131 2200	Hydro Operating Medicare Exp.	1	7	37	50	50	50
50131 2300	Hydro Operating Health Insurance Exp.	123	238	193	350	350	350
50131 2400	Hydro Operating Life Insurance Exp.	1	8	1	10	10	10
50131 2600	Hydro Operating Unempl. Expense	3	25	60	120	120	120
50131 30	Hydro Supplies	684	2500	144	1000	1000	1000
50131 40	Other Services & Charges	11798	20000	12660	25000	18330	18330
50131	HYDRO OPERATING EXPENSE SUBTOTAL	15497	30100	28907	47030	40360	40360

ACCOUNT #	NARRATIVE DETAIL
50110 71	Principal on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).
50110 72	Interest on PMP&L bonds and long term notes payable (1 note @ \$1,028,000- final 2005).
50110 73	Bank service charges.
50120 11	Meter reading, labor needed for meter reading.
50120 12	Meter reading overtime required to read meters.
50120 2100	Payroll burden for pension
50120 2200	Payroll burden for medicare
50120 2300	Payroll burden for Health Insurance
50120 2400	Payroll burden for insurance
50120 2600	Payroll burden for Unemployment compensation
50120 30	Meter reading supplies, Radix batteries, utility bills.
50120 40	Other Services and charges, billing Software upgrades
50120 49	Uncollectible accounts, utility bills not collected -bad debts.
50130	Blind Slough Hydro Operations.
50131 11	Regular pay labor for the operation of Blind Slough Hydro Unit.
50131 12	Overtime needed to operate the Blind Slough Hydro Unit.
50131 2100	Payroll burden for pension
50131 2200	Payroll burden for medicare
50131 2300	Payroll burden for Health Insurance
50131 2400	Payroll burden for insurance
50131 2600	Payroll burden for Unemployment compensation
50131 30	Hydraulic oil, turbine oil, sorbent, rags and distilled water for batteries.
50131 40	Annual land & admin chgs for Federal Proj 201, monthly charges for scada radio link to Blind Slough.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50132	Hydro Maintenance Expense						
50132 11	Reg. Pay/ Maintenance	17133	15000	3095	10000	10000	10000
50132 12	Overtime Pay/ Maintenance	3122	1000	0	1000	1000	1000
50132 2100	Hydro Maintenance Pension Exp.	3202	2130	691	1500	1500	1500
50132 2200	Hydro Maintenance Medicare Exp.	71	150	2	150	150	150
50132 2300	Hydro Maintenance Health Ins. Exp.	1269	500	256	500	500	500
50132 2400	Hydro Maintenance Life Insurance Exp.	4	5	1	5	5	5
50132 2600	Hydro Maintenance Unempl. Expense	426	15	43	75	75	75
50132 30	Supplies/ Maintenance	15600	7500	110	7500	3500	3500
50132 40	Other Services & Charges/ Maint.	20597	4500	0	1500	1500	1500
50132	HYDRO MAINT. EXPENSE SUBTOTAL	61424	30800	4198	22230	18230	18230
50130	TOTAL HYDRAULIC POWER PRODUCTION		60900	33105	69260	58590	58590
50140	Diesel Power Production						
50141	Diesel Operating Expense						
50141 11	Reg. Pay/ Operation	5782	17000	7652	17000	17000	17000
50141 12	Overtime Pay/ Operation	1479	3000	14951	15000	3000	3000
50141 2100	Diesel Operation Pension Exp.	964	2903	1673	3000	3008	3008
50141 2200	Diesel Operation Medicare Exp.	2	250	69	250	250	250
50141 2300	Diesel Operation Health Insurance Exp.	461	732	360	735	735	735
50141 2400	Diesel Operation Life Insurance Exp.	1	5	1	5	5	5
50141 2600	Diesel Operation Unempl. Expense	19	10	106	200	200	200
50141 30	Diesel Supplies/ Operation	896	500	15389	1000	1000	1000
50141 3501	Diesel Fuel	25341	55000	161713	85000	85000	85000
50141 40	Other Services & Charges	0	8000	0	25000	20000	20000
50141	DIESEL OPERATING EXPENSE SUBTOTAL	34945	87400	201914	147190	130198	130198
50142	Diesel Maintenance						
50142 11	Reg. Pay/ Maintenance	11339	20000	8242	20000	15000	15000
50142 12	Overtime Pay/ Maintenance	611	2000	1032	2000	1500	1500
50142 2100	Diesel Maintenance Pension Exp.	2341	3500	1747	3500	2729	2729
50142 2200	Diesel Maintenance Medicare Exp.	5	20	0	20	20	20
50142 2300	Diesel Maintenance Health Ins. Exp.	827	1290	468	1000	1000	1000
50142 2400	Diesel Maintenance Life Insurance Exp.	2	5	2	5	5	5
50142 2600	Diesel Maintenance Unempl. Expense	89	35	109	150	150	150
50142 30	Supplies/ Maintenance	3015	4000	3912	4000	4000	4000
50142 40	Other Services & Charges	140	300	59	300	300	300
50142	DIESEL MAINT. SUBTOTAL	18369	31150	15571	30975	24704	24704
50140	TOTAL DIESEL POWER PRODUCTION	53314	118550	217485	178165	154902	154902

ACCOUNT #	NARRATIVE DETAIL
50132 11	Reg. pay labor to repl conduit & pwr cable to Bl Slough Dam, hydro maint, dam face clearing, mastic, ROW clearing.
50132 12	Overtime pay labor for Blind Slough Hydro maintenance.
50132 2100	Payroll burden for pension
50132 2200	Payroll burden for medicare
50132 2300	Payroll burden for Health Insurance
50132 2400	Payroll burden for life insurance
50132 2600	Payroll burden for Unemployment compensation
50132 30	Maint. supplies used at Bl Slough Hydro, paint, station batteries, brushes, clips, oxygen, acelylene, nitrogen.
50132 40	Repair bearing housing gate, dam handrail, Temsco flights to dam for maint. of dam site.
50130	Blind Slough Hydro total expenses.
50140	Downtown Diesel Plant.
50141 11	Operator regular pay for the operation of the diesel plant, training of diesel operators.
50141 12	Operator overtime pay for the operation of the diesel plant.
50141 2100	Payroll burden for pension
50141 2200	Payroll burden for medicare
50141 2300	Payroll burden for Health Insurance
50141 2400	Payroll burden for insurance
50141 2600	Payroll burden for Unemployment compensation
50141 30	Operation supplies for plant, grease, lube oil, cleaning rags, log books.
50141 3501	Diesel plant fuel for operation-anticipated Tyee down for 30 days.
50141 40	Air Quality control permit fees - D.E.C.
50142 11	Regular pay needed for the maintenance of diesel plant.
50142 12	Overtime pay for diesel plant maintenance.
50142 2100	Payroll burden for pension
50142 2200	Payroll burden for medicare
50142 2300	Payroll burden for Health Insurance
50142 2400	Payroll burden for insurance
50142 2600	Payroll burden for Unemployment compensation
50142 30	Materials used in the maintenance of diesel plant, paint, brushes, generator cleaner, rags.
50142 40	Repair voltage regulators, relays, magnetic starters & thermal heaters for superior.
50140	Total diesel costs, operation and maintenance.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50150 2100	Tyee Power Purchase Pension Exp.	1932	3500	59	3500	3500	3500
50150 2200	Tyee Power Purchase Medicare Exp.	70	120	2	120	120	120
50150 2300	Tyee Power Purchase Health Ins. Exp.	1196	2100	23	2100	2100	2100
50150 2400	Tyee Power Purchase Life Ins. Exp.	4	10	1	10	10	10
50150 2600	Tyee Power Purchase Unempl. Exp.	26	5	3	10	10	10
50150 2700	Tyee Power Purchase Fica	0	5	0	5	5	5
50150 5101	Power Purchase Costs	907608	859650	565601	907557	960000	960000
50150 5102	Wrangell/TBPC Net Billable Expense	454411	525350	246790	702443	720000	720000
50150 5103	NON-BILLABLE TBPC Expenses- Psg Share	21813	50000	82161	79228	79228	79228
50150 5104	Petersburg Net Billable Expenses	19028	28000	16851	30000	30000	30000
50150	POWER PURCHASE TOTAL	1406088	1468740	911491	1724973	1794973	1794973
50172	Line & Station Operation						
50172 11	Regular Pay	70997	68000	25063	65000	65000	65000
50172 12	Overtime Pay	9069	6500	3439	6500	6500	6500
50172 2100	Line/Station Operation Pension Exp.	13705	10000	5090	10000	10000	10000
50172 2200	Line/Station Medicare Exp.	405	350	230	350	350	350
50172 2300	Line/Station Operation Health Ins Exp	5764	5000	2345	5000	5000	5000
50172 2400	Line/Station Operation Life Ins. Exp.	22	20	8	20	20	20
50172 2600	Line/Station Operation Unempl. Exp.	908	10	319	600	600	600
50172 2700	Line/Station Operation Fica.	62	20	0	20	20	20
50172 30	Supplies	9293	10000	6271	10000	10000	10000
50172 40	Other Services & Charges	6045	10000	1623	5000	5000	5000
50172	LINE & STATION OPERATION SUBTOTAL	116270	109900	44388	102490	102490	102490
50173 11	Regular Pay	5032	6500	843	6500	6500	6500
50173 12	Overtime Pay	44	200	0	200	200	200
50173 2100	Street Lighting Maint. Pension Exp.	975	1500	239	1000	1000	1000
50173 2200	Street Lighting Maint. Medicare Exp.	38	65	11	65	65	65
50173 2300	Street Lighting Maint. Health Ins Exp.	346	620	42	300	300	300
50173 2400	Street Lighting Maint. Life Ins. Exp.	1	5	1	5	5	5
50173 2600	Street Lighting Maint. Unempl. Exp.	40	5	15	30	30	30
50173 2700	Street Lighting Maint. Fica	3	5	0	5	5	5
50173 30	Supplies	2205	1500	0	1500	1500	1500
50173 40	Other Services & Charges	12	100	0	100	100	100
50173	STREET LIGHTING MAINTENANCE	8696	10500	1151	9705	9705	9705

ACCOUNT #	NARRATIVE DETAIL
50150 2100	Payroll burden for pension
50150 2200	Payroll burden for medicare
50150 2300	Payroll burden for Health insurance
50150 2400	Payroll burden for insurance
50150 2600	Payroll burden for Unemployment compensation
50150 2700	Fica
50150 5101	Estimated 24,000,000KWH at \$.07 less estimated Psg share of Tye operating and maintenance costs .
50150 5102	Petersburg's share of TBPA O & M of Tye that are net billable expenses from purchased power costs.
50150 5103	Petersburg's share of TBPA expenses that are not reimbursable from purchased power, Wrg. & Psg. shared costs.
50150 5104	PMP&L expenditures that are net billable, PMC travel & per diem, operation Psg Sub, line patrol.
50172 11	Regular pay labor involved in the distribution lines and station operation.
50172 12	Overtime involved in the distribution lines and station.
50172 2100	Payroll burden for pension
50172 2200	Payroll burden for medicare
50172 2300	Payroll burden for Health insurance
50172 2400	Payroll burden for insurance
50172 2600	Payroll burden for Unemployment compensation
50172 2700	Fica
50172 30	Chemical supplies for general plant.
50172 40	Certificate of Fitness fees, volt meter calibration, boom truck insulation testing, DOT/PF permits.
50173 11	Regular pay labor involved with the maintenance of street lighting.
50173 12	Overtime involved with the maintenance of street lighting.
50173 2100	Payroll burden for pension
50173 2200	Payroll burden for medicare
50173 2300	Payroll burden for Health insurance
50173 2400	Payroll burden for insurance
50173 2600	Payroll burden for Unemployment compensation
50173 2700	Fica
50173 30	Lamps, wire, fuses, photo cells, lens, etc.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50174 11	Regular Pay/ Operation	16839	15000	8978	17000	17000	17000
50174 12	Overtime/ Operation	220	500	68	500	500	500
50174 2100	Meter Maint. Pension Exp.	3366	3000	2056	4000	4000	4000
50174 2200	Meter Maint. Medicare Exp.	55	150	16	100	100	100
50174 2300	Meter Maint. Health Insurance	1493	1200	779	1500	1500	1500
50174 2400	Meter Maint. Life Ins. Exp.	5	5	2	5	5	5
50174 2600	Meter Maint. Unempl. Exp.	250	5	129	250	250	250
50174 2700	Meter Maint. Fica	3	5	0	5	5	5
50174 30	Supplies	2093	500	407	800	800	800
50174 40	Other Services & Charges	164	100	0	100	100	100
50174	METERS MAINTENACE	24488	20465	12435	24260	24260	24260
50175 11	Regular Pay/ Operation	17331	15000	7552	15000	15000	15000
50175 12	Overtime/ Operation	625	2000	492	1000	1000	1000
50175 2100	Customer Instal. Pension Exp.	2949	3000	1362	3000	3000	3000
50175 2200	Customer Instal. Medicare Exp.	30	50	5	50	50	50
50175 2300	Customer Instal. Health Insurance	838	1000	336	1000	1000	1000
50175 2400	Customer Instal. Life Ins. Exp.	4	5	1	5	5	5
50175 2600	Customer Instal. Unempl. Exp.	167	5	85	170	170	170
50175 2700	Customer Instal. Fica	7	5	0	5	5	5
50175 30	Supplies	3111	1000	1795	1500	1500	1500
50175 40	Other Services & Charges	0	100	0	100	100	100
50175	CUSTOMER INSTALLATIONS	25062	22165	11628	21830	21830	21830
50176 11	Regular Pay/ Maintenance	60479	65000	24654	65000	65000	65000
50176 12	Overtime	2419	3000	0	3000	3000	3000
50176 2100	Struct/Equip. Pension Exp.	12376	13000	5653	13000	13000	13000
50176 2200	Struct/Equip. Medicare Exp.	212	275	41	200	200	200
50176 2300	Struct/Equip. Health Insurance	4308	5000	2149	5000	5000	5000
50176 2400	Struct/Equip. Life Ins. Exp.	16	20	7	20	20	20
50176 2600	Struct/Equip. Unempl. Exp.	699	5	355	700	700	700
50176 2700	Struct/Equip. Fica	48	100	0	100	100	100
50176 30	Supplies	3897	5000	1855	4000	4000	4000
50176 40	Other Services & Charges	1132	500	0	500	500	500
50176	STRUCTURE & EQUIPMENT MAINTENANCE	85586	91900	34714	91520	91520	91520

ACCOUNT #	NARRATIVE DETAIL
50174 11	Regular pay for meter testing checks, line orders.
50174 12	Overtime pay for line orders and meter testing
50174 2100	Payroll burden for pension
50174 2200	Payroll burden for medicare
50174 2300	Payroll burden for Health insurance
50174 2400	Payroll burden for life insurance
50174 2600	Payroll burden for Unemployment compensation
50174 2700	Fica
50174 30	Fuses, connectors, tape, meter seals, meter boots & sealing rings.
50174 40	Meter tests performed by others, repair meter elements.
50175 11	Labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 12	Overtime labor involved in PMP&L operations to be charged to customers, electrical inspector labor.
50175 2100	Payroll burden for pension
50175 2200	Payroll burden for medicare
50175 2300	Payroll burden for Health insurance
50175 2400	Payroll burden for insurance
50175 2600	Payroll burden for Unemployment compensation
50175 2700	Fica
50175 30	Supplies, rock, anchors, wire, insulators, guys, anchors slugs, poles, x-arms, charged to others.
50175 40	Other services & charges, cranes, specialized equipment needed.
50176 11	Labor involved with the maintenance of PMP&L equipment and structures.
50176 12	Overtime labor involved with the maintenance of PMP&L equipment and structures.
50176 2100	Payroll burden for pension
50176 2200	Payroll burden for medicare
50176 2300	Payroll burden for Health insurance
50176 2400	Payroll burden for insurance
50176 2600	Payroll burden for Unemployment compensation
50176 2700	Fica
50176 30	Oil, grease, paint, batteries, oxygen, lumber for repairs.
50176 40	Cylinder demurrage, outside welders & equipment.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50177 11	Regular Pay/ Maintenance	21249	35000	5326	15000	15000	15000
50177 12	Overtime	127	500	980	1000	1000	1000
50177 2100	Line Maint. Pension Exp.	4481	5725	1188	3000	3000	3000
50177 2200	Line Maint. Medicare Exp.	200	525	33	200	200	200
50177 2300	Line Maint. Health Insurance Exp.	1711	2375	708	1500	1500	1500
50177 2400	Line Maint. Life Ins. Exp.	6	10	2	10	10	10
50177 2600	Line Maint. Unempl. Exp.	47	20	74	150	150	150
50177 2700	Line Maint. Fica	13	20	0	10	10	10
50177 30	Supplies	11329	2000	534	2000	2000	2000
50177 40	Other Services & Charges	150	100	0	20000	20000	20000
50177	LINE MAINTENANCE	39313	46275	8845	42870	42870	42870
50178 11	Regular Pay/ Maintenance	5847	4000	483	4000	4000	4000
50178 12	Overtime	0	250	0	250	250	250
50178 2100	Transformer Maint. Pension Exp.	1188	825	148	500	500	500
50178 2200	Transformer Maint. Medicare Exp.	36	30	1	30	30	30
50178 2300	Transformer Maint. Health Ins. Exp.	551	425	89	400	400	400
50178 2400	Transformer Maint. Life Ins. Exp.	2	5	1	5	5	5
50178 2600	Transformer Maint. Unempl. Exp.	27	5	10	5	5	5
50178 2700	Transformer Maint. Fica	2	5	0	5	5	5
50178 30	Supplies	323	100	0	5	5	5
50178 40	Other Services & Charges	0	100	0	100	100	100
50178	TRANSFORMER MAINTENANCE	7976	5745	732	5395	5395	5395
50179 11	Regular Pay/ Maintenance	5375	7500	5411	10000	10000	10000
50179 12	Overtime	0	250	0	250	250	250
50179 2100	Distribution Pension Exp.	1166	1000	1489	1000	1000	1000
50179 2200	Distribution Medicare Exp.	35	25	62	75	75	75
50179 2300	Distribution Health Insurance Exp.	147	200	522	600	600	600
50179 2400	Distribution Life Ins. Exp.	1	5	2	5	5	5
50179 2600	Distribution Unempl. Exp.	49	5	93	100	100	100
50179 2700	Distribution Fica Exp.	2	5	0	5	5	5
50179 30	Supplies	392	500	208	500	500	500
50179 40	Other Services & Charges	0	0	0	0	0	0
50179	MISCELLANEOUS DISTRIBUTION EXPENSE	7167	9490	7787	12535	12535	12535

ACCOUNT #	NARRATIVE DETAIL
50177 11	Regular labor involved in the maintenance of distribution lines.
50177 12	Overtime labor involved in the maintenance of distribution lines.
50177 2100	Payroll burden for pension
50177 2200	Payroll burden for medicare
50177 2300	Payroll burden for Health insurance
50177 2400	Payroll burden for insurance
50177 2600	Payroll burden for Unemployment compensation
50177 2700	Fica
50177 30	Supplies, insulators, anchors, guys, bolts, wire, poles, x-arms used in line maintenance.
50177 40	Other services & charges, clearing power line right of way.
50178 11	Labor involved with distribution transformers.
50178 12	Overtime labor involved with distribution transformers.
50178 2100	Payroll burden for pension
50178 2200	Payroll burden for medicare
50178 2300	Payroll burden for Health insurance
50178 2400	Payroll burden for insurance
50178 2600	Payroll burden for Unemployment compensation
50178 2700	Fica
50178 30	Supplies, paint, oil, numbers, fuses, wire, etc.
50178 40	Other services & charges, transformer oil testing.
50179 11	Labor involved with miscellaneous plant distribution, Christmas lights, Chamber of Commerce, etc.
50179 12	Overtime labor involved with miscellaneous plant distribution, Christmas lights.
50179 2100	Payroll burden for pension
50179 2200	Payroll burden for medicare
50179 2300	Payroll burden for Health insurance
50179 2400	Payroll burden for insurance
50179 2600	Payroll burden for Unemployment compensation
50179 2700	Fica
50179 30	Miscellaneous supplies not chargeable to other accounts.
50179 40	Other services & charges.

ACCOUNT #	DESCRIPTION	92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50180 11	Regular Pay/ Maintenance	0	1000	0	1000	1000	1000
50180 12	Overtime	0	250	0	250	250	250
50180 2100	Underground Maint. Pension Exp.	0	200	0	200	200	200
50180 2200	Underground Maint. Medicare Exp.	0	20	0	20	20	20
50180 2300	Underground Maint. Health Ins Exp.	0	10	0	10	10	10
50180 2400	Underground Maint. Life Ins. Exp.	0	5	0	5	5	5
50180 2600	Underground Maint. Unempl. Exp.	0	5	0	5	5	5
50180 2700	Underground Maint. Fica Exp.	0	5	0	5	5	5
50180 30	Supplies	0	2000	0	200	200	200
50180 40	Other Services & Charges	0	100	0	100	100	100
50180	UNDERGROUND MAINTENANCE	0	3595	0	1795	1795	1795
58710	Inter Fund Transfer						
58710 58	Transf to Motor Pool For New Vehicles	0	0	0	50000	0	0
58710	INTER FUND TRANSFER	0	0	0	50000	0	0
50100 00	ELECTRIC FUND EXPENDITURES TOTAL	2605547	3621737	1879128	4993021	3993713	4798713
	ELECTRIC FUND APPROPRIATIONS	2694259	3621737	1933936	4993021	3993713	4798713
	ELECTRIC FUND RESERVE	269426	362174	193394	499302	399371	479871
	ELECTRIC CONSTRUCTION RESERVE	2203198	782939	1786715	9070	1108309	222809
	ELECTRIC FUND TOTAL	5166883	4766850	3914045	5501393	5501393	5501393

ACCOUNT #

NARRATIVE DETAIL

50180 11 Labor involved with the maintenance of underground facilities.
50180 12 Overtime labor involved with the maintenance of underground facilities.
50180 2100 Payroll burden for pension
50180 2200 Payroll burden for medicare
50180 2300 Payroll burden for Health insurance
50180 2400 Payroll burden for insurance
50180 2600 Payroll burden for Unemployment compensation
50180 2700 Fica
50180 30 Supplies, underground splices, connectors, pvc, etc.
50180 40 Other services & charges, backhoes, trucks, etc. owned by others.

58710 58 Transfer to Motor Pool for new track hoe for underground construction.

Total Budgeted Electric Utility Expenses.

Electric Reserve Fund is 10% of Total Elec. Appropriations, used for emergency operation & maint. of Elec Util.
Construction Reserve Fund = Total Reserves less Elec Reserve Fund, used for new Construc. & depreciated assets.

ELECTRIC UTILITY RECAP		92/93 ACTUAL	93/94 BUDGET	93/94 CURRENT YEAR TO DATE	94/95 BUDGET YEAR REQUESTED	94/95 BUDGET YEAR RECOMMENDED	94/95 BUDGET YEAR APPROVED
50110 10	ADMINISTRATION SUBTOTAL (50110 10+10 20+10 30+10 40+50120)	496994	665012	378105	764223	732723	732723
50110 60	CAPITAL OUTLAY SUBTOTAL (50110 64+50110 65)	73882	913000	201479	1818500	864625	1669625
50110 70	DEBT SUBTOTAL	33097	75500	15783	75500	75500	75500
50130	HYDRO EXPENSE SUBTOTAL (50131+50132)	0	60900	33105	69260	58590	58590
50140	DIESEL EXPENSE SUBTOTAL (50141+50142)	53314	118550	217485	178165	154902	154902
50150	POWER PURCHASE SUBTOTAL	1406088	1468740	911491	1724973	1794973	1794973
50170	DISTRIBUTION EXPENSE SUBTOTAL (50172+73+74+75+76+77+78+79+50180)	314558	320035	121680	312400	312400	312400
58710	INTERFUND TRANSFERS	0	0	0	50000	0	0
	TOTAL UTILITY EXPENSES	2377933	3621737	1879128	4993021	3993713	4798713
	ELECTRIC UTILITY RESERVE	237793	362174	187913	499302	399371	479871
	ELECTRIC CONSTRUCTION RESERVE	2551157	782939	1847004	9070	1108309	222809
	ELECTRIC UTILITY	5166883	4766850	3914045	5501393	5501393	5501393

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PETERSBURG MUNICIPAL POWER & LIGHT
 FOUR YEAR PROJECTED CAPITAL PROJECTS

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION
AUTOMATIC LOAD CONTROL	94/95	50,000	Revenue	Consolidate all generation alarms to downtown power house and police dispatcher, to tie SCADA system together with Hydro, Diesel and Petersburg Sub.
PUMP-BACK SYSTEM- CRYSTAL LAKE	94/95	70,000	Revenue	Pump Crystal Lake Dam water leakage back into the penstock, majority of work should have been completed in 93/94 budget
WRANGELL AVE UPGRADE	94/95	150,000	Revenue	Rebuild power lines to 24.9KV on Wrangell Ave.
24.9KV LINE REBUILD	94/95	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
Equipment Storage Building	94/95	100,000	Revenues	Excavation and installation of new building for equipment storage - foundation only.
New Generation	94/95	200,000	Revenues	Increased loads, PMP&L needs to consider increasing generati
Upgrade South Harbor Elect.	94/95	150,000	Harbor Dept/PMP&L	Because of load growth in harbor, larger services need to be installed in South Harbor.
POINT FREDRICK EXTENSION	95/96	400,000	FAA/CABIN CREEK	Power line extension from Sandy Beach Rd to Point Fredrick - Contract Work
New Generation	95/96	200,000	Revenues	Increased loads, PMP&L needs to consider increasing generati
INCREASE CRYSTAL LAKE GENERATION CAPACITY	95/96	200,000	Revenue	New coils in rotator (increase KVA size of hydro generator), after pump-back is completed.
24.9KV LINE REBUILD	95/96	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
GIS MAPPING	95/96	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to
Equipment Storage Building	95/96	350,000	Revenues	Excavation and installation of new building for equipment storage - building.

PROJECT NAME	YEAR	COST	FINANCING	EXPLANATION AND JUSTIFICATION
POINT FREDRICK EXTENSION	95/96	300,000	FAA/CABIN CREEK	Power line extension from Sandy Beach Rd to Point Fredrick - Contract Work
24.9KV LINE REBUILD	96/97	275,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
NORTH NORDIC DRIVE	96/97	200,000	Revenue/L.I.D.	Underground continuation of existing underground facilities for two blocks and increase primary voltage.
24.9KV BACK FEEDER	96/97	200,000	Revenue	Rebuild existing 24.9KV feeder in muskeg for second feeder to downtown. To provide continuity of service.
2ND STREET UPGRADE (DOLPHIN TO HAUGEN STS.)	96/97	100,000	Cost included in electrical design	Conform with Public Works 6 year street upgrade
GIS MAPPING	96/97	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to
POINT FREDRICK EXTENSION	96/97	300,000	FAA/CABIN CREEK	Power line extension from Sandy Beach Rd to Point Fredrick - Contract Work
AIR FILTER & COOLING HYDRO BUILDING	97/98	50,000	Revenue	Reduce building temp. to increase Crystal Lake Hydro
24.9KV LINE REBUILD	97/98	200,000	Revenue	Rebuild taps, services converting to 24.9KV from 2400KV distribution system.
400KW HYDRO UNIT REHABILITATION	97/98	250,000	Revenue	Increase output of Crystal Lake Hydro facilities, also repair and rebuild housing facilities for 400KW unit.
ROADWAY ACCESS	97/98	300,000	Revenue	Roadway access to new equipment facilities.
AIRPORT RUNWAY	97/98	150,000	Revenue	Reconductor underground facilities at end of airport runway.
GIS MAPPING	97/98	50,000	Revenue, other City Departments	Automate the City's Mapping System, other city department to

1994/95 BUDGET

CLASSIFICATION	BASE WAGE	OVERTIME	TOTAL	PERS	WORK. C	ESC	AETNA	LIFE	MEDICARE	TOTAL WAGES
ELECTRICIAN/OPERATOR	61,152	6,115	67,267	11,126	3,585	673	4,653	15	975	88,295
MECHANIC	56,680	5,668	62,348	10,312	3,323	623	3,153	15	904	80,679
LINE FOREMAN	63,544	6,354	69,898	11,561	3,726	699	5,825	15	1,014	92,737
LINEMAN	56,264	5,626	61,890	10,237	3,299	619	3,153	15	897	80,110
LINEMAN	55,931	5,593	61,524	10,176	3,279	615	6,397	15	892	82,899
GROUNDMAN/OPERATOR	53,414	5,341	58,756	9,718	3,132	588	3,153	15	852	76,213
OFFICE MANAGER	42,640	4,264	46,904	7,758	2,500	469	3,153	15	680	61,479
METER READER	55,370	5,537	60,907	10,074	633	609	4,653	15	883	77,774
SUPT. SEC./CUST. SER REP.	31,782	1,589	33,372	5,520	2,303	334	3,153	15	484	45,179
SUPT.	37,752	3,775	41,527	6,869	216	415	1,410	15	602	51,054
TOTALS	68,619	0	68,619	11,350	714	686	3,153	15	995	85,531
	583,149	49,864	633,013	104,700	26,709	6,330	41,853	165	9,179	821,949

WATER/WASTEWATER UTILITY

The Petersburg water and wastewater utility is committed to providing quality water supply and wastewater disposal services to all municipal residents at reasonable rates, consistent with: a demonstrated public need; community health and safety standards; regulatory requirements; and sound management practices.

The utility is committed to the organization mission statement which is to provide its customers with economy and continuity of services and, in the case of water, that the services be of high quality, in quantities sufficient to meet the needs of an expanding service demand and with adequate wastewater support to sufficiently accommodate the disposal for the demand.

FY 1994/95 Budget Summary

<u>Wastewater</u>		<u>Water</u>	
Operations Reserve	112,377	Operations Reserve	380,217
Beginning Cash Reserve - Capital	-0-	Beginning Cash Reserve - Capital	598,905
EPA	152,112	Charges for Services	492,580
Charges for Services	533,125	Other Revenues	<u>2,064,600</u>
Other Revenues	<u>29,650</u>		
TOTAL REVENUES	827,164	TOTAL REVENUES	3,536,302
=====			
O & M Expense	463,646	O & M Expense	431,931
Capital Expenditures	193,500	Capital Expenditures	1,818,000
TOTAL EXPENSES	657,146	TOTAL EXPENSES	2,249,931
=====			
ENDING CASH RESERVE - Operating	17,916	ENDING CASH RESERVE - Operating	445,780
EPA	152,102	Capital	840,591
Capital	-0-		

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
		WATER - FUND 402					
		REVENUES					
BEGINNING CASH FUND BALANCE							
	Operational Reserve		661851		912492	979122	979122
	Capital Reserve		99133		262492	380217	380217
			562718		650000	598905	598905
		GRANTS					
33200 03	Federal Grant - EDA	102686	0	0	0	0	0
33600 07	State Grant - DOA #4/91-903	36705	269820	27910	75000	75000	75000
33600 08	State Grant - DOA # 4/92-002	0	520000	0	650000	650000	650000
33600 09	DEC Grant #68523 Water Expan	36683	400000	27910	75000	75000	75000
33600 18	DOA Grant #4/93-001 Water Tx Plt	65837	1052000	0	1100000	1100000	1100000
33600 21	DOA Grant # 4/94-002 Cabin Creek	0	0	360000	0	0	0
33600 22	DOA Grant #4/94-006 Scow Bay Water Line	0	0	0	0	0	0
	GRANTS TOTAL	241911	2241820	465820	2052000	2052000	2052000
344 20 00 00							
		UTILITY SERVICES					
34100 90	Misc Admin Charges	60	0	91	100	100	100
34300 90	Other Public Works Chqs	429	0	0	0	0	0
34411 10	Sales of Water Residential	178299	178000	91375	191000	191000	191000
34411 20	Sales of Water Commercial	195600	232000	116258	293480	293480	293480
34412 30	Other Operating Revenue	7196	2000	1800	2000	2000	2000
34413	Contract Work	0	0	0	0	0	0
34413 10	Water Delivery	9239	6000	3683	6000	6000	6000
	UTILITY SERVICES SUBTOTAL	390823	418000	213207	492580	492580	492580
360 00 00 00							
		MISCELLANEOUS					
360 00 10	Interest Earnings	21029	14250	13200	12500	12500	12500
360 00 51	A/R Service Chg	31	100	52	100	100	100
360 00 90	Misc Revenues	579	500	0	0	0	0
	MISCELLANEOUS SUBTOTAL	21639	14850	13252	12600	12600	12600
387 00 00 00							
		INTERFUND TRANSFERS					
387 01 00 00	General Fund / Raw Fish Tax	0	0	0	0	0	0
387 02 00 00	Sales Tax Fund	0	0	0	0	0	0
	INTERFUND TRANSFERS SUBTOTAL	0	0	0	0	0	0
	CURRENT REVENUES						
	WATER REVENUES TOTAL	654373	2674670	692279	2557180	2557180	2557180
		654373	3336521	692279	3469672	3536302	3536302

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
WATER - FUND 402							
EXPENDITURES							
SALARIES & WAGES							
502 20 10 00							
502 20 11 00	Regular Pay	69635	98363	40113	130672	128209	128209
502 20 11 01	Regular Pay	9653	6500	11994	20000	0	0
502 20 12 00	Overtime Pay	4695	5239	3528	7674	6410	6410
502 20 19 02	Wage & Benefit Clearing Account	0	3591	0	0	0	0
SALARIES & WAGES SUBTOTAL		83983	113693	55635	158346	134619	134619
PERSONNEL BENEFITS							
502 20 20 00							
502 20 21 00	Pension	12945	17550	7706	16393	22265	22265
502 20 22 00	Medicare	279	1596	231	1500	1609	1609
502 20 23 00	Health Insurance	5671	8097	4665	15424	12340	12340
502 20 24 00	Life Insurance	21	45	14	45	45	45
502 20 25 00	Workers Compensation	5627	5946	5388	5306	5562	5562
502 20 26 00	Unemployment Compensation	979	550	574	1034	1346	1346
502 20 27 00	FICA	497	419	465	268	433	433
PERSONNEL BENEFITS SUBTOTAL		26019	34203	19043	39970	43600	43600
SUPPLIES							
502 20 30 00							
502 20 31 00	Office Supplies	196	500	321	1000	1000	1000
502 20 32 00	Operating Supplies	90	2000	11	1000	0	1000
502 20 32 01	Safety Supplies	607	2000	0	2000	1000	1000
502 20 32 02	Operating Supplies - Plant	67468	72000	34549	72000	72000	72000
502 20 33 00	Maintenance Supplies	18417	15000	16332	17000	0	17000
502 20 33 01	Maintenance Supplies - Plant	8688	15000	3346	15000	15000	15000
502 20 34 00	Small Tools & Equipment	561	2000	90	2000	1000	1000
502 20 35 00	Inventory	3349	0	-2830	0	0	0
SUPPLIES SUBTOTAL		99376	108500	51819	110000	90000	108000
OTHER SERVICES & CHARGES							
502 20 40 00							
502 20 41 00	Professional Services	3656	6000	1460	5000	6000	31000
502 20 42 00	Communications	1501	1500	994	2000	2000	2000
502 20 43 00	Travel & Training	2895	2500	1214	3500	3500	3500
502 20 44 00	Advertising & Printing	626	3000	350	1500	1000	1000
502 20 45 00	Rentals & Leases	88	0	541	500	500	500
502 20 45 01	Vehicle Replacement	4321	4550	2275	6000	4550	4550
502 20 46 00	Insurance - Property	3000	3500	2756	3500	3500	3500
502 20 46 01	Insurance - Liability	885	950	591	950	750	750
502 20 46 05	Insurance - FHA Bond	366	370	385	400	400	400

1994/95

ACCOUNT CODE

NARRATIVE DETAIL

		WATER UTILITY			
				<u>FTE</u>	
502 20 11 00			Superintendent	.5	\$ 25,000.00
Utility Worker	1	40,289.60	Senior Operator	1	44,395.60
Temp Laborer		4,297.00			
Secretary @\$13.68 hr.	.5	<u>14,227.20</u>			
Total					\$128,209
Total FTE: 3					
Temp:					

502 20 11 01

Public Works Direct Billing

502 20 12 00 Overtime Pay at 7% of Gross Wages
502 20 19 02 Wage and Benefit per negotiated union contract / non-represented employees
502 20 21 00 Pension: PERS at 16.54% of Gross Wage
502 20 22 00 Medicare: 1.45% of gross wage
502 20 23 00 Medical Insurance: Annual per employee/figured actual
502 20 24 00 Life Insurance: \$15.12 annual per employee
502 20 25 00 Workers Compensation: 5.13% of Gross Wages
502 20 26 00 Unemployment Compensation: 1.0% of Gross Wages
502 20 31 00 Office Supplies: Stationary forms, invoices, local purchase orders, pens, pencils
502 20 32 00 Operating Supplies: Keys, film, safety supplies, row markers, cleaning supplies
502 20 32 01 Safety Supplies: Chlorine Leak Monitor.
502 20 32 02 Operating Supplies - Plant: Chemicals, office supplies, cleaning supplies
502 20 33 00 Maintenance Supplies: Main waterline Pipe, valves, shoring materials, building repair to
502 20 33 01 water materials storage shed, paint and paint supplies for hydrants, new hydrants
502 20 33 02 Maintenance Supplies - Plant: Replacement parts, plant maintenance, meters, relays, paint &
502 20 33 00 paint supplies.
503 20 34 00 Small Tools & Equipment: Hand tools, office furniture, computer software, office equipment
502 20 41 00 small power tools
502 20 42 00 Professional Services: Lab Testing
502 20 43 00 Communications: Telephone, mail
502 20 44 00 Travel & Training: Travel expenses, per diem, training seminars, correspondence
502 20 45 00 courses, certification fees
502 20 45 01 Advertising & Printing: Public Notices & Flyers
502 20 46 00 Rentals & Leases: Rental or lease of any vehicle or equipment
502 20 46 01 Vehicle & Generator Replacement Cost (Vehicle #78A)
502 20 46 00 Insurance - Property: Based on values of property
502 20 46 01 Insurance - Liability:

502 20 47 00	Utilities	10357	10000	4647	10000	10000	10000
502 20 48 00	Repairs & Maintenance	5449	8000	329	12000	6000	6000
502 20 49 00	Miscellaneous	648	750	478	1000	1000	1000
502 20 49 10	General Fund Overhead	14700	19218	9609	19512	19512	19512
502 20 49 18	Water Delivery	2431	5000	700	2500	2500	2500
502 20 49 20	Motor Pool Charges	4287	7000	4898	10000	8000	8000
502 20 49 49	Bad Debt	-92	250	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		55118	72588	31227	78362	69212	94212
OPERATION & MAINTENANCE SUBTOTAL		264496	328984	157724	386678	337431	380431
		CAPITAL OUTLAYS					
502 20 60 00							
502 20 60 08	Scow Bay Water	0	0	440	152000	152000	152000
502 20 62 08	Water Plt Upgrade	65837	1165000	33854	1100000	1100000	1100000
502 20 64 00	Machinery & Equipment				25000	25000	25000
502 20 64 01	Other Equipment	13407	4500	4187	6000	6000	6000
503 20 64 09	Utility Meters	0	10000	5793	10000	10000	10000
502 20 64 56	SCADA Additions	13994	30000	2650	15000	25000	25000
502 20 65 02	Lumber St. Upgrade	18620	0		0	0	0
502 20 65 12	2nd Street Water Line		90000				
502 20 65 72	Water Supply Project (Dam)	73388	300000	102490	500000	500000	500000
502 20 65 03	Fram St & Excel St/1st to 2nd &	0	0	0	62800	0	0
CAPITAL OUTLAYS SUBTOTAL		185246	1599500	149414	1870800	1818000	1818000
		DEBT SERVICE					
502 20 70 00							
502 20 71 00	Principle	0	20000	0	20000	20000	20000
502 20 72 00	Interest	32000	31500	0	30500	30500	30500
DEBT SERVICE SUBTOTAL		32000	51500	0	50500	50500	50500
		INTERFUND TRANSFERS					
59710.51	Electric Fund		0	0	0	0	0
59710.58 01	Building Maintenance	0	13490	0	1000	1000	1000
INTERFUND TRANSFERS TOTAL		0	13490	0	1000	1000	1000
WATER FUND EXPENDITURES TOTAL		481742	1993474	307138	2308978	2206931	2249931
WATER FUND APPROPRIATION			1993474	307138	2308978	2206931	2249931
WATER FUND RESERVE CAPITAL			1688194		884000	884000	840591
WATER FUND RESERVE OPERATIONS			59272		276694	488780	445780
WATER FUND TOTAL			3740940		3469672	3469672	3536302

502 20 47 00	Utilities: Electricity
502 20 48 00	Repairs & Maintenance: Maintenance agreements, work done by outside contractor & Building Maintenance Specialist
502 20 49 00	Miscellaneous: Dues, subscriptions, Memberships
502 20 49 10	General Fund Overhead: 5% billing & customer service
502 20 49 20	Motor Pool: Vehicle operation & maintenance costs (parts, labor & insurance)
502 60 08	Scow Bay Water Line
502 20 62 08	Water Plant Upgrade
502 20 64 00	Machinery & Equipment/Plant
502 20 64 01	Other Equipment - Xerox 5034 copier (50% water & 50% wastewater), Office Equipment \$6000.00 For Net Working with the Argus Maintenance Management System.
502 20 64 09	Utility Meters
502 20 64 56	Continuous Monitoring Equipment (SCADA) to comply with EPA Surface Water Treatment regulations.
502 20 65 02	Lumber St. Upgrade
502 20 65 12	2nd Street Waterline: Replacement of 6" asbestos waterline from Haugen Drive to City Shop.
502 20 65 28	Hydrant Replacement
502 20 65 72	Water Supply Project (Dam)
597 10 51	Transfer to Electric Utility for power lines to water plant
597 10 58 01	Transfer to Building Maintenance for listed projects

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year 3/31/94 To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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SEWER - FUND 403

REVENUES

<u>BEGINNING CASH RESERVE</u>			<u>94169</u>	<u>0</u>			
Operating			52320		336539	336539	264389
Capital			41849		186736	186736	112377
EPA			0		0	0	0
					149803	149803	152012
32200 10	Building Permits	294	300	293	383	100	100
33600 13	DOA #4/92-003 Mitko	24431	0	5833	6433	26000	26000
34100 90	Misc Admin Chgs	6	0	539	539	0	0
34300 90	Other Public Wrks C	417	0			0	0
	<u>REVENUES SUBTOTAL</u>	<u>25148</u>	<u>300</u>	<u>6665</u>	<u>7355</u>	<u>26100</u>	<u>26100</u>
344 00 00 00							
	<u>UTILITY SERVICES</u>						
34411 10	Sewer Charges Resid	340531	340000	174764	263781	365500	365500
34411 20	Sewer Charges Comme	120428	155000	47852	69972	166625	166625
34412 30	Other Operating Rev	1500	1000	1800	2250	1000	1000
34413	Contract Work	0	0	0	0	0	0
	<u>UTILITY SERVICES SUBTOTAL</u>	<u>462459</u>	<u>496000</u>	<u>224416</u>	<u>336003</u>	<u>533125</u>	<u>533125</u>
360 00 00 00							
	<u>MISCELLANEOUS REVENUES</u>						
360 00 00 51	A/R Service Charge	3	100	1	2	50	50
360 10 00 00	Interest Earnings-O	9923	1800	3728	6005	3500	3500
360 10 00 01	Interest Earnings-C	0	1800	0	0	0	0
360 90 00 00	Misc Revenues	0	0	0	0	0	0
	<u>MISCELLANEOUS REVENUES SUBTOTAL</u>	<u>9926</u>	<u>3700</u>	<u>3729</u>	<u>6007</u>	<u>3550</u>	<u>3550</u>
397 00 00 00							
	<u>INTERFUND TRANSFERS</u>						
397 10 02 00	Sales Tax Fund Tran	148480	100000	70000	8500	0	0
	<u>INTERFUND TRANSFERS SUBTOTAL</u>	<u>148480</u>	<u>100000</u>	<u>70000</u>	<u>8500</u>	<u>0</u>	<u>0</u>
<u>CURRENT REVENUES</u>		<u>646013</u>	<u>600000</u>	<u>304810</u>	<u>357865</u>	<u>562775</u>	<u>562775</u>
<u>SEWER REVENUES TOTAL</u>		<u>694169</u>	<u>600000</u>	<u>304810</u>	<u>357865</u>	<u>899314</u>	<u>827164</u>

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Current Year 3/31/94	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
<u>SEWER - FUND 403</u>								
<u>EXPENDITURES</u>								
SALARIES & WAGES								
503 20 10 00								
503 20 11 00	Regular Pay	102096	112507	67183	102980	126566	121512	121512
503 20 11 01	Regular Pay/PW Direct Billi	4524	3500	3697	5404	5500	0	0
503 20 12 00	Overtime Pay	8296	6910	6304	8719	7391	6075	6075
503 20 19 02	Wage & Benefit Clearing Acc	0	4009	0	0	0	0	0
SALARIES & WAGES SUBTOTAL		114916	126926	77184	117103	139457	127587	127587
PERSONNEL BENEFITS								
503 20 20 00								
503 20 21 00	Pension	17666	19593	12880	12880	19109	22107	22107
503 20 22 00	Medicare	1764	1782	1290	1290	1738	1399	1399
503 20 23 00	Health Insurance	11791	9638	9480	9480	14063	11251	11251
503 20 24 00	Life Insurance	38	45	27	27	45	45	45
503 20 25 00	Workers Compensation	3315	4917	4616	4616	5082	4891	4891
503 20 26 00	Unemployment Compensation	1895	615	1031	1031	1198	1336	1336
503 20 27 00	FICA	2354	671	1380	1380	268	0	0
PERSONNEL BENEFITS SUBTOTAL		38823	37261	30704	30704	41503	41029	41029
SUPPLIES								
503 20 30 00								
503 20 31 00	Office Supplies	129	500	205	380	1000	500	1000
503 20 32 00	Operating Supplies	1180	2500	11	11	1000	0	1000
50320 3201	Safety Supplies	27	1000	612	1624	2500	2500	2500
50320 3202	Operating Supplies-Plant	23809	30000	15127	27507	30000	30000	30000
503 20 33 00	Maintenance Supplies	2104	5000	7412	7701	10000	0	10000
503 20 33 01	Maintenance Supplies-Plant	12888	15000	11215	14162	20000	17000	17000
503 20 34 00	Small Tools & Equipment	416	2000	440	1002	2000	1500	1500
503 20 35 00	Inventory	-2518	0	-2147	-2147	0	0	0
SUPPLIES SUBTOTAL		38035	56000	32875	50240	66500	51500	63000
OTHER SERVICES & CHARGES								
503 20 40 00								
503 20 41 00	Professional Services	7967	8000	5103	6332	8000	7500	31000
503 20 41 05	Other Legal Services	0	0	0	0	0	0	0
503 20 42 00	Communications	1585	1500	485	984	1500	1000	1000
503 20 43 00	Travel & Training	3779	3500	873	3217	3500	3000	3000
503 20 44 00	Advertising & Printing	119	500	0	0	1000	500	500
503 20 45 00	Rentals & Leases	88	0	438	901	600	600	600
503 20 45 01	Vehicle Replacement	18186	18301	9150	13725	19216	18301	18301

1994/95
ACCOUNT CODE

NARRATIVE DETAIL

		<u>FTE</u>	
503 20 11 00	SEWER UTILITY		
	Regular Pay		
	Superintendent	.5	\$ 25,000.00
	Secretary	.5	14,227.20
	Utility Worker	2	80,579.20
	Temp Laborer		<u>1,706.00</u>
	Total		\$121,512.40
		Total FTE: 3	
		Temp:	
503 20 11 01	Regular Pay - Public Works Direct Billing		\$5,000
503 20 12 00	Overtime Pay at 5% of Gross Wages		
503 20 21 00	Pension: PERS at 16.54% of Gross Wage		
503 20 22 00	Medicare: 1.45% of gross wage		
503 20 23 00	Medical Insurance: annually per employee; computed on actual coverages		
503 20 24 00	Life Insurance: \$15.12 annually per employee		
503 20 25 00	Workers Compensation: 4.24% of Gross Wages		
503 20 26 00	Unemployment Compensation: 1.0% of Gross Wages		
503 20 31 00	Office Supplies: Stationary forms, invoices, pens, pencils, paper and other general office supplies.		
503 20 32 00	Public Works Operating Supplies: Sewer cleaning materials, chemicals, pigs, small equipment replacement parts and concrete.		
503 20 32 01	Safety Supplies: Sewer manhole purge blower, warning lights.		
503 20 32 02	Operating Supplies - Plant: Electrical relays, cleaning supplies, chemicals		
503 20 33 00	Public Works Maintenance Supplies: PVC Pipe, ductile iron pipe, PVC & DI fittings, manholes.		
503 20 33 01	Maintenance Supplies - Plant: Pump station replacement parts, pump rebuilds.		
503 20 34 00	Small Tools & Equipment: Hand tools, and new diaphragm pump		
503 20 41 00	Professional Services: Lab Testing and 301 (H) Waiver monitoring contract with URS (NPDES Requirement)		
503 20 42 00	Communication: Telephone, mail		
503 20 43 00	Travel and Training: Travel expenses, per diem, training seminars, correspondence courses, certification fees.		
503 20 44 00	Advertising & Printing: NPDES Requirements, Flyers & Public Notices		
503 20 45 00	Rentals & Leases: Rental or lease of vehicles and/or equipment		
503 20 45 01	Vehicle & Generator Replacement Costs (Vehicle #79A)		

503 20 46 00	Insurance - Property	5623	5435	5164	5164	5435	5435	5435
503 20 46 01	Insurance - Liability	885	950	591	532	950	750	750
503 20 46 05	Insurance - FHA Bonds	366	370	385	385	370	370	370
503 20 47 00	Utilities	73245	72000	34134	53331	70000	71000	70000
503 20 48 00	Repairs & Maintenance	9761	10000	61	1786	12000	12000	12000
503 20 49 00	Miscellaneous	359	750	911	926	1000	1000	1000
503 20 49 10	General Fund Overhead	18384	22025	11194	18535	23124	23124	23124
503 20 49 13	Haz Mat Notice	80	0	0	0	500	500	500
503 20 49 20	Motor Pool Charges	12626	8000	4945	5669	10000	8000	8000
503 20 49 49	Bad Debt Account	-458	0	0	0	0	0	0
OTHER SERVICES & CHARGES SUBTOTAL		152595	151331	73434	111487	157195	153080	175580
OPERATION & MAINTENANCE SUBTOTAL		344369	371518	214197	309534	404655	373196	407196
		CAPITAL OUTLAYS						
503 20 60 00								
503 20 63 10	I & I (Wrangle Ave)	148492	100000	93398	98074	150000	150000	150000
503 20 63 18	Sewer Lateral - Mitkof High	24291	0	6433	6433	26000	26000	26000
503 20 64 00	Machinery & Equipment	38049	0	0	0	10000	7500	7500
503 20 64 01	Other Equip	0	34500	2450	29564	10000	10000	10000
503 20 65 02	Lumber Street Rehab *	5410	0	0	0	0	0	0
503 20 65 30	Phase 4 Scow Bay Sewer	53000	0	0	0	0	0	0
503 20 65 03	Fram & Excel - 1st to 2nd &					30000	0	0
CAPITAL OUTLAYS SUBTOTAL		269242	134500	102281	134071	226000	193500	193500
		DEBT SERVICE						
503 20 70 00								
503 20 71 00	Principal	0	15000	0	0	15000	15000	15000
503 20 72 00	Interest	29625	29250	0	0	28500	28500	28500
DEBT SERVICE SUBTOTAL		29625	44250	0	0	43500	43500	43500
		INTERFUND TRANSFERS						
INTERFUND TRANSFERS								
59710 5801	Bldg Main Fund	0	500	0	0	12950	12950	12950
INTERFUND TRANSFERS SUBTOTAL		0	500	0	0	12950	12950	12950
SEWER FUND EXPENDITURES TOTAL		643236	550768	316478	443605	687105	623146	657146
SEWER FUND APPROPRIATION		643236	550768	316478	443605	687105	623146	657146
SEWER FUND RESERVE-OPERATING			98775			62406	126365	17916
SEWER FUND RESERVE-CAPITAL			43646					
EPA RESERVE			0			149803	149803	152102
SEWER FUND TOTAL			694169			899314	899314	827164

503 20 46 00	Insurance - Property: Based on property values
503 20 46 01	Insurance - Liability
503 20 46 05	Insurance - FHA Bonds
503 20 47 00	Utilities: Electricity, water, sewer
503 20 48 00	Repairs & Maintenance: \$10,000 for plant and pump station electrical and mechanical repair by outside contractor
503 20 49 00	Miscellaneous: Dues, subscriptions, utility membership.
503 20 49 10	General Fund Overhead: financial support services & customer service
503 20 49 20	Motor Pool Charges: Repairs, operation and parts charges for vehicles.
503 20 63 10	Manhole Rehab and I & I Reduction
503 20 63 18	Sewer Lateral - Mitkof Highway (Scow Bay Fire Station connect; 2nd Street & Mill Slough)
503 20 64 00	Noseeum St/Neptune water & sewer
503 20 64 01	Office (\$1500) Argus System (\$6000)
503 20 65 02	Machinery & Equipment - SCADA additions (\$30,000)(monitoring & control);
503 20 65 22	Pump Station Improvements (GIS \$10,000)
503 20 65 30	Lumber Street Rehab
503 20 71 00	Alarm System
503 20 72 00	Phase IV, Scow Bay Sewer System (Ritchie Construction)
	Debt Service Payment - Principle
	Debt Service Payment - Interest

SANITATION UTILITY

The purpose of the sanitation utility department is to provide a reliable service to the community. The sanitation utility is responsible for collecting and disposing of refuse, and to provide a safe and effective disposal site for community use. Personnel consists of two collectors, one landfill operator, a part-time laborer, and a part time clerical position. The operation capacity consists of one Evo Mag 20 for residential pick-up and one 16 yard packer truck for commercial dumpster pick-up, one pick-up truck and a customer list of approximately 1700. The landfill site handles approximately 10,200 cubic yards annually.

FY 1994/95

Budget Summary

Beginning Cash Reserve	11,355	Beginning Bond Reserve	985,036
Charges for Services	520,000		
Other Revenues	562,710		
Total Current Revenues	1,082,710	TOTAL REVENUES	2,079,101
=====			
O & M Expense	346,611		
Capital Expenditures	1,435,000		
Debt Payment	137,000		
TOTAL EXPENSES	1,918,611		
=====			
ENDING CASH RESERVE	160,490	BOND RESERVE	-0-

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
SANITARY UTILITY - FUND 404							
REVENUES							
BEGINNING FUND BALANCE							
	Operations		0				
	Bond Reserve		1190205		864500	864500	11355
							985036
STATE GRANTS FOR CAPITAL OUTLAYS							
33600	DEC Grant for Incinerator 1988						
33600 04 01	DEC Grant for Inci	16535	784000	96018	562710	562710	562710
33600	Grant - Balefill Monitoring 93						
33600 06	Hazard Materials						
STATE GRANTS FOR CAPITAL PROJECTS S		16535	784000	96018	562710	562710	562710
34400 00 00							
UTILITY SERVICES							
34100 90	Misc Admin Chg	72	0	993			
34300 90	Other Public Works	2557	0	-5			
34400 41	Refuse Collection	336906	330000	176187	371800	371800	425000
34400 42	Landfill Charges	71106	75000	50601	182000	182000	95000
UTILITY SERVICES SUBTOTAL		410641	405000	227776	553800	553800	520000
36000 00 00							
MISCELLANEOUS REVENUES							
36000 10	Interest Earnings/ Bond Interest	7722	0	1267			
36000 11	A/R Service Charge	33531	5000	15103			
36000 51		22	0	25			
MISCELLANEOUS REVENUES SUBTOTAL		41275	5000	16395	0	0	0
38700 00 00							
INTERFUND TRANSFERS							
38710 02	Sales Tax Fund	40000	0	0	165000	165000	0
38710 58	Resid Eqty Tr. - Motor Pool		0				
39000	Other Funding Sources		0				
INTERFUND TRANSFERS SUBTOTAL		40000	0	0	165000	165000	0
SANITARY UTILITY CURRENT REVENUES T		508451	1194000	340189	1281510	1281510	1082710
SANITARY UTILITY REVENUES TOTAL			2384205		2146010	2146010	2079101

Account Code Description
 FY 1994/95

Prior Year Current Year Current Year Budget Year Budget Year Budget Year
 Actual Budget To Date Requested Recommended Approved
 (FY 92/93) (FY 93/94) 12/31/92 (FY 94/95) (FY 94/95) (FY 94/95)

SANITATION UTILITY - FUND 404

EXPENDITURES

SANITATION COLLECTION OPERATION

		SALARIES & WAGES					
504 20 10 00							
504 20 11 00	Regular Pay	125610	110839	63319	79077	78959	78959
504 20 11 01	Regular Pay	14713	10000	9561	2000	0	0
504 20 12 00	Overtime Pay	9213	8082	6835	7430	7430	7430
504 20 19 02	Wages & benefits clearing account	0	7599	0	0	0	0
COLLECTION SALARIES & WAGES SUBTOTAL		149536	136520	79715	88507	86389	86389

		PERSONNEL BENEFITS					
504 20 20 00							
504 20 21 00	Pension	21883	18956	12358	14308	14289	14289
504 20 22 00	Medicare	341	1724	165	1254	1253	1253
504 20 23 00	Health Insurance	15419	16171	10302	15945	11325	11325
504 20 24 00	Life Insurance	44	51	24	45	45	45
504 20 25 00	Workers Compensation	7038	8722	7946	7018	6375	6375
504 20 26 00	Unemployment Compensation	1950	595	804	865	864	864
504 20 27 00	FICA	417	500	87	0	0	0
COLLECTION PERSONNEL BENEFITS SUBTOTAL		47092	46719	31686	39435	34150	34150

		SUPPLIES					
504 20 30 00							
504 20 32 00	Operating Supplies Collection	7004	15000	13352	15000	15000	15000
504 20 32 01	Safety Supplies/Classes	0	0	0	1000	1000	1000
504 20 34 00	Small Tools & Equipment	2114	500	389	500	500	500
COLLECTION SUPPLIES SUBTOTAL		9118	15500	13741	16500	16500	16500

		OTHER SERVICES & CHARGES					
504 20 40 00							
504 20 42 00	Communications Collection	308	550	172	250	250	250
504 20 44 00	Advertising & Printing	903	1000	84	500	500	500
504 20 45 00	Rentals & Leases	0	0	0	0	0	0
504 20 45 01	Vehicle Replacement	17857	18750	9375	8812	18000	18000
504 20 48 00	Repairs & Maintenance	0	0	0	0	0	0
504 20 49 00	Miscellaneous	225	500	100	250	250	250
504 20 49 10	General Fund Overhead	18000	19000	9500	20400	20400	20400

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504 20 11 00

NARRATIVE DETAIL
REFUSE COLLECTION/LANDFILL

Regular Pay		
Sanitation Drivers	2	69,433.00
Secretary	.33	<u>9,526.00</u>
Total		\$78,959.00

Total FTE 2.33

504 20 11 01

Regular Pay - Public Works Direct Billing

504 20 12 00
504 20 21 00
504 20 22 00
504 20 23 00
504 20 24 00
504 20 25 00
504 20 26 00
504 20 27 00
504 20 31 00
504 20 32 00

504 20 32 01
504 20 34 00

504 20 42 00
504 20 44 00
504 20 45 00
504 20 45 01
504 20 48 00
504 20 49 00
504 20 49 10

Overtime Pay: 10% of Gross Wage for Sanitation Drivers - 5% for Secretary
Pension: 16.54% of Gross Wage
Medicare: 1.45% of Gross Wage
Medical Insurance: Actual cost per employee
Life Insurance: \$15.12 annually per employee
Workers Compensation: 9.11% of Gross Wage for Drivers & .52% for Secretary.
Unemployment Compensation: 1.0% of Gross Wage
FICA: 6.2% of gross wage for new hire - 6 months or temporary employee's
Office Supplies: Receipt books, invoices and other general office supplies
Operating Supplies: Replacement of Dumpsters/Containers:
3 Yd Dumpsters 1 1/2 Yd Dumpsters 64 & 90 Gallon Containers
Safety Supplies/Classes: Mandatory Safety Supplies/gear, classes and materials.
Small Tools & Equipment: Small hand tools for clean-up and dumpster repair.

Communications: Phone & Postage.
Advertising & Printing: Public Notices on Schedule changes.
Rentals & Leases: Rental/lease of equipment.
Vehicle Replacement: Money paid into replacement fund for Sanitation Vehicles.
Repairs & Maintenance: Direct Billing by Other Departments. Radio repairs.
Miscellaneous: Any Emergency Items not covered above and Subscriptions to Solid Waste Magazines
General Fund Overhead: 5% Operating income to offset 6.1 Management Cost

504 20 49 11	Public Works Overhead	5000	5000	2500	5004	0	5004
504 20 49 20	Motor Pool Charges	31273	32284	15068	26400	19800	19800
504 20 49 49	Bad Debts	-896	0	0	0	0	0
OTHER COLLECTION SERVICES & CHARGES SUBTOTAL		72670	77084	36799	61616	59200	64204
COLLECTION OPERATION & MAINTENANCE SUBTOTAL		278416	275823	161941	206058	196239	201243
SANITATION LANDFILL/BALER OPERATION & MAINTENANCE							
504 30 10 00							
504 30 11 00	Regular Pay Landfill	0	0	0	35381	35381	35381
504 30 11 01	Regular Pay	0	0	0	8000	0	0
504 30 12 00	Overtime Pay	0	0	0	4936	2476	2476
504 30 19 02	Wages & benefits clearing account	0	0	0	0	0	0
LANDFILL/BALER SALARIES & WAGES SUBTOTAL		0	0	0	48317	37857	37857
504 30 20 00							
504 30 21 00	Pension	0	0	0	5851	6261	6261
504 30 22 00	Medicare	0	0	0	513	548	548
504 30 23 00	Health Insurance	0	0	0	5815	3661	3661
504 30 24 00	Life Insurance	0	0	0	15	15	15
504 30 25 00	Workers Compensation	0	0	0	3223	3448	3448
504 30 26 00	Unemployment Compensation	0	0	0	383	378	378
504 30 27 00	FICA	0	0	0	800	0	0
LANDFILL/BALER PERSONNEL BENEFITS SUBTOTAL		0	0	0	16600	14311	14311
504 30 30 00							
504 30 31 00	Office Supplies Landfill/Baler	109	300	351	1500	1500	1500
504 30 32 00	Operating Supplies Landfill/Baler	0	0	0	15000	15000	15000
504 30 32 01	Safety Supplies/Classes	0	0	0	2000	1500	1500
504 30 33 00	Maintenance Supplies	5469	5000	2851	7500	6000	6000
504 30 33 01	Landfill/Baler Cover Material	13487	5000	8012	5000	5000	5000
504 30 34 00	Small Tools & Equipment	0	0	0	5000	2500	2500
LANDFILL/BALER SUPPLIES SUBTOTAL		19065	10300	11214	36000	31500	31500
504 30 40 00							
504 30 41 00	Professional Services	1690	2000	1935	1000	1000	1000
504 30 42 00	Communications Landfill/Baler	308	550	172	1200	1200	1200

504 20 49 11
504 20 49 20
504 30 11 00

Public Works Overhead: 3% Public Works Operations, supervision, management & support
Motor Pool Charges: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil,
vehicle insurance

Regular Pay			<u>FTE</u>
Landfill Operator	1	35,380.80	
Total		\$35,380.80	

Total FTE 1

Regular Pay - Public Works Direct Billing

504 30 11 01
504 30 12 00
504 30 21 00
504 30 22 00
504 30 23 00
504 30 24 00
504 30 25 00
504 30 26 00
504 30 27 00
504 30 31 00
504 30 32 00
504 30 32 01
504 30 33 00
504 30 33 01
504 30 34 00
504 30 41 00
504 30 42 00

Overtime Pay: 7% of Gross Wage for Sanitation Drivers
Pension: 16.54% of Gross Wage
Medicare: 1.45% of Gross Wage
Medical Insurance: Actual cost per employee
Life Insurance: \$15.12 annually per employee
Workers Compensation: 9.11% of Gross Wage for Landfill Operator & Landfill Laborer
Unemployment Compensation: 1.0% of Gross Wage
FICA: 6.2% of gross wage for new hire - 6 months or temporary employee's.
Office Supplies: Receipt books, invoices and other general office supplies
Operating Supplies:
Safety Supplies/Classes: Mandatory Safety Supplies/gear, classes and materials.
Maintenance Supplies: Public Works materials charges for maintenance of the Landfill and cost of
other general maintenance supplies, ie. signs, fencing, etc.
Landfill Cover: Cover material for the Landfill will be from City owned gravel pit, charge
for hauling fill material.
Small Tools & Equipment: Small hand tools for Baler Facility.
Professional Services: Cost of Survey's & State Inspections for Landfill/Baler site.
Communications: Modem for Baler System, Phone & Postage.

504 30 43 00	Travel & Training	3284	2500	0	10000	5000	6000
504 30 45 00	Rentals & Leases	0	0	0	0	0	0
504 30 45 01	Vehicle Replacement	0	0	0	10875	5000	5000
504 30 46 00	Property Insurance	0	0	0	4150	4150	4150
504 30 46 01	Liability Insurance	0	0	0	500	500	500
504 30 47 00	Utilities	171	500	51	10000	8000	8000
504 30 48 00	Repairs & Maintenance	0	0	0	0	0	0
504 30 49 00	Miscellaneous	0	0	0	0	0	0
504 30 49 13	Haz Mat Clean-up	5189	12000	14043	15000	15000	15000
504 30 49 16	Recycling Expense	475	1500	0	1500	1500	1500
504 30 49 17	Groundwater Monitoring	5487	11500	2643	11500	6000	6000
504 30 49 19	Gas Monitoring	0	0	0	6750	6750	6750
504 30 49 20	Motor Pool Charges	0	0	0	6600	6600	6600
OTHER LANDFILL/BALER SERVICES & CHARGES SUBTOTAL		16604	30550	18844	79075	60700	61700
LANDFILL/BALER OPERATION & MAINTENANCE SUBTOTAL		35669	40850	30058	179992	144368	145368
504 20 60 00							
504 20 60	Balefill Cell Improvement	0	0	0	0	0	0
504 30 60 06	Baler Facility	29639	1828942	190302	1600000	1600000	1435000
CAPITAL OUTLAYS TOTAL		29639	1828942	190302	1600000	1600000	1435000
				INTERFUND TRANSFERS			
59710 03	Debt Service Fund	143222	145263	29903	136500	136500	136500
58710 58	Interfund Transfer - To Motor Pool	0	0	0	0	0	0
58710 01	Interfund Transfer - To General Fund	0	0	0	0	0	0
59710 5907	LT/Landfill Closure Fund	0	0	0	500	500	500
INTERFUND TRANSFERS TOTAL		143222	145263	29903	137000	137000	137000
SANITATION UTILITY EXPENDITURES TOTAL		486946	2290878	412204	2123050	2077607	1918611
SANITATION UTILITY APPROPRIATION			2290878	412204	2123050	2077607	1918611
SANITATION UTILITY RESERVE			87377	87377	22960	68403	160490
SANITATION UTILITY INCINERATOR BOND RESERVE			5000	5000	0	0	0
SANITATION UTILITY TOTAL			2384205	2384205	2146010	2146010	2079101

504 30 43 00

Travel & Training: Baler Training for new Facility, HazMat Training for Operator of Landfill/Baler required by the State & EPA

504 30 44 00

Advertising & Printing: Public Notices on Recycling and Schedule changes.

504 30 45 00

Rentals & Leases: Rental/lease of equipment.

504 30 45 01

Vehicle Replacement: Money paid into replacement fund for Sanitation Vehicles.

504 30 46 00

Property Insurance: Insurance coverage for the Baler Facility.

504 30 46 01

Liability Insurance: Liability Insurance for the Baler Facility.

504 30 47 00

Utilities: Utility charges for Baler System, out buildings and outside.

504 30 48 00

Repairs & Maintenance: Direct Billing by Other Departments. Radio repairs.

504 30 49 00

Miscellaneous: Any Emergency Items not covered above and Subscriptions to Solid Waste Magazines

504 30 49 10

General Fund Overhead: 5% Billing & customer service

504 30 49 11

Public Works Overhead: 20% Public Works Operations, supervision, management & support
Hazardous Material Clean-up: Regional shared cost for contractor to collect Hazardous Waste and ship out of town.

504 30 49 13

Recycling Expense: Freight costs not able to recover from recycle-ables.

504 30 49 16

Ground Water Monitoring: Cost of monitoring ground water at the landfill site as required by the State. (State Grant Funds)

504 30 49 17

Gas Monitoring: Gas monitoring for detecting methane gas.

504 30 49 18

Motor Pool Charges: Vehicle repair & maintenance, direct costs of parts & labor, gas & oil, vehicle insurance

504 30 49 20

504 30 60

Balefill Cell Improvement: Cost to build an engineered rock pad with geotec fabric under for placing bales and to build a new ground water monitoring system.
Solid waste baler and bale fill facility - paid by bond proceeds and DEC Grant

504 30 60 06

597 10 03

Debt Service for Bond payments - paid by bond proceeds

597 10 51

LT/Landfill Closure: Funds for future dump closure.

HARBOR & PORT ENTERPRISE FUND

The purpose of the Harbor & Port Department is to administer to the needs and requirements of the Petersburg Boat Harbors and Port Facility. The staff is responsible for operations and maintenance of all harbor and port facilities. The department operates under the laws, agreements, ordinances and guidelines provided by the City's lease agreement with the State, the State's Statement of Policy governing boat harbors operated by municipalities, and the Harbor and Port Advisory Board's recommendations. The major responsibilities include: assignment and regulation of moorage space, harbor security, departmental finances and bookkeeping, maintenance and repairs of facilities, policing and safety, acquisition of upland leases, wharfage operations, tour ship accommodations and providing storage space for marine related materials.

FY 1994/95 Budget Summary

Beginning Cash Reserve	398,558	
Charges for Services	507,243	
Other Revenues	627,738	
TOTAL REVENUES	1,533,539	
=====		
O & M Expense	481,340	
Capital Expenditures	632,738	
Replacement Reserve Trust	-0-	
TOTAL EXPENSES	1,114,078	
=====		
ENDING CASH RESERVE		419,461

FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 1994/95)	Budget Year Recommended (FY 1994/95)	Budget Year Approved (FY 1994/95)
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HARBOR & PORT ENTERPRISE FUND
REVENUES

HARBOR BEGINNING BALANCE			213662		193495	193495	315088
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STATE GRANTS

33600 26	Matching Grant 1994				142634	142634	142634
33600 27	Matching Grant 1995				285268	285268	285268
State Grants Subtotal		0	0	0	427902	427902	427902

CHARGES FOR SERVICES

340 00 00 00							
34100 30	Survey, Appraisal & Fi	5310	100	500	100	100	100
345 00 00 00	Harbor						
345 10 00 00	Moorage Fees	267100	275184	135561	288943	288943	288943
345 20 00 00	Transient Fees	61118	80000	32932	80000	80000	80000
345 30 00 00	Grid Use Fees	10049	9000	3679	9000	9000	9000
345 40 00 00	Live Aboard Fees	7406	7000	3878	7000	7000	7000
345 50 00 00	Float Side Fees	17563	9000	10022	9000	9000	9000
345 60 00 00	Launching Fees	6325	5000	1064	5000	5000	5000
345 90 00 00	Miscellaneous Charges	20876	10000	10382	12000	12000	12000
CHARGES FOR SERVICES SUBTOTAL		395747	395284	198018	411043	411043	411043

MISCELLANEOUS REVENUES

360 00 00 00							
360 10 00 00	Interest Earnings	8081	7000	3591	7000	7000	7000
360 20 00 00	Rents & Royalties		0		0	0	0
360 30 00 00	Leases						
360 51 00 00	A/R Service Charge		0		0	0	0
360 90 00 00	Miscellaneous	11696	8000	7510	8000	8000	8000
MISCELLANEOUS REVENUES SUBTOTAL		19777	15000	11101	15000	15000	15000

INTERFUND TRANSFERS

397 00

144

397 1001	General Fund	5000	5000	0	5000	5000	5000
39710 5901	Renovation & Expansion	0	20000	0	179836	179836	179836
INTERFUND TRANSFERS SUBTOTAL		5000	25000	0	184836	184836	184836
HARBOR REVENUES TOTAL		420524	435284	209119	1038781	1038781	1038781
PORT BEGINNING BALANCE			58023		72392	72392	83470
355 00 00 00	Port						
355 10 00 00	Moorage Fees		100		100	100	100
355 20 00 00	Leases	78599	75000	61738	80000	80000	80000
355 60 00 00	Wharfage Fees	0	100	0	100	100	100
355 90 00 00	Storage Charges	15237	16000	7250	16000	16000	16000
CHARGES FOR SERVICES SUBTOTAL		93836	91200	68988	96200	96200	96200
PORT REVENUES TOTAL		93836	91200	68988	96200	96200	96200
PORT & HARBOR CURRENT REVENUES		514360	526484	278107	1134981	1134981	1134981
HARBOR REVENUES TOTAL		420524	648946	209119	1232276	1232276	1353869
PORT REVENUES TOTAL		93836	149223	68988	168592	168592	179670
PORT & HARBOR REVENUES TOTAL		514360	798169	278107	1400868	1400868	1533539

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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HARBOR & PORT ENTERPRISE FUND

EXPENDITURES

		SALARIES & WAGES					
535 40 00 00	Harbor						
535 40 11 00	Regular Pay	185345	204573	108328	233668	207555	207555
535 40 12 00	Overtime Pay	5072	6200	2988	7000	6000	6000
535 40 17 00	Shift Differe	3018	3200	1409	4000	3000	3000
535 40 19 02	Wages & benef	0	7565	0	8000	0	0
SALARIES & WAGES SUBTOTAL		193435	221538	112725	252668	216555	216555
		PERSONNEL BENEFITS					
535 40 20 00							
535 40 21 00	Pension	27685	35313	17531	39918	34329	34329
535 40 22 00	Medicare	892	3212	651	1300	2541	2541
535 40 23 00	Health Insura	18048	22000	11653	21137	16910	16910
535 40 24 00	Life Insuranc	64	100	34	100	100	100
535 40 25 00	Workers Compe	10286	13292	11787	14069	12625	12625
535 40 26 00	Unemployment	2162	1108	1140	2410	2165	2165
535 40 27 00	Social Securi	1056	2000	0	2000	2000	2000
PERSONNEL BENEFITS SUBTOTAL		60193	77025	42796	80934	70670	70670
		SUPPLIES					
535 40 30 00							
535 40 31 00	Office Suppli	2201	2500	741	2500	2000	2500
535 40 32 00	Operating Sup	4689	4500	3521	5500	5500	5500
535 40 33 0	Maintenance S	5504	4000	849	4000	2500	4000
535 40 34 00	Small Tools &	7543	12000	1392	12000	6000	12000
SUPPLIES SUBTOTAL		19937	23000	6503	24000	16000	24000
		OTHER SERVICES & CHARGES					
535 40 40 00							
535 40 41 00	Professional	3691	1500	34	1500	1500	1500
535 40 42 00	Communication	1496	1500	792	1800	1500	1500
535 40 43 00	Travel & Trai	2856	3000		3000	2000	2000
535 40 44 00	Advertising &	600	400	98	400	400	400
535 40 45 00	Rentals & Leases		0			0	0
535 40 45 01	Vehicle Repla	2540	3895	1947	3895	3895	3895
535 40 46 00	Insurance - P	1388	1687	1250	1687	1687	1687
535 40 46 01	Insurance - L	804	758	471	758	758	758
535 40 47 00	Utilities	19335	25000	10745	25000	23000	25000
535 40 47 02	Utilities - G	30636	30000	22365	35000	35000	35000
535 40 48 00	Repairs & Mai	19332	20000	1805	20000	5500	25000

1994/95

Account Code

Narrative

535 40 00 00

535 40 11 00

BOAT HARBORS

REGULAR PAY

	<u>FTE</u>	
Harbormaster	.75	55,055
Asst Harbormaster	.67	41,080
Harbor Officers	2	71,718
Part Time	2.3	<u>65,815</u>
Total		\$233,668
Total FTE:	5.47	

535 40 12 00
535 40 17 00
535 40 21 00
535 40 22 00
535 40 23 00
535 40 24 00
535 40 25 00
535 40 26 00
535 40 27 00
535 40 31 00
535 40 32 00
535 40 33 00
535 40 34 00
535 40 41 00
535 40 42 00
535 40 43 00
535 40 44 00
535 40 45 00
535 40 45 01
535 40 46 00
535 40 46 01
535 40 47 00
535 40 48 00

OVERTIME PAY x.f.
SHIFT DIFFERENTIAL compensation for swing and graveyard shifts
PENSION PERS @ 16.54% of gross wage
MEDICARE 1.45% of gross wages
HEALTH INSURANCE calculated actual per current employees
LIFE INSURANCE \$15 annually per employee
WORKERS COMPENSATION 5.83% of gross wage per employee
UNEMPLOYMENT COMPENSATION 1% of gross wages per employee
SOCIAL SECURITY 6.2% (temporary and seasonal employees)
OFFICE SUPPLIES stationary, pens, pencils, forms, etc
OPERATING SUPPLIES paper towels, T.P., cleaning and sanitation supplies, heating fuel, gasoline, etc
MAINTENANCE SUPPLIES paint, light bulbs, nails, wood, plumbing parts, etc
SMALL TOOLS & EQUIPMENT hand & power tools, snowblower, outboard, radios, software
PROFESSIONAL SERVICES consultant studies, janitorial, grounds maintenance, Harbor Marketing Program
COMMUNICATIONS telephone & post office fees
TRAVEL & TRAINING travel expenses, per diem, training seminars, harbor conferences
ADVERTISING & PRINTING legal ads, job ads
RENTALS & LEASES Equipment rental/lease
VEHICLE REPLACEMENT Vehicle # 104
INSURANCE PROPERTY Based on actual property valuation per department
INSURANCE LIABILITY Based on latest quote spread per exposure
UTILITIES water, elec, garbage & harbor lighting
REPAIR & MAINTENANCE South Harbor dredging; contract work/dock repair; ramp rug replacement

535 40 49 00	Miscellaneous	312	200	643	1000	1000	1000
535 40 49 10	General Fund	17124	18110	9055	19524	19524	19524
535 40 49 20	Motor Pool Ch	3954	4000	738	4000	2000	4000
535 40 49 49	Bad Debt	-5929	2500	0	2500	2500	2500
OTHER SERVICES & CHARGES SUB		98139	112550	49943	120064	100264	123764
OPERATIONS & MAINTENANCE SUB		371704	434113	211967	477666	403489	434989
CAPITAL OUTLAYS							
535 40 60 00					507738	0	507738
535 40 63 12	Harbor Expansion & Renovation				0	0	0
535 40 63 18	Harbor Mainte	0	68000	0	0	0	0
535 40 64 01	Equipment Rep	4328	0	0	0	0	0
535 40 63 04	Fire Bldg S & M Harbors				15000	15000	15000
CAPITAL OUTLAYS SUBTOTAL		4328	73000	0	527738	20000	527738
RESIDUAL EQUITY TRANSFER OUT							
597 10 51	Electric Fund/S.Hbr Upgrade						100000
597 10 58	Motor Pool						
587 10 59 01	Replacement Reserve Trust Fund						100000
OPERATING TRANSFER OUT SUBTO		0	0	0	0	0	100000
HARBOR EXPENDITURES SUBTOTAL		376032	507113	211967	1005404	423489	1062727
SALARIES & WAGES							
535 50 10 00	Port						
535 50 11 00	Regular Pay	13803	13047	6902	27098	27450	27450
SALARIES & WAGES SUBTOTAL		13803	13047	6902	27098	27450	27450
PERSONNEL BENEFITS							
535 50 20 00							
535 50 21 00	Pension	2103	2080	1087	3000	4540	4540
535 50 22 00	Medicare		189		300	398	398
535 50 23 00	Health Insura	1242	800	744	1600	1280	1280
535 50 24 00	Life Insuranc	4	10	2	20	20	20
535 50 25 00	Workers Compe	2212	65	215	200	1647	1647
535 50 26 00	Unemployment	151	0	69	0	274	274
PERSONNEL BENEFITS SUBTOTAL		5712	3144	2117	5120	8159	8159
OTHER SERVICES & CHARGES							
535 50 40 00							
535 50 32 00	Operating Sup	20	500	0	500	0	0
535 50 34 00	Small Tools & Equip.		1000		1000	0	0
535 50 41 00	Professional	5910	1500		1500	0	1500
535 50 43 00	Travel and Training		2000		2000	0	2000

535 40 49 00
535 40 49 10
535 40 49 20

MISCELLANEOUS dues, subscriptions, technical publications
GENERAL FUND OVERHEAD: 5% revenues gen. administration
MOTOR POOL CHARGES: Repairs & maintenance of vehicle, gas & oil, insurance

535 40 60 00
535 40 60 12
535 40 63 16
535 40 63 18
535 40 64 00
535 40 64 01
535 40 64 02
535 40 64 03

CAPITAL IMPROVEMENT
Small Boat Harbor Expansion and Renovation Project
Electrical Upgrade South Harbor
Maintenance Dredging - South Harbor
Machine & Equipment
Equipment Repair - Fire valves South Harbor; computer upgrade
Replacement of Four Ramp Rugs
Fire Building - South & Middle Harbor

587 10 51 00
587 10 59 01

ELECTRIC FUND Middle Harbor elect. upgrade
REPLACEMENT RESERVE TRUST FUND

535 50 00 00
535 50 11 00

PORT FACILITY
REGULAR PAY 25% of Harbormaster wages \$13,046.80
33% of Office Manager wgs
PENSION PERS @ 15.94% of regular pay
MEDICARE 1.45% of gross wages
HEALTH INSURANCE @ 25% of \$5218 annually per employee
LIFE INSURANCE 25% of \$15.12
WORKERS COMPENSATION 6% per employee
UNEMPLOYMENT COMPENSATION 00% of regular pay

535 50 41 00
535 50 43 00

PROFESSIONAL SERVICES consultants, studies, Port Marketing Program
TRAVEL & TRAINING port leases and promotion

535 50 44 00	Advertising a	69	500		500	0	500
535 50 45 00	Rentals & Leases		200		200	0	200
535 50 45 01	Vehicle Replacement		0		0	0	0
535 50 46 00	Insurance - P	109	150		150	150	150
535 50 46 01	Insurance - L	530	600	373	600	600	600
535 50 47 00	Utilities	498	600	169	600	600	600
535 50 48 00	Repairs & Mai	1760	1500		500	0	500
535 50 49 00	Miscellaneous		100		100	0	0
535 50 49 10	General Fund	2220	2900	1450	4692	4692	4692
OTHER SERVICES & CHARGES SUB		11116	11550	1992	12342	6042	10742
OPERATIONS & MAINTENANCE SUB		30631	27741	11011	44560	41651	46351
		CAPITAL OUTLAYS					
535 50 60 00							
535 50 61 05	Site Developm	2689	5000	2086	0	0	0
535 50 64 15	Mapping System				5000	5000	5000
CAPITAL OUTLAYS SUBTOTAL		2689	5000	2086	5000	5000	5000
		RESIDUAL EQUITY TRANSFERS OUT					
DEPRECIATION							
58310 62	Buildings						
58310 63	Other Improvements						
58310 64	Machinery & Equipment						
58310 66	CIAC						
DEPRECIATION SUBTOTAL		0	0	0	0	0	0
597 10 58	Oper Trans-Ou	2129			0	0	0
597 10 59 02	Replacement R	10000	20000	20000	0	0	0
RESIDUAL EQUITY TRANSFER OUT		12129	20000	20000	0	0	0
PORT EXPENDITURES SUBTOTAL		45449	52741	33097	49560	46651	51351
PORT & HARBOR EXPENDITURES T		421481	554855	245064	1049964	465140	1109078
HARBOR & PORT APPROPRIATIONS		421481	554855	245064	1049964	465140	1109078
HARBOR ENDING BALANCE			141833		634610	634610	291142
PORT ENDING BALANCE			96482		119032	119032	128319
HARBOR & PORT TOTAL			793170		1400868	1400868	1533539

535 50 44 00 ADVERTISING & PRINTING promoting and leases
535 50 45 00 RENTALS & LEASES equipment lease/rental
535 50 46 00 INSURANCE PROPERTY Based on actual property valuation per department
535 50 46 01 INSURANCE LIABILITY Based on latest quote spread per exposure
535 50 47 00 UTILITIES electricity, water

535 50 48 00 REPAIR & MAINTENANCE all repairs to port (contract)
535 50 49 00 MISCELLANEOUS misc
535 50 49 10 OVERHEAD CHARGES 5% to general administration

535 50 61 05 Site Development - Port RV staging area/labor & materials
535 50 61 06 Contribution to GIS mapping system
535 50 71 00 DEBT SERVICE Principle payment
535 50 72 00 DEBT SERVICE Interest payment

587.10.59.02 REPLACEMENT RESERVE TRUST FUND
587 10 59 02 REPLACEMENT RESERVE TRUST FUND

HARBOR & PORT REPLACEMENT RESERVE

The purpose of the Harbor & Port Replacement Reserve Trust Fund is to accumulate reserve funds to finance the scheduled Replacement of Harbor & Port facilities. Authority for this fund is City of Petersburg's Ordinance No. 596 adopted April 20, 1987.

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	882,607
Other Revenues	25,000
TOTAL REVENUES	907,607
=====	
O & M Expense	-0-
Capital Expenditures	179,836
TOTAL EXPENSES	179,836
=====	
ENDING CASH RESERVE	727,771

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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HARBOR & PORT REPLACEMENT RESERVE TRUST - FUND 622

REVENUES

	BEGINNING FUND BALANCE	0	861350	0	885945	885945	882607
36000 10	Interest Income	35371	25000	-7374	25000	25000	25000
39710 01	Oper Trans General Fund		0		0	0	0
39710 55	Oper Trans Hbr/Prt	0	20000	20000	0	0	0
39710 56	Oper Trans Hbr/Prt Trust	10000	0	0	0	0	0
	Harbor & Port Reserve Current Revenues	45371	45000	12626	25000	25000	25000
	HARBOR & PORT RESERVE TOTAL REVENUES		906350	12626	910945	910945	907607

Account Code Fy 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
<u>HARBOR & PORT REPLACENT RESERVE TRUST</u>							
<u>EXPENDITURES</u>							
597.10.55	Harbor Expansion/Renovation/Repairs	0	20000	0	0	0	1798
597.10.56	Port Replacement						
<u>HARBOR & PORT REPLACEMENT RESERVE EXPENDITURES TOTAL</u>		<u>0</u>	<u>20000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1798</u>
<u>HARBOR & PORT REPLACEMENT RESERVE APPROPRIATION</u>		<u>0</u>	<u>20000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>179836</u>
<u>HARBOR & PORT REPLACEMENT RESERVE</u>			<u>886350</u>		<u>910945</u>	<u>910945</u>	<u>7277</u>
<u>HARBOR & PORT TOTAL</u>			<u>906350</u>		<u>910945</u>	<u>910945</u>	<u>9076</u>

1994/95

Narrative Detail

Harbor & Port Replacement Reserve Expenditures

597 10 55 Harbor electrical rebuild in South Harbor
Small Boat Harbor Expansion and Renovation Project
(Local Match for FY '94 & '95 Matching Grant Funds)

MOTOR POOL DEPARTMENT

The purpose of the motor pool department is to purchase vehicles and parts, operating supplies and to continuously maintain all vehicles. The Public Works Superintendent supervises 1-foreman, 2 equipment mechanics, also the public works clerk typist keeps all records of work done, parts purchased and all operating supplies used. This department consists of at least 66 pieces of rolling stock with an estimated value of \$1,100,100.00

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	1,434,303
Other Revenues	570,346
	<u>45,500</u>
TOTAL REVENUES	2,050,149
=====	
O & M Expense	411,742
Capital Expenditures	-0-
TOTAL EXPENSES	411,742
=====	
ENDING CASH RESERVE	1,638,407

FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
<u>MOTOR POOL - FUND 501</u>							
<u>REVENUES</u>							
	BEGINNING CASH RESERVE						
	Beginning Building Reserve		5000	30342	32200	32200	73065
	BEGINNING REPLACEMENT RESERVE		35502	42562	58085	58085	59900
34100 90	Misc Admin Chgs		1287294	1379744	1375160	1375160	1301338
34300 90	Other PW Chge	0	0	4			
	SUBTOTAL	48	0	0			
36000 00 00		48	0	4	0	0	0
36000 10 00	Interest Earned						
36000 20 00	Rents & Royalties	46387	50000	12051	43000	43000	43000
36000 90 00	Miscellaneous	3575	0	650	0	0	0
	MISCELLANEOUS REVENUES SUBTOTAL	0	0	0	0	0	0
37300 00 00		49962	50000	12701	43000	43000	43000
37300 61	Operation & Maintenance						
37300 62	Replacement	464591	402784	194335	434500	434500	340900
37300 63	Fuel Surcharge (for MP Capital	203600	215860	107930	234820	234820	218446
	MOTOR POOL CHARGES SUBTOTAL	24770	13000	5593	11000	11000	11000
		692961	631644	307858	680320	680320	570346
39700 51	Electric						
39700 54	Sanitation Fund	0	0	0	0	0	0
39700 55	Harbor Fund	0	0	0	0	0	0
39700 10 01	General Fund/Public Works	2129	0	0	0	0	0
	TRANSFERS SUBTOTAL	0	0	0	15000	15000	0
39500 00 00		2129	0	0	15000	15000	0
39500 40	Equipment Sales						
39710 02	Operating Transfer - Sales Tax	5648	5000	0	2500	2500	2500
	PROCEEDS OF GENERAL FIXED ASSETS SUBTOTAL	0	0	0	0	0	0
		5648	5000	0	2500	2500	2500
	CURRENT REVENUES						
		750748	686644	320563	740820	740820	615846
	CURRENT O & M REVENUES TOTAL						
	CURRENT BUILDING REPLACEMENT	464591	402784	194335	434500	434500	340900
	CURRENT REPLACEMENT TOTALS	24770	13000	5593	12750	12750	12750
		257764	270860	119981	293570	293570	262196
	TOTAL O & M REVENUES						
	TOTAL BUILDING REPLACEMENT	464591	407784	224677	466700	466700	413965
	TOTAL REPLACEMENT	24770	48502	48155	70835	70835	72650
	REVENUES TOTAL	257764	1558154	1499725	1668730	1668730	1563534
		747125	2014440	1772557	2206265	2206265	2050149

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
<u>MOTOR POOL - FUND 501</u>							
<u>EXPENDITURES</u>							
SALARIES & WAGES							
535 60 10 00							
535 60 11 00	Regular Pay	123173	123718	57950	126880	92601	126880
535 60 12 00	Overtime Pay	8602	7252	5150	6344	4274	4274
535 60 19 02	Wage & Benefit Clearing Account	0	3274	0	0	0	
SALARIES & WAGES SUBTOTAL		131775	134244	63100	133224	96875	131154
PERSONNEL BENEFITS							
535 60 20 00							
535 60 21 00	Pension	20788	21398	7996	22035	16023	21693
535 60 22 00	Medicare	599	1947	453	1932	1405	1902
535 60 23 00	Health Insurance	11985	13214	5714	6497	6497	12621
535 60 24 00	Life Insurance	39	46	17	45	30	30
535 60 25 00	Workers Compensation	14295	12114	11212	6477	6477	6477
535 60 26 00	Unemployment Compensation	1499	671	630	1332	969	1312
535 60 27 00	FICA	2	0	666	0	0	0
PERSONNEL BENEFITS SUBTOTAL		49207	49390	26688	38318	31401	44034
SUPPLIES							
535 60 30 00							
535 60 31 00	Office Supplies	719	500	244	500	500	500
535 60 32 00	Operating Supplies	11874	8000	4723	8000	8000	8000
535 60 32 01	Safety Supplies	291	500	690	500	500	500
535 60 33 00	Maintenance Supplies	4181	5000	1541	5000	5000	5000
535 60 34 00	Small Tools & Equipment	5694	6000	2272	5000	5000	5000
535 60 35 00	Parts & Fuel Charge Out	228240	141180	138090	150000	150000	150000
SUPPLIES SUBTOTAL		250999	161180	147560	169000	169000	169000
OTHER SERVICES & CHARGES							
535 60 40 00							
535 60 41 00	Professional Services	0	0	0	0	0	0
535 60 42 00	Communications	641	1000	324	750	750	750
535 60 43 00	Travel & Training	1746	1800	522	2000	2000	2000
535 60 44 00	Adverti & Printing	0	0	194	0	0	0
535 60 45 00	Rentals/Leases	0	0	0	0	0	0
535 60 45 01	Vehicle Replacement	2446	2570	1285	2700	2700	2700
535 60 46 00	Insurance	35922	37000	31043	37000	37000	37000
535 60 47 00	Utilities	9811	8000	4071	8500	8500	8500

FY 1994/95

ACCOUNT CODE

FTE

NARRATIVE DETAIL

Regular Pay

Motor Pool Foreman	1	44,096.00
Motor Pool Mechanic	1	41,392.00
Motor Pool Mechanic	1	41,392.00

TOTAL \$ 126,880.00
Total FTE: 3

535 60 12 00
535 60 21 00
535 60 22 00
535 60 23 00
535 60 24 00
535 60 25 00

535 60 26 00
535 60 27 00
535 60 31 00
535 60 32 00

535 60 32 01
535 60 33 00

535 60 34 00
535 60 35 00*

535 60 42 00
535 60 43 00
535 60 45 00
535 60 45 01
535 60 46 00
535 60 47 00

Overtime Pay: 5% of Gross Wages
Pension: 16.54% of Gross Wages
Medicare: 1.45% of Gross Wages
Medical Insurance: Employers contribution at the current rate per individual
Life Insurance: \$15.12 annually per employee
Workers Compensation: Foreman & Mechanic 3.98% of gross wage,
Mechanic 7.43% of Gross Wage
Unemployment Compensation: 1.0% of Gross Wages
FICA: For temporary part-time employees not covered by PERS
Office Supplies: Motor Pool invoices, Work Orders, & other general office supplies.
Operating Supplies: Oxygen, lights, paper products, soaps, heating fuel and other
general shop cleaning/operating supplies.
Safety Supplies: Welding goggles/helmets, protective aprons, coveralls and other required safety gear.
Maintenance Supplies/Shop Inventory: Parts and materials for shop inventory (Equipment Cleaners, Bolts, washers,
nuts, iron materials, supplies, O-Rings, & Paints.
Small tools & Equipment: Unanticipated tools/replacement and a new parts washer for \$3,700.
Parts & Fuel Charge Out: All costs such as, vehicle registration, gasoline, freight charges, oil, grease,
labor charges, parts and materials for equipment maintenance are billed to the department which uses that item.
Communications: Phone bill and postage for the Motor Pool Department.
Travel & Training: Mechanic training seminars and maintenance schooling; Vehicle Maintenance Management Conferen
Rentals & Leases: Rental of equipment needed.
Vehicle Replacement: Replacement cost for Motor Pool vehicles.
Insurance: Vehicles insurance for the Motor Pool fleet.
Utilities: Electricity for Motor Pool Shop Building.

535 60 48 00	Repairs & Maintenance	1820	500	3181	1500	1500	1500
535 60 48 01	Building Repair	6572	4000	1995	4000	4000	4000
535 60 49 00	Miscellaneous	31	100	52	100	100	100
535 60 49 11	Gen Fd Overhead/PW Adm				5004	5004	5004
535 60 49 20	Motor Pool O & M	12615	8000	3060	8000	6000	6000
OTHER SERVICES & CHARGES SUBTOTAL		71604	62970	45727	69554	67554	67554
OPERATIONS AND MAINTENANCE SUBTOTAL		503585	407784	283075	410096	364830	411742
535 60 60 00							
535 60 64 00	Machinery & Equipment						
535 60 64 01	Other Machinery	1735	0	0	0	0	0
535 60 64 31	#102 Electric	20	0	0	0	0	0
535 60 64 49	Replace Vehicle #104 (Harbors)	16805	0	0	0	0	0
535 60 64 50	Replace Vehicle #80 Forklift (Waste	19553	0	0	0	0	0
535 60 64 61	Replace Vehicle #78 Pickup (Wastewa	23352	0	0	0	0	0
535 60 64 62	76 Dodge 4x4 PU (Motor Pool)	700	0	0	0	0	0
535 60 64 63	Replace #FD6 (Fire Dept) Fire Truck	0	180000	180000	0	0	0
535 60 64 64	Replace #92 (Police Dept) Police Sp	0	24000	19998	0	0	0
535 60 64 65	Replace #67 (Public Works) Flow Tru	0	60000	66	60000	0	0
535 60 64 66	Replace #22 (Sanitation Dept) Picku	0	19000	13833	0	0	0
535 60 64 67	Snowblower/Grasscutter Unit (PW)	0	0	0	15000	0	0
535 60 64 68	Replace Grader Lease/Purchase	0	20000	0	32000	0	0
535 60 64 69	Replace #11 (Parks & Rec) Pickup	0	0	12245	0	0	0
535 60 64 70	*Replace #72A (Elect. Dept)	0	0	0	21000	0	0
CAPITAL OUTLAYS SUBTOTAL		62165	303000	226142	107000	0	0
INTERFUND TRANSFERS							
397 10 00							
58310 64	Depreciation	0	0	0	0	0	0
INTERFUND TRANSFERS TOTAL		0	0	0	0	0	0
MOTOR POOL EXPENDITURES TOTAL		565750	710784	509217	517096	364830	411742
MOTOR POOL APPROPRIATION			710784	509217	517096	364830	411742
OPERATING RESERVE			-0		50594	50594	2223
BUILDING RESERVE			48502		70835	70835	72650
REPLACEMENT RESERVE			1255154		1561730	1561730	1563534
MOTOR POOL TOTAL			2014440		2206265	2206265	2050149

535 60 48 00
535 60 48 01
535 60 49 00
535 60 49 20

Repairs & Maintenance: Labor and supplies furnished by contractor, furnace repair and electrical rewiring.
Facilities Repairs: Improvements to existing Motor Pool Facilities.
Miscellaneous: Any emergency items not covered above.
Motor Pool Charges: Operation & Maintenance cost for shop truck.

CAPITAL OUTLAYS

535 60 64 00 Machinery & Equipment
535 60 64 01 Other Machinery:
535-60-64-65-----Replace-1973-#67-Plowtruck-for-Public-Works
535-60-64-67-----Purchase-Snowblower/grasseutter-for-Public-Works
535-60-64-68-----Replace-#87-Grader-for-Public-Works-(Lease/Purchase)
535-60-64-70-----Replace-#71A-for-Electric-Utility

ELDERLY HOUSING FUND

The purpose of the Elderly Housing Fund is for the operation and maintenance of Mountain View Manor. The facility is a twenty-four unit apartment complex and senior center with all common areas; landscaping and maintenance of grounds and parking area. The manager is responsible for complying with all City, Farmers Home Administration and HUD policies and regulations. The manager is also responsible for collecting rents and security deposits, billing HUD for rent subsidies and operating within the income budget.

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	375,500
Other Revenues	259,000
	<u>28,000</u>
TOTAL REVENUES	662,250
=====	
O & M Expense	241,776
Capital Expenditures	54,700
TOTAL EXPENSES	296,476
=====	
ENDING CASH RESERVE	365,774

Account Code FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
<u>ELDERLY HOUSING - FUND 407</u>							
<u>REVENUES</u>							
<u>BEGINNING CASH RESERVE</u>							
	Capital Reserve		73830		49325	49325	106786
			253000		285000	285000	268464
332 00 00 00							
332 01 00 00	Elderly Housing Rent Subsidies	130555	122000	67125	140000	140000	140000
<u>FEDERAL GRANTS FOR OPERATING EXPENSES</u>		<u>130555</u>	<u>122000</u>	<u>67125</u>	<u>140000</u>	<u>140000</u>	<u>140000</u>
360 00 00 00							
360 10 00 00	Interest Earnings	10474	8500	3161	8000	8000	8000
360 20 00 00	Rents & Royalties	101744	95000	51728	102000	102000	102000
360 90 00 00	Miscellaneous Revenues	7477	5000	5642	9000	9000	9000
<u>MISCELLANEOUS REVENUES</u>		<u>119695</u>	<u>108500</u>	<u>60531</u>	<u>119000</u>	<u>119000</u>	<u>119000</u>
39710 01	General Fund	3000	3000	0	3000	3000	3000
397 10 02	Sales Tax	0	25000	0	25000	25000	25000
<u>OPERATING TRANSFERS</u>		<u>3000</u>	<u>28000</u>	<u>0</u>	<u>28000</u>	<u>28000</u>	<u>28000</u>
<u>CURRENT REVENUES</u>							
<u>REVENUES TOTAL</u>		<u>253250</u>	<u>258500</u>	<u>127656</u>	<u>287000</u>	<u>287000</u>	<u>287000</u>
		<u>253250</u>	<u>585330</u>	<u>127656</u>	<u>621325</u>	<u>621325</u>	<u>662250</u>

FY 1994/95	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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ELDERLY HOUSING - FUND 407
EXPENDITURES

SALARIES & WAGES							
550 40 10 00							
550 40 11 00	Regular Pay	49912	46030	27047	48330	66683	48330
550 40 12 00	Overtime Pay		0				
SALARIES & WAGES SUBTOTAL		49912	46030	27047	48330	66683	48330
550 40 20 00							
550 40 21 00	Pension	7388	7337	3852	7994	11029	7994
550 40 22 00	Medicare	719	667	392	701	966	701
550 40 23 00	Health Insuranc	2450	2572	1468	2866	5350	5232
550 40 24 00	Life Insurance	10	16	5	15	45	45
550 40 25 00	Workers Compens	2407	2946	2682	3741	5161	3741
550 40 26 00	Unemployment Co	567	230	270	483	666	483
550 40 27 00	FICA	130	0	71	1440	1440	1440
PERSONNEL BENEFITS SUBTOTAL		13671	13769	8740	17240	24657	19636
550 40 30 00							
550 40 31 00	Office Supplies	287	275	652	700	700	700
550 40 32 00	Operating Suppl	12844	16000	5548	16000	12000	16000
550 40 33 00	Maintenance Sup	1409	2300	690	1500	1500	1500
550 40 34 00	Small Tools & E	4482	1500	0	1000	500	500
SUPPLIES SUBTOTAL		19022	20075	6890	19200	14700	18700
550 40 40 00							
550 40 42 00	Communications	1060	1000	494	1300	1000	1000
550 40 43 00	Travel & Traini	0	500	0	500	1500	1500
550 40 44 00	Advertising & P	49	400	0	200	200	200
550 40 45 00	Vehicle Expense	50	1000	0	0	0	0
550 40 46 00	Property Insura	751	800	687	800	800	800
550 40 46 01	Liability Insur	867	930	578	930	930	930
550 40 47 00	Utilities	26242	26000	12673	26000	26000	26000
550 40 48 00	Repairs & Maint	3684	4500	1176	6000	5000	5000
550 40 49 00	Miscellaneous	432	300	40	300	300	300
550 40 49 10	General Fund Ov	4621	4888	2444	5220	5220	5220
OTHER SERVICES & CHARGES SUBTO		37756	40318	18092	41250	40950	40950

1994/95

ACCOUNT CODE

NARRATIVE

SENIOR CITIZENS

555 00 00 00

555 40 11 00

Regular Pay

Elderly Housing Supervisor

\$ 48,330

555 40 21 00

Pension PERS @ 16.54% of gross wage

555 40 22 00

Medicare @1.45% of gross wage

555 40 23 00

Medical Insurance per employee annually

555 40 24 00

Life Insurance \$15 employee

555 40 25 00

Workers Compensation 7.74% of gross wage

555 40 26 00

Unemployment Compensation 1% of gross wage

550 40 31 00

Office Supplies: Stationary, forms, pens, pencils

550 40 32 00

Operating Supplies: Heating fuel, propane, vehicle gas, maintenance & insurance, cleaning supplies, grounds maintenance supplies, light bulbs, paper products, painting supplies.

550 40 33 00

Maintenance Supplies: Boiler parts, equipment repair, appliance repair.

550 40 34 00

Small Tools & Equipment: Small hand tools, gardening tools, Apartment unit equipment replacement/refrigerators, stoves, etc.

550 40 42 00

HUD required computer system.

550 40 43 00

Travel & Training:

550 40 44 00

Advertising & Printing: Advertisement for vacancies.

550 40 45 00

Vehicle expenses:

550 40 46 00

Insurance: Property & liability insurance.

550 40 47 00

Utilities: Electricity, water, sewer, garbage.

550 40 48 00

Repairs & Maintenance: Contract repairs. Repair facility sign.

550 40 49 00

Miscellaneous: Boiler, fire, elevator, food service inspections

550 40 49 10

General Fund Overhead - 5% of revenues

OPERATIONS & MAINTENANCE SUBTO	120361	120192	60769	126020	146990	127616
550 40 60 00						
550 40 64 00 Replacement Equipment				2000	2000	2000
550 40 64 00 Machinery & Equipment						
CAPITAL OUTLAYS SUBTOTAL	0	25000	0	27000	2000	2000
550 40 70 00						
550 40 71 00 Principal	0	30000	0	35000	35000	35000
550 40 72 00 Interest	81267	80516	40170	79160	79160	79160
550 40 74 00 Bond Issue E	846					
DEBT SERVICE SUBTOTAL	82113	110516	40170	114160	114160	114160
INTERFUND TRANSFERS						
59710 5801 Building Maintenance				27700	27700	52700
Interfund Transfer Subtotal	0	0	0	27700	27700	52700
SENIOR CITIZENS EXPENDITURES T	202474	255708	100939	294880	290850	296476
SENIOR CITIZENS APPROPRIATION	202474	255708	100939	294880	290850	296476
SENIOR CITIZENS ENDING CASH RESERVE		69622		41445	45475	97310
SENIOR CITIZENS CAPITAL RESERVE		260000		285000	285000	268464
SENIOR CITIZENS TOTAL		585330		621325	621325	662250

550 40 62 00
550 40 62 06
550 40 71 00
550 40 72 00
597 10 58 01

Replacement equipment: Replacement of unit refrigerators and stoves
Construct eight unit carport for tenants.
Principal: Farmers Home Administration Debt Retirement
Interest: Farmers Home Administration Debt Retirement
IFTR to Building Maintenance Install vinyl siding on front of manor, replace damaged windows,
repair greenhouse.

SELF INSURED RESERVE FUND

The purpose of the Self Insured Reserve Fund is for payment of uninsured claims against the City.

FY 1994/95 Budget Summary

Beginning Cash Reserve	
Charges for Services	257,280
Other Revenues	-0-
	<u>7,500</u>
TOTAL REVENUES	264,780
=====	
O & M Expense	-0-
Capital Expenditures	-0-
	<u>-0-</u>
TOTAL EXPENSES	-0-
=====	
ENDING CASH RESERVE	264,780

Account Code	Description	Prior Year Actual FY 92/93	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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SELF INSURANCE RESERVE FUND # 502

		<u>REVENUES</u>					
	Beginning Fund Balance	254006	254000	254324	263340	263340	257280
36000 10	Interest Income	9994	7600	4380	7500	7500	7500
39710 51	Electric Fund						
39710 52	Water Fund						
39710 53	Sewer Fund						
39710 54	Sanitation Fund						
39710 55	Harbor & Port Fund						
39710 57	Elderly Housing Fund						
39710 58	Motor Pool Fund						
39710 01	General Fund						
39710 02	Sales Tax Fund						
	SUBTOTALS	9994	7600	4380	7500	7500	7500
	TOTAL SIR FUND	264000	261600	258704	270840	270840	264780

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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FY 1994/95

SELF INSURANCE RESERVE FUND # 502

EXPENDITURES

51920 41	Legal Expenses			0	0	0	0
51920 4600	Settlement Expenses			0			
51920 4626	Marks Claim			0			
51920 4627	Jackson Claim			0			
	SIR FUND EXPENDITURES	10000		0	0	0	0
		10000		0	0	0	0
	SIR FUND APPROPRIATION	10000		0	0	0	0
	SIR ENDING FUND BALANCE	254000	261600	258704	270840	270840	264780
	SIR FUND TOTAL	264000	261600	258704	270840	270840	264780

BUILDING MAINTENANCE FUND

FY 1994/95 Budget Summary

Beginning Cash Reserve	-0-
Charges for Services	66,650
Other Revenues	<u>144,901</u>
TOTAL REVENUES	211,551
=====	
O & H Expense	211,551
Capital Expenditures	-0-
TOTAL EXPENSES	211,551
=====	

Account CDescription FY 1994/95	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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FUND #503 BUILDING MAINTENANCE FUND

REVENUES

BEGINNING FUND BALANCE		0		0		0
36000 10 Interest Earned	296	0	339	0		0
36000 84 Tent City Donations				0		0
37200 10 Building Maintenance Charges		300		0		0
Building Maintenance Char	296	300	339	0		0
<u>INTERFUND TRANSFERS</u>						
397 10 02 Sales Tax	99400	137845	50000	205090	205090	144901
397 10 52 Water Fund		13490		1000	1000	1000
397 10 53 Wastewater Fund		500		12950	12950	12950
39710 57 Elderly Housing		0		27700	27700	52700
TRANSFERS IN TOTAL	99400	151835	50000	246740	246740	211551
Building Maintenance Fund	99696	152135	50339	246740	246740	211551
REVENUES TOTAL	99696	152135	50339	246740	246740	211551

Account Code	Description	Prior Ye Actual	Current Year Budget	Current Year To Date	Budget Year Requested	Budget Year Recommended	Budget Year Approved
FY 1994/95		(FY 92/9)	(FY 93/94)	12/31/93	(FY 94/95)	(FY 94/95)	(FY 94/95)

Fund #503 BUILDING MAINTENANCE FUND

EXPENDITURES

CAPITAL OUTLAYS

53810 2200	Medicare	99	0	90	100	100	100
53810 2600	Unemployment	150	0	62	150	150	150
53810 2700	FICA	423	0	385	500	500	500
53810 6207	Petersburg General Hospital	28	300	4			
53810 6208	Water Utility	0	13490	0	1000	1000	1000
53810 6209	Wastewater Utility	757	500	0	12950	12950	12950
53810 6211	Public Works	12722	3920	505	117000	3000	3000
53810 6212	Clausen Museum	2501	0	0	14750	6000	6000
53810 6213	Parks & Rec	26879	22500	5889	49070	11320	32720
53810 6214	Administration	3777	8050	2547	1000	1000	1000
53810 6215	Library	7422	800	0	1300	1300	1300
53810 6216	Finance	855	3500	1685	11720	11720	11720
53810 6217	Miscellaneous	4426	2000	43	500	500	500
53810 6218	Police Dept.	13268	19100	2012	4900	6200	6200
53810 6219	Fire Dept.	11399	5000	9	500	14111	78111
53810 6223	School Repairs		0				
53810 6225	Elderly Housing Maintenance	9609	1475	0	27700	19800	52700
53810 6226	Engineering	391	1500	1269	3600	3600	3600
57420 6210	Swimming Pool Renovations	46	70000	14332	0		
BUILDING MAINTENANCE PROJECTS SUBTOTAL		94080	152135	28295	246740	93251	211551

Building Maintenance Service Fund

1994/95

Account #	Narrative
53810 6207	Petersburg General Hospital:
53810 6208	Water Utility: Snow roof repair.
53810 6209	Wastewater Utility: Construct snow roof, walkway and skirting on office trailer, parts shelving.
53810 6000	Building Maintenance Projects
53810 6211	Public Works: Impoundment area fencing.
53810 6212	Clausen Museum: Pave parking area, replace fencing, relocate and rebuild foundation for fountain, general maintenance.
53810 6213	Parks and Recreation: Replace walkway bridge and waterline at Sandy Beach Park, arctic entryway for bleacher area at pool, replace wall covering at pool.
53810 6214	Administration: Elevator inspection charges, sprinkler system inspection charges, general maintenance.
53810 6215	Library: Install magazine room door, general maintenance.
53810 6216	Finance: Replace carpeting, replace ceiling tile in offices, general maintenance.
53810 6217	Miscellaneous Building Expense: non-anticipated costs for necessary or emergency maintenance items.
53810 6218	Police Department: Replace lighting in patrol office, relocate cell bunks, general maintenance, replace carpet dispatch office.
53810 6219	Fire Department: Foundation analysis, replace apparatus access doors, SB Fire Hall foundation skirting, women's bathrm.
53810 6225	Elderly Housing: Install vinyl siding on front of manor, replace damaged windows, repair greenhouse area.
53810 6226	Engineering/Community Development: Install folding stairway to attic storage area, book and tool storage shelving, replace garage and entrance door at shop

SCHOOL RESERVE FUND

FY 1994/95 Budget Summary

Beginning Cash Reserve		85,510
Timber Receipts Revenue		250,000
Other Revenues		<u>1,600</u>
TOTAL REVENUES		337,110
=====		
O & M Expense		250,000
Capital Expenditures		-0-
TOTAL EXPENSES		250,000
=====		
ENDING CASH RESERVE	87,110	

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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FY 1994/95

SCHOOL RESERVE FUND - FUND 624

REVENUES

<u>BEGINNING FUND BALANCE</u>		0	0	2290	82700	82700	85510
33500 10	Timber Receipts Revenue	289156	250000	0	250000	250000	250000
36000 10	Interest Income	2290	0	17	1600	1600	1600
<u>CURRENT REVENUES</u>		291446	250000	17	251600	251600	251600
<u>RESERVE REVENUES</u>		291446	250000	2307	334300	334300	337110

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
<u>SCHOOL RESERVE FUND - 624</u>							
<u>EXPENDITURES</u>							
51330 4921	Operations-Petersburg School District Maintenance	289156	250000	0	250000	250000	250000
RESERVE EXPENDITURES TOTAL		289156	250000	0	250000	250000	250000
RESERVE APPROPRIATION		289156	250000	0	250000	250000	250000
SCHOOL RESERVE		2290	0	2307	84300	84300	87110
SCHOOL RESERVE TOTAL		291446	250000	2307	334300	334300	337110

1994/95

Narrative Detail

Reserve Expenditures: School district operations

STREETS & ROAD RESERVE FUND

FY 1994/95 Budget Summary

Beginning Cash Reserve	18,512
Timber Receipts Revenue	15,000
Other Revenues	<u>250</u>
TOTAL REVENUES	33,762
=====	
O & M Expense	-0-
Capital Expenditures	21,000
TOTAL EXPENSES	21,000
=====	
ENDING CASH RESERVE	12,762

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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Fy 1994/95

STREETS & ROADS RESERVE FUND - FUND 625

REVENUES

BEGINNING FUND BALANCE		0	13635	20583	6740	6740	18512
33500 10	Timber Receipts Revenue	17531	7500	0	15000	15000	15000
36000 10	Interest Income	1407	300	210	250	250	250
CURRENT REVENUES		18938	7800	210	15250	15250	15250
RESERVE REVENUES		18938	21435	20793	21990	21990	33762

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested FY 94/95	Budget Year Recommended FY 94/95	Budget Year Approved FY 94/95
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FY 1994/95

STREETS & ROADS RESERVE FUND - 625

EXPENDITURES

		INTERFUND TRANSFERS					
597 10 01	General Fund/Hammer Slough ROW	55000	21435	0	0		21000
INTERFUND TRANSFERS SUBTOTAL		55000	21435				21000
RESERVE EXPENDITURES TOTAL		55000	21435				21000
ENDING FUND BALANCE				0			
RESERVE APPROPRIATION		55000	21435				21000
STREET & ROAD RESERVE				0			12762
STREET & ROAD TOTAL		55000	21435	21990	21990		33762

194

1994/95

Narrative Detail

Reserve Expenditures: Street or roadway improvement (Hammer Slough Right of Way or Noseeum Street)

LAND DEVELOPMENT

FY 1994/95 BUDGET SUMMARY

Beginning Cash Reserve	
Land Sale	146,220
Other Revenues	30,400
	<u>600</u>
TOTAL REVENUES	177,220
=====	
O & M Expense	26,000
Capital Expenditures	<u>-0-</u>
TOTAL EXPENSES	26,000
=====	
ENDING CASH RESERVE	151,220

Account Code	Description	Prior Year Actual (FY 92/93)	Current Year Budget (FY 93/94)	Current Year To Date 12/31/93	Budget Year Requested (FY 94/95)	Budget Year Recommended (FY 94/95)	Budget Year Approved (FY 94/95)
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FY 1994/95

LAND DEVELOPMENT FUND #626

		REVENUES					
	BEGINNING FUND BALANCE	0	50000	0	125000	125000	146220
	Capital (Downtown Parking Grant)				30400	30400	30400
33600 24	DOA #8/94-012 Downtwn Parking	0	0	0	0	0	0
34100 30	Survey, Appraisal & Filing Fee	652	1000	0	100	100	100
36000 10	Interest Income	1045	1500	0	500	500	500
39500 10	Sale of Land	42850	0	0			
	SUBTOTAL	44547	2500	0	600	600	600
		INTERFUND TRANSFERS					
397 10 01	General Fund	0	0	0	0	0	0
	INTERFUND TRANSFERS SUBTOTAL	0	0	0	0	0	0
	CURRENT REVENUES	44547	2500	0	600	600	600
	LAND DEVELOPMENT REVENUES	44547	52500	0	156000	156000	177220

Account Code Description

FY 1994/95

Prior Year Actual (FY 92/93) Current Year Budget (FY 93/94) Current Year To Date 12/31/93 Budget Year Requested (FY 94/95) Budget Year Recommended (FY 94/95) Budget Year Approved (FY 94/95)

LAND DEVELOPMENT FUND #626

EXPENDITURES

53910 41	Appraisal and Survey	5806	27500	0	25000	25000	25000
53910 44	Advertising and Printing	444	800	55	1000	1000	1000
53910 6105	Site Development	3738	0	0	0	0	0
LAND DEVELOPMENT EXPENDITURES TOTAL		9988	28300	55	26000	26000	26000
LAND DEVELOPMENT APPROPRIATION		9988	28300	55	26000	26000	26000
LAND DEVELOPMENT RESERVE			24200		130000	130000	151220
LAND DEVELOPMENT TOTAL			52500		156000	156000	177220

1994/95 Land Development Fund

Narrative Detail

53910 4100	Appraisal and surveying services
53910 4400	Advertising and printing
53910 6105	Site development