



Meeting Minutes Library Board

Wednesday, October 26, 2016

6:30 PM

Public Library

1. Call to Order/Roll Call

Present 7 - Board Member Mary Ellen Anderson, Board Member Marilyn Menish-Meucci, Board Member Elizabeth Thompson, Board Member Chelsea Tremblay, Board Member Mary Koppes, Barbara Fish, and Alec McMurren

2. Approval of the Minutes

3. Amendment & Approval of Meeting Agenda

Add discussion of Ketchikan library to 9c

discussed

Attachments: [LIB10161 Minutes](#)

4. Visitors Views Unrelated to Agenda

5. Visitors Views Related to Agenda

6. Staff Report

Summer Reading Challenge: This summer we experimented with adding more activity/learning challenges in addition to having kids read. This proved to be very popular with both parents and participants so we will do even more next year. The weekly programs were well attended.

Centennial Park Opening/Art & Landscaping Celebration: Over 100 people turned out for our celebration. Thanks to Sue Paulsen for taking the lead on this and to all who helped make it a success!

Landscaping: Jesse O'Connor, the Borough's groundskeeper, has been doing an amazing job. He's just planted over 1,000 bulbs so we're excited to see how it looks next spring. The next phase of the project is the story pole/shelter. I've put together a funding plan, we've started receiving donations and I will be looking at writing a Rasmuson grant in the near future.

Memorial Bench for Marie Giesbrecht: We lost a beloved former student page this summer. The family has directed donations received toward a bench that will be outside of our Community Room. Andy Cowan will design and construct the bench. Mette Hanson, who created the donor plaques on our other benches, will produce a plaque. No timeline has been set yet for completion, but things are moving forward.

Curiosity Creates: This popular STEAM afterschool program that was started last year with grant funding will continue this fall thanks to a generous donation from the Friends of Petersburg's Libraries.

Paddles in Community Room: The next time you're in the Community Room be sure to take a look at the paddles hanging on the back wall. These were created during the paddle making workshop with the One Canoe Society that the library hosted last year.

Summer/Early Fall Program Highlights

- Documenting, Preserving & Collecting Alaska's Fishing Industry History - Anjuli Grantham, Director of the Historic Canneries Initiative and Karen Hofstad, Petersburg's own 'Salmon Can Detective' gave a joint slideshow & talk at the library followed by an open house at the Clausen Museum.
- Puppet Making with Recycled Materials - a workshop for children, presented in partnership with the USFS
- Flow Yoga & Meditation
- Yoga & the Art of Emotions - a 4 session workshop with a visiting instructor
- Rainforest Festival events
- Shibori Dyeing with Andrea Weathers - it was noted that the evening time of this class worked well
- Manhattan Short Film Festival
- Painting Classes with Joe MacKechnie
- FYI - We're now hosting absentee voting for both the local, State and Federal Elections

Future Programs

- Non-profit Seminars - Presented by Cynthia Wallesz, Oct 29
- Bath & Body Lab with Andrea Weathers

Humans of PPL: Discovering the people at Petersburg Public Library, one story at a time. If you have a story about the library you'd like to share, consider participating! Board members were encouraged to share their own library stories.

discussed

Attachments: [Director's Report](#)

7. Unfinished Business

a. October 2016 Elections

Barb Fish and Alec McMurren were both reelected for 3 year terms. Board members whose terms expire in 2017: Mary Ellen Anderson, Marilyn Menish-Meucci, and Elizabeth Thompson.

discussed

8. New Business

a. Proposed technology protection measure

In previous years, the library's Internet was filtered by GCI. As of 7/1/16 PCS, the Borough's IT company, implemented a filter that is Child Internet Protection Act (CIPA) compliant. A memo from Joe Popham, attached

for Board review, provided details of actions taken. The Board reviewed the memo, discussed the changes and agreed that appropriate measures were being taken. The change happened because GCI was no longer offering this service. The level of work for staff is not different, it requires no effort and is overseen by PCS. A laptop is available for adults over the age of 18 to have temporary unfiltered access to the internet. To access it all an adult customer would need to do is request it at the front desk.

discussed

Attachments: Memo from PCS regarding Internet filtering

b. Review of Internet Access Policy

The attached is presented for Board discussion and review. No changes were proposed. The board reviewed and discussed the policy. No changes were proposed.

discussed

Attachments: [Internet Access Policy](#)

c. Revised Customer Code of Conduct

This summer Library staff have been reading "The Blackbelt Librarian". They've discussed the issues brought up in the book, reviewed our procedures, and worked on an update of the Library's Customer Code of Conduct. One change that has occurred is the implementation of a security log which tracks all incidents, regardless of severity. The intent is that we take a more consistent, systematic approach to confronting behavioral problems. Front desk staff are often working alone so dealing with these problems quickly and effectively is important. It also contributes to a comfortable and welcoming experience for all users of the library. A revision of the Customer Code of Conduct was presented for Board discussion and approval.

approved

Attachments: Customer Code of Conduct

9. Communication

a. Friends of Petersburg's Libraries updates

The Friends had a table at Octoberfest on 10/22 and their Annual General Meeting on Saturday Oct 29 at 11am. Member Fish reported that in the two hours she worked the table business was brisk with book sales and donations.

She also reported that at the last book sale that although there were not many books, sales were good early in the day. Member Menish-Meucci spoke about the need to make changes to the book sale schedule so that it is less work, possibly doing it quarterly and every other month although it was agreed this might be confusing for the public. There is a need for more volunteers. There was discussion of shortening the time to 11-1. Much of the work falls to Sue Paulsen so there was concern that it is too much. Both Member Menish-Meucci and Member Anderson agreed that cleaning up after the sale is a lot of work and can be challenging. Member Fish expressed interest in coming in during the days before the sale to sort books, this would minimize the work that needs to be done at the sale. These issues will be discussed at the 10/29 AGM.

Member Tremblay has agreed to organize the Holiday Literary on Dec 17. The Library Director will produce the program. Only readers will be invited to sign up with an open call, musicians will be pre-selected this year. Readers will be strictly limited to 5 minutes. Member Thompson volunteered to help if needed.

Appreciation was also discussed for Julie Hursey's letter to the editor clarifying the funding of the landscaping this summer.

discussed

b. Comments/Ideas from the public

The Library Director shared a customer comment this summer : "Everything at this library is just first class. I appreciate the selection, comfort and beauty."

discussed

c. Ideas from the Ketchikan Public Library

Member Fish brought ideas back from the Ketchikan Public Library, these included: a time limit manager on their wireless internet, a free bookmark tree and read away your fines. Board members were very interested in doing a similar program in February which would include both kids and adults. Library staff are also interested in doing something like this so staff will draft a plan to do it in Feb 2017.

discussed

10. Discussion Items

It was agreed that Next meeting is scheduled for Wednesday Nov 30, 2016

discussed

11. Adjournment