

Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: June 25th, 2020 **Time:** 5:00 p.m.

Board Members Present: Joe Stratman, Cindi Lagoudakis, George Doyle, Marlene Cushing, Jerod Cook, Kathi Riemer, Jim Roberts (all members attended via Zoom)

Board Members Absent: None

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:00 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Cushing made a motion to approve the agenda as presented. Member Lagoudakis seconded. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Stratman made a motion to approve the minutes as presented from the board meeting on May 28th, 2020. Motion seconded by Member Cushing. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** None
- VI. **REPORTS:**
 - A. **Quality & Infection Prevention.** L. Bacom provided a verbal report. She noted that she continues to work with the Borough PIO and PMC's public relations to update websites to have consistent messaging. A lot of information can be found at Psgcovidinfo.net and the PMC website. She stated that airport screening is in place. She is working to provide more detailed reporting, such as the number of non-residents tested and the number of tests conducted at the canneries. KFSK is held weekly on Fridays. She added that she continues to encourage mitigation efforts in the community.
 - B. **Executive Summary.** P. Hofstetter highlighted some key points noted in his written report (see copy). Additionally, he noted that there has been a focus on asymptomatic testing at the airport as mandated by the State. He commended the team for getting airport testing in place. A MOA with the Borough to provide testing is in place. Testing supplies in the facility have increased so which has led to the ability to perform more in-house testing. Continue to see a reduction in volumes with the exception of Home Health

which has seen an increase in the census. The hospital census remains low and continue struggling to increase services. He stated that PMC was fortunate to receive financial assistance with federal funds. The budget has been drafted. He had a conversation with Sen. Murkowski regarding trends in rural healthcare and asked her to support telehealth. P. Hofstetter then discussed changes in staffing.

C. Financial. R. Tejera highlighted some areas on the statement of cash flow (see copy). She noted a net change in cash of over \$8.5 million which is not a surprise considering the CARES Act funding received and the loan from the Small Business Administration. May ended with over \$60 million in operating and investment cash which equals 342 days cash on hand. She added that volumes and revenue are down. She also noted that expenses are a little higher but have been fairly level.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Budget Presentation. R. Tejera presented the budget for fiscal year 2021 (see copy).

B. Operating Budget. R. Tejera reviewed the operating budget for fiscal year 2021 as part of her budget presentation. Member Riemer made a motion to approve the Operating Budget for FY21 as presented. Motion seconded by Member Stratman. Motion passed unanimously.

C. Capital Budget. R. Tejera reviewed the capital budget for fiscal year 2021 as part of her budget presentation. Member Cushing made a motion to approve the Capital Budget for FY21 as presented. Motion seconded by Member Riemer. Motion passed unanimously.

D. Quarterly Budget Review. Member Cushing made a motion to approve the establishment of a quarterly process to review and, if necessary, to modify, the operating and capital budgets for FY21 due to ongoing impacts of the COVID-19 pandemic. Motion seconded by Member Lagoudakis. Discussion followed. It was noted that any changes in the budget would go to the Resource Committee and would then be presented to the full board. Motion passed unanimously.

IX. EXECUTIVE SESSION. Member Stratman motion to enter Executive Session for a legal update. Motion seconded by Member Lagoudakis. Motion passed unanimously. Board entered Executive Session at 6:01 pm. Member Roberts made a motion to come out of Executive Session. Motion seconded by Member Doyle. The Board came out of Executive Session at 6:31 p.m.

X. NEXT MEETING: Board training with the Foraker Group was scheduled for Thursday, July 23rd, at 5:00 via Zoom. The next regularly scheduled meeting was set for Thursday, July 30th, 2020 at 5:00 p.m. via Zoom.

XI. ADJOURNMENT: Member Lagoudakis made a motion to adjourn. Motion was seconded by Member Riemer. Motion passed unanimously. The meeting adjourned at 6:36 p.m.

Respectfully submitted,

Marlene Cushing
Marlene Cushing, Board Secretary