



Department:	Public Works – Streets
Supervisor:	PW Street Foreman
Prior Revision Date:	2-2005
Last Revision Date:	12/01/2013
Revision Made By:	KH & admin
Revision Reviewed & Approved by:	SG
Employment Status:	PMEA Union
Date Provided to Bargaining Unit	1-30-2014

Petersburg Borough

Job Description

PUBLIC WORKS UTILITY WORKER

Definition

Performs a variety of skilled construction, maintenance tasks and equipment operation in support of Public Works, Water, Wastewater and Sanitation departments.

Supervision Received

The Utility Worker reports to the Public Works Streets Foreman.

Supervision Exercised

None.

Duties *(The duties listed in this section are intended as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

Operates a variety of equipment, including dump trucks, street sweeper, wash truck, forklifts, loaders, vector truck, compacting roller, backhoes, snow plows, compressors, pumps and jackhammers for their intended purpose of installing and maintaining public infrastructure. Performs cleaning and preventative maintenance on all equipment.

Constructs and installs concrete curb, gutter, sidewalks, street pavement and bulkheads according to lines and grades on written plans or as depicted in the Borough standard specifications.

Installs and maintains traffic control signs. Acts as flagger for traffic control when needed.

Paints parking zones, curbs, crosswalks, parking lots and other traffic control markings.

Performs right of way maintenance, including bridge repair, brushing, clearing, grubbing, ditching and shaping of road shoulders and ditches to drain.

Maintains the storm drain system, including cleaning and repair of oil/water/silt separators, catch basins, manholes and culverts.

Performs installation, maintenance and repair of fire hydrants and fire lines

Performs installation, maintenance and repair of water mains, meters and water service lines.

Performs installation, maintenance and repair of sewer mains and service lines. Maintenance tasks performed on sewer lines include clearing blockages and repairing manholes.

May perform carpentry, painting, construction and plumbing functions as needed.

May dig graves as part of interdepartmental support of Parks and Recreation Cemetery operations when assigned.

Plows snow and spreads sand for snow removal and ice control.

This position shall be subject to, and participate in, the Public Works Snow Watch Policy and adhere to the responsibilities of the policy when scheduled to be on snow watch or called out for snow removal or ice control.

Responsible for adherence to all departmental safety policies and standards.

Performs asbestos abatement activities in regard to removal or alteration of asbestos cement water and sewer pipes.

As needed, provides personnel support for the following departments: water, sewer, sanitation and motor pool. Provides periodic labor support to other Borough departments as assigned.

At the Foreman's discretion, receives training and equipment assignments on more complex construction equipment, including excavator and motor grader.

When required and assigned, performs all typical duties of subordinate job classifications: Laborer I & II.

Performs other duties as assigned.

Distinguishing Characteristics

The Utility Worker classification is distinguished from the Laborer classification by the Utility Worker's involvement in operation of more complex equipment, increased skills and abilities and increased responsibility to complete repair and maintenance tasks with minimal supervision.

Working Conditions

Incumbent performs approximately 100% of duties in an outdoor environment and is exposed to a variety of weather conditions. Potential lifting requirements of approximately 100 lbs. are common. Physical injury can result from exposure to a variety of occupational hazards including the use of heavy equipment and machinery.

Qualifications

Any combination of experience and education which provides the applicant with the following attributes:

Must have current and insurable Class A or B Commercial Driver's License (CDL) with air brakes and tanker endorsements.

Certification in water distribution and wastewater collection as may be required by State law.

Any combination of experience and education which provides the applicant with the following attributes:

Ability to operate complex equipment, tools and machinery in a skillful and careful manner.

Ability to identify unsafe conditions and take steps to correct them.

Working knowledge of southeastern Alaska geographical characteristics.

Ability to identify infrastructure or equipment deficiencies and execute repairs and maintenance.

Ability to work with minimal supervision and make independent decisions.

Ability to work in adverse weather conditions.

Physical ability to perform the work of the class.

Ability to establish and maintain effective working relationships with fellow employees and the general public; work cooperatively with supervisors and display willingness to assist co-workers.

Signatures affixed on this job description confirm that it has been reviewed by the employee and his/her direct supervisor and that a clear understanding of the expectations of this position exists.

Employee

Supervisor

Date

Date