



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Planning Commission

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Tuesday, December 11, 2018

12:00 PM

Assembly Chambers

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**1. CALL TO ORDER:**

**2. ROLL CALL:**

**Present:** 6 - Otis Marsh, Yancey Nilsen, Chris Fry, Sally Dwyer, Dave Kensinger and Richard Burke

**Excused:** 1 - Tor Benson

**3. ACCEPTANCE OF AGENDA:**

The motion to approve the agenda as submitted passed unanimously.

**4. APPROVAL OF MINUTES:**

The motion to approve the November 13, 2018 meeting minutes with the corrected spelling of "minutes" in the motion passed unanimously.

Meeting minutes from November 13, 2018

**Attachments:** [Meeting Minutes 11.13.2018](#)

**5. PUBLIC COMMENTS:**

None

**6. CONSENT CALENDAR:**

None

**7. PUBLIC HEARING ITEMS:**

**A. Approval of 2019 Meeting Calendar**

Discussion

The motion to approve the 2019 Meeting Calendar passed unanimously.

**8. NON-AGENDA ITEMS:**

None

**A. Commissioner Comments**

Continuation of discussion on definition of "Automobile Repair Services, Major"

Commissioner Fry submitted some examples and recommendations of what he found on the web from other municipalities. Discussion. The Commission came to a consensus on using Commissioner Fry's proposed definitions, stating A) Auto Repair Minor: oil/filter change and lube; tune-up including sensor changing; upholstery; brake part replacement; U joint, CV joint or half shaft replacement; shocks or strut replacement; electrical system component repair or replacement; and similar repairs. All work must be conducted within an enclosed garage space. B) Boat Repair Minor: oil/filter change and lube; tune-up including sensor changing; upholstery; propeller replacement; water pump repair or replacement; control cable installation or replacement; electrical system component repair or replacement; and similar repairs. All work must be conducted within an enclosed garage space. C) Major Auto Repair: Anything not allowed in auto repair minor, including auto body and paint; welding; grinding or sandblasting; or any work that requires removal of the engine, transmission or other major component of the vehicle or requires specialty auto repair equipment, and D) Boat Repair Major: Anything not allowed in boat repair minor, including hull repair or painting; welding; grinding or sandblasting; or any work that requires removal of a major component of the vessel, requires large specialty marine repair equipment or can not be accomplished within a completely enclosed facility. Discussion.

**B. Staff Comments**

Director Cabrera explained that the training videos would be different and introduced the two training videos she is going to show.

Commission Training (1 hour) - Informed Decisions: A Guide to Gathering Facts and Evidence.

After viewing the 1st video, it was determined that the 2nd one would be shown at another time.

The next regularly scheduled meeting is January 8, 2019 at 12:00 PM

**9. ADJOURNMENT:**

The motion to adjourn passed unanimously.