

# Petersburg Medical Center

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**Meeting:** Medical Center Board Meeting

**Date:** March 23, 2023 **Time:** 5:00 p.m.

**Board Members Present:** Jerod Cook, Heather Conn (Zoom), Kim Simbahon, Marlene Cushing, Cindi Lagoudakis, Joe Stratman. (Note that Members Stratman and Lagoudakis were excused early due to a previously known scheduling conflict; 6:05 pm and 6:16 pm respectively.)

**Others (in person and via Zoom):** Bob Lynn, Jeff Meuci, Scott Newman (Assembly members), many PMC staff, members of the media and community, Jay Farmwald (PMC project manager)

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:00 pm.
- II. **APPROVAL OF THE AGENDA:** Member Cushing made a motion to approve the agenda as presented. Motion seconded by Member Lagoudakis. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Lagoudakis made a motion to approve the minutes from February 23, 2023 as presented. Motion seconded by Member Simbahon. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Cushing commended Helen Boggs and staff for a remarkable LTC state survey, which had zero deficiencies.
- VI. **COMMITTEE REPORTS:**
  - A. **Resource Committee:** Member Cook provided that the annual audit report was presented with no material deficiencies and that work continues on A/R and Cerner issues.
- VII. **REPORTS:**
  - A. **Information Technology/EHR.** J. Dormer provided a written report (see copy) and was available to answer questions. She addressed Member Cushing's questions regarding an update on billing and Cerner issues, Home Health Matrix Care and LTC.

- B. Materials Management:** M. Randrup provided a written report (see copy) and was available to answer questions. She addressed Member Lagoudakis' question regarding clarification on pre- and post- perp count value.
- C. Medical Records.** K. Randrup provided a written report (see copy) and was available to answer questions. She addressed Member Cushing's question regarding acceptance and reception of CommonWell and Member Lagoudakis' question regarding clarification of sequestered clinic clarification process.
- D. Nursing.** J. Bryner provided a written report (see copy) and was available to answer questions.
- E. Quality & Infection Prevention.** J. Bryner and P. Hofstetter provided written reports (see copy) and were available to answer questions.
- F. Executive Summary.** P. Hofstetter provided highlights from the written report (see copy). He addressed Member Cushing's questions about some of the financial challenges related to payors and denials.
- G. Financial.** J. McCormick provided a financial management update, including annual audit review, (see copy) and was available to answer questions.

## **VIII. UNFINISHED BUSINESS**

### **IX. NEW BUSINESS**

- A. Kinder Skog Pilot Program Update.** Wellness team (Kelly Zweifel, Julie Walker, Katie Holmlund) presented a program update and answered board member questions, with a plan to present a program update in September to include overview of summer programs, incident reports summary and volunteer requirements.

- X. EXECUTIVE SESSION** Member Cushing made a motion to enter Executive Session to consider legal matters, medical staff appointments, personnel matters and to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital. Motion seconded by Member Simbahon. Motion passed unanimously. Board entered Executive Session at 6:44 pm.

Member Cushing made a motion to come out of Executive Session. Motion seconded by Member Simbahon. Motion passed unanimously. Board came out of Executive Session at 8:01 pm.

Member Cushing made a motion for appointments and reappoints of: Valerie McWhorter, MD; Jon Ekstrom, MD, radiology; Cortney Hess, MD; Erik Young, MD, radiology; Bijiibaa Garrison, MD; Kelly Gebler, CRNA, to the medical staff. Motion seconded by Member Simbahon. Motion passed unanimously.

- XI. NEXT MEETING** The next regularly scheduled meeting will be determined via email poll.

- XII. ADJOURNMENT** Member Simbahon made a motion to adjourn. Motion was seconded by Member Cushing. Motion passed unanimously. The meeting adjourned at 8:04 pm.

Respectfully submitted,

*Marlene Cushing*  
Marlene Cushing, Board Secretary