



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda - Final

Library Board

Monday, September 23, 2019

12:00 PM

Public Library

1. **Call to Order/Roll Call**

2. **Approval of the Minutes**

Attachments: [LIB0923-1 MINUTES.pdf](#)

3. **Amendment & Approval of Meeting Agenda**

4. **Visitors Views Unrelated/Related to Agenda**

5. **Staff Report**

Attachments: [LIB0923-2 REPORT.pdf](#)

6. **Unfinished Business**

a. **Non-Library Material Donation update**

The Museum Board has agreed to take ownership of the historical piece from the Colorado shipwreck offered by Doug Corl. A loan agreement will need to be signed between the library and museum.

7. **New Business**

a. **Donation to the Petersburg Library Art Education Endowment by John McCabe**

John McCabe contributed \$10,000 to the Petersburg Library Art Education Endowment on 8/9/19. Since establishing the fund in 2012 he has donated \$71,540. The balance of the fund is currently \$89,569. To acknowledge not only his donation but his remarkable contribution to arts programming at the library, a letter is attached for the Chair's signature.

Attachments: [LIB0923-3 DONATION.pdf](#)

b. **Request to use \$400 from the Arts Education Endowment**

It is requested that \$400 be released from spendable balance of the Art Education Endowment to offer group ukelele classes to elementary school aged children this fall. A similar program was piloted this summer and was very successful. Funds will be used to pay the instructor (Heather Canik) a stipend. The current spendable balance of the account is \$3,169. A copy of the spending guidelines for the endowment is attached.

Attachments: [LIB0923-3 DONATION.pdf](#)

c. User Experience Project (UX): Phase 1 wrap up

The first phase of the project is now complete. Information about the project, including the executive summary, Amy's powerpoint and a list of in progress and completed tasks is on the library's website: psglib.org/userexperience

Attachments: [LIB0923-5 UX PROGRESS.pdf](#)

d. User Experience Project (UX): Review of mission, goals and service values

The Library Director will be presenting parts of the User Experience project results to the Board in the coming months. The first is a review of the mission, goals and customer service values by the intern. At the next meeting the review of library's policies will be presented.

Attachments: [LIB0923-6 UX GOALS.pdf](#)

8. Discussion Items

- a. Thank you cards for those who helped with housing/transportation for our summer intern: Karen Hofstad, Glo Wollen, Desi Burrell
- b. Friends updates: Annual meeting scheduled for Nov 16 at 11am
- c. Next Library Board meeting is tentatively scheduled for Nov 26.

9. Adjournment