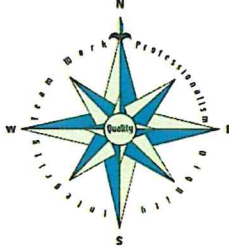


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: August 27th, 2020 **Time:** 5:00 p.m.

Board Members Present: Joe Stratman, Cindi Lagoudakis, George Doyle, Marlene Cushing, Jerod Cook (members attended via Zoom)

Board Members Absent: Kathi Riemer, Jim Roberts

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:02 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Doyle made a motion to amend the agenda to add Discussion of Personnel Matter under Executive Session. Motion seconded by Member Stratman. Motion passed unanimously. Member Lagoudakis made a motion to approve the agenda as amended. Motion seconded by Member Stratman. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Lagoudakis made a motion to approve the minutes from June 25th, July 30th and August 7th as presented. Motion seconded by Member Doyle. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** None
- VI. **REPORTS:**
 - A. **Quality & Infection Prevention.** L. Bacom explained that HHS reporting requirements for COVID testing now involves submitting more information on the demographics. She noted that PMC has been involved extensively in providing asymptomatic testing in the community. Key populations have been canneries and seafood processors, healthcare workers, Borough employees that work in certain areas such as EMS and Mountain View Manor, and airport testing. This week asymptomatic testing was offered to the school district and approximately 30 staff participated. There is no reason at this time to test in the classroom. She continues to work on the workforce protection plan which protects the critical infrastructure of the hospital from outbreaks in the facility. She added that the risk is people traveling to Petersburg to provide services in

the hospital such as people working on equipment and construction workers. A plan must be in place that is approved by the State EOC. She noted there is a story on KFSK regarding testing of cannery workers. Additionally, turnaround time has improved tremendously and is currently about 2.5 days.

B. Executive Summary. P. Hofstetter highlighted some key points noted in his written report (see copy). Additionally, he noted that PMC has shifted its focus to more long-term planning. A lot of staff has put tremendous effort in asymptomatic testing in the community. He noted that he will be working with the Borough to potentially establish a MOA to provide testing at the school. He added that in the last few weeks clusters have been seen across the State and people are getting sicker resulting in more hospitalizations. Currently there are zero active cases in Petersburg. He stated that CDC guidelines are constantly changing and L. Bacom elaborated on some of the recent changes by CDC. An internal policy was created to reflect changes in Mandate 10 regarding travel. P. Hofstetter, Dr. Tuccillo and Sandy Dixson met with Dr. Zink and Dr. McLaughlin regarding a community plan. There is no update on a new facility but he continues to ask for support from agencies on Phase 2. He stated that he continues moving towards integrating the behavioral health program and increasing lines of service. He introduced the new lab manager, Violet Schimek. He noted that he continues to see an increase in home health and announced a home monitoring program has been established. He then discussed graphs in his report regarding visits and tests. Dr. Hyer shared her excitement about the growth in home health and getting creative in meeting patients where they are. She commented that there is an increase in mental health in the ER related to stresses and anxieties.

C. Financial. R. Tejera discussed the new financial package (see copy). First, she reviewed the statement of revenues and expenses. She noted that July ended with \$201,789 of income from operations which was due to receiving \$600,000 of CARES Act funding. With investments, there is a positive change in net position to the bottom line of \$310,973. R. Tejera then reviewed the volume indicators and operational indicators before explaining the balance sheet. Lastly, she discussed the statement of cash flow and the status of capital items.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

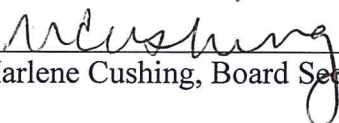
A. CARES Act Funding. Member Stratman made a motion that Petersburg Medical Center's Board of Directors approves Petersburg Medical Center to modify the original request for Petersburg Borough CARES Act funds from \$1,004,638.50 to \$608,345.25. The purpose of these funds is to cover additional support of personnel, technology and equipment to assist in the isolation, tracking, detection and treatment of SARS-CoV-2 during the COVID pandemic. Motion seconded by Member Cushing. P. Hofstetter explained the reason for the change is that the Borough wanted more clarification regarding an anticipated grant from the Alaska Community Foundation to determine if PMC would be receiving funding from that grant and other sources. He added that he has since learned PMC did not get that grant due to DHSS not wanting a hospital to receive those funds. According to Commissioner Crum there is another pod of money that will be going specifically to hospitals. P. Hofstetter stated that he is asking the Borough for this

amount as a placeholder opposed to an actual ask until we go through another grant cycle. Motion passed unanimously.

B. Executive Committee Discussion. P. Hofstetter stated that he would like to establish a committee of board officers to discuss matters such as strategic changes, long-term planning, staffing, and compliance. Member Cushing suggested the committee having two permanent members and one rotating position. Members Cook, Lagoudakis and Cushing expressed interest in serving on the committee. The first Executive Committee meeting was scheduled for Wednesday, September 9th at 3:00 p.m.

- IX. EXECUTIVE SESSION.** Member Lagoudakis made a motion to enter Executive Session for a legal update and to discuss a personnel matter. Motion seconded by Member Doyle. Motion passed unanimously. Board entered Executive Session at 6:04 p.m. Member Cushing made a motion to come out of Executive Session. Motion seconded by Member Lagoudakis. The Board came out of Executive Session at 6:30 p.m. Member Doyle made a motion to amend the current CEO contract to extend the contract 2 additional years and provide a 2% raise this year, a 3% raise the second year, a 4% raise the third year, and a 5% raise the fourth year effective retroactively July 1st, 2020. Member Stratman seconded the motion. Motion passed unanimously.
- X. NEXT MEETING** The next regularly scheduled meeting was set for Thursday, September 24th, 2020 at 5:00 p.m.
- XI. ADJOURNMENT** Member Cushing made a motion to adjourn. Motion was seconded by Member Stratman. Motion passed unanimously. The meeting adjourned at 6:34 p.m.

Respectfully submitted,



Marlene Cushing, Board Secretary