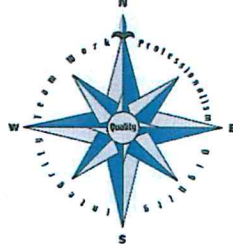


Petersburg Medical Center

PO Box 589

Petersburg, Alaska 99833

Phone: (907) 772-4291 | Fax: (907) 772-3085



Meeting: Medical Center Board Meeting

Date: October 28th, 2021 **Time:** 5:00 p.m.

Board Members Present: Marlene Cushing, Jerod Cook, Kathi Riemer (Zoom), Cindi Lagoudakis (Zoom), George Doyle (Zoom), Heather Conn, Joe Stratman

Board Members Absent:

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Cushing made a motion to remove the Oath of Office and to add scheduling of the board self-assessment under Unfinished Business. Member Stratman seconded the motion. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Lagoudakis made a motion to approve the minutes from August 26th, 2021 and September 23rd, 2021 as presented. Motion seconded by Member Conn. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Doyle thanked Jim Roberts for his service on the hospital board. Member Doyle will send Mr. Roberts a thank you card. Member Cushing noted that the popup flu clinics around the community are receiving a good response.
- VI. **REPORTS:**
 - A. **Swing Bed Management.** E. Hart was not in attendance but her written report (see copy) was available for review. J. Bryner was able to answer questions pertaining to the lack of services available in the community for discharging patients without a strong support system. K. Testoni commented that she is in the process of researching options that Home Health may be able to incorporate to expand services.
 - B. **Chief of Staff.** S. Burt was not in attendance but her written report (see copy) was available for review.
 - C. **Clinic.** K. Zweifel reviewed highlights from her written report (see copy).
 - D. **Community Education.** K. Lambe was available to answer questions related to her written report (see copy).

- E. **Home Health.** K. Testoni was available to answer questions related to her written report (see copy). There was discussion regarding the future of hospice services.
- F. **Quality & Infection Prevention.** L. Bacom was not in attendance, but her written report (see copy) was available for review.
- G. **Executive Summary.** P. Hofstetter provided a high-level overview from his written report (see copy) particularly related to COVID such as vaccines, booster shots, testing and staff turnover rate.
- H. **Financial.** C. Brandt provided an update regarding the annual audit and the cost report. She then provided an overview of current projects. She then reviewed the financial package (see copy) starting with the statement of revenues and expenses. She then reviewed the key volume indicators. Finally, she reviewed the balance sheet and the statement of cash flows.

VII. UNFINISHED BUSINESS

- A. **Petersburg Medical Center Bylaws.** Member Riemer made a motion that the Petersburg Medical Center Board of Director's approve the updated bylaws of the Petersburg Medical Center hospital board as presented. Motion seconded by Member Stratman. Discussion followed. Motion passed unanimously.
- B. **Board Self-Assessment.** Member Cushing requested the board hold a work session to review the results of a survey completed by each board member and to decide next steps. The board agreed to meet on Monday, November 15th at 5:00 p.m.

VIII. NEW BUSINESS


- A. **Election of Officers.** Member Cushing made a motion to cast a ballot to nominate Member Cook as President, Member Doyle as Vice-President and Member Cushing as Secretary. Motion seconded by Member Riemer. Motion passed unanimously.

- IX. EXECUTIVE SESSION** Member Cushing made a motion to enter Executive Session for medical staff reappointments and for a personnel update. Motion seconded by Member Stratman. Motion passed unanimously. Board entered Executive Session at 6:16 pm. Member Lagoudakis made a motion to come out of Executive Session. Motion seconded by Member Riemer. Motion passed unanimously. Board came out of Executive Session at 6:25 pm. Member Cushing made a motion to reappoint L. Paul Wilson, MD and Janice Sheufelt, MD to the medical staff. Motion seconded by Member Stratman. Motion passed unanimously.

- X. NEXT MEETING** The next regularly scheduled meeting was set for Thursday, December 2nd, 2021 at 5:00 p.m.

- XI. ADJOURNMENT** Member Riemer made a motion to adjourn. Motion was seconded by Member Roberts. Motion passed unanimously. The meeting adjourned at 6:27 p.m.

Respectfully submitted,


Marlene Cushing, Board Secretary