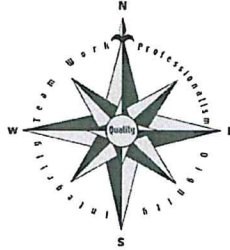


# *Petersburg Medical Center*

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**Meeting:** Medical Center Board Meeting

**Date:** September 29, 2022    **Time:** 5:00 p.m.

**Board Members Present:** Jerod Cook, Kathi Riemer, Cindi Lagoudakis, George Doyle, Heather Conn, Joe Stratman, Marlene Cushing

**Board Members Absent:** None

**Others Present:** Several PMC staff

- I.     **CALL TO ORDER:** Member Cook called the meeting to order at 5:00 p.m.
  
- II.    **APPROVAL OF THE AGENDA:** Member Lagoudakis made a motion to approve the agenda as presented. Motion seconded by Member Riemer. Motion passed unanimously.
  
- III.   **APPROVAL OF BOARD MINUTES:** Member Lagoudakis made a motion to approve the minutes from August 25, 2022 as presented. Motion seconded by Member Riemer. Motion passed unanimously.
  
- IV.    **VISITOR COMMENTS:** None
  
- V.     **BOARD MEMBER COMMENTS:** Member Cushing acknowledged and recognized Member Doyle for his service on the hospital board and that this is his last meeting. Member Cook thanked Member Doyle for his time, service and input to the hospital board over the years. Member Doyle thanked the board and commended PMC staff for their work, being amazing to work with and commended them for their performance the last couple of years.  
  
Member Cook noted this is the first time that all seven hospital board members have been in the same room in a couple of years.
  
- VI.    **COMMITTEE REPORTS:**
  - A.   **Resource Committee.** The committee met on September 22 to review July financials and discuss revenue cycle path moving forward. Cerner has been slow to resolve issues. PMC is addressing a plan with them to improve time to resolution. PMC is exploring Borough

COVID funding reimbursement process. PMC requested HRG to provide an update/status on key performance indicators and measurements. The committee recommends changing the resource committee name to “finance committee” at next review of board by-laws.

## **VII. REPORTS:**

- A. Pharmacy.** E. Kubo provided highlights from the written report and was available to answer questions (see copy). She addressed questions from Member Cook about the supplies of flu vaccines, the state process for flu vaccines and costs for inventory software. Member Lagoudakis asked about the legal requirements of current process for tracking and managing inventory. PMC has legal, regulatory and safety measures and controls in place and will consider any cost savings measures that might be associated when researching inventory software.
- B. Rehab Department.** K. DuRoss was available to answer questions related to the written report (see copy). C. Newman addressed Member Conn’s questions about difficulties with staffing and finding travelers.
- C. Plant Maintenance.** M. Boggs provided a written report (see copy).
- D. Environmental Services.** G. Edfelt provided a written report (see copy). C. Newman addressed Member Riemer’s questions related to any staffing impacts and hospital-wide impacts that result from an increased LTC census.
- E. Quality & Infection Prevention.** J. Barnard provided highlights from the written report and was available to answer questions related to the written report (see copy). He provided additional details related to Member Stratman’s questions about community-wide emergency preparedness exercises.
- F. Executive Summary.** P. Hofstetter provided highlights from the written report (see copy). Additionally, he thanked Public Health, Member Cushing, school, parks & rec and PMC staff for a well-attended POD vaccine clinic that provided approximately 90 flu shots and 285 COVID vaccines (final numbers to come). Member Lagoudakis commented that the vaccination clinic was very well run and appreciated the opportunity and the efficiency of having that available to the community. P. Hofstetter is also looking into a new designation through Office of Rural Health that could provide additional funding support for CMS reimbursement. He answered Member Stratman’s question confirming that specialty clinic is now located next to the Public Health office and is still used by and available to visiting physicians. Member Cushing asked about the availability of scope procedures. PMC staff continues to work on that with SEARHC and provided a tour to their surgery medical director and executive a couple weeks ago.
- G. Financial.** C. Brandt provided a financial management update, having reviewed the July financials at the resource committee last week and provided August financials at the meeting. tonight.

## **VIII. UNFINISHED BUSINESS**

## **IX. NEW BUSINESS**

- A.** Strategic plan work session scheduling: Date and time for this is November 10, 5:00 pm.

**B. Architect/Engineer Design Services**

Member Lagoudakis motioned that the Petersburg Medical Center's Board of Directors approves the recommendation of the selection committee, and directs the CEO to enter into negotiations with Bettisworth North for final project planning, design and construction administration services. Motion seconded by Cushing. Roll call vote unanimously approved.

- X. EXECUTIVE SESSION** Member Stratman motioned to enter Executive Session to consider medical staff credentialing, legal matters and to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital. Motion seconded by Member Lagoudakis. Motion passed unanimously. Board entered Executive Session at 6:11 pm.

Member Riemer motioned to come out of Executive Session. Motion seconded by Member Doyle. Board came out of Executive Session at 6:35 pm.

Member Cushing motioned to appoint to medical staff: Alice Hulebak, MD, Family Practice; Erik Hulebak, Physician Assistant; Kara Wesebaum, LCSW, Social Work; Jonathan Jo, MD, Radiology; Ashley Buice, MD, Radiology; Jeffrey Anderson, MD, Radiology; Dmitriy Kazimirko, MD, Radiology; Corey Orton, MD, Radiology; and Donald Garbett, MD, Radiology. Member Lagoudakis seconded the motion. Motion passed unanimously.

- XI. NEXT MEETING** The next regularly scheduled meeting was set for Thursday, October 27, 2022 at 5:00 p.m.

- XII. ADJOURNMENT** Member Riemer made a motion to adjourn. Motion was seconded by Member Lagoudakis. Motion passed unanimously. The meeting adjourned at 6:36 p.m.

Respectfully submitted,

  
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Marlene Cushing, Board Secretary