



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda - Final

Library Board

Tuesday, December 15, 2020

10:00 AM

Zoom

<https://zoom.us/j/9077723349?pwd=bkVTcVlsZ0xNRTNkVVpDM2dIOWpoUT09>

1. **Call to Order/Roll Call**

2. **Approval of the Minutes**

Attachments: LIB1215-1 MINUTES.pdf

3. **Amendment & Approval of Meeting Agenda**

4. **Visitors Views Related/Unrelated to Agenda**

5. **Staff Report**

STAFFING CHANGES

Christina Sargent's last day is Saturday December 12. We will miss her! Beth Loesch has been hired as our new Library Clerk (12hrs p/w). Her first day was Monday December 7.

DISCOVERY KITS

A few of the Discovery Kits are set to launch to the public early in January.

NEW JOB RESPONSIBILITIES

Since March I have been overseeing the Borough website and have now formally taken on the title of 'Borough website administrator'. I will assist in the build of a new Borough website and do ongoing maintenance of the site.

6. **Unfinished Business**

a. **Library Endowments overview**

An overview of the Library's endowment funds is attached for review. It is proposed that in the future the Library Director present this information to the Board annually.

Attachments: LIB1215-2 ENDOWMENTS.pdf

7. **New Business**

a. Contribution to the Art Education Endowment

John McCabe has made another contribution of \$10,000 to the Art Education Endowment. A letter itemizing John's contributions to date is attached for Board review and the Board Chair's signature.

Attachments: [LIB1215-3 AEE DONATION.pdf](#)

b. Update to the Art Education Endowment Guidelines

The Director and John McCabe are proposing two updates to the Endowment guidelines.

Attachments: [LIB1215-4 AEE GUIDELINES.pdf](#)

c. CCTV System Replacement

Attached is a quote from Homeport Electronics for complete replacement and upgrade of the CCTV (video surveillance) system. It includes additional cameras and improvements that would increase coverage in certain areas. The Director and Library Technician have viewed the system at Parks & Rec and were satisfied that it was a significant improvement over our current system. The Director has also requested a quote from Bear Electric. This would only be for replacing the hard drive and adding new cameras where needed.

The Director is requesting a Board discussion on the potential use an amount not to exceed \$10,000 from the remainder of the new library capital project fund (706) for this project. The balance is currently \$34,000. This was informally earmarked for a future shelter in front of the library. At this time we do not have an estimate on the cost for the shelter.

Attachments: [LIB1215-5 CCTV HOMEPORT.pdf](#)

8. Discussion Items**a. Friends of Petersburg Libraries updates****9. Adjournment**