



Meeting Minutes Library Board

Monday, February 22, 2016

6:30 PM

Petersburg Public Library

1. Call to Order/Roll Call

- Present** 5 - Board Member Mary Ellen Anderson, Board Member Alec McMurren, Board Member Barbara Fish, Board Member Chelsea Tremblay, and Board Member Brandy Mulbury
- Excused** 3 - Board Member Marilyn Menish-Meucci, Board Member Elizabeth Thompson, and Board Member Mary Koppes

2. Approval of the Minutes

approved

Attachments: MINUTES

3. Amendment & Approval of Meeting Agenda

A discussion of the new yoga class was added until 8c.
approved as amended

4. Visitors Views Related/Unrelated to Agenda

5. Staff Report

January Statistics

6900 items were checked out
996 people used their card
40 programs were held
454 people attended library programs
meeting rooms were used 22 times by the public

Landscaping

Library landscaping is scheduled to begin mid-late April! Trees and shrubs are scheduled to arrive in May. We'll be looking for a few skilled volunteers to help with planting these and possibly for other tasks this summer & fall.

Inventory/Collection Maintenance

completed an inventory of our entire collection!
working on a major clean up of our catalog records in the TV DVD section
weeded and expanded the available space for the popular CRAFTS section
There's a new 'REALITY TV' section in the DVDs.

Staff Development

Office Popp attended our staff meeting this month to discuss personal safety and problem patrons. It was a very information session. It's great to have such a helpful and responsive Police Dept., we really rely on them.

January Highlights

2 iPad Basics for Seniors were taught by Catherine Hansen

Sitka Island Institute Events

An Evening of Poetry with Anna Carson Dewitt & Lee Ribich

Poetry & Photography Workshop with Anna Carson Dewitt

Lego Crazy has been going great and attracting lots of kids. It will run through the end of Feb. Their creations are on display in the foyer.

Visual Journals with Andrea Weathers

Petersburg Science Series: Steelhead in Petersburg Creek - the talk was very popular and attracted 30 people.

There was also a great article in the newspaper

February Highlights

Petersburg Reads/Alaska Reads - Authors Ernestine Hayes (*Blonde Indian*) and Carrie Enge (*Crab Bait*) treated the community to a both a reading and a memoir writing class

Carin Christensen shared some beautiful piano tunes for Music in the Stacks

Anyone Can Draw! With Catherine Hansen

iPad Basics and Intermediate iPad for Seniors taught by Catherine Hansen

Another great line up of Curiosity Creates afterschool classes: Engineering Dens for Winter Animals, Paper

Airplane Challenge, Watercolor Jellyfish & Magical Neon

March Highlights

Gentle Yoga (or Yoga for people who can't do yoga!) with Malena Marvin every Tuesday evening

Explore More! Art, Science & Games Ages 4-7 with Chris every Thursday afternoon

iPad Basics for Everyone with Catherine Hansen March 16&18

Community Art project with Doris Olsen runs through March

presented

Attachments: [DIRECTOR'S REPORT](#)

6. Unfinished Business**a. FY17 Library Operating Budget**

A proposed operating budget that reduces spending by approximately \$25,000 was submitted to the Borough Manager. This is a 'status quo' budget with no cuts to hours and the janitorial contract/library pages retained. Cost savings are the result of changes to maintenance billing, two one-time expenses in the library's Communications line this year that will not be needed next year and smaller cuts to travel, instructor fees for youth classes, collections and subscriptions. It's my hope that some of these (instructor fees, travel, collections) can be made up with grant funding. This budget does not have some of the built in contingency that previous budgets have had.

discussed

Attachments: FY17 PROPOSED OPERATING BUDGET

b. Library FY17 Internet

GCI was the sole bidder. They will offer faster speed with charges for overages. We're working with PCS to install controls so we don't exceed our budget and a filter which required for Erate/CIPA compliance.

discussed

7. New Business

a. Revised Meeting Room Policy & Form

After two years in the new facility staff felt some of the meeting room policies established before opening were out of step with the needs of the community. A proposed updated policy is presented for Board approval. It is more liberal and opens it up use of meeting rooms to anyone over the age of 18 that is not doing direct sales and completes the meeting room booking form. The intent is to serve our community better and open up our rooms to more use by tutors, informal groups, students & study group, etc. that need a quiet place to meet. It also has the added benefit of removing some activities that can be disruptive in the main area of the library into acoustically separate areas.

approved

Attachments: REVISED MEETING ROOM POLICY & FORM

Attachments: [OLD MEETING ROOM POLICY](#)

8. Communication

a. 2016 Art Education Endowment Spendable Amount Letter

The annual spendable amount letter from the PPL Art Education Endowment was presented. A proposal for use of these funds will come before the Board at a later date.

discussed

Attachments: [2016 ARTS EDUCATION ENDOWMENT LETTER](#)

b. Friends of Petersburg's Libraries Updates

The new early literacy desk writing desk crafted by Andy Cowan is now in our children's room. Another great book sale was held in Feb.

discussed

c. Discussion of new yoga class

A member of the public questioned Member Anderson regarding the new yoga classes. It was explained that the instructor had approached the library and that it was being done under the same format as other library adult education classes such as Doris's Painting classes and the iPad classes. Member Tremblay pointed out that other local spaces are usually heavily booked.

discussed

9. Adjournment

adjourned