

# Petersburg Medical Center

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**Meeting:** Medical Center Board Meeting

**Date:** May 26, 2022 **Time:** 5:00 p.m.

**Board Members Present:** Jerod Cook, Cindi Lagoudakis, Marlene Cushing, Kathy Riemer, Joe Stratman

**Others present:** Borough Member Bob Lynn, Phil Hofstetter, S. Burt, several PMC employees, Petersburg Pilot reporter C. Basinger

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Motion to approve the agenda with the addition of Materials Report (under Reports) by Member Cushing and seconded by Member Lagoudakis.
- III. **APPROVAL OF BOARD MINUTES:** Minutes from April 28, 2022 by Member Cook and seconded by Member Lagoudakis. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Riemer commented on review of return to work policy after COVID positive result for PMC staff.
- VI. **COMMITTEE REPORTS:**
  - a. **LTC Quality Meeting.** Member Cushing attended. Nothing to highlight.
- VII. **REPORTS:**
  - a. **Clinic:** report submitted by K. Zweifel.
  - b. **Wellness/Project Capable:** report submitted by J. Walker.
  - c. **Chief of Staff:** report submitted by Selina Burt, D.O.
  - d. **Dietary/Food Services:** report submitted by Lidia Ramirez.
  - e. **Quality/Infection Prevention:** no report this month.
  - f. **Materials:** report submitted by M. Randrup.
  - g. **Executive Summary:** report submitted by P. Hofstetter. Highlighted the high number of COVID cases recently that is affecting PMC staffing. No severity of illness related to the recent COVID cases. ASHNHA meetings were held in May; Hofstetter attended. DHSS Healthcare Commissioner visited Petersburg May 25. He had an opportunity to tour the aging PMC facility. PMC is awaiting the governor's signature on the proposed funding for

new facility. The health fair is planned for Saturday, June 4. PMC is expanding office space to across the street below the Elks Lodge beginning June 1. PMC staff to be commended for achievements: Angela Menish passed Nurse Practitioner boards and Kim Randrup received RHIT certification. New staffing: CEO assistant and Quality Manager to start in June.

- h. Financial,** C. Brandt provided a financial management update and highlighted information about regulatory reporting, new payroll software, certification renewals and financial staff recruitment.

#### **VIII. NEW BUSINESS**

- a.** Set dates for PMC Resource Committee.
- b. **Childcare Presentation:**** presented by Becky Turland and Julie Walker. Highlights included needs assessment completed, the need for childcare and after-school programs. The board was asked to consider support for PMC to explore adding an after-school/summer childcare program to our operations. Member Reimer made a motion to approve support of PMC's effort to pilot a childcare program with continued information regarding progress at the next board meeting. Seconded by Member Lagoudakis. All board members approved. None objected.
- c. **Healthcare Commissioner Visit:**** Member Cushing commented on the value of the visit with Adam Crum and Heather Carpenter from DHSS.

#### **IX. EXECUTIVE SESSION**

- a.** At 5:55 pm, Member Cushing moved meeting to executive session for a personnel update and to discuss matters. Seconded by Member Riemer. Board exited executive session at [not notated].

**X. NEXT MEETING** The next regularly scheduled meeting was set for June 23.

**XI. ADJOURNMENT** Member [not notated] made a motion to adjourn. Motion was seconded by Member [not notated]. Motion passed unanimously. The meeting adjourned at [not notated] p.m.

Respectfully submitted,

  
Marlene Cushing, Board Secretary