



Meeting Minutes Library Board

Wednesday, January 25, 2017

6:30 PM

Public Library

1. Call to Order/Roll Call

- Present** 5 - Board Member Mary Ellen Anderson, Board Member Chelsea Tremblay, Board Member Mary Koppes, Board Member Alec McMurren, and Board Member Barbara Fish
- Excused** 2 - Board Member Marilyn Menish-Meucci, and Board Member Elizabeth Thompson

2. Approval of the Minutes & Agenda

approved

Attachments: LIB01171 Minutes

3. Staff Report

Online Payment for fines

The JLC (Joint Library Consortium) has rolled out online fine payment and it is now live on the library catalog. Patrons can now go to their account online and pay fines with a credit card.

Curiosity Creates

Angela Denning's December radio story on the program made statewide news!

Inventory/Closure report

25,000 items we scanned, this includes almost all of the adult collections. The missing rate for media (DVD/CD) is 1% and the rate for the books was .5% and lower. This was an excellent outcome, our missing rate has sharply declined since last year. We plan to inventory the DVDs annually and the adult print collection and youth collections in alternating years. The DVD Non Fiction section was also refined and aligned with book classification scheme. The gardening section was also refined and few new categories added.

New laptops for in house checkout

We'll be adding 5 laptops for in house check out soon and pulling some older, slower machines.

Desktop Computer replacements

Our current desktop computers for patrons run on a Citrix 'thin client' product. We found out last year that Citrix is no longer supporting these. New mini desktops have been purchased and we hope to roll these out in the next few months.

Love Your Library - Read Down Your Fines - Feb 1 - Feb 28

For every 15 minutes patrons read in the library, they will be able to waive \$1 in fines.

Program Highlights

- Holiday Literary report - Thanks to Chelsea for overseeing it! It was a great success with a nice balance of readers and piano interludes. Attendance was high and it flowed beautifully.
- Curiosity Creates was well attended in December, starts back up in Feb
- Winter Yoga is cancelled for at least the next month

discussed

Attachments: [LIB01172 Directors Report](#)

4. Unfinished Business**a. Non-Library collection donation/Paddles update**

The donor prefers not to have the paddles given to a Metlakatla organization and it appears no longer intends to donate them to the library.

discussed

b. Non-Library collection donation/Lanterns Painting donation

While it was voted on by email in December, it is included here so that a vote is on record. Cards were passed around to thank the artist, the gallery, and the donor for this very special gift.

approved

c. Pioneer Profiles

The Pioneers' book committee has reviewed and approved the second proof of the book. They plan to order early in March and have the books for sale in time for Mayfest.

discussed

5. New Business**a. Library Internet costs for FY18**

Costs and speed will remain the same in FY18. The speed is adequate, although not terrific. The cost is very reasonable.

discussed

b. Proposed FY18 Budget

Both an Operating Budget and Capital Budget were presented for review and comment. The Operating Budget is a status quo budget with a 1.3% increase over last year due to increased Health Care costs and negotiated pay increases. The Capital Budget revenue comes from the remainder of private donations to the new library and donations for the shelter/totem project. This draft will be submitted for review to the Borough Manager & Finance Director early in February. Budget work sessions with the Assembly will take place between March - May.

approved

Attachments: LIB01173 FY18 Budget

c. Heritage of the Sea Fund

The is a non-endowed library fund held at the Alaska Community Foundation created in July 2008. The funds originally came from the publication of Petersburg: Heritage of the Sea (Ruth Sandvik ed. 1976). The original balance was \$5,960.62, there is currently \$7,480.95 available in the fund. This is a fund designated specifically "to support the Petersburg Public Library and further the publication of materials relating to the culture and history of Petersburg, Alaska and the surrounding area". Board members discussed possible uses for these funds in the future.

discussed

6. Communication/Discussion Items

a. Friends of Petersburg's Libraries updates

Board Member Fish reported that the December book sale was very successful. People took home many books. She also noted that that many book sale shoppers are repeat visitors and in December took home an increased number of books per person - particularly Alaskana.

discussed

b. Comments/ideas from the public and board members

Ice/snow removal was discussed. In the recent weather there were areas of both the paths and parking lot that were treacherous and even impassible. The difficulties of keeping up with the varied and quickly changing winter conditions was discussed. All agreed that more needed to be done.

The possibility of having the library as a mail drop site for letters to elected officials or doing a display to encourage these, was discussed. The role of the local Legislative Information Office was considered as was the library upholding it's neutral position.

discussed

c. Next meeting: Wednesday Feb 22

7. Adjournment

adjourned