



Meeting Minutes Library Board

Wednesday, October 22, 2014

6:30 PM

Assembly Chambers

1. Call to Order/Roll Call

Present 1 - Board Member Chelsea Tremblay

2. Approval of the Minutes

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Attachments: [LIB#14-102201 - Minutes from 9.24 meeting](#)

3. Amendment & Approval of Meeting Agenda

4. Visitors Views Unrelated to Agenda

5. Visitors Views Related to Agenda

6. Staff Report

Landscaping bid: A second bid was advertised regionally in September and no bids were received. Director will be working with Karl Hagerman and the Landscape Architect to turn it into an RFP that we hope will be published in Dec/Jan. We hope the timing is better and the RFP process is more flexible and this will allow for smaller contractors to participate. It won't be planted next year. Planting will be a much smaller project; local companies will be invited to offer a quote although it will probably be under \$30K.

Barb Steltz has resigned; Martha Cummins has been hired to replace her. Marie Giesbrecht has been hired as our new student page

Applied for a Rasmuson Grant for displays, collections and early childhood education equipment, we should hear back within 90 days.

Manhattan Short Film Festival was a big hit. Chess Club is up and running.

Mosaic Panels are up in the teen room and look great.

discussed

Attachments: [LIB#14-102202- Directors Report](#)

7. Unfinished Business

a. Acceptance of Non-Library Related Collections

The Board reviewed 2012 policy and tasked the Director with rewording to make it very clear that the donation must not be delivered until accepted by the Board.

Director will reword policy to indicate this and present it at the next Board meeting.

Director will also preface all future donation proposals presented to the Board with this policy so that it offers clear guidance with decision making. Staff will have a handout version of policy at the front desk.

discussed

Attachments: [LIB#14-102203 - Acceptance of Non- Library related collections policy](#)

b. Non collection donation - prints

Motion to decline acceptance of the gift

approved

Attachments: [LIB#14-102204 - Non Collection Donation - Prints](#)

c. Non collection donation - painting

Motion to To decline acceptance of the gift

approved

Attachments: [LIB#14-102205 - Non Collection Donation - Painting](#)

8. New Business

a. Board Elections

Member Rice suggested rotating chairs in the future

approved

9. Communication

a. Pilot Article

discussed

Attachments: [LIB#14-102206 - Pilot Article](#)

b. **Friends of Petersburg Libraries Annual General Meeting Report**

Joe Sebastian commented that the public should be able to look at books that are being taken out of the library before they are disposed of or sent away. He misses the discard shelf at the old library. It was brought up that this shelf at the old library led to many people bringing in lots of their own items and it was a dumping ground that was unsightly and difficult to manage.

Better World Books is no longer accepting library books. Library staff is currently looking into using Amazon to resell discards and donations. The process is involved and it is unclear if this will be worth the time to do this. The cost of shipping and Amazon fees is prohibitive. The library has always tried to shield the FOPL from all of our discards, however in response to Joe Sebastian's comment, the majority of discards will now pass through the Friends book sale. The book sale will be the

opportunity for the public to view prior to the books being sent away or recycled. Board felt it was a better solution to do this than restart to restart the book shelf in the front but instead make books available at the book sale. Valuable books may be sent to Amazon for sale prior to the book sale. Board Member McMurren pointed out that the additional time spent selling on Amazon may not be worth it. The possibility of having book sales more frequently was discussed. Friends will consider this.

FOPL fully funded the Summer Reading Challenge request from the library for \$1800

A Worksession with the FOPL in January is planned with visiting consultants Ann Myren and Cecily Stern

There will be a table at Oktoberfest for memberships

2014 book sale brought in \$853; AmazonSmile is also bringing in new revenue

Christmas Literary: Sally Reimer will co-chair, Chelsea Tremblay agreed to co-chair with Sally.

Giving Tree will be done again

FOPL will contribute \$100 to the Imaginarium Library
discussed

10. Discussion Items

a. Non-resident fees

Information included in the packet was discussed. The group felt that the cost/benefit did not warrant implementing formal non-resident fees. It was felt that more revenue would be generated with a donation box on the front desk.

discussed

Attachments: [LIB#14-102207 - Use of library by non-residents](#)

b. Strategic Planning sessions

The upcoming strategic planning session dates were discussed. It was agreed that the proposed dates would work.

discussed

c. November Meeting

If there is no pressing business the November meeting will be cancelled.

discussed

d. Internet Content Filtering

GCI does filter the library's internet for adult pornography and hacking. While it was a surprise to learn this, it is another assurance we are CIPA compliant for our eRate funding. Although the State did vet our compliance, this second assurance is likely for

the best. To our knowledge we have never had anyone hit the filter nor have we hit it in the regular course of business in the new library. A third party company trolls the internet and blocks specific sites, so it is more finely tuned than a simple keyword filter.

The issue of behavior issues surrounding our children's computers was discussed. Strategies like a customer screen that default to safe searches and stricter time limit controls were discussed. It puts a great deal of pressure on staff managing this situation from the front desk. We'll try to find a way to strike a balance between access and keeping the children's room fun and friendly for all. There is no simple solution so we're looking at a few different approaches.

Internet speed issues were also discussed. Limited bandwidth problem could be somewhat alleviated by using the filter to block common streaming sites. We will monitor the situation and if speed is a problem we'll look into doing this.

discussed

11. Adjournment