



Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Minutes Sales Tax Ordinance Review Committee

Wednesday, October 30, 2013

12:00 PM

Assembly Chambers

1. Call to Order/Roll Call

*Others in Attendance: Borough Finance Director Jody Tow, Assembly Member
Havrilek and Assembly Member Hoag*

Present 6 - Committee Member John Murgass, Committee Member Hillary
Whitethorn, Committee Member Nancy Strand, Committee Member Lee
Corrao, Committee Member Fran Jones, and Sue Flint

Absent 1 - Committee Member Shelly Pope

2. Approval of the Minutes

[13-272](#)

Meeting Minutes from August 27, 2013

Attachments: [Meeting Minutes Aug-2013.pdf](#)

approved

Meeting Minutes September 24, 2013

Attachments: [Meeting Minutes September 24, 2013.pdf](#)

approved

3. Amendment & Approval of Meeting Agenda

4. Visitors Views Unrelated to Agenda

5. Visitors Views Related to Agenda

6. Staff Report

7. Unfinished Business

[13-173](#)

Attachments: [Ordinance #2013-1; Sales Tax.pdf](#)

Section 4.28.010 through 4.28.110 was reviewed. It was noted that Finance and Administration Borough staff and the Borough Attorney had made minor language changes in January of 2013 after becoming a Borough. A discussion on the definition of "Qualified nonprofit organization" was reviewed and discussed. To qualify the organization must be a 501c(3) or 501c(4) and be formed exclusively for religious, educational or charitable purposes. Finance Director Tow mentioned that determining if some nonprofits qualify was challenging at times as some nonprofits that are 501c(3)s did not seem like they were formed exclusively for education, religion or charity and therefore fell into a grey area. The committee determined that this was not a large amount of sales tax revenue and no changes were proposed to further define this definition.

Other sections reviewed at the meeting were: Employees - Subcontractors, Resale, Duty to collect and make return, Tax to be paid monthly, penalty and interest, collection procedures, Sellers compensatory collection discount, Application for tax identification number, Duty to keep books - Investigation, and Sales of business - Final Return - Liability of purchaser. No changes were recommended at this time.

Scheduling of the next meeting was discussed and scheduled for noon on Tuesday, November 26, 2013. Sales Tax Exemptions will be discussed. John Murgas recommended holding the meeting at Mountain View Manor. It was questioned if that was possible since the meeting would then not be recorded on the Borough's recording meeting equipment. Staff was directed to ask the Borough Clerk if it was allowable.

discussed

- 8. New Business**
- 9. Communication**
- 10. Discussion Items**
- 11. Adjournment**