

MINUTES OF THE PETERSBURG UTILITY ADVISORY BOARD REGULAR MEETING, HELD THURSDAY, AUGUST 8, 2013 AT 12:00 P.M. IN THE CITY COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING.

1. **CALL TO ORDER AND ROLL CALL:** Present: JoAnn Thynes, Rocky Flint, and Tom Stearns. Absent: None.

2. **APPROVAL OF PREVIOUS UTILITY BOARD MINUTES FOR THE REGULAR MEETING OF MARCH 28, 2013:** Motion offered by Rocky Flint, supported by Tom Stearns, to approve the previous Utility Board minutes for the regular meeting of March 28, 2013: Motion passed unanimously.

3. **AMENDMENT TO AND/OR APPROVAL OF THE AGENDA:** Motion offered by Tom Stearns, supported by Rocky Flint, to approve the Amendment to and/or approval of the agenda: Motion passed unanimously.

4. **VISITORS' VIEWS RELATED TO AGENDA ITEMS:** Director Nelson requested to add an agenda item to his report entitled "Heat Pump Incentive Program". The Board accepted this change.

5. **VISITORS' VIEWS UNRELATED TO AGENDA ITEMS:** None

6. **STAFF REPORTS:**
 - A) **Public Works Director's Report**
 - * **Water Treatment Plant Upgrade project**
 - * **Landfill Stabilization project**
 - * **Pumpstation 5 project**
 - * **Pumpstation 1 Force Main project**
 - * **Downtown Paving project**
 - * **Commingled Recycling Pilot Program**

Public Works Director Hagerman submitted and reviewed his written report. Board Member Stearns asked if the water plant was keeping up with demand. Hagerman responded that they are. Discussion.

Thynes asked what contributed to the concrete cracking on the downtown paving job. Hagerman responded that the slabs were poured and due to the unusually warm weather, the sub-contractors did not get the relief cutting done quickly enough.

Thynes asked about the route the trucks hauling dredging from the North Harbor will be taking. Hagerman responded that all the dredge spoils will be hauled on the Airport Bypass Road. Discussion.

Roughness on Dolphin Street: Hagerman and DOT Engineers have pushed to get the surface of lower Dolphin Street resurfaced or to get the roughness corrected, but it may end up that the Borough does not get fully charged for that portion of the project. Board Member Flint asked if there could be long term problems in that area. Hagerman responded that he didn't think so. Discussion.

Commingled Recycling Project: Hagerman reviewed the results of the commingling project including preliminary figures from the customer surveys.

B) PMP&L Director's Report

*** Revenue Projection Study, draft report**

Director Nelson reviewed the rate study handouts.

Board Member Flint asked how the residential customers compare to the large commercial customers in total usage. Nelson responded that the two biggest users are the residential class and large commercial. Discussion.

*** Heat Pump Incentive Program** Director Nelson discussed the program to encourage the public to convert to ground sourced heat pumps. Nelson discussed the rebate incentives for installing ground sourced heat pumps and requested the Boards approval on including the air-to-air heat pumps in that program. Discussion. Motion offered by Rocky Flint, supported by Tom Stearns, to recommend for approval Director Nelson seeking Assembly approval to add air-to-air heat pumps to the existing ground Heat Pump Incentive Program. Motion passed unanimously.

7. **UNFINISHED BUSINESS:** None

8. **NEW BUSINESS:** None

9. **COMMUNICATIONS:** None

10. **DISCUSSION ITEMS:** None

11. **ADJOURNMENT:** Motion offered by Rocky Flint, supported by Tom Stearns, to adjourn Motion passed unanimously.

Date Approved
