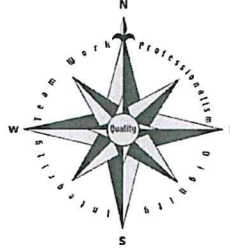


# Petersburg Medical Center

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**Meeting:** Medical Center Board Meeting

**Date:** June 30, 2022 **Time:** 5:00 p.m.

**Board Members Present:** Kathi Riemer, Cindi Lagoudakis, George Doyle, Heather Conn (via Zoom), Joe Stratman, Marlene Cushing

**Board Members Absent:** Jerod Cook

**Others Present:** Several PMC staff

- I. **CALL TO ORDER:** Member Doyle called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Stratman made a motion to approve the agenda as presented. Motion seconded by Member Riemer. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Riemer made a motion to approve the minutes from May 24, 2022 as presented. Motion seconded by Member Lagoudakis. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** None
- VI. **COMMITTEE REPORTS:**
  - A. **Quality Improvement Committee.** Member Cushing attended the LTC quality meeting. Nothing specific to report.
  - B. **Resource Committee.** Member Lagoudakis attended the resource committee meeting this month. More on this will be discussed later in the agenda of today's meeting.
  - C. **Joint Conference Committee.** No update.
  - D. **Foundation Committee.** No update.
  - E. **Special committee(s).** No update.
  - F. **By laws committee.** Member Lagoudakis attended the by laws committee meeting this month. More on this will be discussed later in the agenda of today's meeting.

**G. Assembly work session.** P. Hofstetter participated in the annual assembly and hospital work session on June 14. He summarized it as a positive, collaborative discussion focused on next steps for the new facility site selection.

**VII. REPORTS:**

- A. Human Resources.** C. Newman summarized her report and was available to answer questions related to the written report (see copy). She further reviewed availability and challenges of housing, vehicle and bicycle status for traveler staff and employees transitioning to the island.
- B. Skilled Nursing.** E. Hart summarized her report and was available to answer questions related to the written report (see copy). She further addressed questions about Medicaid, Medicare and reviewed the importance of the pre-admission process and discharge plans. Because Medicaid goes back 5 years (60 months) on financial review for long term care, advance planning is very important.
- C. Quality & Infection Prevention.** J. Barnard summarized his report and was available to answer questions related to the written report (see copy).
- D. Executive Summary.** P. Hofstetter provided highlights from his written report (see copy).
- E. Financial.** C. Brandt provided a financial management update.

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. By Laws.** Member Stratman and P. Hofstetter participated in a committee meeting earlier in June and provided a recap and recent history of by laws status and routine update. A few grammatical corrections and an update of language based on USPS requirements and Borough legal were recommended. Member Lagoudakis motioned to approve by laws as submitted. Member Stratman seconded. Motion passed unanimously.
- B. FY23 Budget.** C. Brandt provided a review of the budget (addendum at meeting). She explained the high level approach to budgeting because of the many extensive projects (Cerner, Paylocity) completed this year. Member Doyle expressed appreciation for the improvements in the presentation of financials and the improvement of explanations and descriptions. Member Riemer motioned to approve FY23 budget as submitted, including a general contingency of \$200,000 for FY23 capital acquisitions. Member Lagoudakis seconded. Roll call vote of members present: Members Doyle, Stratman, Lagoudakis, Riemer, Cushing, Conn (via Zoom).

- X. EXECUTIVE SESSION** Member Stratman made a motion to enter Executive Session for a medical staff appointment and reappointments and for a personnel update [note: correction as this was a legal matter discussion and inadvertently listed as medical staff and personnel topic]. Motion seconded by Member Lagoudakis. Motion passed unanimously. Board entered Executive Session at 6:15 pm. Member Cushing made a motion to come out of Executive Session. Motion seconded by Member Stratman. Motion passed unanimously. Board came out of Executive Session at 6:30 pm.

- XI. **NEXT MEETING** The next regularly scheduled meeting was set for Thursday, July 28, 2022 at 5:00 p.m.
- XII. **ADJOURNMENT** Member Riemer made a motion to adjourn. Motion was seconded by Member Stratman. Motion passed unanimously. The meeting adjourned at 6:31 p.m.

Respectfully submitted,

  
Marlene Cushing, Board Secretary