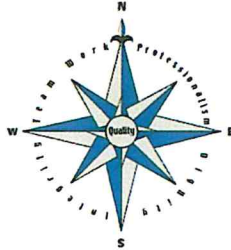


# Petersburg Medical Center

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**Meeting:** Medical Center Board Meeting

**Date:** March 25<sup>th</sup>, 2021 **Time:** 5:00 p.m.

**Board Members Present:** Joe Stratman, Marlene Cushing, Jerod Cook, Jim Roberts, Kathi Riemer, Cindi Lagoudakis, George Doyle (members attended via Zoom)

**Board Members Absent:** None

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Riemer made a motion to approve the agenda as presented. Motion seconded by Member Roberts. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Stratman made a motion to approve the minutes from February 25<sup>th</sup>, 2021 as presented. Motion seconded by Member Lagoudakis. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** Dr. Hyer stated this is her last meeting as Chief of Staff and that she is turning that rotating position over to Dr. Burt.
- V. **BOARD MEMBER COMMENTS:** Member Lagoudakis noted that Petersburg made the LA Times for the vaccination efforts.
- VI. **REPORTS:**
  - A. **Informatics.** J. Dormer was available to answer questions related to her written report (see copy).
  - B. **Materials Management.** M. Randrup was not in attendance but her written report (see copy) was available to review.
  - C. **Medical Records.** J. Kvernvik was available to answer questions regarding her written report (see copy).
  - D. **Nursing.** J. Bryner was available to answer questions regarding her written report (see copy).
  - E. **Quality & Infection Prevention.** L. Bacom stated that she is staying busy scheduling vaccinations.
  - F. **Executive Summary.** P. Hofstetter provided a verbal report covering topics such as the recent outbreak, new facility, the upcoming work session with the Assembly and workforce

development. J. Bryner provided an update on vaccination efforts. C. Lantagne provided an update on changing billing vendors. J. Dormer provided an update on changing vendors for electronic health records.

- G. Financial.** R. Tejera noted that there were no major changes and the bottom line is \$1.2 million. She added that she continues to work to increase volumes and patient revenue. She then focused on the cost of pandemic and discussed the American Rescue Plan. She noted that an Emergency Management department was created to track the costs and revenues related to the management of the pandemic. The biggest expense are salaries. Medical supplies is also a major expense, but she is working with FEMA to get some reimbursement. Currently the bottom for this department is a loss of \$1.5 million. The American Rescue Plan is in place and there is a lot of funding for financial relief for rural providers. The process to apply is being developed. Funding is also available for vaccine and testing. There are funds available for mental health and public health that PMC may be eligible for. PPP loan is also receiving funding that PMC may be able to apply for.

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

- A. Hospital Board / Assembly Work Session.** Member Riemer made a motion to approve the agenda as presented for the work session between the hospital board and the borough assembly. Motion seconded by Member Lagoudakis. Motion passed unanimously.
- B. Bylaw Review Committee.** Member Riemer made a motion to form a bylaw review committee. Motion seconded by Member Roberts. Motion passed unanimously. Members Roberts, Lagoudakis and Riemer agreed to serve on the committee.

- IX. EXECUTIVE SESSION** Member Cushing made a motion to enter Executive Session to discuss personnel matters and to review medical information and related public health records which are not subject to public disclosure. Motion seconded by Member Stratman. Motion passed unanimously. Board entered Executive Session at 5:56 pm. Member Riemer made a motion to come out of Executive Session. Motion seconded by Member Lagoudakis. Motion passed unanimously. Board came out of Executive Session at 6:46 pm.

- X. NEXT MEETING** The next regularly scheduled meeting was set for Thursday, April 22<sup>nd</sup>, 2021 at 5:00 p.m.

- XI. ADJOURNMENT** Member Roberts made a motion to adjourn. Motion was seconded by Member Riemer. Motion passed unanimously. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

  
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Marlene Cushing, Board Secretary