



Meeting Minutes Library Board

Wednesday, January 31, 2018

6:30 PM

Public Library

1. Call to Order/Roll Call

2. Approval of the Minutes

approved

Present 6 - Board Member Elizabeth Thompson, Board Member Chelsea Tremblay, Board Member Mary Koppes, Board Member Alec McMurren, Board Member Barbara Fish, and Board Member Cynthia McDonnell

Excused 1 - Board Member Marilyn Menish-Meucci

Attachments: [LIB0118-1 MINUTES](#)

3. Amendment & Approval of Meeting Agenda

Net Neutrality added under discussion items by Member Tremblay.

approved

4. Visitors Views Related/Unrelated to Agenda

5. Staff Report

Star library ranking: The Library received a 3 star ranking this year in Library Journal's annual ranking index. The *LJ* Index rates U.S. public libraries based on selected per capita output measures (circulation, library visits, program attendance, and public Internet computer use in 2015). This is the 5th year since 2009 we've achieved a star ranking. This year, 249 of the 7,409 eligible U.S. public libraries qualified to be rated in the Index. Of these, six were in Alaska.

Courtesy renewals: We were able to institute 'courtesy renewals' on Jan 9. Petersburg items will now automatically be renewed on the day the item is due unless the item has been renewed once before, there is a hold on it, it is from another library or there is problem with the patron's card.

Closure report: We checked many 'to do' items off our list during our Jan 15-17 closure. Some of these included a DVD inventory, shifting the entire non-fiction collection to make more room for crafts, cooking and art books, and weeding CD/Teen/Fiction collections.

Donation from UnCruise: UnCruise will be donating \$2,500 to the Friends of the Library. They have booked our large meeting room every Friday afternoon in June - August for their clients.

Summer Intern: The Alaska State Library approved our application for a summer library school intern,

details below:

Project Title: Youth Collections Improvements **Project Dates:** July 2 - August 24, 2018 (tentative)

Project Summary: The intern will implement a major, coordinated revamping of the Petersburg Public Library's youth collection. During this collection development project, the intern will evaluate, weed, purchase and possibly reclassify picture books, non-fiction and fiction collections in the library's children's room. The outcome of the project will be a cohesive and consistent approach to classification and a streamlined, browsable collection.

Programs

- **Oaxaca Film Fest** - 23 people attended this short film festival, funds were raised for the PHS Spanish Club.
- **Ernestine Hayes** - 49 people attended the author event and 23 attended the writing workshop. This was, by far, our most successful author event/writing workshop to date.
- **Infant Massage** - Instructor, Danya Davis. 8 people attended.
- **Curiosity Creates** - Back after a holiday break, runs through April.
- **Yoga** - Yoga is back after a break over the holidays, a Gentle Yoga class will be added during February.
- **Lego Crazy** - Volunteer Mandy Wood is hosting this all ages drop in program every Friday.
- **1,000 Books Before Kindergarten** - This is a simple program where parents read to little ones, record the titles, and receive accolades at the library.

discussed

Attachments: LIB0118-2 REPORT

6. Unfinished Business

discussed

a. Overdue Fines

Board members discussed the possibility of expanding the recent decision to eliminate fines on children's material to include all material. General support was expressed for phasing out overdue fines in the future. Concerns were also expressed regarding decreasing revenue. Member Fish noted that two people asked her when the library would be raising fines to increase revenue. Automatic renewals and ending fines on children's materials has already has an impact on revenue. The Director will refine tracking to differentiate between overdue versus replacement revenue and report back on actual totals in the fall. Member Koppes requested the goal to become fine free be put in the strategic plan.

postponed

Attachments: LIB0119-FINES

7. New Business

a. Election of Chair, Vice Chair

Chelsea Trembly was re-elected Chair/Elizabeth Thompson was elected Vice Chair

adopted

b. Draft FY19 General Fund Budget Request

A status quo budget with no increases over the previous year was presented and discussed. Member Fish noted that the salary costs decreased slightly. It was noted that issues like accrued PTO and illness often end up increasing the hours work on a temporary basis, so actual costs may increase. The increased cost is usually absorbed elsewhere in the budget. The Director noted that the budget was still a draft any may change prior to submission to the Borough Manager in late February. After submission, it could also change again at the request of the Borough Manager.

approved

Attachments: LIB0118-4 FY19 BUDGET

c. Story Pole Installation

Installation is scheduled for Thursday, May 17 at 4PM. Member Tremblay asked if the use of recognizable storybook characters may be a copywrite issue. The Director will look into this and report back.

Nicole Hallingstad has agreed to speak at the event. Nicole was born and raised in Petersburg, she is the granddaughter of Amy Hallingstad, a local civil rights leader. She currently works in Washington DC as Director of Operations at the Nation Congress of American Indians. She is Norwegian and Alaska Native of the Tlingit nation, of the Raven (Yeil) Moiety and Sea Pigeon (T'akdeintaan) Clan. More details about the installation will be available as the date draws nearer.

We also hope to have Tommy Joseph and representatives from the Rasmuson Foundation attend. Whether or not the pole itself will actually be raised during the ceremony is still being considered. Members Fish and McDonnell expressed interest in the Friends providing refreshments.

discussed

Donation of non library material: Grant & Lila Trask

The board discussed the two pieces at length as well as how to interpret the library's policy and the limited ability of the library to hold and store art in the future.

d. Don Cornelius Painting

approved

e. Nathaniel Paust Photograph

failed

Attachments: [LIB1818-NON LIB DONATION](#)

f. Arts Education Endowment Release of Funds Request

An amount not to exceed \$1,500 was approved to bring Della Cheney, a traditional weaver from Kake, to Petersburg in August . The Director will seek other funding sources with the hope that the full amount is not needed.

approved

Attachments: [LIB0118-6 ART ENDOWMENT](#)

8. Discussion Items

a. Charging for temporary cards/two week check outs for DVDs

The Director informed that board that 168 temporary cards were issued in 2017. Extending DVD loan period from 1 week to 2 weeks was also discussed at the last Board meeting. The Director brought this idea to library staff and they pointed out that other libraries in the consortium loan DVDs for 1 week. Many local patrons request DVDs from other libraries. Other libraries also have significantly higher fines, so the inconsistency could lead to more fines for our users. The recent decision to automatically renew Petersburg material that was eligible for renewal will also offset this.

discussed

b. Friends of the Library updates

January book sale went well, there's lots of material for this month's sale.

discussed

c. Net Neutrality

Member Tremblay wondered if the board would be interested in sending a letter to the Federal Delegation taking a position on the issue of net neutrality. The decision was postponed pending further information. The Director will send out information to the Board prior to the next meeting.

discussed

d. Comments/ideas from the public and board members

Member Koppes shared her experiences at the Haines Public Library and suggested that a coat rack in the community room would be appreciated by the yoga class.

Member Fish noted that Kayleigh Eddy and Abigail Taylor both made the Dean's list, according to the local newspaper. Both of their mothers work at the library and both are former Student Pages at the library.

discussed

e. Next meeting

Next meeting: Either Feb 28 or March 7, 2018, pending confirmation of a quorum.

discussed

9. Adjournment