



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda - Final

Library Board

Monday, February 22, 2016

6:30 PM

Petersburg Public Library

1. **Call to Order/Roll Call**

2. **Approval of the Minutes**

Attachments: MINUTES

3. **Amendment & Approval of Meeting Agenda**

4. **Visitors Views Related/Unrelated to Agenda**

5. **Staff Report**

Attachments: [DIRECTOR'S REPORT](#)

6. **Unfinished Business**

a. **FY17 Library Operating Budget**

A proposed operating budget that reduces spending by approximately \$25,000 was submitted to the Borough Manager. This is a 'status quo' budget with no cuts to hours and the janitorial contract/library pages retained. Cost savings are the result of changes to maintenance billing, two one-time expenses in the library's Communications line this year that will not be needed next year and smaller cuts to travel, instructor fees for youth classes, collections and subscriptions. It's my hope that some of these (instructor fees, travel, collections) can be made up with grant funding. This budget does not have some of the built in contingency that previous budgets have had.

Attachments: FY17 PROPOSED OPERATING BUDGET

b. **Library FY17 Internet**

GCI was the sole bidder. They will offer faster speed with charges for overages. We're working with PCS to install controls so we don't exceed our budget and a filter which required for Erate/CIPA compliance.

7. **New Business**

a. Revised Meeting Room Policy & Form

After two years in the new facility staff felt some of the meeting room policies established before opening were out of step with the needs of the community. A proposed updated policy is presented for Board approval. It is more liberal and opens it up use of meeting rooms to anyone over the age of 18 that is not doing direct sales and completes the meeting room booking form. The intent is to serve our community better and open up our rooms to more use by tutors, informal groups, students & study group, etc. that need a quiet place to meet. It also has the added benefit of removing some activities that can be disruptive in the main area of the library into acoustically separate areas.

Attachments: REVISED MEETING ROOM POLICY & FORM

Attachments: [OLD MEETING ROOM POLICY](#)

8. Communication**a. 2016 Art Education Endowment Spendable Amount Letter**

Attached is the annual spendable amount letter from the PPL Art Education Endowment. A proposal for use of these funds will come before the Board at a later date.

Attachments: [2016 ARTS EDUCATION ENDOWMENT LETTER](#)

b. Friends of Petersburg's Libraries Updates

The new early literacy writing desk crafted by Andy Cowan is now in our children's room. Another great book sale was held in Feb. A large number of donations were received for that sale.

c. Communication**9. Adjournment**