



## Meeting Minutes Transient Room Tax Committee

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Thursday, January 16, 2014

12:01 PM

Assembly Chamber

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### 1. Call to Order/Roll Call

- Present** 4 - Committee Member Gloria Ohmer, Chairperson Susan Erickson, Committee Member Ron Loesch, and Committee Member Patty Norheim
- Absent** 1 - Committee Member Dave Berg

### 2. Approval of Minutes

Minutes from February 2013 Meeting

Attachments: [Minutes of second TRT meeting - 2013.pdf](#)

The Minutes were approved

### 3. Amendment & Approval of Meeting Agenda

*None*

### 4. Visitors Views Unrelated to Agenda

*None*

### 5. Visitors Views Related to Agenda

*None*

### 6. Staff Report

*None*

### 7. Unfinished Business

- a. Open Transient Room Tax Grants

1. Clausen Museum Grant - \$1,788

Clausen Museum \$1,788 for six double sided "feather" style flags with the museum logo and name.

**Attachments:** [Clausen Museum - 2013 spent grant funds.pdf](#)

This was discussed, all financial documentation was received. Grant Considered Closed Out.

2. Petersburg Marine Mammal Center - \$3,726

Petersburg Marine Mammal Center - \$3,726 in remaining grant funds (2010 & 2012) for informational kiosk near Sons of Norway

**Attachments:** [PMMC - 2013 Report of spent grant funds.pdf](#)

Barry Bracken spoke on maintaining the sign and removing it during the winter months. All financial information was received. Grant is closed.

3. Compass Theater - \$1,623 for Digital Equipment

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**Attachments:** [Compass Digital Upgrade.pdf](#)

Financial information was received and grant was closed out.

4. Petersburg Arts Council - \$17,805 for Bronze Sculpture Project

Motion made to set a March 1, 2014 deadline for a thorough financial report from the Arts Committee on the sculpture project. If no report is made funds will be returned to the Borough. Grant remains open. All in favor.

5. Chamber of Commerce - \$5000 for Clock Tower

Update from Sally at the Chamber of Commerce that Clock should be ordered this spring. The project had been waiting on the downtown road project to be complete. Project remains open.

6. Chamber of Commerce - \$1,600 Bench

Message sent from the Chamber (Sally Dwyer) that the bench had been ordered. Project remains open.

7. Chamber of Commerce - \$1,625 for Photo Library

PEDC director Liz Cabrera spoke on the photo library project. A photographer has been selected and pictures received, an external hard drive has been purchased for the pictures, there has also been a travel media website page set up. PEDC and the Chamber of Commerce own the copyright to the photos. Project Remains Open.

8. Chamber of Commerce - \$1,500 for the Rainforest Harvest Calendar

Project currently out to bid. Project remains open.

**8. New Business**

a. Transient Room Tax Allocation - In FY 2013 TRT receipts increased by 5.5% to \$40,472. This will result in the Visitor Center receiving a 5.5% increase in funding for a total of \$30,387. Additional TRT funds this year will not be available for grants at this time as there are some other "visitor related" projects that these funds may be needed for, one of them being roof maintenance at the visitors center.

*\$8734 was remaining for grants but the Borough is considering using it for the Chamber's roof replacement.*

**Delay decision of availability of excess funds to March 6th.**

**Yes:** 4 - Committee Member Ohmer, Chairperson Erickson, Committee Member Loesch and Committee Member Norheim

**9. Communication**

*None*

**10. Discussion Items**

*None*

**11. Adjournment**