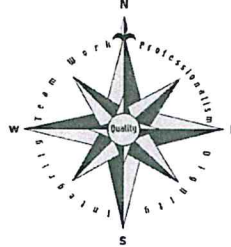


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: July 28, 2022 **Time:** 5:00 p.m.

Board Members Present: Jerod Cook (via Zoom) Kathi Riemer, Cindi Lagoudakis, George Doyle, Heather Conn (via Zoom), Joe Stratman, Marlene Cushing

Board Members Absent: None

Others Present: Several PMC staff

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:00 pm.
- II. **APPROVAL OF THE AGENDA:** Member Riemer made a motion to approve the agenda as presented. Member Cushing clarified that the board would discuss the CEO evaluation in executive session, but any action needed would be taken after the board was back in public session. The board president will meet privately with the CEO in the near future to discuss his evaluation. Member Lagoudakis seconded to approve. Agenda approved.
- III. **APPROVAL OF BOARD MINUTES:** Member Riemer made a motion to approve the minutes from June 30, 2022 as presented. Motion seconded by Member Lagoudakis. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Members Cushing and Riemer voiced their enthusiasm and encouraged support for the upcoming Pedal Paddle Battle PMC Foundation fundraiser. Member Doyle commented about the extensive health care staffing issues he's been hearing about from friends across the country, and commended Phil for what he's doing to get staffed and for PMC to be able to provide timely care.
- VI. **COMMITTEE REPORTS:** No committee reports were provided.
- VII. **REPORTS:**
 - A. **Home Health.** K. Testoni provided a written report (see copy). Member Cook asked about plans to help staff with stress when faced with end-of-life care for patients. Phil answered

questions and will check with Kirsten on specifics related to the PMC plan. Member Lagoudakis asked about hospice certification requirements. Phil explained about the evaluation part of that process. Member Lagoudakis also asked about participation and plans for Medicare/Medicaid education. PMC staff Helen Boggs provided an overview on the seminar that was held recently, and that a 3-part Medicare/Medicaid series funded by a grant from the community foundation is scheduled for October. Member Lagoudakis commended the team for their work obtaining ASHNA workforce development funding.

- B. Imaging.** S. Paul provided an overview of the written report and was available to answer questions related to the written report (see copy).
- C. Lab.** V. Shimek provided an overview of the written report and was available to answer questions related to the written report (see copy). Dr. Hoyt introduced Dr. Conway who plans to transition to the team upon completion of the credentialing process.
- D. Long Term Care.** H. Boggs provided an overview of the written report and was available to answer questions related to the written report (see copy). She noted that the census was higher than it's been in more than three years. She also addressed Member Conn's questions regarding swing shifts, staffing ratios and staffing needs.
- E. Patient Financial Services.** C. Lantiegne provided an overview of the written report and was available to answer questions related to the written report (see copy).
- F. Quality & Infection Prevention.** J. Barnard provided an overview of the written report and was available to answer questions related to the written report (see copy). Additionally, he explained about the OSHA local emphasis program visit last Thursday. PMC is awaiting the official report and is actively working on OSHA's verbal recommendations related to improved labeling, SDS access and training.
- G. Executive Summary.** P. Hofstetter provided highlights from the written report (see copy). PMC was part of the Mountain View Manor Director hiring committee and PMC continues to work on the due diligence process.
- H. Financial.** C. Brandt provided a verbal report and presented an overview with plans to provide the full regular financial report in August. June highlights included \$4.3M operating cash as of June 30. Because of cost report settlements and Medicare payback, cash does continue to drop. This is expected to continue for many months as work is done on that payback, which is expected to be completed over the next 4 months. One major cost report settlement will be paid off in about 5 months. Volumes continue to increase in many areas, in particular in LTC. It was recommended for the resource committee to meet. Joel Pipkin is the newly hired controller. This year's annual audit will include the new systems that have been implemented over the past year as work continues to automate processes and systems. The July data will be the first month financial data will be within Paylocity, and a delay is expected until all of this is back on schedule.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

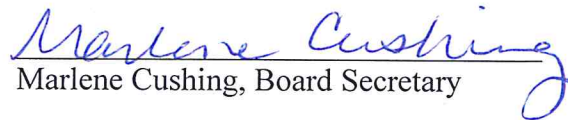
- X. EXECUTIVE SESSION** Member Cushing made a motion to enter Executive Session to consider a medical staff reappointment, for a personnel update, to conduct the CEO annual evaluation and to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital. Member Riemer seconded the motion. Motion

passed unanimously. Board entered Executive Session at 6:04 pm.

It was moved and seconded to come out of Executive Session. Motion passed unanimously. Board came out of Executive Session at 7:06 pm.

- XI. CEO EVALUATION** Member Cushing motioned to authorize the Board President and CEO to negotiate an additional 4 years to the CEO's contract. Member Riemer seconded the motion. Motion passed unanimously.
- XII. NEXT MEETING** The next regularly scheduled meeting was set for Thursday, August 25, 2022 at 5:00 p.m.
- XIII. ADJOURNMENT** Member Riemer made a motion to adjourn. Motion was seconded by Member Stratman. Motion passed unanimously. The meeting adjourned at 7:07 p.m.

Respectfully submitted,


Marlene Cushing, Board Secretary