

**MINUTES OF THE PETERSBURG Thomas Bay Power Commission, HELD THURSDAY, JULY 24, 2014 AT 10:00 A.M. IN THE CITY COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING.**

1. **CALL TO ORDER** Vice President Larson called the meeting to order at 10:02 a.m. in the Petersburg Borough Assembly Chambers.
2. **ROLL CALL TO ESTABLISH QUORUM** Present: Commission Members Ashton, Prunella, Hammer, Nelson, Jensen and Larson. Absent: None.
3. **APPROVAL OF AGENDA** The agenda was amended to include discussion on the Wrangell Clerk's correspondence regarding fuel charges. The Agenda, as amended, was unanimously approved.
4. **CONFLICT OF INTEREST** No conflicts expressed.
5. **RECOGNITION OF GUESTS** There were various visitors attending the meeting via telephone and in person at both the Wrangell and Petersburg Assembly chambers and at the SEAPA headquarters in Ketchikan.
6. **PERSONS TO BE HEARD** None.
7. **MEETING MINUTES APPROVAL**
  - a. **Special Meeting Minutes - July 9, 2014** The minutes were approved, as submitted.
8. **COMMUNICATION/CORRESPONDENCE** The Commission discussed at length the Wrangell Clerk's report of the accounting for fuel expenses for the Thomas Bay Power Authority Secretary and Manager dating back to 2006. The expenses were reviewed as part of SEAPA's accounting inquiries made prior to finalizing the transfer of O&M of Tyee Hydro to SEAPA. The records appeared to indicate the employees may have been compensated twice for fuel expenses on a regular basis and may also have received fuel for personal use through TBPA accounts. During discussion, it was noted that in the spring of 2013 the Commission had instructed the practice of fuel reimbursement be stopped and that employees use TBPA provided vehicles. It was questioned why the discrepancies, if accurate, were not picked up during the annual TBPA audits. By a Roll Call Vote of 5-1 (Commissioner Nelson opposed) the Commission authorized an inquiry letter be sent to the past two TBPA Managers and the Secretary asking them to explain the discrepancies in the fuel expense accounting. Commissioner Nelson preferred an independent auditor be obtained to perform a thorough audit of the expenses and reimbursements for fuel. Vice President Larson will prepare the letter.
9. **FINANCIALS** None.
10. **SEAPA UPDATE**

No report.

11. **WRANGELL AND PETERSBURG MUNICIPAL POWER UPDATES** Petersburg Power & Light Superintendent Nelson reported recent outages in Petersburg were due to a bird stike and an automoible accident. He also reported the cannery loads are down from last year.
12. **MANAGER'S/FOREMAN'S REPORT - STEVE BEERS** Foreman Beers had presented the Commission with a written report.
13. **CONTINUING BUSINESS**
  - a. **Election of Officers (due to the resignations of Board Members Stough and Galla, there are vacancies in the President and Secretary Board positions)** The Commission elected new officers as follows: President, Robert Larson; Vice President, Robert Prunella; and Secretary, John Jensen.
14. **NEW BUSINESS**
  - a. **Approval of the SEAPA Transition Document** By unanimous Roll Call Vote, the Commission authorized President Larson to sign the document on behalf of the Commission. All members believed SEAPA would be able to provide for the efficient O&M of Tyee well into the future. The final signatory, SEAPA, will be signing the document soon. Full transition and implementation of the transfer of O&M to SEAPA is expected sometime during the month of August. Currently, SEAPA is working with IBEW union representatives to address and finalize employee matters. In addition, insurance matters are also being addressed.
  - b. **Future role of TBPA** Commission members believed there may be an important role for the commission to play in the future regarding the power needs for both communities. The Commission would like to begin a dialog with the Wrangell and Petersburg communities to determine a scope of duties the commission could provide. Consensus was President Larson should make contact with the two assembly bodies to determine what role the assemblies will want the commission to play in the future.
15. **SCHEDULE NEXT REGULAR MEETING** The next Regular Meeting was scheduled for Tuesday, September 9 at 10:00 a.m. The meeting will be via teleconference from both Wrangell and Petersburg Assembly Chambers.
17. **ADJOURNMENT** The meeting adjourned at 11:10 a.m.

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Date Approved

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