



## Meeting Minutes Library Board

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Monday, March 18, 2019

12:00 PM

Public Library

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### 1. Call to Order/Roll Call

### 2. Approval of the Minutes

**approved**

**Present** 6 - Board Member Marilyn Menish-Meucci, Board Member Elizabeth Thompson, Board Member Barbara Fish, Board Member Cynthia McDonnell, Board Member Chelsea Tremblay, and Board Member Gina Esposito

**Excused** 1 - Board Member Alec McMurren

**Attachments:** LIB031819-1. Minutes

### 3. Amendment & Approval of Meeting Agenda

Acknowledgement of a contribution to the Art Education Endowment by John McCabe was added under 7c. New Business.

**approved as amended**

### 4. Visitors Views Unrelated/Related to Agenda

### 5. Staff Report

Winter Reading Challenge: We exceeded our original goal of 30,000 minutes by 600%. 275 people signed up and 224 active readers read 211,059 minutes - making this our biggest program ever. We were among 40 libraries in the nation selected to win a cash prize. We were awarded \$500 which we will use for programming for all ages.

Planning is underway for the summer summer stream. Letters for donations will be sent out this month.

Grant application season....

- First Bank grant: We have received a \$3,000 grant from First Bank for summer stream
- Institute for Museum and Library Services (IMLS) Basic Grant: An application is in progress for collections (\$7k) and to develop a funding stream plan and strategy.
- Public Library Assistance Grant: Collections (\$7k)

- Rasmuson Grant: Self Check kiosk/Books/DVDs (\$20K)
- Petersburg Community Foundation Grant: Self check kiosk (\$3k)
- Erate: Internet subsidy & New firewall

presented

Attachments: [LIB031819-2. Report](#)

## 6. Unfinished Business

### a. Vacant Board Seat

Welcome to Gina Esposito who has been appointed to serve until the October election.

discussed

### b. FY20 Capital Budget

It was noted that all funds in the capital budget were already received and came from solely from private donations. If the shelter will be built this year is still to be determined.

approved

Attachments: [LIB031819-3. FY20 Capital Budget](#)

## 7. New Business

### a. Service Plan

Two item 3c's were noticed, this will be corrected. It was agreed that annually having a short facilitated meeting with Board and staff to go over the plan and discuss progress would be beneficial for all.

approved as amended

Attachments: [LIB031819-4. Service Plan Draft](#)

### b. No shoes policy consideration

A library patron requested that the library board reconsider the library's 'no shoes' policy. The Board considered the issue from a variety of perspectives and voted unanimously to uphold the current policy.

approved

Attachments: [LIB031819-5. Customer Code of Conduct](#)

### c. Contribution to the Art Education Fund from John McCabe

John McCabe has made an \$8,000 contribution to the Petersburg Library Art Education Endowment. Since establishing the fund in 2012 his contributions have totalled \$61,540. The

balance of the fund when this donation is received will be \$75,197. John's generosity and vision for arts education at the library is extraordinary and will leave a lasting legacy in our community.

**approved**

## **8. Discussion Items**

### **a. Beanstack privacy policy**

Member Tremblay requested more information about how the company who owns the software the library is using for the 2019 Winter Reading Challenge uses the data it collects. Their response was "... we do not ever sell any information to third parties. We do use the data for our own items, but we do not sell it or any patron information." The company's privacy policy was included in the packet for review.

**discussed**

**Attachments:**     [LIB031819-6. Beanstack Privacy Policy](#)

### **b. Friends of Petersburg's Libraries**

- The FOPL met with Ann Myren for an informal chat during her recent visit.
- Sales from ongoing library cart & credit card purchases was \$552.25 in 2018.
- The Friends have a variety of activities planned to highlight National Library Week. These include radio spots, displays and refreshments at the April 7 Book Sale.

**discussed**

### **c. Food for thought**

Members read the article "Why California's Libraries are Ditching Fines". Eliminating overdue fines will appear as an action item at the next regular meeting.

**discussed**

**Attachments:**     [LIB031819-7. Why California Libraries are ditching fines](#)

### **d. Tentative Date for Next meeting**

The next regular meeting will be held Monday, May 13 at noon.

**discussed**

## **9. Adjournment**