



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda - Final

Library Board

Wednesday, December 13, 2017

6:30 PM

Public Library

1. **Call to Order/Roll Call**

2. **Approval of the Minutes**

Attachments: LIB1217-1 MINUTES

3. **Amendment & Approval of Meeting Agenda**

4. **Visitors Views Related to Agenda**

a. **Jeff Meucci: Requesting an increase in the library's budget to include limited Sunday hours.**

Attachments: LIB1217-2 VISITOR REQUEST

5. **Staff Report**

Attachments: [LIB1217-3 REPORT](#)

6. **Unfinished Business**

a. **Library Internet**

This summer we replaced our wireless hotspot hardware and GCI increased our speed to 1 Gbps Down/ 50 Mbps up and 1 TB of data. After these two changes we have received almost no complaints about the speed or quality of our public wifi. The flip side of this is that we exceeded our data cap within the first 10 days of the August billing cycle. We're working with PCS to resolve this in a way that does not impact customer experience. Our overage rates are very reasonable.

b. **Gazebo/Story Pole Project update**

We have been awarded a Rasmuson Foundation Grant for the Story Pole, so both projects are now fully funded. Alpine Construction is able to add construction of the gazebo to their schedule late next summer Tommy Joseph has indicated the pole might be ready mid April. All of the funds for this project are from grants and donations.

7. **New Business**

a. Donation of non library material: Antique Card Catalog

Karen Hofstad donated an antique library card catalog to the library this summer. It is currently in the Director's office. Acceptance of this gift is subject to Board approval.

Attachments: [LIB1217-4 HOFSTAD DONATION](#)

b. Donation of non library material: Print from author Rosemary Wells

The well known children's author, Rosemary Wells, has donated original artwork to the library.

Attachments: [LIB1217-5 WELLS DONATION](#)

c. Arts Education Endowment Donation

John McCabe donated \$10,000 to the fund on June 23, 2017. John created the fund in 2012, his contributions to date total \$35,540. The balance of the fund as of 9/20/17 is \$41,620.15. A letter acknowledging his donation is attached.

Attachments: LIB1217-6 MCCABE DONATION

d. Arts Education Endowment Release of Funds Request

\$1,300 is requested for the Curiosity Creates weekly afterschool program. The instructor will emphasize art in these STEAM (Science, Technology, Engineering, Art & Math) programs. The spendable balance in the account is 2,881.00. The Guidelines for use of the fund are attached. Please note that a minor clerical error has been corrected on the last line, "this document" has replaced "these guidelines".

Attachments: LIB1217-7 ART ENDOWMENT

e. Meeting Room Booking Policy Review

Currently our meeting room can only be reserved for 8 consecutive weeks. This was done in response to heavy use of our room by an individual in our old facility. We now have two situations which have prompted a reconsideration of this. It is proposed that in special circumstances the Director can approve exceptions.

Attachments: LIB1217-8 MEETING ROOMS

f. Fine Free Policy For Children's materials

At the annual meeting of the Alaska Library Consortium the member libraries voted to support fine free policies for children's materials. Anchorage Public and Juneau Public Library have already made children's materials fine free. This policy would only apply to the 5 cent overdue fines we charge per day, if an item was not returned after one month the patron would still be billed replacement costs. If the item was returned the item replacement charge would be waived and no overdue fines would be charged. Once the charges on an account reach a total of \$25.00 patrons can not borrow any more items. Revenue from all fines/replacement charges: FY17 \$4,602, FY16 \$3,343

8. Discussion Items

- a. **Borough Manager Giesbrecht is proposing a series of meetings in January to explore cost cutting and revenue generating ideas. Board members are encouraged to take part.**

Attachments: LIB1217-9 COST CUTTING OPEN HOUSES

- b. **Friends of the Library updates**
- c. **Comments/ideas from the public and board members**
- d. **Next meeting: Jan 31, 2018**
- 9. **Adjournment**