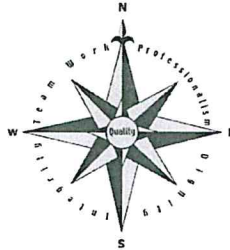


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: August 25, 2022 **Time:** 5:00 p.m.

Board Members Present: Kathi Riemer, Cindi Lagoudakis (Via ZOOM), George Doyle, Heather Conn, Joe Stratman, Jerod Cook

Board Members Absent: Marlene Cushing

Others Present: Several PMC staff

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:01 pm.
- II. **APPROVAL OF THE AGENDA:** Member Cook made a motion to approve the agenda as presented. Motion seconded by Member Riemer. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Cook made a motion to approve the minutes from July 28, 2022 as presented. Member Lagoudakis requested an amendment to the minutes to correct that Member Lagoudakis seconded the July 28 meeting agenda approval. Member Riemer seconded the motion to amend the minutes as requested with no additional corrections.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** None
- VI. **COMMITTEE REPORTS:**
 - A. **Resource Committee.** Member Riemer attended the resource committee meeting this month. The annual budget was discussed. More on this will be discussed later in the agenda of today's meeting.

Kathi Riemer updated the board to let everyone know that Heather Conn is taking Kathi's place with the PMC Foundation board and that Kathi will be taking Heather's place on the Infection Prevention Committee.

VII. REPORTS:

- A. **Materials Management.** M. Randrup summarized the report and was available to answer questions related to the written report (see copy). M. Randrup responded to Member Stratman's questions on supplies and alternative resources for supplies.
- B. **Medical Records.** K. Randrup summarized the report and was available to answer questions related to the written report (see copy). Member Riemer commended Belinda Chase and Kim Randrup.
- C. **Nursing.** J. Bryner summarized the report and was available to answer questions related to the written report (see copy). J. Bryner answered Member Lagoudakis' and Member Stratman's questions related to staffing needs and format for end-of-life training.
- D. **Information Technology/EHR.** J. Dormer summarized the report and was available to answer questions related to the written report (see copy). J. Dormer answered questions from Members Lagoudakis and Stratman regarding e-case reporting and federal regulations. P. Hofstetter, CEO, noted that unfunded mandates are difficult to absorb in the budget.
- E. **Quality & Infection Prevention.** J. Barnard summarized the report and was available to answer questions related to the written report (see copy). In response to Member Stratman's question, J. Barnard confirmed he will be supervising the Infection Prevention Nurse starting employment in September. J. Barnard confirmed that there was nothing alarming in the OSHA survey this past month.
- F. **Executive Summary.** P. Hofstetter provided highlights from the written report (see copy). Member Stratman asked about the location of the managers retreat, with Hofstetter detailing that it would be off campus, however the location is still to be determined.
- G. **Financial.** C. Brandt provided a financial management report. J. Pipkin attended the board meeting in person for any questions. Member Riemer commented that the July financial statement was not presented. Member Doyle confirmed that the end-of-year financials were presented and reviewed in detail at the resource committee with no recommendations. P. Hofstetter recommended that the resource committee meet in September and that ongoing financials, including July and August financial statements, be reviewed at each resource committee meeting.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

EXECUTIVE SESSION Member Cook made a motion to enter Executive Session to discuss CEO contract extension and matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital. Motion seconded by Member Doyle. Motion passed unanimously. Board entered Executive Session.

Member Doyle motioned to come out of Executive Session. Motion seconded by Member Riemer. Motion passed unanimously. Board came out of Executive Session at 5:56 pm.

Member Riemer moved to approve medical staff: Angela Menish, ARNP; Jerrell Ingalls, MD Radiologist; and John Dohramn, MD Radiologist. Member Doyle seconded. Motion passed unanimously.

X. CEO CONTRACT EXTENSION

Member Cook addressed the CEO contract. Member Stratman moved to approve the CEO contract for 5 years as a second addendum to the contract. Member Doyle seconded. Roll call vote unanimously approved.

XI. NEXT MEETING The next regularly scheduled meeting was set for Thursday, September 29, 2022 at 5:00 pm.

XII. ADJOURNMENT Member Doyle made a motion to adjourn. Motion was seconded by Member Stratman. Motion passed unanimously. The meeting adjourned at 6:03 pm.

Respectfully submitted,


Marlene Cushing, Board Secretary